

**Williamsburg Local School District
Board of Education Regular Meeting Minutes
June 23, 2026 6:00 P.M.**

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 p.m. on Tuesday, June 23, 2026, in the High School Media Center, with the following members present and answering Roll Call: Jeff Cummins, Samantha Cribbet, Melanie Shouse, and Brandon Lindsey. Matt Earley, Superintendent was also present. R. Josh Clifton was absent

The Pledge of Allegiance was led by Mr. Cummins.

026-0076 Appoint Treasurer Pro Tem to take minutes

Cummins motioned, Lindsey seconded to appoint Melanie Shouse as Treasurer Pro Tempore. Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse. Motion carried.

Additions to the Agenda

Item K8 - Approve 2 MOU's with Child Focus and Head Start

Item K9 - Approve facility rental rates for the 2026/2027 school year.

Item K10 - Adopt District Cybersecurity Program

Superintendent Report:

Kudos to the custodial and groundskeeping staff

School is never sleeping with summer activities going on

Transportation director change over is going well

July 6-10 we will be hosting the Junior Police Academy

026-0077 Adoption of Meeting Agenda

Lindsey motioned, Cribbet seconded to approve the meeting agenda.

Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse. Motion carried.

026-0078 Approval of Minutes

Cummins motioned, Shouse seconded to approve the May 26, 2026 minutes.

Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse. Motion carried.

Public Participation

- Reflection of great year
- Doing what's best for our students
- Brian Cunningham

Committee and US Grant Reports

US grant

Proceeding with ballot for bond levy 2mil

Negotiating for addition 10 acres to purchase adjacent to lot for driveway

Exploring satellite programs – more to come
ROI better for us

Legislative

SB 276 to Gov. Desk

IT 5/23

Cyber security plan
Go live for streaming in August
HUDL – waiting on pricing
Facilities rentals go live on website
Changing the WiFi password
Final forms changes Free Reduced Lunch + chromebook forms avail after **aug 1**
Transportation software updates

Student Life 5/23

Elementary design

Student Achievement

Have not met since last BOE meeting 5/22

Facilities 6/4, 18

On site electric plans
On schedule
Gym floor and footers are down, vertical progression
Done with soil, lime is down
65k over soil budget
Remaining contingency ~1M
Cornerstone – \$1k goes in with the brick
HS Gym – painting and locker room demo

Finance June Meetings

Transfers to follow in Item J2-4

Economic Development 6/9

Meeting with township to talk about

026-0079 Business of The Treasurer (Items 1 - 4)

Cribbet motioned, Lindsey seconded to approve Treasurer Business (Items 1-4)
Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse. Motion carried.

1. Review Financial Report(s) (Packet)

- a. Cash Summary
- b. Checks Written

2. Transfers

- a. Approve the transfer from Title II-A to Title I (transferability) in the amount of \$2,260.61 (May)
- b. Approve the transfer from Title IV-A to Title I (transferability) in the amount of \$995.67 (May)
- c. Approve the transfer from Title II-A to Title I (transferability) in the amount of \$ 2,658.69 (June)
- d. Approve the transfer from Title IV-A to Title I (transferability) in the amount of \$1,280.44 (June)
- e. Preschool 011-9839 up to \$96,000.00 (exact amount will be transferred at year-end to zero out fund)
- f. Capital Improvements Set Aside 001-9640 up to \$100,000.00 (exact amount will be transferred at year-end to zero out fund)
- g. South Afton 003-9644 \$1,192,252.00
- h. Technology 003-9218 \$50,000.00
- i. Severance 035-0000 \$50,000.00
- j. Athletic Payroll and Benefits \$70,000.00
- k. Science of Reading \$8,759.85 whereas the Ohio Department of Education did not fully fund this initiative.

3. Final Appropriations FY26

4. Initial Appropriations FY27

026-0080 Business of The Treasurer (Item 5)

Cribbet motioned, Lindsey seconded to approve Treasurer Business (Item 5)
Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse. Motion carried.

- 5. Recommendation to rescind motion 025-2864 to approve transfers whereas the transfers to Tech Reserve, Student Activity Payroll & Benefits, Athletic Payroll & Benefits, and PI Earmark were approved in later meetings with Tech Reserve and PI Earmark at lesser amounts per the forecast**

Major Items Of Business

026-0081 Acceptance of Donations

Shouse motioned, Cummins seconded to accept the following donations:

Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse. Motion carried.

DONATOR	DESCRIPTION	AMOUNT
Rob Nicely Insurance	HS Boys Basketball for youth training	\$1000.00
Allison Carter	Scholarship	\$3000.00
JW Prewitt	Scholarship	\$2000.00
Ruth Lung for Williamsburg Alumni	Scholarship	\$1000.00

026-0082 Recommendation to approve 26-27 EPC Liability / Property/ Cyber Insurance Renewal Cribbet motioned, Lindsey seconded to approve the 26-27 EPC Liability / Property / Cyber Insurance Renewal

Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse. Motion carried.

026-0083 Recommendation to approve staff calendar for the 2026/2027 school year

Lindsey motioned, Cummins seconded, to approve the 2026/2027 staff calendar

Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse. Motion carried.

026-0084 Recommendation to approve shared services contract for EMIS Coordinator Services with Felicity-Franklin Local School District

Cribbet motioned, Cummins seconded to approve the shared services contract for EMIS Coordinator Services with Felicity Franklin Local School District.

Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse. Motion carried.

Discussion – 5th contract renewal. 4% increase from the previous

026-0085 Recommendation to approve Clermont County Board of Developmental Disabilities Contract for FY2027 Shouse motioned, Cribbet seconded to approve the Clermont County Board of Developmental Disabilities Contract for FY2027.

Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse. Motion carried.

026-0086 Recommendation to approve Preschool Fees and Athletic Participation Fees To Be Receipted Into General Fund Beginning FY2027 Cribbet motioned,

Lindsey seconded to approve the Preschool Fees and Athletic Participation Fees to be receipted into the General Fund beginning FY2027. Voting Aye on Roll Call:

Cummins, Cribbet, Lindsey, and Shouse. Motion carried.

026-0087 Recommendation to approve field trip to Washington DC

Cribbet motioned, Lindsey seconded to approve the Washington DC field trip.

Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse. Motion carried.

026-0088 Recommendation to approve two MOU's with Child Focus for Preschool and Head Start services. Shouse motioned, Lindsey seconded to approve two MOU's for Child Focus and Head Start. Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse.
Motion carried.

026-0089 Recommendation to approve facility rental rates for the 2026/2027 school year. Lindsey moved, Shouse seconded to approve the 2026/2027 facility rental rates. Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse.
Motion carried.

026-0090 Recommendation to Adopt District Cybersecurity Program (R.C. § 9.64) Lindsey motioned, Shouse seconded to approve the District Cybersecurity Program adoption. Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse.
Motion carried.

Business of the Superintendent

It is recommended that the following personnel be employed as listed, subject to maintaining appropriate certification/Licensure. Salary will be based upon the adopted salary schedule and will reflect the appropriate steps for training and experience.

026-0091 Recommendation to Approve Items 1A, 1B as listed below:

Cribbet motioned, Lindsey seconded to approve Items 1A, 1B.
Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse. Motion carried.

1. Classified Personnel

a. Resignations

NAME
Tabitha Chirco - Effective 8/11/2026

b. Supplemental

NAME
Tracy Kuhn- OBI (On-Bus Instructor)
Michelle Ewing - EMIS shared services with Felicity Franklin 8/1/2026 to 7/31/2027 \$800.00 for 12 months

026-0092 Recommendation to Approve Items 1C as listed below:

Cribbet motioned, Lindsey seconded to approve Items 1C.

Voting Aye on Roll Call: Cummins, Cribbet, Lindsey. Abstain: Shouse.

Motion carried.

c. Substitutes

NAME
Amy Attinger
Karen Blake
Jody Bohl
Fred Brown
Dylan Coffey
Jerry Cunningham
Landon Dauwe
Cindy Durham
Rebecca Hall
Tracey Kuhn
Stephanie Lewis
Debbie Longbottom
Kristi McVickers
Larry Mitchell
Shanoah Pierce
Kelly Posey
Victoria Raymond
Kathleen Rose
William Sefton
Eileen Sipple

Jennifer Smith
Aiden Stewart
Jason Tackett
Shayna Vicars
Greg Wehrum
Kandace Williams
Cindy Yeary
Shawn Young

026-0093 Recommendation to Approve Item 2 as listed below:

Cribbet motioned, Lindsey seconded to approve Item 2.

Voting Aye on Roll Call: Cummins, Cribbet, and Lindsey. Abstain: Shouse.

Motion carried.

2. Exempt

a. Renew Exempt Staff

NAME	Contract
Morgan Eillerman	2 Year
Michelle Ewing	Continuing
Tammy Jermer	2 Year

026-0094 Recommendation to Approve Item 3 as listed below:

Cribbet motioned, Shouse seconded to approve Item 3.

Voting Aye on Roll Call: Cummins, Cribbet, and Lindsey. Abstained: Shouse.

Motion carried.

3. Supplementals

NAME	Position
Isabella Mickles	Drill Team
Tara Dean	Annual Advisor: WES
Kellee Hepworth	Student Council Advisor: WES

026-0095 Recommendation to Approve Item 4 as listed below:

Lindsey motioned, Cummins seconded to approve Item 4.

Voting on Roll Call: Voting Aye Cummins, Lindsey, and Shouse. Nay: Cribbet .

Motion carried.

4. Administrative Staff

NAME	Contract
Jason Moberly	2 Year

026-0096 Executive Session

Cribbet motioned, Shouse seconded to enter into Executive Session at 6:54 p.m. for the purpose of:

1. Matters Required to be Kept Confidential
2. Security Matters
3. Economic Development

Voting Aye on Roll Call: Cummins, Cribbet, Lindsey, and Shouse.

Motion carried.

The Board exited Executive Session at 7:59 p.m and returned to public session.

Additional Action Items: None

Condolences to the Clifton family, we value Josh and the Clifton family's contributions to the school and community

Thank you to the donors, 7k this month

Thanks to custodial, facilities, and administrative teams for their summer work to get the school ready for another year

Thanks to coaches for summer work

Wish the teachers a restful summer

ADJOURNMENT:

Motion by Cribbet, second by Lindsey, to adjourn the meeting at 8:02 p.m.

Voting Aye on roll call: Cummins, Cribbet, Lindsey, and Shouse.

Jeff Cummins, Board President

Melanie Shouse, Treasurer Pro Tempore

Reporting Period: June 2026 (FY 2026)

6/20/26 12:07 PM

WILLIAMSBURG LOCAL
Appropriations Resolution Report

Rev. Code Sec. 5705.38

Fiscal Year: 2026

WILLIAMSBURG LOCAL

Include Zero Balance Accounts: false

	Total Appropriation
001 GENERAL	\$ 16,334,203.67
003 PERMANENT IMPROVEMENT	\$ 3,457,618.85
004 BUILDING	\$ 13,448,840.37
006 FOOD SERVICE	\$ 209,204.95
007 SPECIAL TRUST	\$ 59,832.46
009 UNIFORM SCHOOL SUPPLIES	\$ 104,635.74
010 CLASSROOM FACILITIES	\$ 15,677,940.99
011 ROTARY-SPECIAL SERVICES	\$ 103,651.22
015 MENTAL HEALTH	\$ 2,709.89
018 PUBLIC SCHOOL SUPPORT	\$ 106,224.73
019 OTHER GRANT	\$ 965,176.58
022 DISTRICT CUSTODIAL	\$ 537.00
035 TERMINATION BENEFITS - HB426	\$ 241,058.58
200 STUDENT MANAGED ACTIVITY	\$ 177,320.87
300 DISTRICT MANAGED ACTIVITY	\$ 776,466.52
451 DATA COMMUNICATION FUND	\$ 8,116.56
461 CAREER-TECHNICAL EDUCATION ENHANCEMENT	\$ 112.34
499 MISCELLANEOUS STATE GRANT FUND	\$ 4,702.69
516 IDEA, PART B SPECIAL EDUCATION, ASSISTANCE FOR ALL CHILDREN WITH	\$ 236,136.55
572 TITLE I DISADVANTAGED CHILDREN	\$ 203,234.33
584 TITLE IV, PART A, STUDENT SUPPORT AND ACADEMIC ENRICHMENT PROGRAMS	\$ 12,923.04
587 IDEA PART B, SPECIAL EDUCATION, ASSISTANCE FOR ALL CHILDREN WITH	\$ 2,171.53
590 IMPROVING TEACHER QUALITY	\$ 26,833.18
Grand Total All Funds	\$ 52,159,652.64

Reporting Period: June 2026 (FY 2026)

6/20/26 10:35 AM

WILLIAMSBURG LOCAL
Appropriations Resolution Report

Rev. Code Sec. 5705.38

Fiscal Year: 2027

WILLIAMSBURG LOCAL

Include Zero Balance Accounts: false

	Total Appropriation
001 GENERAL	\$ 16,585,254.00
003 PERMANENT IMPROVEMENT	\$ 1,917,184.22
004 BUILDING	\$ 3,270,287.50
006 FOOD SERVICE	\$ 179,500.00
007 SPECIAL TRUST	\$ 75,491.71
009 UNIFORM SCHOOL SUPPLIES	\$ 108,076.56
010 CLASSROOM FACILITIES	\$ 3,042,563.61
015 MENTAL HEALTH	\$ 3,209.89
018 PUBLIC SCHOOL SUPPORT	\$ 97,986.60
019 OTHER GRANT	\$ 63,686.03
022 DISTRICT CUSTODIAL	\$ 537.00
035 TERMINATION BENEFITS - HB426	\$ 298,205.06
200 STUDENT MANAGED ACTIVITY	\$ 209,515.45
300 DISTRICT MANAGED ACTIVITY	\$ 692,917.27
516 IDEA, PART B SPECIAL EDUCATION, ASSISTANCE FOR ALL CHILDREN WITH	\$ 279,397.47
572 TITLE I DISADVANTAGED CHILDREN	\$ 242,548.61
584 TITLE IV, PART A, STUDENT SUPPORT AND ACADEMIC ENRICHMENT PROGRAMS	\$ 16,269.20
587 IDEA PART B, SPECIAL EDUCATION, ASSISTANCE FOR ALL CHILDREN WITH	\$ 2,467.72
590 IMPROVING TEACHER QUALITY	\$ 33,927.60
Grand Total All Funds	\$ 27,119,025.50