

GORE PIRATES

2025-2026 Student Handbook



**Middle & High School
Grades 6-12**

Gore Public Schools

1200 North Highway 10
Gore, Oklahoma 74435



School Colors: Kelley Green & White

Website: www.gorepublicschools.org

Phone: (918) 489-5587



Administration and Staff

Superintendent: Nick Humphries

Principal: Amanda Andrews

Counselor: Carmella McFarland

Special Education Director: Amanda Garner

Athletic Director: T.W. Estes

Asst. Athletic Director: Brandon Ellis

Treasurer, Child Nutrition & Attendance Clerk: Jill Thornton

Payroll & Encumbrance Clerk: Teresa Craighead

Transportation Director: Dusty Tidwell

Middle School Secretary: Arlene Wilkinson

High School Secretary/Registrar: Chelsea Dotson

Maintenance: Curtis Yargee

Custodian: Rick Shry



Board of Education

President: Jeremiah Perryman

Vice President: Cody Sloan

Clerk: Gary Cunningham

Member: Lester Keathley

Member: Amanda Munson

Student Organizations & Sponsors

Senior Class Sponsors: April Smith & Emma Montgomery
Junior Class Sponsors: Julie Kinion & Pamela Wilkinson
Sophomore Class Sponsors: Kassandra Freeman & Calvert Reading
Freshman Class Sponsors: Chelsea Dotson & Leslie Staley
FCCLA Sponsor: Emma Montgomery
FFA Sponsor: Caroline Stillwagoner
FCA Sponsors: Kendra Reasnor & Kera Carter
Band Director: Rhonda Harper
High School Academic Team Coach: Kyle Wooten
Junior High Academic Team Coach: Calvert Reading
Student Council Sponsor: April Smith
National Honor Society Sponsor: Leslie Staley
Gifted & Talented Sponsor: Julie Kinion
Yearbook Sponsor: Pamela Wilkinson
Outdoor Ed & Archery Sponsor: Kyle Wooten



Athletic Coaches

HS & JH Football: Brandon Ellis
Asst Football: Ethan Hutson, Zane Rose, & Jake Constant
JH & HS Cross Country & Track: TW Estes
HS & JH Softball: Kera Carter
Asst Softball: Kendra Reasnor
HS Cheerleading: Taylor Lewis
JH Cheerleading: April Smith
HS & JH Boys Basketball: TW Estes
Asst Boys Basketball: Tyler Lewis
HS & JH Girls Basketball: Nicole Goodman
Asst HS Girls Basketball: Kendra Reasnor
Asst JH Girls Basketball: Kera Carter
HS & JH Wrestling: Jake Constant
Powerlifting: Brandon Ellis
HS Baseball: Tyler Lewis
Asst HS Baseball: Max Chapman & Zane Rose
JH Baseball: Ethan Hutson
Asst JH Baseball: Brandon Ellis

ENROLLMENT PROCEDURES

New students enrolling in Gore Public Schools should report to the office of the principal. Requirements for enrollment include verification of residency, student's birth certificate, [updated immunization records](#), and any transfer records from his/her previous school. An exemption for immunization records is possible only if it has been granted based on religious beliefs or for medical purposes. Exemption forms can be acquired through the office. Homebound student placement can only be used if there is valid documentation for medical reasons. Click [HERE](#) to learn more about immunizations.

STUDENT CLASSIFICATIONS

Students in Gore High School will be classified according to the number of units earned at the beginning of current school year.

0 units	Freshman	(9 th Grade)
Minimum of 6 units	Sophomore	(10 th Grade)
Minimum of 12 units	Junior	(11 th Grade)
Minimum of 18 units	Senior	(12 th Grade)

STUDENT ATTENDANCE

A student is obligated to attend school. Oklahoma Law and Gore Public Schools' regulations require that students have 90% attendance each semester. If a student has been absent more than 10% of a semester, the student may be given a grade of IA (insufficient attendance) in any class in which he/she was absent more than 10%, regardless of the grade earned for that class. This shall apply unless a student has been granted a warning by the attendance committee. The attendance committee must include the principal, counselor, and at least 3 certified teachers, who will meet at the end of each semester. If a student is granted a warning by vote of the attendance committee, the principal will authorize each classroom teacher to record the grade earned by the student but will make note of the student's warning for future consideration should attendance issues arise again. Students receiving an IA in any class will be granted the opportunity to earn a grade for the failed course through online credit recovery. Otherwise, the student must repeat the class the following school year.

ABSENCES

A student is considered absent from school regardless of cause, unless the absence is in the performance of school business, such as field trips and other approved class activities. Excused absences require documentation (listed below). When a student is absent, no matter what the reason, the parent or guardian should call or email the school to explain the reason for the absence or send a signed note. Any teacher who takes students on a trip sponsored by the school will provide the principal a list of all participating students in advance of the trip.

- A. Excused Absences:** An absence which results from personal illness, serious illness or death in the student's immediate family, a funeral attendance, any absence which is considered excused by the building principal, or an absence by arrangement will be considered an excused absence. Make-up work will be permitted for excused absences.
- B. Unexcused Absences:** All absences not considered excused will be considered unexcused. Three unexcused tardies will constitute one unexcused absence.
- C. Tardies:** A student late to class will be marked tardy, and teachers will determine whether tardiness will be excused or unexcused. Excessive tardiness will be called to the attention of the principal. For every three unexcused tardies received in each class per semester, the student will receive one unexcused absence and serve one detention. This may happen multiple times in each semester.
- D. Truancy:** An absence without the knowledge and consent of the parent or guardian and building principal will be considered truancy. The term truancy will include instances when the student leaves school or class without the permission of the principal or a teacher, when the student is physically present in school but does not attend class, or when the student obtains permission to go to a specified place but does not report there. A student who is truant will not be entitled to the privilege of make-up work for such absences, and will be subject to disciplinary action. Excessive tardiness will be treated the same as truancy. If a student is going to be longer than 10 minutes in the restroom, he/she needs to inform the teacher for the upcoming class period to avoid being reported as truant. Truancy is subject to 1-3 days of ISS for each offense based on the principal's discretion.
- E. Activity absences:** These are activities associated with Gore Public Schools that have been cleared by a school administrator, such as field trips, school-sponsored trips, athletic competitions, etc. Days missed for activity absences

will not count toward a student's 10 days missed. Any teacher who takes students on a school-sponsored trip must provide the principal with a list of all participating students in advance of the trip.

- F. **College days:** Students are encouraged to visit the college campuses of schools they are interested in attending. Juniors are allowed 2 college days, and seniors are allowed 3 college days. They will not be recorded as absences as long as the principal is provided written documentation of the visit, such as a signed letter, email, or business card.

BELL SCHEDULE

School security doors are opened by 7:45AM at the latest. Students arriving before the doors open must wait in the entrance lobby area. Students are never to open security doors without administration approval. Students must leave the school by 3:30 P.M. unless otherwise permitted by a teacher or principal to remain longer. Doors to the school are locked at 4:00 P.M. Students left unattended are not the responsibility of the school. The bell schedule for grades 6-12 is as follows:

Bell Schedule
1st: 8:05 - 9:00
2nd: 9:05 - 10:00
3rd: 10:05 - 11:00
MS Lunch: 11:00 - 11:25
MS 4th: 11:30 - 12:20
HS 4th: 11:05 - 11:55
HS Lunch: 11:55 - 12:20
5th: 12:25 - 1:20
6th: 1:25 - 2:20
7th: 2:25 - 3:15

Fast Friday Bell Schedule
Staff Meet: 7:45 - 9:00
1st: 9:05 - 9:50
2nd: 9:55 - 10:40
3rd: 10:45 - 11:30
MS Lunch: 11:30 - 11:55
MS 4th: 12:00 - 12:40
HS 4th: 11:35 - 12:15
HS Lunch: 12:15 - 12:40
5th: 12:45 - 1:35
6th: 1:40 - 2:25
7th: 2:30 - 3:15

FAST FRIDAYS (Focused on Achieving Success Today!)

Fast Fridays were created as a way to foster teamwork and maintain a positive school culture for both staff and students. For six Fridays of the year, the school will follow a modified bell schedule in which time is provided from 7:45-9:00 for students to participate in alternative learning activities before the traditional school day begins. While a record of student attendance will be kept at each Fast Friday, attendance is optional and will not negatively affect students' attendance if they do not attend.

CLOSED CAMPUS

All students will remain on campus from the time they arrive in the morning until the completion of the school day. Upon arrival, students must go to an approved area to wait for the first bell. Students are not allowed to sit in their vehicles to wait for the bell to ring, nor are they allowed to return to their vehicles during the school day without an administrator's approval and a car pass from the high school office. During the school day, a student will not be allowed to leave school grounds on their own or with anyone who is not listed as an approved parent or guardian in our student information system. This includes but is not limited to non-custodial parents or other non-custodial family members. Parents/guardians must provide copies of any court orders related to child custody to the office. Any student who fails to abide by the closed campus rules will be considered truant and lose his/her parking privileges. A student driving who has an improperly checked-out student with him/her will be held accountable for the passenger and faces the same discipline.

- A. **1st Offense:** 3-5 days of ISS and possible loss of driving privilege up to 10 days

- B. **2nd Offense:** 5-10 days of ISS and loss of driving privilege up to 9 weeks
- C. **3rd Offense:** Long-term suspension and loss of driving privilege for at least the current school year

Exceptions:

- A. Students may leave campus in their own vehicles to drive to their athletic period locations.
- B. Students may be physically checked out by a parent or guardian using the sign-out sheet in the office.
- C. Special arrangements can be made with the principal at least one day in advance for the student driver to leave campus.

VISITORS

Visitors are welcome at Gore Schools at any time; however, an appointment made in advance with the principal is preferred. All visitors are required to check in with the office or principal first. No visitor is allowed to attend classes without prior approval from the principal or superintendent.

AUTOMOBILES & PARKING

Students are not allowed to drive motor vehicles during the school day without permission of the principal except when driving to their athletic period. Driving in an unsafe manner or during the school day without permission will result in the loss of driving privileges and possible suspension. Students must park their vehicles in the student parking lot. Vehicles are not allowed to be parked in front of a gate, blocking a sidewalk, or where the entire vehicle is not clear of other traffic. Students must park in their assigned lot and not on the concrete at the gyms. Students are not allowed to ride in the open backs of trucks.

GRADING SCALE / GPA

90-100% = A	80-89% = B	70-79% = C	60-69% = D	59%/below = F
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Regular courses:

4.0 = A	3.0 = B	2.0 = C	1.0 = D	0 = F
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Honors courses:

5.0 = A	4.0 = B	3.0 = C	2.0 = D	0 = F
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Honors courses include classes labeled Honors, Advanced Placement (AP), or Concurrent Enrollment courses. Any grades earned concurrently at a college or university will be awarded by their staff, recorded on the Gore High School transcript, and awarded points as an honors class.

STUDENT RETENTION

Students in grades 6-8 may be retained if they fail two or more core subject areas. The decision to retain will be made by a committee of teachers, the counselor, and the principal. Parents cannot socially promote students. Students who have more than 10 absences per semester may be retained or require completion of credit recovery courses in order to move on to the next grade level.

CONCURRENT ENROLLMENT

Concurrent enrollment provides students an opportunity to gain college credit while completing their high school education. Juniors and seniors may enroll in college classes if they meet the requirements set forth by the Oklahoma State Board of Regents for Higher Education.

- A. A student must take the ACT, apply to the college or university he/she wishes to attend, and obtain a copy of his/her transcript and concurrent enrollment verification form from the school counselor.
- B. Students must have a 19 ACT subject area score to enroll in a college course in the corresponding subject area. An ACT subject score of 19 in Reading is required for enrollment in any subject area other than English, Mathematics and Science Reasoning. ACT scores are set by the Oklahoma State Regents for Higher Education and are revised annually if needed.
- C. Zero level or remedial courses may not be taken concurrently.

- D. Three credit hours of college credit is equivalent to 1 unit of high school credit. Students must submit a copy of their college grade report to the counselor in order to obtain high school credit for college work completed. Grades earned in college courses will be recorded on high school transcripts.
- E. 3 credit hours= 1/2 unit honors credit on transcript with the exception of College Algebra, General Biology, General Botany, Introduction to Chemistry and Chemistry I, and Introduction to Speech, which will equal 1 unit high school honors credit. The subjects already listed plus English Composition I & II, American History to 1877, American History since 1877, Introduction to Geography, American Federal Government, and Introduction to Speech are the only subjects approved by the Oklahoma State Department of Education for academic credit to replace a required high school class. All other college classes will be on transcripts as honors electives.
- F. A legal school day may include local school enrollment, concurrent enrollment and travel time (1 hour maximum).
- G. All eligible high school seniors are entitled to receive a waiver of tuition for up to 6 credit hours each semester. Students will be responsible for the cost of books and fees. Gore High School is not responsible for any expense incurred for concurrent enrollment.

SCHEDULE CHANGES

Any change in schedule must be made during the first full week of each semester. Students participating in electives that require time spent outside of the regular school day (after school or before school) may change their schedule at any time during the semester, provided it is an elective course. The principal, counselor, and parents must approve all changes in a student's schedule, and there must be legitimate circumstances that warrant the change. Students will NOT be permitted to change their schedules to get into classes with their friends or because they don't like the teacher. Athletes quitting a sport during the season will not be allowed to go to the next sport until the end of the season of the first sport. However, if the coach of the first sport approves such action by the student athlete, the student athlete may immediately participate in the second sport. The season of each sport starts when that team either scrimmages or plays its first game. Until that point, the student athlete is considered to be in the off season. The student athlete can switch sports as long as it is done in the off season. If the student athlete quits without the permission of the first coach, his grade will be lowered one letter grade, and the student will go to another elective class. Students cut by the coach may participate immediately in a second sport. Students are required to have been completely checked out of the previous sport or approved by the athletic director before beginning participation in a second sport.

MAKE-UP WORK

It is the student's responsibility to communicate with his/her teachers so that all make-up work can be completed after an excused absence. If the absence is not excused, the teacher is not obligated to allow the student extra time to do missing assignments. A student will be given 2 school days for each excused absence to complete his/her make-up work for each class. For example, if a student misses class on Monday for an excused absence, instead of submitting his work on Tuesday with the other students, he will have until Thursday in class to turn his work in on time. If a student is absent for 2 or more days, he/she must have a conversation with each teacher to ensure a plan is in place for completing the makeup work in a timely manner. Otherwise, the work will be considered late or missing. At minimum, the teacher must provide 4 school days to a student who has missed 2 or more days of school for an excused absence, but more time may be provided if special arrangements have been made with the teacher. If a student is absent and a test is given, the teacher will decide when to administer the make-up test. A student will be provided extra time for assignments with prolonged work periods in which the student was not present during the entire work period.

REPORT CARDS

Report cards are issued at the end of each 9-week period. Semester grades will be recorded in the students' permanent records. Students may be placed on a "hold" list and not receive their report cards if they have outstanding dues or fines. Parents are encouraged to track their student's progress online. Login information may be obtained in the office.

STUDENT RECORDS / FERPA

The school keeps a cumulative record of each student's progress in school. This includes a student's citizenship, grades, test scores, attendance, behaviors, referrals, screenings, evaluations, etc. Parents may request a student's high school record before it is sent to a requesting party. If there are any questions, a hearing may be scheduled with the building principal or his/her

designee. The school counselor will assist in interpreting the material on file. Student records will not be made available to out-of-school authorities without the permission of the student and/or his or her parent. Each student and his/her parents have the following rights under the Federal Family Education Rights to Privacy Act (FERPA).

- A. The right to inspect and review the student's education records
- B. The right to consent to disclosures or personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent
 - a. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility. Upon request, Gore Schools discloses education records without consent to officials of another school district in which a student intends to enroll.
- C. The intent of the school district is to limit the disclosure of information contained in a student's education records except: (1) by the prior written consent of the student's parent or the eligible student, (2) as directory information, or (3) under certain limited circumstances as permitted by the FERPA
- D. The right to request amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading
- E. The right of any person to file a complaint with the U.S. Department of Education if a FERPA violation occurs

STUDENT DIRECTORY INFORMATION

Gore Public Schools will maintain and release "directory information" without the parent's prior written consent, unless the parent (or student 18+ years of age) informs the district that any or all of the following information should not be released without prior consent. The school will allow 10 days from the date of such public notice for parents to inform an administrator in writing of specific directory information pertaining to such student that should not be released without prior consent of the parent, legal custodian, or the student if over the age of eighteen. If no objection is received within the ten days of the official notification, the information will be classified as directory information until the beginning of the next school year.

GRADUATION REQUIREMENTS

A minimum of 25 units of credit be earned in the subject areas listed below to be eligible for graduation. Students entering the eighth grade in the 2025- 2026 school year, in order to graduate from a public high school accredited by the State Board of Education with a standard diploma, shall complete a minimum of the following 25 curriculum units or sets of competencies at the secondary level:

- A. 4 units of English to include Grammar, Composition, Literature, or any English course;
- B. 4 units of mathematics, two of which shall be Algebra I and either Algebra II or Geometry. The other two units may include Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, Statistics, Math of Finance, Computer Science, college courses approved for dual credit, an approved full-time postsecondary career and technology program, or locally approved math-based application course, or any mathematics course with content and/or rigor above Algebra I;
- C. 3 units of laboratory science approved for college admission requirements including one unit of life science meeting the standards for Biology I, one unit of physical science meeting the standards for Physical Science, Chemistry or Physics; and one unit from the domains of physical science, life science, or earth and space science, or approved full-time postsecondary career and technology program or locally approved science-based application course, or any course with content and/or rigor above Biology I or Physical Science;
- D. 3 units of history and citizenship skills including one unit of American History, ½ unit of Oklahoma History, ½ unit of United States Government, and one unit from the subjects of History, Government, Geography, Economics, Civics or non-Western culture;
- E. 6 pathway units which align with the student's Individual Career and Academic Plan (ICAP) which may include, but are not limited to, any additional math, science, English, history, world or non-English language, computer technology, Junior Reserve Officers' Training Corp, internship or apprenticeship programs, career and technology education courses, concurrently enrolled courses, advanced placement courses, International Baccalaureate courses approved for college admission requirements, music, art, drama, speech, dance, media arts, or other approved courses; and
- F. 3 units of elective courses.

A student whose parent or legal guardian approves modification of the student’s existing graduation track, subject to school approval, may complete a minimum of 23 curriculum units or sets of competencies at the secondary level as listed above. All other students graduating prior to 2030, in order to graduate from an Oklahoma public school, will be required to complete the “college preparatory/work ready curriculum units or sets of competencies” at the secondary level. A student will be allowed to enroll in the core curriculum in lieu of the requirements of the college preparatory/work ready curriculum upon the written approval of the parent or legal guardian of the student. Current state graduation requirements will be deemed to be the “core curriculum” option. The “college preparatory/work ready curriculum” will include the following:

- A. 4 units of English to include Grammar, Composition, Literature, or any English course approved for college admission requirements;
- B. 3 units of mathematics, limited to Algebra I, Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, Advanced Placement Statistics or any mathematics course with content and/or rigor above Algebra I and approved for college admission requirements;
- C. 3 units of laboratory science, limited to Biology, Chemistry, Physics, or any laboratory science course with content and/or rigor equal to or above Biology and approved for college admission requirements;
- D. 3 units of history and citizenship skills, including one unit of American History, one-half unit of Oklahoma History, one-half unit of United States Government and one unit from the subjects of History, Government, Geography, Economics, Civics, or Non-Western culture and approved for college admission requirements;
- E. 2 units of the same world or non-English language or two units of computer technology approved for college admission requirements, whether taught at a high school or technology center school, including computer programming, hardware, and business computer applications, such as word processing, databases, spreadsheets, and graphics, excluding keyboarding or typing courses;
- F. 1 additional unit selected from the above categories or career and technology education courses, concurrently enrolled course, Advanced Placement courses or International Baccalaureate courses approved for college admission requirements; and
- G. 1 unit or set of competencies of fine arts, such as music, art, or drama, or 1 unit or set of competencies of speech.

In order to graduate from the district with a standard diploma, students shall complete the following core curriculum units at the secondary level:

English	4 units	- 1 unit of Grammar and Composition - 3 units which may include American Literature, English Literature, World Literature, Advanced English Courses, or other English courses with content and/or rigor equal to or above grammar and composition
Mathematics	3 units	- 1 unit of Algebra I - 2 units which may include: Algebra II, Geometry 1, Trigonometry, Math Analysis or Precalculus, Statistics and/or Probability, Calculus, Computer Science I and II, Intermediate Algebra, Mathematics of Finance; Contextual mathematics courses that enhance technology preparation whether taught at a (1) comprehensive high school, or (2) technology center school when taken in the tenth, eleventh, or twelfth grade, taught by a certified teacher, and approved by the State Board of Education and the district board of education; Mathematics courses taught at a technology center school by a teacher certified in the secondary subject area when taken in the tenth, eleventh, or twelfth grade upon approval of the BOE; Other mathematics courses with content and/or rigor equal to or above Algebra I; a science, technology, engineering and math (STEM) block course
Lab Science	3 units	- 1 unit or set of competencies of life science, meeting the standards for Biology I - 1 unit or set of competencies of physical science, meeting the standards for Physical Science, Chemistry or Physics - 1 unit or set of competencies from the domains of physical science, life science or earth and space science such that content and rigor is above Biology I or Physical Science

Social Studies	3 units	- 1 unit of United States History - ½ to 1 unit of United States Government - ½ unit of Oklahoma History - ½ unit to 1 unit which may include: World History, Geography, Economics, Anthropology, or other social studies courses with content and/or rigor equal to or above United States History, United States Government, and Oklahoma history
The Arts & Computer Education	1 unit	- 1 unit or set of competencies which may include, but is not limited to, courses in Visual Arts and General Music and 1 unit or set of competencies of computer technology, whether taught at a high school or a technology center school, including computer programming, hardware and business computer applications, such as word processing, databases, spreadsheets, and graphics, excluding keyboarding or typing classes
Electives	8 units	

In addition to the curriculum requirements, students shall complete the requirements for a personal financial literacy passport as set forth in the Passport to Financial Literacy Act. All students are strongly encouraged to complete two units or sets of competencies of foreign world language classes and two units or sets of competencies of physical and health education as part of the core curriculum. Credit may be given for the above-referenced classes for the college preparatory/work-ready and core curriculum diploma pathways when the courses are taken in the seventh or eighth grades if the teachers are certified or authorized by law to teach the subjects for high school credit and the required course rigor is maintained. Additional requirements for graduation include I-CAP, CPR, PFL, Naturalization test, FAFSA, U.S. History exam, and other federally-required assessments. (See Oklahoma State Testing below). Click [here](#) for further academic advisement from the Oklahoma State Department of Education, including graduation checklists and remediation resources.

STATE TESTING

All students Grades 6-8 and 11 will participate in Oklahoma State Testing. Tests for Grades 6-8 consist of Math, ELA, and Science. Students in Grade 11 will take the ACT along with other tests in Science and U.S. History, and they must complete all of these tests in order to graduate from high school. Furthermore, all students must take and pass the Naturalization Test with at least a 60%. Click [here](#) for further testing resources from the Oklahoma State Department of Education.

SEMESTER TESTS

Semester tests will be given in each middle and high school subject. These are cumulative and worth 10% of each student's grade. Tests will be given during the last week of each semester. Students may be declared exempt from semester tests based on the average grade earned and absences accrued in each class. Activity absences do not count against students.

- A. A student may be declared exempt if his/her cumulative grade point average is
 - a. 90% – 100% and he/she has missed no more than 4 days of class for the semester OR
 - b. 80% - 89% and he/she has missed no more than 2 days of class for the semester
- B. A student who is exempt from testing will not have to take the semester exam on the scheduled test dates but will be counted absent if not attending class.
- C. A student who is exempt may choose to take the semester test if he/she wishes to do so.
- D. A student must be exempt from all classes or will be required to take all semester exams.
- E. Excused and unexcused absences count toward exemption.
- F. A student who is absent for semester tests will not be allowed to make up the test outside of the prearranged testing window. This includes but is not limited to absences due to family trips or vacations.

ELIGIBILITY

Any student enrolled in grades 6-12 who wants to participate in any activity sponsored by the school must have a D grade or better in every enrolled class. This refers to all contests, conventions, class activities, field trips, parties, dances, stock shows,

athletic events, music events, cheerleading, club activities, etc. but excludes graduation activities. Students will also be placed on the ineligible list if they owe for lost/damaged school items. Eligibility is run on the last instructional day of each week for eligibility the following instructional week.

- A. The determination as to whether a student is passing or failing shall be based upon all graded material turned in by 8:05 A.M. of the last teaching day before eligibility is run.
- B. Each ineligible student is given 1 week to increase his/her grades. If a student's name appears on the ineligible list 2 consecutive weeks for any subject, he/she will be declared ineligible.
- C. The principal or counselor will compile a master list of all ineligible students.
- D. Once a student is declared ineligible, he/she must remain out of all school activities for a minimum of 1 week, Monday-Sunday. (School breaks such as Spring Break are not exempt.)
- E. Reinstatement of eligibility will occur when the student's name no longer appears on the weekly master list of ineligible students.
- F. If an ineligible student misses any class time for travel time to, participation in, or observance of a school-sponsored activity, that student will be considered in violation of this policy. Each violation carries a penalty of 3 days of suspension.
- G. If a student feels that his/her name should be removed from the ineligible list, he/she may appeal to the principal.
- H. Students who are ineligible will NOT be released from an academic class for travel.
- I. A student must have received a passing grade in any five subjects to be counted for graduation that he/she was enrolled in during the last semester he/she attended fifteen or more days. If a student does not meet the minimum scholastic standard, he/she will not be eligible to participate during the first 6 weeks of the next 18-week semester grading period they attend.

LIBRARY

The library is a quiet place where students can read or study and is open every school day from 8:00-3:15. The following guidelines must be followed:

- A. Maintain reasonable silence.
- B. Keep the room neat and clean.
- C. Replace materials properly and return books promptly.
- D. When returning a book, drop it in the book drop. Do not return it to the shelves.
- E. Do not take books from the library until properly checked out by the librarian in charge.
- F. Regular books may be checked for two weeks and may be rechecked for one week. In order to recheck a book, it is necessary to bring the book to the checkout desk for the librarian to stamp.
- G. Usage or overdue fees of ten cents per school day will be charged on all overdue books. Absence does not excuse a student from payment of overdue charges.
- H. A list of students who have overdue books will be posted daily by the librarian. Grade cards may be held until all overdue charges are paid.
- I. Books lost, torn, or damaged will cost the price of replacement or repair.

ACCELERATED READER (A.R.)

Accelerated Reader (AR) is used to monitor and manage a student's independent reading practice and reading comprehension. Students choose books from the library, read the books at their own pace, and take short quizzes on the books for points. The purpose of AR is to improve students' reading skills through reading practice and by providing frequent feedback on students' progress to teachers. The following guidelines must be followed:

- A. An AR test may only be taken in the library with the librarian present.
- B. A student cannot test on a book more than 2 levels below his/her reading level.
- C. A student must read the entire book before taking an AR test on it.
- D. A student is not allowed to use the book while taking an AR test.
- E. A student cannot talk to or help another student who is taking an AR test.
- F. A student is only allowed to test on 2 nonfiction articles per semester.
- G. Students are only allowed to take AR tests over books read together in class with a teacher at that teacher's discretion. Teachers need to communicate which books are NOT allowed with the librarian as soon as possible.

- H. A student who has an IEP or 504 plan based on reading needs may have a lower point requirement based on the STAR reading test and/or the English teacher's recommendation.
- I. English teachers are encouraged to take a grade for AR at each checkpoint and remind students in class when a checkpoint is coming up soon.
- J. All students in grades 6-12 are responsible for bringing their library book with them to ALL classes. When a student completes his/her classwork, he/she is encouraged to read their library book.
- K. All students in grades 6-12 are required to meet the AR checkpoints to maintain academic eligibility.
- L. The librarian will send all teachers a weekly list of students who are academically ineligible based on AR points beginning in September.
- M. AR checkpoints will begin in September and end in April. Checkpoints will be at 3:15 P.M. on the last Friday of each month, excluding December. In the instance that we are out of school on that Friday, the deadline will move to the next school day that students are in the building.

ONLINE EDUCATION

Gore High School uses Edgenuity (E2020) as an online alternative education format for students with preference given to upperclassmen and those students taking courses not offered in person on campus. E2020 is considered a part of Gore Public Schools, and students are expected to follow the same rules and regulations as traditional students, maintaining the pace of their classes. Students falling behind or causing class disruptions may not be allowed to enroll in E2020 classes the following semester or may be removed from the scheduled period, having responsibility for the class placed solely on them. Students enrolled in E2020 classes off campus may be dropped after ten days of inactivity. Students enrolled in E2020 classes must attend at least one regular in-person class on campus during regular school hours and must take their classes for state-tested subjects in person rather than online whenever possible. A student enrolled in E2020 classes is required to complete at least one semester before changing his/her schedule back to the regular classroom setting. Students only have the first full week of the schedule to withdraw from E2020 classes.

HOME-BASED PLACEMENT

Students will be home based on the recommendation of a doctor or the principal if extenuating circumstances arise. A student without a doctor's recommendation must have his/her parent write a letter or email to the principal requesting home-based services. The parent may speak to the superintendent, the principal, or the school board to gain approval for home-based placement. Students are solely responsible for meeting all timelines and completion of material. The responsibility for staying on track and knowing deadlines is that of the student. The student must ensure he/she communicates regularly with teachers via email or Google Classroom, ensuring another adult is included in each communication. Students on home-based placement are not counted as absent unless it is found that the student is not completing the school work assigned. Students may not remain on home-based placement for a period of time exceeding 5 days at a time without a doctor's note.

STUDENT BEHAVIOR & DISCIPLINE

Students must follow the directions of teachers and staff at all times. Public school teachers have the same rights as parents and guardians to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function. Students who do not follow directions will be disciplined according to the discretion of the teacher, administrator, and/or policies of this handbook. Repeated defiance or refusal to follow school policies will require the student to receive in-school suspension (ISS). If the student continues to be defiant, he/she will receive out-of-school suspension (OSS) at the discretion of the principal. The superintendent or the superintendent's designee will handle disciplinary matters concerning children of school employees. A superintendent's child will be disciplined by someone other than the superintendent.

DUE PROCESS

Due process is provided to students when they are involved in a discipline incident and before assignment of disciplinary consequences. Due process includes the following:

- A. A teacher or principal has a conversation with the student immediately following the misconduct.
- B. The student is given the opportunity to write or tell his/her own version of events.
- C. The teacher or principal notifies a parent/guardian of the alleged misconduct.

DETENTION

Students who have been assigned lunch detention must report immediately to the detention room when the lunch bell rings and stay until dismissed by the teacher on duty. Students will not be allowed to bring their own food or beverages into lunch detention. A premade lunch tray and bottle of water will be provided. Students are not allowed to talk or get out of their seats without permission. If a student is late to lunch detention, he/she may be assigned an additional day of lunch detention. A student will be assigned a maximum of 3 lunch detentions at one time. If detentions prove to be ineffective for correcting a student's behavior, he/she may be assigned after-school detention, in-school suspension (ISS), out-of-school suspension (OSS), or an alternative discipline at the discretion of the principal after a conference with a parent/guardian.

SUSPENSION (ISS / OSS)

If a student does not follow the rules of in-school suspension (ISS), he/she will receive out-of-school suspension (OSS) at the discretion of the principal. ISS Rules are as follows:

1. You must report directly to the ISS room upon arrival at school, prepared with all instructional materials for the day, including a pencil, paper, and library book.
2. Backpacks are NOT allowed in the ISS classroom. Leave your bag in your locker.
3. Personal electronic devices are NOT allowed, including cell phones, laptops, headphones, or any other student distraction item.
4. You are NOT allowed to bring outside food or drinks into the ISS classroom, including those purchased at school.
5. You must remain upright with feet on the floor at all times. You are NOT allowed to sleep or lay your head down.
6. You must be engaged in school work or reading a library book for the duration of the school day.
7. You are NOT allowed to talk or engage in activities with other students.
8. You must remain in your seat. If you have a question or need assistance, raise your hand and wait until the ISS teacher is able to assist you.
9. You will be provided one restroom break in the morning and another in the afternoon. Do NOT ask to use the restroom or leave the classroom outside of a true emergency.
10. Do NOT mark or write on the desks, tables, or walls.

If a student commits a serious infraction of a school policy, suspension from school for a period of 1 to 10 days is in the best interest of the student and the school. A student will be given notice of intention to suspend and will be granted an informal hearing. When suspended, the student will be advised of their right to appeal the decision and their right to be represented. In all cases of suspension, the administrative staff will require a parent conference before returning the student to class. Under normal circumstances students suspended will be assigned ISS. In other cases, a student may receive OSS. Students who have been suspended or placed in alternative education for disciplinary reasons are not to be present at any school-related activities. Students serving a suspension will not be counted absent, but it will affect their percentage present and semester test exemptions. Any person who refuses to leave the school building or grounds after being ordered to do so by the superintendent or principal, shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine of \$500, 90-day jail time, or both. A student who has been suspended for a violent act or an act showing deliberate or reckless disregard for the health or safety of faculty or other students shall not be entitled to enroll in a public school in Oklahoma, and no public shall be required to enroll such student, until the terms of the suspension have been met or the time of suspension has expired. For any suspension of 10 days or less, the student or parent may appeal the suspension to the suspension appeals committee. The following procedures shall govern the suspension due process:

- A. The student, or the student's parent, shall notify the superintendent as soon as possible following the suspension or the notice of the intent to suspend or to appeal the suspension.
- B. Upon receiving notice of a student or parent's intent to appeal, the superintendent shall advise the suspension committee (short term) or the president of the school board of education (long term). The appeal shall be heard within ten days from the date of notice of intent is filed with the superintendent. The superintendent, at his/her discretion,

may permit the suspended student to attend classes pending the outcome of the appeal.

- C. During the hearing of the appeal, the student may be represented by legal counsel or other adult representative; may examine witnesses on his/her behalf; cross examine opposing witnesses, and offer other evidence in the student's behalf including his/her own testimony.
- D. The suspension committee (short term) or the board of education (long term) shall uphold the suspension, modify the terms of the suspension, or overrule the suspension. The student and the student's parent shall be notified within 5 school days of a decision.
- E. Decisions of the suspension committee may be appealed to the Board of Education.
- F. Out of school suspension: Both the student and the parent shall be notified of the suspension, the grounds therefore, and the right to appeal the suspension to the board of education. A student suspended out-of-school will be placed in a supervised, structured environment in either a home-based school work assignment setting or another appropriate setting. The principal will send school policy outlining the appeals process to the family.
- G. **Appeal for reinstatement:** Students, who have been suspended for the remainder of a semester, or more, may petition the superintendent for reinstatement. The superintendent may, in his/her discretion, schedule an informal hearing with the concerned principal. At the hearing, the student may present evidence of attitude or behavior modification which would support reinstatement. The superintendent and principal may reinstate the student or deny reinstatement and submit a written report of the informal hearing to the board of education. The board shall take whatever action it deems appropriate.
- H. **Time of Suspension:** All suspensions shall take place immediately upon the suspension order unless the principal or superintendent of school shall delay the suspension pending the appeal process. It is the school's policy to stay the imposition of the suspension until the appropriate appeal process is complete; however, the principal of the student shall make the decision.

COMPUTER RESOURCES

The use of computer resources is restricted to students working under a teacher's supervision and for approved instructional purposes only. Students' Chromebooks or laptops are not to be used in the cafeteria without a teacher's permission. Furthermore, students are not allowed to use them to access YouTube or other recreational websites without a teacher's permission. Students and parents must sign a student agreement regarding appropriate use of these resources. The use of computers to access, store, or distribute obscene, pornographic or inappropriately suggestive material is prohibited. Any student who finds inappropriate material on a computer must immediately inform a teacher or administrator. Students who violate this policy will be disciplined at the discretion of the principal and will lose computer/internet privileges; however, students will still have the sole responsibility of completing all classwork assigned. Teachers will provide assignments on paper for students who have lost computer privileges and may give a failing grade for work not completed.

- A. **1st Offense:** 1 day of ISS
- B. **After 1st Offense:** 3 days of ISS

PERSONAL ELECTRONIC DEVICES

Personal electronic devices include cellphones, smartwatches, earbuds, smart glasses, certain laptops (at the discretion of the principal), tablets, or any other item capable of connecting to a smartphone, the internet, or a cellular or wifi network or similar device. Upon entering the school building, students' personal electronic devices must be turned completely off and out of sight for the duration of the school day. This includes during lunchtimes, passing periods, and athletic periods. When necessary, the office phone may be used by students to contact a parent/guardian. Parents may contact the office to get a message to their student for time sensitive information that cannot wait until the school day ends. If at any time during the school day, a student's personal electronic device is seen or heard by a staff member, the student will be sent to the high school office and asked to place the item in a designated locker or location. Students are not allowed to carry their cellphones in their pockets so that they are visible to others. The principal will contact a parent/guardian and take appropriate disciplinary action based on the student's number of offenses. Upon retrieval of the item at the end of the school day, the student or a parent/guardian must sign the school's log before taking the item. Electronic items provided to students by teachers in their classrooms for educational purposes do not apply as personal electronic items. Lockers, restrooms, and travel between buildings are not exempt from this policy.

A rare exception may be made for a student who needs his/her cellphone throughout the day for a significant medical purpose with medical documentation or for an exceptional circumstance prearranged with the principal. Significant medical purposes require the principal's approval and a valid doctor's note or medical prescription. If an exception is made and the student is found to be using his/her phone for any reason other than the pre-approved purpose, a parent/guardian will be notified, and the student's discipline will follow the same order as other students in regards to detention and/or suspension. The school is not responsible for and will not replace a student's lost or stolen item if it is left in an unlocked locker, classroom, or other accessible school space during the school day.

- A. 1st Offense:** The device will be returned to the student at the end of the school day. One lunch detention will be assigned.
- B. 2nd Offense:** The device will be returned to the student at the end of the school day. One day of ISS will be assigned.
- C. After 2nd Offense:** A parent or guardian must retrieve the device from the office at the end of the school day or as soon as possible. Three days of ISS will be assigned.

SCHOOL COMMUNICATION

Teachers will not be removed from their classrooms during instructional time to meet with parents/guardians. Appointments for meetings should be made over the phone with the office secretary or through email with the teacher. Digital communication between a staff member and individual student is strictly prohibited. This includes but is not limited to emails, text messages, instant/direct messages, social media messages, or any messages sent through electronic or digital means. Furthermore, staff members may not list current students as "friends" on networking sites. Correspondence between personnel and students is only allowed in a group setting on a school-approved platform and must be related to school or academics. School-approved platforms include email, Google Classroom, GroupMe, or any application previously approved by the principal that allows automatic inclusion of others in communication with students. Any school personnel who is reported to be in violation of this will be put on administrative leave while the school district investigates the incident and notifies the school board. If an investigation finds that no misconduct occurred, the school personnel will be reinstated, and the incident will be noted in the employee's file. If an investigation finds that misconduct did occur, the school personnel's employment will be terminated, and the incident will be reported to law enforcement pursuant to Oklahoma law.

DRESS CODE

The district's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. Students' dress and grooming should be clean, neat, and modest at all times. Students are not allowed to wear anything that the administration considers to be lewd or vulgar in nature. Students in athletics are not to be in the school between the hours of 8:00-3:15 with inappropriate dress. Students inappropriately dressed will be called to the office and required to change clothes before returning to class. The principal has the right to make the final decision regarding students' dress. The following are specifically prohibited:

- A.** Masks not worn for a medical purpose
- B.** Pants that sag or expose undergarments
- C.** Crop tops or shirts that show bare midriffs
- D.** Sleeveless shirts or tank tops (except in the gym or athletics)
- E.** Shirts with necklines that expose an inappropriate amount of chest or undergarments
- F.** Shirts that hang off students' shoulders exposing undergarments or shoulders
- G.** Shorts, skirts, skorts, or dresses that are shorter than fingertip length (also applies to holes in pants)
- H.** Hats, caps, hoods, bandannas, sunglasses, or any other item or hairstyle that prevents staff from seeing a student's eyes (except when permitted by the principal for special occasions)
- I.** Form-fitting clothing (Leggings or tight-fitting pants with no pockets must be worn with something that covers the rear.)
- J.** Clothing or accessories with words or graphics that are vulgar or obscene or that reference alcohol, drugs, tobacco, gang affiliation, or political affiliations

SNACKS & DRINKS

Parents are discouraged from bringing outside food and drinks to their students during the school day unless for a special

occasion, such as the student's birthday. All snacks sold throughout the day will comply with Oklahoma child nutrition laws, and students may eat breakfast and lunch in the cafeteria each day at no charge. Each teacher has discretion over his/her own classroom regarding the allowance of snacks and drinks; however, students are not to be released to purchase snacks or drinks during class time.

LOCKERS

Students in grades 6-12 will be issued lockers the first day of school. Lockers must be kept closed when unattended. Any locker trouble should be reported to the principal. No items are to be placed above the lockers at any time, or the items will be removed immediately. Students will be responsible for the loss of items. No additions or modifications to the latch or the locking device shall be made. No drinks shall be kept inside lockers, and all lockers should be cleaned out weekly. Under no circumstances should a student tamper with another student's locker. Students should refrain from banging locker doors shut or kicking them shut. Students are not permitted to change locker partners unless special permission is given by the principal.

BACKPACKS & BAGS

Students must keep any backpacks, book bags, and lunch bags in their lockers each school day. These items are not to be carried from room to room as they are not permitted inside the classrooms. Athletic bags may be placed on the designated shelves in the hallways, and band instruments must stay in the bandroom. Students may carry a pouch no larger than 5.5" x 8.5" to hold personal hygiene items if needed. Backpacks and other bags are not permitted on the floor in the hallways outside classrooms. These may pose a tripping hazard and impede exit routes in the case of an emergency evacuation. Before 7th period begins, only students who ride the school bus may place their backpacks or other bags on the designated shelves in the hallway to help ensure they do not miss the school bus when the final bell rings.

SEARCH & SEIZURE

Students shall not have any reasonable expectation of privacy towards school administrators or teachers. Student lockers, desks, vehicles, and other areas of school facilities may be opened and examined by school officials at any time for any purpose in order to properly supervise the welfare of students. Drug dogs may also be used periodically in the school building and parking lots. Any search of a student will be done within a designated, private area such as an administrative office and only by same sex personnel with a witness present. All searches will be conducted according to state law and limited to outer clothing and container/bags. At no time will an employee place hands on a student or ask that a student remove any layer of clothing covering undergarments that would expose torso skin. However, a student may be asked to empty his/her pockets for approved personnel. Police may be called if a student refuses a search. Any personal property brought onto school premises or school transportation is subject to this policy.

LOITERING

Middle school students are not to be in the high school halls during lunch and vice versa. Students are not allowed to congregate or loiter in or around the restrooms at any time. Furthermore, no one is allowed to linger on school grounds or within 100 feet of the school without good cause and permission from a school administrator. No suspended and/or expelled student is allowed on district property for any purpose while serving a suspension/expulsion without permission of the administrator. Students from another school campus or non-students are not allowed on school property during school hours without permission from the school administrator. Disciplinary actions are at the discretion of the principal.

BULLYING

Gore Public School prohibits the bullying of any student or school employee during any school-related program or activity while on school grounds, on a school bus, or during the use of any electronic device or data. The standards of this policy constitute a specific, focused, coordinated, integrated, culturally sensitive system of supports for all students, staff, families, and community agencies that will improve relations within the school. Any student (or parent on that complainant's behalf) who believes he/she is a victim of bullying or has knowledge of bullying is strongly encouraged to report the incident in writing to the principal. Anonymous reports may be made utilizing the GPS Anonymous Bullying Report Form, which can be found on the school's website or in the office. All district employees must report, in writing, any allegations of bullying involving students to the principal.

- A. Bullying:** a pattern of harassment, intimidation, threatening behavior, physical acts verbal or directed toward a student

or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. The following apply: unwanted teasing, threatening, intimidating, stalking, cyber bullying, physical violence, theft, sexual/religious/racial harassment, public humiliation, destruction of school or personal property, social exclusion, incitement, coercion, spreading rumors/falsehoods.

- B. Harassment:** a pattern of threatening, insulting, or dehumanizing gestures, use of technology, computer software, or written, verbal or physical conduct directed against a student or school employee that does one of the following: places a student or school employee in reasonable fear of harm to his/her person or damage to his/her property; has the effect of substantially interfering with a student's educational performance or employee's work performance, or either's opportunities, or benefits; has the effect of substantially negatively impacting a student's or employee's emotional or mental well-being; has the effect of substantially disrupting the orderly operation of a school and/or district work environment.
- C. Cyber Bullying:** the willful and repeated harassment and intimidation of a person through the use of digital technologies, including, but not limited to, email, blogs, texting, social websites, chat rooms, sexting, instant messaging, or video voyeurism.
- D. Bullying, Cyber Bullying, Harassment, and Discrimination** (hereinafter referred to as bullying) include unwanted harm towards another party in regard to any of the following: race, color, religion, national origin, age, disability, marital status, socioeconomic background, ancestry, ethnicity, gender, gender identity, linguistic preference, political beliefs, sexual orientation, social/family background, or being viewed as different, as well as retaliation against a student or school employee by another party for alleging an act of bullying.
- E. Consequences** and appropriate interventions for students who commit acts of bullying are at the discretion of the principal. Failure to report will result in disciplinary action. Interviews of all involved parties will be conducted privately and separately. All parties involved may agree to informally resolve a complaint when appropriate. If a mutual resolution has not been achieved, a formal written appeal must be filed within 5 school days after the informal meeting and submitted to the principal or appropriate area/district supervisor.
- F. Resolutions:** Within 10 school days of the notification as to the filing of the complaint, there shall be a written decision by the principal/designee regarding the completion and determination of the investigation.

CHEATING

Students caught cheating will be given a grade of zero for the assignment/test. This includes both the student who cheated and the student who allowed another student to cheat. This also includes using information obtained through unethical means, such as plagiarism, ChatGPT, or AI. No alternate test/assignment will be given.

- A. 1st Offense:** 1 day of ISS
- B. After 1st Offense:** 3 days of ISS

COUNSELING SERVICES

Students and parents are encouraged to talk with a school counselor, teacher, or principal to learn about course offerings, graduation requirements, and early graduation procedures. Each spring, students in grades 9 through 11 will be provided information on anticipated course offerings for the following year and other information that will help them make the most of academic and vocational opportunities. Students who are interested in attending college, university, or training school or pursuing some other advanced education should work closely with their counselor so that they take high school courses that best prepare them. The counselor can also provide information about financial aid and housing. The school counselor is also available to assist students with a wide range of personal concerns; however, the school will not conduct a psychological examination, test, or treatment without first obtaining a parent's written consent.

TRANSPORTATION

All transportation at Gore Public Schools operates according to the State Department of Education regulations and DOT standards. Regular education classes scheduled away from the main campus will have transport provided. No student shall use vehicles for this purpose without permission of the teacher and/or the principal. Students are expected to conduct themselves as they would in the classroom. The driver has absolute authority and will maintain discipline in order to prevent

accidents. Transportation is a privilege—not a right. The town transportation route will consist of only those stops that are most centralized and convenient for the majority of students. Safety and economy of time will also be used to determine bus stops. Students are to obey the following guidelines when riding school transportation:

- A. Students shall arrive at the transportation stop before the transportation arrives.
- B. Students are to wait in a safe place, clear of traffic and away from where the bus stops.
- C. Students are to go directly to an available or assigned seat when entering the transportation.
- D. Students are to remain seated, keep aisles and exits clear.
- E. Students are to observe classroom conduct, and obey the driver promptly and respectfully.
- F. Students are prohibited from using profane language.
- G. The use of tobacco, alcohol, or drugs and controlled substances is prohibited.
- H. Students are prohibited from having hazardous materials, objects, and animals on transportation.
- I. The throwing or passing of objects on, from, or into transportation is prohibited.
- J. Students are to respect the rights and safety of others.
- K. Students are prohibited from leaving or boarding the bus at locations other than the assigned home spot or assigned school without prior approval of school officials.
- L. Putting head, arms or objects out of the bus windows is prohibited.
- M. Hooking-bobbing (hitching rides via rear bumper) is prohibited..
- N. Vandalism of any kind is prohibited. Damage caused by students will be billed to the parent and grades held until the damage is repaid.
- O. Guest riders must have a note from the administration/office before boarding.

Violation of any of the above regulations may result in a discipline referral. The administration has the authority to suspend any student from riding if his/her conduct warrants it. If a student is suspended from school transportation, it is the responsibility of the parent/guardian to provide the student transportation to and from school. Absences due to suspension are unexcused. Parents/guardians are not allowed inside a bus while on a route. If a student will not control his/her behavior, the following steps will serve as a guide for disciplinary action:

- A. **1st offense:** Assigned seat for 1 week (not physical in nature or defiant to the driver)
- B. **2nd offense:** Assigned seat for remainder of 9 weeks
- C. **3rd offense:** Bus riding privileges revoked for 1 week
- D. **4th offense:** Bus riding privileges revoked for remainder of 9 weeks
- E. **5th offense:** Bus riding privileges for remainder of semester

Any physical altercation or defying a driver's directions will receive disciplinary action with the administration:

- A. **1st offense:** Bus riding privileges revoked for 1 week
- B. **2nd offense:** Bus riding privileges revoked for remainder of 9 weeks
- C. **3rd offense:** Bus riding privileges revoked for remainder of semester

FIELD TRIPS / SCHOOL-SPONSORED ACTIVITIES

Aside from end-of-semester activities, field trips and/or school-sponsored activities will be allowed on the basis of educational value. Request forms must be completed and approved by the principal. Groups may be asked to cover the cost of transportation. Students missing a class during the school day will have an activity absence recorded unless all of the students in their assigned class are attending the event and no student is left in the class.

- A. All students going on a trip must hold a minimum grade of 60% in each class enrolled and must not have late or missing assignments.
- B. At least one adult sponsor (other than the driver) must accompany all activity trips. Non-school students and adults are not allowed to ride the activity buses without a 5-day prior written approval by the administration.
- C. The driver of a school van may carry no more than 8 passengers without a CDL (9 including driver). The school has a direct responsibility to the parents and to the community for the safety and wellbeing of students who go on trips.
- D. No student will be excused to remain overnight in the town visited.
- E. No student will be allowed to go by any other means of transportation other than that provided by the school without prior permission. Permission to return with a parent must be signed by the parent at the site of the activity. If the

permission form is signed by an adult who is not a parent/guardian of the student, the adult signing the permission form must have been previously authorized by the parent in writing at the school office to sign the permission form.

- F. Each student that goes on an activity trip shall participate directly in the activity for which the trip was planned. Students participating in activities may be required to ride school transportation in order to participate.
- G. Board-approved senior trips for overnight stays must have a minimum of 3 certified staff in charge of security. (It is highly recommended that seniors not stay overnight. One night is the maximum allowed for overnight stays.)
- H. Seniors must be paid in full in order to participate in end-of-year activities (senior trip, gifted/talented trip, senior activities, graduation, etc.).
- I. Groups are responsible for payments of their drivers. Drivers are not permitted to miss their academic periods to drive for trips. Senior-class sponsors will be paid out of senior-class funds.

Students who meet the following criteria may not be permitted to attend, and all money raised will be forfeited:

- A. A student was suspended, home based, or given ISS for discipline at any time during the semester.
- B. A student has more than ten absences for the semester, excused and unexcused combined.
- C. A student was not in attendance a minimum of 90% of the current semester for each class enrolled.
- D. A student was on the ineligible list at any time during the semester. (This does not include probation.)
- E. A student has been deemed a risk due to previous behavior.

INDIAN CAPITAL TECHNOLOGY CENTER

Students interested in courses at Indian Capital Technology Center (ICTC) are allowed to attend during their junior and/or senior year. (Exceptions are sometimes made for sophomores.). Career Tech courses will be placed on a student's high school transcript, and students may earn up to 4 units of credit per year. The cost of attendance at ICTC is free for students who attend high school. If a student is dropped from the roll at Gore High School, the office will notify Indian Capital Technology Center, and the student then becomes responsible for tuition at Career Tech.

- A. A Cooperative Agreement between Indian Capital Technology Center, Connors State College, and Oklahoma State University-Oklmulgee allows students to earn up to 42 hours of college credit towards an Associate's or Bachelor's Degree upon completion of specific Career Tech courses. To enroll in this program, students must have either 1) a 2.5 grade point average or 2) a 15 Composite score on the PLAN test or 3) an ACT composite score of 19. For more information on career tech courses offered, visit each school's respective website.
- B. Career Tech courses will count toward the electives required for graduation. If classes must be repeated because of failing grades, it may not be possible for a student to enroll in career tech and graduate on time with his/her class. Students to which this applies need to see the school counselor.
- C. Enrollment for career tech is in the spring semester preceding the year the student enters. Interviews by ICTC staff will be arranged at Gore High School for students who have submitted applications.
- D. Buses are provided by Indian Capital Technology Center each morning at the high school for pick-up at approximately 7:20. (See the counselor for exact time each fall). Breakfast will be served for students who want to come earlier. Buses return to Gore High School in time for lunch to be served. Students driving their own vehicles do so at their own risk. A tardy or absence upon returning to school will not be excused. Students must be provided transportation for lateness to be excused. Students riding the ICTC bus must load the bus on school property.
- E. Students who drop an ICTC class after the first full week of the semester (drop/add period) face being given an "F" for the semester. Students will not be given credit for a class when a teacher agrees to supervise the student because they fail to attend ICTC. This will automatically make a student ineligible for extracurricular activities for the remaining semester and 6 weeks the following semester.
- F. The Oklahoma School of Science and Mathematics (**OSSM**) **Regional Center** has established classrooms on the campus of ICTC Muskogee for students who wish to take Advanced Placement (AP) courses in Calculus and Physics. Students who wish to attend these classes must apply in the spring semester preceding their junior or senior year. Interested students can find more information on the ICTC website.

PROM

Dress code for the junior/senior prom is that of formal dress, and the Gore High School dress code for decency will be in effect.

When selecting clothing, students should remember to keep within the school dress code or risk being denied access to the event. All guests must be pre-approved by the principal and placed on the guest list by Thursday at 3:15 P.M. preceding the event. If a student brings a guest not on the list, he/she will not be allowed to enter the event. All school rules apply to all extra-curricular events. Students may pick up prom guidelines from the junior and senior class sponsors.

GRADUATION EXERCISES

All students completing the requirements for graduation must participate in graduation exercises in order to receive a diploma, unless events beyond the student's control deem an absence necessary. Graduation exercises, and those activities granted to members of the graduating classes, are limited to those individual students who meet the qualifications for graduation or have approval from the administration. To meet the qualifications for graduation, a student must be currently enrolled in all classes needed to graduate as part of the regular enrollment at Gore High School. All classes must be completed before the end of the last instructional day or 3:00 pm the day of graduation. A student who completes the requirements for graduation will be awarded their diploma after graduation exercises during senior check-out day if the student has been cleared by administration. This date will be set prior to graduation for the week immediately following graduation exercises. Students may walk in only one graduation exercise. Students which have been home based for discipline or attendance reasons may lose the privilege of walking in the graduation exercises. Students may not alter their graduation gown in any manner. Students doing so will either be given a replacement garment or removed from the exercise. Ushers will be the top four students according to weighted G.P.A. enrolled in academic honors courses. In case of a tie, all students will usher.

VALEDICTORIANS, SALUTATORIANS, & HONOR GRADUATES

Valedictorians, salutatorians, and academic honor graduates will be recognized at graduation. These honors will be awarded according to each student's first 7 semesters transcript and rank based on weighted GPA. There can be more than one of each.

Every valedictorian must meet the following requirements:

- A. They must have a 4.0 GPA or better.
- B. They must have completed their entire junior and senior years of high school at Gore High School.
- C. They must have completed their core classes of English, math, and science in person at Gore High School (not online).
- D. They must have volunteered at least 30 hours of community service by March 1st of the graduation year as approved by the principal.
- E. They must have a superscore of at least 21 on the ACT.

If no students meet the above criteria for valedictorian, the candidate with the highest GPA will be named valedictorian. If a student meets some but not all of the valedictorian criteria, he/she may still be eligible to be named salutatorian or an honors graduate. The salutatorian(s) will be the student(s) with the next highest GPA behind the valedictorian(s) OR the student(s) with the highest GPA who did not meet all of the valedictorian criteria. If there is more than one candidate for salutatorian, the honor will go to the candidate(s) with the highest GPA. The valedictorians with the top two GPAs will speak at graduation exercises. If there is only one valedictorian, the salutatorian with the highest GPA will also speak.

Honor graduates will be those students in the top 10% of the graduating class with a minimum GPA of 3.0. The school will provide honor graduates with a cord to wear at graduation. Students are required to return the cords if not purchased before diplomas will be given.

STUDENT CHECKOUT

Students in grades 6-12 will be required to be completely checked out of school at the end of the school year by each classroom teacher. Any underclassman who owes for school equipment or fees will not be enrolled in the next semester of school until such requirement is satisfied or arrangements have been made with administration. Students may be placed on the ineligible list throughout the school year for fees owed. Any senior student who has not completed this requirement will have his/her diploma withheld until such requirement has been satisfied.

STUDENT FEES & FINES

In most classes, the school will provide the required materials for the classes. In some elective classes where individual students undertake special projects, the student will be required to provide materials. Charges may be imposed upon students for loss, damage, or destruction of equipment, materials, textbooks, and for vandalism to the school facility. Grades and credits can be withheld until payment of such has been made or payment arrangement is made with the administration.

DRUGS & ALCOHOL

Students are never to have drugs on their person, even if prescribed to them. All drugs must be dispensed through the office. The use and/or possession of drug paraphernalia, narcotic drugs, hallucinogens, marijuana, alcohol, tobacco, e-cigarettes/vapes, or any other unauthorized drug or substance is a violation of school policy and will receive a 3-5 day suspension (ISS or OSS) at the principal's discretion. A student in possession of any type of "fake" or "simulate" is subject to the same discipline.

ASTHMA OR ANAPHYLAXIS MEDICATIONS

Students are permitted to possess and self administer prescription asthma or anaphylaxis medications only after arrangements have been made with an administrator. A physician and parent/guardian must sign a letter indicating the following: details outlining the student's condition, consent for the student to self-administer the medication, information on the purpose, dosage, frequency, and duration of the medication to be self administered, and acknowledgement that Gore Public Schools shall incur no liability as a result of any injury arising from the self administration of medication by the student. All medications to be administered must be provided by the student's parent/guardian.

DRUG TESTING POLICY

Participation in school-sponsored extracurricular activities is a privilege, not a right. Students who participate in these activities are expected to conduct themselves as good examples of behavior, sportsmanship and training. The school reserves the right to drug test students. Any student found to be in possession of, or having used alcohol or illegal drugs will be considered to have violated this policy. No student shall be allowed to practice or participate in any extracurricular activity unless the student has returned the properly signed contract and/or acknowledgement page of this handbook. The principal and sponsor, or, in the case of student athletes only, the athletic director and applicable coach, shall be responsible for determining whether a violation of this policy has occurred when an observation of possession or use of alcohol or illegal drug by a student extracurricular activity participant has been reported. If a violation of the policy is determined to have occurred, the principal or athletic director will contact the student, the sponsor, and the parent/guardian to schedule a conference. All student extracurricular activities participants shall be required to provide a urine sample for drug testing either prior to the start of the season or if the extracurricular activity has no established season, within one week after the first day of classes at the beginning of the school year. Student athletes who have physical examinations performed by their personal physicians must nonetheless sign a contract and comply with all policy requirements. Drug and/or alcohol use testing for student extracurricular activities participants will also be chosen on a random selection basis weekly or bi-monthly from a list of all in-season student participants. A student who has been determined to be in violation of this policy shall have the right to appeal the decision to the superintendent with 5 business days of notice of the initial report of the offense, during which time the student will remain ineligible to participate in any extracurricular activities.

- A. 1st Offense:** Suspension from participation in all scheduled extracurricular activities for 30 calendar days, which may be reduced by 15 calendar days for participation in and successfully completing at least 4 hours of substance abuse education/counseling provided by an outside agency. These restrictions and requirements shall begin immediately following the determination of an observed violation or the reporting of the results of a positive alcohol or drug use test. Such suspension will extend into a succeeding competition season if necessary to fulfill the suspension.
- B. 2nd Offense or Subsequent Offense (in the same school year):** Complete suspension from participation in all extracurricular activities for 18 continuous and successive school weeks from the date of the determination of a violation or the reporting of the results of a positive alcohol or drug use test under the Policy. Such suspension will extend into a succeeding school year if necessary to fulfill the suspension. The 18-week suspension from participation in all extracurricular activities shall come into play only when 2 or more offenses are committed in the same school year.
- C. Self-referral:** As an option to the consequences for a first offense only, a student may self-refer to the principal or athletic director or to a coach or sponsor before being notified of a policy violation or prior to being asked or required

to submit to an alcohol or drug use test. A student who self-refers will be allowed to remain active in all extracurricular activities after the following conditions have been fulfilled: a conference has been held with the student, the principal or athletic director, the Policy violation; an alcohol or drug use test is provided by the student that is not positive, and a participation commitment by the student and parent for 4 hours of substance abuse education/counseling provided by an outside agency. The student or parent must provide documentation of successful completion of this commitment to the principal or athletic director. A student, who self-refers will, however, is considered to have committed his/her first offense under this Policy. A Self-referral may be used only once in a student's time in the School District.

- D. Refusal to Test:** If, after signing the contract, a student refuses to submit to an alcohol or drug use test, he/she shall not be eligible to participate in any extracurricular activities for eighteen 18 continuous and successive school weeks. Such suspension will extend into a succeeding school year if necessary to fulfill the suspension.

HEAD LICE, INFECTIOUS DISEASES, & TYPE I DIABETES

Parents should not send their student to school with head lice or nits, as well as any infectious disease. If a student is found to have lice or nits, the principal must be informed immediately. A parent/guardian of the student will be informed as soon as possible. Visit the Oklahoma State Department website to learn more about [Head Lice](#), [Meningococcal Meningitis](#), [Mononucleosis](#), [Mumps](#), or [Type 1 Diabetes](#).

BED BUGS

If a bed bug is found on school premises or on a person at school, the principal must be informed as soon as possible. They will begin the process of locating where the bed bug was found. Under no circumstances will the identity of the student, parent, or employee be released with regard to where the bed bug is suspected to have originated. Students and employees who are suspected of having bed bugs on their person will not be disciplined, nor will they be removed from the premises for having bed bugs on their person or in their homes. The parents or guardians of the student who was found with a bed bug on their person will be informed as soon as possible.

HAZARDOUS MATERIALS

In compliance with the U.S. Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA), in the fall of 1988, we performed inspections of each of our school buildings for asbestos-containing building materials. The inspection findings and asbestos management plans have been on file in each school administrative office since that time. The EPA requires us to perform re-inspections of the asbestos materials every three years. During this re-inspection, an accredited management planner reviews the results of the re-inspections and recommends actions we should take to safely manage each asbestos material in our buildings. These asbestos inspection results and asbestos management plan are available for review during normal school hours upon appointment.

SEXUAL HARASSMENT OR MISCONDUCT

The principal will notify the parents of all students involved in sexual harassment or sexual abuse by students(s) when the allegations are not minor and will notify parents of any incident of sexual harassment or sexual abuse by an employee. To the greatest extent possible, complaints will be treated as confidential. Limited disclosure may be necessary to complete a thorough investigation. A complaint alleging sexual harassment by another student or sexual harassment or sexual abuse by a staff member may be presented by a student and/or parent in a conference with the principal or designee or with the Title IX coordinator. The parent or other advisor may accompany the student throughout the complaint process. A person who is the same gender as the student ordinarily will hold the first conference with the student. The conference will be scheduled and held as soon as possible, but no later than five days after the request. The principal or Title IX coordinator will conduct an appropriate investigation, which ordinarily will be completed within ten days. The student and/or parent will be informed if extenuating circumstances delay completion of the investigation. The student will not be required to present a complaint to a person who is the subject of the complaint. If the resolution of the complaint is not satisfactory to the student or parent, the student or parent may, within ten days, request a conference with the superintendent or designee. Prior to or at this conference, the student and/or parent must submit the complaint in writing and must include (1) a complete statement of the complaint, (2) any evidence supporting the complaint, (3) a statement about how the matter should be resolved, (4) the student's and/or

parent's signature, and the date of the conference with the principal, the principal's designee, or the Title IX coordinator. If the resolution by the superintendent or designee is not satisfactory, the student and/or parent may present the complaint to the school board at the next regular meeting. The following harassment will not be tolerated: touching someone in ways that are not okay with him/her, making fun of someone's private body parts, passing a note that contains sexual information about someone's body, telling dirty jokes around someone after she/he has asked the person to stop, making slurs about someone's sexual orientation, or pressuring someone for sexual touches. Furthermore, the deliberate act of publicly showing private body parts or simulating sexual acts or noises will not be tolerated. A substantiated complaint against a student will result in appropriate disciplinary action, according to the nature of the offense and appropriate category:

- A. **1st Offense:** 3-5 days suspension (ISS or OSS)
- B. **2nd Offense:** 5-10 days OSS
- C. **After 2nd Offense:** Long term recommendation

To engage in or attempt to engage in a sexual act with another person or to touch in a sexually offensive manner on district property or at a school related activity is strictly prohibited and will result in the following:

- A. **1st Offense:** Long term suspension recommendation and required counseling (documentation required)
- B. **2nd Offense:** Expulsion recommendation

PUBLIC DISPLAYS OF AFFECTION (PDA)

Public displays of affection on school grounds between agreeing parties is not permitted either. This includes, but is not limited to, kissing, hugging, embracing, hand-holding, or walking with arms around one another.

- A. **1st Offense:** 1-3 days of lunch detention
- B. **2nd Offense:** 1 day of ISS
- C. **After 2nd Offense:** 3 days of ISS

VANDALISM & THEFT

The following acts are prohibited: breaking into property belonging to another person or the school; intentionally destroying, cutting, defacing or damaging property belonging to another person or the school; physically damaging, modifying, or hacking into any school or personal computer; stealing school property or property that belongs to another person; or knowingly receiving stolen property. Student and parent/guardian will be responsible for making full restitution for any property stolen and for all damages to property caused by the student's actions.

- A. **Items stolen under \$500:**
 - 1st Offense:** Suspension 5-10 days (plus restitution/compensation)
 - 2nd Offense:** Long-term suspension at principal's discretion (plus restitution/compensation)
- B. **Items stolen or vandalism caused worth over \$500 (mandatory police notification):**
 - 1st Offense:** Long term suspension recommendation (plus restitution/compensation).
 - 2nd Offense:** Expulsion recommendation at principal's discretion

GAMBLING

Playing a game of chance for something of value will not be tolerated. All funds will be confiscated, not returned, and deposited in the school's activity fund.

- A. **1st Offense:** 3 days of ISS
- B. **After 1st Offense:** Long-term suspension at the principal's discretion

FIGHTING

Mutual combat in which participants intentionally inflict bodily injury to another person is prohibited. All participants in a fight, whether physical or verbal, will be disciplined according to the degree of involvement of the participants. The student who first made deliberate physical contact may receive a more severe punishment. Conflict resolution is mandatory and documentation required. The police may be notified for further action.

- A. **1st Offense:** 3-5 days of ISS or OSS
- B. **2nd Offense:** 3-10 days of OSS
- C. **After 2nd Offense:** Long-term suspension at the principal's discretion

PROFANITY

The use of profanity or slander directed to a person in a threatening or non-threatening manner will not be tolerated.

- A. 1st Offense:** 1 day of ISS
- B. 2nd Offense:** 3 days of ISS
- C. After 2nd Offense:** 3-5 days of ISS

ZAP (Zeros Aren't Permitted)

The goal for ZAP is to hold students accountable for their own learning by increasing expectations for students to complete and turn assignments in on time. We want our students to establish strong self-discipline and work habits that will help them be successful no matter what their futures hold. Students can be assigned ZAP by their teachers for multiple missing assignments, multiple failing grades, or an overall failing grade in the class. The teacher assigning the ZAP will meet briefly with the student when assigning ZAP to provide the student with necessary information for completing his/her assignments. Arrangements will then be made for the student to complete his/her work during lunch or after school. He/she will not be released from ZAP until the work has been completed to a satisfactory level.

Completed assignments will be collected and placed in the teachers' mailboxes. They will be worth a maximum of 50% of the original grade percentage, based on the teacher's discretion. Participation in extracurricular activities or rewards may be suspended until ZAP work has been completed. In the circumstance that a student refuses to complete his/her work in ZAP, ISS may be assigned by the principal.

PIRATE PASSES

Each middle school student who earns a Pirate Pass will wear a lanyard and go to the front of the lunch line each day. In order to earn a Pirate Pass, a student must meet the following criteria each semester:

- A's and B's in all classes
- No discipline or ZAP assigned for that semester
- Attendance percentage of 95% or better

Pirate Passes will be given to students in September. Once a student loses his/her Pirate Pass, it cannot be earned back until the next semester begins when grades and discipline tracking will start over.. (The attendance requirement of 95% or better will be based on the entire school year regardless.)

CATEGORY 3 OFFENSES

Students found guilty of category 3 offenses will receive an expulsion recommendation. The Gore Police Department will be immediately notified, and violators will be prosecuted to the fullest extent of the law. A calendar-year expulsion is required for firearm and weapons violations. The following offenses are considered category 3:

- A. School Transportation Safety:** An act which causes a safety issue concerning school transportation (Students disciplined for this infraction may also face not being allowed on school trips even if students are able to provide personal transportation.)
- B. Assault:** An act initiated by one or more persons that purposely or recklessly creates apprehension of imminent physical injury to another person
- C. Battery:** The act of purposely and/or recklessly causing physical injury to another person by beating or striking either directly or with an object
- D. Arson:** The willful and deliberate burning of, or attempting to burn, the school
- E. Drug/Alcohol Sale or Distribution:** The sale and/or distribution of alcohol, marijuana, non-prescribed/prescribed drugs, hallucinogens or similar substances are prohibited. Students expelled for this violation will be required to submit proof of the successful completion of drug/alcohol counseling and/or treatment program prior to petitioning the School Board for reinstatement. Fake drugs are included in this policy.
- F. Physical Assault on Staff:** The act of striking or attempting to strike a teacher or other school personnel
- G. Verbal Abuse on Staff:** The use of violent, abusive, obscene language or gestures addressed to a teacher or staff person in a threatening manner

- H. Terroristic Threatening:** The act of threatening to cause death or serious physical injury to another person or substantial damage to school property for the purpose of terrorizing another person (The act of causing fear, suggesting the safety of students/staff could be in danger could be considered terroristic in nature.)
- I. Possession of Firearm:** The act of possessing a firearm on school district property or at a school-related event without written permission from school authority (Firearms are defined as any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; or any destructive device including any explosive, incendiary or poison gas, bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine or any device similar to above.)
- J. Other Weapons:** The possession of a knife, box cutter, dirk, brass knuckle, martial arts implement, razor, ice pick, BB gun, pellet gun, pump gun, stun gun, blackjack, unauthorized tools, sword, spear, spear in a cane, billie club, sap, facsimile weapon or any other instrument that is specifically designed, made or adapted, or is capable of inflicting physical injury to another person
- K. Possession or Use of Explosives:** The possession, use, or threat to use any explosives or other such devices capable of inflicting bodily harm
- L. Extortion/Robbery:** Obtaining or attempting to obtain money or property from an individual by force or threat
- M. Unlawful Assembly:** Two or more students assembling with the intent to commit an unlawful act
- N. Inciting to Riot:** An act or conduct that results in a riot or that urges others to commit acts of force and/or violence or similar disturbance at school or at school-related activities
- O. Felony Violations:** The act of committing a felony not already referenced on a school campus, a school bus or bus stop, or at a school-sponsored or related activity

STUDENT ARREST

When an officer with police authority comes to the school for the removal of a pupil by arrest (legal warrant), the pupil will be released to the officer. The school will make every effort possible to notify the parents and will record the name and title of the arresting officer so that follow-up attempts by the school or the parents may be facilitated. An officer is allowed to come to the school for the purpose of questioning a pupil; however, the interview must take place at the school and in the presence of school personnel. Until a pupil is under arrest, he/she is under jurisdiction of the school, and the school is responsible for him/her. A student may be subject to suspension for violations or regulations covered by civil and school laws of Oklahoma.

NOTICE OF NONDISCRIMINATION / RIGHTS & RESPONSIBILITIES / TITLE IX

Every student at Gore Public Schools has the right to conditions favorable to learning free from discrimination based on race, color, religion, sex/gender, national origin, age, or disability. Gore Public Schools prohibits discrimination in any education program or activity that it operates. Students have the responsibility to conduct themselves in a manner that ensures an atmosphere conducive to teaching and learning. Students are expected to uphold academic and personal integrity, to respect the rights of others, to refrain from disruptive, threatening, intimidating, or harassing behavior, or behavior that is harmful to themselves, other persons, or property. Every student has the right to due process for alleged misconduct. Any student who believes he/she has a grievance for unfair treatment is advised to visit an administrator's office for the appropriate grievance procedures. Individuals may report concerns or questions to the Title IX Coordinator. The notice of nondiscrimination is located on the district [website](#) under the District Resources tab and in the business office during office hours.

LOCATING INFORMATION IN THIS HANDBOOK

To quickly and easily locate specific information within this handbook, use the index below or the *Control Find* keyboard shortcut (Ctrl + F) from a desktop computer. Parents or guardians with questions or concerns regarding any of the handbook information are encouraged to contact the principal.

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Gore Middle/High School
Student Handbook Acknowledgment Form

A copy of the school handbook can be located on the school’s website for your convenience. If you wish to have a paper copy printed for you, please inform the office. Please pay special attention to the following items as they are policies that are either new this year or contain updated information.

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We, _____ and _____,
Parent/Guardian Name *Student Name*

understand the rights and responsibilities pertaining to students and parents and agree to support and abide by the rules, guidelines, procedures, and policies of the school district. We also understand that this handbook supersedes all prior handbooks and other written materials on the same subjects.

Parent or Guardian Signature Date

Student Signature Grade (Entering)