



Blaine School District #503

765 H Street ♦ Blaine, Washington 98230 ♦ 360-332-5881 ♦ Fax 360-332-7568 ♦ www.blainesd.org

REQUEST FOR QUALIFICATIONS – PROFESSIONAL SERVICES PROJECT MANAGEMENT & CONSTRUCTION MANAGEMENT SERVICES

**Issued by:
BLAINE SCHOOL DISTRICT**

765 H Street
Blaine, WA 98230

September 23, 2026

Blaine School District is seeking proposals from interested parties capable of providing Project Management Services and Construction Management Services for a proposed replacement middle school and ongoing district-wide capital construction projects and pre bond planning. Interested parties must be able to provide subject matter expertise in the planning and execution of K-12 construction projects across multiple sites. The District intends to award based on a qualifications-based selection and price is to be determined as part of contract negotiations.

Key Dates

Release of RFQ	September 23, 2026
SOQ Proposals Due	October 7, 2026
Review and Final Selection with services to commence on October 8 th , 2026	

Scope of Services

The selected PM/CM firm or individual will assist the District with various capital projects, including pre bond planning, and includes the following services:

- Act as the Owner's Representative, providing leadership and oversight for all phases of the project.
- Ensure compliance with state and federal regulations, and District policies.
- Provide project planning, budgeting, scheduling, and closeout services.
- Administer design and construction contracts and manage consultant services.
- Track budgets, expenditures, and schedules.
- Facilitate permitting processes and oversee quality and cost controls.
- Assist District in seeking grant funding opportunities through OSPI or other sources.
- Other scopes of work may be assigned as funding permits.

Required Insurance

The successful proposer must maintain the following insurance coverage:

- Commercial General Liability: \$1 million per occurrence; \$2 million aggregate.
- Professional Liability: \$3 million per occurrence and aggregate.

Qualification Submittal Requirements

All qualified individuals and firms, including minority and women-owned firms, are encouraged to apply. Professional firms and individuals interested in providing services as described above to Blaine School District must submit an electronic document via email indicating previous program, and project management experience. Qualifications document, including introduction and cover pages shall be limited to ten (10), single-sided sheets, 8 1/2 x 11 inch in size.

Statement of Qualifications shall be submitted no later than **3:00 PM PDT on Oct 7, 2026**, to:

Blaine School District
765 H Street
Blaine, WA 98230
ATTN: Shad Griffith
Email: sgriffith@blainesd.org

Documents received after the designated date and time will not be considered. Hand-carried documents delivered to the address above are acceptable and must be date stamped by the District upon receipt prior to the designated date and time above.

The district reserves the right to reject any qualifications not in compliance with all prescribed public procedures and requirements and to waive informalities in this qualification's response process.

Each submittal must include:

1. A letter of introduction. Letter (of no more than two single side pages) signed by an authorized representative.
2. A listing of K-12 school construction projects performed in the State of Washington.
3. Full scope of services provided.
4. An organizational chart and summary resumes of key personnel assigned to the project including the Program Manager and Project/Construction Manager(s).
5. Examples of three previous school district clients and current names and references for projects cited. No limitation on years since completion.
6. Experience in planning for and managing simultaneous K-12 projects across multiple sites as part of a district's capital bond or levy program.

Submittal evaluation by the selection committee will involve the following criteria:

1. Familiarity with managing federal, state, and local funding sources.
2. Successful completion of at least three public K-12 school projects with documented customer satisfaction.
3. Capital levy & bond planning experience.

Questions should be directed via email to Shad Griffith at sgriffith@blainesd.org or Dan Chaplik at dchaplik@blainesd.org