

WELCOME BACK LONGHORNS!

LENNARD HIGH SCHOOL

2025-2026

INTRODUCTIONS: ADMINISTRATION TEAM



Principal

Mrs. Savino

Assistant Principal for Curriculum

Mrs. Greene

Assistant Principal for Administration

Mr. Peacock

Assistant Principal for Student Affairs

Dr. Shea (A-F)

Mr. Baker (G-O)

Mrs. Santacruz (P-Z)

STUDENT SERVICES TEAM



School Counselors

Ms. Holmes	A-Z (Collegiate Academy)
	A-B (Traditional)
Ms. Ducharme	C-He
Ms. Flores	Hi-Pe
Ms. Sherry	Ph-Z
Mr. Guerrero	All 9th Grade A-Z

Program Advisor

Ms. Zuniga

Student Success Coach

Leslie Windheuser

School Psychologist

Dr. Pepe

Social Workers

Mr. Metellus

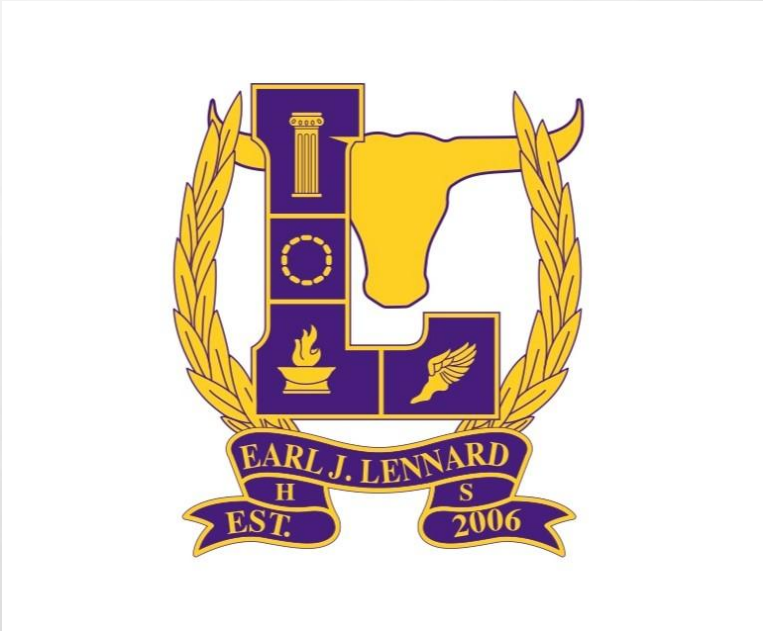
Ms. Beausejour-Bell

Collegiate Academy Lead Teacher

Ms. Barfield

LONGHORN 3

- **WE ARE RESPECTFUL**
  - SELF – PEERS – TEACHER
- **WE ARE RESPONSIBLE**
  - ON TIME – PREPARED – LEARNING
- **WE ARE SAFE**
  - SURROUNDINGS – BULLYING – WEAPONS/DRUGS



BELL SCHEDULES

REGULAR

1ST BELL	8:35
1ST PD	8:40-9:29
2ND PD	9:34-10:22
3RD PD	10:27-11:15
4TH PD	11:20-12:08
5TH PD	12:13-1:01
6TH PD	1:06-1:54
7TH PD	1:59-2:47
8TH PD	2:52-3:40

MONDAY E.R.

1ST BELL	8:35
1ST PD	8:40-9:25
2ND PD	9:30-10:10
3RD PD	10:15-10:55
4TH PD	11:00-11:40
5TH PD	11:45-12:25
6TH PD	12:30-1:10
7TH PD	1:15-1:55
8TH PD	2:00-2:40

TARDY PROCESS



- Arrive to class on time!
- Attendance will be taken during the <u>first 10 minutes</u> of each class.
- TARDY = Student enters classroom after tardy bell.
- There is a tardy warning bell that rings one minute before the tardy bell. This will help you manage your time in the hallway.


NEW
UPDATE

NEW TARDY POLICY!!!

Automated referrals based on cumulative tardies

- 5th Tardy: Parent Conference
- 10th Tardy: Lunch Detention
- 15th Tardy: 1 Day ISS
- 20th Tardy: 2 Days ISS
- 25th Tardy: 1 Day ATOSS

NEW SKIPPING POLICY!!!

- 1st Incident Referral: Parent Conference
- 2nd Incident Referral: 1 Day ISS
- 3rd Incident Referral: 1 Day ATOSS and Principal's Warning Letter

IMPORTANT INFORMATION

- All students must be in good standing with Student Affairs, which includes <u>any</u> ISS, OSS, or ATOSS. This will result in the loss of privilege to <u>participate</u> or <u>attend</u> any extracurricular activities (including athletic events) for that week.

- This will also result in the loss of eligibility for Grad Bash and Prom.

SENIOR DATES!!

- **2/19 - SENIOR PANORAMA**
- **4/11 - PROM @ THE REGENT**
- **4/22 - SENIOR AWARDS**
- **5/1 - GRAD NITE**
- **5/21 - LAST DAY FOR SENIORS!!**

GRADUATION

- **5/15 - GRADUATION PRACTICE**
  - 4:45PM – 6:15PM ATTENDANCE REQUIRED
- **5/24 - GRADUATION**
  - 8:00AM (MUST ARRIVE BT 7:30AM)

OPEN BATHROOMS

Time	Location(s)	
8:10am – 8:35am	500 Upstairs for all students	
<u>Periods</u> 1st, 2nd, & 3rd	300 Upstairs	Auditorium, 300, & 400 classrooms
	600 Upstairs	500, 600, 1700, and modular classrooms, PE
<u>Periods</u> 7th & 8th	400 Upstairs for all students	

<u>Lunch Periods</u>: 4th, 5th, & 6th	
Students from classrooms	600 Upstairs
Students at lunch	Inside Cafeteria

<u>REMINDERS</u>

- **No passes given the first and last 10 minutes of class.**
- **If these need to be adjusted, the teachers will inform the students.**

NEW DIGITAL PASS SYSTEM

- Students will request a pass via the computer kiosk.
- Only one student will be approved at a time.
- There are limits set for each bathroom, so a student may have to wait for approval.
- Students must also use the bathroom lanyard provided by the teacher.
- Once the pass is approved, the time starts and data is visible to all faculty.

PASSES

- No passes the first and last 10 minutes of class.
  - *Bathrooms are unavailable during this time.*

- If you are in the hallway without a pass, you may receive disciplinary consequences.

You MUST be in your assigned class for EVERY period!

MANDATORY STUDENT ID'S

- All students received IDs last semester with a lanyard.
- New students get them on their first day.
- It is REQUIRED that the IDs are visible at all times of the day to ensure the safety of our campus – not under shirts or in pockets!
- If students do not have an ID during the school day, they will be escorted to the Media Center* for a new ID with a $10 charge. If they cannot pay it, they will put on the debt list.

  *2nd and 3rd periods → Student Affairs will issue IDs

- If a student refuses to wear their ID, it will result in disciplinary consequences for disobedience, following the HCPS Student Code of Conduct's Behavior Matrix.

Click here for matrix → ***Student Code of Conduct | Hillsborough County Public Schools***

LUNCH PROCEDURES

- All students are entitled to a FREE MEALS
  (breakfast AND lunch)
- Stay in assigned areas:
- Cafeteria
- Side Patio

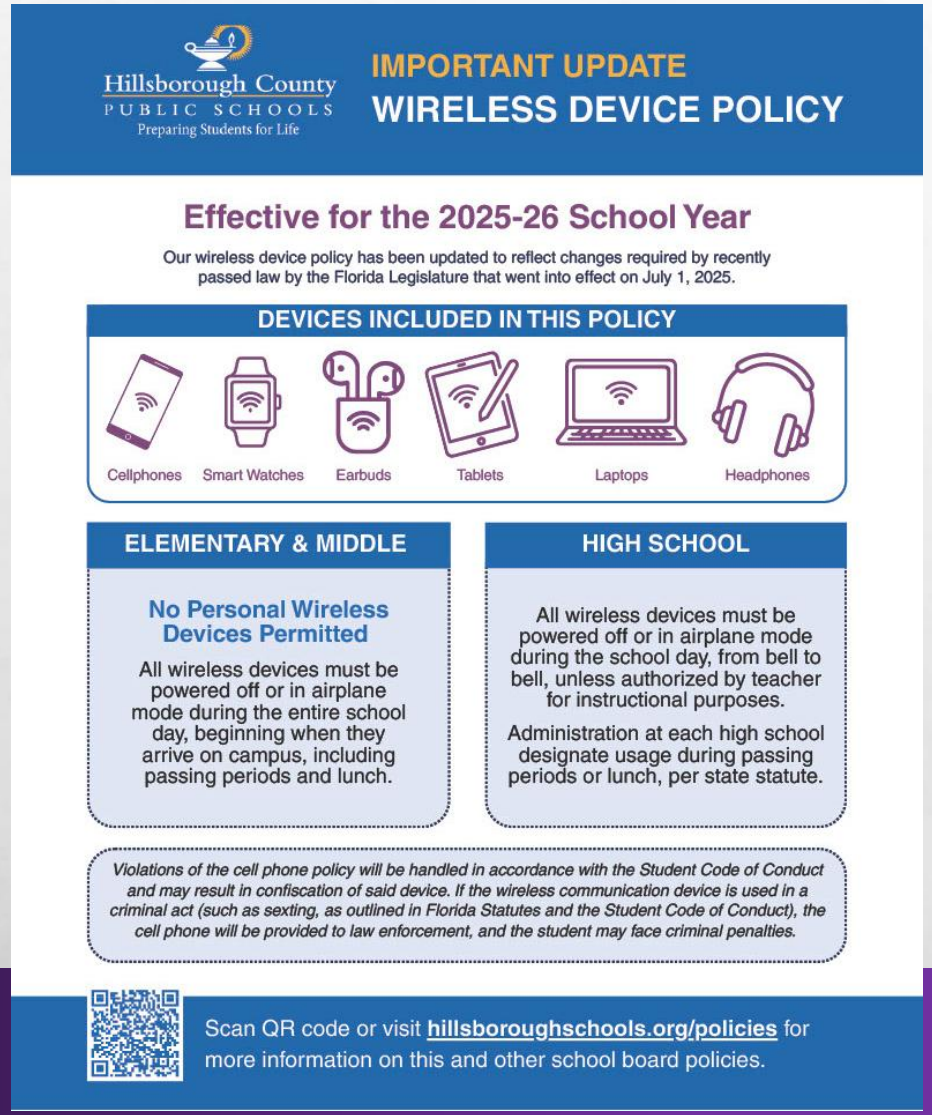


- You may NOT leave campus.

- Horseplaying will result in disciplinary action.

- **Due to safety, NO OUTSIDE food permitted; NO DELIVERIES accepted.**

WIRELESS DEVICE POLICY



- All wireless devices must be powered off or in airplane mode during instructional time and stored in either the teacher's designated location or the student's backpack/purse.
- Students may use their device when instructed to do so by their teacher for academic purposes only.
- Not complying will result in disciplinary consequences for inappropriate use of technology, following the HCPS Student Code of Conduct's Behavior Matrix.

Click here for matrix → ***Student Code of Conduct | Hillsborough County Public Schools***

CLOSED CAMPUS

- Once you arrive on campus you may not leave campus unless you sign-out in the front office → *This will result in disciplinary action.*
- Once you leave your vehicle, you may not return to the parking lot, for any reason, during the day without administration approval.
- Do **NOT** open any gate for anyone at any time. This is a campus safety concern and WILL result in disciplinary action.

ARRIVAL

- The buses will release students on the bus ramp. Students will enter from the student parking lot through the gym gate, middle gate, and Student Affairs gate.
- All school gates will remain locked until 8:10am.
- Breakfast is free and served until 8:35am.
- All students report to first period class by 8:40am.
  - 8:40 – 8:50am: Go straight to class; teacher will mark the tardy.
  - 8:50am or later: Sign in via front office. Pass REQUIRED to enter class!

This will be counted as a tardy unless it is an excused sign-in.

SIGN-IN AND SIGN-OUT

- If you arrive at school after 8:50, report to the main office to sign-in.
- You must have a parent or proper documentation for excused sign-ins.
- Parent must come in for sign-out. No sign-outs later than 30 minutes before dismissal. No email sign-outs.

Examples of <u>UNEXCUSED</u> Sign-Ins:

- **Oversleeping**
- **Heavy Traffic**
- **Car Problems**
- **Non-Medical Appointments**
- **Non-Educational Appointments**

DISMISSAL

- Students are to remain in class until the bell rings at 3:40pm.

  (2:40pm dismissal on early release Mondays)

- No sign-outs the last 30 minutes of the school day. No email sign-outs.

  Monday 2:10 PM Tuesday – Friday 3:10 PM

- Student who ride the bus have six (6) minutes to get on their bus. See admin on the ramp with questions. Students must have a bus pass to ride the bus.
- All other students must clear the campus immediately after dismissal bell.
- All students must be under the direct supervision of a teacher, coach, or sponsor to remain on campus after hours.
- Students that have a shorter schedule (Collegiate, OJT, & Dual Enrollment) must sign out through Student Affairs to avoid any disciplinary consequences.

SCHOOL SAFETY

- SEE SOMETHING SAY SOMETHING

- In Florida, a public-school official can legally search a student if they have reasonable suspicion that the student has violated a school rule or the law. This suspicion must be based on all of the following:

- A crime or school rule violation has been or is being committed
- The student is responsible for the crime or violation
- There is likely to be physical evidence of the crime or violation
- The evidence is likely to be found in a specific place associated with the student

UNAUTHORIZED ACCESS/SAFETY & SECURITY VIOLATION

Unauthorized access includes entering or assisting others in entering any school building, room, or restricted area without proper permission. This includes opening doors or gates to allow unauthorized individuals access to the school, using another person's credentials to gain entry, or bypassing security measures.

<u>1st offense:</u> 1 day ATOSS
<u>2nd offense:</u> 3 days ATOSS
<u>3rd offense:</u> 5 days ATOSS

BUS INFORMATION

- Riding the bus is a privilege. All school policies and procedures apply when riding the bus.
- No eating or drinking on the bus.
- You must sit in the assigned seat given from the driver.
- Students are only allowed to get on and off the bus at their assigned stop.
- Once you arrive to school, you MAY NOT leave campus.
- If you change addresses, please notify Student Affairs immediately for a new bus pass.



STUDENT PARKING INFORMATION

- PARKING DECALS CAN BE PURCHASED IN THE STUDENT AFFAIRS OFFICE.
- YOU MUST SHOW YOUR LICENSE, KNOW LICENSE PLATE NUMBER, PROOF OF REGISTRATION, AND INSURANCE.
- PARKING DECALS ARE **$20.00**
- STUDENTS MAY ONLY PARK IN THE STUDENT LOT AND MUST HAVE A DECAL DISPLAYED.
- ANY CAR PARKED ON CAMPUS WITHOUT A CURRENT DECAL WILL BE PUT ON THE DEBT LIST FOR $25.

HCPS DRESS CODE

- Shoes shall be worn at all times.
- Hem lines should be to the fingertips.
- Chest area should not be exposed.
- No exposed midriff.
- Clothing exposing shoulders may only be worn with a blouse or shirt.
- Undergarments should not be visible.
- Pants and shorts should be secured at the waist.
- No head coverings in buildings unless required for religious observance or health related reasons.
- No gang, drug, sexual, vulgar, weapons, or alcohol-related clothing or accessories.

DEBT LIST

- YOU WILL RECEIVE A LETTER DURING THE FIRST WEEK OF SCHOOL INFORMING YOU OF YOUR DEBT.
- YOU MAY NOT PURCHASE A HOMECOMING TICKET, PROM TICKET, OR PARKING DECAL IF YOU OWE ANY MONEY TO THE SCHOOL. STUDENT DEBT MUST BE PAID FIRST.
- YOU CAN PAY YOUR DEBT IN THE STUDENT AFFAIRS OFFICE.

YOU BELONG IN PTSA

UNITE | SPEAK | ADVOCATE | CHAMPION | CONNECT | INVEST

$10 annual membership

https://lennardhs.givebacks.com/store

Our PTSA Creates Connections

Our PTSA Supports Students

Our PTSA Amplifies Your Voice

It takes a village to raise a child—and PTSA is how you build that village for your student(s).

PTSA gives you the tools you need to support your student's academic, social and emotional growth.

As part of a national association, your PTSA membership supports child advocacy efforts in our community, our state and the nation.