



## City of Liberty- Regular Session

October 13th, 2025 – 6:30 pm

Rosewood Center- 419 E Main St., Liberty, SC 29657

- **Call to Order**
  - Mayor Woods
- **Invocation**
- **Pledge of Allegiance**
- **Presentations**
  - Pickens Regional Joint Water System – Attorneys and Board Members
  - Greene Finney – Kevin Thomas, City Reserve
- **Public Session**
  - *(Speakers are allowed 3 minutes)*
- **Proclamation**
  - Breast Cancer Awareness Month (October 2025)
- **Approval of Minutes**
  - September 8, 2025 – Regular Session
- **New Business (First Readings / Resolutions)**
  - Appointment of a new member of the Board of Zoning Appeals (BZA)
- **Old Business (Second Readings)**
  - Ordinance 2025-08: 100% Annexation of Parcel #4088-08-99-1234 (Cornell Dublier)
  - Ordinance 2025-05: Amendments to the Business License Ordinance (Special Events and Entertainment Provisions)
  - Ordinance 2025-09: Renaming the baseball complex at Woodside Circle (beside the Public Works Shed)
- **City / Financial Report**
- **City Council Comments**
  - Robbie Shoenleben (Ward 1)
  - Lavant Padgett (Ward 2)
  - Jeff Massie (Ward 4)
  - Zachary Arms (At-Large)
  - Rhonda Whitaker (At-Large)
- **Mayor's Announcements**
- **Motion to Enter Executive Session**
  - Pursuant to SC Code Section 30-4-70(A)(2):  
-Discussion of negotiations incident to proposed contractual arrangements, discussions of a proposed sale or purchase of property, receipt of legal advice, settlement of legal claims, or discussions regarding the public agency's position in adversary situations.
    - Discussion regarding negotiation for a proposed contractual arrangement.

*(After returning to regular session, Council may or may not vote or take action on matters discussed in Executive Session.)*

- **Motion to Exit Executive Session**
- **Adjournment**



## MINUTES

### City of Liberty- Regular Session

September 8<sup>th</sup>, 2025 – 6:30 pm

Rosewood Center- 419 E Main St., Liberty, SC 29657

- **Welcome and Call to Order, Mayor Woods @ Time: 6:32pm**
- Attendance: All Present
- **Invocation** Giving by: Councilmember Padgett
- **Pledge of Allegiance**
- **Public Session (Speakers are allowed 3 minutes)**  
None
- **Approval of Minutes –**  
August 11th, 2025- Regular Session  
Motion: Councilmember Arms  
2<sup>nd</sup>: Councilmember Whitaker  
Discussion: None  
Vote: 6-0
- **New Business (1st Readings / Resolutions):**
- Ordinance 2025-08: 100% Annexation of Parcel #4088-08-99-1234 (Cornell Dublier)  
Motion: Councilmember Shoenleben  
2<sup>nd</sup>: Councilmember Padgett  
Discussion: None  
Vote: 6-0
- Ordinance 2025-09: Occupancy Permit (Life Safety)  
~~Motion:~~  
~~2<sup>nd</sup>:~~ Moved to a future Council Meeting.  
~~Discussion:~~  
~~Vote:~~
- Ordinance 2025-05: Amendments to the Business License Ordinance (Special Events and Entertainment provisions)  
*-Councilmember Arms recused himself due to personal financial gain.*  
Motion: Councilmember Whitaker  
2<sup>nd</sup>: Councilmember Shoenleben  
Discussion: City Attorney Mary McCormac gave an overview of the changes to Council members Whitaker and Padgett.  
Vote: 5-1 Councilmember Arms recused himself due to financial gain.

- ~~Resolution 2025-07~~ Ordinance 2025-09: Renaming the baseball complex at Woodside Circle (beside the Public Works shed)  
Motion: Councilmember Whitaker  
2<sup>nd</sup>: Councilmember Massie  
Discussion: City Attorney, Mary McCormac stated you can make a resolution or a ordinance depending on how it was handled in the past. Because we are unsure, we will be doing an ordinance instead of a resolution. Mayor Woods gave the results from the poll listed on Facebook. Liberty Dugout and Liberty Baseball Complex won the top two. Council talked about doing Liberty Dugout Park. Councilmember Massie wanted to explore the idea of naming it after someone.  
Vote: 5-1 Opposed Councilmember Massie
- Resolution 2025-08: Adoption of Enforcement Response Plan (ERP)  
Motion: Councilmember Shoenleben  
2<sup>nd</sup>: Councilmember Padgett  
Discussion: None  
Vote: 6-0

**Old Business (2nd Readings):**

- Ordinance 2025-06: 100% Annexation of Parcel #4097-13-13-5497 (Posey Hill)  
Motion: Councilmember Arms  
2<sup>nd</sup>: Councilmember Massie  
Discussion: None  
Vote: 6-0
- Ordinance 2025-08: Rezoning of Parcel #4087-12-75-9744 (Old Norris Rd.).  
Motion: Councilmember Shoenleben  
2<sup>nd</sup>: Councilmember Arms  
Discussion: Q/A from Council for Developers for reassurance regarding traffic, school, presentation, upkeep, pricing.  
Vote: 6-0
- Ordinance 2025-07: Amendment to the Stormwater Ordinance (Reviewal Fees)  
Motion: Councilmember Shoenleben  
2<sup>nd</sup>: Councilmember Whitaker  
Discussion: Deputy Administrator Bailee Locke explained that MS4 is in other cities, but due to their size, that plays a role.  
Vote: 6-0

- **City/Financial Report- See Attachments**

- **City Council Comments –**

- Robbie Shoenleben (Ward 1) – No Comment
- Lavant Padgett (Ward 2)- Councilmember Padgett stated how bad the acoustics were in the Council chamber that is it hard to hear especially on videos. Mayor Wood stated she is working on fixing it.
- Jeff Massie (Ward 4)- No Comment
- Zachary Arms (At-Large) Homecoming next Tuesday at 7 pm. It is the same route as the Christmas parade. Councilmember Arms gave thanks to Tim Moore and his years of service and stated he was a great man to be around.
- Rhonda Whitaker (At-Large)- Councilmember Whitaker asked who cuts the one-mile loop currently, and the main between the north hill to Ingles. Bailee explained that it was a team effort involving recreation and public works, but we are currently subbing it out to give our team a break and complete some necessary tasks.

- **Mayor's Announcements- See attachment**

- **Motion to Enter Executive Session SC Code Section 30-4-70(A)(2)**

Motion: Councilmember Arms  
2<sup>nd</sup>: Councilmember Whitaker  
Discussion: None  
Vote: 6-0

- discussion of negotiations incident to proposed contractual arrangements, discussions of a proposed sale or purchase of property, receipt of legal advice, settlement of legal claims or discussions of the public agency's position in adversary situations, discussion about development of security personnel or devices;  
-Water and Sewer Services  
-City Hall

**-After returning to regular session, Council may or may not vote or take action on the matter discussed in executive session.**

- **Motion to Exit Executive Session @8:33pm**

Motion: Councilmember Padgett  
2<sup>nd</sup>: Councilmember Massie  
Discussion: None  
Vote: 6-0

Councilmember Arms asked for a Motion To approve Clearwater Solutions for a contract through the end of 2025 to provide training, development of procedures and policies, to ensure compliance with OSHA standards, and to manage no more than 3 designated employees from Clearwater Solutions to address emergency repairs needed in the upcoming colder months. This contract will not exceed \$34,194 per month.

2<sup>nd</sup>: Councilmember Whitaker  
No discussion  
Vote:6-0

- **Adjournment @time:8:34pm**

Motion: Councilmember Arms  
2<sup>nd</sup>: Councilmember Massie  
Discussion: None  
Vote: 6-0

Approval Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor, Erica Romo Woods

## **August City Hall Report – 2025**

### **City Hall Department:**

First EPA Steering Committee meeting September 15<sup>th</sup> from 5:30-6:30pm at the Rosewood Center.

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### **Police Department:**

#### Community & Events

- Teacher of the Year Parade (August 20, 2025): Officers led the parade to honor Mrs. Gunnels as District Teacher of the Year.
- Community Connections Yard Sale (August 23, 2025): Officers set up barricades and traffic cones to ensure public safety during the event.
- Hands Across the Border (August 26, 2025): Officers participated in this multi-state, multi-agency effort to combat impaired driving and promote road safety ahead of Labor Day weekend.

#### Hiring & Training

- August 7, 2025: Sara Howard attended the Municipal Association Setoff Debt Program training in Columbia, SC.
- August 11, 2025: Cassondra Hightower joined the Liberty Police Department. After completing the field training program, she will be assigned to uniform patrol.

#### Department Activity

- Warnings Issued – 220
  - Citations Issued – 212
  - Total Arrests – 10
- 

### **Recreation Department:**

1. Mills Avenue siding – materials have been ordered; work will begin soon.
2. Little League Baseball lighting – met with administration and decided to repair the Islin and Water Tower lights; vendor contacted for invoice. Project funded by a recreation grant.
3. Little League Baseball sign – community survey launched for input on the new name.
4. Lawn mower purchased on August 18, 2025.

5. Winter Basketball registration has begun.
  6. Two new/renewed sponsorships.
  7. Ongoing maintenance of all parks and recreation facilities.
  8. Stadium rental – 2 events (Clemson Car Club, parking lot).
  9. Rosewood Center rental – 2 events; parking lot used twice monthly by Animal Vet.
  10. Mills Avenue rental – 0.
  11. City Gym rental – 0.
  12. Baseball field rental – 0.
  13. Freedom Park gazebo rental – 4.
  14. Quotes obtained for Sarlin Park gazebo – 2 more needed.
  15. Quotes obtained for Mile Loop and Cemetery – 1 more needed.
  16. Began “Athlete and Coach of the Week” recognition.
  17. Homecoming Parade scheduled for September 16, 2025 – grass will be removed from roadway in preparation.
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#### **Stormwater (CWS):**

- Worked with Public Works to address Stormwater Audit cleanup. The oil recycling area was cleared of an old oil barrel, cleaned, and secured with a gate lock. Additional cleanup was completed at the Public Works facility.
  - Forwarded plan reviews to McAdams Engineering for land disturbance plan review associated with future development.
  - Conducted several customer visits to address runoff concerns.
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#### **Meter Reading:**

- Completed drive-by reads, manual reads, and re-reads.
  - Assisted customers with data-logging meters and troubleshooting consumption issues.
  - Configured tablets for meter reading and troubleshooting as software upgrades are implemented.
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#### **Planning & Zoning:**

1. August 6, 2025 – Planning Commission:

- Reviewed rezoning request for Old Norris Road, from Industrial to RM-16, with plans for ~100 townhomes. Public hearing held; residents raised concerns about traffic and school impacts.
- Continued work on the zoning ordinance update, including review of the zoning map.

2. August 25, 2025 – Planning Commission:

- Held a public hearing to discuss proposed core commercial regulations from the mayor and council. Some residents expressed concerns about restrictions on business types and short-term rentals. The Planning Commission recommended not approving new core commercial regulations.
- Discussed residential uses (owner vs. rental-occupied) in the core commercial area as a secondary use. The discussion was tabled pending legal language guidance from the city attorney.

Additional Updates:

- Received calls regarding zoning verifications, including potential uses for a used car lot and an auto repair shop within city limits. Updates will be provided to the mayor if these inquiries progress.
- Approved two sign applications in August, including one for the Pendleton Candy Shop.

## Financial Summary – July 2025

- **General Fund:** Net loss of **\$49,088** (year-to-date: **\$49,088**).
- **Utility Fund:** Net income of **\$43,770** (year-to-date: **\$43,770**).
- **Hospitality Fund:** Net loss of **\$4,308** (year-to-date: **\$4,308**).
- **Victim's Services:** Net loss of **\$494** (year-to-date: **\$494**).
- **Other Funds:** No activity reported.

**Total Bank Balance (end of July 2025): \$3,151,517.01**

**Overall City Net Result for July 2025: Loss of \$15,371**

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## Budget Progress – Fiscal Year 2026

The new fiscal year has started, and progress is measured by how much of the budget remains. Ideally, about **91.7%** of the budget should still be available at this point.

- **Revenues**
  - Total revenue remaining: **91.74%** (on target).
  - General Fund: **92.92%** remaining (slightly better than expected).
  - Utility Fund: **90.01%** remaining (slightly under target).
  - Hospitality Tax: **91.88%** remaining (on target).
- **Expenditures**
  - Overall: **91.28%** remaining (on target).
  - General Fund: **91.07%** remaining (just under target).
  - Utility Fund: **91.78%** remaining (slightly ahead of target).

So far, **revenues are about \$3,500 below budget**, while **expenses are about \$18,500 above budget**.

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## Seasonal Revenue Patterns

Like most cities, Liberty's income comes in cycles. Some months bring in little revenue, which doesn't always cover expenses. This is balanced by months when large payments arrive, such as:

- Property taxes (large payments come later in the year).
- Annual licenses and fees.
- State programs (MASC), usually paid in lump sums around June.

- Franchise fees, which are typically received quarterly.

Because of these cycles, it's normal to see temporary losses in some months, which are then balanced out by larger revenues later in the year.

# LIBERTY POLICE DEPARTMENT

Victor C. Tetter II  
Chief of Police  
[vtetter@libertypd.org](mailto:vtetter@libertypd.org)

P.O. Box 716  
147B Kay Holcombe Rd.  
Liberty, SC 29657  
Phone: (864) 843-3956

## Monthly Report August 2025

**Warnings Issued – 220**

**Citations Issued – 212**

### **Total Arrested – 10**

One for Driving Under Suspension, Operating an Unregistered Vehicle, & Transporting Liquor with/ broken seal.

One for Possession of Marijuana, Speeding, & Possession of a Controlled Substance.

One for DUI 1<sup>st</sup>

One for Driving w/o a License, Expired Tag.

One for Driving w/o a License, Following Too Closely.

One for DUI 3<sup>rd</sup>, Open Container.

One for Operating an Unregistered Vehicle, Operating an Uninsured Vehicle, 2<sup>nd</sup> offense, & Affixing to Conceal.

One for Assault & Battery, 3<sup>rd</sup> degree.

One for Possession of Marijuana, & Possession of Beer or Wine by a Person Under 21.

One for DUI 1<sup>st</sup>, & Open Container of Beer or Wine.

### **Community & Events**

#### **Teacher of the Year**

On August 20<sup>th</sup>, 2025, officers led the parade to recognize Mrs. Gunnels as the District Teacher of the Year.

#### **Community Connections Yard Sale**

On August 23<sup>rd</sup>, 2025, officers set up barricades and traffic cones to ensure the safety of everyone during the event.

#### **Hands Across the Border**

On August 26<sup>th</sup>, 2025, officers participated in “Hands across the Border,” a multi-state and multi-agency coordinated effort to combat impaired driving and keep the roads safe ahead of the Labor Day holiday weekend.

### **Hiring & Training**

On August 7<sup>th</sup>, 2025, Sara Howard attended the Municipal Association setoff debt program training in Columbia, SC.

On August 11<sup>th</sup>, 2025, Cassondra Hightower joined the Liberty Police Department. After completing the department’s field training program, she will be assigned to uniform patrol.



## Liberty Parks & Recreation

### City Council Report

- 1) Mills Ave Siding, Materials have been ordered, and work will begin soon
- 2) Little League Baseball Lightning, met with administrative and decided to fix Islin and Water Tower lights, have contacted company to provide a invoice. Funds are from recreational grant.
- 3) Little league baseball sign, Survey has been placed online for the community input of new name.
- 4) Lawn Mower was purchased on 8/18/2025
- 5) Winter Basketball Resignation has begun
- 6) New/Renewed Sponsorship (2)
- 7) Maintain all Parks and Recreation grounds and facilities.
- 8) Rental of city stadium for this month (2) Clemson Car club (Parking Lot)
- 9) Rental of Rosewood center (2) / parking lot Animal Vet 2 times per month.
- 10) Rental of Mills Ave (0)
- 11) Rental of City Gym (0)
- 12) Rental of Baseball field (0)
- 13) Gazebo Rental at freedom park (4)
- 14) Obtain quotes for the gazebo at Serlin Park (Need two more)
- 15) Obtain quotes for Mile loop and cemetery (Need one more)
- 16) Started athlete and coach of the week recognition
- 17) Homecoming parade will be September 16<sup>th</sup> 2025, we will be removing grass from the road.

CITY OF

**LIBERTY**

START HERE. THRIVE HERE.



**CWS**

Building communities. | Impacting lives.

CITY OF LIBERTY  
Project Report

August 2025

Completed Drive By Reads, Manual Reads, and Re-Reads

Worked with Customers to Data-log meters and troubleshoot consumption issues

Configured tablets for meter reading and troubleshooting as software is upgraded



CITY OF



- Worked with Public Works to address Stormwater Audit cleanup. Oil recycling area had an old oil barrel that was removed, needed cleaning, and a lock put on the gate. Additional Items at the Public Works Facility were cleaned up.
- Plan reviews were forwarded to McAdams Engineering for land disturbance plan review associated with future development,
- Several customer visits were conducted to address runoff concerns.



To: Mayor and City Council  
From: Jennifer Vissage  
Date: August 8<sup>th</sup>, 2025  
Re: August Monthly Report

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The Planning Commission met twice in August:

- 1) August 6<sup>th</sup>, 2025 – the planning commission reviewed the Old Norris Road rezoning. The rezoning requested was from Industrial to RM-16, and the plan includes approximately 100 townhomes. The Planning Commission held a public hearing and took public comments. A few residents shared their concerns about the development, which included traffic and school impacts.  
The Planning Commission also continued its talks on the zoning ordinance update, which included reviewing the zoning map.
- 2) August 25<sup>th</sup>, 2025- the planning commission held a public hearing to discuss the core commercial regulations that were proposed by the mayor and council. A few residents shared their concerns about limiting business types and short-term rentals in the core commercial area. The Planning Commission made the recommendation to not approve new regulations for the core commercial.  
The Planning Commission also discusses the residential uses (owner vs rental occupied) in the core commercial area as a secondary use. The Planning Commission tabled the discussion because they wanted some help with the language from the city attorney.

In August, I received a few calls about zoning verifications on properties which include what uses could be allowed. Nothing has been finalized, but I have been asked about a used car lot and an auto repair shop in the city limits. I will let the mayor know if I hear anything else from these two interested parties.

In August, I approved two sign applications for two businesses, which include the Pendleton Candy Shop.



Greene Finney Cauley, LLP  
CERTIFIED PUBLIC ACCOUNTANTS & ADVISORS

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## Council Report

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City of Liberty  
July 2025

## Basis of Preparation

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This report is prepared solely for the confidential use of City of Liberty. In the preparation of this report GREENE FINNEY CAULEY LLP has relied upon the unaudited financial and non-financial information provided to them. The analysis and report must not be recited or referred to in whole or in part in any other document. The analysis and report must not be made available, copied or recited to any other party without our express written permission. GREENE FINNEY CAULEY LLP neither owes nor accepts any duty to any other party and shall not be liable for any loss, damage or expense of whatsoever nature which is caused by their reliance on the report or the analysis contained herein.

DRAFT

# Financial Report

## Profit & Loss -July 2025

| INCOME STATEMENT        |  | Jul 2025          |
|-------------------------|--|-------------------|
| <b>Revenue</b>          |  |                   |
| 10 - General Fund       |  | \$194,479         |
| 20 - Utility Fund       |  | \$189,878         |
| 41 - Hospitality Tax    |  | \$11,536          |
| <b>Total Revenue</b>    |  | <b>\$395,893</b>  |
| <b>Expenses</b>         |  |                   |
| 10 - General Fund       |  | \$245,317         |
| 20 - Utility Fund       |  | \$149,608         |
| 41 - Hospitality Tax    |  | \$15,845          |
| 42 - Victims Services   |  | \$494             |
| <b>Total Expenses</b>   |  | <b>\$411,264</b>  |
| <b>Operating Profit</b> |  | <b>(\$15,371)</b> |
| <b>Net Income</b>       |  | <b>(\$15,371)</b> |

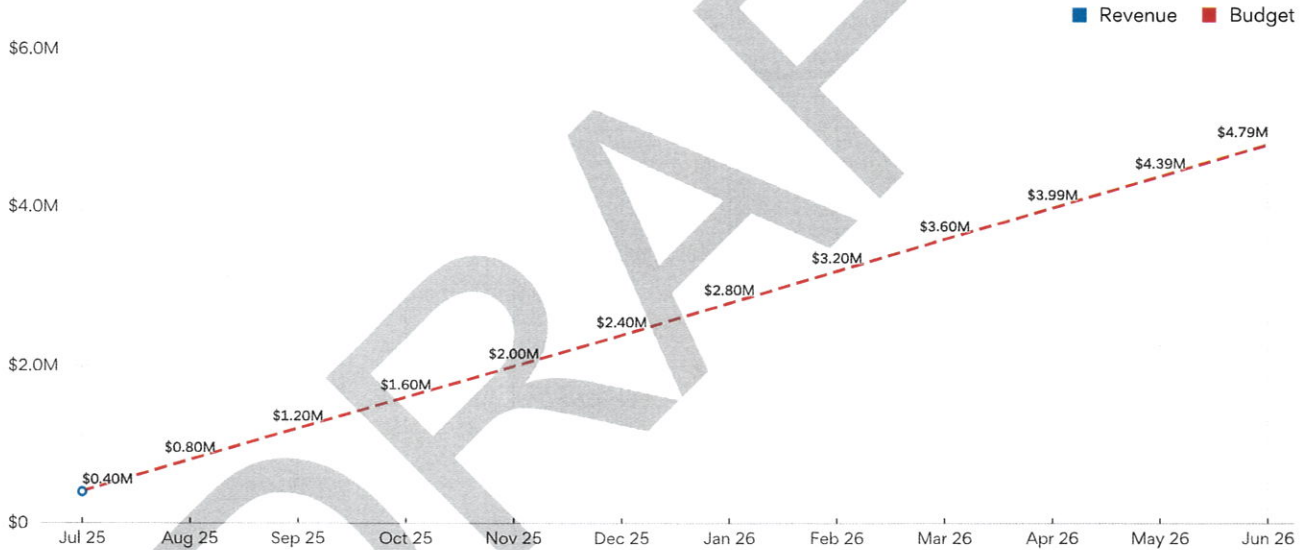
## Profit & Loss -2025/2026

| INCOME STATEMENT        | 2025/2026 (YTD)   | Budgeted           | \$ Left in Budget    | % left in Full Budget |
|-------------------------|-------------------|--------------------|----------------------|-----------------------|
| <b>Revenue</b>          |                   |                    |                      |                       |
| 10 - General Fund       | \$194,479         | \$2,746,455        | (\$2,551,976)        | -92.92%               |
| 20 - Utility Fund       | \$189,878         | \$1,900,960        | (\$1,711,082)        | -90.01%               |
| 41 - Hospitality Tax    | \$11,536          | \$142,000          | (\$130,464)          | -91.88%               |
| 42 - Victim Services    | \$0               | \$4,190            | (\$4,190)            | -100.00%              |
| <b>Total Revenue</b>    | <b>\$395,893</b>  | <b>\$4,793,605</b> | <b>(\$4,397,711)</b> | <b>-91.74%</b>        |
| <b>Expenses</b>         |                   |                    |                      |                       |
| 10 - General Fund       | \$245,317         | \$2,746,454        | (\$2,501,138)        | -91.07%               |
| 20 - Utility Fund       | \$149,608         | \$1,821,075        | (\$1,671,467)        | -91.78%               |
| 41 - Hospitality Tax    | \$15,845          | \$142,000          | (\$126,155)          | -88.84%               |
| 42 - Victims Services   | \$494             | \$4,190            | (\$3,696)            | -88.20%               |
| <b>Total Expenses</b>   | <b>\$411,264</b>  | <b>\$4,713,719</b> | <b>(\$4,302,455)</b> | <b>-91.28%</b>        |
| <b>Operating Profit</b> | <b>(\$15,371)</b> | <b>\$79,885</b>    | <b>(\$95,256)</b>    | <b>-119.24%</b>       |
| <b>Net Income</b>       | <b>(\$15,371)</b> | <b>\$79,885</b>    | <b>(\$95,256)</b>    | <b>-119.24%</b>       |

Modified Accrual Basis  
Substantially All Disclosures Omitted

| INCOME STATEMENT        | 2025/2026         | Budget (rest of the year) | Total              |
|-------------------------|-------------------|---------------------------|--------------------|
| <b>Revenue</b>          |                   |                           |                    |
| 10 - General Fund       | \$194,479         | \$2,517,583               | \$2,712,062        |
| 20 - Utility Fund       | \$189,878         | \$1,742,547               | \$1,932,425        |
| 41 - Hospitality Tax    | \$11,536          | \$130,167                 | \$141,703          |
| 42 - Victim Services    | \$0               | \$3,841                   | \$3,841            |
| Other                   | \$0               | \$0                       | \$0                |
| <b>Total Revenue</b>    | <b>\$395,893</b>  | <b>\$4,394,138</b>        | <b>\$4,790,031</b> |
| <b>Expenses</b>         |                   |                           |                    |
| 10 - General Fund       | \$245,317         | \$2,517,583               | \$2,762,900        |
| 20 - Utility Fund       | \$149,608         | \$1,669,319               | \$1,818,927        |
| 41 - Hospitality Tax    | \$15,845          | \$130,166                 | \$146,011          |
| 42 - Victims Services   | \$494             | \$3,841                   | \$4,335            |
| 99 - Other              | \$0               | \$0                       | \$0                |
| <b>Total Expenses</b>   | <b>\$411,264</b>  | <b>\$4,320,909</b>        | <b>\$4,732,173</b> |
| <b>Operating Profit</b> | <b>(\$15,371)</b> | <b>\$73,229</b>           | <b>\$57,858</b>    |
| <b>Net Income</b>       | <b>(\$15,371)</b> | <b>\$73,229</b>           | <b>\$57,858</b>    |

Revenue vs Budget



## Profit & Loss by Fund - July 2025

General Fund Net Income (Loss) for July 2025 is (\$49,088) and Year to date thru July 2025 is (\$49,088).

Utility Fund Net Income (Loss) for July 2025 is \$43,770 and Year to date thru July 2025 is \$43,770 .

Hospitality Fund Net Income (Loss) for July 2025 is (\$4,308) and Year to date thru July 2025 is (\$4,308).

Victim's Services Net Income (Loss) for July 2025 is (\$494) and Year to date thru July 2025 is (\$494).

Other Funds Net Income (Loss) showing \$0 for July 2025 and Year to date thru September 2024 is \$0.

Bank Balance at July 2025 is \$3,151,517.01.

The City had an overall net gain(loss) of (\$15,371) for the month of July 2025.

The City has just started the 2026 fiscal year - a good basis to guide progress is comparing budget to actual results. 91.7% of budget remaining would be the goal. For budgeted revenue, total budgeted revenue remaining is at 91.74% - right on budget. General fund is also right behind budget at 92.92% remaining while Utility fund exceeded budget at 90.01%. Hospitality tax revenue exceeded budget at 91.88%.

For expenditures, total expenditures are ahead with 91.28% of budget remaining, on target for the 91.7% goal. General fund is at 91.07% of budget remaining, just behind of the 91.7% goal. Utility fund is at 91.78% of budget remaining, ahead of target of 91.7%. Overall, revenues are trailing budget by \$3.5K while expenditures were exceeded budget by \$18.5K for FY 2026.

Utility fund had a year-to-date net income of \$43,770.

City of Liberty, like many municipalities, are subject to a cyclical revenue cycle throughout their fiscal year. During the year there are months where revenues are minimal and not able to cover expenses incurred in that particular month. This is often offset by months of windfalls from property tax, annual licenses, and other periodic services that create a large surplus of income to help offset the less active months. We are entering the time of the year where large payments for property taxes are received by the city. Tax Programs from MASC are also typically received in a large lump sum in June. Franchise fees are often received once a quarter.



## **PROCLAMATION**

### **Breast Cancer Awareness Month- October 2025**

**WHEREAS**, breast cancer is one of the most prevalent and life-threatening forms of cancer, impacting millions of individuals and families worldwide and

**WHEREAS**, early detection and awareness are essential in the fight against breast cancer, as they improve the chances of successful treatment and survival, and

**WHEREAS**, the month of October has been designated as Breast Cancer Awareness Month, providing an opportunity for individuals, organizations, and communities to unite in raising awareness and support for breast cancer research, education, and prevention, and

**WHEREAS**, countless individuals, healthcare professionals, researchers, and advocates work tirelessly to combat breast cancer, promote early detection, and support those affected by the disease, and

**WHEREAS**, progress has been made in the fight against breast cancer, but there is still much work to be done to ensure that all individuals have access to the resources and information needed for prevention, early detection, and treatment,

**NOW, THEREFORE**, I, Erica Romo Woods, Mayor of the City of Liberty, do hereby proclaim the month of October 2025 as

#### **BREAST CANCER AWARENESS MONTH**

On this 13<sup>th</sup> Day of October 2025

And call upon all citizens, businesses, and organizations to join in raising awareness about breast cancer, supporting individuals and families affected by the disease, and contributing to the ongoing efforts to find a cure.

I urge all individuals to:

- Educate themselves and others about the importance of early detection through regular breast self-examinations, clinical breast examinations, and mammograms.
- Support organizations and initiatives that fund breast cancer research, provide assistance to patients and their families, and promote education and awareness.
- Encourage friends and family members, and colleagues to take proactive steps in managing their breast health.
- Promote a culture of empathy, understanding, and support for breast cancer survivors and their families, recognizing their strengths and resilience.

Let us come together as a community during Breast Cancer Awareness Month to honor those who have been affected by breast cancer, celebrate the progress that has been made, and renew our commitment to working toward a future where no one has to face the challenges of breast cancer alone.

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**Erica Romo Woods, Mayor of the City of Liberty**

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**CITY OF LIBERTY, SOUTH CAROLINA**

**ORDINANCE #2025-12**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, SOUTH CAROLINA, ANNEXING INTO THE CITY LIMITS A PARCEL OF CONTIGUOUS REAL PROPERTY LOCATED ON THE WEST SIDE OF RICE'S CREEK CHURCH ROAD (TMS #4088-08-99-1234) PURSUANT TO A PETITION SUBMITTED BY 100% OF THE OWNERS OF THE PARCEL.**

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**WHEREAS**, Cornell Dubilier Property Corp., the 100% owner of a parcel of real property located on the west side of Rice's Creek Church Road, situated in Pickens County, South Carolina, encompassing approximately 15.23 acres, and bearing TMS #4088-08-99-1234 (the "Property"), has filed a proper petition for annexation into the City of Liberty; and,

**WHEREAS**, the Property is contiguous to and abuts real property located within the City of Liberty; and,

**WHEREAS**, pursuant to S.C. Code §5-3-150(3), a parcel of property that is contiguous to a municipality may be annexed by that municipality upon receipt of a petition signed by 100 percent of the owners of that property; and,

**WHEREAS**, the Liberty City Council has received and carefully considered the Property owner's petition; and,

**WHEREAS**, it appearing to be in the best interests of the City, its residents, and businesses, as well as the City's future residents and businesses, for the Property to be annexed into the City limits; and,

**NOW THEREFORE**, it is hereby found, decided, declared, and ordained by the City Council of the City of Liberty, South Carolina, duly assembled and with a quorum present, that:

1. The recitals above are incorporated by reference as if fully set forth herein;
2. The Property is contiguous to, touches directly and substantially upon, and shares a common boundary with property located within the corporate limits of the City of Liberty;
3. The Property is located in a geographically unified area in relation to the City and to the property within the City that it abuts;

4. The Property is located in the City's water service area;
5. Once annexed, the City shall provide such City services to the Property as are available, required, and/or are desired by the Property owner;
6. The City hereby accepts the petition and declares as annexed the Property so as to bring the parcel within the City limits of the City of Liberty, South Carolina, immediately upon enactment of this ordinance;
7. Upon enactment, the Clerk shall file notice of the annexation with the South Carolina Secretary of State, the South Carolina Department of Transportation, the South Carolina Department of Public Safety, the South Carolina Revenue and Fiscal Affairs Office, Pickens County, the Pickens County Sheriff's Office, the Pickens County Board of Voter Registration and Elections, and all other necessary state and county offices; and,
8. The Property shall be zoned as 510 Industrial

**IT IS SO ORDAINED** this the \_\_\_\_\_, 2025.

**ATTEST:**

\_\_\_\_\_  
Bailee Locke, Clerk of Council

\_\_\_\_\_  
Erica Romo Woods, Mayor

First reading:

Second reading:



140 Technology Place  
Liberty, SC 29657  
Phone: 864.843.2277  
Fax: 864.843.3800

September 5, 2025

From: Teresa Owens  
Director of Human Resources  
Cornell Dubilier Marketing, a Knowles Company  
140 Technology Pl, Liberty, SC 29657  
[teresa.owens@knowles.com](mailto:teresa.owens@knowles.com)  
864-843-2277

To: Bailee Locke  
Deputy Administrator Clerk to Council  
City of Liberty, SC  
119 W Front St, Liberty, SC 29657  
[blocke@libertysc.com](mailto:blocke@libertysc.com)  
864-843-3177 Ext. 9

**Re: Authorization to Act on Behalf of Cornell Dubilier Marketings, a Knowles Company**

Dear Ms. Locke,

Please allow this letter to serve as an introduction. I am the Director of Human Resources based in our Liberty SC facility and have worked here for over 20 years. The purpose of this letter is to confirm the authorization of Patton Hofer to sign the annexation form provide to us by the City of Liberty, SC. Here is Patton Hofer's relevant information:

Patton Hofer  
Vice President and CFO of Cornel IDubilier Marketing  
Cornell Dubilier Marketing, a Knowles Company  
140 Technology Pl, Liberty, SC 29657 [patton.hofer@knowles.com](mailto:patton.hofer@knowles.com)  
864-843-2277

Please contact me for any further clarification.

Sincerely, Teresa Owens

A handwritten signature in black ink that reads 'Teresa Owens'.

Teresa Owens

Director of Human Resources, Cornell Dubilier Marketing, A Knowles Company

Signed September 5, 2025

**100 PERCENT PETITION FORM**

TO THE MAYOR AND COUNCIL OF THE CITY OF LIBERTY:

The undersigned, being 100 percent of the freeholders owning 100 percent of the assessed value of the property in the contiguous territory described below and shown on the attached plat or map, hereby petition for annexation of said territory to the City of Liberty by ordinance effective as soon as hereafter as possible, pursuant to South Carolina Section 5-3-150(3).

The territory to be annexed is described as follows: TMS# 4088-08-99-1234,  
as shown on Pickens County GIS map and shown as Exhibit "A" attached.

Signature: \_\_\_\_\_ (must owner or authorized agent)

Print Name Patton Hofer Date 09/05/2025

Signature: *Patton Hofer* (must be owner or authorized agent)

Print Name: Patton Hofer Date 09/05/2025

Street Address of Property: 140 Technology Pl, Liberty, SC 29671

**ABOVE PORTION MUST BE COMPLETELY FILLED OUT BY VERIFIED OWNER**

\*\*\*\*\*

FOR MUNICIPAL USE:

Petition received by: *Paul Hofer* Date: 9/5/25

Description and Ownership Verified by: *Bailei Woke* Date: 9/5/25

Recommendation: Council to annex property into City of Liberty,

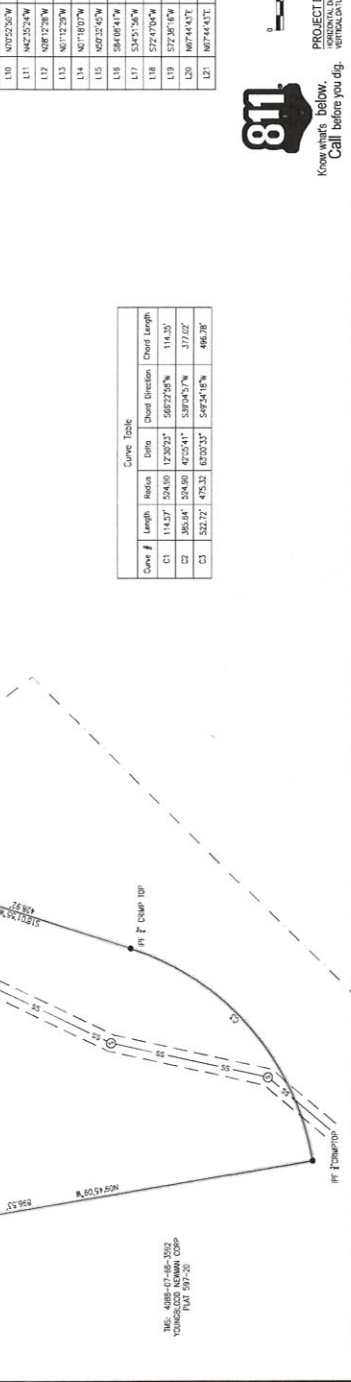
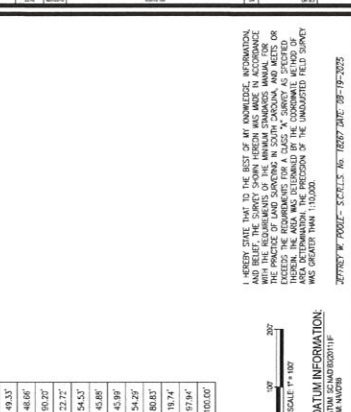
to be zoned: *G10 Industrial*

By: *Paul Hofer* Date: 9/5/25

First Reading Date 9/8/25 Second Reading Date 10/13/25

Approved \_\_\_\_\_  
(Date)

Denied \_\_\_\_\_  
(Date)



Pickens County, SC

Summary

Parcel Number 4088-08-99-1224  
Account Number R0065238  
Location Address A  
Account Status Vacant Land  
Property Type 0012  
Subdivision A12-Liberty  
LEA Code CORNELL DUBILIER  
Zoning 15-2300  
Tax District WISDE RICES CREEK CHURCH RD PLAT 410/16A  
Business name  
Local No  
Assessment  
Extension

View Map

New Search

Owner  
Cornell-Dubilier Property Corp  
104 Technology Pl  
Liberty, SC 29657

Legal Description Entry

Mailing Address Change

Valuation by Year

|                | 2024      | 2023      | 2022      |
|----------------|-----------|-----------|-----------|
| Market Value   | \$182,800 | \$182,800 | \$182,800 |
| Taxable Value  | \$182,800 | \$182,800 | \$182,800 |
| Assessed Value | \$10,970  | \$10,970  | \$10,970  |

Assessment Appeal Process

Would you like to submit an appeal for the assessment of this property? [Click here to open an instruction document.](#)

Assessment Appeal Form

Documents

| Sale Date  | Sale Price | Vacant or Improved |
|------------|------------|--------------------|
| 12/07/2001 | \$0        | Vacant             |
| 02/16/2001 | \$200,000  | Vacant             |
| 12/18/2000 | \$0        | Vacant             |

Agricultural Form

Map



## Bailee Locke

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**From:** Jennifer Vissage <[vissage@scacog.org](mailto:vissage@scacog.org)>  
**Sent:** Wednesday, September 3, 2025 10:26 AM  
**To:** Bailee Locke  
**Subject:** RE: Cornell Dubilier Parcel Combination Options

510 industrial



### Jennifer Vissage

*Senior Planner*

30 Century Circle, Greenville, SC 29607

O: 864.242.9733 | D: 864.241.4627

[www.scacog.org](http://www.scacog.org)

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**From:** Bailee Locke <[blocke@libertysc.com](mailto:blocke@libertysc.com)>  
**Sent:** Wednesday, September 3, 2025 8:30 AM  
**To:** Jennifer Vissage <[vissage@scacog.org](mailto:vissage@scacog.org)>  
**Subject:** FW: Cornell Dubilier Parcel Combination Options

**WARNING:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jennifer,  
What would this property be zoned as?  
Thank you,  
Bailee



### BAILEE LOCKE

*Deputy Administrator  
Clerk to Council*

📞 Office: 864-843-3177 Ext.9

📠 Fax: 864-843-9400

✉ [blocke@LibertySC.com](mailto:blocke@LibertySC.com)

📍 119 W. Front St. PO Box 716 Liberty SC, 29657

🌐 [www.libertysc.com/](http://www.libertysc.com/)

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**From:** Modloff, Brian <[Brian.Modloff@knowles.com](mailto:Brian.Modloff@knowles.com)>  
**Sent:** Tuesday, September 2, 2025 6:23 PM  
**To:** Bailee Locke <[blocke@libertysc.com](mailto:blocke@libertysc.com)>; Jennifer Vissage <[vissage@scacog.org](mailto:vissage@scacog.org)>; Mayor <[mayor@libertysc.com](mailto:mayor@libertysc.com)>

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**CITY OF LIBERTY, SOUTH CAROLINA**

**ORDINANCE #2025-\_\_**

**AN ORDINANCE OF THE CITY OF LIBERTY, SOUTH CAROLINA, AMENDING THE CITY BUSINESS LICENSE ORDINANCE TO CLARIFY ITS APPLICATION WITH RESPECT TO ENTERTAINMENT AND CITY-SPONSORED EVENTS.**

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**WHEREAS**, like almost all business license ordinances in South Carolina, and based on the model ordinance created to comply with the State's business license standardization act, the Liberty business license ordinance currently requires that all entertainers performing for "gain, benefit, or advantage" within the City must obtain a business license; and,

**WHEREAS**, enforcement of this requirement is difficult and can be inequitable, given the nature and purpose of the specific entertainment provided; and,

**WHEREAS**, it appears appropriate and in the best interests of the citizens, businesses, and visitors of the City to clarify when a business license shall be required for entertainment taking place within the City; and,

**WHEREAS**, in particular, it appears appropriate to require a business license when there is a charge for admission to the entertainment or when the entertainer offers merchandise for sale; and,

**NOW THEREFORE**, it is hereby ordained by the City Council of the City of Liberty, South Carolina, duly assembled and with a quorum present, that:

1. To clarify the types of entertainment events for which business licenses are required, the following definition shall be added to the City's business license ordinance:

**Entertainment events:** For the purposes of this ordinance, an entertainment event includes any performance or performances by an individual actor or performer, or by a cast or group of actors or performers, on a day certain or within any seven consecutive calendar days:

- a. To which the public is invited and admitted upon payment of a charge of admission; and,

- b. Which is designed and produced for the entertainment and/or enlightenment of those attending.

Examples of entertainment events include, but are not limited to, athletic competitions, concerts, dances, lectures, plays, musical theatre, other musical performances, rodeos, carnivals, and circuses.

If an entertainment vendor reports all gross revenue to the City and maintains a Liberty annual business license, individual actors/performers that the business hires or allows to perform for 7 consecutive days or less in a calendar year will not be required to obtain a separate business license, unless they sell merchandise within the City.

2. To further clarify application of the City's business license ordinance with respect to City-sponsored entertainment and recreational activities, the following language shall also be added to the ordinance:

City of Liberty sponsored events: The City is exempt from this ordinance and is not required to obtain a business license or pay a business license fee. However, exhibitors, vendors, and peddlers conducting business activities while participating in City-sponsored events are required to obtain business licenses and to pay business licenses fees, as set forth by City ordinance.

Examples of City-sponsored events include, but are not limited to, July 4th and Christmas events, and other City-sponsored festivals, celebrations, and activities.

3. This ordinance will be effective immediately upon enactment.

IT IS SO ORDAINED this the \_\_\_\_ day of \_\_\_\_\_ 2025.

ATTEST:

\_\_\_\_\_  
Bailee Locke, Clerk of Council

\_\_\_\_\_  
Erica Romo Woods, Mayor

First reading:

Second reading:

## **Special Events**

**Shows:** For purposes of this ordinance, a show (exhibit) is a group participation event in which exhibitors display in individual booths, stalls or any other specific division of an exhibit area, for the purpose of presenting to an audience, goods, wares, merchandise or services offered for sale, rent, promotional purposes, or for the general good will of the exhibitors. Shows generally are of two (2) types: trade shows and public shows.

**(1) Trade Show:** For purposes of this ordinance, the term "trade show" means an exhibition or show:

- i. To which the public generally is not invited;
- ii. Where those participating as exhibitors or observers generally have a common business or other interest;
- iii. Where registration of exhibitors and observers is structured and admission is restricted; and
- iv. Where on-floor sales are not the primary purpose.

**(2) Public Show:** For purposes of this ordinance, the term "public show" means any type of consumer-oriented show or exhibition:

- i. To which the public is invited and admitted, with or without charge; and
- ii. To which exhibitors present goods, ware, merchandise or services for sale, rent, or promotional purposes.

- A. The producer, promoter or sponsor of a trade show shall acquire a city business license prior to the opening of the show. The license shall be for a period not to exceed seven (7) consecutive days. The fee for the license shall be fixed from time to time by the city council and is set forth below.
- B. To obtain a license for a public or trade show, the producer, promoter or sponsor shall make application to the business license office at least ten (10) days prior to the scheduled event, naming the producer, promoter or sponsor, specifying the dates and location of the event, specifying the purpose of the event, and listing the exhibitors or participants, and shall pay the required fee. Not later than five (5) days after the close of the show, the producer, promoter or sponsor shall adjust the payment based on estimates to cover a license based on actual revenue received or number of exhibitors, whichever requires the greater payment. The Business License Official may inspect and audit the records of the producer, promoter or sponsor prior to, during or after the event. If he/she determines that any additional fee is due pursuant to this ordinance, the producer, promoter or sponsor shall pay the additional fee within ten (10) days of the Business License Official issuing notification to him/her of the additional fee.
- C. The exhibitors in any such public or trade show shall not be required to acquire a city business license if the producer, promoter or sponsor has obtained a license for the show. In case the producer, promoter or sponsor does not acquire a city business license for the show before the opening of the show, each exhibitor in the show shall acquire a Vendors

city business license for the show.

- (3) Entertainment Events:** For the purposes of this ordinance, an entertainment event includes any performance or performances by an individual actor or performer or a cast or group of performers on a day certain, or within any seven (7) consecutive calendar days:
- i. To which the public is invited and admitted upon payment of a charge of admission; and
  - ii. To which is designed and produced for the entertainment and enlightenment of those attending.

Examples of entertainment events include but are not limited to an athletic game or match, a concert, a dance, a lecture, a play, a rodeo, a carnival and a circus.

- A. The producer, promoter or sponsor of an entertainment event shall acquire a city business license for the event. The license shall be for a period not to exceed seven (7) consecutive days. The fee for the license shall be fixed from time to time by the city council and is set forth in the fee schedule below.
- B. To obtain such a license for such an entertainment event, the producer, promoter or sponsor shall make application to the business license office at least ten (10) days prior to the scheduled event, naming the producer, promoter or sponsor, specifying the dates and location of the event, specifying the purpose of the event, and listing principal actors, conductors or performers, and shall pay the required fee. No later than five (5) days after the close of the event, the producer, promoter or sponsor shall adjust the payment based on estimates to cover a license based on actual revenue produced by the event. The Business License Official may inspect and audit the records of the producer, promoter or sponsor prior to, during or after the event. If he/she determines that any additional fee is due pursuant to this ordinance, the producer, promoter or sponsor shall pay the additional fee within ten (10) days of the Business License Official issuing notification to him of the additional fee.

**(4) City of Easley Sponsored Events:**

- i. City is exempt and not required to pay a business license fee.
- ii. Exhibitors, Vendors, and Peddlers would require an individual business license as specified in the City of Easley Business License Ordinance under rate code 9.41.

Examples of City sponsored events include, but are not limited to, July 4<sup>th</sup> and Christmas Festivals and the Little League/Big League World Series.

**(5) Charitable, Educational and Religious and other Eleemosynary Organizations:**

- i. That are exempt from Federal Income taxes under Internal Revenue Code section 501 C are exempt from the requirement that a city business license be obtained

for any entertainment or public event produced, promoted or sponsored by such organization.

- ii. Exhibitors, Vendors, and Peddlers not associated with the exempt organization would require an individual business license as specified in the City of Easley Business License Ordinance under rate class 9.41.

**Special Event Fee Schedule**

The license shall be for a period not to exceed seven (7) consecutive days and the fee of the license shall be:

**Trade/Public Shows**

| <b><u>Gross Receipts</u></b> | <b><u>Vendors</u></b> | <b><u>Base Fee</u></b> | <b><u>Additional Fee</u></b> | <b><u>Total Fee</u></b> |
|------------------------------|-----------------------|------------------------|------------------------------|-------------------------|
| \$10,000.00                  | 25                    | \$150.00               | -                            | \$150.00                |
| \$20,000.00                  | 50                    | \$150.00               | \$40.00                      | \$190.00                |
| \$30,000.00                  | 75                    | \$150.00               | \$80.00                      | \$230.00                |
| \$40,000.00                  | 100                   | \$150.00               | \$120.00                     | \$270.00                |
| \$50,000.00                  | 125                   | \$150.00               | \$160.00                     | \$310.00                |
| \$60,000.00                  | 150                   | \$150.00               | \$200.00                     | \$350.00                |
| \$70,000.00                  | 175                   | \$150.00               | \$240.00                     | \$390.00                |
| \$80,000.00                  | 200                   | \$150.00               | \$280.00                     | \$430.00                |
| \$90,000.00                  | 225                   | \$150.00               | \$320.00                     | \$470.00                |
| \$100,000.00                 | 250                   | \$150.00               | \$360.00                     | \$510.00                |
| \$110,000.00                 | 275                   | \$150.00               | \$400.00                     | \$550.00                |
| \$120,000.00                 | 300                   | \$150.00               | \$440.00                     | \$590.00                |
| \$130,000.00                 | 325                   | \$150.00               | \$480.00                     | \$630.00                |
| \$140,000.00                 | 350                   | \$150.00               | \$520.00                     | \$670.00                |
| \$150,000.00                 | 375                   | \$150.00               | \$560.00                     | \$710.00                |
| \$160,000.00                 | 400                   | \$150.00               | \$600.00                     | \$750.00                |
| \$170,000.00                 | 425                   | \$150.00               | \$640.00                     | \$790.00                |
| \$180,000.00                 | 450                   | \$150.00               | \$680.00                     | \$830.00                |
| \$190,000.00                 | 475                   | \$150.00               | \$720.00                     | \$870.00                |
| \$200,000.00                 | 500                   | \$150.00               | \$760.00                     | \$910.00                |

**Entertainment Events**

| <b><u>Gross Receipts</u></b> | <b><u>Base Fee</u></b> | <b><u>Additional Fee</u></b> | <b><u>Total Fee</u></b> |
|------------------------------|------------------------|------------------------------|-------------------------|
| \$10,000.00                  | \$150.00               | -                            | \$150.00                |
| \$20,000.00                  | \$150.00               | \$100.00                     | \$250.00                |
| \$30,000.00                  | \$150.00               | \$200.00                     | \$350.00                |
| \$40,000.00                  | \$150.00               | \$300.00                     | \$450.00                |
| \$50,000.00                  | \$150.00               | \$400.00                     | \$550.00                |
| \$60,000.00                  | \$150.00               | \$500.00                     | \$650.00                |
| \$70,000.00                  | \$150.00               | \$600.00                     | \$750.00                |
| \$80,000.00                  | \$150.00               | \$700.00                     | \$850.00                |
| \$90,000.00                  | \$150.00               | \$800.00                     | \$950.00                |
| \$100,000.00                 | \$150.00               | \$900.00                     | \$1,050.00              |
| \$110,000.00                 | \$150.00               | \$1,000.00                   | \$1,150.00              |
| \$120,000.00                 | \$150.00               | \$1,100.00                   | \$1,250.00              |
| \$130,000.00                 | \$150.00               | \$1,200.00                   | \$1,350.00              |
| \$140,000.00                 | \$150.00               | \$1,300.00                   | \$1,450.00              |
| \$150,000.00                 | \$150.00               | \$1,400.00                   | \$1,550.00              |
| \$160,000.00                 | \$150.00               | \$1,500.00                   | \$1,650.00              |
| \$170,000.00                 | \$150.00               | \$1,600.00                   | \$1,750.00              |
| \$180,000.00                 | \$150.00               | \$1,700.00                   | \$1,850.00              |
| \$190,000.00                 | \$150.00               | \$1,800.00                   | \$1,950.00              |
| \$200,000.00                 | \$150.00               | \$1,900.00                   | \$2,050.00              |

THE EVENT FEES REFERENCED IN THIS SECTION OF THE BUSINESS LICENSE ORDINANCE ARE IN LIEU OF THE REQUIRED CITY OF EASLEY BUSINESS LICENSE TAX PAYABLE FOR EVENT PRODUCER, PROMOTER, SPONSOR OR VENDORS.

IT DOES NOT INCLUDE COSTS ASSOCIATED WITH CITY SERVICES SUCH AS, BUT NOT LIMITED TO, POLICE, FIRE, AND/OR PUBLIC WORKS.

IT IS THE RESPONSIBILITY OF THE PRODUCER, PROMOTER OR SPONSOR TO CONTACT THE APPROPRIATE CITY DEPARTMENTS TO MAKE ARRANGEMENTS FOR THEIR RESPECTIVE SERVICES.

greenville

Sec. 8-187. - Group event license for shows and entertainment events.

Transient merchants (exhibitors) participating in a group event, including, but not limited to, booth sales and flea markets, may obtain a group event business license, in lieu of an individual transient merchant license, from the city's revenue division by filing an application specifying the sponsoring organization or person, the dates and location where the event is to be held, the purpose of the event and the names of the participants. Taxes for a group event business license shall be as set forth in appendix A of this chapter.

- (1) *Shows.* For the purposes of this section, the term "show" (exhibition) means a group participation event in which exhibitors display in individual booths, stalls or any other specific division of an exhibition area, for the purpose of presenting to an audience goods, wares, merchandise or services offered for sale, rent or promotional purposes or for the general good will of the exhibitors. Shows generally are of two types: trade shows and public shows.

- a. *Trade shows.* For purposes of this section, the term "trade show" means an exhibition or show:

1. To which the public generally is not invited;
2. Where those participating as exhibitors or observers generally have a common business or other interest;
3. Where registration of exhibitors and observers is structured and admission is restricted; and
4. Where on-floor sales are not the primary purpose.

Neither the producer, promoter or sponsor of nor an exhibitor or participant in a trade show is required to acquire any city business license.

- b. *Public shows.* For purposes of this section, the term "public show" means any type of consumer-oriented show (exhibition) to which the public is invited and admitted, with or without charge, and at which exhibitors present goods, wares, merchandise or services for sale, rent or promotional purposes.

1. The producer, promoter or sponsor of a public show shall acquire a city business license prior to the opening of the show. The license shall be for a period not to exceed seven consecutive days. The fee for the license shall be fixed from time to time by the city council and is set forth in the fee schedule in appendix A to this chapter.
2. To obtain such a license for such a public show, the producer, promoter or sponsor shall make application to the revenue administrator at least ten days prior to the scheduled event, naming the producer, promoter or sponsor, specifying the dates and location of the event, specifying the purpose of the event, and listing the exhibitors or participants, and shall pay the required fee. Not later than five days after the close of the show, the producer, promoter or sponsor shall adjust the payment based on estimates to cover a license based on actual revenue received or number of exhibitors, whichever requires the greater payment.
3. The exhibitors in any such public show shall not be required to acquire a city business license if the producer, promoter or sponsor has obtained a license for the show. In case the producer, promoter or sponsor does not acquire a city business license for the show before the opening of the show, each exhibitor in the show shall acquire a transient merchant's city business license for the show.

- (2) *Entertainment events.* For the purposes of this section, the term "entertainment event" includes any performance by an individual actor or performer or a cast or group of performers on a day certain, or within any seven consecutive calendar days, to which the public is invited and admitted upon payment of a charge for admission and which is designed and produced for the

entertainment or enlightenment of those attending. Examples of entertainment events are an athletic game or match, a circus, a concert, a dance, a lecture, a play and a rodeo.

- a. The producer, promoter or sponsor of an entertainment event shall acquire a city business license for the event. The license shall be for a period not to exceed seven consecutive days. The fee for the license shall be fixed from time to time by the city council and is set forth in the fee schedule in appendix A to this chapter.
- b. To obtain such a license for such an entertainment event, the producer, promoter or sponsor shall make application to the revenue administrator at least ten days prior to the scheduled event, naming the producer, promoter or sponsor, specifying the dates and location of the event, specifying the purpose of the event and listing the principal actors, conductors or performers, and shall pay the required fee. No later than five days after the close of the event, the producer, promoter or sponsor shall adjust the payment based on estimates to cover a license based on actual revenue produced by the event.
- c. Charitable, educational and religious and other eleemosynary organizations exempt from federal income taxes under Internal Revenue Code section 501(c) are exempt from the requirement that a city business license be obtained for any entertainment event produced, promoted or sponsored by such organization. In lieu of the city business license such organization will be required to submit a city charitable organization application to include an administrative fee attributed to said application. This does not eliminate the requirement that the organization complete, submit and pay all fees due for a group event, entertainment, or special event permit.
- d. An annual business license may be issued for entertainment events at one facility based upon annual gross revenues.

(Code 1997, § 8-80; Ord. No. 2012-96, exh. A, 11-26-2012; [Ord. No. 2021-74](#), § 6, 11-22-2021)

STATE OF SOUTH CAROLINA

COUNTY OF PICKENS

ORDINANCE NO.: 2025-\_\_\_\_\_

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**AN ORDINANCE OF THE CITY OF LIBERTY, SOUTH CAROLINA, NAMING/RENAMING THE CITY-OWNED BASEBALL COMPLEX LOCATED AT WOODSIDE CIRCLE (ADJACENT TO THE CITY'S PUBLIC WORKS SHED).**

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**WHEREAS**, the City of Liberty, South Carolina ("City"), is a municipal corporation and political subdivision of the State of South Carolina; and,

**WHEREAS**, as a municipal corporation, the City is authorized to own real property by state law (S.C. Code §5-7-40); and,

**WHEREAS**, the City owns real property located on Woodside Circle adjacent to the City's Public Works shed, on which it operates a recreational baseball complex; and,

**WHEREAS**, it appearing to Council to be appropriate to name/rename the baseball complex located on its real property; and,

**WHEREAS**, the City has sought public input concerning an appropriate name for the facility; and,

**NOW, THEREFORE, BE IT ORDAINED** by City Council, duly assembled with a quorum present, and after due consideration and discussion, as follows:

1. The clauses above are adopted by reference as if fully recited again herein; and,
2. The City's baseball complex located on Woodside Circle shall henceforth be named \_\_\_\_\_; and,
3. The Clerk is instructed to notify all City, State, and County offices of the new name for the baseball complex, as may be required.

**IT IS SO ORDAINED.**

**SIGNED, SEALED, AND DELIVERED THIS \_\_\_\_\_ DAY OF FEBRUARY 2025.**

**CITY COUNCIL:**

\_\_\_\_\_  
Erica Romo Woods, Mayor

**ATTEST:**

\_\_\_\_\_  
Bailee Locke, Clerk of Council

First reading:

Second reading: