FORT THOMAS
INDEPENDENT SCHOOLS

Overview of Fort Thomas Independent Schools Application for Non-Resident Students

The Fort Thomas Independent School District offers enrollment to students living outside the district who meet the non-resident enrollment criteria of the Fort Thomas Independent Schools. Non-resident enrollment is provided to students only if an opening exists for the following school year.

Admission offers are made to students based on a comprehensive evaluation of their application, as set forth by the Fort Thomas Board of Education and the administration of the Fort Thomas Independent Schools. Applicants are selected following an extensive review process that evaluates school attendance, school-based behavior, academic achievement, accomplishments and other information contained in the application. Applications are reviewed for qualifications, required test scores, and demonstrated academic and non-academic achievements. Below is a list of district-approved criteria that are considered.

Criteria Used in FTIS's Comprehensive Review

1. Grades/GPA. These grades should be submitted from the student's previous school (or preschool if applying for Kindergarten).
2. Test scores. These scores should be submitted from the student's previous school.
3. School Attendance. Two or more years of school-based attendance data should be submitted, if available.
4. School-based behavior. Two or more years of school-based behavior data should be submitted, if available.
5. Special Talents, Achievements, Affiliations and Awards. Consideration of special talents, significant achievements, and awards that demonstrate the applicant's ability to positively impact the Fort Thomas Independent Schools community.

It is the responsibility of the family/student to supply the above information. Failure to provide the above-mentioned information may negatively impact your child's application.

There is a $50.00 application fee required to process the application. This fee is non-refundable.

All information must be submitted to the Fort Thomas Independent Schools Central Office, 28 N Ft Thomas Ave, between September 15th and 4:00 PM on April 1st.

Frequently Asked Questions about the Admission Process

How much is tuition for one year?

Tuition fee rates may increase each year.
Current full tuition fees for the 2026 – 2027 school year is $4000 for K-12 Kentucky resident students and $7600 for out of state students. *(The rate for the 27-28 school year will be updated Spring of 2027)*

How do you make your admissions decisions?

We employ a comprehensive review of the applicants. Each application receives an in-depth, holistic review by the admissions committee. Admissions offers are made to the applicants within the constraints of the enrollment goals.

Does it matter when I apply?

In most cases, it does not matter when you apply as long as you are within the application window of September 15 to 4:00 PM April 1. Students in grades 9 – 12 should apply before December 1 when possible. The first review of applications will be conducted during the last week of December so students who are accepted can participate in parent meetings and early class scheduling. This is highly recommended.

When will I be notified if my child has been accepted?

High school students will be notified by April 15.

Grades K – 8 - So many students move in and out of the district over the summer that it may not be possible to accept elementary students until August; however, parents will be notified of tentative acceptance based on the admissions process.

Does FTIS have a waitlist?

No. If a student does not gain enrollment for the current school year, the student will be required to reapply the following schoolyear.

Can non-resident students lose their enrollment?

YES, Non-resident students may lose their enrollment if they cannot arrive to school on time, have excessive absences, demonstrate poor academic performance, failure to pay their tuition in a timely manner and/or display behavior problems. If enrollment is revoked, parents will be notified by the last day of the school year.

How do I apply?

1. Complete the application. Be sure <u>all</u> information is complete, including your home school district and your test scores. Incomplete applications will not be considered.
2. Submit the completed application, $50 non-refundable application fee and documents to the FTIS Central Office, **28 N. Ft. Thomas Ave.** Ft. Thomas, KY 41075 between September 15 and 4:00 PM April 1.
3. If further information is needed, FTIS Central Office will be in contact.

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Thank you for your interest in Fort Thomas Independent School District. As a non-resident, you will be required to complete a tuition application. A $50.00 non-refundable application fee is also required.

Before completing the application, please read these pre-application instructions.

- Applications will only be considered if there is adequate space in that grade level and if there is caseload capacity for special education.
- When determining acceptance, the student must meet the following criteria:
  1. Satisfactory academic progress and academic effort as determined by the committee.
  2. Regular school attendance and not exceeding five (5) unexcused absences.
  3. Behavior in accordance with the previous school's Code of Conduct.
  4. Evidence that the parents/guardians were cooperative and supportive in their working with the school.
  5. Testing may be needed for primary grades.
- You are responsible for verifying your district of residence
- Athletic eligibility is determined by the KHSAA guidelines 9-12.
- If your child intends on participating in high or middle school athletic and other extracurricular activities, an additional $250.00 non-refundable deposit is required if tuition enrollment is offered. This will be applied to the tuition cost upon school enrollment.

Acceptance:

- For Grades K-5: Because many students move in and out of the district over the summer, it may not be possible to accept elementary students until August; however, you will be notified of tentative acceptance based on the admission process.
- Parents are responsible for all transportation to and from school. Please be advised that Fort Thomas Independent Schools rarely close for inclement weather.
- Once accepted, there is no reapplication for subsequent years as long as the below listed expectations are met:
  1. Obligation for the amount of annual tuition. If financial terms are not met, the student will be withdrawn from the Fort Thomas Schools. Failing to meet payments terms can result in payment in full for subsequent enrollments (due by August 1 prior to the start of school).
  2. Student will appropriately comply with school discipline codes, academic and behavior expectations and attendance requirements, as well as conduct of the student and members of the student's family.
- There is no school choice for elementary grades. The school is determined by space available.
- The district reserves the right to change a child's school placement between kindergarten and first grade.

New tuition applications **must be received by 4:00PM on April 1 at 28 N Ft Thomas Ave** for the upcoming school year. Applications received after 4PM April 1 or during the school year for enrollment in the current school year will not be accepted. Emailed applications will not be accepted.

Tuition Fee Rates for 2026-2027

	In State	Out of State
Grades K – 12	$ 4000.00	$ 7600.00

Return completed application and documents:

Jamee Flaherty, Assistant Superintendent
Fort Thomas Ind Schools Central Office
28 North Fort Thomas Avenue
Fort Thomas, KY 41075

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Completed Application must be submitted to FTIS Central Office 28 N Ft Thomas Ave by April 1

APPLICATION FOR ENROLLMENT AS NON-RESIDENT STUDENT

Child's Name_____ Male ☐ Female ☐
Last First Middle

Parent 1 name:_____ Applying for what school year & grade level?

Parent 2 name:_____ **2027-2028** Grade: _____

Address:_____Apt._____

School currently attending:
_____

City:_____ST:_____ Zip:_____

School district of residence: _____

Phone numbers:

Home: (____) _____ Work: (____)_____ Child's date of birth: _____
Cell: (____) _____

E-mail:_____ Child's Soc. Sec. #:_____

Child lives primarily with: ☐Father ☐ Mother ☐ Both parents ☐ Split equally between parents

Attendance and grades are important factors in determining the status of your application.

How many days has your child been absent in the past 2 years?
Break down per year and include preschool, if applicable. Year 1 _____ Year 2_____
If absences are excessive (more than 5 per year), please explain:_____
_____
_____

What are your child's average grades?_____

How will your child's enrollment positively impact our student body?_____
_____

Any other information that might be helpful to us (attach a separate sheet if more space is needed).
_____
_____

Please attach the following to complete your application: Application MUST BE RECEIVED BY 4:00PM on 4/1

1. A copy of your child's most recent report card and past 2 years (reports from preschool if applying for kindergarten)
2. A copy of the past 2 years' attendance record
3. A copy of ALL available assessment information (IOWA, MAP, STAR, CTBS)
4. A copy of transcript (high school students)
5. Discipline records
6. Name and contact information of current principal (preschool director for incoming K)

I understand that the Fort Thomas Independent School District may request a review of the information on these forms. I hereby authorize the district to have access to pertinent information from my child's previous school/daycare regarding this request. I understand that providing false information shall be grounds for revoking tuition status.

Signature of parent/legal guardian:_____Date:_____

Application fee of $50.00 must accompany application – payable to *Fort Thomas Independent Schools*

_____

*For Office Use Only

Received application and fee:_____Approved:_____