Frederick Douglass Positive Behavior Support

Handbook

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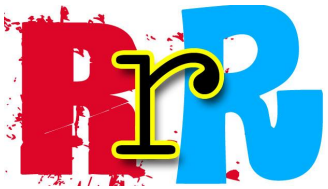
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Mission Statement

The PBS system exists to teach and promote positive behaviors and expectations for all students in all places. We believe that all students have the right to learn in an environment where respect and responsibility produce positive behaviors and interactions between students and staff.



The 3 Rs



Respect - Students and staff are expected to show respect to one another in all places at all times. *(A feeling or understanding that someone or something is important, and should be treated in an appropriate way.)*

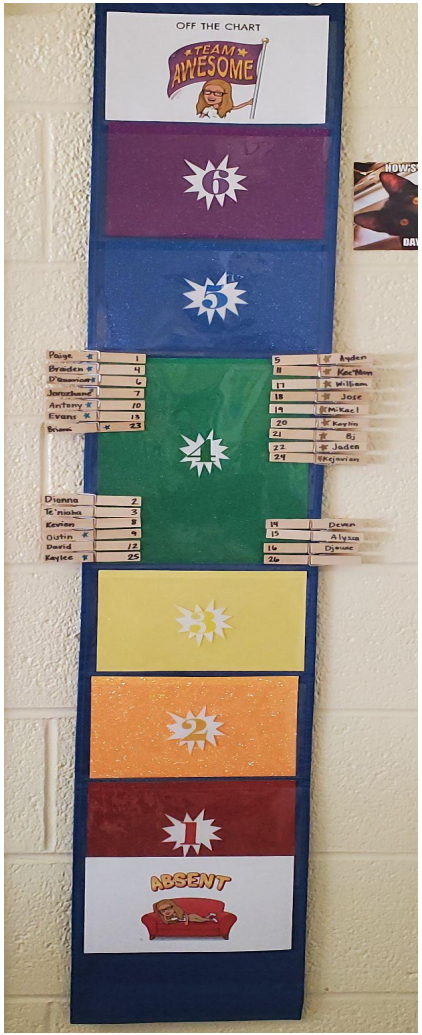
Responsibility - Students and staff are expected to do the right thing and value their learning opportunities by completing required tasks. *(A duty or task that you are required or expected to do.)*

Right to Learn - Students have the right to learn in an environment free from disruptions or negativity. *(A privilege to succeed by growing and learning.)*

School Pledge

I pledge to do my best work, use my best manners, be on my best behavior at all times and in all places. To respect the adults, students, and rules of Frederick Douglass Elementary School, because Fred Douglass is my school, I’m proud to be here and I can make a difference each day.





Pin Charts

Every student will start their day with their clothespin on green (4 pts). Throughout the day, their pin will move up and down based on their behavior choices. Positive “pin ups” can be the result of following rules, setting a good example or demonstrating preferred behavior. A “pin down” is a reminder that a better behavior choice should be made so that they can “pin back up” again. Pin charts will travel with each homeroom to specials, lunch, etc. so that a student can earn a “pin up” or “pin down” from anywhere in the school by any adult. A section for putting clips for students that are absent is included as well as an off the chart section.

Pin Charts - Guidelines

- Pin Charts should travel with the homeroom to various locations throughout the school (lunch, specials, assemblies, hallway, etc.).
- In many cases, students should receive a verbal cue to change an undesirable behavior to a more desirable behavior before their pin is moved.
- Students always have the chance to pin back up, no matter what color they are on.
- **Students should not be pinned down more than once in a short amount of time. If their behavior has not changed after one pin-down, an immediate second pin down is not likely to promote a change in behavior. Instead, consider an opportunity for a break, a change of seat, a private conversation, or a visit to the classroom cool-down corner. In extreme cases, a call for an administrator may be needed, but a second pin down is only likely to further escalate a student who is misbehaving.**
- During specials or lunch, a student should only pin down 1 time. If behavior does not improve after trying some of the suggestions above, then it may be time for the student to be removed from that environment.
- **Students should not be allowed to move their pin down. Adults should do all pinning down. Students, however, may pin up when told to do so.**

PBS Clubs

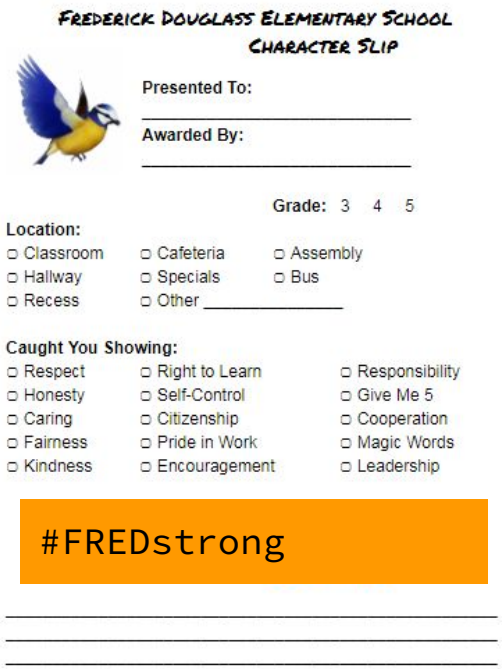
- As student earns points from the pin charts they have the opportunity to join the clubs listed below. When a student earns each club, the prizes are listed below.

Club	Points Needed	Prizes
ALL-STAR CLUB	**325**	**All Star Club Sticker** **Blue Jay Cafe Ice Cream/Snack Pass**
MVP CLUB	**675**	**MVP Club Sticker** **Blue Jay Cafe Ice Cream/Snack Pass** **No homework coupon**
G.O.A.T. (Greatest of all Time) Club	**Top Point Student in each classroom and students that earn 1,000 points or more**	**G.O.A.T. Club Sticker** **G.O.A.T. ice cream sundaes**

Character Slips



Character slips are a way for students to be recognized on the spot for their positive behavior. Character slips can be given by any adult in the school as well as bus drivers on our buses. When a student receives a character slip, they take the slip to the office and will receive a sticker that they can wear to show others that they have earned a slip for that day. They will also put the slip into a bucket, and on special occasions, character slips will be drawn from the bucket and the student whose slip is drawn will be recognized for their positive behavior.



Frederick Douglass Elementary School
Character Slip

Presented To: _____

Awarded By: _____

Grade: 3 4 5

Location:

- ▢ Classroom ▢ Cafeteria ▢ Assembly
- ▢ Hallway ▢ Specials ▢ Bus
- ▢ Recess ▢ Other _____

Caught You Showing:

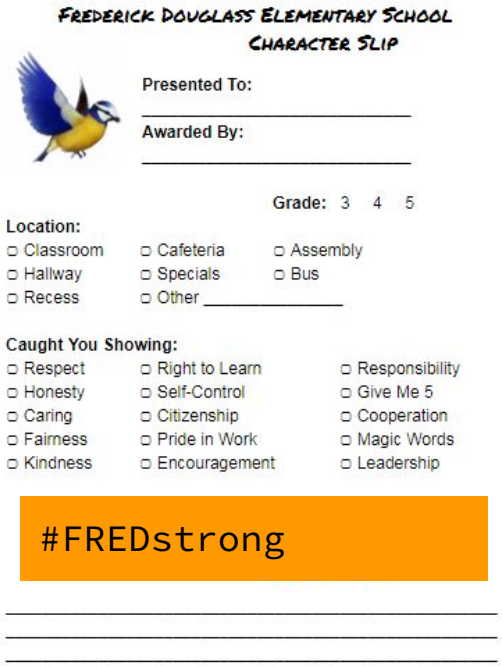
▢ Respect	▢ Right to Learn	▢ Responsibility
▢ Honesty	▢ Self-Control	▢ Give Me 5
▢ Caring	▢ Citizenship	▢ Cooperation
▢ Fairness	▢ Pride in Work	▢ Magic Words
▢ Kindness	▢ Encouragement	▢ Leadership

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Character Slips

Suggestions for How Students Earn a Character Slip:

Translating for a friend, Stepping up to solve a problem that wasn't their problem, Citing text evidence, Passing multiplication quizzes, Trying something new, Speaking loud and proud, Caring about others, Research outside of school, Attending after hour events, Being a good friend, Model shared reading partners, Going above and beyond and Assembly behavior. Feel free to brainstorm other ideas too!



Frederick Douglass Elementary School
Character Slip

Presented To: _____

Awarded By: _____

Grade: 3 4 5

Location:

- ▢ Classroom
- ▢ Cafeteria
- ▢ Assembly
- ▢ Hallway
- ▢ Specials
- ▢ Bus
- ▢ Recess
- ▢ Other _____

Caught You Showing:

- ▢ Respect
- ▢ Right to Learn
- ▢ Responsibility
- ▢ Honesty
- ▢ Self-Control
- ▢ Give Me 5
- ▢ Caring
- ▢ Citizenship
- ▢ Cooperation
- ▢ Fairness
- ▢ Pride in Work
- ▢ Magic Words
- ▢ Kindness
- ▢ Encouragement
- ▢ Leadership

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Positive Referral

Students can receive a positive referral that is turned into the office. This could be for any achievement that the student has worked hard to meet either academically or behaviorally. They will get to make a phone call home from the M&M phone, and they receive a sticker to show everyone that they received a positive referral as well as a small cup of m and m's. The student also signs the positive referral wall of fame. We love getting to make calls home with good news!

Positive Referral



<u>Suggestions for how students earn a positive referral:</u>

Returning something that doesn't belong to them

PLC clubs (from PLC club teachers)

Perfect homework for a month/marking period

Student goals earned (grades, PBS points, attendance, etc)

Off the chart 3 days in a row (one day/week/however you decide)

Think of some other fun ways to earn

Wall of Fame

Several times during the year, classroom teachers and other staff select a student to post on our wall of fame. Students might be selected due to: all-around awesome student, huge accomplishment, huge improvement or another teacher/staff reason. The student's picture is displayed on our wall of fame and posted on our social media.







Positive Staff Referral

Just like students can receive positive referrals from the staff, staff members can also receive positive referrals from students! Any student wishing to write a positive referral for a staff member who has done a great job can do so by completing a referral form during their media center special where the forms are located. This form is then put in the collection bin in the media center, and the staff will be recognized on the morning announcements.



Quarterly Awards Ceremony



At the end of each quarter, the PBS team likes to recognize students who have worked very hard during that quarter. Parents/guardians and families of students who are receiving an award will be invited to join in celebrating their child's success!





Quarterly Awards Ceremony (Continued)

Behavior/Academic Rising Star - The rising star awards are given to students who show a great improvement behaviorally or academically from one quarter to the next.

Kid of Character- The Kid of Character award is given to students who have earned at least **blue/purple average of PBS** points for the quarter from the pin-chart.

Frederick Douglass All Star - The FD All Star award is given to any child who meets the following two requirements: 1) Honor Roll grades (All A's, B's in core subjects) and 2) are eligible to attend the quarterly PBS event.

Principal's Hall of Fame- The principal's Hall of fame award is given to students who have earned all A's in the core subjects.

Specialist Awards - The Specialist awards are given by the 6 special area teachers Music, Art, Physical Education, Science, Media Center, and Lighthouse. The specialists choose 6 students per grade per quarter (Lighthouse will choose 1 student per quarter). The award goes to students who excel in the particular specials area for which they have been recognized.

Quarterly Celebrations

At the end of each quarter, students and staff will celebrate their hard work by participating in one of our awesome quarterly celebrations. Students may lose the privilege to attend these celebrations through an administrative consequence and/or lack of points needed.









PBS Data Tracking Sample

First Name	Last Name	Q1	Q2	Q3	Q4	Total	Q1	SEPTEMBER																								
							29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Sample	Sample	58	0	0	0	58	4	4	4					3	4	4	5			1	3	3	4	6			2	4	4	3	
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C-O-M-P-L-I-M-E-N-T

Classes can earn whole-group compliments from other adults. Every time a class earns a compliment, they will add one letter toward spelling out the word “compliment.” When a class spells the entire word, they will earn a whole-group positive incentive. Some examples include, but are not limited to: extra recess time, electronics day, lunch in the classroom, board games in the classroom, pick their own seats for the day, snack day, etc.

Adults should strive to give compliments to other classes if desired behavior is being exhibited, especially when passing them in the hallway.



Make My Day



MAKE A CHILD'S DAY

During the few minutes leading up to faculty meetings and other times during the year, staff members can write a postcard to be mailed home to a student. Postcards will be provided on the tables and can be written to encourage or praise a child for any of their academic or behavioral accomplishments. The office staff will kindly make sure that all postcards are mailed home.

Some staff members keep a class list with their faculty meeting notes. This class list can be used to keep track of which students you've already mailed a postcard to. Who doesn't love getting personalized mail!

MAKE A STAFF MEMBER'S DAY

During the few minutes leading up to faculty meetings and other times during the year, staff members can write a thank you or encouragement to a fellow staff member on the provided index cards. These notes will be compiled by the secretaries and emailed out for all to read. This is a wonderful way to spread positivity throughout our team!



Safety Patrol

Select students from 4th and 5th grade serve as Safety Patrollers who help to keep Frederick Douglass a safe place for all. Any student wishing to be a Safety Patroller must complete the application and interview process at the start of the year. The Safety Patrol team meets monthly, and each month a Patroller of the Month accolade is given to a student who has excelled in their Safety Patrol duties. As well, the Patrol team will have a Captain, Sergeant, and Lieutenant. A bulletin board is used to display our awesome student leaders.



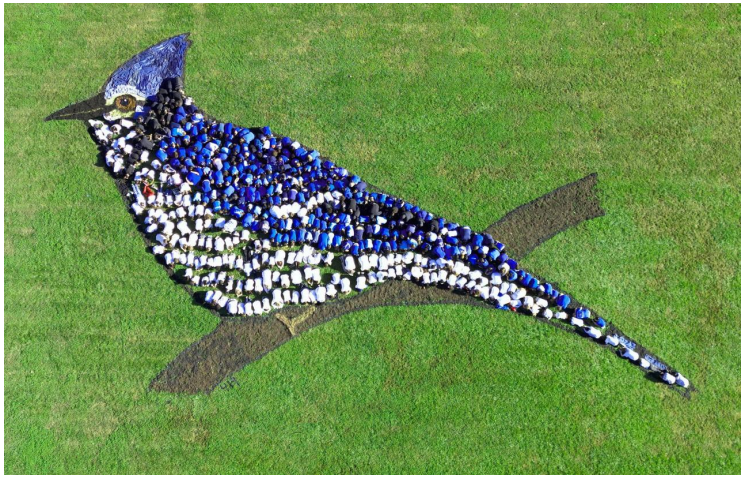


Student Ambassadors

Student Ambassadors are representatives from each homeroom who assist in many ways at Frederick Douglass. Each year the third grade teachers select a student to represent the class. Those selected students continue as ambassadors in grade 4 and 5. If a student moves or a grade 4 or 5 teacher has an opening, that teacher selects the ambassador. This team of student leaders give input and coordinates many service projects to help the school and the community.

Cool Tools Lessons

The FDES behavior and academic expectations are taught through the use of Cool Tool lessons which are taught in the classroom. These lessons address a variety of character education and general school-wide expectations.



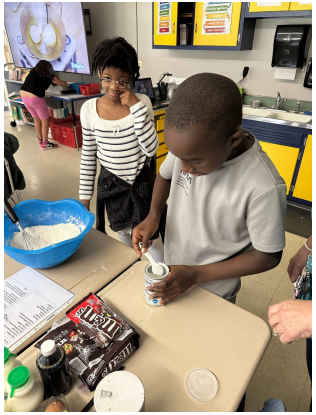
Peace Bridge



The Peace Bridge is a tool that students can use independently or with adult support to help them solve a conflict. This method promotes effective communication in an effort to reach common ground and understanding. Every homeroom has a copy of the Peace Bridge, and students can also use the Peace Bridge in the Reflection Room or on the playground.

PLC Clubs







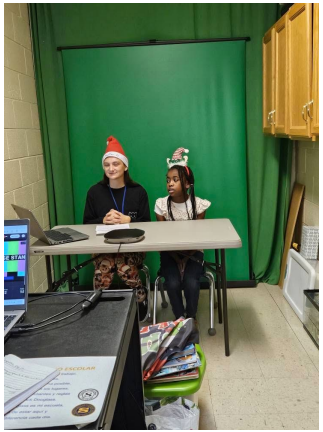
PLC clubs are a big part of our school. Each student in grades 3, 4 and 5 get to experience four different clubs a year. Each grade level has a variety of clubs to choose from. The clubs are taught by our staff one day a week for the last 90 minutes of the day.

Morning announcements

Each morning our student news and weather anchors along with our music teacher and media specialist bring us the local FRED news. The announcements also include student and staff birthdays. It’s a great way to start the day and to find out what is happening. Our livestream is found on the Frederick Douglass Website!

https://youtu.be/mwCKTbLajCM





Spirit days!

Our SLT establishes various spirit days throughout the year. We also select days to wear our staff shirt. On these days, we highlight school spirit with class pictures of the students and staff that participate and put them on our social media.







Wellness Wednesdays, Thoughtful Thursdays and Autism Week!

One Wednesday a month is selected as Wellness Wednesday. On these days the students and staff wear exercise type clothing and teachers and staff add some health and exercise to the school day. One Thursday a month the students and staff wear attire with a positive, thoughtful message for all to enjoy! Our autism committee selects a week in April each year to celebrate autism awareness at our school.





