



City of Liberty- Regular Session

October 12, 2026 @ 6:45 PM

Rosewood Center- 419 E Main St., Liberty, SC 29657

- **Call to Order**
 - Mayor Andrea Wagner
- **Invocation**
- **Pledge of Allegiance**
- **Public Session**
 - (Speakers are allowed 3 minutes)
- **Department Head Reports**
 - Josh Black- Parks and Recreation Director
 - Monthly Report
 - Council Ticket Updates
 - Parks and Recreation Procurement
 - Seth Chappell- Public Works Director
 - Monthly Report
 - Council Ticket Updates
 - Public Works Procurement
 - Vic Tetter- Police Chief
 - Monthly Report
 - Council Ticket Updates
 - Police Department Procurement
 - Katie Sizemore- Deputy Administrator
 - Monthly Report
 - Council Ticket Updates
 - City Hall Procurement



- **City/Financial Report**

- Gina O'Shea - Finance Director

- **Approval of Minutes**

- September 14th, 2026- Regular Session
- October 6th, 2026- Special Called Session Followed by Work Session

- **New Business: (1st Readings/Resolutions & Updates)**

- A Resolution Sending to the Planning Commission Certain Listed Actions to Research and Recommend an Ordinance to Council Regarding Development Impact Fees, Requiring and Setting Public Hearings on Same, and Invoking the Pending Ordinance Doctrine
- An Ordinance to Establish Advisory Committees for Parks and Recreation, Beautification and Revitalization, and Committee Structure and Appointments
- An Ordinance Authorizing the Sale of Certain Real Property Owned by the City- Parcel #: 4097-05-18-8953
- An Ordinance Authorizing the Sale of Certain Real Property Owned by the City- Parcel #: 4097-11-57-8249
- Updates- Pickens County Water Authority Water Rate Increase

- **Old Business: (2nd Readings)**

- Golf Cart Ordinance Revisions Regarding Extended Operating Hours on Roads with Speed Limits of 35 MPH and Below



- **City Council Comments**

- Council Member Jon Humphrey (At-Large)
- Council Member Rhonda Whitaker (At-Large)
- Council Member Mikail Cantley (Ward 1)
- Council Member Gerald Wilson (Ward 2)
- Council Member William “Bo” Cooley (Ward 3)
- Council Member Jeff Massie (Ward 4)

- **Mayor’s Announcements**

- **Motion to Enter Executive Session SC Code Section 30-4-70(A)(2)**

- For purposes of discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body (S.C. Code Sec. 30-4 70(a)(1)). This discussion shall concern the structure of the administrative staff, staff duties, and policies related thereto. *

- For purposes of discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body (S.C. Code Sec. 30-4 70(a)(1)). This discussion shall concern the structure of the administrative staff, staff duties, and policies related thereto. *

(After returning to regular session, Council may or may not vote or take action on the matter discussed in executive session.)

- **Adjournment**

* Please note that Executive Session is two separate discussions

LIBERTY PARKS & RECREATION

CITY COUNCIL REPORT

September 2026

During September 2026, the Liberty Parks & Recreation Department continued its focus on maintaining city facilities, improving recreational spaces, and ensuring that parks and facilities remain safe, clean, and accessible for the community. Regular maintenance and janitorial services were completed at the City Football Stadium, Mills Gym, City Gym, Rosewood, and Liberty Dugout Park. At Mills Gym, staff also continued addressing the exterior staircase as part of ongoing facility improvements. Sarlin Park received regular maintenance to keep the park in good condition for public use.

At Liberty Dugout Park, regular maintenance and janitorial services continued. Additional improvements were also made to the facility, including the installation of speakers with assistance from Councilman Bo Cooley and the installation of new streetlights through Duke Energy. These improvements will enhance overall functionality, safety, and experience for residents and participants using the facility.

At Freedom Park, the playground installation project continues to move forward. Play Safe Solutions is currently waiting on products from manufacturers. Once the necessary materials are received, the company will begin the installation work and provide an updated project schedule. The Parks & Recreation Department will continue to monitor the project and provide updates as additional information becomes available.

At Lakewood, the Parks & Recreation Department has developed several options for improvements to the existing tennis courts. The department plans to present these options to City Council during the upcoming work session for review and discussion. The goal is to identify a practical approach to improving the courts and expanding recreational opportunities for the community.

Overall, the Liberty Parks & Recreation Department remains committed to maintaining existing facilities, completing ongoing improvement projects, and developing additional recreational opportunities that benefit the residents of the City of Liberty.

Procurement: Mills Ave Gym exterior Staircase, City Hall exterior walkway staircase

Council tickets: One open (Mills Gym staircase) No new tickets

CITY OF LIBERTY PARKS & RECREATION

SMALL REPAIR PROCUREMENT CHECKLIST — THREE QUOTE PROCESS

Project/Repair: Exterior Staircase

Facility/Location: City Hall

Requested By: Joshua Black **Date:** 10/7/2026

Estimated Cost: \$11,000.00 **Account #:** 6 F

1. REPAIR & FUNDING

- ☒ Repair need identified and documented
- ☒ Scope of work prepared
- ☒ Site inspected
- ☒ Photos attached, if applicable
- ☐ Funding confirmed and account verified
- ☐ Permit/license requirements reviewed

Responsible Staff: ☐ Facility Supervisor ☐ Project Manager ☒ Parks & Recreation Director

2. THREE-QUOTE REQUIREMENT

Procurement Threshold: \$ 0 to \$ 11,000.00

- ☐ Repair falls within the three-quote purchasing range
- ☒ Written quote requested from **Vendor #1**
- ☒ Written quote requested from **Vendor #2**
- ☐ Written quote requested from **Vendor #3**
- ☒ Each vendor received the same scope of work
- ☒ All quotes are attached to the procurement file

Vendor	Quote Amount	Date Received
Vendor #1: <u>Low nail on it</u>	<u>\$ 10,250.00</u>	<u>10/7/2026</u>
Vendor #2: <u>Carolien Enidromone Co</u>	<u>\$ 10,085.00</u>	<u>10/7/2026</u>
Vendor #3: <u>All Star Handyman</u>	<u>\$ 13,000.00</u>	<u>10/8/2026</u>

3. VENDOR SELECTION

- ☐ Quotes compared for price and scope
- ☐ Vendor is qualified/licensed, if required
- ☐ Insurance verified, if required
- ☐ Lowest responsive/responsible quote selected when required

- ☐ If lowest quote was not selected, written justification attached
- ☐ Existing City contract checked before proceeding

Selected Vendor: _____

Approved Quote: \$ _____

Reason for Selection: _____

4. APPROVAL & PURCHASE AUTHORIZATION

- ☐ Purchase Order issued, if required
- ☐ Contract/agreement executed, if required
- ☐ Work authorized after required approvals
- ☐ No work begins before authorization
- ☐ Any change in scope/cost receives prior approval

Facility/Project Manager: _____ **Date:** _____

Parks & Recreation Director: _____ **Date:** _____

Purchasing/Finance: _____ **Date:** _____

City Manager/Authorized Official: _____ **Date:** _____

5. COMPLETION & PAYMENT

- ☐ Work completed according to approved scope
- ☐ Final inspection completed
- ☐ Completion photos obtained, if applicable
- ☐ Invoice matches approved quote/PO
- ☐ Invoice approved for payment
- ☐ Procurement file completed and retained

Work Completed: _____

Final Cost: \$ _____

Inspected By: _____ **Date:** _____

Invoice Approved By: _____ **Date:** _____

THREE-QUOTE FILE CHECK

- ☐ Repair Request/Work Order
- ☐ Scope of Work
- ☐ Cost Estimate
- ☐ **Quote #1**
- ☐ **Quote #2**
- ☐ **Quote #3**
- ☐ Quote Comparison/Selection Documentation
- ☐ Vendor Documentation
- ☐ Purchase Order/Contract

- ☐ Approvals
- ☐ Inspection/Completion Documentation
- ☐ Invoice/Payment Documentation

FINAL PROCUREMENT FILE REVIEW:

- ☐ Complete ☐ Incomplete

Reviewed By: _____ **Date:** _____

CITY OF LIBERTY PARKS & RECREATION

REPAIR NEED DOCUMENTATION

Facility: City Hall

Location/Area: Extiertor Staircase

Date Identified: 10/7/2026 **Work Order #:** 002

Reported/Identified By: Joshua A Black

Position: Director of Parks and Recreation

DESCRIPTION OF REPAIR NEED

Problem/Deficiency:

The exterior staircase is falling apart.

How Was the Issue Identified?

☒ Routine Inspection

☒ Staff Observation

☐ Work Order

☐ Citizen/Customer Report

☐ Equipment Failure

☐ Weather/Storm Damage

☐ Other: _____

IMPACT

☒ Safety Concern

☐ Facility Operation Affected

☒ Equipment/Property Damage

☐ Preventative Maintenance

☒ Appearance/Facility Condition

☐ Other: _____

Describe the Impact:

RECOMMENDED REPAIR

Repair staircase

Estimated Repair Cost: \$ 11,000.00

Funding Account: GF

DOCUMENTATION

- ☒ Photographs Attached
- ☒ Site Inspection Completed
- ☒ Scope of Repair Prepared
- ☐ Permit/License Requirements Reviewed
- ☐ Three-Quote Requirement Reviewed
- ☐ Existing City Contract Checked, if applicable

STAFF APPROVAL

Prepared By: Josh Black
Signature: Josh Black Date: 10/7/2026

Reviewed By: _____
Signature: _____ Date: _____

Parks & Recreation Director: _____
Signature: _____ Date: _____

Next Step:

- ☐ Obtain Three Written Quotes
- ☐ Existing Contract/Approved Vendor
- ☐ Purchasing Review Required
- ☐ Formal Procurement Required

Stair Repair / Replacement Project Specifications

1. Project Scope

Provide all labor, materials, equipment, permits, supervision, and disposal necessary to repair and/or replace existing stairs, landings, handrails, guardrails, stringers, treads, and related components as indicated in project drawings and field conditions.

Work may include:

- Demolition and removal of damaged stair components
- Repair or replacement of:
 - Stair stringers
 - Treads and risers
 - Landings
 - Handrails and guardrails
 - Framing and supports
- Surface preparation and finishing
- Painting or staining
- Cleanup and disposal of debris

2. Codes and Standards

All work shall comply with:

- Applicable local building codes
- International Residential Code (IRC) or International Building Code (IBC)
- ADA requirements where applicable
- OSHA safety regulations

Handrails, risers, tread depth, and guardrail spacing shall meet current code requirements.

3. Existing Conditions

Contractor shall:

- Verify all field dimensions prior to construction
- Inspect existing framing and supporting structure
- Notify owner/architect of concealed damage or unsafe conditions before proceeding
- Protect adjacent finishes and occupied areas during construction

4. Demolition

- Remove deteriorated or damaged stair materials as indicated
- Dispose of debris legally offsite
- Protect existing structures to remain
- Minimize disruption to occupants and building access

5. Materials

Lumber

- Pressure-treated lumber for exterior stairs
- Kiln-dried framing lumber for interior stairs
- No warped, split, or damaged lumber permitted

Fasteners

- Galvanized or stainless-steel fasteners for exterior applications
- Structural connectors per manufacturer requirements

Treads and Risers

- Solid wood/composite/concrete as specified
- Uniform dimensions throughout stair assembly

Handrails and Guards

- Smooth, continuous graspable handrails
- Guardrails securely anchored and code compliant

6. Installation Requirements

- Install stairs level, square, plumb, and rigid
- All risers and tread depths shall be uniform
- Secure stringers to framing with approved structural connectors
- Shim materials are not permitted unless approved
- Repair damaged adjacent finishes caused by construction activities

7. Finishes

- Sand exposed wood surfaces smooth
- Prime and paint or stain all exposed wood surfaces
- Match existing adjacent finishes unless otherwise specified

8. Quality Control

- Stair assembly shall be free of squeaks, deflection, or movement
- Contractor shall replace defective workmanship at no additional cost
- Final installation shall pass required inspections

9. Safety

Contractor shall:

- Maintain safe access during construction
- Install temporary barriers and warning signage
- Follow OSHA fall protection requirements

10. Cleanup

- Remove debris daily
- Leave site broom clean upon completion
- Dispose of removed materials offsite

CITY OF LIBERTY PARKS & RECREATION

ONE-PAGE SITE INSPECTION CHECKLIST

Facility/Park: City Hall
Location: 119 W. Front St Liberty SC 29657
Date: 10/7/2020 Time: 8:33 am
Inspector: Josh Blum

INSPECTION TYPE

- ☒ Routine ☒ Safety ☒ Maintenance ☒ Repair Assessment
☐ Pre-Construction ☐ Post-Construction ☐ Complaint

SITE CONDITIONS

- ☐ Grounds/Landscaping ☐ Grass/Turf ☐ Drainage
☐ Fences/Gates ☐ Parking ☒ Sidewalks/Walkways
☐ Lighting ☐ Restrooms ☒ Buildings/Structures
☐ Signs ☐ Trash/Containers

Overall Condition: ☐ Good ☐ Fair ☒ Poor ☐ Unsafe

ATHLETIC FACILITIES

- ☐ Playing Surface ☐ Field/Court Markings ☐ Goals/Nets
☐ Fencing/Backstop ☐ Dugouts ☐ Bleachers
☐ Sports Equipment ☐ Field Drainage ☐ Field Lighting

Facility Type: ☐ Baseball ☐ Softball ☐ Football ☐ Soccer
☐ Basketball ☐ Tennis ☐ Pickleball ☒ Other: Staircase (outside)

PLAYGROUND / RECREATION EQUIPMENT

- ☐ Equipment Secure ☐ No Visible Damage ☐ Surfacing Adequate
☐ Fall Zones Clear ☐ Hardware Secure ☐ Barriers/Guardrails
☐ Warning/Safety Signs ☐ Equipment Requires Repair
☐ Equipment Requires Removal from Service

SAFETY HAZARDS

- ☐ None Observed
☒ Trip/Fall Hazard ☒ Structural Damage ☐ Electrical Hazard
☐ Water/Drainage ☐ Broken Equipment ☒ Surface Damage
☐ Tree/Branch ☐ Fence/Gate ☐ Lighting
☐ Other: _____

Immediate Action: ☐ No ☐ Restrict Area ☐ Remove Equipment
☐ Emergency Repair/Response

REPAIR / MAINTENANCE REQUIRED

Problem/Work Description:

Need to repair exterior staircase railing

Priority: ☐ Low ☐ Medium ☒ High ☐ Emergency

Recommended Action:

☒ City Staff ☒ 3 Quotes ☐ Formal Procurement/Bid
☐ Contractor ☐ Engineering Review ☐ Capital Project
☐ Monitor/No Action

Estimated Cost: \$ 11,000.00

PHOTOS & FOLLOW-UP

Photos Taken: ☒ Yes ☐ No **# Photos:** 2

Responsible Staff: Josh

Target Completion: 11/2/2026

Follow-Up Required: ☒ Yes ☐ No

INSPECTION NOTES

SIGN-OFF

Inspector: Josh **Date:** 10/7/2026

Supervisor: _____ **Date:** _____

Director: _____ **Date:** _____

Carolina Environmental Construction
115 Lee Street, Liberty, SC 29657
~~Carolina Environmental Construction~~ CarolinaEnvr.construction@gmail.com
(864)-652-6105

10/7/2026

Estimate for walkway at City Hall

Demolition of decking boards and handrails.

Repair/replace damaged framing.

Installation of all new Wooden decking boards.

Installation of new handrails.

Replacement of stair treads and Risers.

Clean up and disposal.

Materials and labor \$. 10,085.00

50% Down remaining 50% due upon Completion

Any additional work or changes will be discussed prior to it being completed.

JOB ESTIMATE



DATE OF QUOTE

~~05/28/2026~~
10/21/2026
VALID UNTIL

~~06/28/2026~~

QUOTE NO.

CLIENT

City Of Liberty

Walkway and stairs beside city hall

DESCRIPTION

Remove old decking and replace with new wood decking and handrails

AMOUNT

10250.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

SUBTOTAL 10250.00

enter total amount **DISCOUNT** 0.00

SUBTOTAL LESS DISCOUNT 10250.00

enter percentage **TAX RATE** 0.00%

TOTAL TAX 0.00

SHIPPING/HANDLING 0.00

Total \$10,250.00

THANK YOU

For questions concerning this quote, please contact

Jay Whitmire 864-270-6864

INVOICE

All Star Handyman LLC
23 Iselin St
Liberty, SC 29657-1508

allstarhandsllc@gmail.com
+1 (864) 533-9292



Bill to

Joshua Black
Director of Parks and Recreation
119W. Front st
Liberty, SC 29657-1508
United States

Ship to

Joshua Black
Director of Parks and Recreation
119W. Front st
Liberty, SC 29657-1508
United States

Invoice details

Invoice no.: 1005
Terms: Net 30
Invoice date: 05/26/2026
Due date: 06/25/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Liberty City Hall stairs	**LABOR COST** Demo existing composite stairs Remove all debris from stairs that were removed Replace and build new stair tread with decking boards. Replace and build new stair landing Replace and build new railing Repair/ Replace damaged existing 4x4 post	1	\$5,000.00	\$5,000.00
2.	Material for Composite deck	- 2 Boxes of Versa Clip hidden Deck Fasteners - 16 (6inx12ft) Aluminum Fascia - 8 (4inx4inx12ft) Pressure treated wood - 16 (2inx4inx16ft) pressure treated wood - 1 box (10x3) decking screws - 6 Aluminum deck stair rails - 20 Aluminum deck rails - 62 (1inx6inx16ft) Grooved composite deck boards	1	\$8,000.00	\$8,000.00

Total **\$13,000.00**

Ways to pay



Deposit due upon start of work, remaining balance due upon completion of work.

Overdue

06/25/2026

CITY OF LIBERTY PARKS & RECREATION

SMALL REPAIR PROCUREMENT CHECKLIST — THREE QUOTE PROCESS

Project/Repair: Exterior Staircase

Facility/Location: Mills Ave Gym

Requested By: Joshua Black **Date:** _____

Estimated Cost: \$5,000.00 **Account #:** _____

1. REPAIR & FUNDING

- ☒ Repair need identified and documented
- ☒ Scope of work prepared
- ☒ Site inspected
- ☒ Photos attached, if applicable
- ☐ Funding confirmed and account verified
- ☐ Permit/license requirements reviewed

Responsible Staff: ☐ Facility Supervisor ☐ Project Manager ☒ Parks & Recreation Director

2. THREE-QUOTE REQUIREMENT

Procurement Threshold: \$ 0 to \$ 5,000

- ☐ Repair falls within the three-quote purchasing range
- ☐ Written quote requested from **Vendor #1**
- ☐ Written quote requested from **Vendor #2**
- ☐ Written quote requested from **Vendor #3**
- ☐ Each vendor received the same scope of work
- ☐ All quotes are attached to the procurement file

Vendor	Quote Amount	Date Received
Vendor #1: <u>Yow provided it</u>	<u>\$ 3,800.00</u>	<u>5/28/26</u>
Vendor #2: <u>All Star Handyman</u>	<u>\$ 5,000.00</u>	<u>5/26/26</u>
Vendor #3: <u>Carellina Env. Construction</u>	<u>\$ 4,250.00</u>	<u>5/28/26</u>

3. VENDOR SELECTION

- ☐ Quotes compared for price and scope
- ☐ Vendor is qualified/licensed, if required
- ☐ Insurance verified, if required
- ☐ Lowest responsive/responsible quote selected when required

- ☐ If lowest quote was not selected, written justification attached
- ☐ Existing City contract checked before proceeding

Selected Vendor: _____

Approved Quote: \$ _____

Reason for Selection: _____

4. APPROVAL & PURCHASE AUTHORIZATION

- ☐ Purchase Order issued, if required
- ☐ Contract/agreement executed, if required
- ☐ Work authorized after required approvals
- ☐ No work begins before authorization
- ☐ Any change in scope/cost receives prior approval

Facility/Project Manager: _____ **Date:** _____

Parks & Recreation Director: _____ **Date:** _____

Purchasing/Finance: _____ **Date:** _____

City Manager/Authorized Official: _____ **Date:** _____

5. COMPLETION & PAYMENT

- ☐ Work completed according to approved scope
- ☐ Final inspection completed
- ☐ Completion photos obtained, if applicable
- ☐ Invoice matches approved quote/PO
- ☐ Invoice approved for payment
- ☐ Procurement file completed and retained

Work Completed: _____

Final Cost: \$ _____

Inspected By: _____ **Date:** _____

Invoice Approved By: _____ **Date:** _____

THREE-QUOTE FILE CHECK

- ☐ Repair Request/Work Order
- ☐ Scope of Work
- ☐ Cost Estimate
- ☐ **Quote #1**
- ☐ **Quote #2**
- ☐ **Quote #3**
- ☐ Quote Comparison/Selection Documentation
- ☐ Vendor Documentation
- ☐ Purchase Order/Contract

- 
- ☐ Approvals
 - ☐ Inspection/Completion Documentation
 - ☐ Invoice/Payment Documentation

FINAL PROCUREMENT FILE REVIEW:

☐ Complete ☐ Incomplete

Reviewed By: _____ **Date:** _____

CITY OF LIBERTY PARKS & RECREATION

REPAIR NEED DOCUMENTATION

Facility: Mills Ave Gym

Location/Area: Extiertor Staircase

Date Identified: 9/16/2026 **Work Order #:** 001

Reported/Identified By: Joshua A Black

Position: Director of Parks and Recreation

DESCRIPTION OF REPAIR NEED

Problem/Deficiency:

The exterior staircase is falling apart.

How Was the Issue Identified?

☒ Routine Inspection

☐ Staff Observation

☐ Work Order

☒ Citizen/Customer Report

☐ Equipment Failure

☐ Weather/Storm Damage

☐ Other: _____

IMPACT

☒ Safety Concern

☐ Facility Operation Affected

☒ Equipment/Property Damage

☐ Preventative Maintenance

☒ Appearance/Facility Condition

☐ Other: _____

Describe the Impact:

RECOMMENDED REPAIR

Repair staircase

Estimated Repair Cost: \$ 5,000.00

Funding Account: _____

DOCUMENTATION

- ☐ Photographs Attached
- ☐ Site Inspection Completed
- ☐ Scope of Repair Prepared
- ☐ Permit/License Requirements Reviewed
- ☐ Three-Quote Requirement Reviewed
- ☐ Existing City Contract Checked, if applicable

STAFF APPROVAL

Prepared By: _____

Signature: _____ **Date:** _____

Reviewed By: _____

Signature: _____ **Date:** _____

Parks & Recreation Director: _____

Signature: _____ **Date:** _____

Next Step:

- ☐ Obtain Three Written Quotes
- ☐ Existing Contract/Approved Vendor
- ☐ Purchasing Review Required
- ☐ Formal Procurement Required

Stair Repair / Replacement Project Specifications

1. Project Scope

Provide all labor, materials, equipment, permits, supervision, and disposal necessary to repair and/or replace existing stairs, landings, handrails, guardrails, stringers, treads, and related components as indicated in project drawings and field conditions.

Work may include:

- Demolition and removal of damaged stair components
- Repair or replacement of:
 - Stair stringers
 - Treads and risers
 - Landings
 - Handrails and guardrails
 - Framing and supports
- Surface preparation and finishing
- Painting or staining
- Cleanup and disposal of debris

2. Codes and Standards

All work shall comply with:

- Applicable local building codes
- International Residential Code (IRC) or International Building Code (IBC)
- ADA requirements where applicable
- OSHA safety regulations

Handrails, risers, tread depth, and guardrail spacing shall meet current code requirements.

3. Existing Conditions

Contractor shall:

- Verify all field dimensions prior to construction
- Inspect existing framing and supporting structure
- Notify owner/architect of concealed damage or unsafe conditions before proceeding
- Protect adjacent finishes and occupied areas during construction

4. Demolition

- Remove deteriorated or damaged stair materials as indicated
- Dispose of debris legally offsite
- Protect existing structures to remain
- Minimize disruption to occupants and building access

5. Materials

Lumber

- Pressure-treated lumber for exterior stairs
- Kiln-dried framing lumber for interior stairs
- No warped, split, or damaged lumber permitted

Fasteners

- Galvanized or stainless-steel fasteners for exterior applications
- Structural connectors per manufacturer requirements

Treads and Risers

- Solid wood/composite/concrete as specified
- Uniform dimensions throughout stair assembly

Handrails and Guards

- Smooth, continuous graspable handrails
- Guardrails securely anchored and code compliant

6. Installation Requirements

- Install stairs level, square, plumb, and rigid
- All risers and tread depths shall be uniform
- Secure stringers to framing with approved structural connectors
- Shim materials are not permitted unless approved
- Repair damaged adjacent finishes caused by construction activities

7. Finishes

- Sand exposed wood surfaces smooth
- Prime and paint or stain all exposed wood surfaces
- Match existing adjacent finishes unless otherwise specified

8. Quality Control

- Stair assembly shall be free of squeaks, deflection, or movement
- Contractor shall replace defective workmanship at no additional cost
- Final installation shall pass required inspections

9. Safety

Contractor shall:

- Maintain safe access during construction
- Install temporary barriers and warning signage
- Follow OSHA fall protection requirements

10. Cleanup

- Remove debris daily
- Leave site broom clean upon completion
- Dispose of removed materials offsite

CITY OF LIBERTY PARKS & RECREATION

ONE-PAGE SITE INSPECTION CHECKLIST

Facility/Park: Mills Ave sym
Location: 520 mills Ave, Liberty SC 29657
Date: 9/16/2022 Time: 9:07 am
Inspector: Joshua Black

INSPECTION TYPE

- ☐ Routine ☒ Safety ☐ Maintenance ☒ Repair Assessment
☐ Pre-Construction ☐ Post-Construction ☒ Complaint

SITE CONDITIONS

- ☐ Grounds/Landscaping ☐ Grass/Turf ☐ Drainage
☒ Fences/Gates ☐ Parking ☐ Sidewalks/Walkways
☐ Lighting ☐ Restrooms ☒ Buildings/Structures
☐ Signs ☐ Trash/Containers

Overall Condition: ☐ Good ☐ Fair ☐ Poor ☒ Unsafe

ATHLETIC FACILITIES

- ☐ Playing Surface ☐ Field/Court Markings ☐ Goals/Nets
☐ Fencing/Backstop ☐ Dugouts ☐ Bleachers
☐ Sports Equipment ☐ Field Drainage ☐ Field Lighting

Facility Type: ☐ Baseball ☐ Softball ☐ Football ☐ Soccer
☐ Basketball ☐ Tennis ☐ Pickleball ☐ Other: _____

PLAYGROUND / RECREATION EQUIPMENT

- ☐ Equipment Secure ☐ No Visible Damage ☐ Surfacing Adequate
☐ Fall Zones Clear ☐ Hardware Secure ☐ Barriers/Guardrails
☐ Warning/Safety Signs ☐ Equipment Requires Repair
☐ Equipment Requires Removal from Service

SAFETY HAZARDS

- ☐ None Observed
☐ Trip/Fall Hazard ☒ Structural Damage ☐ Electrical Hazard
☐ Water/Drainage ☐ Broken Equipment ☒ Surface Damage
☐ Tree/Branch ☐ Fence/Gate ☐ Lighting
☒ Other: Staircase

Immediate Action: ☒ No ☐ Restrict Area ☐ Remove Equipment
☐ Emergency Repair/Response

REPAIR / MAINTENANCE REQUIRED

Problem/Work Description:

Repair Staircase

Priority: ☐ Low ☐ Medium ☒ High ☐ Emergency

Recommended Action:

☐ City Staff ☒ 3 Quotes ☒ Formal Procurement/Bid
☐ Contractor ☐ Engineering Review ☐ Capital Project
☐ Monitor/No Action

Estimated Cost: \$ 5,000.00

PHOTOS & FOLLOW-UP

Photos Taken: ☒ Yes ☐ No **# Photos:** 4

Responsible Staff: Joshua Black

Target Completion: 11/30/2026

Follow-Up Required: ☒ Yes ☐ No

INSPECTION NOTES

SIGN-OFF

Inspector: Joshua Black **Date:** 9/16/2026

Supervisor: _____ **Date:** _____

Director: _____ **Date:** _____









YOU NAILED IT!
Construction
864-270-6864
younaileditcon@hotmail.com

05/28/2026

06/28/2026

QUOTE NO.

[illegible]

INVOICE

All Star Handyman LLC
23 Iselin St
Liberty, SC 29657-1508

allstarhandsllc@gmail.com
+1 (864) 533-9292



Bill to

Joshua Black
Director of Parks and Recreation
119W. Front st
Liberty, SC 29657-1508
United States

Ship to

Joshua Black
Director of Parks and Recreation
119W. Front st
Liberty, SC 29657-1508
United States

Invoice details

Invoice no.: 1003
Terms: Net 30
Invoice date: 05/26/2026
Due date: 06/25/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Mill Gym Stairwell	Demo existing stairs Remove all debris from stairs that were removed Replace and build new stair tread Replace and build new stair landing Replace and build new railing Replace 6x6 post ** All Materials Provided by All Star Handyman **	1	\$5,000.00	\$5,000.00

Ways to pay



Deposit is due upon start of work and remaining balance is due upon completion of work.

Note to customer

Thank you for choosing All Star Handyman.

[View and pay](#)

Total	\$5,000.00
Deposit	\$2,300.00
Balance due	\$2,700.00

Carolina Environmental Construction
115 Lee Street, Liberty, SC 29657
Carolinaenvrconstruction@gmail.com
(864)-652-6105

5/28/16

Estimate for Mills Avenue Gym.

Demolition of exterior staircase and landing on the backside of the building.
Reconstruction of stair. Case and landing with treated wood.
Installation of handrails on the staircase.

Materials and labor with clean up and disposal \$4,250.00
50% down to start job, remaining 50% due upon completion.
Any additional issues during the construction will be discussed prior to any additional work or any price changes.

Public works September council updates

Department Updates

Public works has continued to stay busy addressing routine maintenance, infrastructure needs, and service requests throughout the city while also completing daily water department tickets.

- Completed 80 utility locates.
- Hauled off approximately
- 5 tons of brown goods
- 20 tons of brush
- 52 tons of trash
- Put in 3 water taps

The water taps were on Simpson street, N. McAlister and Black Bottom

- We completed 2 sewer repairs

The sewer repairs were on Norwood st. and Kathrine ln.

- Jetted 6 sewer lines
- Programmed or recalibrated 2 meters also found a few more meters not properly working we need to replace
- We ran a camera in 4 sewer lines to check for damage or see if there was a need for repair
- Flow tested 3 hydrants
- Done a total of 21.69 tons of asphalt across multiple days and jobs for a total of 12 repairs
- 3 on Maplecroft street
- 1 on Wilson street
- 1 large patch on Boggs drive
- 2 on Griffin circle
- 2 on Sutton street
- 1 on Davis road
- 1 on East Woodside circle
- 1 on Overbrook

Also repaired 1 pothole with cold patch on Blue Ridge drive

We repaired a washout or erosion issue at 115 blueridge drive

As always we have also maintain many water right of ways sewer right of ways and several roads with bush hogging and limb trimming

Council ticket updates

We have done several council tickets starting with the entrance at rosewood street I met with SCDOT about repairing this or seeing if its in there right of way. We have done a temporary fix for now until we see what they say

112 karla - we have repaired the pothole. As far as repairing the entire road we will have to continue to work with ctc and look for other ways for money to repair roads

115 Blue ridge drive – we have repaired the washout issue and are going to continue to monitor it to make sure it is holding up and working properly I have spoke with homeowner and they are happy about it.

227 hillendale road – we have repaired that pothole with cold patch

The catch basin on rosewood street I have spoke with someone about getting a new lid made for this but it has not been complete yet

116 west front street- we still need to get this drain dug out

Lakeview drive – this is one of the areas we ran our camera the sewer line is in good shape so im so to assume the asphalt sinking was due to poor compaction

East front and South azealia I believe the trimming and grass cutting has been took care of but we still need to look at the erosion of the asphalt

12 Smith circle- we plan to get to this very soon we are going to cut a patch of the road out and try to repair it why we have centrals roller

LIBERTY POLICE DEPARTMENT

Victor C. Tetter II
Chief of Police
vtetter@libertypd.org

P.O. Box 716
147B Kay Holcombe Rd.
Liberty, SC 29657
Phone: (864) 843-3956

Monthly Report September 2026

Warnings Issued – 148
Citations Issued – 110

Total Arrested – 6

One for DUS 2nd, Speeding, Failure to Stop for Blue Lights 2nd or sub.
One for Petit Larceny
One for Driving without a License 2nd Offense, Speeding.
One for Petit Larceny.
One for Driving without a License, Speeding.
One for Disorderly Conduct & Assault and Battery on a law Enforcement Officer.

Codes – 3

Officers researched, addressed, followed up, and are currently working with businesses and residents to correct the issues.

Community & Events

Patriot Day Stadium March

On September 11, 2026, the Liberty Police Department participated in D.W. Daniel High School's first annual Patriot Day, commemorating the 25th anniversary of the September 11, 2001, terrorist attacks. The event honored the 2,977 victims and the first responders who risked their lives that day. Officers joined other first responders, students, and community members in a memorial stadium climb, with each step representing the lives lost and serving as a reminder of the courage and sacrifice demonstrated on September 11.

Cars & Concert on Commerce Benefit Event for Andrew Sauls

On September 11, 2026, Liberty Police Department provided traffic control and maintained a safe environment for attendees at a community fundraising event in support of Liberty native Andrew Sauls, who is battling metastatic testicular cancer. The Liberty Police Department would like to thank Liberty High School Principal Johnny Garrett and the school's athletic program for donating a football helmet and two football jerseys featuring Andrew's former Red Devils number to be raffled off to help raise funds for his ongoing fight against cancer.

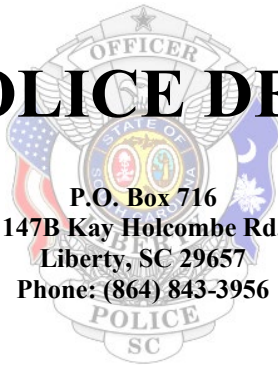
Second Future Forward College, Career, and Resource Fair

On September 26, 2026, the Liberty Police Department participated in the Second Annual Future Forward College, Career, and Resource Fair. This event connected students, families, job seekers, and other community members with educational programs, career opportunities, military resources, health services, financial assistance, and personal development resources. The department's participation supported community engagement and helped promote access to valuable resources and opportunities.

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Golden Gems Senior Group at Eastside Baptist Church

On September 28, 2026, Sergeant Thomas provided a scam awareness presentation to the Golden Gems Senior Group at Eastside Baptist Church. The presentation covered common scams targeting senior citizens, warning signs to watch for, and practical steps individuals can take to protect themselves from fraud.

Hiring & Training

On September 25, 2026, Victim Advocate Sara Howard attended Sexual Assault Response Team (SART) training and participated in discussions regarding future training opportunities. A hospital representative provided information on efforts to expand the availability of Sexual Assault Nurse Examiner (SANE) kits to hospitals throughout the area, with the goal of increasing access to services and reducing the burden on the two hospitals currently providing these resources.

Recognitions/Awards

Officer Recognition – Sergeant Freeman and Officer Moon

A resident submitted a letter of recognition expressing his appreciation for Sergeant Freeman and Officer Moon for their assistance during a medical emergency on Thursday, September 10, 2026. This individual had experienced a choking incident and was having difficulty breathing, causing him to believe he was in serious medical distress. Sergeant Freeman immediately assessed the individual, determined there was no airway obstruction, and requested EMS assistance. EMS arrived and transported him to the hospital for treatment.

The resident and his family expressed their sincere gratitude for the officers' quick response, professionalism, and assistance during a frightening situation. Sergeant Freeman's prompt assessment and actions, along with Officer Moon's assistance, reflect the department's commitment to serving and protecting our community.



City of Liberty- Regular Session

September 14, 2026 @ 6:30 PM

Rosewood Center- 419 E Main St., Liberty, SC 29657

- **Call to Order @TIME:6:45 PM**
 - Mayor Andrea Wagner
 - Absent: Council Member Cantley
- **Invocation**
 - Given by Council Member Wilson
- **Pledge of Allegiance**
- **Public Session**
 - (Speakers are allowed 3 minutes)
 - No public speakers
- **Proclamations/Recognition:**
 - Constitution Week Proclamation, September 17-23, 2026
 - Recognition of Mr. Randy Cartee for 50 Years of Dedicated Service to the Fire Service - Presented by Representative Davey Hiott
- **Department Head Reports**
 - Josh Black- Parks and Recreation Director
 - **Monthly Report**
 - Maintenance and improvements were completed during August. Parks and Rec maintained the football stadium, gym and recreational facilities. The wooden poles were replaced with metal poles in the Sarlin Park Courtyard with assistance from Public Works. Improvements were also completed at a baseball dugout, including landscaping, painting, stair replacement, and cleaning. Council Member Cooley and volunteers assisted with the work.
 - Two trees were removed at Freedom Park in preparation for the new playground. Installation is expected to start on September 28.
 - Approximately 91 cheerleaders registered for the season. Families were charged \$100 for the uniform package, which included the uniform, bow, and pom-poms. Council discussed the timing of the purchase, the department's budget, and the need to bring purchases requiring Council approval forward before orders are placed.



- **Council Ticket Updates**

- Council requested monthly updates on the progress at Lakewood Heights. Director Josh Black stated that the property remains one of the department's top priorities and will be addressed as soon as possible.

- **Parks and Recreation Procurement**

- Mayor Wagner:
 - "I would like to entertain a motion to approve the expense of \$27,187.25 for the Kioti tractor funded by the Pickens County Recreation Grant."
 - **2nd**: Council Member Cooley
 - **Discussion**: No Discussion
 - **All in Favor**: 6
 - **All Opposed**: 0
- Mayor Wagner:
 - "I would like to entertain a motion to approve the expense of \$8,395.20 to purchase cheerleading uniforms from GameOn."
 - **2nd**: Council Member Massie
 - **Discussion**: No Discussion
 - **All in Favor**: 5
 - **All Opposed**: 1

- **Seth Chappell- Public Works Director**

- **Monthly Report**

- Director Seth Chappell reported that the department completed routine maintenance, infrastructure work, and service requests during August. The department completed 96 utility locates and collected approximately 45.65 tons of trash, 32.29 tons of brush, and 6.34 tons of brown goods. Public Works crews repaired potholes and planned additional asphalt work after arranging to borrow a roller from the City of Central. The department also cleared approximately 500 feet of sidewalk, removed trees from roadways and the cemetery, completed six water and sewer taps, and repaired two sewer lines.



- **Council Ticket Updates**
 - Director Seth Chappell spoke about several tickets, including drainage, pothole, manhole, road, sinkhole, and sewer concerns. Some items were completed or temporarily repaired, while others required additional investigation, equipment, materials, or outside coordination.
 - Public Works crews were working to schedule repairs to fire hydrants near Hillcrest Drive and Edgemont Avenue while limiting the effect on nearby schools, Meals on Wheels, and other residents. Council also discussed Public Works staffing and asked staff to review the available payroll funding before adding an additional position.
- **Public Works Procurement**
 - No Procurement
- **Vic Tetter- Police Chief**
 - **Monthly Report**
 - Police Chief Vic Tetter reported 119 citations, 105 warnings, and 11 arrests during August. Officers provided traffic control and public safety support for the Downtown Car Cruise, participated in the Liberty Community Exchange Bike Show benefiting Reach for the Heroes, and took part in the Hands Across the Border traffic-safety campaign. Staff also completed victim-assistance and order-of-protection training.
 - Officer Stewart returned after a 364-day deployment with the United States Marine Corps and began field training.
 - **Council Ticket Updates**
 - No Council Ticket Updates
 - **Police Department Procurement**
 - Chief Tetter requested approximately \$6,000 for a cloud-based court and records system that meets required reporting standards. He also requested up to \$6,000 per new police vehicle for cameras, radar equipment, and other required equipment. The two new vehicles were expected to arrive between mid-November and early December, followed by an estimated three to five weeks for installation of equipment.



- **Katie Sizemore- Deputy Administrator**
 - **Monthly Report**
 - Deputy Administrator Katie Sizemore reported completing the Government Finance Officers Association Fundamentals of Local Government Budgeting course. She will begin the Associate Public Manager Program in October, with classes continuing through April 2027. Staff met with the Appalachian Council of Governments to discuss grants and funding assistance. Work also began on data transfer for the Harris SmartFusion implementation. Deputy Administrator Sizemore and Director Chappell met to learn more about County Transportation Committee funding opportunities for road improvements. Deputy Administrator Sizemore welcomed Gina O'Shea back to City Hall as Finance Director.
 - **Council Ticket Updates**
 - No Council Ticket Updates
 - **City Hall Procurement**
 - No Procurement
- **City/Financial Report**
 - Gina O'Shea - Finance Director
 - Finance Director Gina O'Shea reported that she had returned to the City and was reviewing invoices, account activity, and prior financial records.
 - Council asked for clearer comparisons between the adopted budget and current financial reports, along with additional details for accounts showing unexpected activity. Finance Director O'Shea discussed amounts that may have been recorded in the wrong accounts, including event revenue and community-development expenditures. Finance Director O'Shea agreed to review the entries and provide corrected information where needed.
- **Approval of Minutes-**
 - August 10th, 2026, Regular Session
 - **Motion:** Council Member Cooley
 - **2nd:** Council Member Wilson
 - **Discussion:** No Discussion
 - **All in favor:** 6
 - **All Opposed:** 0



- **Approval of Minutes-**

- August 10th, 2026, Regular Session
 - **Motion:** Council Member Cooley
 - **2nd:** Council Member Wilson
 - **Discussion:** No Discussion
 - **All in favor:** 6
 - **All Opposed:** 0
- September 1st, 2026, Special Called Session Followed by Work Session
 - **Motion:** Council Member Cooley
 - **2nd:** Council Member Whitaker
 - **Discussion:** No Discussion
 - **All in favor:** 6
 - **All Opposed:** 0

- **New Business: (1st Readings/ Resolutions)**

- A Resolution to Adopt the New Parks and Recreation Mascot
 - **Motion:** Council Member Wilson
 - **2nd:** Council Member Cooley
 - **Discussion:** Council would like to see this logo be trademarked. Council discussed the proposed Parks and Recreation mascot designs, including how the mascot would be used with the department's current block "L" logo.
 - A motion was made to postpone so item so it could be brought to the new Parks and Recreation Committee to decide on.
 - **Motion:** Mayor Wagner
 - **2nd:** Council Member Humphrey
 - **Discussion:** No Discussion
 - **All in Favor:** 6
 - **All Opposed:** 0
- Resolution to Amend the Procurement Policy (Increase Purchasing Threshold from \$2,500 to \$5,000)
- Mayor Wagner:
 - "I would like to make a motion to postpone this item until October 12th."
 - **2nd:** Council Member Wilson
 - **Discussion:** Council Member Wilson requested that with new versions of the Procurement Policy, he would like the new changes to be outlined in red. Finance Director O'Shea identified missing/unclear language concerning purchases between \$2,501 and \$5,000.
 - **All in Favor:** 6
 - **All Opposed:** 0



- Golf Cart Ordinance Revisions Regarding Extended Operating Hours on Roads with Speed Limits of 35 MPH and Below
 - **Motion:** Council Member Humphrey
 - **2nd:** Council Member Whitaker
 - **Discussion:** Council discussed extending the permitted operating hours for golf carts within the city. Following discussion of safety concerns and several possible time limits, Council decided to allow golf carts to operate from 6:00 a.m. until midnight. Council agreed to review the hours again in the future and consider feedback from the Police Department regarding any safety concerns.
 - A motion was made to allow golf carts to operate from 6:00 a.m. until midnight.
 - **Motion:** Council Member Cooley
 - **2nd:** Council Member Whitaker
 - **All in Favor:** 4
 - **All Opposed:** 2
- **Old Business: (2nd Readings)**
 - An Ordinance of the City of Liberty, South Carolina, Updating and Replacing the Existing Ordinance Regulating the Permitting and Operation of Mobile Food/Beverage Vendors Within the City
 - **Motion:** Council Member Cooley
 - **2nd:** Council Member Wilson
 - **Discussion:** Council asked what had been updated, and it was clarified that the operating hours were changed from 6:00 a.m. to 10:00 p.m. in community areas.
 - **All in Favor:** 6
 - **All Opposed:** 0
 - Rezoning of Hamp Rogers Rd (Request from 500 to 501)
 - **Motion:** No Motion
 - **2nd:** No Second Motion



- **Discussion:** No Discussion
- No vote was taken because there was not a Motion made or a Second Motion made.
- **City Council Comments**
 - Council Member Jon Humphrey (At-Large)
 - Council Member Humphrey thanked Randy Cartee for his service and congratulated Tractor Supply on its grand opening. He recognized the work of Public Works and thanked Parks and Recreation, the Police Department, the Fire Department, and other first responders. He also encouraged the community to remember the history of September 11th and the unity shown afterward.
 - Council Member Rhonda Whitaker (At-Large)
 - Council Member Whitaker congratulated Tractor Supply on its opening. She recognized the success of the Fundraiser for Andrew Sauls. She also congratulated Randy Cartee on 55 years of fire service. Council Member Whitaker thanked the Pickens Regional Joint Water System partners for collecting additional funds needed for the water-treatment plant, which avoided an additional cost to the City.
 - Council Member Mikail Cantley (Ward 1)
 - Council Member Cantley Absent
 - Council Member Gerald Wilson (Ward 2)
 - Council Member Wilson asked the City to consider creating a list or spreadsheet of available commercial properties and related contact information. He also suggested reviewing the spacing between Work Sessions and Regular Sessions so staff and Council would have more time to prepare agenda packets and questions.
 - Council Member William “Bo” Cooley (Ward 3)
 - Council Member Cooley congratulated Randy Cartee on 55 years of fire service. He recognized the Cars and Concert on Commerce benefit, which raised approximately \$6,000 for Andrew Sauls. He asked staff to improve cleanup along S. Commerce Street before downtown events.
 - Council Member Jeff Massie (Ward 4)
 - Council Member Massie thanked Randy Cartee for his service. He recognized everyone involved in the Courtyard improvements. He thanked City staff for responding quickly to questions and concerns and recognized Public Works for exploring lower-cost drainage and road-repair options.



- **Mayor's Announcements**

- Mayor Wagner reported that the first phase of the Courtyard improvements was nearing completion; remaining work included electrical upgrades, and additional seasonal landscaping was planned. She welcomed Tractor Supply to Liberty and thanked the company's management and employees for their investment in the community. Mayor Wagner thanked the City of Easley for donating Council chamber desks and chairs. She reported that facade-grant projects were beginning. She also attended a Liberty Middle School planning meeting, met with Clemson nursing students about community health needs, and discussed the need for urgent-care services in Liberty. Phase one of the Brownfields assessments at the mill site was completed. The assessment provides information needed to evaluate cleanup needs and future opportunities for the property. Mayor Wagner also thanked Liberty High School for inviting her to participate in the coin toss at the first varsity football game of the season.

- **Motion to Enter Executive Session SC Code Section 30-4-70(A)(2)**

- **Executive Session pursuant to S.C. Code Section 30-4-70(a)(1) for discussion of employee compensation.**
- **Executive Session pursuant to S.C. Code Section 30-4-70(a)(2) for discussion of negotiations incident to a proposed contractual arrangement.**

(After returning to regular session, Council may or may not vote or take action on the matter discussed in executive session.)

- **Motion:** Council Member Wilson
- **2nd:** Council Member Humphrey
- **Discussion:** No Discussion
- **All in Favor:** 6
- **All Opposed:** 0

- **Motion to Exit Executive Session**

- **Motion:** Council Member Massie
- **2nd:** Council Member Humphrey
- **Discussion:** No Discussion
- **All in Favor:** 6
- **All Opposed:** 0



S.C. Code Section 30-4-70(a)(1):

- **Motion:** Council Member Humphrey
- **2nd:** Council Member Cooley
- **Discussion:** A vote was taken to make no changes at this time to the Deputy Administrator position.
- **All in Favor:** 6
- **All Opposed:** 0

T.C. Code Section 30-4-70(a)(2):

- **Motion:** Council Member Wilson
- **2nd:** Council Member Whitaker
- **Discussion:** A vote was taken to tighten and clarify the contract terms for the City Attorney.
- **All in Favor:** 6
- **All Opposed:** 0

• **Adjournment @TIME: 10:00 PM**

- **Motion:** Council Member Humphrey
- **2nd:** Council Member Whitaker
- **Discussion:** No Discussion
- **All in Favor:** 6
- **All Opposed:** 0



AGENDA

LIBERTY CITY COUNCIL

SPECIAL CALLED SESSION

FOLLOWED BY WORK SESSION

October 6, 2026, at 6:45 PM

Rosewood Center-

419 E Main St. Liberty, SC 29657

TOPICS FOR DISCUSSION:

Special Called Session:

- Welcome & Call to Order - Mayor Andrea Wagner @TIME: 6:45 PM
- Motion to Enter Executive Session
 - **Motion:** Council Member Whitaker
 - **2nd:** Council Member Cantley
 - **Discussion:** No Discussion
 - **All in Favor:** 5
 - **All Opposed:** 0
- Pursuant to SC Code Section 30-4-70(A)(2)
 - For the purpose of discussing potential negotiations incident to contractual arrangements, proposed sale or purchase of real property, and the receipt of legal advice regarding:
Pickens County Performing Arts Center
 - For the purpose of discussing potential negotiations incident to contractual arrangements, proposed sale or purchase of real property, and the receipt of legal advice regarding:
Parcel ID #4097-05-18-8953 & #4097-11-57-8249

- For the purpose of discussing potential negotiations incident to contractual arrangements, proposed sale or purchase of real property, and the receipt of legal advice regarding:
Sale of Old Police Department Equipment
- For the purpose of discussing potential negotiations incident to contractual arrangements, proposed sale or purchase of real property, and the receipt of legal advice regarding:
Sale of Old Public Works Equipment

(After returning to regular session, Council may or may not vote or take action on the matter discussed in executive session.)

- Motion to Exit Executive Session
 - **Motion:** Council Member Cantley
 - **2nd:** Council Member Whitaker
 - **Discussion:** No Discussion
 - **All in Favor:** 7
 - **All Opposed:** 0

Work Session:

- Dilapidated Buildings Ordinance
 - Council discussed creating a registry for vacant and dilapidated buildings. Property owners would be required to register qualifying buildings, and the fee could increase each year if no improvements are made. Council agreed that enforcement should also include helping property owners find available resources, such as façade grants, tax credits, and other funding programs. The City Attorney will prepare additional information and draft language for Council to review.
- Strategic Plan Review
 - Council reviewed the draft strategic plan prepared from the notes and priorities identified during the Strategic Planning Retreat. Council was asked to review the document and submit any changes to staff before the upcoming October 12th, 2026, Regular Session.
- Sewer Capacity Fees
 - Council discussed creating a sewer-capacity reservation system that would require developers to pay a fee to reserve available sewer capacity for an approved project. The reservation would only remain valid for a set period and could require an additional payment if the

project does not meet certain development deadlines. Council discussed using this process to prevent inactive projects from holding sewer capacity that could be used by developments that are ready to move forward.

- Council also discussed establishing expiration dates for future sewer-capacity letters and contacting developers who previously received letters to determine whether they still intend to proceed. The amount charged could be based on the amount of sewer capacity being reserved, with larger developments paying a higher fee.
- An administrative fee for new sewer customers was also discussed to help cover staff time for account setup, plan review, inspections, billing, and capacity verification. Council agreed that the reservation fee, administrative fee, and development impact fees could all be considered because each would serve a different purpose.
- **Moratorium on New Developments**
 - Council discussed whether to place a temporary moratorium on new residential development while the City works to establish sewer-capacity and development impact fees. Discussion included whether the moratorium should apply to all new residential construction or only larger developments and whether previously approved projects should be excluded.
 - City Attorney Mary McCormac explained that a moratorium should be temporary, supported by specific reasons, and connected to a clear plan and timeline. She also cautioned that the longer a moratorium remains in place, the greater the possibility of a legal challenge.
 - Council discussed possible impact-fee categories, including water, sewer, roads, and public safety. Members requested additional information about the cost and estimated completion time for the required studies so that any moratorium could be limited to the time needed to complete the process.
- **Mills Gym Stairs**
 - Parks and Recreation Director Josh Black presented three quotes and a checklist of repairs needed for the exterior staircase at Mills Gym. Council discussed the staircase as a safety concern and reviewed possible funding sources. The estimated cost was approximately \$5,000. Council also requested quotes for repairs to the exterior staircase beside City Hall. Council Members discussed whether both staircases could be repaired at the same time and whether combining the work could reduce the overall cost.
- **Adjournment @ TIME: 8:53 PM**

STATE OF SOUTH CAROLINA COUNTY OF PICKENS	RESOLUTION NO.: 2026-0__
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A RESOLUTION SENDING TO THE LIBERTY PLANNING COMMISSION COUNCIL’S REQUEST FOR THE FOLLOWING ACTIONS AND NOTING THAT TIME IS OF THE ESSENCE:

- (1) RECOMMEND NECESSARY UPDATES, IF ANY, TO THE CAPITAL IMPROVEMENTS DETAILED IN THE CITY’S 2024 COMPREHENSIVE PLAN;**
- (2) RESEARCH AND CONSIDER APPROPRIATE DEVELOPMENT IMPACT FEES (OTHER THAN SEWER AND/OR WATER);**
- (3) WITH THE ASSISTANCE AND APPROVAL OF COUNCIL AND STAFF, ARRANGE FOR THE STUDIES REQUIRED BY THE SOUTH CAROLINA DEVELOPMENT IMPACT FEE ACT;**
- (4) PREPARE A REPORT ON THE EFFECT OF DEVELOPMENT IMPACT FEES ON AFFORDABLE HOUSING IN THE CITY;**
- (5) CONDUCT AN INITIAL PUBLIC HEARING ON DEVELOPMENT IMPACT FEES NO LATER THAN FEBRUARY 2027;**
- (6) PROPOSE IN ORDINANCE FORM THE TYPE AND AMOUNT OF DEVELOPMENT IMPACT FEES, IF ANY, RECOMMENDED BY THE COMMISSION; AND,**
- (7) CONDUCT A PUBLIC HEARING, PERHAPS JOINTLY WITH COUNCIL, ON THE COMMISSION’S FINAL RECOMMENDATIONS ON DEVELOPMENT IMPACT FEES.**

WHEREAS, new development creates new costs for local governments in order to provide the infrastructure and services needed for such development; and,

WHEREAS, S.C. Code Ann. §6-1-910 et seq., entitled “The South Carolina Development Impact Fee Act” (“Act”), authorizes and regulates development impact fees that may be imposed by South Carolina governmental entities; and,

WHEREAS, the Act requires that a local government begin the process of adopting development impact fees by enacting a resolution directing the local planning commission to conduct the required studies and to recommend an ordinance imposing such fees, in accordance with the requirements of the Act (S.C. Code Ann. §6-1-950(A)); and,

WHEREAS, the Act requires that, upon receipt of the resolution, the planning commission first recommend to Council any updates to the City's existing capital improvements plan, along with recommended impact fees by service unit; and ((S.C. Code Ann. §6-1-950(B)); and,

WHEREAS, further, the Act sets forth the required contents of the capital improvement plan (S.C. Code Ann. §6-1-960), statutory exemptions from impact fees (S.C. Code Ann. §6-1-970), and the calculations for determining recommended impact fees (S.C. Code Ann. §§6-1-980, -990), along with other required provisions that should be included in the recommended ordinance (S.C. Code Ann. §§6-1-930, -940); and,

WHEREAS, the Act also requires preparation of a report on the effect of impact fees on affordable housing prior to the imposition of impact fees (S.C. Code Ann. §6-1-930(A)(2); see also, definition of "affordable housing" in S.C. Code Ann. §6-1-910(1)); and,

WHEREAS, given the ongoing and anticipated continued growth of development in Liberty, it appears appropriate, necessary, and in the best interests of the City's current residents, future residents, businesses, and visitors to initiate the development impact fee process provided by the Act; and,

NOW, THEREFORE, BE IT RESOLVED by City Council, duly assembled with a quorum present, as follows:

1. The clauses above are adopted by reference as if fully recited again herein; and,
2. Council hereby requests that the Planning Commission complete each of the actions set forth in the title of this resolution; and,
3. Council also communicates to the Planning Commission that, although some of the types of public facilities listed in S.C. Code Ann. §6-1-910(18) may be more or less suitable for development impact fees in Liberty, Council is interested and will consider the Commission's recommendations on any of the types of public facilities.
4. **Council hereby invokes the pending ordinance doctrine under South Carolina law effective immediately, as follows:**
 - Council hereby resolves to consider implementing ordinance provisions creating sewer and/or water development impact fees for all new residential and commercial construction pursuant to and in compliance with the provisions of S.C. Code Ann. §6-1-1080;

- Council shall have a report prepared and made public to explain the basis, use, calculation, and method of collection of the proposed fees;
- Council hereby sets a public hearing on sewer and/or water development impact fees to take place at its December 2026 regular meeting, and invites the public to attend and provide input;
- During the pendency of the ordinance adding the requirement of sewer and/or water development impact fees, applications for new construction permits may be submitted and reviewed, but permits will not be issued until Council makes a final decision on the fee ordinance; and,
- Permits issued prior to this resolution will not be affected.

IT IS SO RESOLVED.

SIGNED, SEALED, AND DELIVERED THIS ____ DAY OF _____ 2026.

FOR CITY COUNCIL:

Andrea Wagner, Mayor

ATTEST:

Ciera Wilson, Clerk of Council

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING A PARKS AND RECREATION COMMITTEE FOR THE CITY OF LIBERTY.

WHEREAS, the council of the City of Liberty desires to establish a parks and recreation committee to serve as a resource to council in considering parks, recreation, and related community matters; and

WHEREAS, the council finds that a formally established advisory committee may assist council by reviewing information, conducting preliminary discussions, holding public hearings when directed by council, and making recommendations concerning parks, recreational facilities, programs, and related projects; and

WHEREAS, the council intends that the committee be subordinate to council and exercise no final decision-making authority unless specifically authorized by law;

NOW, THEREFORE, BE IT ORDAINED by the council of the City of Liberty, South Carolina, as follows:

Section 1. Establishment. A Parks and Recreation Committee is hereby established for the City of Liberty.

Section 2. Status. The Parks and Recreation Committee is subordinate to council and exists solely as a resource to assist council in its deliberations. The committee is an advisory body only and shall not be deemed an independent governing authority of the municipality.

Section 3. Purpose. The purpose of the committee is to assist council by reviewing information, conducting preliminary discussions, identifying parks- and recreation-related issues and opportunities, and making recommendations to council concerning parks, recreational facilities, programs, and matters affecting recreational opportunities and the quality of life within the municipality.

Section 4. Authority and Limitations.

- A. The committee shall have advisory authority only.
- B. The committee may review information, discuss matters referred to it by council, and submit recommendations to council.
- C. The committee shall not exercise final decision-making authority on behalf of the municipality.
- D. The committee shall not exercise legislative powers.
- E. The committee shall not take final action on any matter requiring council action, including any matter required by law to be accomplished by ordinance.

F. Any action, recommendation, finding, or report of the committee shall be subject to review, acceptance, modification, or rejection by council.

Section 5. Membership. The committee shall consist of five members appointed by council.

Section 6. Appointment and Terms.

A. Members shall be appointed by the full council.

B. Each member shall serve a term of two years and until a successor is appointed and qualified, unless earlier removed or unless the term otherwise expires under this ordinance.

C. Vacancies shall be filled by appointment of council for the unexpired portion of the term.

D. Members may be reappointed at the discretion of council.

Section 7. Removal. Any member of the committee may be removed by council.

Section 8. Officers and Organization.

A. The committee may organize itself for the orderly conduct of business.

B. The committee may select from its membership such officers as may be necessary for conducting meetings and presenting recommendations to council.

Section 9. Meetings.

A. The committee shall meet as necessary to carry out its advisory duties.

B. The committee shall conduct its business in compliance with the South Carolina Freedom of Information Act.

C. Meetings shall be publicly noticed as required by law and shall be open to the public except as otherwise permitted by law.

D. No vote or formal action shall be taken except in a properly noticed meeting conducted as required by law.

Section 10. Minutes and Records.

Minutes or reports of committee meetings and hearings shall be prepared and retained as public records.

Any minutes or reports of hearings held by the committee shall be filed with the City/Town Clerk as a public record.

Section 11. Hearings. Council may appoint the committee to assist in or hold a public hearing for council upon any matter pending before council. Any minutes or reports of such hearings shall be filed with the City/Town Clerk as a public record.

Section 12. Reporting to Council. The committee shall report its recommendations to council in such form and at such times as council may request or as the committee may determine appropriate within its advisory role.

Section 13. No Delegation of Council Authority. Nothing in this ordinance shall be construed to delegate to the committee any legislative power or any final authority to act for the municipality unless specifically authorized by law. All powers of the municipality that are vested in council remain vested in council.

Section 14. Construction. This ordinance shall be construed so that the committee operates as a formally constituted advisory body established by council and subject to all applicable open-meeting and public-record requirements.

Section 15. Severability. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 16. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED this ____ day of ____, 2026.

CITY OF LIBERTY

By: _____

Mayor, Andrea Wagner

ATTEST:

Clerk to Council

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING A CITIZEN BEAUTIFICATION COMMITTEE FOR THE CITY OF LIBERTY.

WHEREAS, the council of the City of Liberty desires to establish a citizen beautification committee to serve as a resource to council in considering beautification-related matters affecting the community; and

WHEREAS, the council finds that a formally established advisory committee may assist council by reviewing information, conducting preliminary discussions, holding public hearings when directed by council, and making recommendations concerning beautification efforts and related projects; and WHEREAS, the council intends that the committee be subordinate to council and exercise no final decision-making authority unless specifically authorized by law;

NOW, THEREFORE, BE IT ORDAINED by the council of the City of Liberty, South Carolina, as follows:

Section 1. Establishment. There is hereby established a Citizen Beautification Committee for the City of Liberty.

Section 2. Status. The Citizen Beautification Committee is subordinate to council and exists solely as a resource to assist council in its deliberations. The committee is an advisory body only and shall not be deemed an independent governing authority of the municipality.

Section 3. Purpose. The purpose of the committee is to assist council by reviewing information, conducting preliminary discussions, identifying beautification-related issues and opportunities, and making recommendations to council concerning matters affecting the appearance and aesthetic character of the municipality.

Section 4. Authority and Limitations. A. The committee shall have advisory authority only.

B. The committee may review information, discuss matters referred to it by council, and submit recommendations to council.

C. The committee shall not exercise final decision-making authority on behalf of the municipality.

D. The committee shall not exercise legislative powers.

E. The committee shall not take final action on any matter requiring council action, including any matter required by law to be accomplished by ordinance.

F. Any action, recommendation, finding, or report of the committee shall be subject to review, acceptance, modification, or rejection by council.

Section 5. Membership. The committee shall consist of five members appointed by council.

Section 6. Appointment and Terms.

A. Members shall be appointed by the full council.

B. Each member shall serve a term of two years and until a successor is appointed and qualified, unless earlier removed or unless the term otherwise expires under this ordinance.

- C. Vacancies shall be filled by appointment of council for the unexpired portion of the term.
- D. Members may be reappointed at the discretion of council.

Section 7. Removal. Any member of the committee may be removed by council.

Section 8. Officers and Organization. A. The committee may organize itself for the orderly conduct of business.

- B. The committee may select from its membership such officers as may be necessary for conducting meetings and presenting recommendations to council.

Section 9. Meetings.

- A. The committee shall meet as necessary to carry out its advisory duties.
- B. The committee shall conduct its business in compliance with the South Carolina Freedom of Information Act.
- C. Meetings shall be publicly noticed as required by law and shall be open to the public except as otherwise permitted by law.
- D. No vote or formal action shall be taken except in a properly noticed meeting conducted as required by law.

Section 10. Minutes and Records.

- A. Minutes or reports of committee meetings and hearings shall be prepared and retained as public records.
- B. Any minutes or reports of hearings held by the committee shall be filed with the City Clerk as a public record.

Section 11. Hearings. Council may appoint the committee to assist in or hold a public hearing for council upon any matter pending before council. Any minutes or reports of such hearings shall be filed with the City Clerk as a public record.

Section 12. Reporting to Council. The committee shall report its recommendations to council in such form and at such times as council may request or as the committee may determine appropriate within its advisory role.

Section 13. No Delegation of Council Authority. Nothing in this ordinance shall be construed to delegate to the committee any legislative power or any final authority to act for the municipality unless specifically authorized by law. All powers of the municipality that are vested in council remain vested in council.

Section 14. Construction. This ordinance shall be construed so that the committee operates as a formally constituted advisory body established by council and subject to all applicable open-meeting and public-record requirements.

Section 15. Severability. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 16. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED this _____ day of _____, 20.

CITY OF Liberty

By: _____

Mayor

ATTEST:

Clerk

CITY OF LIBERTY, SOUTH CAROLINA

ORDINANCE #2026-_____

AN ORDINANCE OF THE CITY OF LIBERTY, SOUTH CAROLINA, ORDAINING THE SALE OF A CITY-OWNED PARCEL OF REAL PROPERTY BEARING TAX MAP #4097-05-18-8953 AND CONSISTING OF +/- 0.052 ACRES LOCATED ON ANDERSON DRIVE.

WHEREAS, S.C. Code Ann. §5-7-40 authorizes a municipality to sell, alienate, convey, lease and otherwise dispose of real property; and,

WHEREAS, S.C. Code Ann. §5-7-260 requires that the sale of municipal real property be accomplished via ordinance; and,

WHEREAS, a nearby property owner has proposed a purchase of the property referenced above ("Property"); and,

WHEREAS, the City has had the Property professionally appraised; and,

WHEREAS, it appearing that conveyance of the Property is in the best interests of the City's residents, businesses, and visitors, as well as the general welfare; and,

NOW THEREFORE, it is hereby found, decided, declared, and ordained by the City Council of the City of Liberty, South Carolina, duly assembled and with a quorum present, that

1. The clauses above are incorporated herein as if fully set forth again.
2. The Mayor and/or her designate are authorized to utilize the appraisal to negotiate with the nearby property owner on such additional terms and conditions as may be authorized by Council at first reading and to report back to Council at second reading on whether the parties have agreed as to a specific purchase price for Council to consider.

IT IS SO ORDAINED this the ____ day of _____ 2026.

ATTEST:

Ciera Wilson, Clerk of Council

Andrea Wagner, Mayor

First reading:

Second reading :

CITY OF LIBERTY, SOUTH CAROLINA

ORDINANCE #2026-_____

AN ORDINANCE OF THE CITY OF LIBERTY, SOUTH CAROLINA, ORDAINING THE SALE OF A CITY-OWNED PARCEL OF REAL PROPERTY BEARING TAX MAP #4097-11-57-8249 AND CONSISTING OF +/- 1.54 ACRES LOCATED ON LIBERTY BOULEVARD.

WHEREAS, S.C. Code Ann. §5-7-40 authorizes a municipality to sell, alienate, convey, lease and otherwise dispose of real property; and,

WHEREAS, S.C. Code Ann. §5-7-260 requires that the sale of municipal real property be accomplished via ordinance; and,

WHEREAS, an adjoining property owner has proposed a purchase of the property referenced above ("Property") in order to expand the business existing on the adjoining property; and,

WHEREAS, the City has had the Property professionally appraised; and,

WHEREAS, it appearing that conveyance of the Property is in the best interests of the City's residents, businesses, and visitors, as well as the general welfare; and,

NOW THEREFORE, it is hereby found, decided, declared, and ordained by the City Council of the City of Liberty, South Carolina, duly assembled and with a quorum present, that

1. The clauses above are incorporated herein as if fully set forth again.
2. The Mayor and/or her designate are authorized to utilize the appraisal to negotiate with the adjoining property owner on such additional terms and conditions as may be authorized by Council at first reading and to report back to Council at second reading on whether the parties have agreed as to a specific purchase price for Council to consider.

IT IS SO ORDAINED this the ____ day of _____ 2026.

ATTEST:

Ciera Wilson, Clerk of Council

Andrea Wagner, Mayor

First reading:

Second reading :



PICKENS COUNTY WATER AUTHORITY

144 McDaniel Avenue
Pickens, SC 29671
Email: pcwabs@gmail.com

Board Members

Chairman
William H. Smith Jr.
864-414-7068

Vice-Chairman
Tom Ponder

Secretary
David Gilstrap

Treasurer
Darrell Cook

Board Member
Jeff Cantrell

Aimee Brown - Executive Director to the Board of Commissioners

September 16, 2026

City of Liberty
Attn: Treasurer
P.O. Box 716
Liberty, SC 29657

Dear Valued Customer,

This letter is to advise you of a change to the Wholesale Volumetric Rate and the Wholesale Base Charge Rate listed on the monthly invoice.

This letter serves as a notification of the following:

Due to an increase of the Wholesale Volumetric Rate and the Wholesale Base Charge Rate from Greenville Water the rates will change effective October 1, 2026.

- The new volumetric rate charge will be \$2.29 per 1,000 gallons.
- The new base charge rate will be \$656.84.

Thank you for your business.

Sincerely,

Pickens County Water Authority Board

20-670-5510

PICKENS COUNTY WATER AUTHORITY

BOARD MEMBERS

Mr. William H. Smith Jr., Chairman (864) 414-7068
Mr. Tom Ponder - Vice-Chairman
Mr. David Gilstrap, Secretary
Mr. Darrell Cook, Treasurer
Mr. Jeff Cantrell

144 McDaniel Ave.
Pickens, SC 29671

INVOICE

Date: September 1, 2026

Invoice # 1,530

City of Liberty
Attention: Treasurer
P.O. Box 716
Liberty, SC 29657-0716

Water Usage Period:	August 1, 2026	to	August 31, 2026	30 Days
Meter (66514253)	Current Reading	1,301,083,000		
	Previous Reading	1,289,219,705		
	Gallons Used	11,863,295		
	Average gpd	395,443		

Less: Water used by other providers	-
Net water used by the City of Liberty	11,863,295

Cost of Water @ 2.08 per 1,000 gallons	\$	24,675.65
Meter Charge: \$625.55 divided by 2	\$	312.78
Operations & Maintenance Charge for August	\$	1,000.00
Total Due	\$	25,988.43


Executive Director

Please remit to: Pickens County Water Authority
144 McDaniel Ave.
Pickens, SC 29671

PICKENS COUNTY WATER AUTHORITY

BOARD MEMBERS

Mr. William H. Smith Jr., Chairman (864) 414-7068
Mr. Tom Ponder - Vice-Chairman
Mr. David Gilstrap, Secretary
Mr. Darrell Cook, Treasurer
Mr. Jeff Cantrell

144 McDaniel Ave.
Pickens, SC 29671

20-670-5511

INVOICE

Date: August 7, 2026

Invoice # 1,526

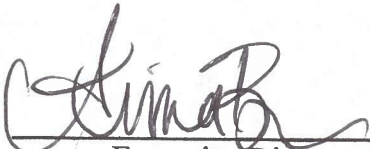
City of Liberty
Attention: Treasurer
P.O. Box 716
Liberty, SC 29657-0716

Water Usage Period: July 1, 2026 to July 31, 2026 30 Days

Meter (66514253)	Current Reading	1,289,219,705
	Previous Reading	1,279,954,615
	Gallons Used	9,265,090
	Average gpd	308,836

Less: Water used by other providers	-
Net water used by the City of Liberty	9,265,090

Cost of Water @ 2.08 per 1,000 gallons	\$ 19,271.39
Meter Charge: \$625.55 divided by 2	\$ 312.78
Operations & Maintenance Charge for July	\$ 1,000.00
Total Due	\$ 20,584.17


Executive Director

Please remit to: Pickens County Water Authority
144 McDaniel Ave.
Pickens, SC 29671

20-670-5511

PICKENS COUNTY WATER AUTHORITY

BOARD MEMBERS

Mr. William H. Smith Jr., Chairman (864) 414-7068
 Mr. Tom Ponder - Vice-Chairman
 Mr. David Gilstrap, Secretary
 Mr. Darrell Cook, Treasurer
 Mr. Jeff Cantrell

144 McDaniel Ave.
 Pickens, SC 29671

INVOICE

Date: July 10, 2026

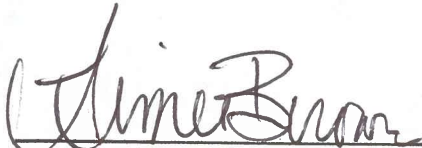
Invoice # 1,522

City of Liberty
 Attention: Treasurer
 P.O. Box 716
 Liberty, SC 29657-0716

Water Usage Period:	June 1, 2026	to	June 30, 2026	29 Days
Meter (66514253)	Current Reading	1,279,954,615		
	Previous Reading	1,264,603,166		
	Gallons Used	15,351,449		
	Average gpd	529,360		

Less: Water used by other providers	-
Net water used by the City of Liberty	15,351,449

Cost of Water @ 2.08 per 1,000 gallons	\$	31,931.01
Meter Charge: \$625.55 divided by 2	\$	312.78
Operations & Maintenance Charge for June	\$	1,000.00
Total Due	\$	33,243.79


 Executive Director

Please remit to: Pickens County Water Authority
 144 McDaniel Ave.
 Pickens, SC 29671

PICKENS COUNTY WATER AUTHORITY

BOARD MEMBERS

Mr. William H. Smith Jr., Chairman (864) 414-7068
Mr. Tom Ponder - Vice-Chairman
Mr. David Gilstrap, Secretary
Mr. Darrell Cook, Treasurer
Mr. Jeff Cantrell

144 McDaniel Ave.
Pickens, SC 29671

INVOICE

Date: June 2, 2026

Invoice # 1,518

City of Liberty
Attention: Treasurer
P.O. Box 716
Liberty, SC 29657-0716

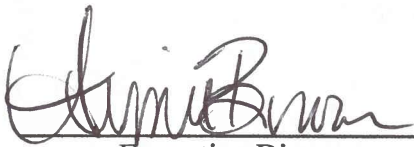
Water Usage Period: May 1, 2026 to May 31, 2026 30 Days

Meter (66514253)	Current Reading	1,264,603,166 ✓
	Previous Reading	1,253,416,765 ✓
	Gallons Used	11,186,401 ✓
	Average gpd	372,880

Less: Water used by other providers	1,180 ✓
Net water used by the City of Liberty	11,185,221 ✓

Cost of Water @ 2.08 per 1,000 gallons	\$ 23,265.26 ✓
Meter Charge: \$625.55 divided by 2	\$ 312.78 ✓
Operations & Maintenance Charge for May	\$ 1,000.00
Total Due	\$ 24,578.04 ✓

ddc
6/15/26


Executive Director

Please remit to: Pickens County Water Authority
144 McDaniel Ave.
Pickens, SC 29671

acct 20-670-5511

PICKENS COUNTY WATER AUTHORITY

BOARD MEMBERS

Mr. William H. Smith Jr., Chairman (864) 414-7068
Mr. Tom Ponder - Vice-Chairman
Mr. David Gilstrap, Secretary
Mr. Darrell Cook, Treasurer
Mr. Jeff Cantrell

144 McDaniel Ave.
Pickens, SC 29671

INVOICE

Date: January 5, 2026

Invoice # 1,498

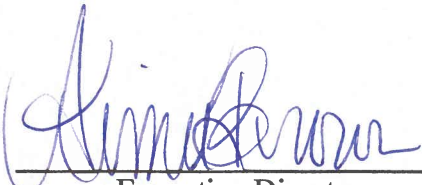
City of Liberty
Attention: Treasurer
P.O. Box 716
Liberty, SC 29657-0716

Water Usage Period:	December 1, 2025	to	December 31, 2025	30 Days
Meter (66514253)	Current Reading	1,203,720,198	✓	
	Previous Reading	1,192,212,300	✓	
	Gallons Used	11,507,898	✓	
	Average gpd	383,597		

Less: Water used by other providers	73,420	✓
Net water used by the City of Liberty	11,434,478	✓

Cost of Water @ 2.08 per 1,000 gallons	\$	23,783.71	✓
Meter Charge: \$625.55 divided by 2	\$	312.78	✓
Operations & Maintenance Charge for December	\$	1,000.00	
Total Due	\$	25,096.49	✓

due 1/22/26


Executive Director

Please remit to: Pickens County Water Authority
144 McDaniel Ave.
Pickens, SC 29671

acct 20-670-5511

PICKENS COUNTY WATER AUTHORITY

BOARD MEMBERS

Mr. William H. Smith Jr., Chairman (864) 414-7068
Mr. Tom Ponder - Vice-Chairman
Mr. David Gilstrap, Secretary
Mr. Darrell Cook, Treasurer
Mr. Josh Morgan

144 McDaniel Ave.
Pickens, SC 29671

INVOICE

Date: December 3, 2025

Invoice # 1,494

City of Liberty
Attention: Treasurer
P.O. Box 716
Liberty, SC 29657-0716

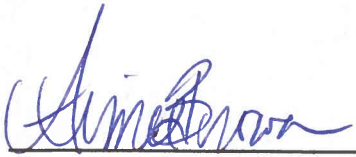
Water Usage Period: November 1, 2025 to November 30, 2025 29 Days

Meter (66514253)	Current Reading	1,192,212,300 ✓
	Previous Reading	1,177,493,500 ✓
	Gallons Used	14,718,800 ✓
	Average gpd	507,545

Less: Water used by other providers	139,130 ✓
Net water used by the City of Liberty	14,579,670 ✓

Cost of Water @ 2.08 per 1,000 gallons	\$ 30,325.71 ✓
Meter Charge: \$625.55 divided by 2	\$ 312.78 ✓
Operations & Maintenance Charge for November	\$ 1,000.00
Total Due	\$ 31,638.49 ✓

ddc
12/29/25


Executive Director

Please remit to: Pickens County Water Authority
144 McDaniel Ave.
Pickens, SC 29671

20-670-5511

PICKENS COUNTY WATER AUTHORITY

BOARD MEMBERS

Mr. William H. Smith Jr., Chairman (864) 414-7068
Mr. Tom Ponder - Vice-Chairman
Mr. David Gilstrap, Secretary
Mr. Darrell Cook, Treasurer
Mr. Josh Morgan

144 McDaniel Ave.
Pickens, SC 29671

INVOICE

Date: November 3, 2025

Invoice # 1,490

City of Liberty
Attention: Treasurer
P.O. Box 716
Liberty, SC 29657-0716

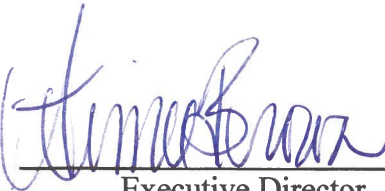
Water Usage Period: October 1, 2025 to October 31, 2025 30 Days

Meter (66514253)	Current Reading	1,177,493,500 ✓
	Previous Reading	1,166,487,600 ✓
	Gallons Used	11,005,900 ✓
	Average gpd	366,863

Less: Water used by other providers	110,210 ✓
Net water used by the City of Liberty	10,895,690 ✓

Cost of Water @ 2.08 per 1,000 gallons	\$ 22,663.04 ✓
Meter Charge: \$625.55 divided by 2	\$ 312.78 ✓
Operations & Maintenance Charge for October	\$ 1,000.00
Total Due	\$ 23,975.82 ✓

11/14/25 ddc


Executive Director

Please remit to: Pickens County Water Authority
144 McDaniel Ave.
Pickens, SC 29671

20-670-5511

PICKENS COUNTY WATER AUTHORITY

BOARD MEMBERS

Mr. William H. Smith Jr., Chairman (864) 414-7068
Mr. Tom Ponder - Vice-Chairman
Mr. David Gilstrap, Secretary
Mr. Darrell Cook, Treasurer
Mr. Josh Morgan

144 McDaniel Ave.
Pickens, SC 29671

INVOICE

Date: October 3, 2025

Invoice # 1,486

City of Liberty
Attention: Treasurer
P.O. Box 716
Liberty, SC 29657-0716

Water Usage Period: September 1, 2025 to September 30, 2025 29 Days

Meter (66514253)	Current Reading	1,166,487,600 ✓
	Previous Reading	1,153,748,700 ✓
	Gallons Used	12,738,900 ✓
	Average gpd	439,272

*add
10/20/25*

Less: Water used by other providers	136,360	136402
Net water used by the City of Liberty	12,602,540	12602498

Cost of Water @ 2.08 per 1,000 gallons	\$	26,213.28	26213.20
Meter Charge: \$625.55 divided by 2	\$	312.78	
Operations & Maintenance Charge for September	\$	1,000.00	
Total Due	\$	27,526.06	27525.98


Executive Director

Please remit to: Pickens County Water Authority
144 McDaniel Ave.
Pickens, SC 29671

20-670-5511

PICKENS COUNTY WATER AUTHORITY

BOARD MEMBERS

Mr. William H. Smith Jr., Chairman (864) 414-7068
Mr. Tom Ponder - Vice-Chairman
Mr. David Gilstrap, Secretary
Mr. Darrell Cook, Treasurer
Mr. Jeff Cantrell

144 McDaniel Ave.
Pickens, SC 29671

INVOICE

Date: May 1, 2026

Invoice # 1,514

City of Liberty
Attention: Treasurer
P.O. Box 716
Liberty, SC 29657-0716

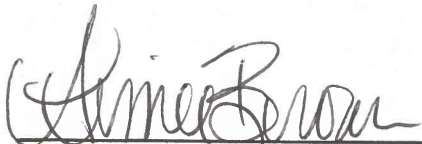
Water Usage Period: April 1, 2026 to April 30, 2026 29 Days

Meter (66514253)	Current Reading	1,253,416,765 ✓
	Previous Reading	1,241,242,375 ✓
	Gallons Used	12,174,390 ✓
	Average gpd	419,807

Less: Water used by other providers	229,080 ✓
Net water used by the City of Liberty	11,945,310 ✓

Cost of Water @ 2.08 per 1,000 gallons	\$ 24,846.24 ✓
Meter Charge: \$625.55 divided by 2	\$ 312.78 ✓
Operations & Maintenance Charge for April	\$ 1,000.00
Total Due	\$ 26,159.02 ✓

ddc
5/7/26


Executive Director

Please remit to: Pickens County Water Authority
144 McDaniel Ave.
Pickens, SC 29671

acct 20-670-5511

PICKENS COUNTY WATER AUTHORITY

BOARD MEMBERS

Mr. William H. Smith Jr., Chairman (864) 414-7068
Mr. Tom Ponder - Vice-Chairman
Mr. David Gilstrap, Secretary
Mr. Darrell Cook, Treasurer
Mr. Jeff Cantrell

144 McDaniel Ave.
Pickens, SC 29671

INVOICE

Date: March 2, 2026

Invoice # 1,506

City of Liberty
Attention: Treasurer
P.O. Box 716
Liberty, SC 29657-0716

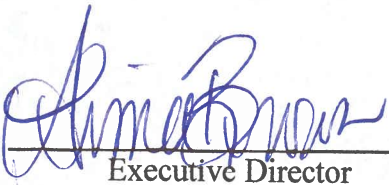
Water Usage Period: February 1, 2026 to February 28, 2026 27 Days

Meter (66514253)	Current Reading	1,227,117,600✓
	Previous Reading	1,215,784,400✓
	Gallons Used	11,333,200✓
	Average gpd	419,748

Less: Water used by other providers	30,100✓
Net water used by the City of Liberty	11,303,100✓

Cost of Water @ 2.08 per 1,000 gallons	\$ 23,510.45✓
Meter Charge: \$625.55 divided by 2	\$ 312.78✓
Operations & Maintenance Charge for February	\$ 1,000.00
Total Due	\$ 24,823.23✓

ddc 3/5/26


Executive Director

Please remit to: Pickens County Water Authority
144 McDaniel Ave.
Pickens, SC 29671

acct 20-670-5511

PICKENS COUNTY WATER AUTHORITY

BOARD MEMBERS

Mr. William H. Smith Jr., Chairman (864) 414-7068
Mr. Tom Ponder - Vice-Chairman
Mr. David Gilstrap, Secretary
Mr. Darrell Cook, Treasurer
Mr. Jeff Cantrell

144 McDaniel Ave.
Pickens, SC 29671

INVOICE

Date: April 2, 2026

Invoice # 1,510

City of Liberty
Attention: Treasurer
P.O. Box 716
Liberty, SC 29657-0716

Water Usage Period: March 1, 2026 to March 31, 2026 30 Days

Meter (66514253)	Current Reading	1,241,242,375
	Previous Reading	1,227,117,600
	Gallons Used	14,124,775
	Average gpd	470,826

Less: Water used by other providers	24,010
Net water used by the City of Liberty	14,100,765

Cost of Water @ 2.08 per 1,000 gallons	\$	29,329.59
Meter Charge: \$625.55 divided by 2	\$	312.78
Operations & Maintenance Charge for March	\$	1,000.00
Total Due	\$	30,642.37

Executive Director

Please remit to:

Pickens County Water Authority
144 McDaniel Ave.
Pickens, SC 29671

PICKENS COUNTY WATER AUTHORITY

BOARD MEMBERS

Mr. William H. Smith Jr., Chairman (864) 414-7068
Mr. Tom Ponder - Vice-Chairman
Mr. David Gilstrap, Secretary
Mr. Darrell Cook, Treasurer
Mr. Jeff Cantrell

144 McDaniel Ave.
Pickens, SC 29671

INVOICE

Date: February 2, 2026

Invoice # 1,502

City of Liberty
Attention: Treasurer
P.O. Box 716
Liberty, SC 29657-0716

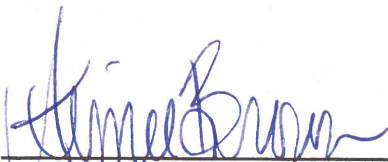
Water Usage Period: January 1, 2026 to January 31, 2026 30 Days

Meter (66514253)	Current Reading	1,215,784,400 ✓
	Previous Reading	1,203,720,198 ✓
	Gallons Used	12,064,202 ✓
	Average gpd	402,140

Less: Water used by other providers	119,680 ✓
Net water used by the City of Liberty	11,944,522 ✓

Cost of Water @ 2.08 per 1,000 gallons	\$	24,844.61 ✓
Meter Charge: \$625.55 divided by 2	\$	312.78 ✓
Operations & Maintenance Charge for January	\$	1,000.00
Total Due	\$	26,157.39 ✓

ddc
2/6/26


Executive Director

Please remit to: Pickens County Water Authority
144 McDaniel Ave.
Pickens, SC 29671

acct 20-670-5511

CITY OF LIBERTY, SOUTH CAROLINA

ORDINANCE #2026-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, SOUTH CAROLINA, STIPULATING THE HOURS, METHODS, AND LOCATIONS THAT GOLF CARTS MAY BE OPERATED ON PUBLIC HIGHWAYS AND PARKING IN PUBLIC LOCATIONS WITHIN THE CITY.

WHEREAS, S.C. Code Ann. §56-2-90(C) allows local governments to stipulate by ordinance the hours, methods, and locations that golf carts may be operated on public highways, provided that golf carts may only be operated only on highways where the speed limit is thirty-five (35) miles per hours or less; and,

WHEREAS, the operator of any golf cart operated on a public highway and such golf cart must be in compliance with all other applicable State laws and regulations; and,

WHEREAS, it appears that ordaining the hours, methods, and locations that golf carts may be operated on public highways within the City is necessary and appropriate; and,

NOW THEREFORE, it is hereby found, decided, declared, and ordained by the City Council of the City of Liberty, South Carolina, duly assembled and with a quorum present, that:

1. The clauses above are adopted by reference as if fully recited again herein; and,
2. A new section numbered 50-94 is to be added to Chapter 50 – TRAFFIC AND VEHICLES of the City Code, reading as follows:

Sec. 50-94. Golf Carts

1. In conformance with S.C. Code Ann. §56-2-90, golf carts are permitted to be driven on public highways with a speed limit of 35 MPH or below within the city limits of the City of Liberty, as set forth below.
 - a. All occupants of golf carts must comply with all applicable state motor vehicle laws while driving or riding on any public highway.
 - b. All occupants of golf carts operated on public highways must comply with this ordinance and with all applicable state laws concerning golf carts.

- c. The term “public highway” includes all highways, streets, roadways, and alleys open to the public for vehicular travel, including all rights-of-way, whether paved or not.
 - d. All occupants of golf carts are prohibited from possessing open alcoholic beverages while driving or riding.
 - e. Golf carts are may not be driven upon any public sidewalk, bike path, or any other pathway not designed for golf cart use.
- 2. Golf carts may be operated between the hours of 6 a.m. and midnight.
 - 3. Violations of the above section are misdemeanor offenses, as provided for by State law, unless the particular violation is deemed a felony under South Carolina law.
 - 4. The requirements for parking golf carts are set forth below. Violations are subject to the issuance of a citation or subject to impoundment.
 - a. Golf carts must be parked in a legal parking space or other location designated for the parking of motor vehicles or golf carts.
 - b. Golf carts may not park in spaces designated for motorcycles or mopeds.
 - c. Golf carts may not double-park in a single space.
 - d. For the safety of other drivers and pedestrians, golf carts may not park in rights-of-way, unless such parking is designated as vehicular parking for a City-sponsored event.
 - e. Golf carts may not impede the ability of adjacent vehicles to leave parking areas or to be accessed by the occupants of such vehicles
 - f. A parked golf cart may not extend beyond the length of the parking space to the extent that it impedes the regular traffic flow of the street.

IT IS SO ORDAINED this the ____ day of _____ 2026.

FOR CITY COUNCIL:

Andrea Wagner, Mayor

ATTEST:

Ciera Wilson, Clerk of Council

First reading:

Second reading: