

AHS Class of 2025

Seniors, if you have enrolled for Fall Term at any college or post-secondary education program, your college/program will need your **final** transcript. You will be making your request through Parchment.com. Complete this step as soon as possible, but prior to June 12th, since the Registrar will also have a summer break and transcript requests may be delayed after June 23rd.

In Parchment.com, make sure to mark your request with **“Hold for Grades”** so that it doesn’t get sent before the grades are finalized and the graduation date is put on it. Transcripts will be sent to your college/program ASAP after final grades become available. Running Start students may have final transcripts sent later depending on when colleges submit grades to the high school.

Diploma Pickup

Diploma packets will be available in the Registrar’s office located on the 2nd floor in Student Services of Arlington High School on Wednesday June 18th & Friday June 20th from 8:00 a.m. to 12 noon only. Note that Thursday June 19th we are closed for the holiday. If you are not able to pick up your diploma yourself during this time you may give written authorization for someone else to pick it up for you. Your diploma will only be released to you or the person(s) you name on this form. **Picture I.D. is required.**

Please make sure to return this authorization form to the Counseling Office secretary before graduation. Any diploma packets not picked up during these two days can be picked up when school resumes in the Fall during regular business hours.

Your original diploma cannot be replaced.

Student Name (please print legibly): _____

Student Signature: _____

Please provide the name(s) of individuals allowed to pick up your diploma and their relationship to you (i.e. parent, friend, etc.)

1. _____

2. _____

3. _____

4. _____