WHARTON BOROUGH BOARD OF EDUCATION

AGENDA – REORGANIZATION & WORKSHOP MEETING
TECHNOLOGY LIBRARY CENTER - MACKINNON MIDDLE SCHOOL
January 2, 2019- 7PM

I. CALL TO ORDER – Mrs. Cammarata will read the following:

The Board of Education calls the Reorganization Meeting of the Wharton Borough Board of Education to order at 7:00 p.m.

II. OPEN PUBLIC MEETING STATEMENT – Mrs. Cammarata will read the following:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this act and Board of Education Bylaw 0160, the Wharton Borough Board of Education has caused notice of this meeting to be sent to the Daily Record, posted on the bulletin board in the Wharton Public School, filed with the Wharton Borough Clerk, and mailed to all those people who have requested individual notice and paid the required fee.

III. PLEDGE OF ALLEGIANCE

IV. ELECTION RESULTS – Mrs. Cammarata reported on the results of the November 6, 2018 election:

For seats on the Board of Education:

Candidate	Votes
For Two (2) Three-Year Full Term	
Paul Breda	1,143
Jennifer DiSanto	1,189

V. OATH BY BOARD MEMBERS

Mrs. Cammarata administered the Oath of Office to newly-elected Board members:

Mr. Paul Breda and Mrs. Jennifer DiSanto

VI. ROLL CALL

Roll Call	Anthony Astrologo	Gilbert Bahr	Paul Breda	Jennifer DiSanto	Robin Ghebreal	Wayne Schiele	Theresa Yeager
Roll Call							

Also present, Mr. Christopher Herdman, Superintendent, Mrs. Sandy Cammarata, Business Administrator/Board Secretary.

VII. ELECTION OF PRESIDENT

The Board Secretary will ask for nominations for the position of President.

NOMINATION: _____ was nominated by _____, seconded by _____.
_____ accepted/withdrew his/her nomination.

Vote for President	Anthony Astrologo	Gilbert Bahr	Paul Breda	Jennifer DiSanto	Robin Ghebreal	Wayne Schiele	Theresa Yeager

ELECTION RESULTS: _____ was elected President of the Wharton Borough Board of Education.

VIII. BOARD PRESIDENT TAKES CHAIR

IX. ELECTION OF VICE PRESIDENT

_____, President declared nominations were in order for the position of Vice President.

NOMINATION: _____ was nominated by _____, seconded by _____.
_____ accepted the nomination.

NOMINATION: _____ was nominated by _____, seconded by _____.
_____ accepted the nomination.

Vote for Vice-President	Anthony Astrologo	Gilbert Bahr	Paul Breda	Jennifer DiSanto	Robin Ghebreal	Wayne Schiele	Theresa Yeager
Name:							

ELECTION RESULTS: _____ was elected Vice-President of the Wharton Borough Board of Education.

X. CODE OF ETHICS FOR NEW JERSEY SCHOOL BOARD MEMBERS

The Code of Ethics for New Jersey School Board Members will be recited each January.

XI. REORGANIZATION ACTION ITEMS

1. The Board of Education officially designates an abstention as a non-vote.

2. The Board of Education adopts the Mission Statement that was developed as part of the Strategic Planning process:

"Learn to thrive in a dynamic world."

3. The Board of Education adopts all bylaws, policies, and regulations in effect on January 2, 2019 in compliance with N.J.S.A.18A:11-1.

4. The Board of Education adopts all textbooks of record on January 2, 2019, in accordance with the attached document and in compliance with N.J.S.A. 18A:33-1 and 3.

5. The Board of Education adopts the following curricula and programs of record on January 2, 2019 in compliance with N.J.S.A. 18A:33-1 and 34-1:

Academic	Assessment	Support	Extracurricular
	Access 2.0 Testing ESL Students	Basic Skills Improvement	Art Club (6-8)
Art	Newsela and SmartyAnts	RtI Team and Interventionist	Band (4,5 & 6-8)
Circulatory System as an Obstacle Course (4)	AIMSweb	Child Study Team Services	Chorus (4,5 & 6-8

Colonial Day (5)	Authentic Assessment (K-3)	Bully-Busting	Baseball
Creative Curriculum (PRIDE)	Developmental Reading Assessment 2 (K-6)	L.E.A.D.	Basketball - Boys
Early Childhood Program for 4-Year Olds	Research paper (6-8) in Science and Social Studies	English as a Second Language (K-8)	Basketball - Girls
Full Day Kindergarten	PARCC (3,4,5,6,7,8) State Science Assessment (5 & 8)	Extended School Year (ESY) Extended School Day	Wrestling (6-8)
Health Education	Portfolios (K-5)	Family Science (4)	Computer Club (4,5 & 6-8)
Integrated Language Arts	Pre/Post Leveling Tests	Guidance & Counseling	Cross Country
Library/Media	Standards Based Report Cards: Grades K, 1 Grades 2, 3 Grades 4, 5 Grades 6-8 PSD - *Project PRIDE*	IXL Math	Yearbook (6-8)
Living History Timeline (7&8)	Writing Rubrics	SOS Club (2,3; 4,5; 6-8)	Drama Club (6-8)
Mathematics Algebra	Teacher constructed tests, quizzes, rubrics	Braining Camp	Soccer- Boys
Medieval Faire (6)	Beginning/Ending of Year Benchmarking	Brain Pop	Soccer- Girls
Music – General	ABLES Test	Non-Violent Crisis Intervention (CPI Program)	Softball

Music – Instrumental (4-8)	Catalyst	SRA Sidewalks	Student Council (6-8)
Project UpGrade G&T Program, includes School-wide Enrichment	Edulastic	Occupational Therapy (OT) & Physical Therapy (PT) Services	House Captains (6-8)
Readers Workshop		Positive Behavior Supports	
Science		Peer to Peer	
Social Studies		Peer Tutoring	
Spelling-Recipe for Reading K-5		ESL Homework Club	
Technology		Problem Based Learning	
Touch Math		Reading Recovery (1)	
World Language – Spanish (K-8)		Reading Specialist	
Writers Workshop		Response to Intervention	
Science Fair 7th & 8th Grade		Speech and Language	
		Students Obtaining Success (6-8)	
		Weather Net	
		Headsprout	
		RAZ Kids	
		Sumdog	
		Prodigy (5th Grade)	
		Google for Education	

6. The Board of Education designates *The Daily Record* as the official newspaper for legal notices and other obligations, and *The Star-Ledger* as alternate official newspaper.

7. The Board of Education approves the following appointments, which are in effect until the next reorganization meeting or until changed by resolution and carry the compensation indicated:

POSITION	APPOINTMENT	COMPENSATION
Treasurer	**Diana Fernandez**	$4,087/year (Acct. #11-000-230-100)
Labor/Negotiations Attorney, or as assigned	**Anthony Sciarrillo** Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC	$165/hour (Acct. #11-000-230-331)
Board Secretary	**Sandy Cammarata**	Included in salary
Auditor	**William Schroeder** Nisivoccia & Co.	$24,200/year (Acct. # 11-000-230-332)
Medical Inspector	**Brent Forward, MD**	$6,990.00/year (Acct. # 11-000-213-330)
Architect	**Coppa Montalbano Architects**	$150.00/hour (Acct# 11-000-230-334)
School Attendance Officer	**David Young**	$1,456/year (Acct.# 11-000-230-001)
1. Affirmative Action Officer 2. Affirmative Action Team	**1. Colleen Silvestri** **2. Susan Johnston,** **Michael Laudati**	Included in salary
Public Agency Compliance Officer	**Sandy Cammarata**	Included in salary
Custodian of Public Records	**Sandy Cammarata**	Included in salary
Safety Compliance Officer	**Sandy Cammarata**	Included in salary

School Safety Specialist	**Sandy Cammarata**	TBD
504 Coordinators	**Patrick Ketch,** MacKinnon Middle School Principal **Pamela Blalock**, Duffy School Principal	Included in salary
Integrated Pest Management Coordinator	**Sandy Cammarata**	Included in salary
Homeless Liaisons	**Michael Laudati, Susan Johnston**	Included in salary
DYFS Liaisons	**Michael Laudati, Susan Johnston**	Included in salary
Wellness Committee Coordinator	**Jennifer O'Malley-Dorr**	Included in salary

Acting Superintendent (in the absence of the Superintendent from the district)	**Pamela Blalock**	Included in salary
Anti-Bullying and Safety Coordinators	**Pamela Blalock, Patrick Ketch**	Included in salary
Anti-Bullying Specialists	**Michael Laudati, Susan Johnston**	Included in salary
OPRA Officer	**Sandy Cammarata**	Included in salary
Agent of Record - Health Benefits	Horizon Blue Cross Blue Shield of New Jersey	fee included in assessment
Agent of Record – Workers' Compensation	NJSBAIG (NJ School Board Association Insurance Group)	fee included
Agent of Record - Property & Casualty Insurance	Morville Agency School Alliance Insurance Fund	fee included
Agent of Record – Student Insurance	Bollinger Insurance Co.	$4,949

Agent of Record-Flex Spending Account	Discovery Benefits	$4.75 per month/ per employee/$41.66 minimum per month
SEC MCDC Initiative Compliance Survey and Continuing Disclosure Agent Services	Phoenix Advisor, LLC	$850/year
Agent of Record - Dental & Medical Insurance	Delta Dental – Brown and Brown Horizon Blue Cross Blue Shield of New Jersey – Brown and Brown	fee included
Disability Insurance	Prudential Insurance Co.	fee included
Disability Insurance	Colonial Life Insurance Co.	fee included
Disability Insurance	Unum Provident	fee included
Tax Sheltered Annuity	Lincoln National	fee included
Tax Sheltered Annuity	Met Life Investors	fee included
Tax Sheltered Annuity	Valic	fee included
Tax Sheltered Annuity	Met Life	fee included
Tax Sheltered Annuity	AXA Equitable	fee included
457(b)	Met Life	fee included

8. WHEREAS 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter, and

WHEREAS, the Wharton Board of Education would like to take advantage of the maximum statutory bid threshold amount of $40,000 for school districts with purchasing agents who possess qualified purchasing agent certificates;

NOW, THEREFORE BE IT RESOLVED that the Wharton Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of $40,000 and the quotation threshold of $6,000 (15% of the bid threshold) for the board of education, and further authorizes Sandy Cammarata to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid and quote threshold amount.

9. WHEREAS, Sandy Cammarata has been appointed Secretary of the Board of Education, and

WHEREAS, Diana Fernandez has been appointed Treasurer of School Monies; and

WHEREAS, Board of Education policy authorizes school principals to establish and administer student activity accounts under certain conditions, now therefore be it

RESOLVED, the Board of Education approves the maintenance of the following bank accounts and authorizes the persons indicated to sign checks, savings withdrawals, drafts, and other instruments and to approve electronic fund transfer

TD BANK

	#	Signatories
General Account	3	President/Vice President and Sandy Cammarata or Christopher Herdman and Diana Fernandez
Payroll Account	1	Diana Fernandez
Payroll Agency Account	1	Diana Fernandez
Unemployment Insurance Trust	3	President/Vice President and Sandy Cammarata or Christopher Herdman and Diana Fernandez
Cafeteria Fund	1	Sandy Cammarata or Christopher Herdman
Capital Projects Account	3	President/Vice President and Sandy Cammarata or Christopher Herdman and Diana Fernandez

Capital Reserve Account	3	President/Vice President and Sandy Cammarata or Christopher Herdman and Diana Fernandez
Duffy Student Activities	2	Sandy Cammarata or Christopher Herdman and Pamela Blalock or Marie Kowalenko
MacKinnon Student Activities	2	Sandy Cammarata or Christopher Herdman and Patrick Ketch or Jennifer Podesta

Account Name	#	Signatories
New Jersey Cash Management Fund-Wharton Board of Ed.	1	Sandy Cammarata or Christopher Herdman
Peapack Gladstone Bank - Bond Account	3	President/Vice President and Sandy Cammarata or Christopher Herdman and Diana Fernandez

10. The Board of Education establishes the following **meeting calendar** for the next year. All meetings will be held in the Technology Library Center of MacKinnon Middle School and will begin at 7:00 PM unless otherwise stated:

Wednesday, January 2, 2019 Thursday, January 3, 2019 Snow Date	Reorganization/Work Session
Thursday, January 24, 2019	Regular Business Meeting
Tuesday, February 12, 2019	Work Session
Thursday, February 28, 2019	Regular Business Meeting
Thursday, March 14, 2019	Work Session
Thursday, March 28, 2019	Regular Business Meeting
Thursday, April 11, 2019	Work Session
Tuesday, April 30, 2019	Regular Business Meeting, Public Hearing
Thursday, May 9, 2019	Work Session

Thursday, May 23, 2019	Regular Business Meeting
Thursday, June 27, 2019	Work Session/Regular Business Meeting
Thursday, July 25, 2019	Work Session/Regular Business Meeting
Thursday, August 29, 2019	Work Session/Regular Business Meeting
Thursday, September 12, 2019	Work Session
Thursday, September 26, 2019	Regular Business Meeting
Thursday, October 17, 2019	Work Session
Wednesday, October 30, 2019	Regular Business Meeting
Thursday, November 14, 2019	Work Session
Tuesday, November 26, 2019	Regular Business Meeting
Thursday, December 19, 2019	Work Session/ Regular Business Meeting
Thursday January 2, 2020 Snow date- Monday, January 6, 2020	Reorganization and Workshop Meeting

Committee Assignment	***Board Member***
Liaison to PTA TLC 7:30 PM 1/8/19, 2/5/19, 3/5/19, 4/2/19, 5/7/19, 6/4/19	
Committee on Regionalization/Consolidation/Shared Services	
Liaison to Borough Council 7:30PM	
Liaison to Morris Hills Regional Board of Education 7:00 PM 1/7/19	
Liaison to Special Education Advisory Council Dates TBD	
Liaison to Technology Committee	
Liaison to Curriculum Council TLC 7PM 3/4/19	

Liaison to Early Childhood Advisory Council TLC 6:30 PM 5/29/19	
Liaisons to Strategic Planning	
Wharton Kids First Foundation Trustee 1st Thursday of month TLC 6:30PM	
Representative Assembly Member to Educational Services Commission of Morris County Dates TBD	

11. Upon the recommendation of the Superintendent, the Board designates that the Wharton Public School District Media Learning Center, 137 East Central Avenue, Wharton, NJ 07885 as the Official Meeting Place of the Board for the 2017-2018 School Year.

12. Upon the recommendation of the Superintendent that the Wharton Board of Education adopts and shall be governed in all actions and business to come before this Board by the written Board Policies, Regulations, and Job Descriptions previously duly adopted and contained in the Board of Education Policy Book.

13. Upon the recommendation of the Superintendent, the Board authorizes the Business Administrator to advertise for bids as needed during the school year as required by Public School Contracts Law.

14. Upon the recommendation of the Superintendent, the Board of Education does hereby authorize the use of state contracts as appropriate for the school year.

Whereas, the Wharton Board of Education desires to authorize its purchasing agent for the 2017-2018 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

15. The Board of Education approves the Parliamentary Procedures for all Board Meetings.

16. WHEREAS, certain utility, leases, and tuition payments have required due dates to be made at the end of the month following Business Meetings; be it

RESOLVED, the Board of Education authorizes the School Business Administrator/ Board Secretary to make advance payments on a monthly basis for designated vendors, as deemed necessary; and be it

FURTHER RESOLVED, that such payments shall be approved by the Board of Education at its subsequent Business Meeting; and be it

FURTHER RESOLVED, the Business Administrator be authorized, in the event of a meeting postponement and following consultation with the Board President and the Superintendent, to release payments for those billings determined to be most appropriate and emergent.

Motion to Move Reorganization items #1-16:_____ Second_____

Roll Call: Mr. Astrologo_____Mr. Bahr_____Mr. Breda_____
Mrs. DiSanto:_____Mrs.Ghebreal:_____Mr. Schiele_____
and Mrs. Yeager_____

XII. WORKSHOP MEETING

XIII. REPORTS AND PRESENTATIONS

A. Superintendent's Report

B. Presentations:

C. Reports:
1-Policy

D. Business Administrator Report

E. New Business/Old Business

XIV. OPEN TO THE PUBLIC:

If you wish to be heard, the Board respectfully requests that you state your name and address and to keep all requests to a 3 minute time limit.

XV. OPEN TO THE PUBLIC FOR DISCUSSION:

XVI. CLOSED SESSION: Motion by: _____second by _____, at _____ p.m

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

1) a matter rendered confidential by federal or state law

2) a matter in which release of information would impair the right to receive government funds

3) material the disclosure of which constitutes an unwarranted invasion of individual privacy

4) a collective bargaining agreement and/or negotiations related to it

5) a matter involving the purchase, lease, or acquisition of real property with public funds

6) protection of public safety and property and/or investigations of possible violations or violations of law

7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege

8) specific prospective or current employees unless all who could be adversely affected request an open session

9) deliberation after a public hearing that could result in a civil penalty or other loss **and be it**

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories ___. It may be adjourned while business is conducted in public then reconvened after public business has been completed

XVII. RETURN TO REGULAR SESSION: A motion by _____and second by _____ to return to regular session at_____p.m.

XVIII. "What have we done for the children this evening?"

XIX. ADJOURNMENT: Motion by_____seconded by _____, at _____p.m.