

**Williamsburg Board of Education
Business Meeting Agenda
Wednesday, November 19, 2025**

1. MEETING CALLED TO ORDER:

- A. Roll Call –Jeff Cummins, Brandon Lindsey, Charlie Maklem, Daniel Knapke and R. Josh Clifton

_____	_____	_____	_____	_____
JC	BL	CM	DK	RC

2. OPENING CEREMONIES:

- A. Pledge of Allegiance to the Flag

3. ADDITIONS TO THE AGENDA:

4. COMMUNICATIONS:

5. SUPERINTENDENT'S REPORT:

- A. Moment of Excellence
B. News from Around the District
C. Nutrition Compliance Report

6. REPORT FROM U.S. GRANT CAREER CENTER:

7. TREASURER'S REPORT:

- A. Preschool Funding
B. Tax Budget
C. Capital Assets
D. Construction

8. APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES:

- A. The Treasurer recommends the Board of Education resolve to approve the minutes from the following meetings:

Minutes – (Regular Meeting)–Tuesday, October 14, 2025 (Attachment 8A)

_____	_____	_____	_____	_____	_____	
1 st	2 nd	JC	BL	CM	DK	RC

- B. The Treasurer recommends the Board of Education resolve to approve the Financial Statements for the Month of October 2025. (Attachment 8B)

_____	_____	_____	_____	_____	_____	
1 st	2 nd	JC	BL	CM	DK	RC

9. PUBLIC PARTICIPATION:

10. DISCUSSION ITEMS:

- A. Committee Reports

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11. MAJOR ITEMS OF BUSINESS:

A. RECOMMENDATION TO ESTABLISH REAFFIRM MINUTES:

The Treasurer recommends the Board of Education resolve to reaffirm the 7/21/2025 minutes with a correction to attendance.

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B. RECOMMENDATION TO ESTABLISH FUND ACCOUNTS:

The Treasurer recommends the Board of Education resolve to establish the following funds:

<u>FUND</u>	<u>FUND NAME</u>
200-9701	Made to Market

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C. RECOMMENDATION TO APPROVE TRANSFERS:

The Treasurer recommends the Board of Education resolve approve of the following transfers as outlined below:

<u>TRANSFER FROM FUND:</u>	<u>TO FUND:</u>	<u>AMOUNT:</u>
General (001-0000)	Athletic Coaches Payroll & Benefits (300-9004)	\$300,000.00
General (001-0000)	Student Activity Payroll & Benefits (200-9004)	\$52,015.00
General (001-0000)	Capital Improvements Setaside (001-9640)	\$236,907.00
Title IV-A (584-9026)	Title I (572-9026) Transferability	\$1,016.05
Title II-A (590-9026)	Title I (572-9026) Transferability	\$2,082.15

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D. RECOMMENDATION TO APPROVE DONATIONS:

The Treasurer recommends the Board of Education resolve to accept the following donations:

<u>CONTRIBUTOR:</u>	<u>DONATIONS:</u>	<u>AMOUNT:</u>
Fisher Chiropractic	Band	\$100.00
Valley View Lounge	Band	\$100.00
Ellis Farm and Garden	Band	\$100.00
Peoples Bank	Band	\$100.00
Deputy Bill Brewer 2055 Foundation	Athletics	\$300.00
Steenberg Family Foundation	Needy Students	\$1,500.00
American Legion Post 288	Music/Band	\$1000.00
Valley View Lounge	HS Yearbook	\$100.00
Croswell of Williamsburg, LLC	Music Department	\$100.00
Bigby Coffee - Batavia	Junior Class - Cups & beverage hot chocolate fundraiser	
The Clermont Sun	Robyn Futhey	\$100.00 Amazon Gift Card

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E. RECOMMENDATION TO APPROVE A BUS PURCHASE:

The Treasurer recommends the Board of Education resolve to approve a purchase in excess of \$25,000.00 Rush Bus Centers for \$136,864.00 to purchase a bus. (Attachment 11E)

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F. RECOMMENDATION TO APPROVE POLICY REVISIONS:

The Superintendent recommends the Board of Education resolve to approve changes to the following revised policies as recommended by the district's policy provider, NEOLA of OHIO, so that policies reflect the current state of law and comply with state and federal educational mandates.

Section – 4000 Classified Staff

4162 - DRUG AND ALCOHOL TESTING OF CDL LICENSE HOLDERS WHO PERFORM SAFETY-SENSITIVE FUNCTIONS AND ARE SUBJECT TO DOT TESTING

Book Policy Status Revised

4162.01 - DRUG AND ALCOHOL TESTING OF EMPLOYEES WITHOUT CDL LICENSES WHO TRANSPORT STUDENTS IN ALTERNATIVE VEHICLES (Non-DOT Testing)

Policy New

Section - 8000 Operations

8600 - TRANSPORTATION

Book Policy Status Revised

8600.04 - BUS AND ALTERNATIVE VEHICLE DRIVER CERTIFICATION

Policy Revised

8640 - TRANSPORTATION FOR NON-ROUTINE TRIPS

Policy Revised

8650 - TRANSPORTATION BY ALTERNATIVE VEHICLES

Policy Revised

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G. RECOMMENDATION TO APPROVE CALENDAR:

The Superintendent recommends the Board of Education resolve to approve the Williamsburg Local School District Calendar for SY 2026-2027. (Attachment 11G)

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12. EXECUTIVE SESSION: Ohio Revised Code 121.22 –

1. Certain Personnel Matters

- To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and
- To consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

2. Purchase or Sale of Property, Real, Personal, Tangible, or Intangible.

3. Pending or Imminent Court Action

4. Collective Bargaining Matters

5. Matters Required to be Kept Confidential

6. Security Matters

7. Economic Development

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_____ Time Entered Into Executive Session

_____ Time Meeting Resumed

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13. PERSONNEL MATTERS:

A. RECOMMENDATION TO EMPLOY SUBSTITUTE CLASSIFIED STAFF FOR THE 2025-2026 SCHOOL YEAR:

The Superintendent recommends the Board of Education resolve to employ the following classified staff member(s) as substitute employee for the 2025-2026 school year. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual(s):

Christian Robinson
Cindy Durham
Shanoah Pierce

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B. RECOMMENDATION TO APPROVE RESIGNATION:

The Superintendent recommends the Board of Education resolve to accept the resignation of Kelcey Brown from her Education Aide position effective 10/15/2025. (Attachment 13B)

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C. RECOMMENDATION TO APPROVE RESIGNATION:

The Superintendent recommends the Board of Education resolve to accept the resignation of Brian Cunningham from his Basketball: 8th Grade Girls' Coach position effective 9/13/2025. (Attachment 13C)

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D. RECOMMENDATION TO EMPLOY INDIVIDUALS FOR SUPPLEMENTAL POSITIONS FOR THE 2025-2026 SCHOOL YEAR:

The Superintendent recommends the Board of Education resolve to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2025-2026 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts will expire on June 30, 2026.

Individual(s):

Brian Cunningham
Jacob Simpson

WINTER Supplemental Position(s):

Basketball: Reserve Girls' Coach
Basketball: 8th Grade Girls' Coach/7th Grade Girls' Coach

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E. RECOMMENDATION TO APPROVE INDIVIDUALS FOR VOLUNTEER POSITIONS FOR THE 2025-2026 SCHOOL YEAR:

The Superintendent recommends the Board of Education resolve to approve the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for the volunteer supplemental position as listed for the 2025-2026 school year. All volunteer positions will expire on June 30, 2026.

INDIVIDUAL:

Jessica McCarthy
Kristina Schoumacher
Jim Jamison
Jeff Johnson

Volunteer Position(s):

Wrestling
Cheerleading
Basketball
Basketball

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F. RECOMMENDATION TO APPROVE EXEMPT STAFF SALARIES:

The Superintendent and Treasurer recommend the Board of Education resolve to increase the salaries of all the following Exempt Staff based on percentage increase recommendation from direct supervisor retroactive to July 1, 2025.

INDIVIDUAL:

Michelle Ewing, EMIS/Superintendent Administrative Assistant
Eileen Sipple, Assistant Treasurer
Tammy Jermer, Treasurer's Assistant
Ryan Vasconcellos, Technology
Shelby Wright, Psychologist
Stephanie Sutton, Nurse

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G. RECOMMENDATION TO APPROVE ADMINISTRATION SALARIES:

The Superintendent recommend the Board of Education resolve to increase the salaries of all the following Administrative Staff based on percentage increase recommendation from direct supervisor effective retroactive to August 1, 2025.

INDIVIDUAL:

Jason Tackett, Middle/High School Principal
Kevin Dunn, Elementary Principal
Mike Kirk, Middle/High School Assistant Principal
Amy Attinger, Technology Director
Tina Reichert, Director of Student Services
Randy Jermer, Director of Facility Operations
Jason Moberly, Athletic Director

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14. COMMENTS BY THE BOARD PRESIDENT:

15. ADJOURNMENT:

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Time: _____