Welcome to

THRILL SHARE/APPTEGY AKA "ROOMS"

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DOWNLOAD EE SCHOOLS APP

The EE Schools App can be downloaded on both the Android and Apple Stores.

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GETTING LOGGED IN

When logging into the app for the first time, or just the first time recently, you may need to Log into Rooms (located at bottom of screen)

There are three options to use to log in(must be in IC):

- Email
- Phone Number
- Google / Microsoft

Access these options by clicking rooms and continue to sign in.

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NAVIGATING ROOMS

Once you are connected to one or more Students, you'll see the classes that their Teachers have published.

Each student has a separate group of classes, switch between students by clicking their name in the left menu bar.

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NAVIGATING CLASSES

- Home - This section displays the Stream, which includes Announcements.
- Materials - You may see files relevant to the class/course/club here.
- Behavior -You'll see your student's behavior points here.
- Class Info - Your teacher will post important reference information here.

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BEHAVIOR

Your student's teacher may use the Behavior function within Rooms to reward points during class time. The Behavior function allows teachers to distribute or deduct points that students may earn. Navigate to Behavior by clicking on its icon in the top navigation bar. If you do not see Behavior, your student's school or teacher may not have enabled the feature.

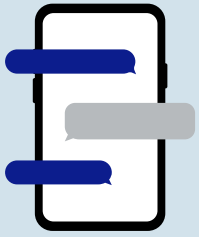
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NOTIFICATIONS

Within Rooms on Mobile and the Web, centralized notifications including Rooms and School Announcements are available via the bell icon located in the top right corner of your phone and web browser.
When in the Rooms tab after logging in on the app, you'll see red badges on each Class where you have unread content.

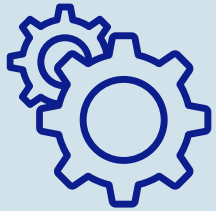
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MESSAGES

Two-way communication section where you can message district staff in the many classes/clubs/sports your student may be in. Select the word Messages on the left side bar. You will have the option to start a new conversation by clicking New in the top right corner of the page, or by clicking Start a new message in the middle of the window if you haven't selected a previous conversation to respond to.

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SETTING NOTIFICATIONS

- On first use of the app, select Allow Notifications when prompted.
- Next, select the groups that best match your use of the app best and click Save.

While on the Home screen, you can edit your notification preferences by selecting More in the bottom navigation, then by clicking on the gear in the top right corner.