

NOTICE: City of Avoca City Council members will be attending a walk through at the Avoca Veterans Community Center on April 21, 2026 at 4:45 PM at 112 N Elm St. While a majority of the council may be present, this is a social/informational gathering and **NO CITY BUSINESS WILL BE DISCUSSED, NO ACTION WILL BE TAKEN, AND NO PUBLIC MEETING WILL BE HELD.** We will reconvene at 5:30 p.m. at the Avoca Public Library for the Council Meeting in celebration of National Library Week.

AGENDA OF THE AVOCA CITY COUNCIL

TUESDAY, APRIL 21, 2026 - 5:30 PM

213 NORTH ELM, AVOCA PUBLIC LIBRARY

The meeting is open to the public to attend. Agenda order is at the discretion of the meeting Chair - Meeting is being recorded. Recording will be available on Marnie Elkhorn Access Channel the following day and on the City's website along with the council agenda, minutes, and packets.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. APPROVAL OF THE AGENDA

4. PROCLAMATIONS/SPECIAL NOTICES

- a. NATIONAL LIBRARY WEEK
- b. FAIR HOUSING MONTH

5. PUBLIC COMMENT(S) -(4-Minute limit and must sign in at the table against the wall)

NOTICE: The Mayor and City Council welcome comments from the public on action and discussion items listed on the agenda during the public forum. You are asked to give your name, address, and the agenda item number or topic you are referring to on the agenda. ~~Please~~ **Please** your comments concise and limited to four (4) minutes.

For matters not included on the current agenda, individuals wishing to bring an issue or request before the Council are encouraged to refer their request to the City Administrator. The City Administrator will review the matter and discuss it with the Mayor to determine inclusion in a future Council agenda as a civil appearance.

6. CIVIL APPEARANCE -**NOTICE:** Discussion on civil appearance matters is limited to four (4) minutes. If additional time is needed, the City Council must make and approve a motion to extend the allotted time.

- a. NONE

7. CONSENT AGENDA

- a. Approval of the following minutes: March 2, 2026, March 17, 2026 Regular Meeting, March 31, 2026 Property Tax Levy Special Session and March 31, 2026 Special Session
- b. Approval of Claims, Payroll, Financials and Bank Reconciliation
- c. Partial Payments: Kelcon: Avoca Veterans Comm Center Rehab Pjct - Pymt #8
- d. Change order: Kelcon: Avoca Veterans Comm Center Rehab - #3
- e. Change order: Jensen Builders LTD: Avoca Public Safety Station: #4
- f. Approval of Liquor Licenses: Flour Mill
- g. Approval of Liquor License Owner Amendment: Casey's

8. PUBLIC HEARING

- a. PUBLIC HEARING FOR FISCAL YEAR 2027 BUDGET

9. DISCUSSION AND ACTION ITEMS

****Indicates action items***

- a. Discuss and action on FY2027 Budget
 - i. *RESOLUTION NO. 26-0421-01 APPROVING FY2027 BUDGET FOR THE CITY OF AVOCA
- b. Discuss and action on FY2026 Budget Amendment#2
 - i. *RESOLUTION NO. 26-0421-02: SETTING FY26 BUDGET AMENDMENT #2 PUBLIC HEARING FOR MAY 19, 2026
- c. Discuss and action on Early Redemption to pay off the Series 2020 Note
 - i. *RESOLUTION NO. 26-0421-03: RESOLUTION AUTHORIZING EARLY REDEMPTION OF THE TAXABLE GENERAL OBLIGATION REFUNDING NOTE, SERIES 2020
- d. Discuss and action on City Policies - Facility Use and Access, Sale of City Assets, Bid Letting and Contracting
 - i. *RESOLUTION NO. 26-0421-04: APPROVING THE CITY OF AVOCA FACILITY ACCESS AND USE POLICY
 - ii. *RESOLUTION NO. 26-0421-05: APPROVING THE CITY OF AVOCA SALE AND DISPOSITION OF MUNICIPAL ASSETS POLICY
 - iii. *RESOLUTION NO. 26-0421-06: APPROVING THE CITY OF AVOCA BID LETTING AND CONTRACTING POLICY
- e. Discuss and take action on the renewal of law enforcement contract services

- i. *RESOLUTION NO. 26-0421-07: APPROVING THE CONTRACT FOR LAW ENFORCEMENT RENEWAL SERVICES WITH POTTAWATTAMIE COUNTY SHERIFF'S OFFICE
- f. Discuss and action on IDOT primary roads maintenance and repair agreement
 - i. *RESOLUTION NO. 26-0421-08: APPROVING AGREEMENT WITH IOWA DEPARTMENT OF TRANSPORTATION FOR MAINTENANCE AND REPAIR OF PRIMARY ROADS IN MUNICIPALITIES
- g. Discuss and take action on the employment contract
 - i. *RESOLUTION NO. 26-0421-09: APPROVING THE EMPLOYMENT AGREEMENT FOR TERESA M. HOEPNER AS CITY CLERK/FINANCE DIRECTOR
- h. Bid Opening for the Disposal of City Property - 2024 Dodge Durango
 - i. Discuss bids and possible action
 - ii. *RESOLUTION NO. 26-0421-10: APPROVING AND AWARDDING THE SALE OF THE CITY'S 2024 DODGE DURANGO ASSET
- i. Discuss and take action on Grass Seeding Bids Received for Fire Station
 - i. *RESOLUTION NO. 26-0421-011: APPROVING GRASS SEEDING AND SODDING SERVICES FOR THE AVOCA FIRE STATION PROPERTY
- j. Discuss and take action on the 2026 Street Improvement Project
 - i. Construction: *RESOLUTION NO. 26-04210-12: AUHORIZING BID LETTING AND SETTING PUBLIC HEARING
 - ii. Financing: *RESOLUTION NO. 26-0421-013: RESOLUTION SETTING THE DATE FOR THE PUBLIC HEARING ON PROPOSAL TO ENTER INTO GENERAL OBLIGATION CORPORATE PURPOSE LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER
- k. Discuss and take action on city board appointments
 - i. *RESOLUTION NO. 26-0421-14: APPROVING APPOINTMENTS TO CITY BOARDS
- l. FIRST READING, ORDINANCE 2026-03 AMENDMENT TO FEES - PUBLIC WORKS - GARBAGE FEE UPDATE
 - i. Motion
- m. Discuss and possible action on Code Enforcement Services Proposal from Small City Resource Institute
 - i. Motion
- n. Acknowledge Certificate of Substantial Completion – Avoca Public Safety Center a.k.a. Avoca Fire and Rescue Facility Project

- i. Motion to acknowledge receipt of the Certificate of Substantial Completion dated 2/16/2026
- o. Discuss and Motion to approve Block Party Permit: Street Dance-City of Avoca Fire Department
- p. Discuss and Motion to approve Block Party Permit: Avoca Main Street 2026 - Farmers Market June - September
- q. Discuss and Motion to approve Parade Permit: Avoca Main Street - July 4, 2026
- r. Discuss and Motion to approve Block Party Permit: Avoca Main Street - July 4, 2026
- s. Discuss and Motion to approve Block Party Permit: Avoca Days Sunday Park Activities July 5, 2026

10. OTHER DISCUSSION ITEMS

- a. Staff Pictures at the Park: April 30 with May 4 as rain date
- b. Staff summer kick-off lunch
- c. Staff Performance Evaluation in May/June

11. REPORTS/COMMENTS

- a. Fire/EMS
- b. Library
- c. Public Works
- d. Community Relations Coordinator
- e. City Clerk
 - i. Recap of IMFOA Takeaways
- f. City Administrator
 - i. Animal Control and Pottawattamie County Sheriff's Report Recap
 - ii. Legislative Updates: Noise Camera, IPAIT, Property Tax, Public Notices
 - iii. Easement Requests Update
 - iv. Update on AVCC Status and Timeline
 - v. Regional Water Meeting Update
 - vi. Affidavit Operator Update
 - vii. Arbor Day Tree Planting, April 24 at 10 a.m.
 - viii. Fire Station open house, ribbon cutting and street dance, Sat, May 9 from 11 a.m.-2 p.m. and 5-10 p.m.
 - ix. Recap of IMFOA Takeaways
- g. Elected Officials