

**Educational Enhancement Opportunity Request Form**

To request an absence to attend or participate in an Educational Enhancement Opportunity (EEO), please complete this application form and return it to your school principal at least ten (10) days prior to the absence. Such an absence as requested by this signed application and approved by the school principal, will be considered an excused absence. The major intent of the activity must be educational in order for the student to be granted this type of absence. The proposed activity must have significant educational value and be composed of an intensive program related to the core curriculum (e.g. art programs, dance programs, State Fair activities, workshops that are educational in nature, college visits, etc.). The Principal will use his/her good judgment to determine if the activity meets guidelines. A student may be approved for up to ten (10) days of absence per year for this purpose. Students who are granted an absence under this law will be allowed to make up all school work. Student grades cannot be affected by lack of attendance or participation in classes for approved days. **This type of absence cannot occur during the school's state assessment or District-wide assessments, unless there are extenuating circumstances that are approved by the Principal.** Decisions may be appealed to the Superintendent and then to the Board.

Student Full Legal Name: \_\_\_\_\_ Date of Application \_\_\_\_\_

Name of School \_\_\_\_\_ Homeroom Teacher \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Grade Level: \_\_\_\_\_ Home Phone \_\_\_\_\_

Residence Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

# of Excused Absences To Date \_\_\_\_\_ # of Unexcused Absences To Date \_\_\_\_\_

# of Total Absences to Date\* \_\_\_\_\_

\*Students who have accumulated nine (9) or more Absences in semester one or eighteen (18) or more absences in Semester two will NOT be approved for an EEO.

Date(s) of Intended Absence(s) \_\_\_\_\_

Please explain the nature of the event the student will be attending and how the activity meets the criteria of (1) having "significant educational value", (2) how the activity is directly related to one of the core curriculum subjects of English, science, mathematics, social studies, foreign language or the arts, and (3) what evidence of significant learning will be submitted no later than two (2) days after return. Please attach a schedule of activities/events to be attended. (Use additional paper if needed and attach to this completed form.)

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*Signature of Student**Date*

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*Signature of Parent/Guardian**Date*

**Educational Enhancement Opportunity Request Form****FOR SCHOOL USE ONLY****(THIS SECTION TO BE COMPLETED BY THE SCHOOL PRINCIPAL / DESIGNEE)**

As Principal, I recommend ☐ I do not recommend ☐ that this educational opportunity absence be granted.

Principal's Rationale \_\_\_\_\_

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*Signature of Principal*

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*Date*

**FOR CENTRAL OFFICE USE /APPEAL OF PRINCIPAL'S DECISION**

As Superintendent, I recommend ☐ I do not recommend ☐ that this educational opportunity absence be granted.

Superintendent's Rationale \_\_\_\_\_

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*Signature of Superintendent*

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*Date*

The District grants ☐ does not grant ☐ this educational opportunity absence.

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*Signature of the Board Chair*

\_\_\_\_\_  
*Date*