

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Business Meeting
Held at the Middle/High School, Media Center
On Monday September 8, 2025, at 6:00 p.m.

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 p.m. on Monday, September 8, 2025, at the Middle/High School Media Center, with the following members present and answering roll call: Jeff Cummins, Brandon Lindsey, Charlie Maklem, Daniel Knapke, and R. Josh Clifton. Matt Earley, Superintendent, and Alleyn Unversaw, Treasurer, were also present.

The Pledge of Allegiance was led by Mr. Cummins.

Edits/Additions to the Agenda

Items 8 A, 11H will be tabled.

Item 13D (Approval of Classified Employee) was added to the agenda.

Communication

None

Superintendent's Report

Mr. Earley reviewed news from around the district, including:

- Student Recognition
- Farmers market donation \$58

Report from U.S. Grant Career Center

Manufacturing building under construction

Treasurer's Report:

Mr. Unversaw reviewed the following financial highlights:

- One month under wraps
- Hard working fiscal team
- Closed out August and working on September business

025-2889 APPROVAL OF FINANCIAL STATEMENTS

Motion by Maklem, second by Knapke, to approve the Financial Statements for the month of August, 2025. Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Motion carried.

Public Participation:

- Sherri Kissinger provided an update on events.

DISCUSSION ITEMS:

- Technology – Stem Lab, Atigy, Website, HUDL
- Economic – Solar farm: not much to share as of now
- Student Life – Tina Reichert: One plan; Gifted, Special Education
- Student Achievement – Morgan shared new website for job planning
- Facilities – Stem waiting on furniture & machinery. Elementary – storage issue in February

025-2890 RECOMMENDATION TO ESTABLISH FUND

Motion by Lindsey, second by Knapke, to approve to establish the Fund 200-9683, MS Yearbook. Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Motion carried.

025-2891 RECOMMENDATION TO APPROVE APPROPRIATIONS

Motion by Maklem, second by Knapke to approve the FY26 Permanent Appropriation. Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Motion carried.

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025-2892 RECOMMENDATION TO APPROVE MEMORANDUM OF UNDERSTANDING

Motion by Clifton, second by Cummins to approve a Memorandum of Understanding between the Ohio Code Scholar and the Williamsburg Local School District for creating awareness and early learning opportunities in technology pathways for students in Southern Ohio. (Attachment 11C).

Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Motion carried.

025-2893 RECOMMENDATION TO APPROVE MEMORANDUM OF UNDERSTANDING

Motion by Maklem, second by Clifton to approve a Memorandum of Understanding between Child Focus and the Williamsburg Local School District for preschool services. (Attachment 11D).

Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Motion carried.

025-2894 RECOMMENDATION TO APPROVE MEMORANDUM OF UNDERSTANDING

Motion by Lindsey, second by Maklem to approve a Memorandum of Understanding between Child Focus and the Williamsburg Local School District for head start services. (Attachment 11E).

Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Motion carried.

025-2895 RECOMMENDATION TO APPROVE MEMORANDUM OF UNDERSTANDING

Motion by Maklem, second by Lindsey to approve a Memorandum of Understanding between Clermont County Mental Health and Recovery Board and the Williamsburg Local School District for school based behavioral health services. (Attachment 11F).

Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Motion carried.

025-2896 RECOMMENDATION TO APPROVE RESOLUTION FOR SCHOOL BUS PURCHASE

Motion by Maklem, second by Knapke to approve a resolution to advertise and receive bids for the purchase of 1 or more school bus(es), through the Southwestern Ohio Educational Purchasing Council.

Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Motion carried.

025-2897 APPROVAL OF CHANGE ORDER

Motion by Lindsey, second by Cummins to approve Change Order COR-0028 RFI-50 Range Receptacle, for \$3,658.51.

Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Motion carried.

025-2898 TO ENTER INTO EXECUTIVE SESSION

Motion by Maklem, second by Lindsey, to enter into Executive Session at 7:54 p.m. for the purpose of

1. Certain Personnel Matters – (To consider the employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
4. Collective Bargaining Matters
5. Matters required to be kept confidential
6. Security Matters
7. Economic Development

Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Motion carried.

Exit Executive Session at 8:49 P.M. and return to Public Session

PERSONNEL MATTERS

025-2899 RECOMMENDATION TO EMPLOY CLASSIFIED STAFF

Motion by Maklem, second by Lindsey to employ the following personnel as classified staff for a period of one (1) school year (2025-2026) at the board adopted salary schedule. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual(s):
Nick Ayers

Position(s):
Aide (Student Wellness)

Step:
7

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Aubrey Wheeler Educational Aide (Full Time) 1

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025-2900 RECOMMENDATION TO EMPLOY CLASSIFIED STAFF

Motion by Lindsey, second by Clifton to employ the following personnel as substitute employee for the 2025-2026 school year. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual(s):
Kandace Williams
Allyson Adams

Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Motion carried.

025-2901 RECOMMENDATION TO EMPLOYEE INDIVIDUALS FOR SUPPLEMENTAL POSITIONS

Motion by Clifton, second by Lindsey to approve the following individuals for a period of one (1) year pending satisfactory BCI check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2025-2026 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts will expire on June 30, 2026.

<u>Individual(s):</u>	<u>Supplemental Position(s):</u>
Alisha Rader	Band Director: Pep Band
Alisha Rader	Band Director: Marching Band
Christi Cleaver	Director: High School Musical
Griffin Stith	Cross Country: Girls High School Coach

Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Motion carried.

025-2902 RECOMMENDATION TO EMPLOY SUBSTITUTE CLASSIFIED STAFF

Motion by Lindsey, second by Clifton to employ the following classified staff member(s) as substitute employee for the 2025-2026 school year. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual(s):
Landon Dauwe

Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Motion carried.

COMMENTS BY THE BOARD PRESIDENT:

- Congratulations to Buckeye State Students
- 1st ever Equestrian Athlete
- Thank you – Kristin from Farmers Market
- Thank you to all staff for great school opening

ADJOURNMENT:

Motion by Clifton, second by Knapke, to adjourn the meeting at 9:03 p.m.

Voting Aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton.