Marshall County Schools Substitute and Employee Management System

Phone number to call off: 1-877-403-0403
Webpage: https://wv.sfe.powerschool.com

Registering For the First Time

1. Call 1-877-403-0403
2. Follow the prompts. Enter your Access ID, followed by the (*) key. Your Access ID is your Employee ID Number.
3. When the system asks for your PIN, enter your Access ID again. The system will then prompt you to create a new PIN number. (Must be six digits. An example would be your six-digit birthdate.)
4. Continue following the prompts to record your name and complete the registration.

PIN Number is used for telephone access.

If you have any problems, please feel free to contact the Help Desk.

Jessica Snider
304-843-4437
Jessica.snider@k12.wv.us
My hours are 6AM – 2PM (Monday through Friday)
If I am unavailable, please leave a message and I will return your call.

Logging into the Website

1. Go to https://wv.sfe.powerschool.com
2. Enter your District Username. (Employee ID)
3. Password is your PIN number for the first time logging in.
4. Once logged in, you will create a new password which will be 8 characters long and must include at least one letter and one number.

Password is used for Website and Mobile App access.

Mobile Apps: Search in your Apple App Store or Android Play Store for one of these Apps.

Substitutes: Smartfind Express Mobile 

Employees: Unified Talent 

Download the App.
The District Code is GRZQ.

Paperwork has to be complete and submitted. It has to go through all the proper channels (payroll, etc.) and you must call and register with the system before jobs can begin.

Calls start at 5 AM Monday through Friday and will continue until 50% of the job is finished.
Calls begin again in the evenings Sunday through Friday 6PM – 10 PM.
NO calls on Saturday.

Our system does not allow you to pick and choose which schools you will receive calls from.