

President Chad Doll called the meeting to order at 7:30pm on June 2, 2025 at 701 Parlette Court with the following members present: Alex Stinebaugh, Jessica Muhlenkamp, Brandon Miller, Alex Greve, John Shepline, Terry Campbell and Chad Dunlap. Safety Service Director Tyler Price, Mayor Dan Lee and Law Director Grant Neal were also present. There were 4 visitors present.

Received Income Tax Summary Report for Month Ending 5-31-2025.

Motion by Dunlap, second by Campbell to approve the minutes of the May 19, 2025 council meeting as submitted. Vote – 7 yeas, 0 nays. Motion passed.

**Lands and Buildings Committee** – a meeting was held on 05-27-2025 and the following was discussed: Reviewed ordinance amending section 1480.4 on membership. Discussion on one more member added to the board. Lands Committee members said it was not needed at this time.

Mr. Miller asked for Mr. Shepline's recommendations for Council on Ordinance 2025-18. Mr. Shepline answered he would not recommend adoption of it.

**Lodging Tax Committee** – a meeting was held on 05-21-2025 and the following was discussed:

John Rausch shared with the group his plans to resign from the group.

There was a question about the need for the committee if City Council is able to distribute funds directly. The exact wording of the ordinance indicates that funds are distributed at City Council's discretion and City Council if Council continues to decline the Committee's recommendations there may not be a need for the Committee to meet.

Jessica Muhlenkamp explained the idea of using a percentage of Lodging Tax receipts to pay City Departments for Services to avoid charging nonprofits. There was a long discussion of this idea and its pros and cons including saving non-profit organizations from having to pay for City Services and ensuring Wapakoneta stays an event friendly community and cons including paying for events that do not fit the Lodging Tax criteria and this being a step in the direction of City Council controlling all of the Lodging Tax funds.

There was some discussion about whether or not the entire estimated \$30,000 of these costs needed to come from the Lodging tax since these costs had always been paid by the City previously. The committee felt giving up ½% of the Lodging Tax revenue paying for approximately half this amount and the rest coming from the General Fund would be a better compromise since these costs have already been covered by the City and budgeted for.

An overview of this year's expenses and previous revenue were examined. A bill from Roots & Shoots for flowers in Rudd Yocum park was approved. It was communicated to Tyler Price that next year landscaping needed to be budgeted for in the Parks budget as it was not an appropriate use of Lodging Tax funds. There were several carryover invoices from previous years. It was communicated to Tyler Price that future expenses for this year need to have an application and approval from the Committee rather than previous year precedent. Revenue and expenses from previous years were reviewed and it was clear that the \$85,000 that was budgeted for the Lodging tax in previous years did not match previous receipts. The Committee asked that those additional dollars be located as they should have rolled over into the account year over year.

The committee stated they wanted a follow-up meeting including the Mayor before any decisions could be made.

#### **Communications -**

Clerk McDonald read a letter from the Ohio Division of Liquor Control for a permit request from: El Indio Inc, DBA El Azteca, 1345 Bellefontaine Ave, Wapakoneta, Ohio. Council did not request a hearing.

President Doll asked Clerk to read Ord 2025-18 for the third time re: AN ORDINANCE AMENDING SECTION 1480.04 OF THE CODIFIED ORDINANCES OF THE CITY OF WAPAKONETA SPECIFIC TO THE ESTABLISHMENT AND MEMBERSHIP OF THE DESIGN REVIEW BOARD.

Motion by Dunlap, second by Stinebaugh to adopt Ord 2025-18. Vote – 0 yeas, 7 nays. Motion did not pass. Mr. Dunlap asked for clarification from the Lands & Buildings Committee. Mr. Sheipline explained the committee ultimately decided that should there be a tie vote on a matter, the committee would re-evaluate the item at a future meeting, rather than add additional members.

President Doll asked Clerk to read Ord 2025-20 for the second time re: AN ORDINANCE AMENDING SECTION 1060.06 OF THE CODIFIED ORDINANCES OF THE CITY OF WAPAKONETA REGARDING LARGE AND IRREGULAR SIZED ITEMS AND SALE OF COMPOSTED MATERIAL.

President Doll asked Clerk to read Res 2025-21 for the second time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO SET SPECIFICATIONS, ADVERTISE FOR BIDS, AND EXECUTE A GRIND AND PAVE CONTRACT FOR VARIOUS STREETS IN THE CITY OF WAPAKONETA.

Mr. Campbell pointed out there may be an extension of water and sewer lines on Water Street and this work needs to occur before any grind and pave project can happen there.

President Doll asked Clerk to read Res 2025-22 for the second time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO SET SPECIFICATIONS, ADVERTISE FOR BIDS, AND EXECUTE SIDEWALK REPAIRS, REPLACEMENTS, AND ADDITIONS IN THE CITY OF WAPAKONETA.

**Mayor Report:**

Fire Station expansion is nearing completion.

Electric Department expanded and obtained new equipment.

Engineering Department has completed its move to Bellefontaine Street.

Remodel of the City Building is ongoing.

Attended department head meeting.

Will be attending a meeting with Sister Cities on June 10<sup>th</sup> to discuss display cabinet options.

City app has been launched for text alerts.

Overdue utility bill collection efforts are ongoing, and these efforts fall within the guidelines of the Ohio Revised Code.

**Service Director Report:**

DORA will expire in August. Renewal ordinance will be presented to Council in September. Additional trashcans are still needed.

Spraying for weeds is in progress.

One parking spot on east side of Park Street may be eliminated for safety reasons.

Goose fence will be placed on riverbank near Harmon Park.

Wastewater plant's flow augmentation project is continuing.

ODNR will be conducting training on goose capturing.

Encompass Engineering is still conducting their work behind the downtown to remove electric lines.

Preconstruction meeting tomorrow for water line project.

Poles starting to arrive for 69kv project.

Electric Department is done with their work for the Eastown project.

Mrs. Muhlenkamp and Mr. Greve asked for the timeline for Encompass Engineering's next phase. SSD Price replied that work must first be completed on the south side of town to head northbound to Krave Creamery area.

Mr. Campbell asked for clarification on the 'consumption rule'. SSD Price explained if a tenant moves in mid-month, utility costs may be pushed into the following billing cycle.

Mr. Miller shared a request from a resident that they wish for full-park mowing efforts at Veterans Park.

Mayor Lee added that the pool opened with 400 people attending.

Mr. Greve asked about geese mitigation near the middle school practice field. SSD Price stated the black fence is not for geese mitigation and will be removed.

Mr. Greve asked for weed removal efforts around trees downtown. Mr. Campbell answered that a rubber mulch will be used for this but manpower is limited for the project.

**Law Director report:**

Property code violations are getting resolved with warnings from Code Enforcement Officer Paul Eisert. Mr. Neal will touch base with the Police Department about parking violations.

**Scheduling Committee Meetings:**

Parks Commission will now be referred to as 'Recreation Advisory Commission' and will meet on June 23<sup>rd</sup> at 8pm at City Hall.

**Miscellaneous Business -**

Mr. Stinebaugh suggested propane torching for weed control rather than herbicide methods. Mr. Campbell noted a Tree Commission meeting is scheduled for 8am at the Electric Department tomorrow.

Motion by Campbell, second by Dunlap to adjourn the meeting at 8:02pm. Vote – 7 yeas, 0 nays. Motion passed.

---

President

---

Clerk of Council