

The Regular meeting of the Board of Trustees of School District No. 393, Shoshone County, Idaho was held in Silver Hills Elementary School, Osburn, Idaho at 6:00 PM, on Monday, November 10, 2025.

TRUSTEES PRESENT: Anna Berger, Amber Valley, Molly McGee, Mary Rehnborg
TRUSTEES ABSENT: Amy Lynn (Excused)
BOARD OFFICERS PRESENT: Todd Howard, Superintendent, Beatrice Conley, District Clerk
OTHERS PRESENT: Julie Beck, Don Almquist, Mandi Henderson, Keisha Stutzke, Alicia Uhl, Kirsten Boorhees, Brandon Voorhees, Dave Ewers, Aubrey Birdsell, Kaden Trude, Ouisie Chanin

Regular Meeting

The regular meeting was called to order at 6:00 PM by Chairman Anna Berger, followed by the pledge of allegiance, roll call and identification of public comment.

Approval of the Agenda

A motion was made by Molly McGee, seconded by Mary Rehnborg and unanimously passed to approve the agenda.

Consent Agenda

A motion was made by Mary Rehnborg, seconded by Molly McGee and unanimously passed to approve the consent agenda. This includes the minutes, Business Manager/Clerk report and financial statements.

OLD BUSINESS

Review Board Policy 8105 and the WHS Handbook Procedure

No motion was made.

Approve Identification of Hard to Fill Positions

A motion was made by Mary Rehnborg, seconded by Molly McGee and unanimously passed to identify the School Psychologist and Speech-Language pathologist (SLP) as hard to fill positions

Approve Board Policy 5740, 5740P, 5740F - Second and Final Reading

A motion was made by Molly McGee, seconded by Mary Rehnborg to approve the second reading as final of 5740, 5740P and 5740F. Motion passed after roll call vote (Anna Berger-aye, Amber Valley-aye, Molly McGee-aye and Mary Rehnborg-aye).

ISBA 2025 Update #2 (2025) - Second and Final Reading

A motion was made by Mary Rehnborg, seconded by Molly McGee to approve the second reading as final of 1500P1, 1500B1, 1615, 2320, 2320P1, 2320F1, 2340, 2435, 2435F1, 3005, 3010, 3010P1, 3265, 3340, 3440, 3525, 4105, 4105F1, 4600P1, 5100, 5110, 7405, 7405P1, 7407, 7408, 8300, 8300P1 and 9803 and to table policy 3281. Motion passed after roll call vote (Anna Berger-aye, Amber Valley-aye, Molly McGee-aye and Mary Rehnborg-aye).

NEW BUSINESS ITEMS

Approve Math Counts 7th and 8th Grade Math Club (Chanin/Miller)

A motion was made by Mary Rehnborg, seconded by Molly McGee and unanimously passed to approve the new Math Counts Club at Wallace Jr/Sr High School.

Approve Hiring 8th Grade Boys Basketball Coach

A motion was made by Molly McGee, seconded by Mary Rehnborg and unanimously passed to approve the recommendation to hire Corey Pehan as 8th grade boys basketball coach for the 2025-2026 school year.

Approve SHES Cafeteria and Ramp Epoxy Floor Proposal

A motion was made by Molly McGee, seconded by Mary Rehnborg and unanimously passed to accept Everhart Painting's four-coat bid in the amount of \$25,777.00 to refinish the floors.

Child Nutrition Debt and Fines

A motion was made by Molly McGee, seconded by Mary Rehnborg and unanimously passed to approve the district to write off outstanding child nutrition (school lunch) balances incurred prior to the 2024-2025 school year in the amount of approximately \$48,181 and that the Board receive an update and review child nutrition account balances and procedure in six months.

Approve Resignation/Retirement/Post

A motion was made by Molly McGee, seconded by Mary Rehnborg and unanimously passed to accept the resignation of Chrysa Malone and the retirement of Tony Underdahl and to post both the coaching and maintenance positions.

REPORTS

Special Education

Silver Hills Elementary School

Wallace Jr/Sr High School

Attendance

COMMUNICATION AND INFORMATION

EXECUTIVE SESSION

At 7:37 PM the following motion to Executive Session was made by Amber Valley, seconded by Molly McGee and after a roll call vote (Anna Berger-aye, Amber Valley-aye, Molly McGee-aye and Mary Rehnborg-aye) was unanimously passed.

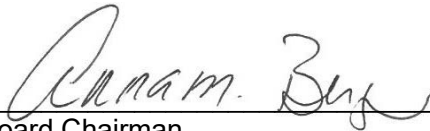
BE IT RESOLVED that the Board of Trustees of School District No. 393 recess from our regular meeting into executive session pursuant to section 74-206, Idaho Code: (1) d: to consider records that are exempt from disclosure as provided in chapter 1, title 74; Idaho Code.

BE IT FURTHER RESOLVED that following the executive session the Board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting.

Following Executive Session at 7:38 PM, a motion was made by Molly McGee, seconded by Mary Rehnborg and unanimously passed to reconvene in open session.

A motion was made by Molly McGee, seconded by Mary Rehnborg and unanimously passed to approve the two (2) open enrollments discussed in Executive Session - one (1) for Wallace Jr/Sr High School and one (1) for Silver Hills Elementary School.

There being no further business, a motion was made by Molly McGee, seconded by Mary Rehnborg and unanimously passed to adjourn the meeting at 7:39 PM.



Board Chairman



Clerk

Email correspondence dated October 10 and November 7, 2025, originally sent by Kirsten Voorhees and forwarded to the Clerk by Trustee Anna Berger on November 12, 2025, was included in the official record.

From: Anna Berger
Sent: Wednesday, November 12, 2025 2:16 PM
To: Beatrice Conley <bconley@wsd393.org>
Subject: Fwd: Section 8000 - Non-Instructional Operations 7-2025

Begin forwarded message:

From: Kirsten Voorhees <kirsten.krulitz@gmail.com>
Date: November 7, 2025 at 4:22:55 PM PST
To: mrehnborg@wsd393.org
Cc: aberger@wsd393.org, alynn@wsd393.org, mmcgee@wsd393.org,
avalley@wsd393.org, thoward@wsd393.org
Subject: Re: Section 8000 - Non-Instructional Operations 7-2025

Greetings Again,

As we approach the next board meeting on Monday, November 10th, I am following up on this subject with my main concerns and policy recommendations.

I approach this endeavor from multiple viewpoints:

Viewpoint 1: As a parent of two school-age children consistently and heavily involved in extracurricular activities - I have experienced a broad spectrum of WSD 393 adult sponsors/coaches approaches to this policy. These experiences have ranged from a high level of structure/competency/accountability/communication, to well-meaning efforts maligned with constant issues due to poor planning/organization/communication, to the bare minimum of effort/communication, to absolute failure due to a complete lapse in judgement and potential negligence that placed my child and others in a situation with multiple potential perils.

Viewpoint 2: As a patron of this school district - I, like many patrons, would like to avoid policy ambiguity that may result in our hard-earned tax dollars being spent on lawsuits that are often the outcome of weak or conflicting board policy combined with a lack of consistent adherence/enforcement and/or repercussions when board policy is violated.

Viewpoint 3: As the co-founder and president of a valleywide sports non-profit, the coordinator/coach for multiple leagues within it (responsible for the majority of the league

building/scheduling/communication) and a current coach for District 393 - I have compiled a multitude of experience over the course of 5+ years while being responsible for an organization that provides leagues for hundreds of children.

It appears the current 8000 Section of the Policy Manual does not align with the current Student Handbook. Section 8000 does not clearly state the expectations of the adult sponsor as it pertains to multiple items which have been broken up into two categories - Communication and Involvement:

A CLEAR COMMUNICATION POLICY

Whether coaching a sport or advising an extracurricular group, a clear expectation for coaches/advisors should be set regarding the following:

-Coaches/advisors should be required to communicate often and proactively on schedules, schedule changes, team/group requirements (time commitment, monetary expenditures, expectations), permission slips or necessary participation paperwork and anything else that might impact a parent/guardians decision to allow their student to participate.

One of the toughest jobs of most parents/guardians - especially as it pertains to children who either do not yet drive or do not have their own means of transportation - is making sure their child is able to physically get to and from events.

This becomes even more challenging when busing is not provided. Poor or little communication from coaches/advisors not only makes this task difficult, it has also resulted in children being left at events/practices (at times in locations with little or no cell service), riding buses to incorrect locations, missing events entirely, or most recently - students attending an event located out of state that required they travel along a known human/drug-trafficking corridor, spending hours in the woods with strangers and little to no cell service, all without an adult sponsor attending to ensure they arrived safely by checking each one of them in as well as ensuring each one of them left the event safely by checking them out.

Clear communication prior to this remotely set event from the adult sponsor regarding the fact that they would NOT be chaperoning their group at this event, nor would they be enlisting the services of a responsible adult in their place, would have given parents the ability to decide their comfort level at letting their child attend said event.

There was zero communication to parents/guardians from the advisor prior to the event regarding their intention to be absent that day, which not only showcases the need for a strong communication policy, it also showcases the District's need to clarify the expectation/requirements of adult sponsors' presence at said events.

If an event in a remote outdoor setting known for its plentiful wildlife and little to no cell service, attended by strangers from far and wide, along a known drug/human trafficking corridor, across state lines, is not a clear enough indicator to a 20+ year veteran staff member being compensated as an adult sponsor, that they should be onsite - then there is clearly a disconnect somewhere that needs to be remedied. This level of failure is difficult to comprehend both as a parent whose child was directly involved as well as a patron who can feel the weight of potential legal repercussions that could have resulted from this situation.

-All information associated with the extra-curricular activity should be provided directly to participating students/parents/guardians simultaneously and made available in an accessible location consistently and in a timely manner. The establishment, management and distribution of the group information/communication should be the responsibility of the coach/advisor being compensated for this role.

Parents should not have to solely depend on their children to convey this information, it should be made readily accessible in a common location. That location should require permissions be met before allowing access so that only the students/parents/adult sponsors associated with said group have access.

-Any Apps or communication tools being utilized for information distribution should be safety-based, approved and listed by the school district, provide a record of all group communications occurring within the App/tool, and only be accessible to participating students/parents/guardians upon requesting and receiving permission from the coach/advisor being compensated for this role.

As a coach, I use Remind. I am limited in its functionality because I do not have an email through the school district, it is not the savviest app out there and at times it would be much easier to use a different one with better tools.

However, it is a safe, closed, private app with protections, it runs through the school, keeps a record of all communications, allows for quick distribution of information to all participants at the same time and in a timely manner, and it does not contain geolocators. I make Remind work because it is in the best interests of the safety of my players.

Coaches/advisors should not be allowed to run their extracurricular groups through unsafe apps like SnapChat - that force participating students/parents/guardians to have to use them or obligate children to have unsafe apps on their phones just to be able to communicate with the group. It's a dangerous precedent and a lawsuit waiting to happen.

A CLEAR EXPECTATION OF ADULT SPONSOR INVOLVEMENT

Section 8000 does a poor job of stating clearly what is expected of a coach/advisor in the event that busing is not provided and seems to only require coach/advisor presence when there is a bus involved to protect the district's transportation vehicle and supervise the students while on the bus.

It does little to clearly address obligations of the adult sponsor's presence at scheduled extra-curricular activities associated with their specific group. This ambiguity combined with a nonexistent communication policy puts the district in a vulnerable position and should be remedied as soon as possible.

As mentioned by Board Trustee Valley, the Student Handbook is much clearer on adult sponsor expectations and Policy 8000 should mirror the following excerpt:

*"WJSHS is a member of the Idaho High School Activities Association. All activities sponsored by WJSHS take place with proper school supervision. An Activities Request form should be filled out at least two weeks before the activity is scheduled. **The advisor or designee of the club or organization sponsoring the activity must be in attendance and in charge of the activity.** Additional chaperones, depending on the activity, can be*

required. The school conduct code is in effect at all school-related activities. The student must agree to abide by the regulations set forth in the WJSHS athletic/activity code."

I have been told by the current WJSH Principal that advisors aren't expected to be at every single extracurricular activity that involves the group's participation and I have a couple of thoughts on that viewpoint.

1. Periodically, conflicts will prohibit a coach's/advisor's ability to attend a scheduled event. This is understandable and at times, unavoidable. However, in a scenario where the adult sponsor cannot be present at an event, they should be required to actively attempt to find a replacement adult sponsor, give adequate prior notice to parents/guardians of their intended absence as well as full disclosure on who will be attending as the adult sponsor in their place. If no suitable replacement can be found, then parents/guardians should be made aware of that as well so that they can make an informed decision whether to allow their child to attend or not.
2. Attendance as the adult sponsor **should** be obligatory at **all** events when schedules do not conflict - they are responsible for children who represent our school district and they are being compensated for this role.
3. There is clearly a disconnect between what the Student Handbook states (the very handbook students/parents/guardians are required to endorse at the beginning of every school year - as a contractual commitment to adhering to its content), what is currently in the Policy Manual, and what is being conveyed by the administration to its staff. This is another situation where the District is placing itself in the crosshairs of potential legal recourse.
4. Whether inadvertently or purposefully, if the administrator's message to staff regarding their advisory responsibilities directly contradicts what is written in District-issued handbooks and manuals, then the District has an optics issue in addition to its murky policy language. Furthermore, it won't matter what the District-issued documents say if the administration will not enforce it. It will also leave parents and patrons alike, wondering what other policies are being ignored or contradicted.

As a parent/patron/coach in and of the Wallace 393 School District, I encourage the Board to take a proactive approach at prioritizing the continuous review and modification (whenever necessary) of its official documents/forms/contracts to ensure they are consistent with each other as well as clear and accurate in their intent and scope. It should not take a "situation" to occur in order for the District to address a poorly-written policy; instead, the District's goal should be well-written policies that assist the District in mitigating the "situation" before it happens.

In addition to cleaning up the language in the Policy Manual, when addressing section 8150 specifically, the district should consider developing an on-boarding binder of some sort for coaches/advisors/etc which clearly lists these expectations as well as providing common, consistent, information on approved communication methods (Remind App, digital bulletin board, Dropbox, etc), sponsor attendance requirements, common forms that coaches/advisors might be required to use periodically, etc.

There should be no space between the Policy Manual, the Handbook, and the message being conveyed by the administration - by having this reference tool made available, any ambiguity would be substantially lessened.

I look forward to addressing the Board on Monday.

Respectfully,
Kirsten Krulitz Voorhees

On Sat, Oct 11, 2025 at 3:43 PM Mary Rehnborg <mrehnborg@wsd393.org> wrote:

Kirsten,

I concur with your interpretation of both A and B.

I also fully expect that as a district, we provide the correct amount of supervision at any extracurricular activity. While I do not see specific guidance in our district policies regarding requirements of supervision for extracurricular activities, I do see that it is clearly stated on page 11 of our Student Handbook that,

"All activities sponsored by WJSHS take place with proper school supervision. (...) The advisor or designee of the club or organization sponsoring the activity must be in attendance and in charge of the activity. Additional chaperones, depending on the activity, can be required. The school conduct code is in effect at all school-related activities. The student must agree to abide by the regulations set forth in the WJSHS athletic/activity code."

Since I am not aware of a particular situation, it is difficult to answer with specifics. From my interpretation of the above exert, it appears that the advisor or designee must be present for all the extracurricular activities and that additional chaperones "can" be required.

I believe a deeper conversation is needed on this subject to ensure we have clear, set standards in place.

Thank you,
Mary

----- Original Message -----

From: Kirsten Voorhees [<mailto:kirsten.krulitz@gmail.com>]

To: <aberger@wsd393.org>, <mrehnborg@wsd393.org>, "Amy Lynn" <alynn@wsd393.org>, <mmcggee@wsd393.org>, <avalley@wsd393.org>

Cc: thoward@wsd393.org

Sent: Fri, 10 Oct 2025 00:48:30 -0700

Subject: Section 8000 - Non-Instructional Operations 7-2025

Greetings WSD 393 Board Members,

I'm reaching out to make sure I am correctly interpreting Section 8000 of the WSD 393 Policy Manual - specifically the portion of it that pertains to extracurricular activities and the WSD 393 personnel being compensated to act in the role of adult sponsor for said extracurricular activities.

Per the Section 8000 - Non Instructional Operations Goals listed on sheet 3 of 101 are as follows:

- 1. Because resources are limited, all assets of District operations, including non-instructional support services, shall be carefully managed in order to obtain maximum efficiency and economy;*
- 2. The District will seek innovative ways to support the instructional program that maximizes the resources directly available for student learning programs;*
- 3. The physical safety and wellbeing of District students is among the District's most important responsibilities;*
- 4. Programs that support education help to provide all students with an equal opportunity to succeed;*
- 5. Non-instructional services shall be conducted in ways that best support the learning environment and meet student needs.*

Per Section 8105 - Non-Instructional Operations Extracurricular Transportation

The term "extracurricular" refers to activities or events which are supplements to the regular instructional program and do not involve class credit, including, but not limited to athletics, speech, debate, music, band, student groups and/or organizations, and community activities.

The section states:

Responsibility for extracurricular transportation, when not provided by the District, will remain with the parent, who will be required to sign a waiver and release of claims prior to the extracurricular activity or event. Such waiver and release of claims shall remain on file at the school.

The activity must provide at least one instructor, coach, or adult sponsor for each bus on a special trip who shall be familiar with or provided a copy of this policy. The bus driver will be responsible for the safe operation of the bus. The sponsor will be responsible for supervision of students and enforcement of bus rules. Any adult designated by the principal as a sponsor will have such authority.

*Responsibility for extracurricular transportation, when not provided by the District, will remain with the parent, who will be required to **sign a waiver and release of claims prior to the extracurricular activity or event. Such waiver and release of claims shall remain on file at the school.***

As I read and interpret these excerpts, the following seems clear to me:

A. The District's ultimate goals are that the extracurricular activities are run economically and efficiently, available to all equally, that the physical safety and wellbeing of District students is among the most important of the District responsibilities, and that they meet the educational needs of the students.

B. In the event that the District does not provide transportation to an extracurricular activity, it is the parent/guardian's responsibility to facilitate transportation. In that event, the District is also required to provide said parent/guardian with a waiver and release of claims prior to the activity/event for signature.

What this policy does NOT clearly address (which consequently leaves the district in legal gray area as well as potentially in conflict with the stated goals listed above - specifically the students' safety and wellbeing):

C. Whether the District requires the compensated adult sponsor/advisor to be present at the scheduled extracurricular events where children are participating on behalf of the District.

D. Whether the District has an existing requirement that the compensated adult sponsor/advisor give parents/guardians prior notice when the advisor will NOT be present at these extracurricular activities so that parents/guardians have an opportunity to either volunteer to attend in the sponsor/advisor's absence or choose not to allow their child to participate without adult supervision present.

Please confirm my interpretations of items A and B and please provide feedback on C and D at your earliest convenience.

I will be in attendance at the scheduled Monday meeting to address the Board on this matter during the public comment portion of the meeting. My hope is that you will have responded with each board member's feedback before the meeting so as not to extend the already lengthy meeting due to a full agenda.

Please respond with any questions or need for clarifications should anything in this correspondence be unclear.

Best Regards,
Kirsten Krulitz Voorhees
(208) 449-2202

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