

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Business Meeting
Held at the Middle/High School, Media Center
On Wednesday, June 25, 2025, at 6:00 PM

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 PM on Wednesday, June 25, 2025, at the Middle/High Media Center, with the following members present and answering roll call: Jeff Cummins, Brandon Lindsey, and Charlie Maklem. Matt Earley, Superintendent, and Greg Wells, Treasurer, were also present along with several staff, students, and community members.

The Pledge of Allegiance was led by Mr. Cummins.

EDITS / ADDITIONS TO THE AGENDA

Items 11N and 11O were added to the agenda.

COMMUNICATIONS

None

SUPERINTENDENT'S REPORT

Mr. Earley gave the floor to Middle-High Principal, Jason Tackett, and Elementary Principal, Kevin Dunn, who introduced new staff members for their respective buildings. Welcome to the Wildcat Team!

Mr. Earley then reviewed news from around the district, including:

- Congratulations to the Class of 2025 and thank you to all the staff members and volunteers who made Graduation such an extraordinary event. The weather was perfect!
- Annual Alumni Dinner was held June 7th. Great event as always, with a wide range of Burg alums dating back to the Class of 1950! Our sincere appreciation to the Alumni Association, families, and individuals who sponsor scholarships.
- Congratulations to all our 2024-2025 student-athletes for winning the SBAAC All-Sports Award in back-to-back years. We beat Bethel by one point.

REPORT FROM U.S. GRANT CAREER CENTER

Mr. Maklem gave a Grant update, including:

- Business meeting last week was largely focused on close-out of FY2025 and start FY2026.
- Two major building projects are tracking on schedule and on budget.

TREASURER'S REPORT

Mr. Wells reviewed financial highlights of the district, including:

- Progress continues on the new State Biennial Budget. Senate version passed 6/11/25, and was more favorable to our district than House version. Unfortunately, in tandem with HB335, it could significantly reduce our local tax revenues for FY26 and beyond. Matt and I have participated in multiple webinars trying to understand the impact of this pending legislation and no one is quite sure how it will all tie together. The House voted not to concur, so it heads to Conference Committee reconciliation.
- We have fully utilized 100% of our FY25 Federal Title Grants and been reimbursed all funds, totaling over \$433K. FY26 projected to be flat Y/Y.
- All staff completed Science of Reading coursework and district has been fully reimbursed.
- Finally, this time of year is normally hectic as we close current fiscal year and launch next fiscal year. This effort is magnified when you're learning a new role. I sincerely appreciate the time and effort Tammy Jermer and Eileen Sipple are contributing to make us successful.

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APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Maklem, second by Lindsey, to approve the meeting minutes for Regular Business Meeting held Wednesday, May 14, 2025. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

Motion by Maklem, second by Lindsey, to approve the Financial Statements for May 2025. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

Motion by Maklem, second by Lindsey, to approve the use of SETBAL program to close FY2025. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

PUBLIC PARTICIPATION

- Sherri Kissinger noted the school calendar approval on the agenda and asked if M/H Auditeria was reserved for the the Garden Club Plant Auction 5/5/2026? Mr. Tackett confirmed it was. She also asked if there was an update regarding the Garden Club Circle at the new WES site? Mr. Cummins stated there was no parking lot expansion planned at this time so Circle should not be impacted.

DISCUSSION ITEMS

Committee Meeting highlights:

- Student Life: Mr. Tackett once again took the floor and reviewed Marching Band uniform replacement proposal. The Board endorsed the proposal and purchase will move forward, with target fulfillment date for fall sports season.
- Finance: Met Monday with main focus on HB96 and HB335 potential impacts to FY26 and FY27. Discussed “what if” scenarios if those proposed changes become law.
- Facilities: Met multiple times with official committee meeting 6/13. Largely focused on new WES interior design (WES teachers are heavily involved) and Food Service design. Target December for bid day. Athletic Center and STEM renovation update: WAC walls are being constructed with steel going up Monday. STEM room progressing quickly.
- Technology: Reviewed requirements for SB29 compliance. Reviewed and approved “fee holiday” for any students (parents) who have subscribed to Chromebook Protection Plan for three years with no claims.
- Student Achievement: Met 6/18. Morgan Eilerman working on digital roadmap for CTE and Career Readiness.
- Economic Development: no recent activity with Savion regarding Compensation Agreement.

MAJOR ITEMS OF BUSINESS

025-2836 APPROVAL OF FY2026 PERMANENT APPROPRIATIONS AND AMENDED CERTIFICATE:

Motion by Maklem, second by Lindsey, to approve and submit the permanent appropriations and amended certificate with the associated 412 certificate for Fiscal Year 2026 to the Budget Commission of Clermont County, per Attachment 11B. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2837 APPROVAL OF STAFF WORK CALENDARS FOR 2025-2026 SCHOOL YEAR:

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Motion by Lindsey, second by Maklem, to approve individual staff calendars for the school year 2025-2026, per Attachment 11C. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2838 APPROVAL OF ELEMENTARY HANDBOOK:

Motion by Lindsey, second by Maklem, to approve the Elementary School Handbook for the 2025-2026 school year, per Attachment 11D. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2839 APPROVAL OF MIDDLE/HIGH HANDBOOK:

Motion by Maklem, second by Cummins, to approve the Middle/High School Handbook for the 2025-2026 school year, per Attachment 11E. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2840 APPROVAL OF ATHLETIC HANDBOOK:

Motion by Maklem, second by Lindsey, to approve the Middle/High School Athletic Handbook for the 2025-2026 school year, per Attachment 11F. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2841 APPROVAL OF DONATIONS:

Motion by Cummins, second by Lindsey, to accept the following donations:

CONTRIBUTOR:	DONATION FOR:	AMOUNT:
Thomas and Kay Kuntz	School lunch debt	\$25.00
Paul Ropp	Scholarship	\$2000.00
L Wood & Son	Europe Trip Scholarship	\$1500.00
Kathleen Prewitt Meranda	JW Prewitt Scholarship	\$2000.00
Isaac and Stacey Maham	Scholarship	\$1000.00
Ellis Farm and Garden	Elementary Student Council	\$500.00
Williamsburg Rotary Club	Europe Trip Scholarship	\$1500.00
Karen Wells	BOE Office Conference Room Chairs	\$400.00 (est. value)
Williamsburg Athletic Boosters	Athletics	\$1000.00

Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2842 APPROVAL OF CONTRACT:

Motion by Maklem, second by Cummins, to approve a contract with Hamilton Clermont Cooperative (HCC) and Williamsburg Local School District for annual contract for IT services in the amount of \$34,941.46, per Attachment 11H. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2843 APPROVAL OF CONTRACT:

Motion by Maklem, second by Cummins, to approve a contract with Southwest Ohio EPC Consortium and Williamsburg Local School District for fiscal year 2025-2026, at an annual premium of \$62,781.00 for Property & Liability Insurance and Cyber Liability, per Attachment 11I. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2844 APPROVAL OF CONTRACT:

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Motion by Lindsey, second by Cummins, to approve a contract with Roberts Paving, Inc. and Williamsburg Local School District for paving of the Elementary and High School lots in the amount of \$51,405.00 to be paid from 003-9001, per Attachment 11J. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2845 APPROVAL OF FIELD TRIP:

Motion by Lindsey, second by Maklem, to approve an educational field trip to Washington, D.C. the trip will be taken March 18-20, 2026 under the supervision of school representatives, with travel and itinerary arranged by Croswell Student Tours, per Attachment 11K. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2846 APPROVAL OF CHANGE ORDER:

Motion by Lindsey, second by Cummins, to approve the following change order for the W.A.C. Project, per Attachment 11L:

COR-005 Schedule Update & Associated Costs – Bid Package #1 \$30,141.54

Voting aye on roll call: None. Nays: Cummins, Lindsey, and Maklem. Motion carried.

025-2847 APPROVAL TO ESTABLISH FUNDS:

Motion by Maklem, second by Lindsey, to approve the creation of the following funds:

FUND	FUND NAME
516-9026	FY26 IDEA-B Special Education
572-9026	FY26 TITLE I-A Improving Basic Programs
584-9026	FY26 TITLE IV-A, Student Support and Academic Enrichment Programs
587-9026	FY26 IDEA Preschool - Handicapped
590-9026	FY26 Title II-A Supporting Effective Instruction

Voting aye on roll call: None. Nays: Cummins, Lindsey, and Maklem. Motion carried.

025-2848 APPROVAL OF CONTRACT:

Motion by Maklem, second by Cummins, to approve a contract with IGS to supply electricity to the district, during contract period 7/1/2025 through 12/31/2027, at a fixed rate of \$0.07170 per kWh (kilowatt hour), per Attachment 11N. Rate is subject to Capacity Charge adjustments based on annual PJM Capacity Auction results. Voting aye on roll call: None. Nays: Cummins, Lindsey, and Maklem. Motion carried.

025-2849 APPROVAL OF CHANGE ORDER:

Motion by Lindsey, second by Cummins, to approve the following change order for the W.A.C. Project, per Attachment 11O:

COR 18- Stone Backfill, Quicklime Stabilization, Foundation Undercut \$149,568.74
(NOTE: BOE previously approved \$95,809.84 of this CO 3/10/2025, Res# 025-2783)

Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: None. Motion carried.

EXECUTIVE SESSION

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Motion by Maklem, second by Cummins, to move into Executive Session, per Ohio Revised Code 121.22. to discuss:

- Certain Personnel Matters
 - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
- Collective Bargaining Matters.
- Matters Required to be Kept Confidential
- Security Matters
- Economic Development

Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried. The Board moved into Executive Session at 7:45 PM and returned at 9:21 PM.

PERSONNEL MATTERS

025-2850 APPROVAL TO EMPLOY TRANSPORTATION ASSISTANT/SUPERVISOR (PART-TIME):

Motion by Maklem, second by Lindsey, to employ Judy Arnold as the district's Transportation Assistant/Supervisor (Part-Time), an exempt position, for the period of one (1) school year (2025-2026) effective July 1, 2025 to June 30, 2026. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2851 APPROVAL TO EMPLOY SUBSTITUTE CLASSIFIED STAFF FOR THE 2025-2026 SCHOOL YEAR:

Motion by Maklem, second by Cummins, to employ the following classified staff member(s) as substitute employee for the 2025-2026 school year. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual(s):

Jacob Kendle	Wade Posey	Angela Kendle
Eileen Sipple	Joe Chirco	Debbie Longbottom
Phoebe Richardson	Tim Blevins	Conni Scott
Kristi McVickers	Shawn Young	Greg Wehrum
Kathleen Rose	Jerry Cunningham	Jason Tackett
Jason Madden	Fred Brown	Amy Attinger
Shayla Harbottle	Bryce Lillie	Shayna Vicars
Cindy Yeary		

Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2852 APPROVAL TO EMPLOY CERTIFICATED STAFF:

Motion by Maklem, second by Lindsey, to employ the following personnel as a certificated teacher for a period of one (1) school year (2025-2026) at the board adopted salary schedule. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

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Individual(s):	Degree:	Step:
Erin LaGrange	MA	2
Jeremy Hatfield	MA +30	8
Tara Mullins	BA	3

Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2853 APPROVAL TO EMPLOY CLASSIFIED STAFF:

Motion by Lindsey, second by Maklem, to employ the following personnel as a classified staff for a period of one (1) school year (2025-2026) at the board adopted salary schedule. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual:	Position:	Step:
Chris Smith	Educational Aide	20

Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2854 APPROVAL TO RENEW CLASSIFIED STAFF:

Motion by Lindsey, second by Maklem, to employ the following personnel as classified employees for a period of one (1) school years; (2025-2026) at the board adopted salary schedule. Employment is contingent upon maintaining proper certification and successful completion of background checks.

Individual:	Position:
Brandon Bush	Custodian

Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2855 APPROVAL TO EMPLOY ADMINISTRATIVE STAFF:

Motion by Lindsey, second by Maklem, to approve the contract of John Wilson as Elementary Assistant Principal for a period of three (3) year effective August 1, 2025. Employment is contingent upon maintaining all necessary certificates and pending successful completion of BCI & FBI background checks. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2856 APPROVAL TO RENEW ADMINISTRATIVE STAFF:

Motion by Maklem, second by Lindsey, to approve the contract of Randy Jermer as Director of Facilities for a period of two (2) year effective August 1, 2025. Employment is contingent upon maintaining all necessary certificates and pending successful completion of background checks. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2857 APPROVAL TO RENEW ADMINISTRATIVE STAFF:

Motion by Lindsey, second by Maklem, to approve the contract of Mike Kirk as MS/HS Assistant Principal for a period of four (4) years effective August 1, 2025. Employment is contingent upon maintaining all necessary certificates and pending successful completion of background checks. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

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025-2858 APPROVAL TO RENEW ADMINISTRATIVE STAFF:

Motion by Lindsey, second by Cummins, to approve the contract of Jason Moberly as Athletic Director for a period of one (1) year effective August 1, 2025. Employment is contingent upon maintaining all necessary certificates and pending successful completion of background checks. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2859 APPROVAL TO RENEW CLASSIFIED STAFF:

Motion by Maklem, second by Cummins, to approve the contract of Tina Reichert as Director of Student Services for a period of three (3) year effective August 1, 2025. Employment is contingent upon maintaining all necessary certificates and pending successful completion of background checks. Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

025-2860 APPROVAL TO EMPLOY INDIVIDUALS FOR ACADEMIC SUPPLEMENTAL POSITIONS FOR THE 2025-2026 SCHOOL YEAR:

Motion by Lindsey, second by Maklem, to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2025-2026 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts will expire on June 30, 2026.

Individual(s):	ACADEMIC Supplemental Position(s):
Whitney Moore	LPDC: Member at Large
Robyn Futhey	Annual Advisor: Middle School
Kelsey Book	Annual Advisor: High School
Logan Minning	Advisor: Junior Class Advisor
Holly Kopcha	Advisor: Senior Class Advisor

Voting aye on roll call: Cummins, Lindsey, and Maklem. Nays: none. Motion carried.

FURTHER DISCUSSION

The Board then entered into a time of discussion regarding the following:

- Bid to reclaim items in the Old High School before demolition.
- Request to have administrative Directors rotate giving updates at BOE meetings.
- Request to re-establish Business Appreciation Dinner.

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COMMENTS BY THE BOARD PRESIDENT

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Mr. Cummins welcomed all the new additions to the WLSD staff—such an amazing group of highly talented people. He thanked all the donors for their incredible generosity and support of our students. Finally, he thanked Greg Wells for his years of service to our district and our community, and wished him well in his new role.

ADJOURNMENT

Motion by Lindsey, second by Maklem, to adjourn. Voting aye: Cummins, Lindsey, and Maklem. Nays: None. Motion carried. Board adjourned 9:46 PM.

Board President

Treasurer