

**POLICY COMMITTEE MEETING
BOARD OF EDUCATION
OVID-ELSIE AREA SCHOOLS
ADMINISTRATION OFFICE
THURSDAY, JULY 30, 2026 - 4:30 PM**

MINUTES

The Ovid-Elsie Area Schools Board of Education Policy Committee met on Thursday, July 30, 2026, at 4:30 pm in the Administration Office.

1. Call to Order

- a. The Meeting was called to order by Chair, Becky Williams, at 4:40 pm, followed by the Pledge of Allegiance to the flag of the United States of America.
- b. Members Present: Sue Greer, Kevin Nash, Becky Williams
Members Absent: None

Also in Attendance: Mark Hoark

2. Public Communication

- a. Written correspondence: None
- b. Ovid-Elsie Personnel: None
- c. Communications from the Public: None

3. Review Purpose of the Board Operating Procedures

The committee reviewed the purpose and intended use of the Board Operating Procedures. The committee agreed that the document is very useful and will serve as a helpful resource for the Board's future use.

4. Robert's Rules of Order/Parliamentary Procedures

The committee discussed whether the procedures applicable to a small board differ from standard parliamentary procedures. The committee agreed to continue following standard procedures.

- a. Discussion Items: When an item is presented for discussion only and no action is requested, it should be placed on the agenda as a discussion item rather than requiring motion.
- b. Action Items: For items requiring action, the committee will continue using the established process of a motion, support, discussion, and vote.
- c. Recognition and Orderly Discussion: Members should be recognized by the Chair before speaking to ensure orderly discussion and that all members have an opportunity to participate.

5. Review Draft Board Operating Procedures

Continued discussion of working updated to the Board Operating Procedures. Added several new bullet points and identified additional revisions for consideration.

6. Recommended Revisions

Sue Greer will share the updated working document with President Wooley for further review.

7. Next Steps

Recommendation to the full Board will be presented in August

8. Other Matters

9. Adjournment

Meeting Adjourned at 6:48 pm

Respectfully Submitted,

Becky Williams, Secretary _____

Minutes submitted by: Sue Greer