

# ARLINGTON HIGH SCHOOL PUBLICATIONS

## SENIOR PHOTO

**Senior Photo Requirements: Head & Chest Shot. No props or hands.**

1. Email your senior photo to [anne.hayman@asd16.org](mailto:anne.hayman@asd16.org) NO LATER THAN Thursday, October 31. **SAVE YOUR PICTURE AS YOUR LAST NAME, FIRST NAME** (ex: Hayman, Tommy.jpg)

(Please make sure your photographer has released the image.

*I cannot print images with watermarks.)*

2. The subject line is STUDENT NAME SR PIC (ex: TOMMY HAYMAN SR PIC)

3. I will email you a confirmation once the image is SAVED. . .

my email in box is flooded during this time, so thank you for your patience.

4. IF you are using your ASB card photo for your senior picture, there is no need to do anything.

5. Anyone on the senior class list who does not submit a senior photo but does have an ASB/ID card photo taken will have that image used in the yearbook.

6. THERE IS NO COST FOR SUBMITTING A SENIOR PHOTO.

7. If you are not a senior by credit status at this time, but you will be graduating in June, you must submit a photo to be included in the senior section of the yearbook.

## GRAD AD & YEARBOOK PURCHASE

**Purchasing a Grad Ad does NOT mean you have purchased a yearbook.**

**Yearbooks** are available for \$65 Jan 17-31.

**Grad Ads** are available for \$55 Aug 21-Oct 31.

**Grad Ad Late Deadline:** \$60 Nov. 1-11.

## GRAD AD

Parents, it's time to compose the congratulatory message to your senior who is out of high school in a few short months! Please see below for info on submitting & paying for your GRAD AD.

THIS IS NOT REQUIRED; it is an option for senior parents and families.

1. Pay your \$55 Grad Ad fee (online or at AHS Aug 21-Nov 11).

2. Make sure we have your current email address on file at school.

3. **Within a week or so from purchasing**, you will receive an email from Balfour Customer Service with a link to upload your Grad Ad content. (Emails will go out on Mondays.)

*(We will use the primary email address on file in Family Access unless you specify otherwise.)*

4. You will upload **no more than six images** and a **message of up to 125 words** to your senior.

Look in a previous yearbook or on the Yearbook webpage on the school website for an example of a Grad Ad.

5. Around Winter Break, we will send you a proof of the ad to check for accuracy.