# Region 5 Educator Certification Program

# Exit/Dismissal Policy

Accepted applicants will sign an Exit/Dismissal Policy during orientation. The agreement states that the candidate may be dismissed from the program. As stated in the handbook, the following are reasons for dismissal:

- insubordination to program and/or district personnel
- termination from a position under a district board policy
- unacceptable behavior identified in the Texas Educator's Code of Ethics
- failure to comply with school district's rule or policy which leads to concerns by the school administrator (this applies to actions outside the classroom as well as in the classroom)
- classroom incompetence based on appraisal results and evaluations by the building principal, and ECP consultant
- failure to pay fees on time
- failure to show consistent and timely progress in coursework
- falsification of information or documentation (including sign in/out sheets, observation reports, and other required documentation)
- failure to comply with instructional requirements
- resignation from the district position by the teacher intern
- documentation of concern
- failure to comply with Policies

The Region 5 Teacher Certification Program should be completed within two years. Inactive candidates will be dismissed from the program after six months of inactivity. Inactive candidates are those who are no longer completing coursework, training, and testing requirements.

The program director will investigate and determine if the candidate will be dismissed. Although the candidate may be placed on probation before dismissal, a candidate is not required to be placed on probation.

The candidate will submit a resignation/withdrawal letter in writing via mail or email within seven days. In the event of withdrawal/dismissal from the program, any amounts paid toward the required fees are non-refundable.