

Community Middle School Parent/Student Handbook



**3470 Highway 41A
Unionville, TN 37180
Phone: (931) 685-1426
Fax: (931) 294-5126**

Jennifer Cook, Principal

Jennifer Jordan, Assistant Principal

SCHOOL MOTTO

Conquer the Day with Viking Valor!

VISION STATEMENT

Inspiring growth, empowering success, shaping the future.

MISSION STATEMENT

Our mission at Community Middle School is to support students as they gain knowledge, skills, and character enabling them to become responsible, productive citizens in an ever-changing world.

SCHOOL GOALS & BELIEFS

- Promote academic excellence, high expectations, and student self-esteem through achievement and enrichment opportunities.
- Increase parent involvement to strengthen partnerships between our school and families, collaboratively supporting student growth and success.
- Enhance instruction to foster intellectual and creative growth through critical thinking.
- Use diverse strategies to meet the needs of all learners.
- Encourage responsible behavior and good citizenship.
- Use RTI to support math and reading growth for all performance levels.
- Support career readiness through various opportunities within CTE.
- Foster school spirit, pride, and a positive attitude.
- Ensure a safe and nurturing learning environment.

BEGINNING OF YEAR FOLDERS

Parent communication is vital to support student success. Students will receive a folder with important forms at the start of the year that must be signed and returned promptly. Families who return all forms by August 12th will be entered into a prize drawing for a gift card!

COMMUNITY MIDDLE SCHOOL WEBSITE and SOCIAL MEDIA

Community Middle School has a website: <https://communityms.bedfordk12tn.com/> and a Facebook page! Just search “Community Middle School” and look for our logo. Stay updated with announcements, important dates, achievements, and a glimpse of the fun planned for this school year. Connect with the school online and remember to keep all social media interactions positive and respectful. Communication is just a click away!

This handbook contains general and specific guidelines, rules, regulations, and procedures regarding student requirements, conduct, and expectations. While this handbook provides considerable information there may

be laws and standards not included in this handbook that will have additional effects on students. Also, general school and social behavior are expected in addition to those addressed in this handbook.

2026-2027 SCHOOL CALENDAR

Bedford County Schools

2026-2027

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

In-Service Day
Administrative Day
School In Session
No School
Abbreviated Day
Staff Development
Parent Teacher Conference

July 21 - 23 New Teacher Induction
 July 27 - 30 Inservice Days (No School)
 July 31 Administrative Day (No School)
 August 3 1st Day for Students/ Abbreviated Day
 August 6 ELECTION DAY/Inservice Day(No School)
 Aug. 31 - Sept 7 Horse Show (No School)
 October 22 Parent/Teacher Conference (No School)
 October 23 & 26 Fall Break (No School)
 November 3 ELECTION DAY/Staff Dev Day (No School)
 November 23 - 27 Thanksgiving Break (No School)
 December 18 Abbreviated Day
 Dec 21 - Jan 1 Winter Break (No School)
 January 4 - Staff Development Day (No school)
 January 5 School Resumes
 January 18 MLK Day (No School)
 February 15 President's Day (No School)
 March 5 Staff Development (No School)
 March 26 - April 2 Spring Break (No School)
 April 5 School Resumes
 May 26 Adminstrative Day (No School)
 May 27 Abbreviated Day / Report Cards

End of Nine Weeks

October 9
 December 18
 March 12
 May 27

Mid-Nine Weeks

September 9
 November 11
 February 3
 April 14

Report Card Dates

October 21
 January 13
 March 24
 May 27

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

BEDFORD COUNTY SCHOOLS ATTENDANCE POLICY

Attendance is a key factor in student achievement; therefore, students are expected to be present each day school is in session. The Superintendent of Schools/designee shall develop appropriate administrative procedures to implement this policy.

Excused absences shall include:

1. Personal illness/injury.
2. Illness of immediate family member.
3. Death in the family.
4. Extreme weather conditions.
5. Religious observances.
6. College visits.
7. Pregnancy.
8. School sponsored or school endorsed activities
9. Summons, subpoena, or court order; or
10. Circumstances which in the judgment of the principal create emergencies over which the student has no control.

TRUANCY

Annually, the Superintendent of Schools/designee will provide written notice to parent(s)/guardian(s) that attendance at school is required. Students shall be present at least fifty percent (50%) of the scheduled school day to be counted present.

CMS Attendance Expectations

- Students come to school every day on time.
- If you know of future absences, please let the front office know.
- Students DO NOT make excuses to parents about why they should not go to school.
- When a student is absent, they will make up all the work missed within 7 days.
- If students have an extended illness that will require them to miss more than 10 days, the parent will notify the school as soon as possible.
- Parents/Guardians will attempt to schedule appointments outside of the school day.

RETURN TO SCHOOL

Students returning after an absence must submit an excuse letter to the front office. It is the student's responsibility to make sure that notes are submitted to the front office.

The student must have a note from the parent/guardian with the following information:

- Student's name
- Date of absence
- Reason for absence
- Parent's signature
- Telephone number where parent/guardian can be reached

An absence will be considered excused if the student brings a doctor's note or a note from a parent. Students who are absent are unexcused until such time as they bring in an appropriate note excusing the absence. This note must include the reason for the absence, date(s) of absence, and signature of

appropriate person. This note should be turned in within 7 days of the absence. Notes turned in beyond 7 days of the absence will not be accepted. A parent note can be used to excuse seven absences per school year. It is the responsibility of the student to turn in notes after an absence. Parents can call or email the office to ensure students have turned in notes.

MAKE-UP WORK

All schools will issue excused and unexcused absences in accordance with board policy. An excused absence permits the student to make up schoolwork, within seven (7) days of returning to school. An unexcused absence denies a student the privilege of completing missed assignments. It is the responsibility of the student to check with all his/her teachers to obtain missed assignments. Please give teachers at least 24 hours to gather makeup work for students.

ATTENDANCE TIERS

State of Tennessee's Plan to Prevent Truancy v Beginning in the 2021-2022 school year, the State of Tennessee implemented policy, "§ 49-6-3007(e)(1)." Tenn. Code § 49-6-3009.
COMMUNITY MIDDLE SCHOOL

Student Name: _____ **Grade:** _____

The three tiers of attendance: The ✓ indicates which tier your child is in.

_____ **Tier one** of the progressive truancy plan must include schoolwide, prevention-oriented supports. **Two (2+) unexcused absences**

- (1) You will receive an automated phone call for every absence
- (2) Incentives for children that are at school
 - a. Families with PERFECT ATTENDANCE will be entered into a drawing for a sports event pass.
 - b. The House with the best attendance for the 9 weeks will receive a reward
 - c. Individual awards for no more than 3 unexcused absences per 9 weeks
- (3) The office will contact you at **2+ unexcused absences**

_____ **Tier two** must be implemented upon a student's accumulation of **five (5) unexcused absences** and will include one or more of the following interventions:

- (1) A conference with the student and the parent, guardian, or other person having responsibility for the student
- (2) An attendance contract to be signed by the student, the parent, guardian or other person having responsibility for the student, and the attendance supervisor/designee;
- (3) Regularly scheduled follow-up meetings, which may be with the student and the parent, guardian, or other person having responsibility for the student to discuss the student's progress;
- (4) Referral of the child to Community Middle School Counselor aimed at addressing the student's attendance problems

_____ **Tier Three-** When a child has **ten (10+) absences**, they move into Tier Three. Tier Three will only be implemented if the truancy interventions under Tier Two are unsuccessful (the student continues to miss school). Tier Three may consist of one or more of the following:

- (1) School-based community services (stay after school to pick up trash, clean the school, detention to make up missed work)
- (2) Participation in a school-based restorative justice program with School Counselor
- (3) **Referral to truancy board/court**

CMS General Operations

Classes begin promptly at 7:50. Students not in their assigned classroom at 7:50 are considered absent. Students arriving in their assigned classroom after 7:50 are considered tardy.

ARRIVAL

Students arriving at school before 7:35 should report to the gym. Students will sit in 1st period class groups. Bus riders will be dropped off at the cafeteria and escorted to the gym. Car riders will enter through the gym entrance and report directly to the gym. Students are not allowed in other areas of the building during arrival. Students will be escorted to their 1st period class by their teacher beginning at 7:35. Students are not allowed in the building before 7:15. Doors are not open; therefore, students should not be left unsupervised.

School Starting Time:	7:50
School Dismissal	
Bus Riders:	2:50
Car Riders:	2:55
Teacher Dismissal:	3:05

DAILY BELL SCHEDULE

Students will be dismissed to the hallway by their teacher. The bell does NOT dismiss students. Teachers do!

1st Period	7:50	8:34
2nd Period	8:37	9:21
3rd Period	9:24	10:08
4th Period	10:11	10:55
1st Lunch/Flex	10:58	11:23
2nd Lunch/Flex	11:17	11:42
6th Period	11:45	12:31
7th Period	12:34	1:18
8th Period	1:21	2:05
9th Period	2:08	2:50

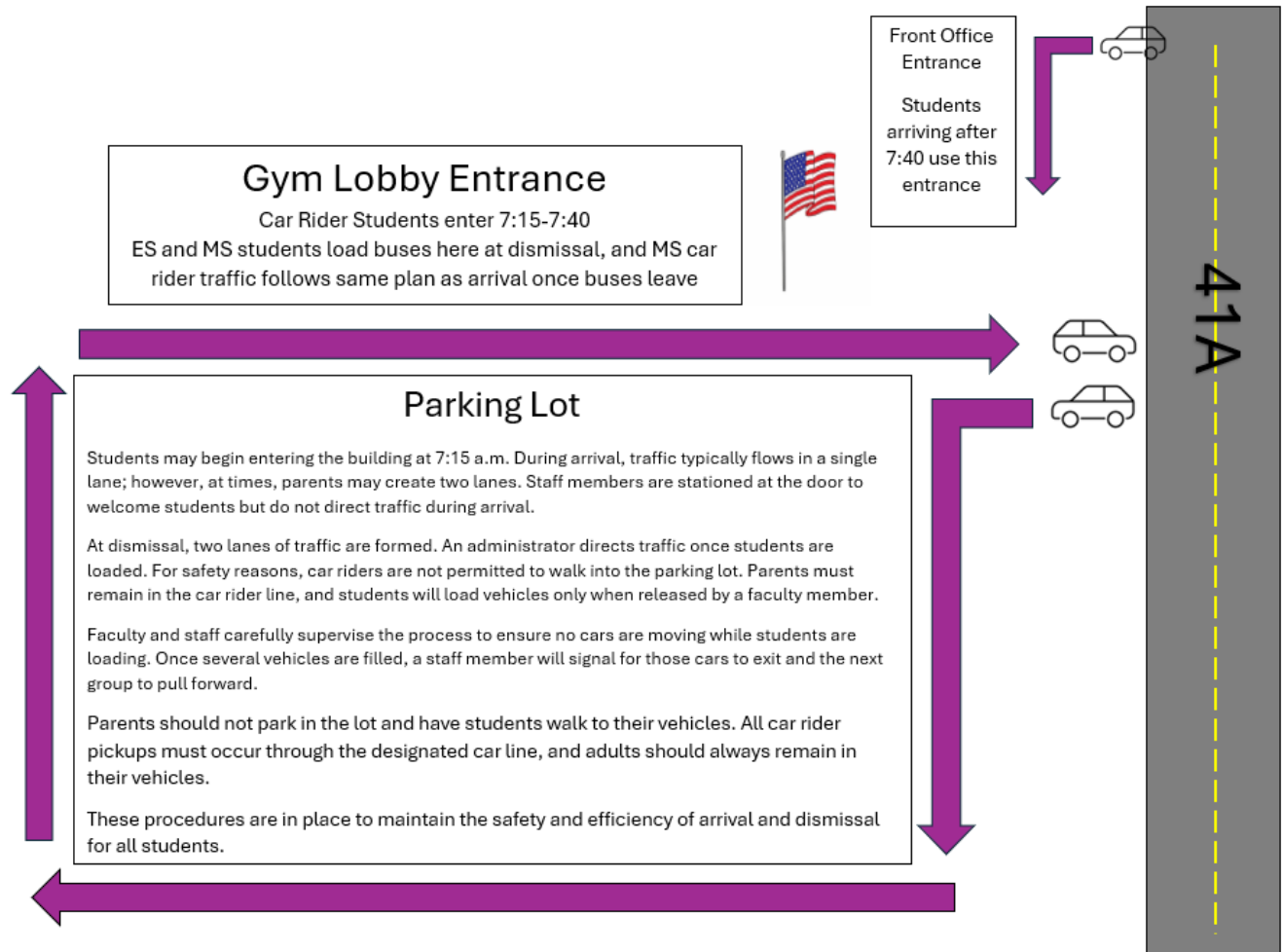
DISMISSAL

Bus riders will be dismissed at 2:50 p.m. by their teacher. Car riders will remain in the classroom and will be dismissed by their teacher once buses have exited the campus, which is typically around 2:55 p.m. For safety reasons, car riders are not permitted to walk freely into the parking lot. Parents must remain in the car rider line, and students will be allowed to load vehicles when a faculty member blows the whistle. Once several cars are loaded, a faculty member will dismiss those vehicles and signal for the next group to load. Parents should not park in the parking lot and expect their student to walk to their vehicle. All car rider pickups must occur through the designated line, and adults must remain in their vehicles at all times. These procedures are in place to ensure the safety of all students, and we appreciate your cooperation, support, and patience.

TARDY POLICY

Students must arrive before 7:50 AM. Those arriving after 7:50 are tardy and must sign in at the office for an admit slip before going to class. Habitual tardiness without valid excuses will result in disciplinary action. Teachers will report repeated tardies to administration. Being late to any class period three times within a nine-week period will result in after-school detention.

Community Middle School Traffic Plan 26-27



CHECK-OUT POLICY

Only parents or legal guardians may authorize a student to leave during the school day.

Parents/guardians must come to the office with ID to check out their student. Teachers will release students only after office notification. Students must sign out in the office.

For check-out by individuals not listed in Synergy, a parent/guardian must provide a written note including:

- Student's full name
- Date
- Reason for check-out
- Parent/guardian phone number
- Check-out time
- Name of person checking out the student
- Parent/guardian signature

School officials will verify notes and may deny unverifiable requests.

Students who check out must bring a parent/guardian absence excuse the next day. Missed classes follow the same attendance rules as regular absences.

RECORDS

CMS encourages parents and guardians to keep Synergy updated. All bus information must be up to date in Synergy for rostering purposes; students must be rostered to their bus in order to ride the bus. It is also the responsibility of parents and guardians to complete student verification each year in Synergy and provide proof of address to the school. Schedules may be withheld if student verification is not complete. Please notify the front office of any phone number, address, or parent/guardian change as soon as possible throughout the school year. Accurate demographic information ensures student safety and well-being.

REPORTING TO OFFICE/ VISITORS

Parents and visitors coming to school are required by law to come to the front office upon arrival. No parent or guardian will be allowed to go to student classrooms. All visitors will be required to provide identification every time you enter the building during a school day. No exceptions!

TELEPHONE

If a student needs to contact a parent or guardian, they must use the phone in the front office with permission from a staff member. If a student is caught using their phone, it will be taken to the office. Students are expected to hand their phone to any faculty or staff member upon request. Failure to comply with this policy may result in disciplinary consequences.

STUDENT TRIPS

Students planning to be absent due to trips must request a Pre-Approved Trip Form from the front office at least one week in advance. Each student is allowed up to seven parent notes per year, and trips or vacations will count toward that total. Additional absences beyond the seven will not be approved. When students miss school, it is hard for them to catch up on missed learning. CMS strongly encourages families to plan travel during school breaks.

STUDENT WITHDRAWAL

Students leaving this school during the school term for any reason must withdraw properly with a withdrawal form which may be obtained in the front office. All fees must be paid and all textbooks must be returned. The school will not transfer records to any other school unless all debts have been cleared.

CAFETERIA

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, a well-balanced lunch is offered at a reasonable price. For the 25-26 school year all students will receive breakfast and lunch free of charge.

Students may deposit money into an account in the cafeteria which may be used for purchases in the cafeteria. If a student transfers to another school in Bedford County, any unused money in the student's account will follow the student throughout the Bedford County School system and will roll over into the next school if applicable. However, if a student leaves the Bedford County School system for any reason, a request for a refund may be made within 60 days after leaving the district and/or after the child has graduated. Unclaimed funds will then become the property of the School Nutrition Food Program.

The cafeteria management and your fellow students will appreciate your cooperation in the following areas:

- Deposit all lunch litter in wastebaskets.
- Leave the table and floor around your seat in a clean condition.
- Excessive noise in the cafeteria creates an uncomfortable atmosphere for others and will not be tolerated.
- Food and drinks may not be taken from the cafeteria.
- Students will sit in their assigned areas and will not be permitted to visit with students in other areas of the cafeteria. Special seating arrangements, restricted talking privileges, and discipline procedures will be used in cases of cafeteria misconduct.
- Parents are not permitted to eat lunch with their student at school.
- Students will not be permitted to return to the “serving area” once they have exited from that area.
- Shared cupcakes or birthday treats will be permitted, but students will only be allowed to share these during lunch time with their homeroom class.

CAFETERIA WELLNESS

A copy of the State Board of Education Child Nutrition Program can be obtained from the office.

ILLNESS

Students must have a note from a faculty or staff member to visit the nurse’s office. Students may not use their personal cell phones to call home if they are feeling ill. The school office will notify the parent if student illness is severe requiring a student to be sent home. Students with a fever of 100.4°F or higher must be fever-free without medication for 24 hours and symptom-free before returning to school.

MEDICATIONS

School officials or teachers will not routinely dispense medication to students except in unique situations in which a child’s health is dependent upon emergency medical aid. If under exceptional circumstances a child is required to take oral medication during school hours and the parent cannot be at school to administer the medication, only the principal or the principal’s designee will administer the medication in compliance with the regulations that follow. The medication must be delivered to the nurse’s office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. (i.e., students with asthma) Written instructions signed by a parent will be required. All prescription medications must be brought to school in the original container. The pharmacy label must include: Child’s name, name of medication, name of physician, time to be administered, dosage, possible side effects, if known, and termination date for administering the medication. The parent or guardian is responsible for informing the designated official of any change in the student’s health or change in medication.

SCHOOL COUNSELING

School Counseling services are available to students at Community Middle School through the school counselor’s office. Students must have permission from a faculty or staff member to visit the school counselor. Parents may also make appointments to meet with the counselor to discuss their child’s records, progress, etc.

LIBRARY

At Community Middle School, we believe all students can develop a lifelong love of reading. Each student will attend library class at least once during the school year and is encouraged to use the library regularly. Students may visit the library during their scheduled library class or with permission

from both their teacher and the librarian. Library use is a privilege and must follow the rules and guidelines established by the librarian. Students are encouraged to check out books throughout the year, but they are responsible for taking care of them. If a book is lost or returned with damage, the replacement cost based on the original price of the book will be charged to the student. Before checking out a book, students should inspect it for any damage and immediately report concerns to the librarian or library clerk. Once a book is checked out, the student is responsible for its condition until it is returned.

SCHOOL-PARENT COMPACT

Community Middle will develop a school-parent-student compact outlining the shared responsibility among families, faculty, and students to support academic achievement and meet state standards. The compact will be available in languages parents can understand. Teachers will review the compact with students, who will return it signed by both the student and parent. Teachers will then sign and turn in the compacts when they are returned.

EMERGENCY DRILLS

Emergency drills, such as fire, tornado, and lock down drills will be conducted periodically throughout the school year. During all drills, students are expected to follow the directions of faculty and staff promptly and respectfully.

MEDIA ACCESS TO STUDENTS

The superintendent may grant and set limits on media access to students. Media must get prior approval from school administration before interacting with students in non-public instructional programs or activities. Media may interview and photograph students at instructional and school events, including athletics, as long as access is not disruptive and follows Board policies and procedures.

Notice of media publication:

Photographs, video, and sound are a part of a school setting. Any published media will serve to educate students, promote the school or system, spotlight activities and/or reward student work. Published work may not be limited to, but will certainly include: school newspapers or newsletters, agendas, system calendars, yearbooks, and/or school and system websites. Safety will always be at the forefront of anything published. Care will be taken to exclude identifying student information in any published digital format. A parent has the right to request removal of any published media involving a child, and the media will be removed promptly.

If permission is not granted, please notify your child's teacher or principal immediately to obtain, complete, and submit a written notification of refusal for media publication of student.

District employees may release student information to the media only in accordance with applicable provisions of the education records law and Board policies governing directory information and personal identifiable information.

Parents will be advised of this policy at the time of the student's registration through student verification and each fall in the student/parent handbook.

ACADEMICS

At Community Middle School, students are expected to give their best effort in every class, including Related Arts. We believe that all students can learn and succeed, and we expect them to come to school ready to learn with a positive and responsible attitude. Our teachers are committed to providing high-quality instruction that meets students' individual needs and promotes academic success. Classroom learning will not be disrupted. Teachers will consistently enforce the discipline procedures outlined in this handbook to maintain an environment focused on learning. Every student has the right to learn, and every teacher has the right to teach without interruption. Parents and guardians play a vital role in supporting these expectations. Education is most effective when students, families, school staff, and the community work together. By upholding these shared responsibilities, we can ensure a productive and respectful learning environment for all.

GRADING POLICY

This school believes that the issuance of grades serves to promote continuous evaluation of a student's performance, to inform the student and parents of the student's progress, and to provide a basis for bringing about needed changes in that student's performance.

The basic grading system for subject-area grading in grades six (6) through twelve (12) is expressed by numerical value. The numerical values are equivalent to the following letter grades:

A	90 – 100
B	80 – 89
C	70 – 79
D	60 – 69
F	Below 59

The final grade for the year will be determined by averaging the two semester grades. TCAP/TNReady scores will count as 25% of the second semester grade for each tested subject. For final yearly averages, each class will be averaged as a separate grade. If a student fails two or more classes, he/she will be encouraged and expected to attend a summer learning camp.

Teachers at Community Middle School are not expected to provide extra credit. Students are expected to redo assignments to show growth in learning.

REPORT CARDS

Computerized report cards are issued every nine weeks. Report Cards can be accessed by logging into Synergy. One printed report card will be provided at the end of the year. Students must come to school on May 22, the abbreviated day, to receive this report card.

HONOR ROLL & PRINCIPAL'S LIST

Students may achieve Honor Roll or Principal's List by meeting the following grade requirements:

1. Honor Roll- All A's and B's. An average of 80 or higher in every subject taken. (Grades are to be rounded up from .5)
2. Principal's List- All A's. An average of 90 or better in every subject taken.

PARENT COMMUNICATION & TEACHER CONFERENCES

Strong communication between home and school is essential to student success. Parents are encouraged to reach out to teachers with any concerns. Conferences can be scheduled as needed by sending a note, calling the school, or emailing the teacher. Please remember that teachers are only available for phone calls during their planning periods, before, or after school. Be patient as responses may take up to 24–48 hours. There are two Parent-Teacher Conferences scheduled during the school year. Additional conferences may be scheduled with teachers as requested. If you wish to schedule a conference, please provide at least two days' notice. While email is helpful for short messages, more detailed discussions should take place through a phone call or in-person meeting. Respectful, constructive communication is expected. Our goal is always to build relationships and support student growth. For safety and to protect instructional time, parents may not go directly to a classroom or meet with a teacher without a scheduled appointment or prior approval. If you have a classroom concern, please contact the teacher first. Administrators will ask if you have already spoken with the teacher, as this is the first and most appropriate step. If the issue is not resolved after that, reach out to an administrator for further support.

Please note: Social media is not an appropriate platform to address school concerns. Issues will not be resolved online, and negative posts may be harmful or even considered a form of cyberbullying. The respectful and ethical approach is to contact the school directly and work together to find solutions.

AWARDS DAY

At Community Middle School, we will hold an Awards Recognition in May to celebrate student achievements and success throughout the year. Students will have the opportunity to receive recognition for accomplishments such as making the Principal's List, Honor Roll, and earning the highest average in each class. Awards will also be given for achievements in clubs and other areas approved by administration. This special event is a time to honor the hard work, dedication, and growth of our students as we close out the school year.

USE OF "AI" (Artificial Intelligence) in INSTRUCTION

Teachers are permitted to use BCS-approved AI programs for instructional purposes, provided the usage aligns with approved instructional standards and curriculum. Prior to allowing students to use AI, teachers must ensure that students receive appropriate instruction on the responsible use of AI.

Academic Integrity

Students will be educated on the responsible use of AI, including:

- Effective use of generative AI.
- Appropriate contexts for using AI in assignments.
- Evaluating the accuracy of AI responses.
- Taking responsibility for the responsible incorporation of AI content.
- Distinguishing between cheating and seeking support.

RESPONSE TO INTERVENTION (RTI)- "Anchor Time"

At Community Middle, we are dedicated to helping all students succeed. One way we provide support is through Response to Instruction and Intervention (RTI²), a framework that identifies student needs and delivers targeted academic and behavioral interventions. At CMS, RTI² is known as Anchor Time. Tier I Anchor Time is embedded in our Math and Reading blocks for all students. Tier II and Tier III Anchor Time take place in smaller groups, with close monitoring of student progress.

Families of students receiving Tier II or Tier III support will be notified by letter with details about the intervention plan.



COMMUNITY MIDDLE SCHOOL RESOURCE MAP

Guided by the Compass.

Driven by the Journey.



OUR COMPASS



NORTH – ACADEMICS

- High Expectations
- Grade-Level Instruction
- Student Ownership



EAST – BEHAVIOR

- VALOR Expectations
- PBIS Culture
- Positive Relationships



SOUTH – FAMILY

- Communication
- Partnerships
- Community Support



WEST – WELLNESS

- Attendance
- Counseling
- Health Services

OUR VISION

Every student will receive the academic, behavioral, and social-emotional support needed to succeed through a collaborative system of prevention, intervention, and enrichment.



TIER 1 CORE SUPPORTS (ALL STUDENTS)



- High-Quality Instruction
- HQIM
- Success Criteria
- Learning Intentions
- PLCs
- Common Assessments
- Anchor Time
- Small Group Differentiation
- VALOR Expectations
- Viking Vouchers
- House System
- Celebrations
- Attendance Incentives
- Family Communication
- Community Circles / Advisory
- Nurse, Cafeteria, PE

TIER 3 INTENSIVE SUPPORTS (FEW STUDENTS)



- Individualized Plans
- Intensive Intervention
- Special Education (IEP)
- FBA / BIP
- Individual Counseling
- Home Visits / Truancy
- Community Agencies
- Medical Plans
- Medical Referrals
- Attendance Team Meetings
- Parent Conferences
- Small Groups (SEL)
- Counselor Check-ins

TIER 2 – TARGETED SUPPORTS (SOME STUDENTS)



- Intervention Groups
- Progress Monitoring
- Check-in/Check-out
- Tutoring
- Mentoring
- Behavior Contracts
- Anchor Time

SCHOOL COMMITTEES



- Instructional Leadership Team
- PLC Teams
- Attendance Team
- PBIS Team
- Safety Team
- PTO
- Leadership Team

FAMILY & COMMUNITY PARTNERS



- Community PTO
- Bedford County Schools
- GEAR UP
- Community Churches
- Local Businesses
- Family Resource Agencies
- School Resource Officer
- Health Department

CURRICULUM & INTERVENTIONS



ELA

- Wit & Wisdom (HQIM)
- Anchor Time
- Small Groups
- Exact Path
- Reading Intervention



MATH

- SAVAAS
- Anchor Time
- Exact Path
- Math Intervention



SCIENCE

- SAVAAS
- Vocabulary Supports
- Labs
- Spiral Review

ASSESSMENTS



UNIVERSAL SCREENING

- AimsWeb
- Exact Path
- Benchmark Assessments

PROGRESS MONITORING

- Weekly Intervention Data
- Exact Path Growth
- Common Formative Assessments

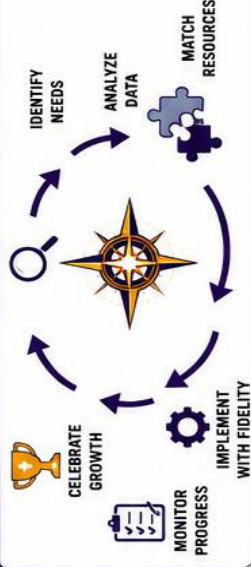
STATE ASSESSMENT

- TCAP

BEHAVIORAL

- Office Referrals
- SRSS-IE
- Attendance Data

CONTINUOUS IMPROVEMENT CYCLE



TOGETHER WE EMPOWER • SUPPORT • INSPIRE • SUCCEED



REWARDS & INCENTIVES

ANCHORED IN EXCELLENCE

“Excellence is Our Anchor. Character is Our Compass.”

At Community Middle School, we are Anchored in Excellence. We are committed to building a culture where students are recognized for their efforts, growth, and positive choices. This program unites our Viking House System, individual rewards, and character-based recognition to celebrate what it means to be a true Viking...respectful, responsible, and resourceful.

Quarterly and Year-End Rewards

Students can earn quarterly incentives by meeting the following expectations. Each 9 weeks begins with a fresh start:

- No more than 2 unexcused absences during the quarter
- No office referrals resulting in ISS or OSS
- No more than 2 lunch detentions
- No after-school detentions
- No missing graded work in Synergy

Students who meet the following expectations for the entire school year will earn a grand year-end reward:

- No more than 5 unexcused absences
- No office referrals resulting in ISS or OSS
- No after-school detentions
- Fewer than 4 lunch detentions
- No missing assignments

Viking House System

A core part of Anchored in Excellence is our Viking House System, where every student and staff member belongs to one of four houses. Each house includes a mix of 6th, 7th, and 8th grade students to promote mentorship, teamwork, and school spirit.

Students earn house points through:

- Excellent attendance
- Academic growth on benchmark assessments
- Positive behavior and leadership
- Participation in dress-up days and spirit events
- Success in school-wide competitions
- Maintaining A's and B's each quarter

Houses compete each quarter for a field trip reward, promoting both individual responsibility and collective pride.

Viking Vouchers

Students who go above and beyond can be awarded Viking Vouchers by any staff member for demonstrating exemplary behavior. These vouchers are meaningful in two ways:

- Individually, students can redeem vouchers in the front office for a piece of candy or small prize.
- Collectively, every voucher also adds to their house point total.

Each week, one voucher from each house is drawn for a special prize.

Staff are encouraged to be intentional and specific when giving vouchers to highlight and reinforce positive behaviors school-wide.

Anchored in Excellence is more than a rewards program. It's a commitment to creating a community where every student is supported, encouraged, and empowered to grow into the very best version of themselves.

STUDENT/PARENT CONDUCT & INFORMATION

AFTER SCHOOL ACTIVITIES

A variety of sporting events, dances, and activities are scheduled by the school each year. A detailed schedule will be issued later in the school year. All school rules are in effect at these functions. Students that fail to abide by school rules and expectations will not be permitted to attend after school events.

BEHAVIOR POLICY

Any student involved in extracurricular activities that receives OSS during the season of that particular sport/organization will not be able to practice or play during the allotted time of the assigned suspension. Additional consequences will be left to coach's/sponsor's discretion.

Any student receiving OSS will be ineligible to play on the next scheduled event upon their return. If a student is placed in ISS or OSS a second time during the season, the final consequences will be determined by the administration of Community Middle School.

If a student has an unexcused absence for that day, they will not be allowed to participate in any activity for that day. This does not only apply to athletes; it applies to all students. Attendance is required to participate in all activities held on the day of the absence.

SUSPENSION RESTRICTIONS

A student assigned to In-School Suspension or Out-of-School Suspension will not be able to participate in any school activity or athletic event during the period of time the student is suspended.

CONDUCT AT SCHOOL EVENTS & ACTIVITIES

Good behavior is both encouraged and expected at all times by our students, parents, and visitors. This expectation extends to all school-sponsored events, including extracurricular activities, sporting events, and field trips. Students attending off-campus events are required to follow all school policies as if they were on campus. Likewise, parents and other adults are expected to model respectful and appropriate behavior, especially at athletic events. Unsportsmanlike conduct such as yelling at referees, coaches, players, or other spectators will not be tolerated. Adults who display inappropriate behavior may be asked to leave and may be denied the privilege of attending future school events. Maintaining a safe, respectful, and supportive environment is essential for the success and enjoyment of all.

ATHLETIC TEAMS

Erin Haywood - Athletic Director

Baseball

Cheerleading

Football

Softball

Basketball

Cross-Country

Soccer

Volleyball

COMMUNITY MIDDLE SCHOOL RULES FOR ATHLETIC PARTICIPATION

To participate in athletics at CMS, all students must have up-to-date Final Forms completed online. In addition, an up-to-date sports physical is required before trying out for any sport.

Each coach will provide a team contract outlining expectations, responsibilities, and guidelines for student-athletes.

Participation in school sports is a privilege, not a right. Student-athletes are expected to model positive behavior, demonstrate strong character, and represent Community Middle with pride and integrity both on and off the field.

Students who fail classes for their final grades of the previous school year will not be eligible for sports the next school year. Student-athletes must have passed all academic subjects the previous nine weeks in order to be eligible for participation (final eligibility requirement). For Fall sports, the grades from the previous school year's last quarter will be considered to determine final eligibility (due to practices starting in the spring/summer).

If a student athlete fails to pass all academic subjects, practicing is still allowed; however, the athlete may not play in a scrimmage and/or game until the student can verify that they are passing all academic subjects.

Grades will be checked by the Athletic Director periodically within the season.

Fall Sports: Every two weeks until season ends

Winter/Spring Sports: End of each quarter; Mid-Nine Weeks of each quarter until season ends; week before the end of season tournament

If a student is failing a class(es) or missing more than 2 assignments, coaches have a player contract that has their expectations.

- First Check: Warning; Coach's discretion

- Second Check (in the same class/classes): probation; sit out practices to work on missing/late work
- Third Check (in the same class/classes): suspension from games and practice until a passing grade is achieved and no missing work.

Athletes will not be allowed to participate in independent contests prior to the conclusion of the school season. This includes travel/rec teams during the same season. (In high school, this is a TSSAA violation.) Homeschooled students that are zoned for Community Middle School are eligible to participate in our athletic program and will be held to the same standards as their public-school peers. Per Bedford County Schools policy, homeschooled students must play at their zoned school only.

CLUBS & ACTIVITIES

Community Middle School offers a variety of after-school clubs and activities. Students and parents will receive information throughout the year on available opportunities and how to join. Check the website and Facebook page for information.

STUDENT CONDUCT & SELF-DISCIPLINE

One of the most valuable lessons education offers is self-discipline. Though not taught as a subject, it forms the foundation of strong character, self-control, orderliness, and respect for others. To support a safe and effective learning environment, clear rules are necessary and help foster the self-discipline students need to succeed. Students are expected to be positive representatives of Community Middle School at all times. The administration will establish clear expectations for behavior in all areas of the school, including hallways, classrooms, the cafeteria, and common spaces. Students are responsible for meeting these expectations. Failure to do so may result in appropriate disciplinary action.

HALL CONDUCT

Students should be in the hall only during class transitions or with a hall pass. Students are not allowed outside or in unassigned areas of the school without specific permission or without adult supervision.

BUS CONDUCT

Riding the school bus is a privilege, not a right. Improper conduct on the bus will result in the privilege being denied. The bus is an extension of the school, and the same conduct is expected on the bus during the school day.

Bus Notes

For the safety of all students, any student needing to ride a bus other than their assigned one must bring a signed note from a parent or guardian. The note must include the student's name, the address where they will be dropped off, and must be approved and signed by a school administrator. Students will not be permitted to board a different bus without this signed note. We understand that occasional transportation changes may be necessary; however, frequent changes will not be allowed. If a pattern of requests emerges, school administration will reach out to the family to address the concern and ensure consistency in transportation arrangements. At afternoon dismissal, all bus riders are expected to go directly to their assigned buses immediately.

Regulations

- Bus regulations are as follows:

- Observe the same conduct as in the classroom.
- Be courteous; use no profane language.
- Do not eat or drink on the bus.
- Keep the bus clean.
- Cooperate with the driver.
- Do not smoke or use tobacco products.
- Do not be destructive.
- Stay in your seat.
- Keep head, hands, and feet inside the bus.
- Sit in seats assigned by the driver or administration.

Consequences for Bus Misconduct

The bus driver shall report continued minor violations in writing to the administration of the school. Any misconduct in which it becomes necessary for the driver to report to the principal may result in the student becoming ineligible for transportation. In case of a major violation, the bus driver shall report such to the appropriate school administrator immediately. Pending proper investigation and findings, such a violation shall result in immediate suspension from riding the bus. A second violation of a major offense shall result in suspension from riding a bus for a longer period of time.

CAR RIDERS

Car riders are dismissed at 2:55. Once students leave school for the day they will not be permitted to return unless they have specific school-related business. Students are not permitted to loiter on school property. Car riders must be picked up and dropped off in the designated drop-off lanes. Students should be picked up by 3:00.

INAPPROPRIATE ITEMS

Students should not bring open drink containers, toys, or any other non-instructional items unless permission has been granted by a faculty or staff member. These items will be confiscated and given to administration. Personal grooming items such as hairbrushes, combs, makeup, perfume, and cologne are not allowed in the classroom. Students may not spray deodorant, body spray, perfume, or cologne at school or on the bus. Energy drinks, outside beverages such as coffee, tea, carbonated drinks, etc. are not permitted once students enter the building. Students are allowed to have water during the school day. Students may not bring homemade food in to share with other students.

SELLING OR TRADING OF ITEMS

No items are to be brought to school to be sold or traded between students. No items may be sold for personal profit by students or faculty/staff.

CELL PHONE AND PERSONAL COMMUNICATION DEVICES POLICY

Students may possess wireless communication devices so long as such devices are turned off and stored during instructional time. At the principal's discretion, instructional time at Community Middle School encompasses all time from 7:15-2:50. Such devices include any portable wireless device that has the capability to provide voice, messaging, or other data communication between two (2) or more parties, such as wearable technology, cell phones, laptops, tablets, and gaming devices.

A student may, however, be permitted to utilize a wireless communication device under the following circumstances:

1. In case of emergency;
2. When authorized by a teacher;
3. To manage the student's health, as documented in the student's individual healthcare plan;
4. When the possession or use is required by the student's individual education program, 504 plan, or individual learning plan; or
5. When the device is being used by a student with a disability for the operation of assistive technology to increase, maintain, or improve the student's functional capabilities.

PENALTIES

Unauthorized use or improper storage of a device will result in confiscation until such time as it may be released to the student's parent(s)/guardian(s). A student in violation of this policy is subject to disciplinary action.

EMERGENCY COMMUNICATION PLAN

In the event of an emergency or possible emergency occurring at school, parent(s)/guardian(s) shall be alerted by an all call from the district or school principal/designee.

Students must follow teacher directions regarding device use and comply with the district's Internet Acceptable Use Policy (Policy 4.406). Any unauthorized use, visible display, or improper storage of devices will result in the device being confiscated. On the first offense, the device will be returned to the student at the end of the day. For repeat offenses, a parent or guardian must pick up the device, and further violations may result in disciplinary consequences, including daily device check-in or suspension.

Students are strictly prohibited from using any device to take or share photos, videos, or recordings in areas where privacy is expected (e.g., restrooms, locker rooms, classrooms). Disseminating unauthorized or misleading content, especially with the intent to embarrass, harass, or harm others, may result in suspension, expulsion, and permanent loss of device privileges. Such actions may also be investigated under the district's Harassment, Bullying, and Cyberbullying Policy (Policy 6.304).

Possession of personal devices at school is a privilege. The Bedford County Board of Education and its employees are not responsible for lost, damaged, or stolen devices, nor for any unauthorized use of a student's device.

STUDENT USE OF TECHNOLOGY POLICY

The Superintendent of schools, or a designee, shall develop and implement procedures for appropriate Internet use by students. Procedures shall address the following:

- General rules and ethics of Internet use.
- Prohibited or illegal activities, including, but not limited to:
- Sending, displaying, or downloading offensive messages or pictures
- Using obscene language
- Harassing, insulting, defaming, or attacking others
- Damaging computers, computer systems or computer networks

- Hacking or attempting unauthorized access
- Violation of copyright laws
- Trespassing in another's folders, work, or files
- Intentional misuse of resources
- Using another's password or other identifier (impersonation) or disseminating such information to others
- Attempting to bypass security and filtering safeguards
- Attaching personal technology or networking equipment to school system network
- Use of the network for commercial purposes
- Buying or selling on the Internet

DRUG AND ALCOHOL POLICY

The Bedford County Board of Education is committed to the health and safety of all students. Students shall not consume, possess, use, sell, distribute, or be under the influence of illegal drugs or alcoholic beverage on school grounds, in school vehicles or buses, or at any school-sponsored activity, function, or event, whether on or off school grounds. This includes, but is not limited to, abuse of inhalants and prescription drugs. Disciplinary sanctions shall be imposed on students who violate the standards of conduct required by this policy.

CARE OF SCHOOL PROPERTY

Our school building and equipment are funded by Bedford County taxpayers. Students are expected to respect all school property including buildings, buses, books, equipment, instructional materials, and records and help maintain a clean, safe environment. Willful destruction or vandalism of school property may result in suspension or expulsion, and students will be required to pay for damages. Accidental damage should be reported immediately to a teacher or the office. All incidents of damage or loss will be investigated and may involve law enforcement. If a student is found responsible, the district will seek reimbursement for repair or replacement costs. Parents or guardians of minors will be held liable. The district may withhold grades or transcripts until payment is made. If payment is not possible, a voluntary work program may be offered, and records will be released upon its completion.

NOVELS, TEXTBOOKS, & WORKBOOKS

All basic textbooks are loaned to students for use during the school year. Students are expected to keep textbooks clean and in good condition. Novels are considered textbooks and must be treated with the same care. Each student will be issued one workbook. While workbooks are consumable, they still represent a cost to the district and should be handled responsibly. Textbooks are property of the Board of Education and must be returned at the end of the school year, upon course completion, or when withdrawing from the school. Students are responsible for paying for books that are lost, stolen, or damaged beyond use. If a textbook is lost for two weeks, the student must pay for it before a replacement is issued. If the original is later found, a refund will be issued.

Reimbursement Guide for Lost or Damaged Textbooks:

- 1–6 Years Old: 100% of replacement cost
- 7+ Years Old: 50% of replacement cost

The principal may withhold grade cards, transcripts, or certificates until payment is made. In cases of hardship or uncontrollable circumstances, the principal may waive fees at their discretion.

LOCKERS

Lockers are the property of the school, and school officials reserve the right to open and inspect them at any time. Students may use a combination lock only (no key locks). The lock combination must be given to the homeroom teacher. If school officials need access to a locker and the combination is not available, the lock will be cut.

SCHOOL COMPUTERS

Students will be assigned school computers for educational use. All activity on school devices may be monitored, and school administration has the right to access student accounts and view usage at any time. Student use of school computers must support education and research aligned with the school's learning goals. All computer and internet use must occur under the direct supervision of a faculty or staff member and must serve legitimate educational purposes. Parents who do not wish for their child to use school computers or access the internet must notify the teacher or principal immediately and submit a written refusal form. While measures are in place to block inappropriate content, students are expected to make responsible choices and avoid accessing non-educational material. Students will be assigned a specific laptop in each class and are expected to use only the laptop assigned to them. All students should take good care of school technology. Any failure to do so, including intentional damage, will result in disciplinary action and may require restitution for repairs or replacement. Use of school technology is a privilege, not a right. Inappropriate use will result in loss of access. The administration will review violations, and all decisions regarding suspension of privileges are final. Illegal activity will be reported to law enforcement.

GANG RELATED ACTIVITY

Community Middle School is committed to maintaining a safe and positive environment for students and school personnel. Any negative activity that threatens the safety and disrupts the education of students is prohibited and will be subject to disciplinary measures. Disciplinary measures may range from simple detention to arrest and expulsion, subject to the type and severity of the infraction. All prohibited gang activities are subject to disciplinary measures. Articles of clothing identified as gang attire cannot be worn on campus. Placing graffiti on property, books, notebooks, book covers, and papers is prohibited activity. Flashing of gang signs and yelling gang slogans and gang names are prohibited.

GENERAL SCHOOL EXPECTATIONS

At the start of each school year, teachers will explain classroom routines, procedures, rules, and expectations to all students. Students are required to follow these guidelines and may face disciplinary action for violations. Repeated or severe misconduct will result in a referral to the office.

- **Respect Everyone:** Treat teachers, staff, and fellow students with kindness and respect at all times. Disrespect will not be tolerated.
- **Be Prepared:** Come to school ready to learn with all necessary materials and completed assignments.
- **Stay Safe:** Keep hands, feet, and objects to yourself. Fighting, bullying, harassment, or any form of violence will not be tolerated.
- **No Drugs, Alcohol, or Weapons:** Possession, use, or distribution of drugs, alcohol, weapons, or any illegal substances on school property or during school activities is strictly prohibited and will result in serious disciplinary and/or legal action.
- **Respect Property:** Take care of school property and personal belongings. Vandalism or destruction of property will result in disciplinary consequences and may require restitution.
- **Use Technology Responsibly:** Use school computers and devices only for educational purposes and follow the district technology policies.

- Be Punctual: Arrive on time to school and to all classes.
- Dress Code: Follow the school dress code policy.
- Hallway Behavior: Walk calmly in the hallways, avoid horseplay and yelling, and move promptly to your next class. Failure to follow hallway expectations may result in hallway restrictions.
- Follow Bus Rules: Obey all bus safety rules while riding to and from school and when on school field trips.
- Follow all guidelines set forth in this handbook.

All school and classroom expectations are in accordance with the school's School Wide Positive Behavior Support System and center around the 3 Viking Values:

Be Respectful
Be Responsible
Be Resourceful

DRESS CODE

Bedford County Board of Education Dress Code

The full Bedford County Student Dress Code 6.310 may be accessed from the district website and is linked below. [Dress Code Policy](#)

- General Dress Code Summary
The dress code applies during the school year and summer school.
- Clothing and grooming must be clean, neat, safe, and not disruptive.
- Clothes must fit properly (no more than one size too large or small).
- No specific clothing brands required.
- Sleeveless shirts must have straps at least 2 inches wide; chest and midriff must be covered.
- Lightweight outerwear and hoodies allowed inside; heavy coats must be stored in lockers.
- Pants, jeans, leggings, shorts, skirts, and dresses are allowed and must be worn at the waist without sagging.
- Holes above 4 inches from the knee must be patched.
- Shorts, skirts, dresses, and skorts must be at least 4 inches from the knee.
- Leggings allowed only if covered by a garment at least 4 inches from the knee.
- Footwear must be worn and secured.

Prohibited Items and Behaviors:

- No see-through clothing.
- No logos or accessories promoting illegal substances, gangs, or offensive content.
- Visible tattoos with inappropriate content are prohibited.
- Chains, spikes, hats, bandanas, hoods worn indoors, sunglasses indoors, and jewelry (other than ear and nose piercings) are banned.
- Shirts exposing large areas under arms or undergarments, halter tops, cut-off shirts, skate shoes with wheels, and house shoes are not allowed.
- Heavy outerwear is not allowed inside during the school day

Compliance

Students found to be in violation of the dress code will be referred to the office and required to sign the Dress Code Violation Log. They must change into clothing that meets dress code requirements before returning to class. Students may contact their parent or guardian to bring appropriate clothing; however, they will be required to wait in the ISS (In-School Suspension) area until the clothing arrives. They will not be permitted to return to class until they are in compliance with the dress code. Students are strongly

encouraged to keep an extra set of dress code-compliant clothing in their backpack. Repeated violations will result in disciplinary consequences.

SCHOOL WIDE BEHAVIOR

Failure to follow schoolwide behavior expectations (classroom/school rules and procedures) could result in the following:

- After-school Detention
- Lunch Detention
- In School Suspension
- Out of School Suspension
- Hallway Restrictions
- Technology Restrictions
- Removal from afterschool events/activities
- Removal from behavior reward field trips
- Remandment to Bedford County Learning Academy
- Other as deemed appropriate by administration

Classroom Teacher Discipline Steps

- Warning
- Educational Assignment
- Lunch Detention
- After School Detention (Library- From 2:50 pm – 3:50 pm on Thursdays)
- Admin Referral

Reasons for Automatic Referral:		Student not completing work in class: Students can be assigned after school detention for this. The work will be provided by the teacher for students to complete from 2:50-3:50.
- Defiance	-Bullying/Harassment	
- Fighting	- Profanity	
- Removal from Classroom	- Theft/Vandalism	
- Skipping Class		

Definition of Disciplinary Actions

1. Expulsion- Removal of a student from the school system for an extended period of time or permanently by Board of Education action.
2. Suspension- Removal of the student from the campus and exclusion from all school sponsored activities during suspension by the administration or the Board of Education. Referral to Bedford County Learning Academy- If a student exhibits chronic misbehavior at Community Middle School, administration can refer that student to the Bedford County Learning Academy.
3. Detention- A requirement that the student report to a specific school location and to a designated teacher or school official to make up work missed or to receive specific instruction in behavior modification. Students that receive more than 3 detentions within a semester may be assigned to in-school suspension. Students who do not show for an assigned detention will not be allowed to attend pep rallies, school dances, sporting events, and any other extracurricular school functions until the detention has been served.
4. Zero Tolerance- The removal of a student for one calendar year for the use or possession of weapons, drugs, aggravated assault, assault that results in bodily injury to BCS employees and/or SROs, or a threat of mass violence.

Due Process

Due process will include appropriate hearing and reviews, in all cases, the rights of individuals will be ensured and protected.

DISCRIMINATION/HARASSMENT AND BULLYING INTIMIDATION OF STUDENTS**Link to Board Policy**

The Bedford County School System does not discriminate on the basis of race, sex, color, religion, national origin, age, handicap, or veteran status in the provision of education opportunities or employment opportunities and benefits. The Bedford County School System does not discriminate on the basis of sex or handicap in the education programs and activities, pursuant to the requirements of Title IX of the Educational Amendments of 1972, Public Law 93-112, and the Americans with Disabilities Act of 1990, Public Law 101-336, respectively. This policy extends to both employment and enrollment of the School System. Inquiries concerning Title IX, Section 504, and the Americans with Disabilities Act of 1990 should be directed to the Supervisor of Exceptional Education, or 504 Contact at 500 Madison Street, Shelbyville, TN 37160, (615)684-3284. All students have the right to learn in a safe, respectful environment free from harassment or intimidation—including bullying, cyberbullying, and hazing. Any student who experiences or witnesses discrimination or harassment should report it immediately to a teacher, counselor, administrator, or coach. Retaliation against those who report or participate in investigations is strictly prohibited. Verified violations may result in disciplinary action for students or staff, and both students and employees have the right to appeal any disciplinary decisions. This policy is linked above and reviewed regularly with staff and students.

COMPLAINTS AND INVESTIGATIONS

Anyone who becomes aware of behavior that may violate this policy must promptly report it to the principal or designee. Reports may be made anonymously; however, confidentiality may be limited to ensure due process, conduct a full investigation, comply with legal obligations, or take appropriate action. The principal or designee is responsible for investigating and determining if a violation occurred. A violation exists if the behavior causes fear of harm, negatively affects a student's physical or mental health, interferes with academic performance, or limits participation in school activities. All reports will be investigated thoroughly and promptly.

HANDBOOK DISCLAIMER

This handbook is intended to supplement, not replace, all applicable federal, state, and local laws, codes, and policies. It is not an exhaustive document. The administration and faculty of Community Middle School, in conjunction with the Bedford County School System, reserve the right to exercise full discretion in taking any action necessary to maintain a safe, positive, and productive learning environment provided such actions align with the guidelines set forth by the aforementioned laws, codes, and policies.

26-27 HANDBOOK AGREEMENT



We (parents and student) have received and read the Community Middle School Parent and Student Handbook. We (parents and student) understand and agree to abide by the policies, rules, and regulations outlined in the handbook. We (parents and student) acknowledge that this document provides important information about the expectations and responsibilities for students and parents within the Community Middle School community.

Student Name: _____

Student Signature: _____

Date: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____