



AGENDA

LIBERTY CITY COUNCIL

Special Called Session **Followed by Work Session**

September 1, 2026, at 6:45 pm

Rosewood Center-

419 E Main St. Liberty, SC 29657

TOPICS FOR DISCUSSION:

- Welcome & Call to Order - Mayor Andrea Wagner @TIME: 6:47 PM
 - Council Member Gerald Wilson Absent

Action Item:

- Consideration of Resolution Authorizing Submission of an RIA Grant Application and Commitment of Matching Funds
 - **Motion:** Mayor Andrea Wagner
 - **2nd:** Council Member Jeff Massie
 - **Discussion:**
 - **All in Favor:** 5
 - **All Opposed:** 0
- Adjournment @TIME: 7:04 PM

Work Session:

- Procurement Policy
 - Discussion and Consideration of Adoption of a Municipal Procurement Policy
 - Surrounding cities use a \$5,000 purchasing threshold. Clemson and Six Mile were also identified as municipalities that do not require three quotes for purchases below the applicable threshold.
 - Mary McCormac explained that state law requires municipalities to have fair purchasing procedures but does not set a specific purchasing limit. Council discussed whether purchases available through state-approved contracts should continue to use those vendors and

whether frequently purchased items, including janitorial supplies, could be purchased in bulk.

- Council considered whether a \$4,000 or \$5,000 threshold would provide appropriate flexibility while maintaining accountability.

– Impact Fees

○ Discussion and Consideration of the Implementation of Development Impact Fees

- Council discussed whether to implement development impact fees to help the City address the effects of continued residential growth on infrastructure. A formal impact-fee study would be required before most impact fees could be imposed; water-related fees may be treated differently.
- The estimated cost of a citywide study was discussed as approximately \$25,000 to \$75,000, with the process expected to take approximately six months and potentially longer.
- Council also considered whether a temporary moratorium should be adopted while the study is completed. Discussion included the possibility of a moratorium, whether it would apply only to larger residential developments rather than individual property owners building a home on an existing lot. Discussion also included that an overly broad moratorium could discourage desirable development.
- The discussion also addressed the need to identify the specific services to be evaluated.
- Council agreed to move forward with gathering more information and pricing for an impact-fee study.

– Creation and Appointment of Committee and Members

○ Discussion and Consideration of the Establishment of Advisory Committees for Parks and Recreation, and Beautification and Revitalization, Including Committee Structure and Appointments

- Council reviewed the proposed creation of a Parks and Recreation Committee and a Beautification Committee. There was also a recommendation that the requirements include staggering committee members' terms so that all appointments would not expire at the same time.
- Council discussed assigning one or more council members to serve on the committees. Council Members could serve as nonvoting members and provide a direct line of communication between each committee and City Council. Easley's Parks and Recreation Committee was referenced as an example because it reportedly includes two council members.
- Proposed Committee Timeline:
 1. September & October 2026 Regular Sessions: First and second readings of the ordinances creating the committees.
 2. November 20, 2026: Applications included with water bills and made available on the City's website and Facebook.
 3. December 18, 2026: Deadline for submitting applications.
 4. January 2027 Regular Session: Council will select and appoint the committee members.

5. February 2027: First meetings of both committees; each committee would select a chairperson, vice chairperson, and secretary.
6. February 2027: The Beautification Committee would begin developing a master plan.
7. March 2027: Council would review the Beautification Committee's proposed plan so approved projects could be considered during preparation of next fiscal year's budget.

– Livestock/Chicken Ordinance

- Discussion and Consideration of Proposed Amendments to the Livestock and Fowl Ordinance Pursuant to Recommendations from the Planning Commission and possible zoning ordinance amendment.
 - Council reviewed the City's existing livestock and poultry regulations following review and consideration by the Planning Commission. There is language suggesting that certain animals are prohibited while other languages appear to permit them through a permit process.
 - The Planning Commission previously recommended considering a density-based allowance for chickens and poultry, simplifying the regulations, and allowing agricultural uses within appropriate zoning districts. Council discussed appropriate limits based on lot size or acreage, setback and nuisance concerns, and how different types of livestock and poultry should be defined and regulated.
 - Council also discussed residents who already keep horses, goats, chickens, ducks, or other animals within the city limits. Options included permanently grandfathering existing uses, allowing them to continue only until the property is sold, or establishing a defined phase-out period.
 - Council discussed whether permits and inspections would be needed, including how permits could be enforced and whether the City currently has enough staff to conduct inspections.
 - Council asked City Attorney Mary McCormac to update the proposed ordinance and bring it back for further discussion. The four requested updates were:
 1. Update the ordinance to follow current state law and remove any outdated or conflicting language.
 2. Determine which zoning districts should allow livestock and poultry.
 3. Determine how existing livestock should be handled, including whether they should be grandfathered in or phased out over time.
 4. Clarify whether permits should be required and make the permit language consistent throughout the ordinance.

– Presentation by Rob Wolfe, Municipal Association of South Carolina, Regarding Parliamentary Procedures Training Workshop

- Adjournment @**TIME: 8:55 PM**

Date Approved: 09.14.2026

Mayor, Andrea Wagner: Andrea Wagner