"Welcome to the Sub Skills Training Course for the School District of Indian River County"

The School District of Indian River County is pleased to announce the addition of an online training course for Substitute Teacher candidates. This 8-10 hour course of study includes an assessment test to take at the end of the course. Upon successful completion, applicants will receive a Sub Diploma. The school district is requiring a composite score of 85% on the Sub Assessment to show successful completion. The course covers:

- *Classroom Management*
- *Teaching Strategies*
- *Being Prepared and Professional*
- *Special Education*
- *Appropriate Use of Fill-in Activities*

Who needs to complete this course?
All applicants who do not hold a Florida Professional Educator's Certificate need to complete this course.

Is there a fee associated with this course?
Starting June 1, 2011, Substitute Teacher applicants must pay a one-time fee of $39.95 to access the Sub Orientation training and the Sub Skills Training and must complete this training with a composite score of 85% or above before being interviewed and hired to substitute in any Indian River County School.

To register go to:
www.STEDI.org
Select State: Florida
Select District: School District of Indian River County
The prompts will take you to the shopping cart.

The shopping cart will show **Sub Skills Training Package** $39.95 price - Click on button that says "Add to Cart." You'll have an option for a handbook, but you may select "No Thanks" if you desire. The *Substitute Teacher Handbook* is already online, but some desire a hard copy.

Follow the instructions to create an account if you do not already have one. You will be creating your STEDI account with your email address as your username and a password of your choice. Please do not create more than one account. Once you have completed the registration, scroll down to click on "**Go to Online Training Courses**" to begin online course training. Click on **My Courses** in the top left corner and begin with **Sub Orientation**. There is no assessment associated with this section, but you are expected to review the video and read the material. You will be accountable for knowing the information. When you are ready to begin **Sub Skills Training**, remember that you can begin with any chapter. At the conclusion of studying a chapter you will be asked if you want to continue to the Sub Assessment. Once you click on **Sub Assessment** you will see five sections. Click on only the section that correlates with the chapter you have just studied. This is the only timed portion of the course. After answering the questions, you will see a page advising you where you should apply your study time before taking the assessment again.

You are given four (4) attempts in each of the five skill areas to reach your best score (the computer always keeps your highest score). The composite score is not the same as an average. A mathematical formula gives more weight to classroom management than any other section so that section is the longest (18 questions) and usually the most difficult. Your classroom management score is approximately 52% of your composite score, the other sections are about 12%.

What kind of computer will this require?
You will need a computer with Internet Explorer 7+ or Firefox 2+ installed. To hear the audio and video clips you will also need speakers or headphones connected to your computer. Once you access the training, you will gain 24-hour access, seven days a week for up to a year.

What needs to be done once I have successfully completed the online course?
Bring a copy of your Sub Diploma showing your composite score of 85 or above to Human Resources.

Thank you for your willingness to improve your skills lo help your students succeed in the classroom. By implementing the proven strategies presented in this training, you'll play a vital role in their education.