

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Business Meeting
Held at the Middle/High School Media Center
Monday, August 11, 2025 at 6:00 p.m.

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 p.m. on Monday, August 11, 2025, at the Middle/High School Media Center with the following members present and answering roll call: Jeff Cummins, Brandon Lindsey, Charlie Maklem, and R. Josh Clifton. Matt Earley, Superintendent and Alleyn Unversaw, Interim Treasurer were also present

The Pledge of Allegiance was led by Mr. Cummins.

ADDITIONS TO THE AGENDA:

Item 13I – Classified Staff Employment

COMMUNICATIONS: None

SUPERINTENDENT'S REPORT

- 2025-2026 Opening Keynote Speaker, Tom Burton was excellent.
- Welcome to Williamsburg, Treasurer Alleyn Unversaw
- Open House
- Thursday – Opening Day for Students

REPORT FROM U.S. GRANT CAREER CENTER: None

TREASURER'S REPORT:

- Working to gain access to all systems
- Balanced and closed July, 2025, with zero balance variance
- Financial Summary (FINSUMM) Lunchroom, Preschool, and Federal Grant Accounts negative

025-2873 APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Lindsey, second by Clifton, to approve the meeting minutes for the July 16, 2025, Regular Business Meeting and the Financial Statements for the month of July, 2025. Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried.

PUBLIC PARTICIPATION:

- Sherri Kissinger spoke on the Alumni Club and Flower Committee; December 5th & 6th Christmas Walk, and Farmers Market

DISCUSSION ITEMS:

- Technology - committee did not meet
- Student Life – committee did not meet (spirit wear discussion)
- Student Achievement – Google sheets, videos, to garner interest in profession
- Facilities – change orders, walk-thrus

MAJOR ITEMS OF BUSINESS:

025-2874 RECOMMENDATION TO APPOINT DELEGATES TO OHIO SCHOOL BOARD ASSOCIATION:

Motion by Cummins, seconded by Lindsey to appoint Jeff Cummins as delegate to the annual business meeting Of the Ohio School Board Association, and Josh Clifton as alternate delegate. Annual OSBA Capital Conference meeting to be held November 16-18, 2025. Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried.

025-2875 RECOMMENDATION TO APPROVE BUS STOPS AND PRELIMINARY ROUTE TIMES:

Motion by Clifton, second by Cummins to approve eight (8) bus routes, effective for the 2025-2026 school year, as presented and further, grant authority to the superintendent, or his designee, to amend routes or add routes as needed throughout the school year in order to maintain the most efficient bus service

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possible. (Attachment 11B). Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried.

025-2876 RECOMMENDATION TO ACCEPT A CONTRACT:

Moved by Maklem, second by Lindsey, to enter into a contract for transportation shared services between Batavia Local School District and Williamsburg Local School District. (Attachment 11C). Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried.

025-2877 RECOMMENDATION TO ACCEPT A CONTRACT:

Moved by Maklem, second by Cummins, to enter into a contract for special educational services between Clermont County Board of Disabilities and Williamsburg Local School District. (Attachment 11D). Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried.

025-2878 RECOMMENDATION TO APPROVE DONATIONS:

Moved by Lindsey, second by Clifton, to accept the following donations: Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried.

<u>CONTRIBUTOR:</u>	<u>DONATIONS:</u>	
<u>AMOUNT:</u>		
Michael and Kristina Waterfield	Girls Soccer	\$100.00
Croswell Tours, Inc.	Girls Soccer	\$300.00

025-2879 APPROVAL OF CHANGE ORDER:

Motion by Lindsey, second by Cummins to approve the following change order for the W.A.C. Project: (Attachment 11F). Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried.

COR-021 Undercutting T&M	\$17,471.26
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025-2880 APPROVAL OF CHANGE ORDER:

Motion by Lindsey, second by Cummins to approve the following change order for the W.A.C. Project: (Attachment 11G). Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried.

COR-024 PR-16 Concession Changes	\$1,544.06
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025-2881 EXECUTIVE SESSION:

Motion by Lindsey, second by Cummins, to enter into Executive Session for the purpose of:

1. Certain Personnel Matters
 - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and
 - To consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
5. Matters Required to be Kept Confidential
7. Economic Development

Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried.

<u>7:26 p.m.</u> Time Entered into Executive Session	<u>8:16 p.m.</u> Time Meeting Resume
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PERSONNEL MATTERS:

025-2882 RECOMMENDATION TO APPROVE TEACHER FOR TUTORING:

Motion by Lindsey, second by Maklem, to approve the employment of the current Williamsburg LSD certified staff to be eligible for tutoring during the 2025-2026 School year at the stipulated board approved contractual rate of compensation of thirty-three dollars (\$33.00) per hour. Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried.

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025-2883 RECOMMENDATION TO APPROVE STIPENDS:

Motion by Clifton, second by Maklem, to approve stipends of \$7,000.00 for the following members of the certified staff who are teaching during their plan period during the 2025-2026 school year. The stipend is equal to \$40 per class per day for the entire 2025-2026 school year.

Individual(s):

Rebekah Royer
Hayley Blue

Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried.

025-2884 RECOMMENDATION TO APPROVE RESIGNATION:

Motion by Lindsey, second by Cummins, to accept the resignation of Sharon Nehls from her Teaching Position effective August 5, 2025. (Attachment 13C). Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried.

025-2885 RECOMMENDATION TO APPROVE RESIGNATION:

Motion by Maklem, second by Lindsey, to accept the resignation of Chad Wainscott from his Bus Driver Position effective September 12, 2025. (Attachment 13D). Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried.

025-2886 RECOMMENDATION TO EMPLOY CLASSIFIED STAFF/SUBSTITUTE CLASSIFIED STAFF:

Motion by Clifton, second by Maklem, to employ the following personnel as a classified or substitute classified staff for a period of one (1) school year (2025-2026) at the board adopted salary schedule. Employment is contingent upon maintaining proper certification and pending successful completion of BC1 & FBI background checks. Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried

<u>Individual(s):</u>	<u>Position(s):</u>	<u>Step:</u>
Dylan Coffey	Educational Aide (part-time)	2
<u>Individual(s):</u>		
Chad Wainscott	<u>Substitute</u>	
Dylan Coffey	Substitute	

**025-2887 RECOMMENDATION TO EMPLOY INDIVIDUALS FOR
SUPPLEMENTAL/VOLUNTEER POSITIONS FOR
THE 2025-2026 SCHOOL YEAR:**

Motion by Clifton, second Maklem, to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental and volunteer supplemental positions as listed for the 2025-2026 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts and volunteer positions will expire on June 30, 2026. Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried

<u>Individual(s):</u>	<u>Supplemental Position(s):</u>
Scott Whitehead	Soccer: Girls' Reserve Coach
Ian Klein	Soccer: Boys' Reserve Coach
Mike Harkins	Football: Varsity Assistant Coach
Stephanie Fahrnbach	Basketball: 8th Grade Boys' Coach
Gage Boone	Basketball: 7th Grade Boys' Coach
Brian Cunningham	Basketball: 8th Grade Girls' Coach
Skye Mickles	Drill Team Advisor
Aurie Senior	Advisor: Freshman Class Advisor
Tim Bogan	Volunteer - Golf
Danny Pangallo	Volunteer - Football

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Greg Price	Volunteer - Football
Garett Kenneda	Volunteer - Football
Jason Pollitt	Volunteer - Football
Colin Pittman	Volunteer - Football
John Vargas	Volunteer - Football

Individual(s) cont'd:

Kyle Ayers
John Attinger
Dylan Utter

Supplemental Position(s) cont'd:

Volunteer - Football
Volunteer - Soccer
Volunteer - Basketball

Travis Fisher
Thomas Brown

Volunteer - Basketball
Volunteer - Band

025-2888 RECOMMENDATION TO EMPLOY CLASSIFIED STAFF:

Motion by Lindsey, second by Cummins to employ the following personnel as a classified staff for a period of one (1) year (2025-2026) at the board adopted salary schedule. Employment is contingent upon maintaining proper certification and pending successful completion of BCI and FBI background checks. Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Motion carried

<u>Individual(s):</u>	<u>Position(s):</u>	<u>Step:</u>
Phoebe Richardson	Bus Driver (part-time)	4
Wade Posey	Custodian (part-time)	10

COMMENTS BY THE BOARD PRESIDENT:

- Thanks to the custodial staff for keeping buildings clean during construction.
- Thanks to coaches
- Thanks to administrative team for the move to administration building
- Thanks to our donors

ADJOURNMENT:

Motion by Maklem, second by Lindsey, to adjourn the meeting at 8:27 p.m. Voting Aye on roll call: Cummins, Lindsey, Maklem, and Clifton.