Clay County Board of Education

Request for Proposals (RFP)

Gymnasium Sound System Installation
Clay County High School

RFP Number: 2026-CCHS-GYM-AV

Issue Date: March 5th, 2026

Proposal Due Date: March 31st, 2026

Proposal Due Time: 4:00 PM EST

Issued By:

Clay County Board of Education

285 Church St.

Clay, West Virginia 25043

Primary Contact:

Jeff Krauklis

Director of Technology

Email: jkrauklis@k12.wv.us

Phone: (304) 587-4226

The Clay County Board of Education reserves the right to reject any or all proposals, to waive informalities, and to accept the proposal determined to be in the best interest of the Board in accordance with West Virginia Policy 8200.

CLAY COUNTY BOARD OF EDUCATION

Clay County Schools
285 Church St.
Clay, WV 25043

REQUEST FOR PROPOSALS (RFP)

RFP #2026-CCHS-GYM-AV

Turn-Key Gymnasium Sound System

Clay County High School

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1. PURPOSE

The Clay County Board of Education is soliciting proposals from qualified vendors to provide a **turn-key gymnasium sound system** for Clay County High School.

This project includes furnishing all labor, materials, equipment, rigging hardware, cabling, programming, training, and commissioning necessary to deliver a fully operational system.

This procurement shall be conducted in accordance with **West Virginia Policy 8200** and all applicable state purchasing laws.

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2. PROJECT OVERVIEW

Clay County High School requires a modern, permanently installed gymnasium sound system capable of:

- Sporting event announcements, ceremonies, graduation etc.
- National anthem and music playback
- Wireless microphone use
- Guest device input (3.5mm / USB-C compatible)
- Distributed loudspeaker coverage with even intelligibility
- Announcer control station functionality
- Digital signal processing with expansion capability

- Safe rigging and compliant electrical installation

The system shall be fully installed, programmed, tested, and commissioned.

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3. SCOPE OF WORK (TURN-KEY)

The successful vendor shall provide:

A. System Design & Engineering

- System design and layout drawings
- Loudspeaker placement diagram

B. Equipment (Minimum Required Specifications)

Vendors shall meet or exceed the following functional specifications:

1. Digital Signal Processor

- Minimum 16x16 matrix
- At least 8x8 local analog I/O
- Expandable audio networking capability (minimum 128x128 capability)
- Remote control/programming capability

2. Loudspeakers

- Minimum six (6) full-range loudspeakers
- 15” low-frequency driver
- 500–700W program rating
- 8 Ohm impedance
- 90° x 90° coverage pattern
- Black finish
- Manufacturer-approved mounting brackets

- All required rigging hardware

3. Amplification

- Minimum two (2) DSP-enabled amplifiers
- 475W–800W per channel @ 8/4 Ohms
- 70V capability
- Bridgeable to minimum 2000W @ 4 Ohms
- Rack mount configuration

4. Announcer Station

- Custom fabricated announcer workstation
- Integrated power connectivity
- Announcer mic input
- Announcer switching capability
- Mic/Line mixing functionality

5. Wireless Microphone System

- Digital UHF wireless system
- Bodypack transmitter
- Rack receiver
- Remote antenna capability
- Antenna distribution system
- Frequency range compliant with current FCC guidelines

6. Audio Inputs

- 3.5mm input capability
- USB-C to 3.5mm support
- Balanced and unbalanced conversion capability

7. Power & Rack Infrastructure

- 20A sequencing power conditioner

- Remote sequencing capability
- Surge suppression
- Rack hardware and cable management

8. Cabling

- Plenum-rated speaker cable
- Plenum-rated control cable
- Properly terminated XLR cabling
- Labeled and documented infrastructure

C. Installation Requirements

Vendor shall:

- Provide lift equipment as required
- Comply with OSHA regulations
- Use certified rigging hardware
- Provide all mounting and structural attachments
- Protect school property
- Clean work site daily
- Coordinate work schedule with school administration

D. Programming & Commissioning

Vendor shall:

- Fully program DSP
- Balance and tune system
- Provide equalization for speech intelligibility
- Test all wireless systems
- Provide written configuration backup

- Deliver as-built documentation

E. Training

Vendor shall provide:

- Minimum 2 hours onsite training
- Written quick-start guide
- Contact information for support

F. Warranty

- Minimum 1-year labor warranty
- Manufacturer warranties passed to district
- Response time commitment (48 hours or less)

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4. PROPOSAL REQUIREMENTS

Each proposal must include:

1. Detailed Equipment List (Manufacturer & Model Numbers)
2. Project Timeline
3. Total Lump Sum Price Including Travel Costs if Applicable
4. Itemized Pricing (Hardware, Labor, Lift Rental, Shipping)
5. Example(s) of similar projects
6. WV Business Registration

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5. EVALUATION CRITERIA

Proposals will be evaluated on:

Criteria	Weight
Technical Compliance	30%
Cost	30%
Experience with K-12 Installations	20%
Warranty & Support	10%
Timeline	10%

The Board reserves the right to reject any or all proposals.

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6. BID SUBMISSION

Proposals may be submitted either by sealed envelope or electronically via email.

Date: March 31st, 2026
Time: 4:00 PM
Mailing Address:

Clay County Board of Education
PO Box 120
Clay, WV 25043

Email Submission: jkrauklis@k12.wv.us

Envelope or Subject Line must be marked:

RFP #2026-CCHS-GYM-AV – Gym Sound System

7.

Site Visit Availability

March 9th 9:00 AM – 3:00 PM

March 10th: 12:00 PM – 3:00 PM

March 11th: 9:00 AM – 3:00 PM

March 12th: 9:00 AM – 3:00 PM

March 13th: 9:00 AM – 3:00 PM

March 16th: 9:00 AM – 3:00 PM

Location: Clay County High School. 1 Panther Drive, Clay, WV 25043

Vendors are strongly encouraged to attend the pre-proposal site visit. Failure to attend may limit the vendor's understanding of site conditions and may negatively impact scoring under the Technical Compliance evaluation criteria.

Vendors planning to attend should notify Jeff Krauklis at jkrauklis@k12.wv.us prior to arrival.

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8. CONTRACT AWARD

Award shall be made to the **lowest responsible and responsive vendor** whose proposal best meets the needs of the Board of Education in accordance with WV Policy 8200.

Board approval is required prior to contract execution.

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9. COMPLIANCE REQUIREMENTS

Vendor must comply with:

- WV Policy 8200
- OSHA Safety Standards
- FCC wireless frequency regulations
- Local building and electrical codes
