

Record of Proceedings
Minutes of the Williamsburg Local School Board Special Business Meeting
Held at 331 W Main Street, Williamsburg, Ohio
Tuesday, December 23, 2025

The Williamsburg Board of Education met for a Special Business Meeting at 2:00 PM on Tuesday, December 23, 2025, at the board office at 331 W Main Street, with the following members present and answering roll call: Jeff Cummins, Brandon Lindsey, Charlie Maklem, Daniel Knapke, and R. Josh Clifton. Matt Earley, Superintendent, and Alleyn Unversaw, Treasurer, and Samantha Cribbet were also in attendance.

The Pledge of Allegiance was led by Mr. Cummins.

Edits / Additions to the Agenda: None

Motion 025-2951 Recommendation to Approve Notice of Intent

Motion by Lindsey, seconded by Clifton, to approve the Notice of Intent to select Monarch Construction as the general contractor for the new elementary project, based on the recommendation of Fanning-Howey Architects.

Voting Aye on Roll Call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays, None. Motion Carried

Notes & Announcements:

Likely 3rd or 4th week of January before we approve the Monarch contract. Board can decide not to approve alternates before approving the final contract.

Mr. Cummins thanked Daniel for his service to the Board.

Mr. Clifton thanked Daniel for his service.

Mr. Cummins presented a plaque for his service.

Adjournment:

Motion by Cummins, second by Knapke, to adjourn the meeting at 2:19 p.m.

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

Board President

Attest: Treasurer