

**Michigan Department of Education
Office of Nutrition Services
School Nutrition Programs**



**Local Wellness Policy:
Triennial Assessment Template Plan**

Background – Why do sponsors have to do this?

The Healthy, Hunger-Free Kids Act of 2010 requires Local Educational Agencies (LEAs) to update or modify their wellness policy, as appropriate. The wellness committee must review the policy every year to ensure progress is being made on the district's wellness policy and procedures. Every three an assessment of the local wellness policy called the "triennial assessment" must be completed.

Purpose – What is the purpose of this document?

The template below is offered to help summarize the information gathered during your assessment. Members of a school wellness committee who are completing the triennial assessment for their school wellness policy may use this template. It contains the three required components of the triennial assessment:

- (1) compliance with the wellness policy;
- (2) how the wellness policy compares to model wellness policies; and
- (3) progress made in attaining the goals of the wellness policy.

Results – What do sponsors do with the assessment when it is completed?

- ☐ A copy of the assessment must be made available to the public.

The LEA decides how the assessment is made available. Many LEAs choose to post the results on their district website. The triennial assessment summary and the assessment details must be shared.

Recordkeeping

- ☐ Keep a copy of the most recent triennial assessment, along with supporting documentation on file. This will be requested when you have a School Nutrition Program administrative review.

Resources

USDA Local School Wellness Policy website: <https://www.fns.usda.gov/tn/wellness-policy>

MDE Local School Wellness Policy website:

https://www.michigan.gov/mde/0,4615,7-140-66254_50144-194546--,00.html

Section 1: General Information

School(s) included in the assessment: Anderson Elementary, Ryan Elementary, Bronson Jr/Sr High School

Month and year of current assessment: June 2026

Date of last Local Wellness Policy revision: May 12, 2025

Website address for the wellness policy and/or information on how the public can access a copy: <https://www.bronsonschools.org/page/school-board>

Section 2: Wellness Committee Information

How often does your school wellness committee meet? Annually

School Wellness Leader:

Name	Job Title	Email Address
Barb Yearling	Food Service Director	yearlinb@bronsonschools.org

School Wellness Committee Members:

Name	Job Title	Email Address
Kate Wall	Superintendent	wallk@bronsonschools.org
Alanna Denton	Anderson Elementary Principal	dentona@bronsonschools.org
Jessica Bucklin	Ryan Elementary Principal/ Certified Health Educator	bucklinj@bronsonschools.org
Mike Miller	Bronson Jr/Sr High School Principal/Parent of BCS Students	millerm@bronsonschools.org
Jessica McKinley	School Nurse/Parent of BCS Students	jessica.mckinley@insightcoldwater.org

Section 3. Comparison to Model School Wellness Policies

Indicate the model policy language used for comparison:

- ☒ Michigan State Board of Education Model Local School Wellness Policy
- ☐ Alliance for a Healthier Generation: Model Policy
- ☐ WellSAT 3.0 example policy language

Describe how your wellness policy compares to model wellness policies.

Our district wellness policy aligns with what is included in the Michigan State Board of Education Model Local School Wellness Policy.

Section 4. Compliance with the Wellness Policy and progress towards goals

At a minimum, local wellness policies are required to include:

- One (1) specific goal for each area:
 - o Nutrition promotion
 - o Nutrition education
 - o Physical activity
 - o Other school-based activities that promote student wellness.
- Standards and nutrition guidelines for all foods and beverages sold to students on the school campus during the school day that are consistent with Federal regulations for school meal nutrition standards, and the Smart Snack standards.
- Standards for all foods and beverages provided, but not sold, to students during the school day (e.g., classroom parties, classroom snacks brought by parents, or other foods given as incentives).
- Policies for food and beverage marketing that allow marketing and advertising of only those foods and beverages that meet the Smart Snack standards.
- Description of public involvement, public updates, policy leadership, and evaluation plan.

Using the table below to indicate the progress made with each goal included in the Wellness Policy. The table may be used for each school separately or the district.

Tip: When developing a wellness plan, ensure activities are meeting goals by developing SMART objectives:

- Specific: Identify the exact area to improve. Include detailed and well-defined language.
- Measurable: Define numbers and quantities of the progress.
- Attainable or Achievable: Determine what is feasible.
- Realistic or Relevant: Consider resources, personnel, cost and time, and determine what can reasonably be accomplished.
- Timely: Identify deadlines or timeframe to complete the goal.

Michigan Department of Education Local Wellness Policy Assessment

School Name: Bronson Community Schools

Date: June 10, 2026

Nutrition Promotion & Education Goal(s):

Goal What do we want to accomplish?	Action Steps What activities need to happen?	Timeline Start dates	Measurement How is progress measured?	Lead Person	Stakeholders Who will be involved and/or impacted?	Complete?
The District will provide adequate resources (personnel, equipment, ongoing maintenance, technology) to implement the Nutrition Policy.	a) Ensure proper staffing in food service department b) Ensure technology is available to promote a healthy lifestyle c) Utilize funding sources to keep equipment up to date	Continued implementation	- Staff rosters/timesheets - General ledgers from food service budgets	Food Service Director, Business Manager, Superintendent	Students, families, and staff	Ongoing
The implementation of the Nutrition Policy and related Health Education Policy will be supported by all employees of the district.	a) Intentionally plan reviews of the Nutrition Policy and related Health Education Policy b) Make policies readily available/accessible to all staff	26-27 School Year	- Policy - Meeting agendas/minutes	Wellness committee members	Students, families, and staff	No
A District Nutrition Advisory Committee (students, parents, community members, and staff representing all school sites) will meet a minimum of twice annually to review implementation of these policies and	a) Form District Nutrition Advisory Committee b) Schedule meeting annually (2nd week of June) c) Plan for Annual Report to the Board of Education (June Superintendent Report)	26-27 School Year	- Meeting agendas/minutes	District Nutrition Advisory Committee & Wellness Committee	Students, families, and staff	No

regulations and provide an annual report to the Board.						
When eligible, schools will apply for participation in MDE's Fresh Fruit and Vegetable Program (FFVP).	a) Apply for FFVP when our schools are on the eligibility list. b) Select dates for events (fresh market, Cooking with Kids)	26-27 School Year	- Eligibility and participation in the program	Barb and building principals	Students, families, and staff	No

Physical Activity & School-based activities to promote student wellness goal(s):

Goal What do we want to accomplish?	Action Steps What activities need to happen?	Timeline Start dates	Measurement How is progress measured?	Lead Person	Stakeholders Who will be involved and/or impacted?	Complete?
Promote and make physical activity choices available to students.	a) Daily recess for grades K-5 utilizing Playworks b) Physical education/activity opportunities i) Girls on the Run ii) Mileage Club iii) NHS-sponsored Color Run iv) Brain breaks in the classroom v) Sensory paths in elementary buildings c) Encourage and offer athletic opportunities	Continued implementation	- Class lists/schedules - Athletic Rosters/schedules	Building principals and athletic director	Students and families	No

Building Healthy Communities	a) Utilize potential funding sources to support this initiative	26-27 School Year	- Newsletters, challenges, etc.	Building principals and staff	Students, families, and staff	No
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Nutrition guidelines for all foods and beverages for sale on the school campus (i.e. school meals and smart snacks):

Goal What do we want to accomplish?	Action Steps What activities need to happen?	Timeline Start dates	Measurement How is progress measured?	Lead Person	Stakeholders Who will be involved and/or impacted?	Complete?
The board will commit that all schools will participate in available child nutrition programs, including breakfast, lunch, and after school snacks.	a) Promote and provide fruit and vegetables at all points where food is sold. b) Nutritional information is provided and available on bronsonschools.nutrislice.com	Continued implementation	- Planning and observation of food choices available - Reminders to students to select fruits and vegetables - Student/family surveys and feedback	Food Service Director	Students, families, and staff	Ongoing

Guidelines for other foods and beverages available on the school campus, but not sold:

Goal What do we want to accomplish?	Action Steps What activities need to happen?	Timeline Start dates	Measurement How is progress measured?	Lead Person	Stakeholders Who will be involved and/or impacted?	Complete?
Parents/guardians and school groups will be encouraged to support the district's nutrition education efforts by considering	a) Reminders to students and families about healthier snack choices	26-27 School Year	- Copies of informational notices sent to families	Building principals and staff	Students and families	No

nutritional quality when selecting any snacks, which they may donate for occasional special events.						
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Marketing and advertising of only foods and beverages that meet Smart Snacks:

Goal What do we want to accomplish?	Action Steps What activities need to happen?	Timeline Start dates	Measurement How is progress measured?	Lead Person	Stakeholders Who will be involved and/or impacted?	Complete?
Parents/guardians and school groups will be encouraged to support the district's nutrition education efforts by considering nutritional quality when selecting any snacks, which they may donate for occasional special events.	a) Reminders to students and families about healthier snack choices	26-27 School Year	- Copies of informational notices sent to families	Building principals and staff	Students and families	No