

**AGENDA OF THE AVOCA CITY COUNCIL
TUESDAY, JULY 14, 2026 - 5:30 PM
212 W CROCKER ST, AVOCA CITY HALL**

The meeting is open to the public to attend.

Recording is available on Marne Elkhorn Access Channel the following day and on the City's website with the council agenda, minutes and packets.

Agenda order is at the discretion of the meeting Chair - Meeting is being recorded.

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF THE AGENDA**
- 4. PROCLAMATIONS/SPECIAL NOTICES**

a. None

- 5. PUBLIC COMMENT-**(4-Minute limit - must sign in at the table against the wall)

***NOTICE:** The Mayor and City Council welcome comments from the public on action and discussion items listed on the agenda during the public forum. You are asked to give your name, address, and the agenda item number or topic you are referring to on the agenda. Please keep your comments concise and limited to four (4) minutes. For matters not included on the current agenda, individuals wishing to bring an issue or request before the Council are encouraged to refer their request to the City Administrator. The City Administrator will review the matter and discuss it with the Mayor to determine inclusion in a future Council agenda as a civil appearance*

- 6. CIVIL APPEARANCE-** (4-Minute limit. If additional time is needed, the City Council must make and approve a motion to extend the allotted time.)

a. None

- 7. CONSENT AGENDA**

- a. Approval of the following minutes: June 16, 2026
- b. Approval of Claims, Payroll, Financials and Bank Reconciliation
- c. Partial Payments: Kelcon: Avoca Veterans Comm Center Rehab Pjct - Pymt 12
- d. Approval of Liquor Licenses: La-Morena LLC
- e. Approval of Temporary Liquor License: Winetime,LLC (August 3 - August 7, 2026)
- f. Approval of Tobacco Permits: Eagles Landing Avoca LLC and B&F Mart LLC

- 8. PRESENTATION**

- a. SEH City Hall Renovation Drawing Review & Discussion, Sienna Wegehaupt
 - i. Office Layout & Elevation Views
 - ii. Ceiling insulation
 - iii. Council chambers area
 - iv. Final Cost Estimate & Timeline
 - v. Other items
 - vi. Next Steps - RFP's

- 9. DISCUSSION AND ACTION ITEMS**

- a. SEH City Hall Renovation Project
 - i. Action: RESOLUTION NO. 26-0714-01 APPROVING THE FINAL ENGINEERING AND ARCHITECTURAL PLANS FOR THE FY2027 CITY HALL OFFICE AND COUNCIL CHAMBER RENOVATION PROJECT

- b. Financial Auditing Services:
 - i. Discuss RFP process, 2 proposals received, and the agreement.
 - ii. Action: RESOLUTION NO. 26-0714-02: APPROVING THE SELECTION OF BERGANKDV, LTD. TO PERFORM THE CITY OF AVOCA'S ANNUAL FINANCIAL AUDIT FOR THE FISCAL YEARS ENDING JUNE 30, 2026, 2027, AND 2028, AND AUTHORIZING EXECUTION OF A PROFESSIONAL FINANCIAL AUDITING SERVICES AGREEMENT
- c. Public Works Chevy Truck and Snowblade Purchase
 - i. Discuss and Review 2020 vs 2022 Model
 - ii. Review bid for Snowblade
 - iii. Action: RESOLUTION NO. 26-0714-03: APPROVING TRUCK AND SNOWBLADE PURCHASE FOR PUBLIC WORKS DEPARTMENT
- d. Helipad Windsock - Fire Station
 - i. Discussion & Action: RESOLUTION NO. 26-0714-04: APPROVING THE PURCHASE OF A BDS SYSTEMS LIGHTED WINDSOCK FOR THE AVOCA FIRE & EMS HELIPAD
- e. AVCC/The Post Bar Update
 - i. Discussion and Action: RESOLUTION NO. 26-0714-05: APPROVING AN AMENDED AGREEMENT AND UPDATED COSTS FOR TRIMARK BAR MATERIALS AND EQUIPMENT FOR THE POST LEGION BAR
- f. Golf Course and Fountain Electrical Bid
 - i. Discuss trenching and electrical install bids by Auen Electric and Brockhoff
 - ii. Action: RESOLUTION NO. 26-0714-06: APPROVING ELECTRICAL INSTALLATION FOR THE FOUNTAIN AT THE GOLF COURSE
- g. Website Chatbot
 - i. Discussion about Chatbot benefits and use by visitors
 - ii. Action: RESOLUTION NO. 26-0714-07: APPROVING AN AGREEMENT WITH APPTEGY, INC. FOR THE AI CHATBOT TO ENHANCE THE CITY'S WEBSITE, IMPROVE PUBLIC ACCESS TO INFORMATION, AND STRENGTHEN DIGITAL CUSTOMER SERVICE
- h. Grants
 - i. Discuss Rural Housing Readiness Assessment and Rural Childcare Planning Grants, match, partnerships, timelines and deadlines
 - ii. Action: RESOLUTION NO. 26-0714-08: APPROVING THE APPLICATION FOR THE EMPOWER RURAL IOWA RURAL HOUSING READINESS ASSESSMENT GRANT AND COMMITTING THE REQUIRED LOCAL MATCH
 - iii. Action: RESOLUTION NO. 26-0714-9: APPROVING THE APPLICATION FOR THE EMPOWER RURAL IOWA RURAL CHILD CARE PLANNING GRANT AND COMMITTING THE REQUIRED LOCAL MATCH
- i. P&Z-BOA Appointment
 - i. Discuss and Action: RESOLUTION NO. 26-0714-10 APPROVING THE APPOINTMENT OF STEVE KERR TO PLANNING AND ZONING AND BOARD OF APPEALS
- j. Staff Resignation and Position Considerations
- k. Council Special Meeting with Closed Session
 - i. Discussion & Action: RESOLUTION NO. 26-0714-11: SETTING A SPECIAL CITY COUNCIL MEETING TO DISCUSS VARIOUS CITY

BUSINESS MATTERS AND TO HOLD A CLOSED SESSION AS
PERMITTED BY IOWA CODE

- I. Schedules of Mayor and Administrator and Emergency Response Protocol

10. REPORTS/COMMENTS

- a. EMS
- b. Library
- c. Public Works
- d. Nuisance/Code Enforcement Update
- e. City Clerk
- f. City Administrator
 - i. SEE MEMO and REPORTS: Animal Control, Sheriffs Dept
 - ii. FEMA/IA HLS Training
 - iii. Mosquito Spraying by Brad Meyers (ever 2 weeks unless need sooner)
 - iv. Meetings with Main Street Chair; Welcome Jordan Sherbondy
 - v. Lease Agreement with the Legion for The Post and AVCC
 - vi. Update on the Wastewater Treatment Facility Study Progress
 - vii. Lagoon Sludge Survey - WSU EFS
 - viii. Update on the 2026 Street Improvement Project - several streets and utility work explained
 - ix. Wildlife
 - x. Doggie Dip - Saturday August 15 from 4-6 PM
- g. Elected Officials (meetings and comments)
 - i. Mayor
 - ii. Mayor Protem Calhoon
 - iii. Councilman Becker
 - iv. Councilman McCarthy
 - v. Councilman Krohn
 - vi. Councilman Petersen

11. ITEMS FOR UPCOMING AGENDA

12. ADJOURNMENT