

President Pro Tem Jessica Muhlenkamp called the meeting to order at 7:30pm on March 2, 2026 at 701 Parlette Court with the following members present: Alex Stinebaugh, Jessica Muhlenkamp, Charity Behr, Alex Greve, John Shepline, Jacob Parsons and Chad Dunlap. Safety Service Director Tyler Price and Mayor Dan Lee were also present. There were 10 visitors present. Law Director Grant Neal and President Chad Doll were absent.

Motion by Shepline, second by Greve to approve the minutes of the February 16, 2026 council meeting as submitted. Vote – 7 yeas, 0 nays. Motion passed.

Lodging Tax Committee – a meeting was held on 02-22-2026 and the following was discussed:

An update about the data from the Flock Camera system was discussed. According to the data it appears that the most popular day in Wapakoneta is typically the 2nd Friday of the Month. First Fridays have more than average traffic and there are cameras on Bellefontaine, Lincoln Highway, Willipie Street and Dixie Highway. There were also some surprises like the Halloween Parade not being the most popular day in October.

The meeting was called to discuss the Roots & Shoots Garden Club's proposal for a newly refurbished golf cart for watering purposes. The total project was for \$5428.98. They would purchase a used golf cart and the needed parts and have it retrofitted for their needs. This would be in use from May-October when there are live flowers in the urns however Roots & Shoots also provides arrangements during the winter and early spring. This is to replace their previous golf cart which was also paid for by Lodging Tax.

Eric Ireland shared that our "downtown flowers look better than any other community our size.

The project scored a 22.6 on the rubric and is eligible for funding.

Dan Lee made a motion to provide \$5500 for the project asking the Club to include "Paid for by the Lodging Tax on the cart itself" Eric Ireland seconded the motion. It was approved.

Motion by Muhlenkamp to approve \$5500 for the Roots & Shoots golf cart purchase, with the extra amount going towards the addition of a 'paid for by lodging tax' sticker to be applied to the cart. Mr. Dunlap asked what will be done with the old golf cart. Ms. Pam Schware, President of Roots & Shoots, stated that the old cart will be kept as a backup, adding that the new cart is a refurbished one. Mr. Greve asked what areas of town the cart will be used in. Ms. Schware stated that the group cares for approximately 70 flower urns in downtown Wapakoneta. Mr. Dunlap seconded the motion. Vote – 7 yeas, 0 nays. Motion passed.

Guest Petitions –

Mr. Riley Becker of 16609 Townline Lima Road addressed Council regarding his idea to re-enhance and repair the batting cages at Veterans Park for his Eagle Scout project. Mr. Becker noted that the current cages are in disrepair, causing a safety concern. Mr. Becker had suggestions for possible materials and design. Council recommended that he speak with Jeff McClure at the Parks Department and attend the Recreation Advisory Commission's next meeting.

Mr. Pat McCauley of 609 Winterbury Drive, Findlay, and the regional liaison for Ohio State Treasurer Robert Sprague, addressed Council about a number of programs available to the public including: Star Ohio, the Ohio Homebuyer Plus program, the Buckeye Business Advantage, and the Stable Accounts programs. Mr. McCauley encouraged those interested to visit the Ohio Treasurer's website for more information.

President Pro Tem Muhlenkamp asked Clerk to read Res 2026-10 for the second time re: A NON-BINDING RESOLUTION CALLING UPON THE STATE LEGISLATURE TO ADOPT CONCURRENT LEGISLATION TO TRIGGER A CONVENTION OF STATES OF THE KIND CONTEMPLATED BY ARTICLE V OF THE UNITED STATES CONSTITUTION.

President Pro Tem Muhlenkamp asked Clerk to read Ord 2026-13 for the first time re: AN ORDINANCE AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF

WAPAKONETA AND UTILITIES INSTRUMENTATION SERVICE – OHIO LLC AND DECLARING AN EMERGENCY.

SSD Price noted the substation agreement is on a 3 year rotation and paid for out of the electric fund. Mr. Dunlap asked for total amount. SSD Price answered, \$103,000. Mr. Greve asked if a second quote had been sought. SSD Price answered yes, in the past, however GE no longer does this.

Motion by Dunlap, second by Sheipline to suspend the rules for Ord 2026-13. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Parsons, second by Stinebaugh to adopt Ord 2026-13. Vote – 7 yeas, 0 nays. Motion passed.

President Pro Tem Muhlenkamp asked Clerk to read Ord 2026-14 for the first time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO ADVERTISE FOR BIDS FOR THE CONSTRUCTION OF A PEDESTRIAN WALKWAY FROM HERITAGE PARK TO THE AUGLAIZE STREET PARKWAY.

Mayor's Report:

Admin Office

Level billing now open year round for all electric customers.

Exploring utility bill redesign to include rates.

Staff shout out to Mackenzie, Ashley, Sarah, and Amy for patience with customers.

Applications coming in for IT Technician, Tax Administrator, and Pool positions.

Tax Department

Reviewing Tax Administrator applications; interviews planned for next week.

IT Department

Dual Identification on all systems

Scheduling interviews for new IT employee.

Fire Department

43 incidents: chimney fire, EMS calls, MVA with injury, police assist, medical assists.

Training on aerial ladder placement, tanker shuttle operations, dump tank procedures.

2 person fatality due to smoke inhalation 409 Park St. (Our response time when notified was well within limits)

Police Department

544 calls for service; 73 resulted in reports.

One felony arrest from Flock notification.

Officers participated in YMCA preschool story time.

Promotion of Riley Gibson and Jordan Barnes to the rank of Sargent

Parks / Pool Department

Meeting with Wapak Waves Swim Team on partnership updates.

Hiring posted for guards and PT Rec/Laborers; all assistant managers returning.

Partnership created with Dayton Dragons for Wapakoneta Night on June 9, 2026 (50% ticket proceeds to Parks).

Electric Department

Successful outage for HC1 cutover: 6:00–6:35 p.m., 79 customers affected.

Promotion of Eric Schroeder to Lineman Maintenance. This is a huge achievement. Over 6000 hours of work plus classes and testing to be completed.

Water Reclamation Department

Plant operating normally under winter permit.

Water Treatment Department

Industrial Park Water Line Loop project 95% complete; final tie in March 10.

Conducted Superintendents tour a head of the citizens academy.

Shout out to Mike Miller for WIN 911 re registration. (WIN 911 is industrial alarm notification software widely used in water and wastewater treatment plants)

Mayor Lee

Attended the Breakfast optimist club meeting to talk about the state of the city. Answer question about the upcoming parks levy. Introduced Jaime Nelson to the club

Attended the lodging tax Meeting

Mr. Dunlap asked for an explanation on how the flock cameras work. Mayor Lee explained that when a flock camera detects a license plate connected to a felony offense, the police department is notified, will investigate, and possibly make an arrest. SSD Price added that the camera will scan all license plates as they enter the city and run them through a database, but it does not provide specific LEADS information on individuals. Mr. Greve pointed out that the city is also utilizing the cameras to collect traffic volume data and patterns.

Safety Service Director Report:

Now allowing residents to enroll for level billing for their utility services. May make changes to the utility bills to provide more information.

Fire Department was selected to review EMS protocols.

OWDA approved the fund for the new water tower.

Citizen Academy will begin April 7th.

Mr. Dunlap asked if recent Waste Minimization Committee meetings have been held. SSD Price replied, yes, this evening. Mr. Sheipline asked for an update on purchasing a new garbage truck. SSD Price noted this item was discussed in the committee.

Mr. Parsons asked for the status of the feline catch and release program. Mayor Lee and SSD Price answered that the purchase order is complete and the program will be started soon.

Scheduling Committee Meetings:

Communications Committee will meet March 9th at 5:30pm at City Hall.

Recreation Advisory Commission will meet March 16th at 6:30pm at City Hall.

Miscellaneous Business:

Motion by Sheipline, second by Greve to enter executive session at 8:09pm to consider the purchase of property for public purposes and for conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action and inviting City Administration. Vote – 7 yeas, 0 nays.

Motion by Dunlap, second by Parsons to exit executive session at 8:49pm. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Greve, second by Behr to adjourn the meeting at 8:49pm. Vote – 7 yeas, 0 nays. Motion passed.

President

Clerk of Council