

Clay County Board of Education  
Regular Meeting  
Tuesday, July 1, 2025, at 6:00 p.m.  
at Clay County High School  
Agenda Recommended by Mr. Philip R. Dobbins, Superintendent

Delegations to speak to the Board of Education must provide written notice no later than fifteen (15) minutes before the meeting starts. Individuals attending remotely must provide written notice to [philip.dobbins@k12.wv.us](mailto:philip.dobbins@k12.wv.us). Delegations must provide in writing their full name, the purpose and/or topic to be presented, and contact information such as phone number and mailing address. The recognized speaker is to note whether they are speaking as an individual or as a spokesperson for a delegation. The speaker or spokesperson will be allotted a maximum of five (5) minutes to speak unless granted additional time by the Board.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve the Agenda and Items to be Tabled or Removed.  
M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_
5. Approve the Minutes of the Regular Meeting of June 17, 2025.  
M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_
6. Recognition of Retirees
  - a. Grithel Burns
  - b. Robin Litton
7. Delegations
8. Directors' Report
  - a. Jeffrey Krauklis – Presentation of the new Clay County Schools Website
  - b. Dr. Michelle Samples – Update on Federal Programs Funding
9. Superintendent's Report
  - a. Summary of Excess Levy spending for the 2024–2025 School Year, along with updates on the Clay Elementary School parking and playground projects, and the Bradley Field Turf and Maysel Park Soccer Complex improvements.
  - b. Report on utilizing School Building Authority and Excess Levy funding to install a safe school entrance for Clay Elementary School.
10. Consent
  - a. Approve the Board Meeting Calendar for the 2025-2026 School Year.  
M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_
  - b. Approve the Independent Contractor Agreement between The Board of Education of Clay County and Douglas P. Cook, PT for Physical Therapy for the 2025-2026 School Year.  
M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_
  - c. Approve a Memorandum of Understanding between Community Care of West Virginia and Clay County Schools for the 2025-26 School Year.  
M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

- d. Approve a construction contract between Smokey Joe Enterprises LLC and Clay County Schools for the demolition of the former Tanner House and clean up for expanding the playground at Clay Elementary School.

11. Policies

- a. Approve Policy 5060 Performance Evaluation of Professional Personnel and Athletic Coaches.
- b. Approve Policy 5070 Maintenance and Access to Personnel Records to be placed on public comment for First Reading.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

12. Personnel

\*Employments or Transfers, for the 2025-2026 School Year, pending meeting successful drug test, background check, testing, and training. Effective date to be determined by completion of all requirements, unless stated otherwise.

- a. Resignations
  - i. Approve the resignation of Desi Facemire from KinderBoost, effective June 11, 2025.
  - ii. Approve the resignation of Stephanie Gauding, Teacher at Clay Elementary School, effective June 19, 2025.
  - iii. Approve the resignation of Josh Nutter, Assistant Football Coach at Clay Middle School, effective July 1, 2025.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

- b. Employments or Transfers

Professional Personnel

- i. Approve the employment of a Multi-Categorical/Autism/Resource Teacher at Clay Elementary School (2 Positions) [JobID: 45434]
  - 1. Sebrina Grose
  - 2. Lori Ray
- ii. Approve the employment of \_\_\_\_\_ as Multi-Categorical/Autism/Resource Teacher at Clay Elementary School [JobID: 45914].
- iii. Approve the employment of \_\_\_\_\_ as Part-Time Itinerant IEP Specialist (Countywide) [JobID: 45918].
- iv. Approve the employment of \_\_\_\_\_ as Electrical Technology Teacher at Clay County High School [JobID: 45920].

Service Personnel

- v. Approve the employment of David Davis as Bus Operator – Braxton County Line/Hallsburg Road/Rt. 16/Ivydale/Two Run/Clay [JobID 45404].
- vi. Approve the employment of Brenda Griffin McCutcheon as Bus Operator – Wallback/Camp Run Road/Summers Fork/Clay [JobID: 45406].
- vii. Approve the employment of Aaron Sivera as Custodian I – Evening Shift at Clay Elementary School [JobID: 45408].
- viii. Approve the employment of Michelle Ramsey as 1<sup>st</sup> Grade ECCAT Aide at Clay Elementary School [JobID: 45417].
- ix. Approve the employment of Dianne Lyons as 3<sup>rd</sup> Grade ECCAT Aide at Big Otter Elementary School [JobID: 45418].
- x. Approve the employment of a 2<sup>nd</sup> Grade ECCAT Aide at Clay Elementary School (2 Positions) [JobID: 45420]:
  - 1. Jeanie Bartsch

- 2. Kathy Foster
- xi. Approve the employment of a 3<sup>rd</sup> Grade ECCAT Aide at Clay Elementary School (2 Positions) [JobID: 45422]:
  - 1. Desi Facemire
  - 2. Elise Peters
- xii. Approve the employment of Melea Holcomb as Cook II at Clay County High School [JobID: 45425].
- xiii. Approve the employment of \_\_\_\_\_ as Autism Mentor Aide at Clay Elementary School [JobID: 45916].

Substitute Service Personnel

- xiv. Approve the employment of the following as Substitute Aide [JobID: 26507]
  - 1. Tabitha Mylott

Summer School

June 23, 2025 – July 31, 2025

- xv. Approve Summer Learning Program Staff at Clay Elementary School [JobID: 45038].
  - 1. Shonna Miller, Assistant Site Coordinator (Full Day)

Athletics

- xv. Approve the employment of \_\_\_\_\_ as Head Boys Basketball Coach at Clay County Middle School, Extracurricular Contract [JobID: 45915].
- xvi. Approve the following as a Volunteer Coach, pending successful completion of a drug test and background check.
  - 1. Tracy Pritt, Clay County High School Band Flag Corps/Twirlers

Pool

- xvii. Approve the employment of Bella Bowen as a Substitute Lifeguard.

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

\*The Employment Selection Process Was Not Complete at the Time the Agenda was Posted,  
But May Be Completed by the Time of the Board of Education Meeting.

13. Allowed and Authorized Payment of Bills

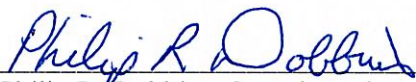
- a. Approve the Payment of Bills of \$ \_\_\_\_\_.

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

14. The next Regular Meeting is scheduled for Tuesday, July 15, 2025, at 6:00 p.m. at Clay County High School.

15. Meeting Adjourned: \_\_\_\_\_ (Time)

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

  
Philip R. Dobbins, Superintendent

Dated: June 25, 2025