Mustang Parent Handbook 2025-2026

Meadows Elementary School,
1200 Meadows Avenue, Manhattan Beach, CA
310-546-8033
Michelle Krzmarzick, Principal
mkrzmarzick@mbusd.org

Revised 8.7.24

Meadows Elementary

VOTED BEST PUBLIC ELEMENTARY SCHOOL IN THE SOUTH BAY

SOUTH BAY'S
BEST
32ND ANNUAL READERS' CHOICE AWARDS
2023
DAILY BREEZE
THE BEACH REPORTER

A CALIFORNIA DISTINGUISHED SCHOOL

NO place for HATE®
An ADL Education Program

MEADOWS MUSTANGS

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Welcome

Meadows Elementary School exemplifies how a small organization can accomplish meaningful goals through teamwork. The synergy of talented and dedicated staff members, bright, involved and supportive parents, and energetic and valued children, for whom the importance of school is a focus, keeps Meadows united, resilient, and upward bound!

Meadows's academic program is standards-based and student-centered. In math, we use the Cognitively Guided Instruction approach to teaching mathematics to Common Core State Standards (CCSS) and encourage the growth as defined in the Standards for Mathematical Practice. In English Language Arts we are fully implementing CCSS aligned curriculum and instruction. In each classroom one sees evidence of student-centered reading and writing instruction within a Balanced Literacy Framework. Meadows teachers, committed to implementing Writing and Reading Workshop, are increasing their knowledge and skills in conducting one-on-one and small-group student conferences, which drive differentiated instruction to meet the needs of all learners.

Our continued use of a MTSS (Multi-tiered System of Supports) approach provides for strong classroom teaching combined with defined levels of intervention at every grade level. We regularly use the MTSS model in terms of: identification of students who require intervention using analyzed data from Fountas and Pinnell, Benchmark Assessment System; resources used to support students (books at students' instructional levels); ongoing assessments used to monitor progress and communicate with parents; and when, where, and by whom students receive intervention services. This RtI approach is an integral part of the Meadows plan to improve student achievement in reading.

Meadows teachers are trained in MindUP™, a neuroscience-based program, in which students learn to self-regulate behavior and mindfully engage in focused concentration required for academic success. MindUP™ lessons align with all state standards including Common Core and support improved academic performance while enhancing perspective taking, empathy and kindness, as well as fostering complex problem solving skills.

Meadows's Guidelines and Schools Procedures Document
Subscribe to our weekly eNewsletter, Mustang Minute, here
Subscribe to the Meadows Google Calendar to keep updated.

Mission, Vision, and Commitments

Mission:

At Meadows Elementary, we believe that every student can reach their full academic, social, and emotional potential at all levels. We prepare each student to become independent and develop a sense of responsibility for themselves.

Vision:

Our knowledgeable and dedicated educators will collaborate with all relevant partners to implement intentional instruction with a focus on the whole child. Our students will learn to be problem solvers who think critically and embrace a growth mindset.

Our Commitments

Meadows educators will:

- apply a variety of assessments to generate data that will drive instruction to meet students' needs.
- commit to standards-based instruction by teaching in a variety of ways including whole class, small groups, and individuals.
- collaborate with others to determine best practices to support student progress.
- communicate with parents and relevant partners regarding students' growth and progress throughout the year.
- make a connection with every student to build an inclusive and welcoming environment for all learners.

TEAM *MEADOWS:* ***T****ogether* ***E****veryone* ***A****chieves* ***M****ore*

Stang, our Mascot

Meet Stang, our Mustang Mascot. Stang enjoys beach sunsets, fresh grass, a crisp apple, kind language, an open pasture to run free, and surfing near the MB pier.



Our Colors:

Blue & Gold



School Spirit Day is Friday!

Every Friday, wear Meadows gear, school colors, or a positive message T-shirt. The classes with the most spirit proudly display a spirit stick for a full week in their class!

DISTRICT CALENDAR

JULY 2025 - JUNE 2026
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

July 2025

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025

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17	M18	T19	S20	21	22	23
24	25	26	27	28	29	30
31						

September 2025

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14	15	16	17	18	19	20
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28	29	30				

October 2025

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
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November 2025

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30						

December 2025

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SCHOOL YEAR CALENDAR

T	**Teacher Start Date**
S	**School Start Date**
E	**School End Date**
TE	**Teacher End Date**
H	**Legal Holiday, School/Offices Closed**
	Non-Student, Non Teacher
M	**Mandatory Staff Development** (August 18, 2025 - No Students)

Independence Day - July 4, 2025
Labor Day - September 1, 2025
Local Holiday -September 23, 2025
Local Holiday - October 2, 2025
Veteran's Day - November 11, 2025
Thanksgiving Recess - Nov. 24-28, 2025
Winter Recess - Dec. 22, 2025 - Jan. 2, 2026
Martin Luther King, Jr., Day - January 19, 2026
Mid-winter Break - Feb. 9-16, 2026
Spring Break - Apr. 6 - Apr. 10, 2026
Memorial Day - May 25, 2026
Juneteenth - June 19, 2026

Approved by:
MBUTA: 01/31/25
Board of Trustees: 02/05/25

January 2026

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25	26	27	28	29	30	31

February 2026

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March 2026

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29	30	31				

April 2026

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26	27	28	29	30		

May 2026

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

[Link to district website calendar]

Meadows Staff

Transitional Kindergarten
- Shari Jones - Grade Level Lead
- Elliote Hernandez

Kindergarten
- Taylor Cameron - Grade Level Lead
- Danielle Radl
- Laura Reynolds

First Grade
- Lauren Walsh - Grade Level Lead
- Traci Granberg

Second Grade
- Jan Kajiya - Grade Level Lead
- Cailin Witlen
- Debbie Cubillos

Third Grade
- Jenn Mascari - Grade Level Lead
- Heather Smith
- Renee Sokol

Fourth Grade
- Lisa Blumberg - Grade Level Lead
- Dave Barakat

Fifth Grade
- Michelle Legaspi - Grade Level Lead
- Barb Gregorio
- Lexi Hutchinson

Music Teachers
- Choir - Ellen Christensen - Grades 3-5
- Band - Tim Nail - Grades 3-5
- Strings Megan Letky - Grades 3-5
- General Music Fumie Kwak - 1st and 2nd
- Musical Theater - Robin Knezevich - TK/K

Special Education Teachers
- Heather Tuttle
- Shannon Pinczuk

Reading and Math Intervention Teacher
- Jen Saliba

Science Teacher
- Christina Ibrahim

PE Teacher
- Julie Ciccarelli



Meadows Staff

Office Staff

Lisa Searer (Admin Asst)
Michelle Reens (Office Specialist)

Maintenance & Operations

Jack Moore - Head Custodian
Eugene Gonzalez - Night Custodian

Health

Health Assistant - Miriam Ramirez

OT/Psychologist/Speech

Sandra Ottaway, Psychologist
Francie Holte, Counselor
Sarah Krenik, OT
Alison Barnes, OT Assistant
Deborah Poirier, Speech Pathologist
Coretta Talbert - Speech Asst; Poirier
_____ BCBA
Sara Fox, Physical Therapist
Julian Katania, APE

Technology Dept Technician

Elba Alvarez

Librarian/Media Specialist

_____

Other Service Providers

Crista Riccio, Teri Hampton, Valerie Edwards (Makerspace Assistants)
Kortney Krivokopich (EL TOSA)

Paraeducators/Assistants

Teri Allen (IA)
Goreti Gonzalez (IBI)
Joy Grindle (IBI)
Alana Hoffman (IA)
Carrie Machacek (IBI)
Mirna Qerbash (IBI)
Olga Sanchez-Escalante (IA)
Diane Silva (IA)
Karen Jensen (IBI)
Thatcher White (IA)
_____ - TK Aide
Maria Tiscareno - TK Aide

Food Services

Sharon Yeargain

Extended Day Program

Leslie Hattingh - Site Lead
Santiago Ballette
Cheyla James
Carissa Pope
Maile Aiu
Jason DeHoyos
Cecilia Joya
Shelby Geffen
Luke Limon
Michelle Quintana
Candice Davila
Sharon Yeargain
Stephanie Navarro

Ground Supervisors

Shelby Geffen
Michele Quintana
Luke Limon
Connor Eades

Meadows Daily Schedule

SCHOOL HOURS		
Mondays Tuesdays Thursdays Fridays	Grades TK & K Grades 1, 2, & 3 Grades 4 & 5	8:00 to 1:20 8:05 to 2:05 8:05 to 2:35
Wednesdays	Grades TK & K Grades 1 to 5	8:00 to 1:20 8:05 to 1:20
"Minimum Day"	Grades TK & K Grades 1 to 5	8:00 to 11:20 8:05 to 12:30

Recess Schedule	All Grades		10:00 to 10:20
Lunch Schedule	Grades TK & K	Eat 11:35 to 12:00	Play 12:00 to 12:20
	Grade 1	Eat 11:40 to 12:05	Play 12:05 to 12:25
	Grade 2	Eat 11:50 to 12:15	Play 12:15 to 12:35
	Grade 3	Eat 12:00 to 12:25	Play 12:25 to 12:45
	Grade 4 & 5	Eat 12:30 to 12:55	Play 12:50 to 1:15

Communication: Keep up with the Herd!



We have an exciting year full of events that you don't want to miss, so we provide many ways for you to keep up with them!

1. Meadows Elementary weekly eblasts and "Mustang Minute" weekly newsletter: Register HERE

2. Weekly Principal updates - "Message from Mrs. Krz" arrives weekly to emails that were provided to Aeries. Check Aeries, our portal for managing student information, for accuracy.

3. Weekly Teacher updates from your child's teacher.

4. Meadows Elementary School Website - this provides information on events, volunteering, enrollment, and more.

5. Subscribe to the Meadows Google Calendar to add to your calendar. Live updates!

6. Follow us on social media:
   - Instagram for Meadows - @meadowselementaryschool
   - Facebook for Meadows - Click here
   - Instagram for MBUSD - @manhattanbeachusd
   - Twitter for MBUSD - @MBUSDnews
   - Get the MBUSD App! - Manhattan Beach Unified School District (select Meadows as your school!)

School Supplies

Please follow this link from our website for the list of supplies for each grade level. Click here.



Emergency Kits



Our PTA purchases emergency kits for all of our students and stores them for our students on campus. These kits contain items that would be needed in the case of an emergency, including snacks, first aid, and more.

In addition, every classroom has a backpack will with emergency supplies for our staff and students.

Attendance

Daily attendance is mandatory for all students in grades TK-5. It is vitally important that students arrive to school each day healthy, well fed, and ready to learn.

Reporting Absences

- Whenever possible, submit the Absence Form online from the Meadows website.
- Inform school immediately if your child has a contagious disease or condition such as chickenpox, measles, mumps, strep, conjunctivitis, head lice, etc.
- In lieu of the online absence form, call the school office when your child is absent.
- When your child returns to school, update to the office staff.

Permission to Leave School During School Day

- Parents, guardians, or adults listed on your child's emergency information card must come to the office and sign a student release form. Proper identification is required. Children will not be released from the classroom. The office will send for your child who will meet you at the office.
- Students are not released via telephone contacts.



Medication at School

NO MEDICATIONS IN BACKPACKS, PLEASE!

The following is guidance from the California Department of Education for parents and guardians when children need medication at school.

1. Talk to your child's doctor about making a medicine schedule so that your child does not have to take medicine while at school.
2. If your child is regularly taking medicine for an ongoing health problem, even if they only take the medicine at home, give a written note to the school nurse or other designated school employee at the beginning of each school year. You must list the medicine being taken, the current amount taken, and the name of the doctor who prescribed it. (CEC § 49480)
3. If your child must take medicine while at school, give the school both a written statement of instructions from the doctor detailing the method, amount and time schedules by which such medication is to be taken and a written statement from you requesting the school district assist your child with prescribed medication as set forth in the doctor's statement. Provide new, updated notes at the beginning of each school year and whenever there is any change in the medicine, instructions, or doctor. (CEC § 49423)
4. As a parent or guardian, you must supply the school with all medicine your child must take during the school day. You or another adult must deliver the medicine to school, except the medicine your child is authorized to take by themselves.
5. All controlled medicine, like Ritalin, must be counted and recorded on a medicine log when delivered to the school. You or another adult who delivered the medicine should verify the count by signing the log.
6. Each medicine your child must be given at school must be in a separate container labeled by a pharmacist licensed in the United States. The container must list your child's name, doctor's name, name of the medicine, instructions for when to take the medicine, and how much to take.
7. Pick up all discontinued, outdated, and/or unused medicine before the end of the school year.

MEADOWS MUSTANGS

TRUANCY AND INDEPENDENT STUDY

Please note that a student is marked tardy when they arrive to school after the start of the school day. TK/K students - 8:00 am. Grades 1-5 students - 8:05 am.

WHAT IS TRUANCY?

The CALIFORNIA EDUCATION CODE SECTION 48260 explains that truancy occurs when:

- A student is absent for 3 or more full days in a school year without a valid excuse OR
- A student is absent or tardy for more than 30 minutes on 3 occasions in a school year without a valid excuse OR
- Any combination of the 2 conditions above

What Is a Valid Excused Absence?

- Illness
- Medical Appointment
- Bereavement
- Religious Observances
- Work Permits
- Independent Study (see details below)

What Is an Invalid Unexcused Absence?

- Family Event
- Vacations or Personal Days
- Sporting Events
- Scouts or Special Groups Events
- Suspensions
- Unreported (school not contacted within 3 days) Absences

NOTE: Just because an absence is reported, this does not qualify as excused unless it is valid.

When a student has become truant, you will receive a letter to notify you of your student's truancy. If truancy continues, this will escalate to meetings with school and district administration. Further, truancy is recorded on a student's permanent school records.

WHAT IS INDEPENDENT STUDY?

In the event a student will be absent from 2 to 14 days for reasons including travel, family emergencies, vacation, religious purposes, or extended illnesses, a parent may request an independent study (at least 7 school days prior to the absence period). Please contact both your student's teacher and the school office so they can begin the process. You will be given directions about the educational requirements of independent study.

Extended Day Program (EDP)

The Manhattan Beach Extended Day Program Provides before and after school care for children attending Manhattan Beach Preschool, Pacific, Meadows, Pennekamp, Robinson and Grand View Elementary schools.

We offer:

- Homework Assistance for grades 1-5
- Arts and crafts
- Nutritious snacks
- Safe and secure outdoor play areas
- At this time we only offer 5 days (M-F)
- Open 7:00 am - 5:30 pm
- Experience, dedicated and professional staff
- Optional Camp days
- Summer Camp

BEYOND THE BELL

The Manhattan Beach Extended Day Program provides a learning environment that encourages and challenges children to develop cognitive, social, physical and self-help skills that will form a foundation for learning during the elementary school years and beyond.

For more information, contact Michelle Reens at mreens@mbusd.org, site lead Leslie Hattingh at lhattingh@mbusd.org.

MBX or MAP Classes

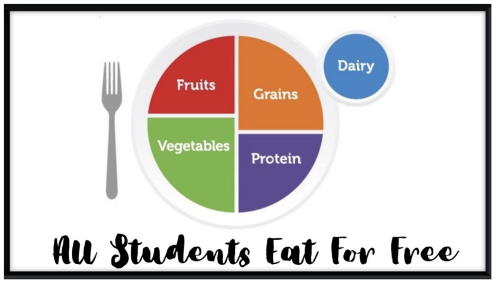
MB/X Foundation, in partnership with MBUSD, sponsors and operates After School Enrichment Programs at Meadows. The goal of these programs is to provide students with the opportunity to supplement and enrich their current experiences in a familiar and safe environment. Class offerings include art, basketball, cooking, karate, Spanish and theater. Classes are offered on campus for a fee. Please see https://www.mbxfoundation.org for more information.



Lunch Information

Bringing lunch:

- No sharing of food between students
- Please pack healthy snacks and lunches for your child. Soft drinks and candy are not permitted.



Grade TK will eat lunch on TK patio each day.
Grades K-5 will eat lunch in the cafeteria each day.

- Keep Meadows a “peanut-free/tree nut-free” zone. Several of our children have life-threatening allergies to peanuts/tree nuts, which can even be triggered by smelling the breath of a student or adult who has consumed peanut/tree nut products. Please be mindful of this when volunteering on campus.
- If your child loses or forgets his or her lunch he/she can get a cafeteria meal for the day.

Ordering Lunch:

- All lunches are free to students, but they must be ordered first when students arrive to the classroom. School menus can be found here.

Meadows PTA

Hello and welcome to the 2025-2026 school year. I am Jillian Robertson, your Meadows' PTA President. Our PTA Executive Board is so excited to welcome everyone back on campus.

We have been working on an array of activities and events for the year ahead and we are so excited to come together as a community to connect and have some fun as we do our part to ensure our children's time at Meadows is the best it can be!

We are committed to supporting our Meadows community, so please reach out to us if you have any questions or concerns, or if you want to get involved!

For more information on joining the Meadows PTA and to check out the latest programs and activities your PTA is working on, please visit meadows.mbusd.org.



Meadows PTA Executive Board

Meadows Executive Board	
2025-2026	
Board Position	**Name**
President	Jillian Robertson
Executive VP	Eunie Cho
VP of Fundraising	Jen Gerjarusak
VP of Fundraising	Emma Hite
VP of Fundraising	Erin Lutz
VP of Membership	Kristen Del Pero
VP of Membership	Elizabeth Little
VP of Volunteers	Kim Pasquali
VP of Communication	Kenda Stewart
VP of Communications	Jamie Eng
VP of Communications	Michelle Orozco
Treasurer	Kimberly Capinpin
Financial Secretary	Mimi Behan
Recording Secretary	Masha mann
Sponsorships Chair	Susmita Patnala
Sponsorships Chair	Diana Vranicar
Legislative Rep	Lydia Hale

Meadows PTA and MBEF

Our Parent Teacher Association (PTA) and the Manhattan Beach Education Foundation (MBEF) are vital partners in ensuring the quality of education our students receive at Meadows Elementary. During this coming year, the Meadows PTA will fund important initiatives and programs at Meadows Elementary and MBEF will fund over $5 million in educators and programs district-wide – resources that are critical to our children and our schools.

The annual PTA membership fee is included at each donation level. This covers state, national, and local PTA dues. Beyond the annual PTA membership fee, please consider donating at the Platinum Stang level since your donations are vital to fund all of the amazing programs and school essentials that the PTA provides.

Our Goal is 100% PTA Participation!

- **PLATINUM STANG**: $475 per child or higher AND any meaningful donation to MBEF. All Platinum Stang donors receive a custom Meadows water bottle, Stang stuffie, Meadows car magnet, and access to Directory Spot.

- **GOLD STANG**: $325 per child AND any meaningful donation to MBEF. All Stangs receive a Stang stuffie, Meadows car magnet, and access to Directory Spot.

- **SILVER STANG**: $100 per child AND any meaningful donation to MBEF. All Stangs receive a Meadows car magnet and access to Directory Spot.

- **MEMBER**: Any donation amount is appreciated (min $50 per student). All Members receive access to Directory Spot.

Your donation over $30 is tax-deductible. Meadows Elementary PTA Tax ID#: 95-3502370

Corporate Matching

Corporate Matching Gifts are an easy way to contribute to your child's education. See below for a list of companies that have previously matched.

Click to Join the PTA and Donate Now

Meadows PTA and MBEF

Meadows PTA: will spend over $475 per student for things like:

- Campus Improvements (including security improvements, playground upgrades, etc)
- Online curriculum (Learning A-Z, BrainPop, Spelling City, Seesaw, Dojo, etc)
- Technology (Chromebooks, iPads, doc scanners, lighting, microphones, etc)
- Enrichment (Performing Arts, Science Night, Math Olympiad, etc)
- Program Support (Daughter Dance, Son Event, Young At Art)
- Teacher supplies, school supplies and professional development

MBEF: The Manhattan Beach Education Foundation is a community driven fundraising organization, which supplements state funding for programs that inspire learning, enrich teaching, and promote innovation and academic excellence in the public schools of Manhattan Beach.

MBEF pays for teachers and other educators whose positions the state of California does not fund or require, but our parents and educators consider necessary for a quality education. Without MBEF, our elementary schools could not offer smaller class sizes, or educators dedicated to Science Lab, Makerspace, Music, PE, or librarian, among others.

The current ask is $2,500 per student.

Click to donate to MBEF and support our students!

MBEF MANHATTAN BEACH EDUCATION FOUNDATION

Meadows Gear

The online store can be accessed through our school website: https://meadows-pta.square.site/. Throughout the year, the online store offers an easy way to purchase your Mustang Gear, PTA Membership, Scrip for teachers & staff, tickets for events. The online store takes both PayPal and Square as payment.







Directory Spot

Parents who join the PTA can download the Directory Spot app and have access to parent contact information including parent names, addresses, email addresses and phone numbers as well as teacher contact information. The directory is solely for the private use of the Meadows community and is a valuable resource for staying connected to other Meadows families. The app defaults to an alphabetical listing, but can also be sorted by classroom to view class lists. Families with students at multiple schools within the district may toggle from one school to the other to access multiple schools.

DirectorySpot

Label Your Child's Belongings!

We know that our families work hard to provide their children with items to help them to be successful at school, including classroom materials, backpacks, water bottles, lunch boxes, and clothing. These items can often become lost throughout the year. The best way to get them back is to label them. First names are fine! Please know that unclaimed Lost and Found items are donated to a homeless shelter three times a year.



Volunteer Opportunities

Are you interested in being more involved in our Meadows community? We have volunteer opportunities at every level - at events, in the classroom, and even from HOME! Here is a sample of some areas to volunteer.

Event Planning/Socials

- [ ] Auction de Promotion Activities
- [ ] Audtion Solicitation
- [ ] Parent Party
- [ ] Poker Party
- [ ] Pickleball Party
- [ ] Science Night
- [ ] Pier to Pier Sketchers Walk
- [ ] Read-a-thon
- [ ] Mustang Trot
- [ ] Book Fair
- [ ] Daughter Event
- [ ] Son Event
- [ ] Movie Night
- [ ] Mom's Night Out
- [ ] School-wide Assemblies
- [ ] Performing Arts Coordinator

Are you interested in joining the fun?

School Committees

- [ ] Hospitality Committee Member
- [ ] Safety Committee Member
- [ ] Social Emotional Learning Committee Member
- [ ] Meadows Cares Committee Member
- [ ] Yearbook Committee Member
- [ ] Teacher and Staff Appreciation Week
- [ ] No Place for Hate Committee Member
- [ ] Reflections Art Contest Committee Member
- [ ] Spirit Gear Sales Committee Member
- [ ] Campus Improvements/Garden Management
- [ ] Campus Display Cases

Click here to volunteer and see more opportunities.

Programs and School Events

Meadows offers many community events as programs for both students and families. Meadows programs differ from fundraisers because they don't raise money for this school. They offer an opportunity for a shared experience with our school community.

Here is a sample of programs and events that we offer:

Assemblies: School-wide assemblies featuring themes of kindness, writing, multiculturalism, dance and more!

Cultural Arts: School-wide visual and performing arts education including, theater, mime, dance, poetry and public speaking.

Daughter Dance: A February off-site, dress-up dance for all girls and any parent or adult care-giver.

Family Connections: An existing Meadows family helps mentor an incoming Meadows family.

Garden: We foster a lush garden area where we regularly harvest and share the bounty. We are always looking for parents who have a green thumb or garden interest to join us!



Programs and School Events

Math Olympiad: Students in grades 4 and 5 work under the direction of a teacher or other adult to work on challenging math problems on a regular basis. Students work in teams, which provides an opportunity to learn about team roles, effective communication, negotiation and conflict resolution, and leadership skills.

Ice Cream and Popsicle Fridays: One Friday after school, each month bring your SKORR cards or $1 for a frozen treat (outside of the cafeteria). Dates for this year coming soon!

PTA Reflections: A nationwide art contest for all grades and media types. Click here for information!

Run Club: Tues-Fri at 7:40am, come meet your friends on the lower field for some running to start the day off right. Parents and siblings are invited too! More information about the start of Run Club will come at the beginning of the year.



Programs and School Events

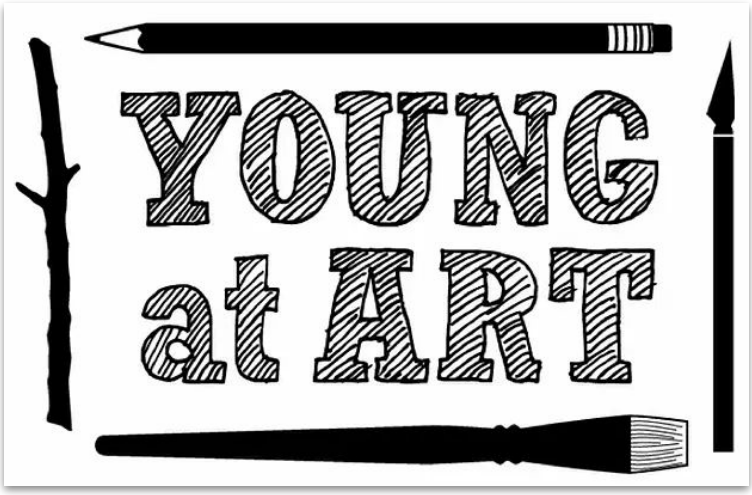
Science Night: An educational and fun night at Meadows that take place in April. This event is not to be missed. It includes hands-on adventures for the whole family!

Social Emotional Wellness: A program focusing on the social wellness of our students.

Son Event: A springtime evening event for the boys and their adult caregiver.

Spirit Rallies: Several times a year, Ms. Krz will lead a spirit rally benefiting the Meadows community.

Student Store: Four times a year, students can turn in their SKORR cards or cash for small, novelty items.



Young at Art: A hands-on, school-wide program led by a parent docent that provides art projects based on exemplary arts

Yearbook: A compilation of photos throughout the year organized into various grades, events and themes. For purchase only.

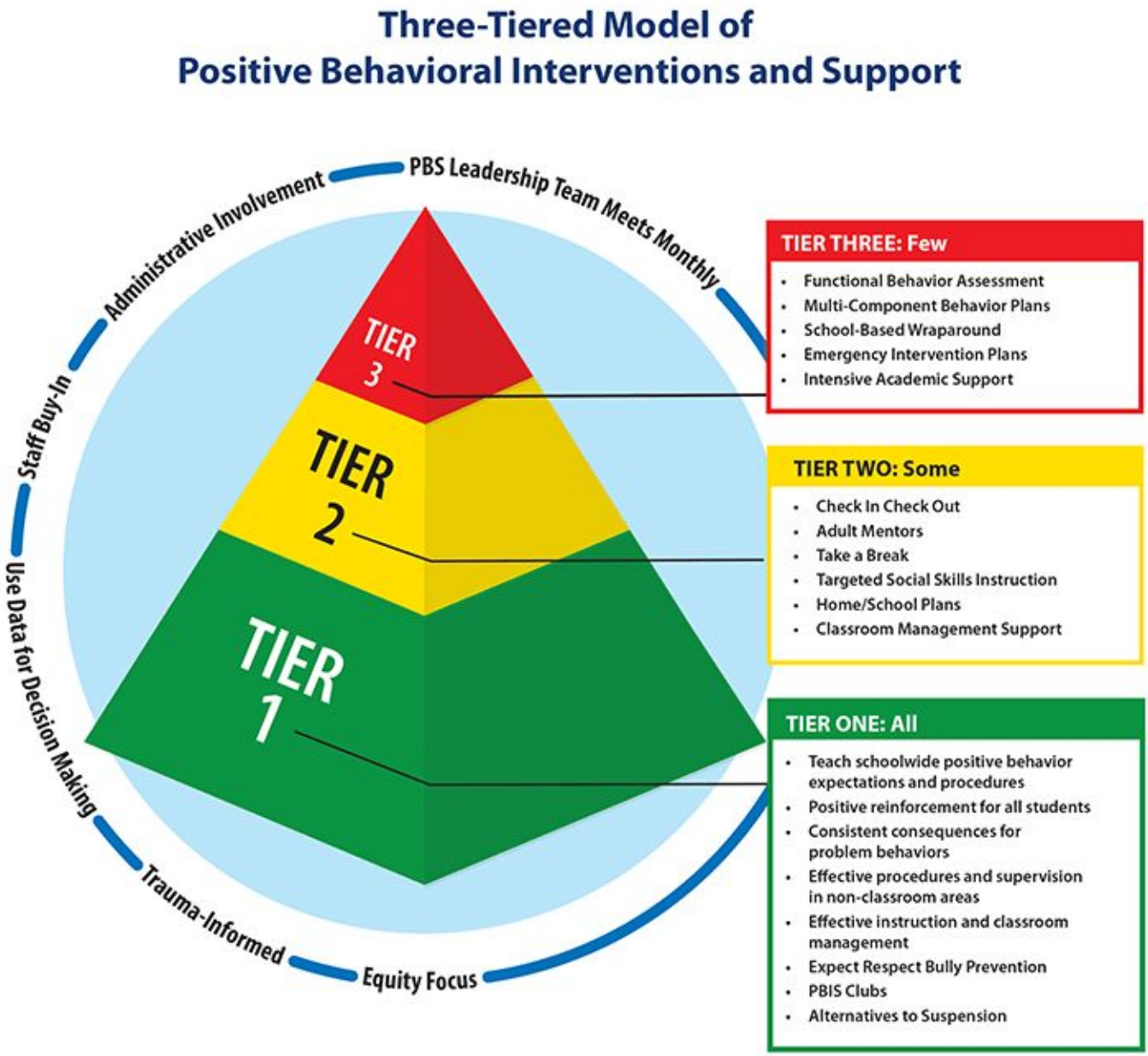
Meadows Mustangs SKORR by always being...



In every area of the school!

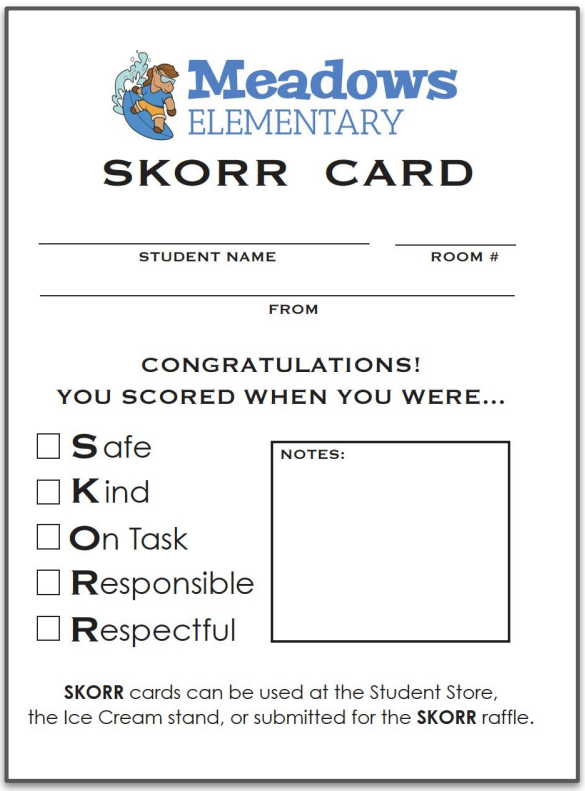
PBIS and Meadows

We use Positive Behavioral Interventions and Supports to improve and integrate all of the data, systems, and practices affecting student outcomes. This creates a school where all students succeed. It is a three-tiered approach:



PBIS and Meadows

We use SKORR cards when we catch kids doing the right thing. These have value and can be used at the monthly Student Store, Friday ice cream sales (10 cards = free ice cream), and the weekly raffle.



Meadows ELEMENTARY

SKORR CARD

STUDENT NAME _____ ROOM # _____

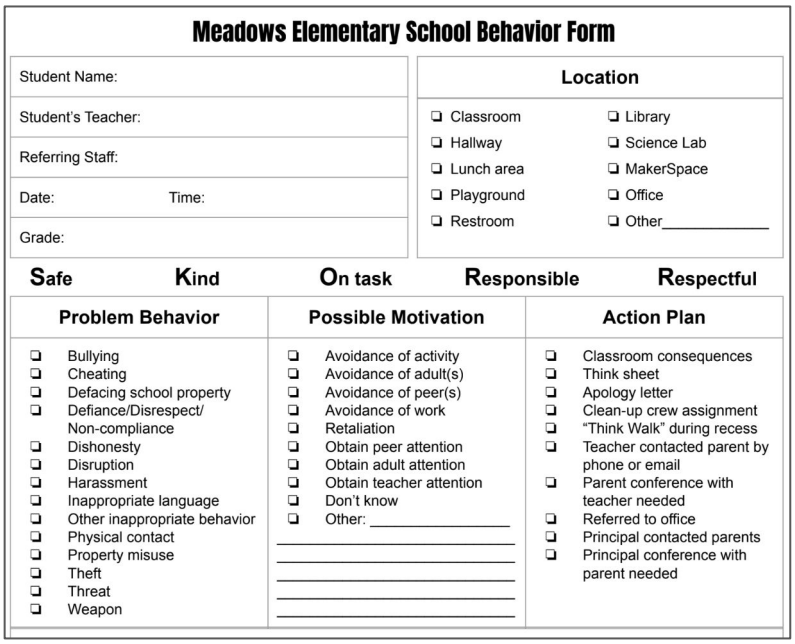
FROM _____

CONGRATULATIONS!
YOU SCORED WHEN YOU WERE...

- ☐ Safe
- ☐ Kind
- ☐ On Task
- ☐ Responsible
- ☐ Respectful

NOTES:

SKORR cards can be used at the Student Store, the Ice Cream stand, or submitted for the **SKORR** raffle.



Meadows Elementary School Behavior Form

Student Name:

Student's Teacher:

Referring Staff:

Date: Time:

Grade:

Location

- ❑ Classroom
- ❑ Hallway
- ❑ Lunch area
- ❑ Playground
- ❑ Restroom
- ❑ Library
- ❑ Science Lab
- ❑ MakerSpace
- ❑ Office
- ❑ Other_____

Safe **Kind** **On task** **Responsible** **Respectful**

Problem Behavior	Possible Motivation	Action Plan
❑ Bullying ❑ Cheating ❑ Defacing school property ❑ Defiance/Disrespect/ Non-compliance ❑ Dishonesty ❑ Disruption ❑ Harassment ❑ Inappropriate language ❑ Other inappropriate behavior ❑ Physical contact ❑ Property misuse ❑ Theft ❑ Threat ❑ Weapon	❑ Avoidance of activity ❑ Avoidance of adult(s) ❑ Avoidance of peer(s) ❑ Avoidance of work ❑ Retaliation ❑ Obtain peer attention ❑ Obtain adult attention ❑ Obtain teacher attention ❑ Don't know ❑ Other: _____	❑ Classroom consequences ❑ Think sheet ❑ Apology letter ❑ Clean-up crew assignment ❑ "Think Walk" during recess ❑ Teacher contacted parent by phone or email ❑ Parent conference with teacher needed ❑ Referred to office ❑ Principal contacted parents ❑ Principal conference with parent needed

We use Behavior Forms to support PBIS and encourage SKORR behavior.

We developed matrices for students, parents, and teachers. We encourage teachers to create their own matrix for their classroom with their students.

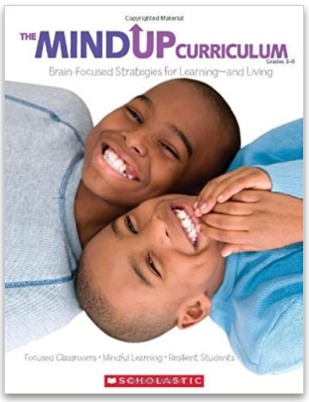
- Student Rubric
- Parent Rubric
- Staff Rubric

Social Emotional Learning



We strive to teach the whole child, so we place a lot of value on addressing our students' social and emotional needs. Below are some resources that we use for our students.

Our teachers use the Mind Up Curriculum which can be found online here.







Meadows Cares

We have a diverse community that has diverse needs. We strive to meet those needs through our Meadows Cares Committee. We have formed a Meadows Cares Committee to coordinate programs and activities that together create a safe and welcoming school community for all students. MBUSD has made developing a climate of care, equity, diversity, and social justice a focus for all schools, and Meadows continues to support that goal with our own initiatives. This committee meets regularly and includes members from our Meadows community in the following groups:

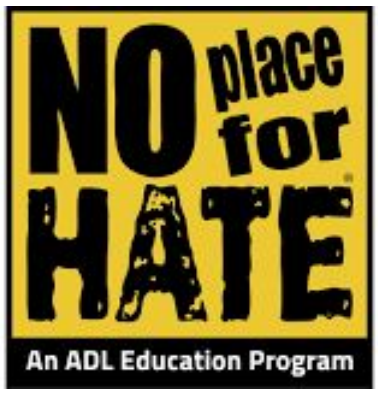
- **Special Education Advisory Council** - contact Jillian Robertson for more information at jilliancrobertson@yahoo.com
- **Social Emotional Learning**
- **No Place for Hate**
- **English Language Learning Advisory Council**

If you are interested in joining us, please send an e
mkrzmarzick@mbusd.org

We care about you!



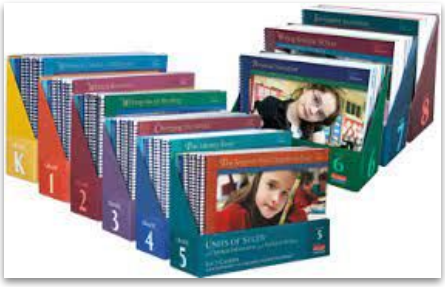






English Language Arts

We teach our literacy curriculum using Heggerty, a program that teaches explicit instruction in phonemic awareness and phonics, and units of study in Writing Workshop. This is an approach to teaching reading and writing that was developed by Teachers College Reading and Writing Project at Columbia College in New York that features several key components.



- **Voice and Choice**
  - Students select the independent books that would like to read within their reading range and they write about a topic of their choice in narrative, informational, and persuasive types.

- **Leveled libraries**
  - Each classroom has libraries that are leveled so that students are able to self-select books within their reading range.

- **Mini lessons**
  - Lessons range from 5-12 minutes that have a singularly focused teaching point that aligns with grade standards.

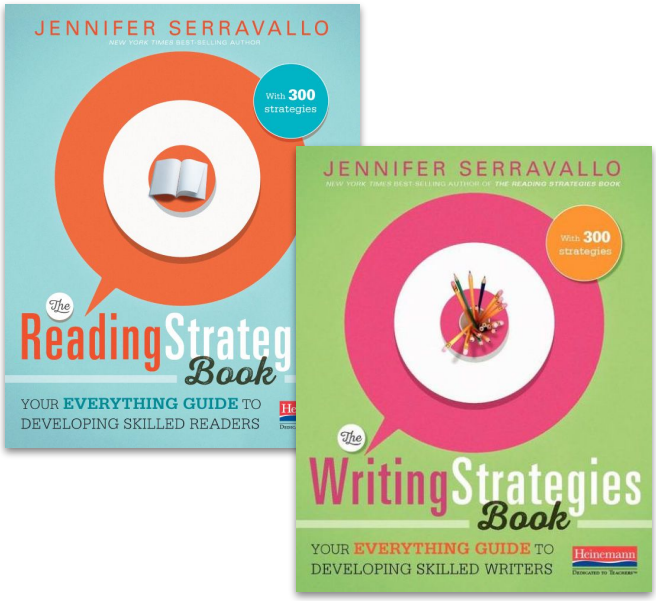
- **Small group instruction** - personalized learning!
  - Individual teacher:student conferences
  - Leveled groups
  - Strategy groups

- **Independent Work Time**
  - Students work on the teaching point of the lesson, previously taught teaching points, or strategies personalized for them while the teacher teachers in small groups.

English Language Arts

This approach utilizes balanced literacy, which features:

- Grammar
- Word Study
- Interactive Read Aloud
- Shared Reading
- Guided Reading
- Grand conversations



Click here for more information.

Resources:

- Heggerty (Grades K-3) - Phonics instruction
- Writing Workshop Units of Study
- Reading and Writing Strategies books
- Guided Reading books for small groups- in school library

Online:

- iReady Assessments
- Raz Kids
- Reading A-Z
- Lexia - intervention
- Spelling A-Z (Optional)

Click here to see a sample of video lessons provided by Teachers College in Columbia NY:

Click here to see sample videos.

California ELA Standards - Grades K-12

MATH

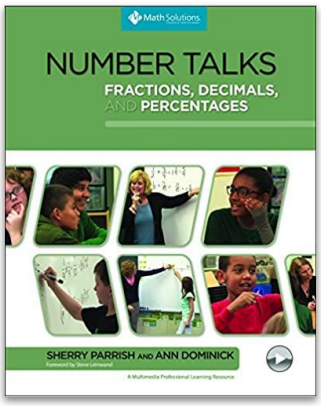
The Common Core State Standards for Mathematics call for students to develop mathematical understanding, emphasizing mathematical thinking and reasoning as priorities in the mathematics curriculum. While efficiency and accuracy are important outcomes, reasoning about the world around them as it relates to mathematics is an equally valid goal for students.

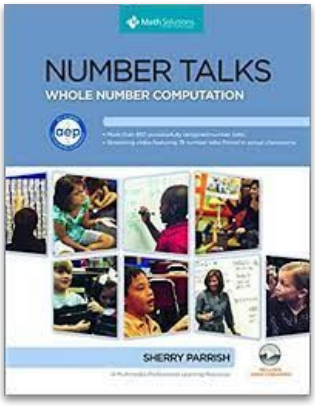
Cognitively Guided Instruction (CGI) is an approach to teaching mathematics that uses students' own mathematical thinking, through questioning techniques, as the foundation for instruction. The teacher's role is to build upon students' prior knowledge so that they may make connections between situational experiences and the abstract mathematical symbols.

What characterizes a Cognitively Guided Instruction (CGI) Classroom?

1. Teachers pose a variety of problems. Problem solving is the focus of instruction.
2. Many problems-solving strategies are used to solve problems.
3. Children communicate with their teachers and peers on how they solved the problems.
4. Teachers understand children's problem-solving strategies and use that knowledge to plan instruction.

California Math Standards - Grades K-12



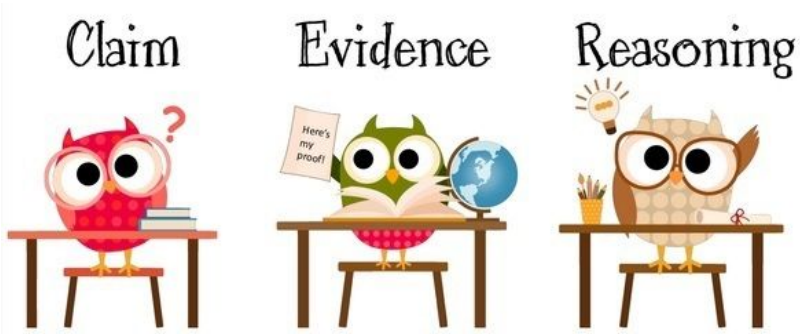


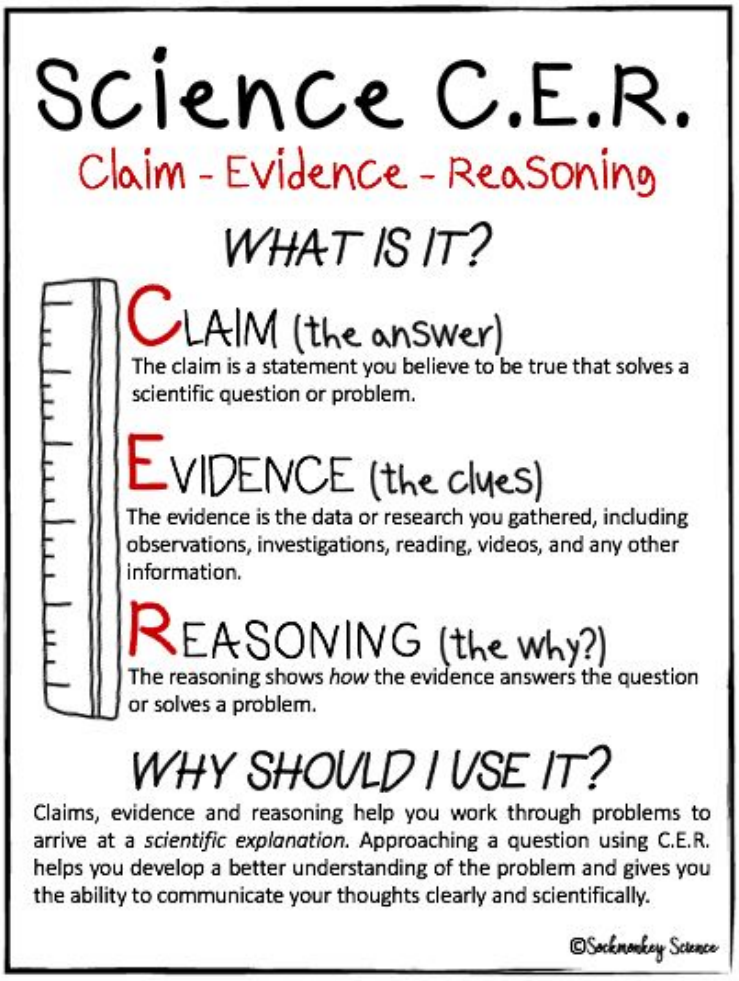
Science

California schools use Next Generation Science Standards to guide our science curriculum. In science, our teachers use a model of instruction where we plan for students to: Engage, Explore, Explain, Extend, and Evaluate their learning. Click here for details of the 5E model of instruction.

NGSS Links to Standards:

Kindergarten
Grade 1
Grade 2
Grade 3
Grade 4
Grade 5





Just as in English Language Arts and Math, we ask students to rationalize and explain their positions and responses with evidence. In science, we use the CER approach - Claim, Evidence, Reasoning.

Social Studies

The *Framework* places a strong emphasis on four main instructional shifts:



1.Content
2.Inquiry
3.Literacy
4.Citizenship

The *Framework* uses guiding questions throughout the course narratives to facilitate instruction based on student inquiry. Students evaluate primary and secondary sources, develop and defend arguments, conduct research, and make presentations on important topics.

The emphasis on literacy development includes explicit linkages to the *California Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science.*

Teachers may include social studies curriculum during Language Arts workshop time.

Framework Standards:

- Kindergarten: Click here
- First Grade: Click here
- Second Grade: Click here
- Third Grade: Click here
- Fourth Grade: Click here
- Fifth Grade: Click here



Social Studies

Introducing: TeachTCI Social Studies Curriculum - PD to come!
Click on photos below to view scope and sequence.

Kindergarten



Social Studies Alive! Me and My World

First Grade



Social Studies Alive! My School and Family

Second Grade



Social Studies Alive! My Community

Third Grade



Social Studies Alive! Our Community and Beyond

Fourth Grade



Social Studies Alive! Regions of Our Country

Fifth Grade



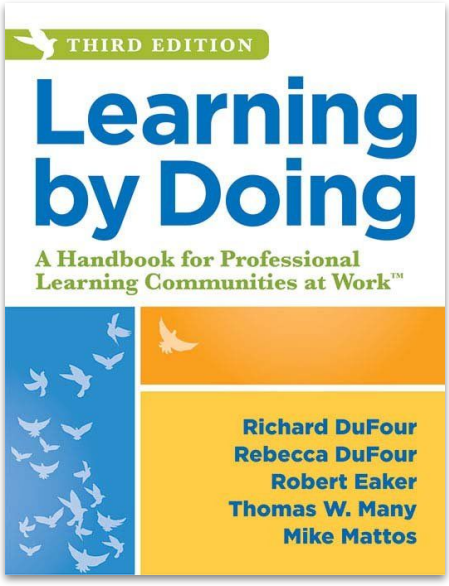
Social Studies Alive! America's Past

Professional Learning Communities

Our teachers use common assessments to guide their instruction. We have Professional Learning Communities, PLCs, to review data and to focus on the essential questions. This is an ongoing process, but teachers specifically use their Wednesday afternoons to collaborate with their grade level and vertical team to plan instruction.:

Four Essential Guiding Questions:

1. What do we expect students to learn?
2. How do we know they are learning it?
3. How will we respond when they do not learn?
4. How will we respond when they have already learned?



MEADOWS GUIDELINES AND PROCEDURES

Link to the online version.

The following procedures and guidelines are intended to ensure consistency and maintain a safe school environment for all Meadows community members. Please adhere to the parameters outlined below and respect staff reminders to follow these guidelines. Thank you for your cooperation.

TRANSPORTATION

Safety

- Always observe crosswalks.
- Crossing guards are stationed at Meadows Avenue, Manhattan Beach Blvd, and the front and back of the school.
- Come directly to school in the morning and go directly home in the afternoon.

Drop-Offs

- Please respect drop-off/pickup zones. No parking or crossing in the middle of the street or in the white loading zones. Exit the drop-off zone by following the street signs. Avoid unsafe, illegal turns.
- Do not park/drop off in the designated staff parking lots off of Rowell and off 12th street.
- When using the drop-off/pick-up lanes, please pull all the way forward to allow other cars to enter behind you
- Vehicles must slowly enter the drop-off zone.
- The driver stays in the car at all times.
- Students only exit from the right-hand side of the vehicle.
- Turn into the drop-off zone with right-hand turns ONLY. Left-hand turns are illegal.
- No passing of other vehicles in the drop-off zone.
- Do not leave your car unattended as it stops the traffic flow, preventing others from dropping off their children safely and on time.
- Students may not play ball or other games before school, even when supervised by an adult.
- Students may not play on the equipment on the upper playground or kindergarten yard before school.

Student Arrival

- Students in grades TK/K may not use the drop-off zones. They must be accompanied by an adult all the way to the classroom door. Adults must wait at the door until the teacher greets the students. They may arrive no earlier than 7:50 a.m.
- Students in Grades 1-5 may utilize the drop-off zones and arrive no earlier than 7:55 am.
- Students will line up outside their classrooms.
- Classroom doors open at 8:00 a.m. for grades TK/K and 8:05 for grades 1-5.
- Students who arrive to school any time after this time will be marked tardy. Please be respectful of instruction by leaving campus once students are safely inside.



MEADOWS GUIDELINES AND PROCEDURES

Riding a Bike or Scooter to School

- Third through fifth-grade students, with parent permission, may ride bicycles or scooters to school.
- Students in fourth and fifth grade may ride eBikes to school if they have been trained and have an MBUSD sticker from the training.
- Bikes, skateboards, and scooters must be secured in racks beside Room 25.
- Students must wear helmets when riding bikes or scooters.
- Riding bikes or scooters is not permitted at any time at school and must be walked on campus.

Pick-Ups & After School Procedures – IMPORTANT

- Per Board policy, students are to go home directly after school, unless supervised through the after-school program or EDP.
- TK-grade three students may not play on the school grounds or in front of the school while waiting for grades 4-5 dismissal
- After dismissal, every playground is reserved for students enrolled in our EDP program.

Student Dismissal

- Students in TK- second grades will be dismissed to an adult at the end of their school day. Please communicate with your child's teacher for unique circumstances.
- Students in third, fourth, and fifth grades may leave school on their own.
- There is no staff supervision after dismissal.

Locking of Gates

- Gates are locked daily from 8:20 a.m. – 2:35 p.m. (1:20 p.m. Wednesdays).
- Parents may not wait at classroom doors for dismissal.
- Parents must wait behind school gates for students to be dismissed.

ATTENDANCE

Reporting Absences

- Call the school office or Report an Absence online when your child is absent.
- Inform school immediately if your child has a contagious disease or condition such as chickenpox, measles, mumps, strep, conjunctivitis, head lice, etc.
- Send a note and/or an e-mail when your child returns to school to the health office, or follow directions on the Meadows website.

MEADOWS GUIDELINES AND PROCEDURES

Permission to Leave School During School Day

- Parents, guardians, or adults listed on your child's emergency information card must come to the office and sign a student release form. Proper identification is required. Children will not be released from the classroom. The office will send for your child who will meet you at the office.

NUTRITION

School Lunches

- Cafeteria lunches, which include milk, are served at no cost at this time.
- You may access more information here on the MBUSD website.
- If you must deliver a lunch, please leave it in the front office and it will be delivered to your child.
- We discourage special birthday luncheons with your child during the school day and/or cupcakes or treats brought for the class. Please see the MBUSD Wellness Policy below..

Lunches from Home

- Students are not permitted to share any food from home with other students. Prior to any food consumption in class for special activities, your teacher will notify you.
- Please pack healthy snacks and lunches for your child. Soft drinks and candy are never permitted.
- **Keep Meadows a "peanut-free/tree nut-free" zone**. Some of our children have life-threatening allergies to peanuts/tree nuts, which can even be triggered by smelling the breath of a student or adult who has consumed peanut/tree nut products. Please be mindful of this when volunteering on campus.

MBUSD Wellness Policy

The Wellness Policy, required by Federal and State regulations, makes our children less vulnerable to allergies, diabetes, obesity, etc. The following are some of the guidelines in place:

- The PTA sponsors two parties each year.
- For your child's birthday, please do not send food, candy, favors, flowers, balloons, etc. to school. Plan to celebrate your child's birthday in your own special way after school hours.

MEADOWS GUIDELINES AND PROCEDURES

DRESS CODE

The Meadows School Community has traditionally expected students to attend school with general cleanliness, and dressed neatly, safely, and appropriately for the activities of the day.

Students must wear closed-toed shoes. Crocs, or shoes like Crocs, are not permitted since students can not safely run in them. Importantly, students should be able to easily and safely run in the shoes during recess and physical education.

Board Policy Manual: Regulation 5132: Dress And Grooming

Students MUST wear:

1. Top with fabric in the front and on the sides.
2. Bottom clothes.
3. Shoes; students in grades K-8 must wear close-toed shoes that cover the entirety of the foot from toe to heel and that are securely fitted to the student's foot at all times. No Crocs.
4. Clothing that covers private body parts with opaque material.
5. Clothing that covers undergarments . (waistbands and bra straps excluded)

Students CANNOT wear:

1. Clothing, jewelry, and personal items containing writing, pictures, or any other insignia which is vulgar, lewd, obscene, profane, or sexually suggestive or which promotes the use of alcohol, drugs, tobacco, or other illegal activity.
2. Visible underwear or bathing suits of similar design (visible waistbands or straps on undergarments worn under other clothing are not a violation)
3. Helmets, hoods, or other headgear that obscures the face (except as a religious observance)

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

The dress code shall be modified as appropriate to accommodate a student's religious or cultural observance, health condition, or other circumstance deemed necessary by the principal or designee. In addition, the principal or designee may impose dress requirements to accommodate the needs of special school activities, physical education classes, athletic activities, and other extracurricular and co-curricular activities.

Students shall be allowed to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)

MEADOWS GUIDELINES AND PROCEDURES

PERSONAL ITEMS

Lost and Found

- All jackets, sweaters, coats, rainwear, and lunch boxes should be labeled with your child's first and last name for identification.
- Labeled items are returned to students.
- Unlabeled, lost items are placed in either the cafeteria or office on racks or in a bin.
- During the year, unclaimed items are given to charitable organizations.

General Reminders

- Do not bring large sums of money or items of value to school.
- Do not bring toys, games, or other unrelated school items to school.
- Basketballs, volleyballs, soccer balls, and kickballs may NOT be brought to school to use and share as part of the school program.

CELL PHONES AND SCHOOL COMMUNICATION

Students are not permitted to use cell phones at school or wear watches that have calling or texting abilities, even if this capability has been turned off. Cell phones are highly discouraged, but if students bring them, the phones must be turned off and put in backpacks. If a student uses a cell phone during school hours, the phone will be stored in the front office for parent pick-up.

If parents need to be contacted, they will be contacted in the following ways:

- Classroom teacher
- Front office staff
- Health office staff
- Principal
- Students may use the office phone to directly call parents, with permission

Meadows communication is, for the most part, electronic. Families are added automatically to the various Meadows and District lists to make the most current information available to all. Please calendar early release days, important dates, and special events as soon as possible, as some require you to change childcare arrangements.

MEADOWS GUIDELINES AND PROCEDURES

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MEADOWS GUIDELINES AND PROCEDURES

SCHOOL TO HOME COMMUNICATION

- **Peach Jar** – It contains e-flyers sent by our school. Click here.
- **Mustang Minute** – This will be sent electronically. It contains brief paragraphs of news and announcements regarding important information such as upcoming events and functions sponsored by PTA, school and/or district information, as well as hyperlinks to the full information and/or links to PDF files. To subscribe to it, click here.
- **Principal's Message and Bullet Points** – These will be sent electronically each week. They contain highlights of the learning events and official school and district information.
- **MBUSD Calendar** – It is posted on the District website: here. It contains information related to modified days, parent conference days, staff development days, and holidays.
- **Meadows School Calendar** – It is posted under Calendars on our District website. Our Meadows Handbook, as well as the Meadows website here, contains helpful information about our school, PTA, and our Education Foundation (MBEF).

GENERAL

School Library

- We encourage children to use our library and the public library to widen their reading experiences.
- Children are allowed to take library books home from school.
- Books may be checked out for one week and may be renewed for a longer period.
- Students are financially responsible for lost or damaged books and textbooks.

Visiting Classes

- We encourage you to volunteer and help in the classroom on a regular basis, or to share a special talent/skill or information on a short-term basis.
- Volunteers must have current, negative TB test results, and LiveScan on file.
- All adults on campus during school hours must check in at the office to obtain and wear a visitor's badge. Adults without badges will be asked to report to the office.

MEADOWS GUIDELINES AND PROCEDURES

HELATH and EMERGENCY ISSUES

It is imperative that the school and District have updated contact information, as this information is vital to your child's welfare. Please notify Meadows immediately if you have a change of address, employment, phone numbers, etc.

Health Information

The following is guidance from the California Department of Education for parents and guardians when children need medication at school.

1. Students who have sustained physical injuries and need restrictions on their mobility must have doctor's notes outlining the restrictions. This includes but is not limited to students with stitches, wearing a brace, wearing a cast, or using crutches. Talk to your child's doctor about making a medicine schedule so that your child does not have to take medicine while at school.
2. If your child is regularly taking medicine for an ongoing health problem, even if they only take the medicine at home, give a written note to the school nurse or other designated school employee at the beginning of each school year. You must list the medicine being taken, the current amount taken, and the name of the doctor who prescribed it. (CEC § 49480)
3. If your child must take medicine while at school, give the school both a written statement of instructions from the doctor detailing the method, amount and time schedules by which such medication is to be taken and a written statement from you requesting the school district assist your child with prescribed medication as set forth in the doctor's statement. Provide new, updated notes at the beginning of each school year and whenever there is any change in the medicine, instructions, or doctor. (CEC § 49423)
4. As a parent or guardian, you must supply the school with all medicine your child must take during the school day. You or another adult must deliver the medicine to school, except the medicine your child is authorized to take by themselves.
5. All controlled medicine, like Ritalin, must be counted and recorded on a medicine log when delivered to the school. You or another adult who delivered the medicine should verify the count by signing the log.
6. Each medicine your child must be given at school must be in a separate container labeled by a pharmacist licensed in the United States. The container must list your child's name, doctor's name, name of the medicine, instructions for when to take the medicine, and how much to take.
7. Pick up all discontinued, outdated, and/or unused medicine before the end of the school year.

Student Emergency

- If your child becomes ill or is injured at school, you will be notified promptly using the information in Aeries. The school will follow the directions you give concerning your physician and others who are to be notified if you are unavailable.
- The school gives first aid only, never "second aid" or re-treatment for prior conditions or those occurring away from school.

MEADOWS GUIDELINES AND PROCEDURES

- Parents/guardians must provide the health office with written instructions from the student's physicial stating limitations and/or instructions for care while at school for the following:
    - A student who returns to school with:
        - a cast
        - crutches
        - a wheelchair
    - A student returns after
        - a serious illness requiring 5 days or more of absence from school
        - a surgical procedure
        - overnight hospitalization
    - A student is to be excused from physical education/playground activities for more than 3 days in a row
    - If your child needs medication (including over-the-counter medications) at school, we must have:
        - a signed order from the physician
        - a form completed from the health office

Parents/guardians must also note the following:

FEVER: Students with a temperature over 100.4 degrees will be excluded from school until temperature is normal overnight without the use of fever-reducing medication (24 hours for COVID-19).

VOMITING: Stya home if vomiting has occurred 2 or more times in 24 hours. Return when vomited has ended overnight and child is able to hold down liquids and food.

DIARRHEA: Stay home if symptoms prevent student from participating meaningfully in routine activities and/or if they are unlikely to make it to the toilet in time. Return when student has not had diarrhea for 24-48 hours of infectious cause has been ruled out.

RASHES: Stay home if student has a fever or recent exposure to measles or chickenpox. Return when symptoms are improving or as guided by health care provider.

CONJUNCTIVITIS (PINK EYE): Stay home if there is significant discharge or if symptoms prevent student from participating meaninfully in routine activities.

Students who are sent home with the above capitalized conditions must report to the health office for clearance prior to readmission to school.

Meadows Guidelines and Procedures

Major Emergency

- In the event of an emergency or lock down, students are to stay at school with Meadows teachers and staff for their safety.
- The principal, via email, will contact families regarding events of an emergency nature.
- Meadows practices fire, lock down, shelter in place, and earthquake procedures throughout the year with monthly fire drills, two earthquake drills, two shelter in place drills, and two lockdown drills.





Welcome to our Mustang Community!

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