



Arlington Public Schools
Budget Advisory Task Force Charter
Revised October 2025

Charter/Purpose

The Budget Advisory Task Force is a district-led advisory group designed to solicit citizen participation in the district's budget process. Members of this task force will increase their understanding of school district finances, public school funding and education learning needs. This task force will provide feedback regarding budget priorities and make recommendations to the superintendent.

Task Force Participants

25 - 30 members representing various stakeholders throughout the district and community, with additional resource support members. Confirmation of members will take place in the fall of each school year. Interested citizens can complete an online application.

Duration

This Task Force will meet throughout the 2025-2026 school year at the district office from 6:00-7:00 pm.

Proposed meeting dates include:

- October 21, 2025 (via Zoom)
- November 18, 2025 (via Zoom)
- December 2, 2025 **(in person)**
- January 20, 2026 (via Zoom)
- February 17, 2026 (via Zoom)
- March 17, 2026 (via Zoom)
- April 21, 2026 (via Zoom)
- May 19, 2026 (via Zoom)

Leadership

The Task Force will be facilitated by the Executive Director of Financial Services and supported by the Superintendent.

Scope of the Work and Responsibilities

- Gain a clear understanding of the district's financial landscape and budgeting process
- Provide feedback and help identify priorities that will support the district's decision making in the budgeting process.

Level of Authority

Advisory to the Superintendent

District Norms and Working Agreements

Members will follow the District Norms and working agreements below:

District Norms

- 1.) Assume positive intent
- 2.) Be professional in all interactions
- 3.) Be kinder than necessary
- 4.) Be fully present and engaged
- 5.) Be prepared

BATF Working Agreements

- 1.) Share differing point of view and engage in debate with care and respect
- 2.) Respect everyone's time by starting and ending on schedule

Expectations

- Attend all meetings, if possible
- Contact the superintendent's office if you need to miss a meeting

Membership

Members	Role	Area of Representation
Mary Andersen	Community	Parent
Rafael Carranza	Community	Parent
Erika Coghill	Community	Parent
Mike Cross	Community	Parent
Nanci Hill	PSE Representative/Nurse	Staff
Scott Hodgson	Community	Parent
Matt Jurick	District Office/Director of Technology	Staff/Admin
Michelle Kinney	Classified Staff/Fiscal Secretary	Staff
Jason Klein	AEA President/Teacher	Staff
Britt Kleinman	Community/ACE Chair	Parent
Verlaine Meyers	Certificated Staff – Teacher on Special Assignment	Staff
Lyla Morzelewski	Student	Arlington High School
Virginia Muniz	Classified Staff – Librarian	Staff
Courtney Normand	Community	Parent
Erica Rose	Community	Parent
Marc Rosson	Community	Former School Board Member
Rebecca Sahlin Lyons	Community	Parent
Chrys Sweeting	Superintendent	Arlington School District
Jamie Wilson	AEA Representative/Teacher	Staff
Harper Winters	Student	Post Middle School
Gina Zeutenhorst	Executive Director of Financial Services	Finance Office