LINCOLN ACADEMY

Alternative Education & Virtual Academy

Lincoln Consolidated School District | 7425 Willis Road, Ypsilanti, MI 48197 |

Parent & Student Handbook | 2026–2027 School Year

WELCOME TO LINCOLN ACADEMY

Dear Lincoln Academy Families,

Welcome to the 2026–2027 school year! We are thrilled to have your student join our Lincoln Academy community. Lincoln Academy is Lincoln Consolidated School District's innovative alternative education and virtual learning program designed to meet students where they are and provide flexible, personalized pathways to graduation and success.

When your student is enrolled in Lincoln Academy, they are part of a caring, high-expectations community of learners, mentors, and educators who believe deeply in their potential. Our mission is simple: every Lincoln Academy student graduates with dignity, direction, and the skills to thrive.

This handbook contains everything you need to know about our programs, expectations, and resources. Please read it carefully and keep it as a reference throughout the year.

With pride and purpose,

Teresa Woods, M.Ed.
Principal, Lincoln Academy

ABOUT LINCOLN ACADEMY

Lincoln Academy is a school within Lincoln Consolidated Schools, offering two distinct pathways designed to serve the diverse needs of our students and families.

Our Programs

Virtual Pathway - An online learning program for students in grades K–12. Students engage in live synchronous sessions on Tuesdays and Thursdays, complete asynchronous Edgenuity coursework, and participate in monthly Friday enrichment events.

Alternative Education (Alt Ed) — A full-day, in-person blended studio program Monday through Thursday, 7:40 AM – 2:37 PM, with Fridays devoted to enrichment field trips and career focused explorational activities. Students work on two courses at a time in subject-specific rooms, supported by certified content-level teachers, a dedicated counselor, and a daily belonging anchor through the House system.

Our Location

Lincoln Academy is located in the 700 Wing of Lincoln High School east side of the building. Parking is available in the main high school lot. Follow the signs to the Student Drop Off Entrance.

> **Lincoln Academy is a full-day Blended Studio Micro-Campus. Alt Ed students attend 7:40 AM – 2:37 PM Monday through Thursday, with Fridays devoted to enrichment field trips and career focused exploration activities. The Learning Lab is available for all students 12:00 PM – 2:45 PM Monday through Thursday, Fridays by appointment.**

STUDENT SCHEDULES BY PROGRAM

Lincoln Academy serves students across two distinct programs, each with its own daily structure. Please review the schedule that applies to your student.

Virtual Pathway Weekly Schedule

Lincoln Academy Virtual Pathway serves students through a flexible hybrid model with two live synchronous sessions per week on Tuesday and Thursday, asynchronous Edgenuity coursework, and monthly Friday enrichment events.

Time / Block	Description
Tuesday & Thursday Live Sessions	10:00–11:00 AM — Mandatory live synchronous Zoom sessions with your assigned mentor and teachers. Students who cannot attend live must access the recording within 2 hours and complete a reflection form.
Monday, Wednesday & Friday	Asynchronous Edgenuity coursework — complete assigned modules toward weekly credit targets at your own pace.
Friday Enrichment	Fridays rotate monthly between in-person community events at Lincoln, virtual field trips, career exploration activities, and monthly credit celebrations.

Daily Time Commitment	Minimum 4 hours per day, 5 days per week.
Daily Attendance Form	Complete the Daily Attendance/SEL Form every scheduled school day.
Learning Lab	12:00 PM – 2:45 PM, Monday–Thursday — in-person support available (optional but strongly encouraged).
Staff Availability	Monday–Thursday, 7:40 AM – 3:00 PM. By appointment after 3:00 PM and on Fridays. Email available daily.
Coursework Access	All schoolwork is accessible 24/7 including weekends on school-issued and personal devices.

Alternative Education — Daily Schedule

Alternative Education students attend Lincoln Academy in person Monday through Thursday, 7:40 AM – 2:37 PM with Fridays devoted to enrichment field trips and career exploration activities. The structure below reflects the full Alt Ed daily program:

Time / Block	Description
7:40 – 8:15 AM Morning Homeroom& Belonging Anchor	Restorative SEL circle, district breakfast, and daily Edgenuity progress target set with your homeroom teacher. Every student reports to their assigned House room to start the day.
8:15 AM – 12:00 PM Academic LabSprint 1	Focused Edgenuity coursework in your active subject-specific room — Math Room, Humanities Studio, Science Lab, or Resource Hub — with live certified teacher coaching and small-group breakouts.
11:30 AM – 12:00 PM Lunch	
12:00 – 2:00 PM Academic LabSprint 2	Resume Edgenuity coursework, complete daily targets, and unlock milestone unit tests through verbal comprehension checks with your certified teacher. Students will participate in project based learning.
2:00 – 2:37PM Closing Workshop& House Celebration	Life Skills modules, team-building, and community culture activities. Fridays feature Wall of Fame ceremonies celebrating every course completion.
Counseling	Individual and group sessions scheduled by need and referral. .
Mentor Meetings	Weekly one-on-one meetings with assigned mentors to review progress, goals, and wellbeing.
State Assessments	ALL students — including Virtual Academy students — are REQUIRED to attend in person for NWEA and all state and local assessments.

All Lincoln Academy students follow the same Lincoln Consolidated School District master calendar and are expected to be engaged every scheduled school day.

Friday Program

Fridays at Lincoln Academy are structured and purposeful for all students:

- Career Enrichment is available to all students on Fridays — rotating monthly between career panels, mock interviews, financial literacy workshops, college and trade visits, certification prep, entrepreneurship sessions, and community service.
- Students who meet their weekly Edgenuity pacing targets and attendance expectations earn the option to complete Friday enrichment off-site, working remotely and asynchronously.
- Students who need additional academic support attend Friday Boot Camp — an intensive on-campus.

TECHNOLOGY & LEARNING PLATFORMS

School-Issued Devices

- All students are provided with a school-issued Chromebook and charger.
- If your Chromebook needs repair, continue using a personal device while waiting for a replacement.
- Download Gmail, Google Calendar, and Google Classroom apps on personal devices for easy access.

Google Account — School Email

- New students will be assigned a Lincoln-issued Google email and password.
- Transfer students from another Lincoln school may continue using their existing Lincoln Gmail account.

IMPORTANT: Your Lincoln school Google account and password will NOT give you access to your courses on Imagine Learning/Edgenuity. These are two separate logins.

Imagine Learning / Edgenuity — Course Platform

- Course website (bookmark this): https://ilvp.imaginelearning.com/
- After your Lincoln email is set up, watch for an email from noreply@edgenuity.com with subject: "Your account is ready to use."
- Star that email, follow the directions inside, and watch the orientation video.
- When your courses are loaded, a second email will arrive: "Your course is now available."

Technical Support

- Phone (fastest): 877-202-0338
- Email: support@imaginelearning.com
- Support hours: www.imaginelearning.com/support/

ATTENDANCE & DAILY EXPECTATIONS

Virtual Pathway — Attendance

- Attend live synchronous sessions Tuesday and Thursday at 10:00–11:00 AM via Zoom.
- Complete the Daily Attendance/SEL Form every scheduled school day.
- Log in to Imagine Learning/Edgenuity and engage with coursework every day.
- Check your school email daily and respond to messages from staff.
- Complete weekly mentor attendance check-ins via Google Classroom.

Alternative Education — Attendance

- Students are expected to attend in person from 7:40 AM – 2:37 PM.
- Absences must be reported by a parent or guardian on the day of the absence.
- Consistent attendance is essential to academic progress and program participation.

ALL Lincoln Academy students — including Virtual Academy students learning from home — are REQUIRED to attend in person on all local and state assessments. If you anticipate transportation challenges, contact our office immediately at 734-484-7000 ext. 1138.

BEHAVIOR EXPECTATIONS & CODE OF CONDUCT

Lincoln Academy is committed to maintaining a safe, respectful, and productive learning environment for all students and staff. We hold our students to the same high behavioral standards as every Lincoln Consolidated School. When a student's behavior falls short of these expectations, staff will work with the student to understand what happened and what is needed to repair relationships and get back on track — in addition to any consequence that applies.

In-Person Sessions — Code of Conduct

All students attending Lincoln Academy in person are expected to follow Lincoln's Code of Conduct and Disciplinary Process in full. (Elementary, Middle and High School)

- Treat all students, staff, and visitors with dignity and respect at all times.
- Follow all instructions from Lincoln Academy and Lincoln High School staff.
- Maintain a positive, focused, and productive presence in all in-person settings.
- Personal electronic devices should be used only for educational purposes during in-person sessions.
- Bullying, harassment, intimidation, or threatening behavior of any kind will not be tolerated.

The full Lincoln School Code of Conduct and Disciplinary Process is available through the Lincoln Consolidated School District website or upon request from our office.

Students with documented histories of violent behavior will not be permitted on Lincoln Academy's campus or permitted to participate in field trips or off-site activities. This policy exists to ensure the safety and wellbeing of all members of our school community. Determinations are made in accordance with Lincoln Consolidated School District policy and in consultation with district administration.

Virtual Learning — Behavioral Expectations

- All virtual communications, emails, Google Classroom posts, and Zoom sessions must be respectful and appropriate.
- Academic integrity is expected at all times. Misuse of AI tools or submission of work that is not original will result in required in-person testing.
- Students who violate community standards in virtual settings are subject to the same disciplinary process as in-person students.

ACADEMIC INTEGRITY

Lincoln Academy holds all students to the highest standards of academic honesty. Completing your own work is not just a rule, it is how real learning happens.

- All submitted work must represent the student's own original effort and understanding.
- The use of AI tools to generate or complete academic work is not permitted without explicit teacher authorization.
- Students flagged multiple times for AI misuse will be required to complete unit tests and quizzes in person at Lincoln Academy. Before this requirement is applied, a teacher will talk with the student about what happened and why academic integrity matters.
- Academic Integrity policy: https://docs.google.com/document/d/1Xu3093ReX2z5wacvlwXG9RX1a1aq1T0E/edit

FIELD TRIPS & OFF-SITE ACTIVITIES

Lincoln Academy provides enriching field trips and off-site learning opportunities as an extension of our academic programs. These experiences connect classroom learning to real-world settings and support students' personal and academic growth.

Field Trip Information

- Field trips and off-site activities are planned on a grade-level and program basis. Specific information including destination, date, cost, and transportation will be communicated directly to applicable students and families in advance of each activity.
- Participation requires a signed permission form from a parent or guardian. Students without a completed form will not be permitted to attend.
- Field trips are a privilege. Students must be in good academic and behavioral standing to participate.
- Students with documented violent behavior are not eligible to participate in field trips or off-site activities.
- Alt Ed and Virtual Academy students may have different field trip opportunities based on program and grade level. Details will be shared with each group as applicable.

> **Watch for field trip announcements in your student's Google Classroom and Lincoln Academy communications. All permission forms must be returned by the specified deadline to guarantee participation.**

EXTRACURRICULAR ACTIVITIES

Lincoln Academy students are full members of the Lincoln Consolidated School District community. Students in good academic and behavioral standing are welcome to participate in most extracurricular activities, sports, and events offered across Lincoln District schools.

- Eligible activities include band, sports teams, homecoming, dances, and other school-sponsored events.
- Students must maintain satisfactory academic progress and meet behavioral standards to remain eligible.
- Contact your mentor or Ms. Walz to discuss extracurricular opportunities and eligibility.

MEAL BENEFITS & FAMILY RESOURCES

Please complete the Education Benefits Form as soon as possible. This helps Lincoln Academy and Lincoln Consolidated Schools access State and Federal funding to support our students. All information is kept strictly confidential.

Setting Up Your Meal Account — Meal Magic

- Visit: https://lincoln.familyportal.cloud/
- Click "My Account" then "I need to register as a Family Portal User."

- Enter your email and follow the link to create your account.
- Add your student using their Student ID number (the number portion of their school email address).

LINCOLN ACADEMY STAFF DIRECTORY

Our team is here to support your student every step of the way. We are accessible by email daily and by phone Monday–Thursday, 7:40 AM to 3:00 PM.

Name	Role	Email
Teresa Woods	Principal	woodst@lincolnk12.org
Melinda Cutliff	Building Secretary	cutliffm@lincolnk12.org
Anne Walz	Counselor	walza@lincolnk12.org
Ray Bowyer	English Teacher	bowyerr@lincolnk12.org
Doug Swaney	Social Studies Teacher	swaneyd@lincolnk12.org
Mari Hemmer	Math Teacher	hemmerm@lincolnk12.org
Jared Smith	Science Teacher	smithja@lincolnk12.org
Jessica Olma	Special Education Teacher	olmaj@lincolnk12.org
Andrea Jurk	SpEd / Resource Support	jurka@lincolnk12.org
Jessica James	K–8 Mentor	jamesj@lincolnk12.org
Melissa LeRoy	9–12 Mentor	leroym@lincolnk12.org

QUICK REFERENCE — IMPORTANT LINKS

- Course Platform: https://ilvp.imaginelearning.com/
- Academic Integrity Policy: https://docs.google.com/document/d/1Xu3093ReX2z5wacvlwXG9RX1a1aq1T0E/edit
- LCS Master School Calendar: https://files-backend.assets.thrillshare.com/documents/asset/uploaded_file/5582/Lcs/deebfe30-144b-4eeb-8a8c-23a4494d5eaf/MASTER_CALENDAR_2026-28-_06.23.25.pdf?disposition=inline
- Meal Magic Family Portal: https://lincoln.familyportal.cloud/
- Imagine Learning Technical Support: 877-202-0338 | support@imaginelearning.com