GLEN ROCK BOARD OF EDUCATION

Glen Rock, New Jersey 07452

HIGH SCHOOL/MIDDLE SCHOOL CAFETERIA

November 23, 2026

- WORK / REGULAR SESSION AGENDA -

ROLL CALL

	Present	Absent
Mr. Cohen		
Mr. Corey		
Mr. Hayward		
Ms. Parlamis		
Dr. Pucci-Bender		
Ms. Stephenson		
Mr. Tang		
Ms. Calvez		
Dr. Robinson		

RECESS TO CLOSED SESSION: 6:00 PM
Motion to approve the following resolution:

	Motion	Second	Yes	No	Abstain	Recuse
Mr. Cohen						
Mr. Corey						
Mr. Hayward						
Ms. Parlamis						
Dr. Pucci-Bender						
Ms. Stephenson						
Mr. Tang						
Ms. Calvez						
Dr. Robinson						

BE IT RESOLVED BY THE GLEN ROCK BOARD OF EDUCATION that

Whereas, The Board of Education of Glen Rock must discuss personnel and legal matters which includes a GREA grievance hearing and settlement agreements and an HIB matter; and

Whereas, The aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

Whereas, The aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975

Chapter 231; it is therefore,

Resolved, That the aforesaid subjects shall be discussed in private session by this Board at the conclusion of the public segment of this meeting, and information pertaining thereto will be made available to the public at the next regularly scheduled meeting, or as soon thereafter as possible but no later than January 25, 2027, if reasons for non-disclosure no longer exist.

WORK / REGULAR SESSION CALL TO ORDER:
Immediately following Closed Session – Approximately 7:00 PM

	Present	Absent
Mr. Cohen		
Mr. Corey		
Mr. Hayward		
Ms. Parlamis		
Dr. Pucci-Bender		
Ms. Stephenson		
Mr. Tang		
Ms. Calvez		
Dr. Robinson		

FLAG SALUTE

ADEQUATE NOTICE OF MEETING
In accordance with the Open Public Meetings Act, P.L. 1975 Chapter 231 as amended by P.L. 2025 Chapter 72, adequate notice of this meeting was provided on March 3, 2026 by posting notice on the Glen Rock Public Schools website where legal notices and advertisements are listed glenrocknj.org/board_of_education/notices

MISSION STATEMENT
The Glen Rock School District founded on principles of education, in partnership with a supportive community, provides an exceptional education to all students to cultivate resilient, responsible and engaged global citizens.

STATEMENT TO THE PUBLIC
Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Matters placed on the agenda at a public meeting have been thoroughly reviewed by the administration, the Superintendent of Schools and a standing committee as appropriate. The members of the Board work with the Superintendent of Schools to assure that they fully understand the matter prior to the action meeting on which the item appears.

STUDENT COUNCIL REPRESENTATIVE'S REPORT

- Samantha Mattis – Student Council Representative

INTERIM CHIEF SCHOOL ADMINISTRATOR'S REPORT

- "Buehler Mission Experience" Coleman Students
  Teachers: Scott Gavin, Vanessa Iseman, Christine Mercer
  Students: Matthew Woschinko, Erica Park, Gannon Heafitz, Quinn Fitzgerald, Edward Abeles, Charlotte Mandara

STATE TESTING REPORT

- Gregory Van Nest, Assistant Superintendent
- Nicole Hirsch, K-6 Supervisor
- Carly Kalman, 6-12 Supervisor of Mathematics
- Shari Krapels, 6-12 Supervisor of Language Arts
- Megan O'Hagan, 6-12 Supervisor of Science
- Victoria Lubrano, K-12 Supervisor of Special Education

COMMITTEE REPORTS

- Curriculum and Instruction, Karyn Stephenson, Chair
- Policy and Governance, Boaz Cohen, Chair
- Finance, Daniel Corey, Chair
- Buildings and Grounds, Angela Pucci-Bender, Chair

PUBLIC COMMENTS AGENDA ACTION ITEMS ONLY (I OF II)

The rules for public input at board meetings are contained in Glen Rock Policy 0167 - copies are available at each meeting.

Meeting opened to public comments at _____PM.

Meeting closed to public comments at _____ PM.

GENERAL RESOLUTIONS

Motion to approve Resolutions G1 through G12 as listed below.

	Motion	Second	Yes	No	Abstain	Recuse
Mr. Cohen						
Mr. Corey						
Mr. Hayward						
Ms. Parlamis						
Dr. Pucci-Bender						
Ms. Stephenson						
Mr. Tang						
Ms. Calvez						
Dr. Robinson						

G1. Be it resolved that the Board, upon recommendation of the School Business Administrator/Board Secretary, approves the Minutes from the Regular and Closed Board meeting of October 26, 2026.

G2. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, reviews and conducts the first reading of the policies listed below (Attached as Appendix A)

P2412	Home Instructions Due to Health Condition (M) (Revised)
P5516	Student Use of Internet-Enabled Devices (M) (Revised)
P5517	School District Issued Student Identification Cards (M) (Revised)
P6471	School District Travel (M) (Revised)
P8660	Transportation by Private Vehicles-To & From School-Related Activities (M) (Revised)
P8662	Transportation by Private or District-Owned Vehicles-To & From School (M) (New)

G3. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, reads for the second time and adopts the policies listed below which were read for the first time at the October 26, 2026 Committee of the Whole Meeting. (Attached as Appendix B)

P2340	Field Trips (Revised)
P5460	High School Graduation (M) (Revised)

G4. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, reads and adopts the revised regulations listed below. (Attached as Appendix C)

R2412	Home Instruction Due to Health Condition (M) (Revised)
R2340	Field Trips (Revised)
R5516	Student Use of Internet-Enabled Devices (M) (Revised)
R6471	School District Travel (M) (Revised)

G5. Be it resolved, that the Board approves the settlement and release with Employee ID# 014699; and

Be it further resolved, that the Board accepts the employee's resignation effective November 23, 2026.

G6. Be it resolved, that the Board, upon recommendation of the Interim Chief School Administrator, approves the Annual Update to Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2026-2027 school year.

G7. Be it resolved, that the Board, upon recommendation of the Interim Chief School Administrator, approves the parent of student #216416 to transport their child to The Community School in Teaneck, New Jersey and authorizes reimbursement for travel expenses in an amount not to exceed $8,625.00, charged to account number 11.000.270.890.000.517.346.000.

G8. Whereas, the Glen Rock Board of Education and the parents of Student ID# 214330 wish to continue the terms of the Settlement Agreement,

Now therefore be it resolved that the Board of Education hereby retroactively approves the Settlement Agreement for the referenced student under the terms and conditions set forth therein; and

Be it further resolved, that the Board President is authorized to execute the Agreement on behalf of the Board.

G9. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, memorializes the completion of school bus emergency evacuation drills for the 2026-2027 school year.

School Name	**Location**	**Date**	**Time**	**Supervised by**
Early Childhood Program	400 Hamilton Avenue	11/17/2026	8:40 am	Gregory Bogert Jennifer MacKay
Byrd School 5th Grade Accelerated Math	640 Doremus Avenue	11/17/2026	9:20 am	Gregory Bogert Kelly Hughes

G10. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves Paul Cusack to attend a Professional Development workshop in the amount of $1,252.24, to be funded by Title IIA to be charged to account number 20.270.200.300.000.220.000.000.

G11. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator approves the acceptance of the following donations:

Item/Purpose	To	From	Cash Value
HSA Class Trip money to cut costs for Parents $10.00 per student	Central School	Central School HSA	$2,660.00
Design Challenges for G5 Buehler Mission	Byrd School	Byrd School HSA	$850.00
Classroom books and materials	Hamilton School	Hamilton School HSA	$779.66

G12. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves the following field trips for students which will occur at no district expense, except for the cost of substitute teachers and overnight stipends, if any for the chaperones accompanying the students:

Class/Club/Grade	School	Teacher(s)	Location
Preschool	Early Childhood Program	S. Stevens, N. Pearsall, A. Cassin	Turvino's Pizzeria Glen Rock, NJ
Kindergarten	Coleman	K. Dell'Aglio, G. Lobascio	Van Saun Park Zoo Paramus, NJ
Grade 1	Coleman	K. Hyde, A. Losito, S. Wenz	Flat Rock Brook Nature Center Englewood, NJ
Grade 4	Coleman	L. Rinaldi, T. Davidoff	Sterling Hill Mining Museum Ogdensburg, NJ
Grade 3	Hamilton	B. Wittlinger, K. McCloskey	Essex County Turtle Back Zoo West Orange, NJ
Grade 6	Middle School	T. Simpson, T. Dutzar, A. Mennella, C. Gibney, A. Shandra, L. Seitz, L. Slattery, T. Tunkavige, A. Willick, L. Haddad, M. Fecci, E. Moras, J. Rolfe, K. Higgins. E. Wanagiel, J. Vajda, J. Boyle, J. Nunez	Camp Mason Hardwick, NJ
DECA	High School	J. Kurz*, C. Fox*, A. Hernandez*, D. Hida*,	DECA at Ramapo College Mahwah, NJ

		A. Bocchino*, D. Matusic*	

***Substitute Required**

BUSINESS RESOLUTIONS

Motion to approve Resolutions B1 through B5 as listed below.

	Motion	Second	Yes	No	Abstain	Recuse
Mr. Cohen						
Mr. Corey						
Mr. Hayward						
Ms. Parlamis						
Dr. Pucci-Bender						
Ms. Stephenson						
Mr. Tang						
Ms. Calvez						
Dr. Robinson						

B1. Be it resolved that the Board, upon recommendation of the School Business Administrator/ Board Secretary, approves the adoption of the monthly certification(s) of Major Budgetary Account and Fund status as follows:

Whereas, the Board of Education has accepted and reviewed financial reports for the period ending October 2026, including the Report of the Secretary;

Whereas, the Board has received and reviewed financial reports issued by the School Business Administrator/Board Secretary; (Attached as Appendix D)

Whereas, the Board has had consultations with the appropriate school administrators;

Resolved that members of the Board of Education do hereby certify that to the best of our knowledge, no major accounts appears to be overextended in violations of N.J.A.C 6A:23-2.11(c) 4 and that sufficient funds are available to meet the district board of education's financial obligations for the remainder of the year.

B2. Be it resolved that the Board upon recommendation of the School Business Administrator/Board Secretary retroactively approves the transfer of funds/ budget adjustments for the month ending October 2026. (Attached as Appendix E)

B3. Be it resolved that the Board, upon recommendation of the School Business Administrator/Board Secretary approves the bills list dated November 2026 as follows:

Fund 10- November 2026 General Fund	$ 2,052,374.74
Fund 20- November 2026 Special Rev	$ 83,695.53
Fund 30- November 2026 Capital Projects	$ 2,812.45
Fund 40- November 2026 Debt Service	$ 0
Fund 65- November 2026 Comm. School	$ 22,374.25
Fund 90- November 2026 Agency Fund	$ 569,312.01
Fund 90-October 2026 Agency Fund	$ 875,610.54
Unemployment Trust Account	$ 0
10-30-2026 General Payroll	$ 1,718,464.14
10-30-2026 Fund 20 Payroll	$ 1,547.24
10-30-2026 Community School Payroll	$ 26,607.30
11-13-2026 General Payroll	$ 1,666,426.38
11-13-2026 Fund 20 Payroll	$ 1,547.24
11-13-2026 Community School Payroll	$ 36,255.65
Total	$ 7,057,027.47

November Cafeteria Account	$ 73,802.30
November CS Refunds	$ 0
November CS Trip Account	$ 500.00

B4. Be it resolved that the Board, upon recommendation of the School Business Administrator/Board Secretary, accepts the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2026 and the Auditor's Management Report on Administrative Findings, Financial Compliance and Performance.

B5. Be it resolved that the Board, retroactively authorizes the Business Administrator/Board Secretary to submit and accept an amendment for the ESEA grants to include FY26 carryover funds as follows:

Grant	**Carryover**
ESEA Title II	$11,157.00

PERSONNEL RESOLUTIONS

Motion to approve Resolutions P1 through P27 as listed below.

	Motion	Second	Yes	No	Abstain	Recuse
Mr. Cohen						
Mr. Corey						
Mr. Hayward						
Ms. Parlamis						
Dr. Pucci-Bender						
Ms. Stephenson						
Mr. Tang						
Ms. Calvez						
Dr. Robinson						

P1. RESOLVED, pursuant to N.J.S.A. 18A:29-14, that the employment and adjustment increments for Employee I.D. #046655 are hereby withheld for the 2027-2028 school year, and the employee has agreed not to contest this withholding; and

BE IT FURTHER RESOLVED, that so long as the employee has no further Disciplinary infractions during the 2026-2027 school year, the employee shall be placed, effective the 2028-2029 school year, on the salary guide step the employee would have occupied but for the withholding, and no further Board action shall be required; and

BE IT FURTHER RESOLVED, that if the employee has any further disciplinary infraction during the 2026-2027 school year, the withheld increments shall not be restored in future years unless and until the Board takes formal action; and

BE IT FURTHER RESOLVED, that the employee shall not receive any refund, retroactive payment, or other compensation for the value of the increments withheld for the 2027-2028 school year; and

BE IT FINALLY RESOLVED, that within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for it.

P2. RESOLVED, pursuant to N.J.S.A. 18A:29-14, that the employment and adjustment increments for Employee I.D. #046850 are hereby withheld for the **2027-2028 school year**, and the employee has agreed not to contest this withholding; and

BE IT FURTHER RESOLVED, that so long as the employee has no further Disciplinary infractions during the 2026-2027 school year, the employee shall be placed, effective the 2028-2029 school year, on the salary guide step the

employee would have occupied but for the withholding, and no further Board action shall be required; and

BE IT FURTHER RESOLVED, that if the employee has any further disciplinary infraction during the 2026-2027 school year, the withheld increments shall not be restored in future years unless and until the Board takes formal action; and

BE IT FURTHER RESOLVED, that the employee shall not receive any refund, retroactive payment, or other compensation for the value of the increments withheld for the 2027-2028 school year; and

BE IT FINALLY RESOLVED, that within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for it.

P3. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, accepts with regret, the resignation of the following staff members for retirement reasons, in accordance with the provisions of the GRBOE/GREA negotiated agreement:

Name	Position	Years of Service	Effective Date
James Warren	Media/Technology Technician District	18	03/01/2027
Margaret Kazancioglu	ELL/Gifted & Talented Teacher High School/Middle School	23	07/01/2027

P4. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, retroactively approves the resignation of the following staff member:

Name	Position	Effective Date
Joanne Choi	Long-Term Replacement English Teacher Middle School	11/02/2026

P5. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, accepts with regret, the resignation of the following staff member, in accordance with the provisions of the GRBOE/GREA negotiated agreement:

Name	Position	Effective Date
Ann Martel	Special Education Teacher High School	12/23/2026

P6. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves the appointment of the following long-term replacement staff member pending completion of all required paperwork for the dates listed below, subject to change:

Name	School/ Department	Position	Start/End Date	Step (Salary)	Account Number
Rafael Inoa	Middle School	English Teacher	11/24/2026 - 06/30/2027	MA+45/Step 13 $91,903. + $1,592. Doctorate, prorated	11.130.100.101.060.500.604.000

P7. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, retroactively approves the Guide Movement of the following certificated staff member for the 2026-2027 school year as per the GRBOE/GREA negotiated agreement:

Name	School/ Department	Position	From	To	Effective Date
Mara Siegel	High School	Art Teacher	MA+30/Step 14	MA+45/Step 14	09/01/2026

P8. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves the initial tenure track appointment of the following non-certificated staff member for the 2026-2027 school year:

Name	School/ Department	Position	Start Date	Salary	Account Number
Jessica Montiel	Buildings and Grounds	Confidential Secretary to the Supervisor of Buildings and Grounds	12/16/2026	$67,000. prorated	11.000.261.105.000.260.604.000

P9. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, retroactively approves the revised step of the initial tenure track transfer of assignment of the following non-certificated staff member for the 2026-2027 school year:

Name	School/ Department	Position	Start Date	Step (Salary)	Account Number
Gregory Bogert	Buildings & Grounds	Maintenance Worker*/ Bus Driver/ Security	11/02/2026	Step 7 $75,545.	50% - 11.000.261.100.000.260.604.000 25% - 11.000.270.161.000.270.604.000 25% - 11.000.266.110.070.266.607.000

				Prorated	

***Tenure applies only to the Maintenance Position**

P10. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves the appointment of the following Security Personnel at the rate listed below for the 2026-2027 school year, pending completion of all required paperwork:

Name	Hourly Rate	Start Date	Account Number
James Hosie	$37.	12/01/2026	11.000.266.110.040.266.607.000

P11. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves the appointment of the following extra-compensation high school coaching positions, for the Winter season of the 2026-2027 school year:

Name	Coaching Position	Stipend	Account Number
Christopher Fox	Site Manager	$1,957.25 each (25% of $7,829.)	11.402.100.100.050.466.614.000
John Yost	Site Manager	$1,957.25 each (25% of $7,829.)	11.402.100.100.050.466.614.000
Kelly Miller	Site Manager	$1,957.25 each (25% of $7,829.)	11.402.100.100.050.466.614.000
Anthony Cece	Site Manager	$1,957.25 each (25% of $7,829.)	11.402.100.100.050.466.614.000
Alexis Miller	Head Girls Winter Track	$7,460.	11.402.100.100.050.461.614.000
Kevin Hughes	Assistant Winter Track	$5,154.	11.402.100.100.050.460.614.000
Joseph Kilday	Assistant Winter Track	$5,154.	11.402.100.100.050.460.614.000
Kyle McCourt	Weight Room	$1,761.50 each (50% of $3,523.)	11.402.100.100.050.467.614.000
Douglas Tenga	Weight Room	$1,761.50 each (50% of $3,523)	11.402.100.100.050.467.614.000

P12. Be it resolved that the Board, upon recommendation of the Interim Chief School

Administrator, approves the appointment of the following volunteer high school coaching positions, for the Winter season of the 2026-2027 school year:

Name	Volunteer Coaching Position
Colette Metcalf	Winter Track
James Kurz	Winter Track
James Kurz	Weight Room

P13. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves a revised leave of absence for High School Employee ID #040827, as follows:

Type of Absence	From	To
FMLA and/or NJ FLA	09/01/2026	11/20/2026 new date

P14. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves a revised leave of absence for Middle School Employee ID #047830, as follows:

Type of Absence	From	To
Medical Leave of Absence	10/12/2026 new date	12/21/2026 new date
FMLA and/or NJ FLA	12/22/2026 new date	03/29/2026

P15. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves a leave of absence for District Employee ID #045896, as follows:

Type of Absence	From	To
FMLA and/or NJ FLA	10/07/2026	11/23/2026

P16. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves a revised leave of absence for High School Employee ID #046280, as follows:

Type of Absence	From	To

FMLA and/or NJ FLA	10/26/2026	01/22/2027 new date

P17. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves a leave of absence for District Employee ID #100151, as follows:

Type of Absence	From	To
FMLA and/or NJ FLA	11/25/2026	02/09/2027

P18. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves a leave of absence for High School Employee ID #041572, as follows:

Type of Absence	From	To
Medical Leave of Absence	11/30/2026	12/18/2026
FMLA and/or NJ FLA	12/21/2026	03/19/2027

P19. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves a leave of absence for Elementary Employee ID #043532, as follows:

Type of Absence	From	To
FMLA and/or NJ FLA	01/04/2027	04/05/2027

P20. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves a leave of absence for Central Employee ID #100117, as follows:

Type of Absence	From	To
FMLA and/or NJ FLA	04/11/2027	06/22/2027

P21. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves the appointment of the district regular and special education home instruction personnel listed below at the rate of $40.00 per hour charged to account numbers 11.219.100.101.000.310.620.000 and 11.150.100.101.000.218.620.000 for the 2026-2027 school year:

Name	Certification Status
Amy Giovanetti	NJ Standard Certificate - Social Studies
Claire Gray	NJ Standard Certificate - Elementary School Teacher (K-8), Teacher of Comprehensive Business (K-12), Teacher of Elementary School with Subject Matter: Specializations in Mathematics and Science.

P22. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves the following student intern assignments, in the district during the 2026-2027 school year, at no cost to the Board:

Student Name	College/University	School/Subject	Cooperating Staff Member/Dates
Sarai Romero	Seton Hall University	Special Services/ School Psychology	Deborah Salka January 2027 - May 2027
Emma Rivas	Seton Hall University	High School/Middle School Athletic Training	Eric Hernandez January 2027 - May 2027

P23. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves a request for 20 hours of classroom observation and clinical experience for Sara Yaljrouka, a student at Bergen Community College, at Coleman School with Olivia Esposito as cooperating teacher, at no cost to the Board.

P24. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves a request for 20 hours of classroom observation and clinical experience for Darla Zisa, a student at Grand Canyon University, at Coleman School with Giana Tent and Jessica Palmieri as cooperating teachers, at no cost to the Board.

P25. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves the following Glen Rock Community School 2026-2027 10-month non-tenured appointment charged to account number 65.430.100.104.900.801.000.000:

Name	Position	Hourly Rate	Start Date
Karen Limone Fico	Before and After Care Assistant Substitute	$22.22/hour	11/24/2026

P26. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves the following Glen Rock Community School 2026-2027 Schools Out Program staff members charged to account number 65.430.100.104.900.803.000.00:

Name	Position	Contracted Salary/Hourly Rate	Dates
Rebecca Johnson	Instructor	$3,600. estimated revenue share	12/28/2026 - 12/30/2026
Rebecca Tell	Instructor	$3,800. estimated revenue share	12/28/2026 - 12/29/2026
Grace Gaines	HS Assistant	$17.50/hour	12/28/2026 - 12/30/2026

P27. Be it resolved that the Board, upon recommendation of the Interim Chief School Administrator, approves the following Travel and Conferences for professional development and training purposes as specified below:

Attendee	School/ Department	Program	Location	Date	Cost	Account Number
K. Stephenson	Board Member	Delegate Assembly	Virtual	11/21/2026**	No cost	N/A
K. Stephenson	Board Member	BCSBA Meeting	Westwood, NJ	11/30/2026	No cost	N/A
E. Calvez	Board Member	BCSBA Meeting	Westwood, NJ	11/30/2026	No cost	N/A
K. Lyons	Byrd	Making Grade Level Texts Accessible to all Learners	Paramus, NJ	12/01/2026	No cost	N/A
J. Burke*	Byrd	Making Grade Level Texts Accessible to all Learners	Paramus, NJ	12/01/2026	No cost	N/A
C. Mitchell	Coleman	Making Grade Level Texts Accessible to all Learners	Paramus, NJ	12/01/2026	No cost	N/A
E. Thompson	Coleman	Literacy Leaders	Randolph, NJ	12/14/2026	No cost	N/A
P. Cusack	Middle School/ High School	TECHSPO 2027	Atlantic City, NJ	01/27/2027 - 01/29/2027	$1,252.24	20.270.200.300.000.220.000.000
R. Santos	District	TECHSPO 2027	Atlantic City, NJ	01/27/2027 - 01/29/2027	$1,246.60	11.000.252.580.000.252.121.141

L. Tomaselli*	Hamilton	NJLA Conference	Atlantic City, NJ	02/17/2027	$335.26	11.000.230.580.065.223.121.141

***Substitute Required**
****Retroactively Approves**

NOTE: Conference/Workshop reimbursements are estimated costs. Actual reimbursements to be made in accord with Board Policy, N.J.S.A. 18A:11-12 and the State's regulations regarding travel covered under Circular Letter 08-13-OMB and any subsequent Circular Letters which may be issued by the State Office of Management and Budget. The costs for applicable substitute teachers will be in addition to travel costs.

VANDALISM/SUSPENSION/HIB REPORTS -

Disciplinary Action			# of Students	Grade(s)	Infraction
In-School Suspension	Out-of-School Suspension	Other			
X			1	10	Violation of Student Use of Internet-Enabled Devices Policy
X			1	8	Disrespectful to staff/other students
	X		1	12	Under the influence
X			1	12	Insubordination

OLD BUSINESS

NEW BUSINESS

- Next Committee Meetings Date: December 7, 2026
- Next Public Meeting Date: December 14, 2026

PUBLIC COMMENTS (II OF II)

Meeting opened to public comments at _____PM.

Meeting closed to public comments at _____ PM.

ADJOURNMENT

Motion that the Regular Public Meeting of November 23, 2026 be adjourned at _____PM.

	Motion	Second	Yes	No	Abstain	Recuse
Mr. Cohen						
Mr. Corey						
Mr. Hayward						
Ms. Parlamis						
Dr. Pucci-Bender						
Ms. Stephenson						
Mr. Tang						
Ms. Calvez						
Dr. Robinson						

APPENDIX

A

POLICY GUIDE

[See POLICY ALERT Nos. 177, 203, and 238]

2412 HOME INSTRUCTION DUE TO HEALTH CONDITION

The Board of Education shall provide instructional services to an enrolled student, whether a general education student in Kindergarten through grade twelve or special education student age three to twenty-one, when the student is confined to the home or another out-of-school setting due to a temporary or chronic health condition or a need for treatment that precludes participation in their usual education setting, whether general or special education.

To ~~A parent's~~ request ~~for~~ home instruction **due to a temporary or chronic health condition, the parent** shall **submit to the school district a request that** includes a written determination from the student's physician, **physician assistant, or advanced practice nurse** documenting the projected need for confinement at the student's residence or other treatment setting for more than ten consecutive school days or **seventeen** ~~twenty~~ cumulative school days during the school year. The **school district shall forward the** written determination **to** ~~from the student's physician shall be forwarded to the~~ school physician, who shall ~~either~~ verify the need for home instruction ~~or provide reasons for denial~~. **The school physician may contact the student's physician, physician assistant, or advanced practice nurse to secure additional information concerning the student's diagnosis or need for treatment, and shall either verify the need for home instruction or shall provide to the Board reasons for denial.** The **district shall notify the** parent ~~shall be notified~~ concerning the school physician's verification or reasons for denial within five school days after receipt of the written determination by the student's physician, **physician assistant, or advanced practice nurse. The district shall provide instructional services within five school days after receipt of the school physician's verification or, if verification is made prior to the student's confinement, during the first week of the student's confinement to the home or out-of-school setting.**

The ~~school~~ district shall be responsible for the costs of providing instruction in the home or out-of-school setting either directly, ~~or~~ through online services, including any needed equipment, or through contract with another district Board of Education, Educational Services Commission, Jointure Commission, or approved clinic or agency **pursuant to N.J.A.C. 6A:16-10.1(b)1. and 2.** ~~The school district shall provide instructional services within five school days after receipt of the school physician's verification or, if verification is made prior to the student's confinement, during the first week of the student's confinement to the home or out-of-school setting.~~

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The home or out-of-school instruction shall meet the minimum standards as required in N.J.A.C. 6A:16-10.1(c). ~~The school district shall establish a written plan for delivery of instruction and maintain a record of delivery of instructional services and student progress. The teacher providing instruction shall be a certified teacher. The teacher shall provide instruction for the number of days and length of time sufficient to continue the student's academic progress and dependent upon the student's ability to participate.~~

~~For a student with disabilities, the home instruction shall be consistent with the student's Individualized Education Plan (IEP) to the extent appropriate, and shall meet the New Jersey Student Learning Standards. When the provision for home instruction for a student with disabilities will exceed thirty consecutive school days in a school year, the IEP team shall convene a meeting to review and, if appropriate, revise the student's IEP.~~

~~For a student without disability, the home instruction shall meet the New Jersey Student Learning Standards, and the requirements of the Board for promotion to the next grade level. When the provision for home instruction for a student without disability will exceed sixty calendar days, the school physician shall refer the student to the Child Study Team for evaluation, pursuant to N.J.A.C. 6A:14.~~

During all periods of instruction delivered in a student's home, the student's parent or other adult who has been designated by the parent shall be present.

The Board reserves the right to withhold home instruction when the reason for the student's confinement is such as to expose a teacher to a health hazard or dangerous home situation~~; when a parent or other adult twenty-one years of age or older, who has been designated by the parent, is not present during the hours of instruction;~~ or when the condition of the student is such as to preclude benefit from such instruction.

Students on home instruction will be accounted for on the attendance register as required by the **New Jersey** Department of Education. The name of a student on home instruction will not be released at a public Board meeting or placed in a public record.

N.J.S.A. 18A:38-1. through 18A:38-25.**; 18A:40-11.1.**
N.J.A.C. 6A:14-4.8; 6A:14-4.9; 6A:16-10.1

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[See POLICY ALERT Nos. 190, 207, 234, and 238]

5516 STUDENT USE OF INTERNET-ENABLED DEVICES

The Board of Education prohibits student use of internet-enabled devices on school grounds during the school day in accordance with N.J.S.A. 18A:36-40b. The Board adopts this Policy and Regulation 5516 pursuant to N.J.S.A. 18A:36-40b. and the guidelines developed by the Commissioner of Education concerning student use of internet-enabled devices during regular school hours, on a school bus, or during school-sponsored events when the student is under the direct supervision of a teaching staff member or employee of the Board.

For the purpose of this Policy and Regulation 5516:

1. "Bell-to-bell" means the timeframe when the bell rings at the start of the school day until the dismissal bell rings at the end of the academic day. Bell-to-bell includes time in between class periods and lunch.

2. "Digital citizenship" means the development of thoughtful, empathetic citizens who can wrestle with important ethical questions at the intersection of technology and humanity. Model digital citizens focus on using technology to make communities better, engage respectfully online with others, and leverage technology to amplify voices and perspectives. They are careful to determine the validity of online sources of information and are always respectful of ideas different than their own.

3. "District-managed tools" means school-issued technology or platforms used for educational purposes (e.g., laptops, tablets, learning management systems, etc.).

4. "Internet-enabled device" means any device capable of connecting to the internet and accessing online content (e.g., smartphones, tablets, smartwatches, smart glasses, etc.), including social media applications. An internet-enabled device does not include an internet-enabled device provided by the Board when used for educational purposes.



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5. "Non-internet-enabled device" means a basic communication device that is not capable of connecting to the internet or enabling the user to access content on the internet (e.g., basic flip-style cell phones, two-way radio/walkie-talkie, etc.).

6. "School grounds" means and includes land, portions of land, structures, buildings, and vehicles, not to include school buses, owned, operated, or used for the provision of academic or extracurricular programs sponsored by the district or community provider and structures that support these buildings, such as school wastewater treatment facilities, generating facilities, and other central facilities including, but not limited to, kitchens and maintenance shops. "School grounds" also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. "School grounds" also includes other facilities as defined in N.J.A.C. 6A:26-1.2; playgrounds; and other recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land.

A student's use of an internet-enabled device on a school bus or during school-sponsored events when the student is under the direct supervision of a teaching staff member or employee of the Board will be in accordance with the age-appropriate and grade-level differentiated requirements outlined in Regulation 5516.

District-issued technology and sponsored platforms are permitted to be used in classrooms for educational purposes. The district may use existing information technology systems to proactively establish and monitor restrictions to the district's network. The district may utilize device management software to restrict or monitor student browsing on school-issued devices or from devices connecting to the district's Wi-Fi. ~~If the district chooses to use software or other technology to block students' use of their internet-enabled devices, the district may collaborate with the local municipality to determine that there are no safety or security concerns.~~ The Board shall notify students and parents about the monitoring practices in Policy and Regulation 2361.

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The Board shall assume no responsibility for the security of or damage to a student's internet-enabled device brought onto school grounds. If a student brings an internet-enabled device to school, the internet-enabled device must remain off and may be required to be stored in a storage system as indicated in Regulation 5516. An internet-enabled device required to be stored in a district storage system shall be password protected by the student so only the student owner of the internet-enabled device can use the internet-enabled device.

The district shall provide instruction aligned to the New Jersey Student Learning Standards (NJSLS) on Digital Citizenship and shall ensure classroom instructional time is entirely free of internet-enabled devices. Teachers shall not incorporate students' personal technology into lesson plans. All digital engagement shall occur through district-managed tools and devices.

The district shall communicate behavioral expectations for student use of internet-enabled devices to students and their parent(s) and reinforce these behavioral expectations throughout the school year. Communication of this Policy and Regulation 5516 may include, but not be limited to, school-wide notifications, signage, and reinforcement as part of classroom routines.

The district shall comply with all applicable State and Federal laws that protect the rights of students with disabilities or health related needs, including, but not limited to, the Individuals with Disabilities Act (IDEA) and Section 504 of the Rehabilitation Act of 1973.

Students shall be permitted to use their internet-enabled device on school grounds during the school day, on the school bus, and at school-sponsored events in the following circumstances in accordance with N.J.S.A. 18A:36-40b.:

1. To fulfill accommodations provided in a student's individualized education program (IEP);

2. To support the implementation of a 504 Plan;

3. To implement a student health plan established to monitor or address a student's health condition (upon submission by a parent of documentation from a healthcare professional indicating that the use of an internet-enabled device is necessary for the health or well-being of the student);

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4. For translation services;

5. For a student caregiver who is routinely responsible for the care or well-being of a family member;

6. When no reasonable alternative to the use of the internet-enabled device for a specific purpose exists (upon authorization by the Superintendent, Principal, or designee);

7. When required by law; and

8. In the event of an emergency.

The **Superintendent** ~~Principal~~ or designee will inform students and parents of their right to request an internet-enabled device accommodation. The parent(s) shall submit a written request to the **Superintendent** ~~Principal~~ or designee. The written request shall include, but not be limited to, supporting documentation from the student's physician, child study team, and/or any other documentation as required by the **Superintendent** ~~Principal~~ or designee as to why the student requires an internet-enabled device accommodation. The **Superintendent** ~~Principal~~ or designee shall inform the parent(s) of the approval or denial of the written request for an internet-enabled device accommodation within five school days of receiving the written request. The **Superintendent** ~~Principal~~ or designee shall base such an accommodation determination on documented **educational,** medical, developmental, **accessibility,** or other needs **or specific purposes** and review them on a regular basis.

~~**A supervising staff member may submit a request for an internet-enabled device accommodation for their students to use their internet-enabled device for a specific purpose. The supervising staff member shall submit the written request to the Superintendent or designee at least ____ school days before the anticipated date of use and shall include, but not be limited to, supporting documentation as to why no reasonable alternatives exist for a student to use an internet-enabled device; the students who will be granted the accommodation; and the date of the activity. The Superintendent or designee shall inform the supervising staff member of the approval or denial of the written request for an internet-enabled device accommodation within ____ school days of receiving the written request.]**~~

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The **Superintendent** ~~Principal~~ or designee may involve school nurses, case managers, and IEP/504 coordinators in planning for and implementing internet-enabled device accommodations. Staff responsible for implementation shall have ready access to documentation of the accommodation and shall ensure their enforcement strategies minimize disruption. The district shall develop and disseminate clear procedures to ensure staff implement internet-enabled device accommodations confidentially. Staff training may be necessary to recognize and honor valid internet-enabled device accommodations without drawing unnecessary attention to the student. Staff shall treat students with an internet-enabled device accommodation with sensitivity and dignity. As appropriate, the district may develop one-page "internet-enabled device use summaries" for staff to ensure awareness while maintaining student confidentiality.

Pursuant to N.J.A.C. 6A:16-5.1, the district has developed and implemented comprehensive plans, procedures, and mechanisms that provide for safety and security in the district's schools. School safety plans include thoughtful integration of internet-enabled device procedures during emergencies or perceived threats. The district has incorporated clear expectations into school safety plans, emergency drill protocols, and staff professional development.

In the event of an unplanned emergency closure that prevents students from retrieving stored internet-enabled devices, the district shall develop and communicate a clear, centralized protocol for retrieving stored internet-enabled devices safely and efficiently once the school building is accessible.

In the event of a family emergency or for non-emergency communication, families shall contact the school's main office directly rather than reaching out to students during the school day. District staff will then follow local notification procedures to ensure the student receives the information in a timely and appropriate manner.

When a student leaves school grounds, whether for an open lunch period, internship, or other purpose, the student may be permitted to use their internet-enabled device. However, upon returning to school grounds, the student's internet-enabled device must be stored for the remainder of the school day in accordance with Regulation 5516.

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The district shall ensure students, parents, and school staff members are aware of this Policy and Regulation 5516 and understand how this Policy and Regulation 5516 apply to them. The Board shall include information about this Policy and Regulation 5516 in student handbooks.

District staff shall apply clear, age-appropriate consequences and use strategies to redirect students who attempt to use internet-enabled devices. Discipline and consequences shall be addressed in Regulation 5516.

No student enrolled as a student of an elementary or secondary school, knowingly and without the express written permission of the Board, its delegated authority, or any Principal, shall bring or possess any remotely activated paging device on any property used for school purposes, at any time and regardless of whether school is in session or others are present pursuant to N.J.S.A. 2C:33-19.

N.J.S.A. 2C:33-19.
N.J.S.A. 18A:36-40a.; 18A:36-40b.
Guidance for Schools on Student Use of Internet-Enabled Devices,
New Jersey Department of Education, January 2026
Guidance for Schools on Student Use of Internet-Enabled Devices, Frequently Asked Questions

Adopted:

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[See POLICY ALERT Nos. 218, 228, 236, and 238]

5517 SCHOOL DISTRICT ISSUED STUDENT IDENTIFICATION CARDS

The Board of Education recognizes school building security measures are important for the safety and welfare of all students, staff, parents, and community members in school buildings. In recognizing this important responsibility, the Principal or designee may require students to carry a school district issued ~~i~~Identification ~~c~~Card.

An ~~i~~Identification ~~c~~Card will be issued to all students in

Choose one or more of the following:

___ all school buildings,

___ elementary schools,

_X_ middle schools,

_X_ high schools.

[Required for Any Grades Seven Through Twelve

The ~~i~~Identification ~~c~~Card shall have printed on the back the telephone number for **mental health and suicide crisis resources,** ~~the New Jersey Suicide Prevention Hopeline (NJ Hopeline) and contact information for a crisis text line~~ pursuant to N.J.S.A. 18A:6-113.1. The district may, in addition to the telephone number for **mental health and suicide crisis resources** ~~the NJ Hopeline and contact information for a crisis text line~~, provide the contact information for the National Suicide Prevention Lifeline~~, a school district crisis center,~~ or any other mental health support services pursuant to N.J.S.A. 18A:**6-113.1**~~3B-73.2~~.]

The Principal or designee may require a student to present their ~~i~~Identification ~~c~~Card at any time during the school day or at any time during a school-sponsored activity on school grounds.

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Notwithstanding any provision of this Policy, the Principal or designee may also require students carry their **i**~~I~~dentification **c**~~C~~ard at any school-sponsored, off-campus activity~~,~~ including, but not limited to, field trips or interscholastic sports programs pursuant to N.J.S.A. 18A:36-43.a. The provisions of **N.J.S.A. 18A:36-43. and** this Policy shall not be construed to require a student to carry the **i**~~I~~dentification **c**~~C~~ard while participating in an athletic contest or competition, an activity involving fine arts or performing arts, or any other **extracurricular** activity that the Commissioner of Education determines does not require the physical possession of an **i**~~I~~dentification **c**~~C~~ard. An **i**~~I~~dentification **c**~~C~~ard used in accordance with N.J.S.A. 18A:36-43.a. shall include, but need not be limited to, the following information: the student's name,~~;~~ an up-to-date photograph,~~;~~ and the current school year.

Any student who fails to have the **i**~~I~~dentification **c**~~C~~ard in their possession or fails to present it when required may be denied access to an event or activity and may be subject to appropriate discipline.

An **i**~~I~~dentification **c**~~C~~ard issued in accordance with this Policy shall not be considered a government record pursuant to ~~P.L. 1963, c.73 (~~N.J.S.A. 47:1A-1 et seq.~~)~~, ~~P.L. 2001, c.404 (~~N.J.S.A. 47:1A-5.~~)~~, or the common law concerning access to government records.

N.J.S.A. ~~18A:3B-73.2;~~ 18A:6-113.1.; 18A:36-43.

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[See POLICY ALERT Nos. 184, 188, 223, and 238]

6471 SCHOOL DISTRICT TRAVEL

The Board of Education shall implement a **p**~~P~~olicy and **r**~~R~~egulation pertaining to travel expenditures for its employees and Board of Education members that **are** ~~is~~ in accordance with N.J.S.A. 18A:11-12., N.J.A.C. 6A:23A-7, and other rules and **regulations** ~~procedures~~ the Board ~~of Education~~ deems appropriate pursuant to N.J.A.C. 6A:23A-7.2(a). **This** ~~The~~ Policy and Regulation **6471** ~~pertaining to school district travel expenditures~~ incorporates either expressly, in whole or in part, and/or by reference, the laws and regulations **at** ~~contained in~~ N.J.S.A. 18A:11-12. and N.J.A.C. 6A:23A-7.

The Board ~~of Education~~ ensures the effective and efficient use of funds by adopting and implementing policies and procedures that are in accordance with N.J.S.A. 18A:11-12. and New Jersey Department of the Treasury, Office of Management and Budget (OMB) current circulars and any superseding circulars pertaining to travel, meals, events, and entertainment, and the additional requirements set forth in N.J.A.C. 6A:23A-7. If any superseding circulars of the OMB conflict with the provisions of **N.J.A.C. 6A:23A-7** ~~these rules~~, the provisions of the superseding circulars shall govern.

Any sections of State travel regulations as established by the OMB, presented as OMB Travel, Entertainment, Meals, and Refreshments Circulars, that conflict with N.J.S.A. 18A:1-1 et seq. shall not be included in **this** Policy and Regulation 6471 nor authorized **pursuant to** ~~under~~ N.J.A.C. 6A:23A-7. This includes, but is not limited to, the authority to issue travel ~~charge~~ cards **and credit cards** as allowed **pursuant to** ~~under~~ the OMB Circulars, but which is not authorized for school districts **pursuant to** ~~under~~ New Jersey school law.

The Board ~~of Education~~ shall ensure, through **this** Policy and Regulation 6471, that all travel by its employees and Board ~~of Education~~ members is educationally necessary and fiscally prudent. **This** Policy and Regulation 6471 ~~shall~~ include the requirement that all school district travel expenditures are:

1. Directly related to and within the scope of the employee's or district Board member's current responsibilities and, for school district employees, the school district's professional development plan, the school professional development plan, and employee's individual professional development plan;

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2. For travel that is critical to the instructional needs of the school district or furthers the efficient operation of the school district; and

3. In compliance with State travel payment guidelines as established by the OMB, and with guidelines established by the Federal Office of Management and Budget; except any State or Federal regulations and guidelines that conflict with the provisions of Title 18A of the New Jersey Statutes shall not be applicable, including, but not limited to, the authority to issue travel **credit** ~~charge~~ cards. The Board ~~of Education~~ shall specify in its travel policy the applicable restrictions and requirements set forth in the State and Federal guidelines, including, but not limited to, types of travel, methods of transportation, mileage allowance, subsistence allowance, and submission of supporting documentation including receipts, checks, or vouchers.

School district travel expenditures shall include, but shall not be limited to, all costs for transportation, meals, lodging, and registration or conference fees directly related to participation in the event **and shall apply to costs incurred only for employees, prospective employees, and members of the Board.**

School district travel expenditures subject to N.J.A.C. 6A:23A-7 shall include costs for all required training and all travel authorized in school district employee contracts and **this** Policy and Regulation 6471. This includes, but is not limited to, required professional development, other employee training and required training for Board members, and attendance at specific conferences authorized in existing employee contracts, provided the travel meets the requirements of N.J.A.C. 6A:23A-7. All such expenditures are subject to the rules in N.J.A.C. 6A:23A-7, including, but not limited to, inclusion in the annual travel limit, prior Board ~~of Education~~ approval, separate tracking as **set forth** ~~described~~ at N.J.S.A. 18A:11-12.q., and per diem reimbursements.

Travel reimbursements will only be paid upon compliance with all provisions **at** ~~of~~ N.J.A.C. 6A:23A-7 and **in this** Policy and Regulation 6471. The Board ~~of Education~~ will not ratify or approve payments or reimbursements for travel after completion of the travel event, except as provided at N.J.A.C. 6A:23A-7.4(d).

The Board ~~of Education~~ shall establish a maximum travel budget in accordance with the requirements outlined in N.J.A.C. 6A:23A-7.3.

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[Option

_X_ The Board ~~of Education~~ authorizes an annual maximum amount per employee for regular business travel only for which Board ~~of Education~~ approval is not required. The annual maximum shall not exceed **$1,500.00** (n~~N~~o more than $1,500.~~00~~) and shall be subject to the approval requirements in N.J.S.A. 18A:19-1.]

All travel requests must be submitted and approved in writing by the Superintendent of Schools and the majority of the Board**'s** ~~of Education's~~ full voting membership of the Board, except if the Board ~~of Education~~ has excluded regular business travel from prior approval pursuant to N.J.A.C. 6A:23A-7.3(b), prior to obligating the school district to pay related expenses and prior to attendance at the travel event.

All travel requests for Board members shall require prior approval by a majority of the Board**'s** ~~of Education's~~ full voting membership, except **if** ~~where~~ the Board ~~of Education~~ has excluded regular **school district** business travel from prior approval pursuant to N.J.A.C. 6A:23A-7.3(b).~~, and~~ **T**the travel shall be in compliance with N.J.S.A. 18A:12-24. and 24.1.

A Board member must recuse **themselves, on an individual basis,** ~~himself or herself~~ from voting on travel if they ~~Board member~~, a member of **their** ~~his or her~~ immediate family, or a business organization in which **they have** ~~he or she has~~ an interest has a direct or indirect financial involvement that may reasonably be expected to impair **the Board member's** ~~his or her~~ objectivity or independence of judgment **pursuant to N.J.A.C. 6A:23A-7.2(e).**

This Policy and Regulation 6471 prohibit ~~a~~ Board member**s, on an individual basis,** from acting in **their** ~~his or her~~ official capacity in any matter in which **they** ~~he or she~~ or a member of **their** ~~his or her~~ immediate family **have** ~~has~~ a personal involvement that is, or creates, **a** ~~some~~ benefit to **individual** ~~the school district~~ Board members or **their** ~~member of his or her~~ immediate family; or undertaking any employment or service, whether compensated or not, that may reasonably be expected to prejudice **the individual Board member's** ~~his or her~~ independence of judgment in the execution of **the Board member's** ~~his or her~~ official duties **pursuant to N.J.A.C. 6A:23A-7.2(f).**

A school district employee, a Board member, or organization shall not receive any payment for travel and travel-related expenses in advance of the travel, pursuant to N.J.S.A. 18A:19-1 et seq. For travel-related purchases for

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which a purchase order is not applicable, the payment of travel and travel-related expenses shall be made personally by a school district employee or Board member and reimbursed at the conclusion of the travel event. N.J.A.C. 6A:23A-7.2(g) shall not preclude the school district from paying the vendor directly with the proper use of a purchase order (for example, registration fees, airline tickets, or hotel accommodations).

The purchase or payment of related transportation expenses, including, but not limited to, airline or rail tickets and vehicle lease/rentals, shall be in compliance with the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., and shall be made by purchase order or personally by a school district employee or Board member and reimbursed at the travel event's conclusion. The school district employee or Board member shall submit an actual invoice or receipt for each purchase or expense with a claim for reimbursement pursuant to N.J.A.C. 6A:23A-7.2(h).

The Board ~~of Education~~ requires documentation that justifies the number of employees attending an event and the benefits derived from their attendance. A travel request shall not be approved unless it includes the information as outlined in N.J.A.C. 6A:23A-7.5(b). Pursuant to N.J.A.C. 6A:23A-7.5(c), the school district shall maintain **on file** documentation ~~on file~~ that demonstrates compliance with the Board's ~~of Education's~~ travel policy, including travel approvals, reports, and receipts for all school district funded expenditures, as appropriate.

The School Business Administrator/Board Secretary shall be responsible for the accounting requirements for travel in accordance with the provisions of N.J.A.C. 6A:23A-7.6.

[Select One Option

___ The Superintendent ~~of Schools~~ is the final approval authority for travel **and, therefore, subject to the penalty set forth in N.J.A.C. 6A:23A-7.7(b).**

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___ The School Business Administrator/Board Secretary is the final approval authority for travel **and, therefore, subject to the penalty set forth in N.J.A.C. 6A:23A-7.7(b).**

_X_ The Superintendent ~~of Schools~~ and the School Business Administrator/**Board Secretary** are the final approval authorities for travel **and, therefore, subject to the penalty set forth in N.J.A.C. 6A:23A-7.7(b).]**

Sanctions for a violation of the provisions of N.J.A.C. 6A:23A-7 or this Policy are outlined in N.J.A.C. 6A:23A-7.7 and Regulation 6471.

The Board ~~of Education~~ prohibits the types of travel expenditures not eligible for reimbursement as listed in N.J.A.C. 6A:23A-7.8~~.~~ and Regulation 6471.

Travel methods shall be in accordance with the provisions of N.J.A.C. 6A:23A-7.9 and Regulation 6471 and the routing of travel shall be in accordance with the provisions of N.J.A.C. 6A:23A-7.10 and Regulation 6471.

Any subsistence allowance shall be in accordance with the provisions of N.J.A.C. 6A:23A-7.11 and Regulation 6471. Meal allowances and incidental expenditures shall be in accordance with N.J.A.C. 6A:23A-7.12 and Regulation 6471.

Reimbursement for out-of-State and high-cost travel shall be made pursuant to N.J.S.A. 18A:11-12., N.J.A.C. 6A:23A-5.9, **this** ~~and~~ Policy, and Regulation 6471.

Records and supporting documentation must be completed and maintained as required in N.J.A.C. 6A:23A-7.13 and outlined in Regulation 6471.

The Board ~~of Education~~ shall approve the mileage reimbursement amount to be paid to an employee who has been approved by the Superintendent or designee to use their personal vehicle for school-related business.

N.J.S.A. 18A:11-12.
N.J.A.C. **6A:23A-1.2;** 6A:23A-5.9; 6A:23A-7
2 CFR 200.475

Adopted:

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[See **POLICY ALERT No. 238**]

8660 TRANSPORTATION BY PRIVATE VEHICLES – **TO AND FROM SCHOOL-RELATED ACTIVITIES**

The Glen Rock Board of Education does not authorize the transportation of students in privately owned vehicles by school district employees or volunteers for school-sponsored activities, programs, or events. The District shall not establish or maintain a volunteer driver pool for the transportation of students.

~~Any such transportation must be approved in advance and in writing by the _____. The writing must set forth the date, time, and reason for the transportation; the places from and to which students will be transported; the name and address of the driver; the names of the students to be transported; a brief description of the transportation vehicle; and the signature of the driver. The parent(s) or legal guardian(s) of a participating student will be given, on request, the name of the driver and the description of the vehicle.~~

~~No person shall be approved as driver for the transportation of students in a private vehicle who is not an employee of **the** this Board or the parent(s) or legal guardian(s) of a student enrolled in **the** this district and the holder of a currently valid license to operate a motor vehicle in the State of New Jersey.~~

~~[**Optional**~~

~~No person shall be permitted to transport students who has been convicted of a moving vehicle violation within the period of three calendar years immediately preceding the request for transportation approval.]~~

~~The Board may withdraw the authorization of any private vehicle driver **at any time**.~~

~~Any private vehicle used for the transportation of students must be owned by the approved driver or the spouse of the approved driver,; have the capacity to hold not more than eight persons,; and must conform to registration, inspection, and~~

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~~insurance requirements of the State of New Jersey for privately owned vehicles. Seat belts shall be worn by the driver and the passengers while the vehicle is in motion. No vehicle may be used to transport more persons than its normal load capacity.~~

~~The responsibility of teaching staff members for the discipline and control of students will extend to their transportation of students in a private vehicle.~~

~~Drivers who are not teaching staff members are requested to report student misconduct to the Building Principal.~~

~~Expenses incurred by drivers of private vehicles **who are employees of the Board** in the course of transporting students **may** will be reimbursed by the Board **upon approval of the Superintendent** at the approved mileage rate and upon presentation of evidence of costs for tolls and parking fees.~~

N.J.S.A. 18A:16-6.; 18A:25-2.; 18A:39-20.1.
N.J.A.C. 6A:27-7.6; 6A:27-7.7

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[See POLICY ALERT No. 238]

8662 TRANSPORTATION BY ~~PRIVATE OR~~ DISTRICT-OWNED VEHICLES – TO AND FROM SCHOOL

The Board of Education may designate school personnel who are not licensed as school bus drivers to transport students between home and school in a ~~private or~~ district-owned vehicle with a capacity of eight or fewer passengers, excluding the driver, provided the designated school personnel meet the criteria and requirements at N.J.A.C. 6A:27-7.6(c), N.J.A.C. 6A:27-7.6(d), and this Policy.

For the purpose of this Policy, "school personnel" means any person employed by the school district pursuant to N.J.A.C. 6A:27-7.6(b)1.

For the purpose of this Policy, "designated individual" means an individual designated by the Board to transport students between home and school in a ~~private or~~ district-owned vehicle.

The Board requires the designated school personnel to meet, at a minimum, the following criteria pursuant to N.J.S.A. 18A:39-20.1.:

1. Be at least twenty-one years of age;

2. Possess a valid New Jersey driver's license for a minimum of three years;

3. Have completed, within the past year, a physical examination pursuant to N.J.S.A. 18A:16-2., a copy of which is on file with the district;

4. Have completed, within the past year, a criminal history background check pursuant to N.J.S.A. 18A:6-7.1.;

5. Have completed, within the past year, a Child Abuse Record Information (CARI) check that demonstrates no evidence of abuse;

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6. Have submitted, to the district, a driver history abstract that demonstrates evidence of no alcohol- or drug-related motor vehicle violations in the past five years;

7. Have completed the training required pursuant to N.J.S.A. 18A:39-19.1a.c. and N.J.S.A. 18A:39-19.2.

No later than August 15 of each year, the district shall provide, to the Executive County Superintendent, the following:

1. A list of school personnel who have been designated to provide student transportation between home and school;

2. A copy of each designated individual's driver history abstract documenting that, in the previous five years, the individual has not committed an alcohol- or drug-related motor vehicle violation, or any other motor vehicle violation, that would disqualify the individual from transporting students pursuant to Title 18A or Title 39 of the New Jersey Statutes; and

3. Documentation of automobile liability insurance for bodily injury and property damage in an amount in accordance with N.J.A.C. 6A:27-1.6(a).

School personnel shall not transport students between home and school pursuant to N.J.A.C. 6A:27-7.6(b) and this Policy if the school personnel are not included on the list required at N.J.A.C. 6A:27-7.6(d) and this Policy or if the list is not provided to the Executive County Superintendent by the August 15 due date.

A designated individual shall immediately notify the district of any alcohol- or drug-related motor vehicle violation, or any other motor vehicle violation, that would disqualify the individual from transporting students pursuant to Title 18A or Title 39 of the New Jersey Statutes, if the violation occurs in the current school year during which the individual has been designated to transport students between home and school.

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The district shall access, on a monthly basis, each designated individual's driving record to ensure the individual has not committed a disqualifying offense.

If the district discovers that a designated individual has committed a disqualifying offense, pursuant to Title 18A or Title 39 of the New Jersey Statutes, the district shall immediately notify the Executive County Superintendent of the offense and shall immediately remove the individual from the list of designated drivers.

Any vehicle used to transport students only pursuant to N.J.A.C. 6A:27-7.6(a), N.J.A.C. 6A:27-7.6(b), or this Policy shall meet all State and Federal standards and requirements specific to the vehicle and in accordance with the transported student's IEP, if applicable.

Any vehicle used to transport students only pursuant to N.J.A.C. 6A:27-7.6(a), N.J.A.C. 6A:27-7.6(b) or this Policy shall be exempt from the requirements at N.J.A.C. 6A:27-7.1, N.J.A.C. 6A:27-7.2(a), N.J.A.C. 6A:27-7.4, N.J.A.C. 6A:27-7.9, and N.J.A.C. 6A:27-11.1.

A designated individual shall be exempt from the requirements at N.J.A.C. 6A:27-11.2, N.J.A.C. 6A:27-11.3, and N.J.A.C. 6A:27-12.1 except as set forth at N.J.A.C. 6A:27-7.6.

N.J.S.A. 18A:39-20.1.
N.J.A.C. 6A:27-7.1; 6A:27-7.2; 6A:27-7.4; 6A:27-7.6; 6A:27-7.9;
6A:27-11.2; 6A:27-11.3; 6A:27-12.1

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APPENDIX

B

2340 FIELD TRIPS

The Glen Rock Board of Education recognizes that field trips, used as a device for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools.

For purposes of this Policy, a field trip shall be defined as any journey by a group of students away from the school premises, under the supervision of a teacher, which is an integral part of an approved course of study and conducted for the purpose of affording a firsthand educational experience not available in the classroom.

The Board of Education shall consider field trips which are included in curriculum guides to have been approved in advance. All trips not listed in the curriculum guide must be individually approved by the Board. Times and locations of field trips shall not be posted on any district websites.

The Board of Education considers field trips to be those trips that are an integral part of the curriculum. Field trips must be approved by the school Principal and Superintendent. The Superintendent shall present trip destinations for Board approval. Parental permission slips will clearly indicate that the trip is part of the curriculum and that the student may be tested on the material covered by the trip.

School-sponsored trips have as their purpose the enhancement of curriculum or activity experience but are not an integral part of the curriculum. These trips must also be approved by the Building Principal and Superintendent. The Superintendent shall present such trips for Board approval. Since school-sponsored trips are not part of the curriculum, participation in these trips is optional, and students will not be tested on the material covered by the trip.

Students who choose not to participate in such optional trips will be provided with appropriate alternative educational opportunities.

When field trips and excursions are to be arranged, the following guidelines apply:

1. All trips, and the arrangements for them, must have advance approval. This includes whether district buses will be used; whether these may be supplemented by private vehicles; the route to be followed; and parking arrangements if necessary;

2. Costs must be ascertained;

3. Each child who goes on a field trip or excursion must have written parental permission;

4. Student safety must be of prime concern, and adequate supervision must be provided by staff aided by other adult chaperons if necessary; a minimum of one chaperon to ten students must be provided. Additional adult chaperons, or senior student counselors, may be used at the discretion of the Building Principal.

5. All trips must be well planned, properly timed, and related to regular learning activities, or to district goals and objectives; and

6. Each field trip should be evaluated by students, teachers, and the administration.

The Board shall bear all expenses of field trips included in the curriculum guides. Parents shall be asked to bear the expense of all other excursions. No student is to be denied the right to participate because of inability to pay.

Parents shall be asked to bear the expense of all school-sponsored trips. In the event that parent groups, such as the band group, are unable or unwilling to provide financial support for students to participate in school-sponsored activities for which fees are necessary (including but not limited to tests, memberships, and/or trip expenses), the fees may be paid by the Board of Education upon recommendation of the Superintendent. The Superintendent will make such a recommendation if the student meets the criteria for determining financial hardship. The criteria shall be the same as the Statewide eligibility standards for free and reduced-price meals. Students shall not be prevented from attending field trips related to the curriculum because of inability to pay for the field trip.

Overnight Trips

The Board will authorize overnight trips at its discretion. In instances of financial hardship, the Board may authorize financial assistance as determined by the above criteria. All overnight, out-of-State field trips must be approved by the Executive County Superintendent. All overnight in-State field trips must be approved by the Executive County Superintendent if the total cost of the trip exceeds $5,000.

International Trips



All international trips shall be arranged through a private travel vendor. The vendor must be a registered travel agency or licensed tour operator. The vendor shall provide proof of a performance bond, consumer protection plan, or other financial protection acceptable to the Board to safeguard student and parent funds in the event of a cancellation, vendor default, or other failure to provide contracted travel services. The travel vendor shall make international travel insurance coverage available to all participating students. Such coverage shall include medical emergencies, trip cancellations, trip interruptions, and lost luggage. The cost of such insurance shall be included in the trip cost and shall be paid by each traveling student.

The contracted travel provider for any overnight or international trip shall submit a Certificate of Insurance (COI) demonstrating Comprehensive General Liability coverage of not less that $1,000,000 per occurrence and $3,000,000 aggregate, or such other limits as may be required by the district's insurance fund or applicable law. The Glen Rock Board of Education shall be expressly named as an Additional Insured on a primary and non-contributory basis under the applicable liability insurance policy.

The Superintendent shall develop guidelines for planning trips suitable to the various grade levels, and regulations governing frequency, distance and expense.

The Board does not endorse, support or assume liability in any way for any staff member of this district who takes students on trips not approved by the Board. No staff member may solicit students of this district for such trips within the facilities or on the school grounds of this district without Board permission.

Student Self-Administration of Medication

The Board shall permit self-administration of medication on field trips for asthma or other potentially life-threatening illness by students who have the permission of their parents and the authorization of their physician. All conditions established by law and Board policy shall be met.

Epinephrine shall be administered via epi-pen to students in emergencies on field trips by the school nurse, his/her designee(s), the student's parent or the student himself/herself, in accordance with Board policy.

N.J.S.A. 18A:36-21 et seq.; 18A:53-2

Adopted: 23 June 2020
Revised:



[See POLICY ALERT Nos. 186, 205, 208, 209, 211, 226, 234, and 237]

5460 HIGH SCHOOL GRADUATION

For a State-endorsed diploma, the Board of Education shall develop, adopt, and implement local graduation requirements that prepare students for success in postsecondary degree programs, careers, and civic life, that are delivered by educators who are appropriately certified within each of the New Jersey Student Learning Standards (NJSLS) content areas, and that include the requirements outlined in N.J.A.C. 6A:8-5.1.

The words and terms used in this Policy shall have the meanings as defined in N.J.A.C. 6A:8-1.3.

As defined in N.J.A.C. 6A:8-1.3, "credit" means the award for the equivalent of a class period of instruction, which meets for a minimum of forty minutes, one time per week during the school year or as approved through N.J.A.C. 6A:8-5.1(a)2. and A.2 below.

A. High School Graduation Requirements

1. Participation in a local program of study of not fewer than 130 credits in courses designed to meet all of the NJSLS, including, but not limited to, the following credits:

   a. Twenty credits in English language arts (ELA), aligned to grade nine through twelve standards;

   b. Fifteen credits in mathematics, including algebra I or the content equivalent; geometry or the content equivalent; and a third year of mathematics that builds on the concepts and skills of algebra and geometry and that prepares students for college and careers;

   c. Eighteen credits in evidence-based science courses that develop proficiency with the full range of grades nine through twelve NJSLS for science, which shall include the disciplines of physical science; life science; earth and space sciences; and engineering, technology, and applications of science;



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d. Fifteen credits in social studies, including satisfaction of N.J.S.A. 18A:35-1. and 18A:35-2.; five credits in world history; and the integration of civics, economics, geography, and global content in all course offerings;

e. Two and one-half credits in financial, economic, business, and entrepreneurial literacy;

f. Five credits in health, safety, and physical education during each year of enrollment, distributed as one hundred fifty minutes per week, pursuant to N.J.S.A. 18A:35-5., 18A:35-7., and 18A:35-8.;

g. Ten credits in visual and performing arts;

h. Ten credits in world languages or student demonstration of proficiency as set forth at N.J.A.C. 6A:8-5.1(a)2.v.(2) and A.2.e.(2) below;

i. Technological literacy, consistent with the NJSLS, integrated throughout the curriculum;

j. Five credits in career readiness or career and technical education; and

k. Electives as determined by the high school program sufficient to total a minimum of 130 credits.

2. The 130 credit requirement set forth in N.J.A.C. 6A:8-5.1(a)1. and in A.1. above may be met through program completion of a range of experiences that enable students to pursue a variety of individualized student learning opportunities, as follows:

a. The Board may establish general policies and procedures for the implementation of individualized student learning opportunities that meet the NJSLS, as well as any performance or competency assessment that will be used to determine student completion of programs.

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(1) Individualized student learning opportunities based upon specific instructional objectives aimed at meeting the NJSLS and intended to supplant NJSLS-based courses shall:

(a) Be designed, approved, and delivered by appropriately certified educators, except as follows:

(i) For approved career and technical education programs and work-based learning experiences, individualized student learning opportunities shall be designed, approved, and supervised by appropriately certified educators in accordance with N.J.A.C. 6A:19-6.4, 6A:9B-14.19, and 6A:9B-14.20; or

(ii) For dual enrollment, individualized student learning opportunities shall be reviewed and approved by appropriately certified educators;

(b) Include demonstration of student competency approved by appropriately certified educators;

(c) Be certified for completion based on the Board process adopted in accordance with N.J.A.C. 6A:8-5.1(a)2.v. and A.2.e. below; and

(d) Be on file in the district and subject to review by the Commissioner of Education or the Commissioner's designee.

(2) Group programs based upon specific instructional objectives aimed at meeting the NJSLS shall be permitted pursuant to N.J.A.C. 6A:8-5.1 and shall



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be approved in the same manner as other approved courses.

b. A Board that establishes a process pursuant to N.J.A.C. 6A:8-5.1(a)2.i. and A.2.a. above shall:

(1) Provide programs and related assessments based on specific instructional objectives aimed at meeting the NJSLS and overseen by educators appropriately certified within each aligned content area;

(2) Approve group programs in the same manner as other courses;

(3) Provide equitable access pursuant to N.J.A.C. 6A:7 – Managing for Equity in Education;

(4) Develop policies that clearly address student safety, transportation, tuition, and fee requirements and comply with applicable laws and rules as set forth at N.J.A.C. 6A:19-14.2; and

(5) Consider the need for procedures that are consistent with the Board's employment practices, including criminal background checks in accordance with N.J.S.A. 18A:6-7.1.

c. Coursework and experiences may bear credit for core academic courses or elective coursework. The Board may establish policies that:

(1) Allow the granting of credits for summer courses that replace traditional courses;

(2) Allow the granting of credits for work-based learning experiences, including, but not limited to, internships, apprenticeships, and service-learning;

(3) Limit opportunities to only courses that are not offered to all students by the Board; and

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(4) Prioritize opportunities that are more experiential in nature and not designed to meet the course requirements at N.J.A.C. 6A:8-5.1(a)1. and A.1. above.

d. Boards that allow the granting of credit for experiences designed to supplant courses required for graduation as set forth at N.J.A.C. 6A:8-5.1(a)1. and A.1. above shall document the experiences' substantial equivalency with the identified NJSLS and locally adopted curriculum designed to meet the requirements at N.J.A.C. 6A:8-5.1(a)1. and A.1. above. The documentation shall be subject to review, in accordance with N.J.A.C. 6A:30, including the instruction and program indicators at 6A:30 Appendices A and B.

e. The Board shall establish a process for granting of credits through successful completion of assessments that verify student achievement in meeting the NJSLS at the high school level, including standards achieved by means of the individualized student learning opportunities set forth at N.J.A.C. 6A:8-5.1(a)2. and A.2. above. Such programs or assessments may occur all, or in part, prior to a student's high school enrollment; no such locally administered assessments shall preclude or exempt student participation in applicable Statewide assessments at grades three through twelve.

(1) The Board shall choose assessments that are aligned with the NJSLS and may include locally designed assessments.

(2) The Board shall determine if students have achieved the level of language proficiency designated as Novice-High as defined by the American Council on the Teaching of Foreign Languages (ACTFL) and recognized as fulfilling the world languages requirement of the NJSLS through either New Jersey Department of Education (NJDOE)-approved proficiency assessments or NJDOE-approved locally designed competency-based assessments;



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f. The Board shall establish a process to approve postsecondary learning opportunities that may consist of Advanced Placement (AP) courses, College-Level Examination Program (CLEP), International Baccalaureate (IB), or concurrent/dual enrollment at accredited higher education institutions.

(1) The Board shall award credit for successful completion of an approved, accredited college course that ensures achievement of knowledge and skills that meets the NJSLS.

3. Local student attendance requirements;

4. Any statutorily mandated requirements for earning a high school diploma;

5. For students in the graduating classes of 2026 and 2027, completion of a financial aid application in a form prescribed by the Higher Education Student Assistance Authority, including, but not limited to, the Free Application for Federal Student Aid (FAFSA) or the New Jersey Alternative Financial Aid Application, or be exempted from the requirement in accordance with procedures set forth at P.L. 2023, c.295 and P.L. 2025, c.95 pursuant to N.J.A.C. 6A:8-5.1(a)6.;

6. Pursuant to N.J.A.C. 6A:8-5.1(a)7., the requirement that all students demonstrate proficiency by achieving a passing score on the ELA and mathematics components of the State graduation proficiency test or through the alternative means at N.J.A.C. 6A:8-5.1(f), if applicable, or for students who take the State graduation proficiency test but do not achieve a passing score through the alternative means set forth at N.J.A.C. 6A:8-5.1(e) and E. below and N.J.A.C. 6A:8-5.1(g) and G. below;

7. Pursuant to N.J.A.C. 6A:8-5.1(a)8., for students who have not demonstrated proficiency on the ELA and/or mathematics components of the State graduation proficiency test, the opportunity to demonstrate proficiency may be achieved by the following:



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a. Remediation, as appropriate, pursuant to N.J.S.A. 18A:7C-3.; and

b. One or more additional opportunities to demonstrate proficiency on the State graduation proficiency test, pursuant to N.J.S.A. 18A:7C-6.;

8. The portfolio appeals process, pursuant to N.J.S.A. 18A:7C-3., for students who have not demonstrated proficiency on the ELA and/or mathematics components of the State graduation proficiency test and have been provided with the opportunities at A.8. above; and

10. Students graduating from an adult high school shall demonstrate proficiency in the ELA and mathematics components of the State graduation proficiency test, or through the alternative means set forth at N.J.A.C. 6A:8-5.1(e), (f), and (g) and E., F., and G. below.

B. Alternative Requirements for State-Endorsed Diploma

1. Through the IEP process set forth at N.J.A.C. 6A:14-3.7 and pursuant to N.J.A.C. 6A:14-4.11, the Board may specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined at N.J.A.C. 6A:14-1.3 pursuant to N.J.A.C. 6A:8-5.1(b).

a. The Board shall specifically address any alternate requirements for graduation in a student's IEP, in accordance with N.J.A.C. 6A:14-4.11.

b. The Board shall develop and implement procedures for assessing whether a student has met the specified alternate requirements for graduation individually determined in an IEP.

C. Graduation Requirements Provided to Executive County Superintendent

The Board shall provide to the Executive County Superintendent their graduation requirements each year they are evaluated through NJQSAC



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and update the filed copy each time their graduation policies are revised pursuant to N.J.A.C. 6A:8-5.1(c).

D. Copy of Graduation Requirements to Students and Parents

The Board shall provide each student entering high school and the student's parents with a copy of the Board's requirements for a State-endorsed diploma and the programs available to assist students in attaining a State-endorsed diploma, in accordance with N.J.S.A. 18A:7C-5. pursuant to N.J.A.C. 6A:8-5.1(d).

E. Alternative Means

1. The alternative means referenced at N.J.A.C. 6A:8-5.1(a)7. and A.7 above shall be as follows:

a. Achieve a passing score, as determined by the Commissioner of Education and approved by the State Board of Education, on a corresponding substitute competency test in ELA and/or mathematics, as applicable; and/or

b. Demonstrate proficiency through the portfolio appeals process, pursuant to N.J.S.A. 18A:7C-3.

F. Multilingual Learners (ML) Requirements for High School Graduation

All MLs shall satisfy the requirements for high school graduation. However, MLs may demonstrate they have attained State minimum levels of proficiency through passage of the portfolio appeals process in their native language, when available, and passage of a NJDOE English language proficiency assessment.

G. Alternate Assessment Based on Alternate Academic Achievement

Students, including students with disabilities as defined at N.J.A.C. 6A:14-1.3 or eligible pursuant to Section 504 of the Rehabilitation Act, who participate in the alternate assessment based on alternate academic achievement standards (AA-AAAS) for students with significant intellectual disabilities, are not required to participate in



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repeated administrations of high school assessment components required at N.J.A.C. 6A:8-4.1(c).

H. State Seal of Biliteracy

1. The Board will participate in the State Seal of Biliteracy Program and award a State Seal of Biliteracy to any student who has met all requirements for a high school diploma at N.J.A.C. 6A:8-5.2 and demonstrates proficiency in the following:

   a. One or more languages other than English through an assessment approved pursuant to N.J.A.C. 6A:8-5.3(f) and H.6. below during the student's next to last or final year of high school.

      (1) Pursuant to N.J.S.A. 18A:7C-15.a., a language other than English shall include, but not be limited to, American Sign Language, Latin, and Native American languages.

   b. ELA as set forth at N.J.A.C. 6A:8-5.1(a)6. and A.6. above or through a NJDOE-approved English proficiency assessment as set forth at N.J.A.C. 6A:8-5.1(f) and F. above.

2. Pursuant to N.J.A.C. 6A:8-5.3(b), the Board shall incorporate the process for awarding the State Seal of Biliteracy into this Policy developed, adopted, and implemented pursuant to N.J.A.C. 6A:8-5.1(a) and A.1. above, denoting participation in the voluntary program. Participation in the State Seal of Biliteracy Program is optional for students. The Board shall submit to the Executive County Superintendent, in accordance with N.J.A.C. 6A:8-5.1(c) and C. above, a copy of this Policy that reflects the option for students to participate in the State Seal of Biliteracy.

3. The Board will not pay the costs for related assessments. If the Board does not pay the related costs, the Board will charge a fee.



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4. The Board shall:

   a. Provide the NJDOE with information regarding students who qualify for the State Seal of Biliteracy pursuant to N.J.A.C. 6A:8-5.3(a) and H.1. above;

   b. Present each student who qualifies pursuant to N.J.A.C. 6A:8-5.3(a) and H.1. above with a NJDOE issued certificate;

   c. Include the Commissioner developed insignia "New Jersey State Seal of Biliteracy" and the language(s) for which it was awarded on the student's transcript; and

   d. Maintain appropriate records to identify students who have earned the State Seal of Biliteracy.

5. The Board shall not award a State Seal of Biliteracy to any student who does not meet the criteria for a State Seal of Biliteracy as required at N.J.A.C. 6A:8-5.3(a) and H.1. above and shall not include the Commissioner developed insignia on the student's transcript.

6. A list of NJDOE approved, nationally or internationally recognized assessments and the Statewide scores necessary for a student to satisfy requirements for the State Seal of Biliteracy shall be set by a resolution approved by the State Board of Education.

   a. If an approved assessment, pursuant to N.J.A.C. 6A:8-5.3(f) and H.6. above, does not exist for a particular language, the Board may administer a NJDOE-approved, locally designed proficiency-based assessment.

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N.J.S.A. 18A:6-7.1.; 18A:7C-3.; 18A:7C-6.;

N.J.A.C. 6A:8-4.1; 6A:8-5.1; 6A:8-5.3;
6A:9B-14.19; 6A:9B-14.20;
6A:14-1.1 et seq.;
6A:19-6.4

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Revised: 24 February 2025
Revised:

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APPENDIX

C

R 2340 FIELD TRIPS

Student safety must be of prime concern. Each child who goes on a field trip or excursion must have written parental permission. The Principal and the Superintendent must approve the field trip and the Board shall approve the destinations of scheduled field trips to the Board for approval.

In order to obtain district permission for field trips, staff must:

1. Obtain a field trip request form;

2. Complete the field trip request form in sufficient time for Board approval prior to the scheduled trip. No trip will be approved unless this form is completed and Board approved.

3. This form must be filled out and should include:

   a. Who is requesting the trip including school, department, and/or class;

   b. Date of the trip/activity;

   c. Whether it is a day or overnight trip;

   d. Destination, including address and telephone number;

   e. Relationship to regular learning activities, or to district goals and objectives;

   f. Explanation of the timing of the field trip;

   g. Number of students the trip is planned for;

   h. The specifics of the method of transportation, transportation costs, and other charges;

i. The route to be followed;

j. Parking arrangements if necessary;

k. Costs including admission fees per student;

l. Hours of duration of the field trip including departure time and return time to school;

m. Number of students involved;

n. Adult supervision provided, including staff aided by other adult chaperones necessary;

o. Provisions for lunch and cost if any;

p. Provisions for student self-medication and/or attendance of parents or authorized personnel to medicate if self-medication is not allowed in accordance with Board Policy;

q. Date permission slips will be sent home;

r. Class coverage needed for absent staff, including specific times where appropriate;

s. Recommendation of department leader where appropriate;

t. Required approvals of Building Principal and Superintendent;

u. Other pertinent data.

4. For an international trip the following apply:

   a. Completed and signed requests for international travel must be received by the Superintendent at least sixty days prior to the start of the trip.

b. Prior to the trip, the teacher-in-charge must review current U.S. Department of Homeland Security National Terrorism Advisory System alerts at www.dhs.gov/alerts. Prior to the trip, the teacher-in-charge must also review the U.S. Department of State's Travel Advisories for the destination country and any regions to be visited at http://travel.state.gov.

c. Any active federal terrorism alert relevant to the planned trip, or any State Department Travel Advisory at Level 3 (Reconsider Travel) or Level 4 (Do Not Travel) for the destination or a region to be visited, requires consultation with the Superintendent or designee regarding whether the trip should proceed, be modified, or be canceled. Other significant safety or security concerns identified during the review must also be brought to the Superintendent or designee's attention.

d. At least thirty days prior to departure the teacher(s)-in-charge will ensure that all pupils have a valid passport. In addition, pupils will present valid passports to the teacher(s)-in-charge immediately prior to departure.

e. The teacher-in-charge must register him/herself and all chaperones with the US Department of State at http://travel.state.gov. This is a precautionary measure that alerts the American consulate in the country of destination, so that the teacher-in-charge and chaperones will be notified in the event of a disaster, emergency, or other crisis requiring evacuation.

- In the "comments" section of the registration form, indicate that those registered are adult chaperones of a group of (how many) pupils ranging in age from ___ to ___.
- Enter the Building Principal as the emergency contact.
- Select "I do not authorize the State Department to disclose my information to anyone except as authorized by law."

f. The teacher-in-charge must carry the phone number and other contact information, as appropriate, for the US consulate or

embassy in the city nearest the destination. This provides a contact in case of security, natural disaster, health emergency or other potential threats. This can be found searching the Internet using "US consulate" + the name of the nearest city to the destination (example: "US consulate" + Munich).

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REGULATION GUIDE

R 2412 HOME INSTRUCTION DUE TO HEALTH CONDITION

The Board of Education shall provide instructional services to an enrolled student, whether a general education student in Kindergarten through grade twelve or special education student age three to twenty-one, when the student is confined to the home or another out-of-school setting due to a temporary or chronic health condition or a need for treatment that precludes participation in their usual education setting, whether general education or special education.

A. Request for Home Instruction Due to a Temporary or Chronic Health Condition

1. The parent shall submit a request to the Director of Student Personnel Services for Regular Education Students and the Director of Special Services for Special Education Students that includes a written determination from the student's physician, physician assistant, or advanced practice nurse documenting the projected need for confinement at the student's residence or other treatment setting for more than ten consecutive school days or seventeen cumulative school days during the school year.

2. The Director of Student Personnel Services for Regular Education Students and the Director of Special Services for Special Education Students shall forward the written determination to the school physician, who shall verify the need for home instruction. The school physician may contact the student's physician, physician assistant, or advanced practice nurse to secure additional information concerning the student's diagnosis or need for treatment, and shall either verify the need for home instruction or shall provide reasons for denial to the Director of Student Personnel Services for Regular Education Students and the Director of Special Services for Special Education Students.

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3. The Director of Student Personnel Services for Regular Education Students and the Director of Special Services for Special Education Students shall notify the parent concerning the school physician's verification or reasons for denial within five school days after the receipt of the written determination by the student's physician, physician assistant, or advanced practice nurse.

B. Providing Services

1. The district shall provide instructional services within five school days after receipt of the school physician's verification or, if verification is made prior to the student's confinement, during the first week of the student's confinement to the home or out-of-school setting.

2. The district shall be responsible for the costs of providing instruction in the home or out-of-school setting either directly, through online services, including any needed equipment, or through contract with another district Board of Education, Educational Services Commission, Jointure Commission, or approved clinic or agency for the following categories of students:

   a. A student who resides within the area served by this Board of Education and is enrolled in a public-school program; or

   b. A student who is enrolled in a nonpublic school that is located within the area served by this Board of Education pursuant to N.J.S.A. 18A:46A-1. et seq.

C. Minimum Standards for Home or Out-of-School Instruction

1. The district shall establish a written plan for the delivery of instruction to continue the student's academic progress and to maintain a record of delivery of instructional services and student progress.

2. The teacher providing instruction shall be a certified teacher.

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REGULATION GUIDE

3. The teacher shall provide instruction for the number of days and length of time sufficient to continue the student's academic progress and dependent upon the student's ability to participate.

4. For a student with disabilities, the home instruction shall be consistent with the student's individualized education plan (IEP) to the extent appropriate shall meet the New Jersey Student Learning Standards (NJSLS). When the provision of home instruction will exceed thirty consecutive school days in a school year, the IEP team shall convene a meeting to review and, if appropriate, revise the student's IEP. In addition, the case manager will provide a summary of the implementation of the student's IEP to the appropriate supervising staff member(s).

5. For a student without ~~a~~ disability, the home instruction shall meet the NJSLS and the requirements of the Board of Education for promotion to the next grade level. When the provision of home instruction will exceed sixty calendar days, the school physician shall refer the student to the Child Study Team for evaluation, pursuant to N.J.A.C. 6A:14.

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R 5516 STUDENT USE OF INTERNET-ENABLED DEVICES

The following age-appropriate and grade level differentiated provisions shall govern student use of internet-enabled devices on school grounds during the school day.

A. Kindergarten through Grade 5

1. Students in Kindergarten through grade 5 are prohibited from using an internet-enabled device on school grounds during the school day.

2. Students in Kindergarten through grade 5 shall store their internet-enabled device using the following storage options for internet-enabled devices during the school day. It is the student's responsibility to turn off the internet-enabled device and have the internet-enabled device password protected to prevent any unauthorized use of the device.

Storage System

a. A student storage system – Each student who brings an internet-enabled device to school is expected to turn off their internet-enabled device and store it in their backpack, locker, or other bag throughout the entire school day.

School Buses

3. Students in Kindergarten through grade 5 are prohibited from using their internet-enabled device on a school bus on their way to school or on their way home from school at the end of the school day.

Before and After the Regular School Day on School Grounds

4. Students in Kindergarten through grade 5 are prohibited from using their internet-enabled device on school grounds

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before the start of the regular school day and on school grounds after the regular school day. Students may only use devices before/after school to contact a parent/care giver.

School-Sponsored Events Off School Grounds During the School Day

5. Students in Kindergarten through grade 5 are prohibited from using their internet-enabled device during school-sponsored events off school grounds during the school day while under the direct supervision of a school staff member or employee of the Board (e.g. field trip).

School-Sponsored Events Outside of the School Day

6. Students in Kindergarten through grade 5 are prohibited from using their internet-enabled device during school-sponsored events taking place outside of the school day when students are under the direct supervision of a school staff member or employee of the Board (e.g., afterschool club meeting, sport team practice/game, etc.).

The supervising school staff member or employee of the Board may establish the storage method to be used for a student's internet-enabled device during school-sponsored events taking place outside of the school day when students are under the direct supervision of a school staff member or employee of the Board.

a. If the supervising school staff member establishes a storage method, it is the student's responsibility to turn off the internet-enabled device and have the internet-enabled device password protected to prevent any unauthorized use of the internet-enabled device.

Use of Non-Internet-Enabled Devices

7. Students in Kindergarten through grade 5 are prohibited from using non-internet-enabled devices.



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8. **Discipline**

a. School staff members shall apply clear, age-appropriate consequences and use strategies to redirect students who use internet-enabled devices in violation of this Regulation and Policy 5516.

(1) First Offense in a School Year

(a) The internet-enabled device shall be taken from the student by a school staff member or employee of the Board and turned in to the Principal or designee's office for the remainder of the school day.

(b) It is the student's responsibility to turn off the internet-enabled device and have the internet-enabled device password protected to prevent any unauthorized use of the internet-enabled device before turning the internet-enabled device in to the school staff member or employee of the Board.

(c) The student will be permitted to pick up the internet-enabled device in the Principal or designee's office at the end of the school day.

(d) The student will have the internet-enabled device returned upon signing an acknowledgment of their first offense in a school year in violation of this Regulation and Policy 5516.

(2) Second Offense in a School Year

(a) The internet-enabled device shall be taken from the student by the school staff member or employee of the Board and turned in to the Principal or designee's office for the remainder of the school day.

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(b) It is the student's responsibility to turn off the internet-enabled device and have the internet-enabled device password protected to prevent any unauthorized use of the internet-enabled device before turning the internet-enabled device in to the school staff member or employee of the Board.

(c) The internet-enabled device must be picked up at the Principal or designee's office by a parent at the end of the school day.

(d) If the parent cannot pick up the internet-enabled device by the end of the school day, the parent may pick up the internet-enabled device before the end of the next or any subsequent school day.

(e) The parent shall be required to sign for receipt of the internet-enabled device with notice provided of a second offense in a school year for their child.

(3) Third Offense in a School Year

(a) The internet-enabled device shall be taken from the student by the school staff member or employee of the Board and turned in to the Principal or designee's office for the remainder of the school day.

(b) It is the student's responsibility to turn off the internet-enabled device and have the internet-enabled device password protected to prevent any unauthorized use of the internet-enabled device before turning the internet-enabled device in to the school staff member or employee of the Board.



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(c) The internet-enabled device must be picked up at the Principal or designee's office by a parent at the end of the school day.

(d) If the parent cannot pick up the internet-enabled device by the end of the school day, the parent may pick up the internet-enabled device before the end of the next or any subsequent school day.

(e) The parent shall be required to sign for receipt of the internet-enabled device with notice provided of a third offense in a school year for their child.

(4) Fourth Offense in a School Year

(a) The internet-enabled device shall be taken from the student by the school staff member or employee of the Board and turned in to the Principal or designee's office for the remainder of the school day.

(b) It is the student's responsibility to turn off the internet-enabled device and have the internet-enabled device password protected to prevent any unauthorized use of the internet-enabled device before turning the internet-enabled device in to the school staff member or employee of the Board.

(c) The internet-enabled device must be picked up at the Principal or designee's office by a parent at the end of the school day.

(d) If the parent cannot pick up the internet-enabled device by the end of the school day, the parent may pick up the internet-enabled device before the end of the next or any subsequent school day.



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(e) The parent shall be required to sign for receipt of the internet-enabled device with notice provided of a fourth offense in a school year for their child.

(f) The following discipline will be imposed on a student for a fourth offense in a school year in violation of the provisions in this Regulation and Policy 5516:

Device will be stored in Principal's office.

B. Grade 6 through Grade 12

1. Students in grade 6 through grade 12 are prohibited from using an internet-enabled device on school grounds during the school day.

2. Students in grade 6 through grade 12 shall store their internet-enabled device using the following storage options for internet-enabled devices during the school day. It is the student's responsibility to turn off internet-enabled device and have the internet-enabled device password protected to prevent any unauthorized use of the device.

Storage System

a. A student storage system – Each student who brings an internet-enabled device to school is expected to turn off their internet-enabled device and store it in their locker. All students will be assigned a District provided lock for their locker.

School Buses

3. Students in grade 6 through 12 shall be permitted to use their internet-enabled device on a school bus on their way to school at the start of the school day or on their way home from school at the end of the school day.

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Before and After the Regular School Day on School Grounds

4. Students in grade 6 through grade 12 shall be permitted to use their internet-enabled device on school grounds before the start of the regular school day and on school grounds after the regular school day.

School-Sponsored Events Off School Grounds During the School Day

5. Students in grade 6 through grade 12 shall be permitted to use their internet-enabled device during school-sponsored events off school grounds during the school day while under the direct supervision of a school staff member or employee of the Board (e.g. field trip) after determining no reasonable alternative to the use of the internet-enabled device at school-sponsored events off school grounds during the school day exists only with the authorization of the Superintendent or designee.

School-Sponsored Events Outside of the School Day

6. Students in grade 6 through grade 12 shall be permitted to use their internet-enabled device during school-sponsored events taking place outside of the school day when students are under the direct supervision of a school staff member or employee of the Board (e.g., afterschool club meeting, sport team practice/game, etc.)

Use of Non-Internet-Enabled Devices

7. Students in grade 6 through grade 12 are prohibited from using non-internet-enabled devices.

8. **Discipline**

   a. School staff members shall apply clear, age-appropriate consequences and use strategies to redirect students who use internet-enabled devices in violation of this Regulation and Policy 5516.

      (1) First Offense in a School Year



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(a) The internet-enabled device shall be taken from the student by a school staff member or employee of the Board and turned in to the Principal or designee's office for the remainder of the school day.

(b) It is the student's responsibility to turn off the internet-enabled device and have the internet-enabled device password protected to prevent any unauthorized use of the internet-enabled device before turning the internet-enabled device in to the school staff member or employee of the Board.

(c) The student will be permitted to pick up the internet-enabled device in the Principal or designee's office at the end of the school day.

(d) The student will have the internet-enabled device returned upon signing an acknowledgment of their first offense in a school year in violation of this Regulation and Policy 5516.

(e) The following discipline will be imposed on a student for a first offense in a school year in violation of the provisions in this Regulation and Policy 5516:

<u>After school detention.</u>

(2) Second Offense in a School Year

(a) The internet-enabled device shall be taken from the student by the school staff member or employee of the Board and turned in to the Principal or designee's office for the remainder of the school day.

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(b) It is the student's responsibility to turn off the internet-enabled device and have the internet-enabled device password protected to prevent any unauthorized use of the internet-enabled device before turning the internet-enabled device in to the school staff member or employee of the Board.

(c) The internet-enabled device must be picked up at the Principal or designee's office by a parent at the end of the school day.

(d) If the parent cannot pick up the internet-enabled device by the end of the school day, the parent may pick up the internet-enabled device before the end of the next or any subsequent school day.

(e) The parent shall be required to sign for receipt of the internet-enabled device with notice provided of a second offense in a school year for their child.

(f) The following discipline will be imposed on a student for a second offense in a school year in violation of the provisions in this Regulation and Policy 5516:

Two after school detentions.

(3) Third Offense in a School Year

(a) The internet-enabled device shall be taken from the student by the school staff member or employee of the Board and turned in to the Principal or designee's office for the remainder of the school day.

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(b) It is the student's responsibility to turn off the internet-enabled device and have the internet-enabled device password protected to prevent any unauthorized use of the internet-enabled device before turning the internet-enabled device in to the school staff member or employee of the Board.

(c) The internet-enabled device must be picked up at the Principal or designee's office by a parent at the end of the school day.

(d) If the parent cannot pick up the internet-enabled device by the end of the school day, the parent may pick up the internet-enabled device before the end of the next or any subsequent school day.

(e) The parent shall be required to sign for receipt of the internet-enabled device with notice provided of a third offense in a school year for their child.

(f) The following discipline will be imposed on a student for a third offense in a school year in violation of the provisions in this Regulation and Policy 5516:

One day in school suspension.

(4) Fourth Offense in a School Year

(a) The internet-enabled device shall be taken from the student by the school staff member or employee of the Board and turned in to the Principal or designee's office for the remainder of the school day.

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(b) It is the student's responsibility to turn off the internet-enabled device and have the internet-enabled device password protected to prevent any unauthorized use of the internet-enabled device before turning the internet-enabled device in to the school staff member or employee of the Board.

(c) The internet-enabled device must be picked up at the Principal or designee's office by a parent at the end of the school day.

(d) If the parent cannot pick up the internet-enabled device by the end of the school day, the parent may pick up the internet-enabled device before the end of the next or any subsequent school day.

(e) The parent shall be required to sign for receipt of the internet-enabled device with notice provided of a fourth offense in a school year for their child.

(f) The following discipline will be imposed on a student for a fourth offense in a school year in violation of the provisions in this Regulation and Policy 5516:

<u>One day out of school suspension.</u>

(5) A student who violates the provisions of this Regulation and Policy 5516 more than four times during a school year shall, for the remainder of the school year, be prohibited from bringing an internet-enabled device on school grounds during the school day, on a school bus before and after school, or while participating in school-sponsored programs which include, but are not limited to: during before and after school programs; during co-curricular activities; during extra-curricular



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activities, and during intramurals and interscholastic games and practices.

(a) The following discipline will be imposed on a student for bringing their internet-enabled device to school after being prohibited to have their internet-enabled device on school grounds: Disciplinary consequences will be determined by the Principal or Principal's designee and in accordance with the severity of the infraction and aligned to Policy 5600 Student Discipline Code of Conduct.

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R 6471 SCHOOL DISTRICT TRAVEL

A. Definitions –N.J.A.C. 6A:23A-1.2

1. For the purpose of this Policy, "travel expenditures" means ~~those~~ costs paid by the school district using local, State, or Federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and ~~district~~ Board of Education members, to the following five types of travel events:

   a. "Training and seminars" – means all regularly scheduled, formal residential or non-residential training functions conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

   b. "Conventions and conferences" – means general programs, sponsored by professional associations on a regular basis, that address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at conferences and conventions;

   c. "School district sponsored events" – means conferences, conventions, receptions, or special meetings, where the school district plans, develops, implements, and coordinates the event and is the event's primary financial backer. School district employees are actively involved in working the event and other employees may attend as participants;



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d. "Regular school district business travel" – means all regular official business travel, including attendance at meetings, conferences, and any other gatherings that are not covered by the definitions at N.J.A.C. 6A:23A-1.2.1., 2., and 3. and A.1.a., b., and c. above. Regular school district business travel also includes attendance at regularly scheduled in-State county meetings and New Jersey Department of Education-sponsored or association-sponsored events provided free of charge and regularly scheduled in-State professional development activities with a registration fee that does not exceed $150 per employee or Board member. The $150 limit per employee or Board member may be adjusted by inflation using the annual increases in the New Jersey CPI; and

e. "Retreats" – means meetings with school district employees and Board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

B. Maximum Travel Budget of a School District, School District Employee, or Board of Education Member –N.J.A.C. 6A:23A-7.3

1. Annually in the prebudget year, the Board of Education shall establish by resolution a maximum travel expenditure amount for the budget year, which the school district shall not exceed. The resolution shall also include the maximum amount established for the prebudget year and the amount spent to date.

a. The maximum school district travel expenditure amount shall include all travel supported by local and State funds.

b. The Board may exclude travel expenditures supported by Federal funds from the maximum travel expenditure amount.



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(1) If Federal funds are excluded from the established maximum amount, the Board shall include in the resolution the total amount of travel supported by Federal funds from the prior year, prebudget year, and projected for the budget year.

c. Exclusion of Federal funds from the annual maximum travel budget shall not exempt such travel from the requirements applicable to State and local funds.

2. The Board authorizes an annual maximum amount per employee for regular school district business travel only for which Board approval is not required.

a. The annual maximum shall not exceed $1,500 and shall be subject to approval pursuant to N.J.S.A. 18A:19-1.

b. Regular school district business travel as that term is defined at N.J.A.C. 6A:23A-1.2 under "travel expenditures" is addressed in Policy 6471 and this Regulation.

c. Regular school district business travel shall require approval of the Superintendent prior to obligating the school district to pay related expenses and prior to attendance at the travel event.

(1) The Superintendent shall designate an alternate approval authority to approve travel requests in the Superintendent's absence when necessary to obtain timely Board approval.

(2) The Superintendent shall establish, in writing, the internal levels of approval required prior to the Superintendent's approval of the travel event, as applicable.

C. Travel Approval Procedures –N.J.A.C. 6A:23A-7.4



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1. All travel requests for school district employees approved, in writing, by the Superintendent or the Superintendent's designee and by a majority of the Board of Education's full voting membership prior to obligating the school district to pay related expenses and prior to attendance at the travel event, except if the Board has excluded regular school district business travel from prior approval in Policy 6471 pursuant to N.J.A.C. 6A:23A-7.3(b).

   a. The Superintendent shall designate a designee as an alternate approval authority to approve travel requests in the Superintendent's absence when necessary to obtain timely Board approval.

   b. The Superintendent or the Superintendent's designee shall establish, in writing, the internal levels of approval required prior to approving the travel event, as applicable.

      (1) The School Business Administrator/Board Secretary or designee shall review all travel requests either before or after the Superintendent's approval and prior to submission to the Board for approval to determine if the expenses as outlined in the request are in compliance with the requirements of N.J.S.A. 18A:11-12., N.J.A.C. 6A:23A-7, the current State travel payment guidelines established by the Department of the Treasury, and the current guidelines established by the Federal Office of Management and Budget.

         (a) If any travel expenses requested are not in compliance with the guidelines outlined above, the School Business Administrator/Board Secretary or designee will return the request to be revised in accordance with the guidelines outlined in C.1.b.(1) above.

         (b) The Superintendent may deny the request, approve the request conditioned upon the staff member assuming the financial responsibility for those travel expenses that



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are not in compliance with the guidelines, or return the request to the school staff member to be revised in accordance with the guidelines outlined in C.1.b.(1) above.

2. All travel requests for Board members shall require prior approval by a majority of the Board's full voting membership, except if the Board has excluded regular school district business travel from prior approval pursuant to N.J.A.C. 6A:23A-7.3(b). The travel shall be in compliance with N.J.S.A. 18A:12-24. and 24.1.

3. The Board may approve, at any time prior to the event, travel for multiple months as long as the approval detailed in Board minutes itemizes the approval by event, total cost, and number of employees and/or Board members attending the event. General or blanket pre-approval shall not be authorized.

4. All travel requests shall receive prior approval of the Board except if the Board has excluded from the requirements prior Board approval of any travel caused by, or subject to, existing contractual provisions, including grants and donations, and other statutory requirements, or Federal regulatory requirements in Policy 6471 pursuant to N.J.A.C. 6A:23A-7.4(d). For the exclusion of prior Board approval to apply, the required travel event shall be detailed, with number of employee(s), Board member(s), and total cost associated with the applicable contract, grant, donation, statute, or Federal regulation.

   a. This shall not include general grant guidelines or regulations that are permissive, but do not require the travel event, unless the specific travel event, number of employee(s), Board member(s), and total cost is detailed in the approved grant, donation, or other fund acceptance agreement.

   b. This shall not include general contractual provisions in employment contracts for continuing education or professional development, except if the Board has included in its policy a maximum amount per employee for regular school district business travel that does not require prior Board approval pursuant to N.J.A.C. 6A:23A-7.3.

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5. If occasional unforeseen situations arise wherein a travel request cannot obtain prior approval of the Board, justification shall be included in the text of the travel request.

   a. Such requests shall require prior written approval of the Superintendent or designee, and the Executive County Superintendent or designee.

   b. The Board shall ratify the request at its next regularly scheduled meeting.

   c. Travel to conferences, conventions, and symposiums shall not be considered emergencies and shall not be approved after the fact.

6. Subsequent to pre-approval by a majority of the full voting membership of the Board, reimbursement of prospective employee travel expense shall be pre-approved by the Executive County Superintendent.

D. Required Documentation for Travel –N.J.A.C. 6A:23A-7.5

1. The Board of Education shall specify the type of documentation required to justify the number of employees attending an event and the benefits to be derived from their attendance;

2. Neither the Superintendent or designee, nor the Board shall approve a travel request unless it includes the following information:

   a. The name and date(s) of the event;

   b. A list of Board members and/or employees to attend, either by name or title;

   c. The estimated cost associated with travel;

   d. A justification and brief statement that includes the primary purpose for the travel, the key issues that will be addressed at the event, and their relevance to improving instruction or the operation of the school district. For training events, the statement must include whether the training is for a



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certificate required for continued employment, continuing education requirements, requirements of Federal or State law, or other purpose related to the programs and services currently being delivered or soon to be implemented in the school district; or related to school district operations;

e. The account number and funding source – Federal, State, private, or local; and

f. For annual events, the total attendance and cost for the previous year.

3. The school district shall maintain on file documentation that demonstrates compliance with the Board's travel policy, including travel approvals, reports, and receipts for all school district funded expenditures, as appropriate.

E. School Business Administrator/Board Secretary Responsibilities Regarding Accounting for Travel –N.J.A.C. 6A:23A-7.6

1. The School Business Administrator/Board Secretary, or designee, shall prepare itemized travel budgets by function and object of expense for each cost center, department, or location maintained in the school district's accounting system, as applicable, as part of the preparation of and documentation for the annual school district budget. The aggregate amount of all travel budgets supported by local, State, and Federal funds shall not exceed the Board of Education approved maximum travel expenditure amount for the budget year as required pursuant to N.J.A.C. 6A:23A-7.3.

2. The School Business Administrator/Board Secretary, or designee, shall maintain separate accounting for school district travel expenditures, as necessary, to ensure compliance with the school district's maximum travel expenditure amount. The separate accounting tracking system may include, but need not be limited to, a separate or offline accounting of such expenditures or expanding the school district's accounting system. The tracking



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system shall be sufficient to demonstrate compliance with Policy 6471 and this Regulation and N.J.A.C. 6A:23A-7, and shall be in a detailed format suitable for audit.

3. The School Business Administrator/Board Secretary, or designee, shall review and approve the cost and supporting documentation required by N.J.A.C. 6A:23A-7 and submitted by the person(s) having incurred travel expense.

   a. The School Business Administrator/Board Secretary, or designee, shall not approve or issue payment of travel expenditures or reimbursement requests until all required documentation and information to support the payment has been submitted, and shall not approve any travel expenditure that is supported by local, State, or Federal funds would exceed the Board approved maximum travel expenditure amount for the budget year when added to already approved travel expenditures.

4. The School Business Administrator/Board Secretary shall be responsible for the adequacy of documentation of transactions processed by the School Business Administrator/Board Secretary's staff and the retention of the documentation to permit audits of the records.

F. Sanctions for Violations of Travel Requirements –N.J.A.C. 6A:23A-7.7

1. A Board of Education that violates its established maximum travel expenditure, as set forth at N.J.A.C. 6A:23A-7.3, or that otherwise is not in compliance with N.J.A.C. 6A:23A-7 travel limitations, may be subject to sanctions by the Commissioner pursuant to N.J.S.A. 18A:4-23. and 24., including reduction of State aid in an amount equal to any excess expenditure pursuant to N.J.S.A. 18A:11-12. and 18A:7F-60.

2. If the Superintendent and the School Business Administrator/Board Secretary, pursuant to N.J.A.C. 6A:23A-7.7(b) approves any travel request or reimbursement in violation of N.J.A.C. 6A:23A-7, Policy 6471, and this Regulation

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shall reimburse the school district in an amount equal to three times the cost associated with attending the event, pursuant to N.J.S.A. 18A:11-12.

3. An employee or Board member who travels in violation of the provisions of N.J.A.C. 6A:23A-7, Policy 6471, and this Regulation shall be required to reimburse the school district in an amount equal to three times the cost associated with attending the event, pursuant to N.J.S.A. 18A:11-12.

4. In accordance with N.J.A.C. 6A:23A-7.7(d), there shall be procedures to monitor compliance and application of the penalty, as outlined in N.J.A.C. 6A:23A-7.7, upon determination a violation has occurred after Board payment of the event.

   a. In addition to the annual audit test procedures to ensure compliance as required in N.J.A.C. 6A:23A-7.7(e) and F.5. below, the School Business Administrator/Board Secretary will designate a staff member to review travel payments that are being recommended to the Board for payment prior to Board approval and travel payments previously approved by the Board for payment and paid for any violations.

      (1) In the event the annual audit test procedures or the review by the staff member designated by the School Business Administrator/Board Secretary determines a travel payment recommended to the Board for payment or a travel payment previously approved by the Board and was paid in violation of N.J.A.C. 6A:23A-7, Policy 6471, and this Regulation, the school district auditor or the staff member designated by the School Business Administrator/Board Secretary shall inform the Superintendent of the violation in writing.

      (2) The Superintendent shall determine if a violation of N.J.A.C. 6A:23A-7 requires a penalty in accordance with N.J.A.C. 6A:23A-7.7.



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(3) If a violation is determined prior to payment or reimbursement of the travel event, the Superintendent may exclude application of any additional penalties.

5. The annual audit conducted pursuant to N.J.S.A. 18A:23-1. shall include test procedures to ensure compliance with the Board's policy and travel limitations set forth in N.J.A.C. 6A:23A-7.7 and at N.J.S.A. 18A:11-12.

G. Prohibitive Travel Reimbursements –N.J.A.C. 6A:23A-7.8

1. The following types of expenditures are not eligible for reimbursement:

a. Subsistence reimbursement for one-day trips, except for meals expressly authorized by and in accordance with N.J.A.C. 6A:23A-7.12;

b. Subsistence reimbursement for overnight travel within the State, except where authorized by the Commissioner in accordance with N.J.A.C. 6A:23A-7.11;

c. Travel by Board of Education members or employees whose duties are unrelated to the purpose of the travel event or who are not required to attend to meet continuing educations requirements or to comply with law or regulation;

d. Travel by spouses, civil union partners, domestic partners, immediate family members, and other relatives;

e. Costs for employee attendance for coordinating other attendees' accommodations at the travel event;

f. Lunch or refreshments for training sessions and retreats held within the school district, including in-service days and for employee participants traveling from other locations within the school district;



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g. Training to maintain a certification that is not required as a condition of employment (example: CPE credits to maintain a CPA license if the employee is not required to be a CPA for continued school district employment);

h. Charges for laundry, valet service, and entertainment;

i. Limousine services and chauffeuring costs to, or during, the event;

j. Car rentals, either utilized for airport transportation or transportation at a conference, convention, etc., unless absolutely necessary for the conduct of school district business. Justification shall accompany any request for car rentals. If approved, the most economical car rental is to be used, including the use of subcompacts and discounted and special rates. An example of the justified use of a car rental is when an employee is out of State, making inspections at various locations, and the use of public transportation is impracticable. When car rental is authorized, the employee shall not be issued an advance payment for the anticipated expense associated with the rental;

k. Alcoholic beverages;

l. Entertainment costs, including amusement, diversion, social activities, and any costs directly associated with such costs (such as tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities);

m. Gratuities or tips in excess of those permitted by Federal per diem rates;

n. Reverse telephone charges or third-party calls;

o. Hospitality rooms;

p. Souvenirs, memorabilia, promotional items, or gifts;



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q. Air fare without documentation of quotes from at least three airlines and/or on-line services; and

r. Other travel expenditures that are unnecessary and/or excessive.

H. Travel Methods –N.J.A.C. 6A:23A-7.9

1. For the purpose of section H. of this Regulation and N.J.A.C. 6A:23A-7.9, "transportation" means necessary official travel on railroads, airlines, shuttles, buses, taxicabs, rideshares, school district-owned or leased vehicles, and personal vehicles.

2. The following travel methods requirements shall apply:

a. Air and rail tickets shall be purchased on the internet, if possible, using airline or online travel services and compliance with the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., shall be documented.

b. Air travel shall be authorized only when determined that it is necessary and advantageous to conduct school district business.

(1) The most economical air travel should be used, including the use of discounted and special rates.

(2) The following options should be considered when booking tickets:

(a) Connecting versus nonstop flights;

(b) Departing earlier or later compared to the preferred departure time;

(c) Utilizing alternative airports within a city, for example, Chicago, Illinois-Midway Airport versus O'Hare Airport;

(d) Utilizing alternative cities, for example, Newark versus Philadelphia;

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(e) Utilizing "low cost" airlines; and

(f) Exploring alternate arrival and/or departure days.

(3) Employees and Board of Education members shall be prohibited from receiving "frequent flyer" or other benefits accruing from school district funded travel.

(4) Airfare other than economy (that is, business or first class) shall not be fully reimbursed by the school district except when travel in such classes:

(a) Is less expensive than economy;

(b) Avoids circuitous routings or excessive flight duration; or

(c) Would result in overall transportation cost savings.

(5) All airfare other than economy and not covered by the exceptions at N.J.A.C. 6A:23A-7.9(b)2.iv. and H.2.b.(4) above purchased by an employee or Board member shall be reimbursed only at the economy rate for the approved destination.

(6) Cost estimates on travel requests and associated authorizations shall be consistent with current airline tariffs, with consideration of available special fares or discounts, for the requested destination.

(7) Airline tickets shall not be booked until all necessary approvals have been obtained.

(8) Additional expenses over and above the authorized travel request shall be considered only for factors outside the purchaser's control. The burden of proof shall be placed upon the purchaser and any

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additional expenses incurred without sufficient justification and documentation, as determined by the School Business Administrator/Board Secretary, shall not be reimbursed.

(9) Justification shall accompany requests for airline ticket reimbursement when purchased by employees or Board members contrary to N.J.A.C. 6A:23A-7.9(b)2.i. through viii. and H.2.b.(1) through (8) above.

c. Rail travel shall be authorized only when determined that it is necessary and advantageous to conduct school district business.

(1) The most economical scheduling of rail travel shall be utilized, including excursion and government discounts, whenever applicable.

(2) The use of high-speed rail services, such as Acela, shall not be authorized.

(3) All rail travel shall be processed in the same manner and shall be subject to the same rules as prescribed for air travel at N.J.A.C.6A:23A-7.9(b)2. and H.2.b. above.

d. Use of a school district-owned or -leased vehicle shall be the first means of ground transportation. Use of a personally owned vehicle on a mileage basis shall not be permitted for official business where a school district-owned or -leased vehicle is available.

(1) Mileage allowance in lieu of actual expenses of transportation shall be approved by the Board and allowed at the rate authorized by the annual State Appropriations Act, or a lesser rate at the Board's discretion for employees or Board members traveling by their personally owned vehicles on official business.

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(a) If any condition in an existing negotiated contract such as the mileage reimbursement rates is in conflict with N.J.A.C. 6A:23A-7, the provisions of the existing contract shall prevail.

(2) Parking and toll charges shall be allowed in addition to mileage allowance.

(3) Reimbursement for travel to points outside the State by automobile shall be permitted when such arrangements prove to be more efficient and economical than other means of public transportation.

(4) In determining the relative costs of private and public transportation, all associated costs (that is, tolls, taxicabs, airport or station transfers, etc.) shall be considered.

(5) All employees and Board members using privately owned cars in the performance of their duties for the school district shall present a New Jersey Insurance Identification Card indicating that insurance coverage is in full force and effect with companies approved by the State Department of Banking and Insurance. The card shall be made available to the Superintendent or designee before authorization to use privately owned cars.

(6) Employees who are out-of-State residents shall provide appropriate insurance identification in lieu of the New Jersey Insurance Identification Card.

e. School district-owned or -leased vehicles shall be utilized in accordance with N.J.A.C. 6A:23A-6.12.



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f. Necessary taxicab or rideshare charges shall be permitted. However, travel to and from airports, downtown areas, and between hotel and event site shall be confined to regularly scheduled shuttle service, whenever such service is complimentary or is less costly. If shuttle service is not available, taxicabs or rideshares may be used.

g. Cruises shall not be permitted for travel events or transportation.

I. Routing of Travel –N.J.A.C. 6A:23A-7.10

1. All travel shall follow the most direct, economical, and usually traveled route. Travel by other routes as a result of official necessity shall be eligible for payment or reimbursement only if satisfactorily established in advance of such travel.

2. If a person travels by indirect route for personal convenience, the extra expense shall be borne by the individual.

3. Reimbursement for expenses shall be based only on charges that do not exceed what would have been incurred by using the most direct, economical, and usually traveled route.

J. Subsistence Allowance – Overnight Travel – N.J.A.C. 6A:23A-7.11

1. One-day trips that do not involve overnight lodging shall not be eligible for subsistence reimbursement, except for meals expressly authorized at N.J.A.C. 6A:23A-7.12.

2. Generally, overnight travel shall not be eligible for subsistence reimbursement if travel is within the State. Overnight travel is permitted if it is authorized pursuant to N.J.A.C. 6A:23A-7.11(c) and J.3. below, or is a component required by the entity issuing a grant, donation, or other funding agreement with the school district. The specific required overnight in-State travel event shall be detailed in the final grant, donation, or other fund acceptance agreement along with the number of authorized travelers and total cost. All reimbursements shall be subject to N.J.A.C. 6A:23A-7 unless the funding acceptance agreement specifies otherwise.



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3. The Commissioner shall be authorized to grant waivers for overnight travel for Board of Education members and school district employees to attend in-State conferences. Such waivers will be granted in only extremely limited circumstances when the sponsoring organization can demonstrate the conference is broad and multi-disciplinary in scope, incorporates content offerings from numerous specialty areas, and includes important professional development opportunities and/or required training. In addition, the sponsoring organization shall demonstrate the conference's content, structure, scheduling, and anticipated attendance necessitate that it be held on multiple consecutive days with overnight lodging. When such waivers are granted, individual school districts or individuals shall not be required to submit waiver requests for attendance at these conferences.

   a. Sponsors of in-State conferences may submit to the Commissioner a request for a waiver of this prohibition by providing information regarding the conference as follows:

      (1) The name and dates of the event;

      (2) Justification for the length of the conference and the necessity to hold events for each day beyond the first day of the conference;

      (3) Identification of all other conferences sponsored or co-sponsored by the organization (whether single or multi-day) in the previous year;

      (4) A description of the target audience by position title and/or educational certificate and endorsement;

      (5) Justification of the importance of the target audience attending the event;

      (6) The cost of registration;

      (7) A detailed list and description of any activities to be charged to the participants by the sponsor separate from the registration fee, such as luncheons, workshops, entertainment, etc., including:

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(a) The cost of the activity;

(b) Whether participation is mandatory or voluntary; and

(c) The purpose such as social, guest speaker, working session, etc.;

(8) A copy of agenda or program for the event;

(9) A brief statement that includes the primary purpose of the event, the key issues that will be addressed at the event, and their relevance to improving instruction or the operation of a school or school district;

(10) For training events, whether the training is needed for a certificate required for continued employment, continuing education requirements, or requirements of Federal or State law; and

(11) For annual events, total attendance, and registration cost for the previous year.

4. If a waiver of the prohibition on overnight travel is granted pursuant to N.J.A.C. 6A:23A-7.11, it shall permit reimbursement for travel expenses only for individuals whose home-to-convention commute exceeds fifty miles.

5. Overnight travel within the State shall not be eligible for subsistence reimbursement if travel is on the day prior to the start of the conference. Reimbursement shall be prohibited for lodging prior to check-in time for the first day of the event or after check-out time on the last day of the event.

6. The United States General Services Administration publishes a schedule of Federal per diem rates in the Federal Register for approved overnight travel by the event location. The latest Federal per diem rates schedule for lodging, meals, and incidental expenses by location can be found at www.gsa.gov. The following restrictions apply to allowable per diem reimbursements:

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a. Allowable per diem reimbursement for lodging, meals, and incidentals shall be actual reasonable costs, not to exceed the Federal per diem rates for the event location. Registration and conference fees are not subject to the Federal per diem rate caps. If the event location is not listed, the maximum per diem allowance shall be equal to the standard continental United States (CONUS) per diem rates published by the General Services Administration for meals, incidental expenses, and lodging.

b. Pursuant to N.J.S.A. 18A:11-12.o., reimbursement for lodging expenses for overnight travel, out-of-State or in-State as authorized by the Commissioner, may exceed the Federal per diem rates if the hotel is the site of the convention, conference, seminar, or meeting and the going rate of the hotel is in excess of Federal per diem rates.

(1) If the hotel at the site of the current travel event is not available, lodging may be paid for similar accommodations at a rate not to exceed the hotel rate at the site of the current event.

(2) If there is no hotel at the site of the current travel event (for example, Atlantic City Convention Center), then reimbursement for lodging shall not exceed the Federal per diem rate.

c. If the meal is not part of a one-sum fee for a travel event, reimbursement may be approved for the full cost of an official convention meal that the employee or Board member attends, when such meal is scheduled as an integral part of the convention or conference proceedings. Receipts shall be submitted to obtain reimbursement in such situations. The amount of the Federal per diem rate for the corresponding meal shall be deducted from that day's subsistence allowance.

d. The allowance for a meal(s) or incidentals shall not be eligible for reimbursement when included and paid in the

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registration fee, the cost of lodging, or transportation charge.

e. Receipts shall be required for all hotel and incidental expenses. Meal expenses under the Federal per diem allowance limits shall not require receipts pursuant to N.J.S.A. 18A:11-12.o.(3), unless required by the Board.

f. If the total per diem reimbursement is greater than the Federal per diem rates, the costs shall be considered excessive in the absence of substantial justification accompanying the travel voucher submitted by the employee or Board member. In such cases, receipts shall be submitted for all costs, including meals.

g. Employees and Board members shall patronize hotels and motels that offer special rates to government employees unless alternative lodging offers greater cost benefits or is more advantageous to the conduct of school district business.

h. Actual subsistence expenses shall not be reimbursable if paid by the traveler to a member of the traveler's family, to another school district employee, or to a family member of another school district employee.

K. Meal Allowance – Special Conditions – and Allowable Incidental Travel Expenditures –N.J.A.C. 6A:23A-7.12

1. Meals for in-State travel shall not be eligible for reimbursement except as expressly authorized within N.J.A.C. 6A:23A-7.

2. A meal allowance may be provided to employees or Board of Education members in relation to one-day, out-of-State trips required for school business purposes that do not require an overnight stay. The reimbursement for breakfast, lunch, and/or dinner shall not exceed the amounts authorized in State travel regulations as published by the New Jersey Department of the Treasury, Office of Management and Budget (OMB), and presented in the OMB Travel Circulars.



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3. Lunch for off-site training sessions may be authorized for an amount up to $7 per person only when it is necessary that employees or Board members remain at a site other than their school district and there are no viable options for lunch at the off-site location.

   a. Pursuant to N.J.S.A. 18A:11-12.a.(1)(d), employee and Board member retreats shall be held onsite unless there is no school district site available.

   b. If lunch is included in a lump-sum registration fee for an off-site training session, the full amount is eligible for reimbursement, if reasonable. Providing lunch for on-site staff meetings and in-service days or for employees who come from other parts of the school district shall not be permitted. (See N.J.A.C. 6A:23A-7.12(d) and K.4. below.)

   c. Refreshments for breaks may also be provided at training sessions held at a site other than the school district.

4. Subsistence expenses for an employee or Board member shall not be allowed within the school district or within a radius of ten miles thereof, except for meals expressly authorized by and in accordance with N.J.A.C. 6A:23A-7.12. Non-allowed expenses include, but are not limited to, meals and refreshments for on-site staff meetings and in-service days.

5. Reimbursement may be approved for the cost of an official luncheon or dinner, up to $10 and $15, respectively, that an employee or Board member is authorized to attend, if the meal is scheduled as an integral part of an official proceeding or program related to school district business and the employee's or Board member's responsibilities.

   a. "School district business" at N.J.A.C. 6A:23A-7.12(e) and K.5. above refers to the management operations of the school district and does not refer to activities that benefit students and are part of the instructional program. Pursuant to N.J.A.C. 6A:23A-5.8(b)4, all reasonable expenditures related to school district employees that are essential to the conduct of a student activity are permitted.



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6. Regular meetings, special meetings, and work sessions of the Board shall be limited to light meals and refreshments for all Board members.

   a. The meals may be served to employees who are required to attend the event and if it is impractical for the employees to commute to and from their residence between the end of the work day and the beginning of the event, or if the employees are required to remain at the school district to prepare for the event.

   b. The school district shall acquire the light meals and refreshments by the solicitation of quotes, if required pursuant to N.J.S.A. 18A:18A-1 et seq.

   c. If the school district's food service program can prepare comparable meals at a lower cost, the food service program shall be used.

   d. The average cost per meal shall not exceed $10.

   e. The school district shall purchase or prepare food that is sufficient to provide each Board member, dignitary, non-employee speaker, or allowable staff member one meal. Meals should be carefully ordered to avoid excess. Unintended left over food should be donated to a charitable shelter or similar facility, if at all possible.

7. Allowable incidental travel expenses, in addition to the Federal per diem definition of incidental expenses at N.J.A.C. 6A:23A-7.11(f) and J.6. above, may be reimbursed and shall be limited to the following essential transactions for official business.

   a. Charges for telephone calls on official business may be allowed. The voucher shall show the dates on which such calls were made, the points between which each call was made, and the cost per call.



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b. Employees and Board members using their personally owned telephone for business may request reimbursement, less Federal Communications Tax. Calls for business are tax exempt and the telephone company will make allowances for the tax if the employee or Board member certifies to the telephone company when paying bills for personally owned phones that said calls were business calls.

c. Incidental expenses, defined as "non-meal tips" by the State travel regulations, when necessarily incurred by the traveler in connection with the transaction of official business, may be submitted for reimbursement only when the necessity and nature of the expense are clearly and fully explained on the travel voucher and the voucher is approved. Travel vouchers shall be supported by receipts showing the quantity and unit price.

L. Records and Supporting Documents –N.J.A.C. 6A:23A-7.13

1. All persons authorized to travel on business shall keep a memorandum of expenditures chargeable to the school district, noting each item at the time and date the expense is incurred.

2. The travel voucher shall be completed by the employee or Board of Education member to document the details of the travel event. The travel voucher shall be signed by the employee or Board member to certify the validity of the charges for which reimbursement is sought. The form also shall bear the signatures of approval officials for processing.

3. Sufficient documentation shall be maintained centrally by the school district to support payment and approval of the travel voucher.

4. In addition to the documentation required for reimbursement, each person authorized to travel shall submit a brief report that includes the primary purpose for the travel, the key issues addressed at the event, and their relevance to improving instruction or the operations of the school district. This report shall be submitted prior to receiving reimbursement.



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5. Documentation for requests for travel reimbursement shall show:

   a. The date(s) and individual points of travel, number of miles traveled between such points, and kind of conveyance used;

   b. If the distance traveled between individual points is greater than the usual route between the points, the reason for the greater distance shall be stated;

   c. The hours of the normal work day and actual hours worked shall be shown when requesting meal reimbursement for non-overnight travel;

   d. Original receipts shall be required for all reimbursable expenses, except for meals that qualify for per diem allowances and for parking meters;

   e. Actual vendor receipts for personal credit card charges shall be attached to reimbursement requests. Credit card statements shall not be accepted as documentation of expenses;

   f. Personal charges on a hotel bill shall be deducted and shown on the bill;

   g. When lodging is shared jointly, the fact shall be stated on the travel voucher;

   h. Where travel is not by the most economical, usually traveled route, the employee or Board member reimbursement request shall set forth the details of the route, the expenses actually incurred, the hour of departure, the hour of arrival, and an explanation for the use of costlier travel arrangements;

   i. When travel is authorized for the employee's or Board member's own automobile on a mileage basis, the points between which travel was made, and the distance traveled between each place shall be shown. A statement as to ownership of the auto or other conveyance used, as well as a certification that liability insurance is in effect, shall be documented;



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j. Reimbursement requests shall be supported by other receipts as required;

k. The voucher shall be itemized; and

l. Reimbursement requests shall be rendered monthly when in excess of $25. Travel for a single travel event shall be reported as soon as possible after the trip.

6. All outstanding travel vouchers for the school year ending June 30 shall be submitted as soon as possible after June 30 regardless of amount, notwithstanding N.J.A.C. 6A:23A-7.13(e)12 and L.5.l. above.

7. Travel mileage reimbursement requests of the just-completed school year that are not submitted by July 30 or the date approved by the school district for the closing of books, whichever is earlier, for the just-completed school year shall not be approved or paid.

M. Out-of-State and High-Cost Travel Events –N.J.A.C. 6A:23A-5.9

1. Reimbursement for all in-State and out-of-State travel shall be made pursuant to N.J.S.A. 18A:11-12.

2. Out-of-State travel events shall be limited to the fewest number of Board of Education members or affected employees needed to acquire and present the content offered to all Board members or staff, as applicable, at the conclusion of the event. Lodging may be provided only if the event occurs on two or more consecutive days and if home-to-event commute exceeds fifty miles.

3. When a travel event has a total cost that exceeds $5,000, regardless of the number of attendees, or when more than five individuals from the school district are to attend a travel event out-of-State, the school district shall obtain prior written approval of the Executive County Superintendent.

a. The Executive County Superintendent shall promptly review the request and render a written decision within ten business days.



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4. For all employee and Board member travel events out of the country, regardless of cost or number of attendees, the school district shall obtain prior written approval of the Executive County Superintendent.

   a. Such requests shall be supported by detailed justification.

   b. The Executive County Superintendent shall promptly review the request and render a written decision within ten business days.

   c. It is expected that approvals will be rare.

Issued: 23 June 2020
Revised: 28 June 2021
Revised:



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APPENDIX

D

Glen Rock Public Schools
Monthly Financial Summary
October 2026

Prepared by:
James Canellas, CPA, QPA

GLEN ROCK BOARD OF EDUCATION
REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION

DISTRICT OF GLEN ROCK
ALL FUNDS

For the Month Ending October 31, 2026

CASH REPORT

	FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1) + (2) - (3)
	GOVERNMENTAL FUNDS				
1a	**` Fund 10 - General Fund**	10,386,575.95	4,514,368.94	5,656,828.95	9,244,115.94
2	**Fund 20 - Special Revenue Fund**	31,095.49	0.00	97,082.32	-65,986.83
3a	**Fund 40 - Debt Service Fund**	-887,052.19	0.00	0.00	-887,052.19
3	**Sub-Total Custodian and NJCMF Accounts**	**9,530,619.25**	**4,514,368.94**	**5,753,911.27**	**8,291,076.92**
4	**Fund 30 - Capital Projects Fund**	5,499,876.02	7,570.37	50,090.72	5,457,355.67
5	**Total Govermental Funds**	**15,030,495.27**	**4,521,939.31**	**5,804,001.99**	**13,748,432.59**
	ENTERPRISE FUNDS				
6c	**Fund 60 - Cafeteria Fund**	30,717.62	90,411.96	58,174.61	62,954.97
	Fund 65 -Community School Accounts	1,672,872.50	140,745.69	71,489.77	1,742,128.42
6	**Total Enterprise Funds**	**1,703,590.12**	**231,157.65**	**129,664.38**	**1,805,083.39**
	TRUST AND AGENCY FUNDS				
7	**Payroll**	6,586.09	1,992,160.82	1,991,830.43	6,916.48
8	**Payroll Agency**	7,177.20	1,458,567.44	1,449,148.56	16,596.08
9	**Scholarship**	61,965.90	104.84	0.00	62,070.74
10	**Unemployment**	793,807.36	1,286.61	0.00	795,093.97
11	**Flexible Spending Account**	36,273.84	6,169.01	6,434.91	36,007.94
12	**Student Activity Fund**	433,637.88	106,235.94	69,049.12	470,824.70
	Student Activity Fee Account	41,352.92	62,941.30	101,900.00	2,394.22
13	**Total Trust & Agency Funds**	**1,380,801.19**	**3,627,465.96**	**3,618,363.02**	**1,389,904.13**
14	**Total All Funds**	**18,114,886.58**	**8,380,562.92**	**9,552,029.39**	**16,943,420.11**

Prepared and Submitted By:

Antoinette Kelly
Treasurer of School Moneys

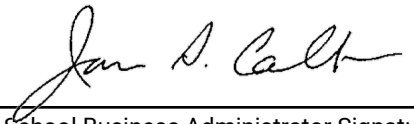
11/17/2026
Date

Glen Rock Board of Education
Monthly Transfer Report
7/1/2026 - 10/31/2026

Budget Category	Accounts	Original Budget	Prior Year Encumbrances	Original Budget For 10% Calc	Maximum Transfer Out Allowed	YTD Net Transfers	% change of transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1xx-100-xxx 12-1xx-100-xxx 13-1xx-100-xxx 18-1xx-100-xxx	18,756,520.72	.00	18,756,520.72	1,875,652.07	161,975.25	.86	2,037,627.32	1,380,209.46
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1x-2xx-100-xxx 1x-000-216-xxx 1x-000-217-xxx	8,801,746.02	2,934.80	8,804,680.82	880,468.08	40,068.42	.46	920,536.50	180,264.68
Vocational Programs-Local	1x-3xx-100-xxx	.00	.00	.00	.00	.00	.00	.00	.00
School-Spon. Co/Extr a-Curr. Activities,School Sponsored Athletics, and Other Instructional	11-4xx-100-0xx 11-4xx-100-1xx 11-4xx-100-3xx 11-4xx-100-4xx 11-4xx-100-5xx 11-4xx-100-6xx 11-4xx-100-7xx 11-4xx-100-8xx 11-4xx-100-9xx 11-4xx-2xx-xxx 12-4xx-100-xxx	1,275,277.58	.00	1,275,277.58	127,527.76	30.60	.00	127,558.36	725,364.20
Community Services Programs/Operations	1x-800-330-xxx	.00	.00	.00	.00	.00	.00	.00	.00
UNDISTRIBUTED EXPENSES		**28,833,544.32**	**2,934.80**	**28,836,479.12**	**2,883,647.91**	**202,074.27**	**.70**	**3,085,722.18**	**2,285,838.34**
Tuition	11-000-100-xxx 16-000-100-xxx 17-000-100-xxx 18-000-100-xxx	2,850,766.55	.00	2,850,766.55	285,076.66	1,342.04	.05	286,418.70	363,373.40
Attendance and Social Work, Health, Guidance, Child Study Teams, Education, Media Services	1x-000-211-xxx 1x-000-213-xxx 1x-000-218-xxx 1x-000-219-xxx 1x-000-222-xxx	4,505,614.72	.00	4,505,614.72	450,561.47	-81,535.28	-1.81	369,026.19	168,150.10
Improvement of Instruction Services and Instructional Staff Training Services	1x-000-221-xxx 1x-000-223-xxx	815,528.39	.00	815,528.39	81,552.84	-31,060.65	-3.81	50,492.19	130,715.53
General Administration	11-000-230-xxx	1,415,503.05	92,253.43	1,507,756.48	150,775.65	-32,930.30	-2.18	117,845.35	339,225.52
School Administration	11-000-240-xxx	2,596,142.14	.00	2,596,142.14	259,614.21	-75,483.06	-2.91	184,131.15	99,617.69
Central Services & Administrative Information Technology	11-000-25x-xxx	1,673,641.74	1,058.80	1,674,700.54	167,470.05	-119,343.39	-7.13	48,126.66	185,581.70
Operation and Maintenance of Plant Services	11-000-26x-xxx	7,793,774.00	7,545.68	7,801,319.68	780,131.97	-23,257.14	-.30	756,874.83	1,104,538.62
Student Transportation Services	11-000-270-xxx	1,592,726.21	.00	1,592,726.21	159,272.62	2,145.83	.13	161,418.45	42,046.51
Personal Services-Employee Benefits	11-xxx-xxx-2xx	13,029,655.65	.00	13,029,655.65	1,302,965.57	.00	.00	1,302,965.57	1,590,669.98
Food Services	11-000-310-xxx	.00	.00	.00	.00	.00	.00	.00	.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	.00	.00	.00	.00	.00	.00	.00	.00

Glen Rock Board of Education
Monthly Transfer Report
7/1/2026 - 10/31/2026

Budget Category	Accounts	Original Budget	Prior Year Encumbrances	Original Budget For 10% Calc	Maximum Transfer Out Allowed	YTD Net Transfers	% change of transfers	Remaining Transfers Out Allowed	Account Balance
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL GENERAL CURRENT EXPENSE		**36,273,352.45**	**100,857.91**	**36,374,210.36**	**3,637,421.04**	**-360,121.95**	**-.99**	**3,277,299.09**	**4,023,919.05**
Equipment	**12-xxx-xxx-73x**	**.00**	**52,080.00**	**52,080.00**	**5,208.00**	**158,047.68**	**303.47**	**163,255.68**	**27,895.00**
Facilities Acquisition and Construction Services	12-000-4xx-xxx	3,299,076.00	.00	3,299,076.00	329,907.60	.00	.00	329,907.60	.00
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4xx-931	.00	.00	.00	.00	.00	.00	.00	.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4xx-933	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL CAPITAL EXPENDITURES		**3,299,076.00**	**52,080.00**	**3,351,156.00**	**335,115.60**	**158,047.68**	**4.72**	**493,163.28**	**27,895.00**
TOTAL SPECIAL SCHOOLS	13-xxx-xxx-xxx	.00	.00	.00	.00	.00	.00	.00	.00
Transfer of Funds to Charter Schools	10-000-100-56x	.00	.00	.00	.00	.00	.00	.00	.00
General Fund Contribution to School Based Budgets	10-000-520-930	.00	.00	.00	.00	.00	.00	.00	.00
OPERATING BUDGET GRAND TOTAL		**68,405,972.77**	**155,872.71**	**68,561,845.48**	**6,856,184.55**	**.00**	**.00**	**6,856,184.55**	**6,337,652.39**



School Business Administrator Signature

10/31/26

Date

Glen Rock Board of Education
2026-27 Government Fund Health Check
Analysis performed on 11/6/2026 4:10 PM

All tests have passed.

Task 1: Balance Sheets in Balance				
Fund	Debit Balance	Credit Balance	Difference	Result
10	183,941,934.37	183,941,934.37	.00	Passed
20	1,646,374.20	1,646,374.20	.00	Passed
30	12,631,634.65	12,631,634.65	.00	Passed
40	8,840,107.87	8,840,107.87	.00	Passed
	207,060,051.09	**207,060,051.09**	**.00**	

Task 2: Total Appropriations / Budget Spending = 601 Balance Sheet				
Fund	Expense Account Current Appropriations + Prior Year PO	601 Balance Sheet	Difference	Result
10	68,563,845.48	68,563,845.48	.00	Passed
20	970,091.51	970,091.51	.00	Passed
30	5,893,795.46	5,893,795.46	.00	Passed
40	4,033,112.50	4,033,112.50	.00	Passed
	79,460,844.95	**79,460,844.95**	**.00**	

Task 3: Estimated Revenues = 301 Balance Sheet				
Fund	Revenue Account Revised Revenues	301 Balance Sheet	Difference	Result
10	63,704,168.77	63,704,168.77	.00	Passed
20	970,091.51	970,091.51	.00	Passed
30	3,283,180.00	3,283,180.00	.00	Passed
40	4,033,112.50	4,033,112.50	.00	Passed
	71,990,552.78	**71,990,552.78**	**.00**	

Task 4: Expenditures = 602 Balance Sheet				
Fund	Expense Account Disbursed To Date	602 Balance Sheet	Difference	Result
10	20,736,898.14	20,736,898.14	.00	Passed
20	175,228.55	175,228.55	.00	Passed
30	254,790.44	254,790.44	.00	Passed
40	3,582,356.25	3,582,356.25	.00	Passed
	24,749,273.38	**24,749,273.38**	**.00**	

Task 5: Revenue Receipts + Earned = 302 Balance Sheet				
Fund	Revenue Account Receipts + Earned	302 Balance Sheet	Difference	Result
10	63,742,064.70	63,742,064.70	.00	Passed
20	77,790.63	77,790.63	.00	Passed
30	3,378,971.38	3,378,971.38	.00	Passed
40	3,465,728.87	3,465,728.87	.00	Passed
	70,664,555.58	**70,664,555.58**	**.00**	

Task 6: Expense Account Outstanding = 603 = 753 + 754 Balance Sheet

Fund	Expense Account Outstanding	603 Balance Sheet	753+754 Balance Sheet	Result
10	40,635,340.16	40,635,340.16	40,635,340.16	Passed
20	500,580.00	500,580.00	500,580.00	Passed
30	1,561,279.63	1,561,279.63	1,561,279.63	Passed
40	450,756.25	450,756.25	450,756.25	Passed
	43,147,956.04	**43,147,956.04**	**43,147,956.04**	

Task 7 - 20-303 Should never have a credit or debit balance

Fund	Debit Balance	Credit Balance	Result
20	.00	.00	Passed

Task 8 - 10-303 Debit Balance = Budgeted Fund Balance from the NJ DOE Submitted Value

Fund	Debit Balance	NJ DOE Submitted Value	Difference	Result
10	1,321,184.00	1,321,184.00	.00	Passed

Task 9 - Sum of Outstanding Payables = 421 Balance Sheet

Fund	Outstanding Balance on Payable POs	421 Balance Sheet	Difference	Result
10	.00	.00	.00	Passed
20	.00	.00	.00	Passed
30	.00	.00	.00	Passed
40	.00	.00	.00	Passed
	.00	**.00**	**.00**	

Task 10 - Expense Accounts missing a BSR Line Number that are not hidden from reporting

Fund	Accounts Missing BSR Line Number	Result
10		Passed
20		Passed
30		Passed
40		Passed

Task 11 - Accounts that are incorrectly set up

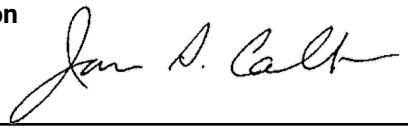
Fund	Accounts Incorrectly Set Up	Account Type	Error Message	Result
10				Passed
20				Passed
30				Passed
40				Passed

Task 12 - BSR Appropriation Lines Overexpended

Fund	BSR Lines	Accounts	Appropriations	Expenditures	Encumbrances	Available Balances	Result
10							Passed
20							Passed
30							Passed
40							Passed

Purchase Order - Health Check		
Status Check	Count	Result
1. Has 0 Transactions	0	Passed
2. Payments Do Not Match Account Entries	0	Passed
3. Has Duplicate Charge To Accounts	0	Passed
4. Has Bad Charge Accounts	0	Passed
5. Charges are Less Than Liquidated	0	Passed
6. Balance < 0	0	Passed
7. Cancelled PO but Charge Balance not 0	0	Passed
8. Transactions where the Funds in the GL do not match the Funds in Account Entries	0	Passed
9. Converted from Requisition Health Check	0	Passed

Report of the Secretary to the Board of Education
Glen Rock Board of Education



Fund 10 - Interim Balance Sheet
For the four month period ending 10/31/2026

Assets and Resources

Assets:

Account Number	Account Name	Subtotal Balance	Balance
101	Cash in Bank		9,241,765.94
102-107	Cash Equivalents		2,350.00
121	Tax Levy Receivable		41,037,278.11
	Accounts Receivable:		
132	InterfundAccounts Receivable:	8,654.74	
141	Intergovernmental - StateAccounts Receivable:	3,256,876.63	
153	Other Accounts ReceivableAccounts Receivable:	566,762.26	
154	Allowance for Uncollectible Accounts Receivable (Credit)Accounts Receivable:	0.00	3,832,293.63
	Loans Receivable:		
131	InterfundLoans Receivable:	5,000.00	
151,152	Other (net of estimated uncollectible of $ 0)Loans Receivable:	0.00	5,000.00
181	Prepaid Expenses		42,475.62
			54,161,163.30

Resources:

Account Number	Account Name	Subtotal Balance	Balance
301	Estimated Revenues	63,704,168.77	
302	Less Revenues	63,742,064.70	(37,895.93)
			(37,895.93)
		Total Assets and Resources:	**54,123,267.37**

Liabilities and Fund Equity

Liabilities:

Account Number	Account Name	Subtotal Balance	Balance
402	Interfund Accounts Payable		7,578.28
			7,578.28

Fund Balance:

Account Number	Account Name	Subtotal Balance	Subtotal Balance 2	Subtotal Balance 3	Balance
	Appropriated:				
753	Reserve for Encumbrances - Current Year		41,361,637.79		
754	Reserve for Encumbrances - Prior Year		38,505.03		
754+753	Reserve for Encumbrances - Current + Prior			41,400,142.82	
	Reserve Fund Balance:				
761	Capital Reserve Account		6,089,077.96		
604	Add: Increase in Capital Reserve		250.00		
307	Less: Budgeted Withdrawal from Capital Reserve-Eligible Costs		3,283,180.00		
317	Less: Budgeted Withdrawal from Capital Reserve-Transfer to Debt Service		0.00	2,806,147.96	
764	Maintenance Reserve Account		875,420.00		
606	Add: Increase in Maintenance Reserve		10.00		
310	Less: Budgeted Withdrawal from Maintenance Reserve		100,000.00	775,430.00	
766	Current Expense Emergency Reserve Account		50,212.72		
607	Add: Increase in Current Expense Emergency Reserve		300.00		
312	Less: Budgeted Withdrawal from Current Expense Emergency Reserve		0.00	50,512.72	
	Appropriations				
601	Appropriations		68,563,845.48		
602	Less: Expenditures	20,736,898.14			
603	Encumbrances	41,400,142.82	(62,137,040.96)	6,426,804.52	
	Total Appropriated			51,459,038.02	
	Unappropriated				
770	Unassigned Fund Balance			3,977,835.07	
303	Budgeted Fund Balance			1,321,184.00	
					54,115,689.09
				Total Liabilities and Fund Equity:	**54,123,267.37**

Fund 10 - Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	68,563,845.48	62,137,040.96	6,426,804.52
Revenues	(63,704,168.77)	(63,742,064.70)	(-37,895.93)
	4,859,676.71	**(1,605,023.74)**	**6,464,700.45**
Change in Capital Reserve:			
Plus: Increase in Capital Reserve Fund (604)	250.00	250.00	.00
Less: Budgeted Withdrawal from Cap Reserve (307)	3,283,180.00	3,283,180.00	.00
	(3,282,930.00)	**(3,282,930.00)**	**.00**
Change in Maintenance Reserve:			
Plus: Interest Earned Maintenance Reserve Fund (606)	10.00	10.00	.00
Less: Budgeted Withdrawal from Maintenance Reserve (310)	100,000.00	100,000.00	.00
	(99,990.00)	**(99,990.00)**	**.00**
Change in Emergency Reserve:			
Plus: Interest Earned Emergency Reserve Fund (607)	300.00	300.00	.00
	300.00	**300.00**	**.00**

Report of the Secretary to the Board of Education
Glen Rock Board of Education

Fund 10 - Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
For the four month period ending 10/31/2026

Revenues/Sources of Funds

Account Number	Line	Revenues/Sources of Funds	Original Budget Certified for Taxes	Budget Transfers	Budgeted / Estimated	Actual to Date	Note	Unrealized Balance
52xx	-	Transfers from Other Funds	250,000.00	0.00	250,000.00	0.00	Under	250,000.00
10-1xxx	370	From Local Sources	59,474,038.77	0.00	59,474,038.77	59,761,934.70	Over	(287,895.93)
10-3xxx	520	From State Sources	3,980,130.00	0.00	3,980,130.00	3,980,130.00		0.00
	-	**Total Revenues/Sources Of Funds**	**63,704,168.77**	**0.00**	**63,704,168.77**	**63,742,064.70**	**Over**	**(37,895.93)**

General Fund

Current Expense

Account Number	Line	Expenditures Description	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
11-1xx-100-xxx	3200	Regular Programs - Instruction	18,756,520.72	161,975.25	18,918,495.97	4,660,270.21	12,869,958.99	1,388,266.77
11-2xx-100-xxx	10300	Special Education - Instruction	4,786,764.00	59,424.71	4,846,188.71	986,942.40	3,757,943.42	101,302.89
11-230-100-xxx	11160	Basic Skills/Remedial - Instruction	547,074.00	3,851.96	550,925.96	110,541.64	421,194.17	19,190.15
11-240-100-xxx	12160	Bilingual Education - Instruction	166,734.00	(0.40)	166,733.60	32,346.72	130,256.91	4,129.97
11-401-100-xxx	17100	School-Sponsored Cocurricular/Extracurricular Activities - Instruction	220,756.00	(969.00)	219,787.00	11,134.00	4,718.51	203,934.49
11-402-100-xxx	17600	School-Sponsored Athletics - Instruction	1,054,521.58	999.60	1,055,521.18	364,446.29	166,345.18	524,729.71
	72140	*Undistributed Expenditures:*						
11-000-100-xxx	29180	Instruction (Tuition)	2,850,766.55	1,342.04	2,852,108.59	695,039.15	1,727,046.04	430,023.40
11-000-211-xxx	29680	Attendance and Social Work Services	125,829.00	(383.16)	125,445.84	34,168.10	90,901.76	375.98
11-000-213-xxx	30620	Health Services	893,025.00	(14,502.54)	878,522.46	174,160.44	647,741.11	56,620.91
11-000-216-xxx	40580	Speech, OT, PT and Related Services	848,302.00	(18,931.01)	829,370.99	137,170.79	685,751.06	6,449.14
11-000-217-xxx	41080	Other Support Services Students - Extraordinary Services	2,454,872.02	(1,342.04)	2,453,529.98	375,540.12	2,026,286.44	51,703.42
11-000-218-xxx	41660	Guidance	1,177,480.84	(75,483.25)	1,101,997.59	257,365.76	814,187.88	30,443.95
11-000-219-xxx	42200	Child Study Teams	1,677,709.72	5,886.01	1,683,595.73	394,008.28	1,226,029.57	63,557.88
11-000-221-xxx	43200	Improvement of Instruction	706,938.39	(29,152.72)	677,785.67	262,187.73	366,609.52	48,988.42
11-000-222-xxx	43620	Educational Media Services/School Library	631,570.16	2,947.66	634,517.82	184,927.76	432,438.68	17,151.38
11-000-223-xxx	44180	Instructional Staff Training	108,590.00	(1,907.93)	106,682.07	19,369.66	4,567.68	82,744.73
11-000-230-xxx	45300	General Administration	1,415,503.05	59,323.13	1,474,826.18	546,403.01	588,697.65	339,725.52
11-000-240-xxx	46160	School Administration	2,596,142.14	(75,483.06)	2,520,659.08	818,785.13	1,602,203.14	99,670.81
11-000-251-xxx	47200	Central Services	624,175.00	(587.53)	623,587.47	211,847.50	402,618.14	9,121.83
11-000-252-xxx	47620	Administrative Information Technology	1,049,466.74	(117,697.06)	931,769.68	324,795.39	428,692.18	178,282.11
11-000-261-xxx	48580	Required Maintenance for School Facilities	1,687,924.26	(18,369.74)	1,669,554.52	503,282.86	741,210.08	425,061.58
11-000-262-xxx	49340	Custodial Services	5,201,899.89	6,869.80	5,208,769.69	1,919,300.71	3,023,843.36	265,625.62
11-000-263-xxx	50100	Care and Upkeep of Grounds	396,795.00	(7,211.62)	389,583.38	112,659.22	186,410.45	90,513.71
11-000-266-xxx	51100	Security	507,154.85	3,000.10	510,154.95	104,767.90	76,808.39	328,578.66
11-000-270-xxx	52480	Student Transportation	1,592,726.21	2,145.83	1,594,872.04	324,653.43	1,228,172.10	42,046.51
11-xxx-xxx-2xx	71260	Employee Benefits	13,029,655.65	0.00	13,029,655.65	3,697,040.26	7,741,945.41	1,590,669.98
		Total General Expense	**65,108,896.77**	**(54,254.97)**	**65,054,641.80**	**17,263,154.46**	**41,392,577.82**	**6,398,909.52**

Capital Outlay

Account Number	Line	Expenditures Description	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
12-xxx-xxx-73x	75880	Equipment	0.00	210,127.68	210,127.68	174,667.68	7,565.00	27,895.00
12-000-4xx-xxx	76260	Facilities Acquisition and Construction	3,299,076.00	0.00	3,299,076.00	3,299,076.00	0.00	0.00
		Total Capital Outlay	**3,299,076.00**	**210,127.68**	**3,509,203.68**	**3,473,743.68**	**7,565.00**	**27,895.00**

Total General Fund	**68,407,972.77**	**155,872.71**	**68,563,845.48**	**20,736,898.14**	**41,400,142.82**	**6,426,804.52**

Report of the Secretary to the Board of Education
Glen Rock Board of Education

Fund 10 - Schedule of Revenues
Actual Compared with Estimate
For the four month period ending 10/31/2026

Account Number	Line	Account Name	Original Budget Certified For Taxes	Budget Transfers	Estimated	Actual	Unrealized
Revenues/Sources of Funds							
- Transfers from Other Funds							
10-52xx	680	Transfers from Other Funds	250,000.00	0.00	250,000.00	0.00	250,000.00
52xx	**-**	**Total Transfers from Other Funds**	**250,000.00**	**0.00**	**250,000.00**	**0.00**	**250,000.00**
- Local Sources							
10-121x	114	Local Tax Levy	58,430,208.11	0.00	58,430,208.11	58,430,208.11	0.00
10-1310	140	Tuition from Individuals	147,954.00	0.00	147,954.00	105,257.04	42,696.96
10-1xxx	340	Interest Earned on Capital Reserve Funds	250.00	0.00	250.00	0.00	250.00
10-1xxx	330	Interest Earned on Maintenance Reserve Funds	10.00	0.00	10.00	0.00	10.00
10-1xxx	320	Interest Earned on Current Expense Emergency Reserve Funds	300.00	0.00	300.00	0.00	300.00
10-1xxx	300	Unrestricted Miscellaneous Revenues	19,500.00	0.00	19,500.00	275,163.83	(255,663.83)
10-1xxx	350	Other Restricted Miscellaneous Revenues	875,816.66	0.00	875,816.66	951,305.72	(75,489.06)
10-1xxx	**370**	**Total Revenue from Local Sources**	**59,474,038.77**	**0.00**	**59,474,038.77**	**59,761,934.70**	**(287,895.93)**
- State Sources							
10-3121	420	Categorical Transportation Aid	199,125.00	0.00	199,125.00	199,125.00	0.00
10-3131	430	Extraordinary Aid	305,000.00	0.00	305,000.00	305,000.00	0.00
10-3132	440	Categorical Special Education Aid	3,112,049.00	0.00	3,112,049.00	3,112,049.00	0.00
10-3177	470	Categorical Security Aid	363,956.00	0.00	363,956.00	363,956.00	0.00
10-3xxx	**520**	**Total Revenue from State Sources**	**3,980,130.00**	**0.00**	**3,980,130.00**	**3,980,130.00**	**0.00**
	-	**Total Revenues/Sources of Funds**	**63,704,168.77**	**0.00**	**63,704,168.77**	**63,742,064.70**	**(37,895.93)**

**Fund 10 - Statement of Appropriations
Compared with Expenditures and Encumbrances
For the four month period ending 10/31/2026**

Account Number	Line	Account Name	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
General Fund								
- General Current Expense								
-- Regular Programs - Instruction								
--- Regular Programs - Instruction								
11-110-100-101	2080	Kindergarten - Salaries of Teachers	754,782.00	(8,800.00)	745,982.00	149,196.40	596,785.60	0.00
11-120-100-101	2100	Grades 1-5 - Salaries of Teachers	5,536,026.00	(281,258.26)	5,254,767.74	1,062,249.15	4,126,836.59	65,682.00
11-130-100-101	2120	Grades 6-8 - Salaries of Teachers	4,085,402.00	119,882.60	4,205,284.60	838,868.12	3,337,832.48	28,584.00
11-140-100-101	2140	Grades 9-12 - Salaries of Teachers	5,203,605.00	(103,185.00)	5,100,420.00	1,021,344.00	4,078,176.00	900.00
subtotal	**subtotal**	**Total Regular Programs - Instruction**	**15,579,815.00**	**(273,360.66)**	**15,306,454.34**	**3,071,657.67**	**12,139,630.67**	**95,166.00**
--- Regular Programs - Home Instruction								
11-150-100-101	2500	Salaries of Teachers	10,000.00	0.00	10,000.00	751.34	0.00	9,248.66
11-150-100-320	2540	Purchased Professional-Educational Services	20,000.00	0.00	20,000.00	717.36	8,782.64	10,500.00
subtotal	**subtotal**	**Total Regular Programs - Home Instruction**	**30,000.00**	**0.00**	**30,000.00**	**1,468.70**	**8,782.64**	**19,748.66**
--- Regular Programs - Undistributed Instruction								
11-190-100-106	3000	Other Salaries for Instruction	353,000.00	466,095.16	819,095.16	0.00	0.00	819,095.16
11-190-100-320	3020	Purchased Professional-Educational Services	762,528.94	0.00	762,528.94	60,154.32	585,442.62	116,932.00
11-190-100-340	3040	Purchased Technical Services	10,675.00	1,588.00	12,263.00	4,163.00	800.00	7,300.00
11-190-100-500	3060	Other Purchased Services (400-500 series)	911,051.15	(7,756.25)	903,294.90	808,542.60	72,489.34	22,262.96
11-190-100-610	3080	General Supplies	578,332.42	(25,460.60)	552,871.82	263,608.57	61,309.12	227,954.13
11-190-100-640	3100	Textbooks	123,546.00	(2,865.00)	120,681.00	97,456.16	4.60	23,220.24
11-190-100-800	3120	Other Objects	407,572.21	3,734.60	411,306.81	353,219.19	1,500.00	56,587.62
subtotal	**subtotal**	**Total Regular Programs - Undistributed Instruction**	**3,146,705.72**	**435,335.91**	**3,582,041.63**	**1,587,143.84**	**721,545.68**	**1,273,352.11**
11-1xx-100-xxxx	**3200**	**Total Regular Programs - Instruction**	**18,756,520.72**	**161,975.25**	**18,918,495.97**	**4,660,270.21**	**12,869,958.99**	**1,388,266.77**
-- Special Education Programs								
--- Learning and/or Language Disabilities - Mild/Moderate:								
11-204-100-101	4500	Salaries of Teachers	421,447.00	20,192.80	441,639.80	98,679.80	342,960.00	0.00
11-204-100-610	4600	General Supplies	4,000.00	(668.10)	3,331.90	1,521.45	2.45	1,808.00
11-204-100-xxx	**4660**	**Total Learning and/or Language Disabilities - Mild/Moderate**	**425,447.00**	**19,524.70**	**444,971.70**	**100,201.25**	**342,962.45**	**1,808.00**
--- Resource Room/Resource Center:								
11-213-100-101	7000	Salaries of Teachers	3,767,797.00	32,397.71	3,800,194.71	760,014.30	3,033,430.41	6,750.00
11-213-100-320	7040	Purchased Professional-Educational Services	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
11-213-100-610	7100	General Supplies	17,850.00	(534.48)	17,315.52	4,854.53	1,042.57	11,418.42
11-213-100-640	7120	Textbooks	500.00	0.00	500.00	0.00	0.00	500.00
11-213-100-800	7140	Other Objects	4,750.00	0.00	4,750.00	0.00	0.00	4,750.00
11-213-100-xxx	**7160**	**Total Resource Room/Resource Center**	**3,792,897.00**	**31,863.23**	**3,824,760.23**	**764,868.83**	**3,034,472.98**	**25,418.42**
--- Autism:								
11-214-100-101	7500	Salaries of Teachers	161,366.00	5,000.00	166,366.00	42,535.70	122,292.80	1,537.50
11-214-100-610	7600	General Supplies	19,300.00	3,036.78	22,336.78	5,840.73	1,039.01	15,457.04
11-214-100-xxx	**7660**	**Total Autism**	**180,666.00**	**8,036.78**	**188,702.78**	**48,376.43**	**123,331.81**	**16,994.54**
--- Preschool Disabilities - Part-Time:								
11-215-100-101	8000	Salaries of Teachers	6,750.00	0.00	6,750.00	6,750.00	0.00	0.00
11-215-100-xxx	**8140**	**Total Preschool Disabilities - Part-Time**	**6,750.00**	**0.00**	**6,750.00**	**6,750.00**	**0.00**	**0.00**
--- Preschool Disabilities - Full-Time:								
11-216-100-101	8500	Salaries of Teachers	308,804.00	0.00	308,804.00	61,760.80	247,043.20	0.00
11-216-100-600	8600	General Supplies	10,200.00	0.00	10,200.00	1,404.42	132.98	8,662.60
11-216-100-xxx	**8640**	**Total Preschool Disabilities - Full-Time**	**319,004.00**	**0.00**	**319,004.00**	**63,165.22**	**247,176.18**	**8,662.60**
--- Home Instruction:								
11-219-100-101	9260	Salaries of Teachers	10,000.00	0.00	10,000.00	2,956.67	0.00	7,043.33

Account Number	Line	Account Name	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
11-219-100-320	9300	Purchased Professional-Educational Services	52,000.00	0.00	52,000.00	624.00	10,000.00	41,376.00
11-219-100-xxx	**9420**	**Total Home Instruction**	**62,000.00**	**0.00**	**62,000.00**	**3,580.67**	**10,000.00**	**48,419.33**
subtotal special ed	**10300**	**Total Special Education - Instruction**	**4,786,764.00**	**59,424.71**	**4,846,188.71**	**986,942.40**	**3,757,943.42**	**101,302.89**
-- Basic Skills/Remedial - Instruction								
11-230-100-101	11000	Salaries of Teachers	526,424.00	3,851.96	530,275.96	109,137.08	421,138.88	0.00
11-230-100-106	11020	Other Salaries for Instruction	18,000.00	0.00	18,000.00	0.00	0.00	18,000.00
11-230-100-610	11100	General Supplies	2,650.00	0.00	2,650.00	1,404.56	55.29	1,190.15
11-230-100-xxx	**11160**	**Total Basic Skills/Remedial - Instruction**	**547,074.00**	**3,851.96**	**550,925.96**	**110,541.64**	**421,194.17**	**19,190.15**
-- Bilingual Education - Instruction								
11-240-100-101	12000	Salaries of Teachers	161,734.00	(0.40)	161,733.60	32,346.72	129,386.88	0.00
11-240-100-610	12100	General Supplies	5,000.00	0.00	5,000.00	0.00	870.03	4,129.97
11-240-100-xxx	**12160**	**Total Bilingual Education - Instruction**	**166,734.00**	**(0.40)**	**166,733.60**	**32,346.72**	**130,256.91**	**4,129.97**
-- School-Sponsored Cocurricular/Extracurricular Activities - Instruction								
11-401-100-100	17000	Salaries	180,141.00	0.00	180,141.00	3,052.00	0.00	177,089.00
11-401-100-500	17020	Purchased Services (300-500 series)	4,265.00	850.00	5,115.00	0.00	440.75	4,674.25
11-401-100-600	17040	Supplies and Materials	32,665.00	(1,819.00)	30,846.00	6,917.00	4,109.76	19,819.24
11-401-100-800	17060	Other Objects	3,685.00	0.00	3,685.00	1,165.00	168.00	2,352.00
11-401-100-xxx	**17100**	**Total School-Spon. Co/Extra-curricular Actvts. - Inst.**	**220,756.00**	**(969.00)**	**219,787.00**	**11,134.00**	**4,718.51**	**203,934.49**
-- School-Sponsored Athletics - Instruction								
11-402-100-100	17500	Salaries	708,888.00	(0.40)	708,887.60	156,138.62	105,370.88	447,378.10
11-402-100-500	17520	Purchased Services (300-500 series)	219,133.58	0.00	219,133.58	171,573.27	4,109.00	43,451.31
11-402-100-600	17540	Supplies and Materials	76,000.00	1,000.00	77,000.00	14,734.40	35,152.80	27,112.80
11-402-100-800	17560	Other Objects	50,500.00	0.00	50,500.00	22,000.00	21,712.50	6,787.50
11-402-100-xxx	**17600**	**Total School-Sponsored Athletics - Instruction**	**1,054,521.58**	**999.60**	**1,055,521.18**	**364,446.29**	**166,345.18**	**524,729.71**
-- Total Undistributed Expenditures								
--- Undistributed Expenditures - Instruction (Tuition)								
11-000-100-562	29020	Tuition to Other LEAs Within the State-Special	104,049.70	38,942.30	142,992.00	28,598.40	114,393.60	0.00
11-000-100-563	29040	Tuition to County Voc. School Dist.-Regular	563,670.00	59,940.00	623,610.00	72,754.50	550,855.50	0.00
11-000-100-565	29080	Tuition to CSSD and Reg. Day Schools	71,658.50	17,443.50	89,102.00	89,102.00	0.00	0.00
11-000-100-566	29100	Tuition to Priv. Sch. for the Disabled - Within the State	2,076,284.60	(219,227.76)	1,857,056.84	491,136.50	935,896.94	430,023.40
11-000-100-569	29160	Tuition - Other	35,103.75	104,244.00	139,347.75	13,447.75	125,900.00	0.00
11-000-100-xxx	**29180**	**Total Undistributed Expenditures - Instruction (Tuition)**	**2,850,766.55**	**1,342.04**	**2,852,108.59**	**695,039.15**	**1,727,046.04**	**430,023.40**
--- Undistributed Expenditures - Attendance and Social Work								
11-000-211-100	29500	Salaries	125,329.00	(383.16)	124,945.84	34,044.08	90,901.76	0.00
11-000-211-600	29640	Supplies and Materials	500.00	0.00	500.00	124.02	0.00	375.98
11-000-211-xxx	**29680**	**Total Attendance and Work**	**125,829.00**	**(383.16)**	**125,445.84**	**34,168.10**	**90,901.76**	**375.98**
--- Undistributed Expenditures - Health Services								
11-000-213-100	30500	Salaries	599,365.00	(15,847.54)	583,517.46	126,501.96	439,812.00	17,203.50
11-000-213-300	30540	Purchased Professional and Technical Services	263,560.00	1,100.00	264,660.00	44,435.75	206,571.25	13,653.00
11-000-213-500	30560	Other Purchased Services (400-500 series)	900.00	0.00	900.00	0.00	0.00	900.00
11-000-213-600	30580	Supplies and Materials	12,850.00	245.00	13,095.00	3,222.73	1,357.86	8,514.41
11-000-213-616	30585	Supplies - Menstrual Products	14,400.00	0.00	14,400.00	0.00	0.00	14,400.00
11-000-213-800	30600	Other Objects	1,950.00	0.00	1,950.00	0.00	0.00	1,950.00
11-000-213-xxx	**30620**	**Total Undistributed Expenditures - Health Services**	**893,025.00**	**(14,502.54)**	**878,522.46**	**174,160.44**	**647,741.11**	**56,620.91**
--- Undistributed Expenditures - Speech, OT, PT and Related Services								
11-000-216-100	40500	Salaries	591,802.00	(18,906.30)	572,895.70	119,679.70	451,236.00	1,980.00
11-000-216-320	40520	Purchased Professional - Educational Services	248,000.00	0.00	248,000.00	12,730.00	234,270.00	1,000.00
11-000-216-600	40540	Supplies and Materials	8,500.00	(24.71)	8,475.29	4,761.09	245.06	3,469.14
11-000-216-xxx	**40580**	**Total Speech, OT, PT and Related Services**	**848,302.00**	**(18,931.01)**	**829,370.99**	**137,170.79**	**685,751.06**	**6,449.14**

Account Number	Line	Account Name	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
--- Undistributed Expenditures-Other Supp. Serv. Students-Extraordinary Svcs								
11-000-217-320	41020	Purchased Professional - Educational Services	2,431,872.02	(1,342.04)	2,430,529.98	372,239.14	2,026,260.84	32,030.00
11-000-217-600	41040	Supplies and Materials	23,000.00	0.00	23,000.00	3,300.98	25.60	19,673.42
11-000-217-xxx	**41080**	**Total Other Support Services Students-Extraordinary Serv.**	**2,454,872.02**	**(1,342.04)**	**2,453,529.98**	**375,540.12**	**2,026,286.44**	**51,703.42**
--- Undistributed Expenditures - Guidance								
11-000-218-104	41500	Salaries of Other Professional Staff	1,061,266.00	(77,580.01)	983,685.99	219,309.17	761,811.82	2,565.00
11-000-218-105	41520	Salaries of Secretarial and Clerical Assistants	66,225.00	(0.04)	66,224.96	21,408.32	42,816.64	2,000.00
11-000-218-110	41540	Other Salaries	4,466.00	0.00	4,466.00	0.00	0.00	4,466.00
11-000-218-320	41560	Purchased Professional - Educational Services	8,000.00	0.00	8,000.00	900.00	4,500.00	2,600.00
11-000-218-390	41580	Other Purchased Professional and Technical Services	7,000.00	0.00	7,000.00	300.00	0.00	6,700.00
11-000-218-500	41600	Other Purchased Services (400-500 series)	15,923.84	2,096.80	18,020.64	11,646.38	2,688.76	3,685.50
11-000-218-600	41620	Supplies and Materials	11,100.00	0.00	11,100.00	1,711.89	2,073.66	7,314.45
11-000-218-800	41640	Other Objects	3,500.00	0.00	3,500.00	2,090.00	297.00	1,113.00
11-000-218-xxx	**41660**	**Total Undistributed Expenditures - Guidance**	**1,177,480.84**	**(75,483.25)**	**1,101,997.59**	**257,365.76**	**814,187.88**	**30,443.95**
--- Undistributed Expenditures - Child Study Teams								
11-000-219-104	42000	Salaries of Other Professional Staff	1,381,597.00	5,000.00	1,386,597.00	277,319.40	1,109,277.60	0.00
11-000-219-105	42020	Salaries of Secretarial and Clerical Assistants	113,514.00	(833.20)	112,680.80	37,671.34	75,009.28	0.18
11-000-219-110	42040	Other Salaries	50,100.00	(1,217.50)	48,882.50	25,533.78	0.00	23,348.72
11-000-219-390	42080	Other Purchased Prof. and Tech. Services	97,000.00	24.71	97,024.71	41,595.71	28,207.00	27,222.00
11-000-219-500	42100	Other Purchased Services (400-500 series) (voc and cssd only)	9,498.72	2,912.00	12,410.72	3,948.38	7,412.34	1,050.00
11-000-219-600	42160	Supplies and Materials	24,000.00	0.00	24,000.00	7,690.67	5,726.60	10,582.73
11-000-219-800	42180	Other Objects	2,000.00	0.00	2,000.00	249.00	396.75	1,354.25
11-000-219-xxx	**42200**	**Total Child Study Teams**	**1,677,709.72**	**5,886.01**	**1,683,595.73**	**394,008.28**	**1,226,029.57**	**63,557.88**
--- Undistributed Expenditures - Improvement of Instruction Services								
11-000-221-102	43000	Salaries of Supervisor of Instruction	548,256.10	(28,960.65)	519,295.45	153,615.75	365,679.52	0.18
11-000-221-110	43060	Other Salaries	42,439.29	0.00	42,439.29	31,477.50	0.00	10,961.79
11-000-221-500	43140	Other Purchased Services (400-500)	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
11-000-221-600	43160	Supplies and Materials	2,400.00	(192.07)	2,207.93	97.00	0.00	2,110.93
11-000-221-800	43180	Other Objects	98,843.00	0.00	98,843.00	76,997.48	930.00	20,915.52
11-000-221-xxx	**43200**	**Total Improvement of Instruction Services**	**706,938.39**	**(29,152.72)**	**677,785.67**	**262,187.73**	**366,609.52**	**48,988.42**
--- Undistributed Expenditures - Educational Media Services/School Library								
11-000-222-100	43500	Salaries	521,937.00	2,625.00	524,562.00	117,516.80	406,595.20	450.00
11-000-222-500	43560	Other Purchased Services (400-500 series)	14,196.84	(2,200.70)	11,996.14	5,255.14	6,741.00	0.00
11-000-222-600	43580	Supplies and Materials	68,843.86	2,523.36	71,367.22	35,613.37	19,102.48	16,651.37
11-000-222-800	43600	Other Objects	26,592.46	0.00	26,592.46	26,542.45	0.00	50.01
11-000-222-xxx	**43620**	**Total Educational Media Services/School Library**	**631,570.16**	**2,947.66**	**634,517.82**	**184,927.76**	**432,438.68**	**17,151.38**
--- Undistributed Expenditures - Instructional Staff Training Services								
11-000-223-110	44060	Other Salaries	5,400.00	0.00	5,400.00	4,500.00	0.00	900.00
11-000-223-320	44080	Purchased Professional - Educational Servic	51,980.00	(2,100.00)	49,880.00	10,935.00	2,100.00	36,845.00
11-000-223-500	44120	Other Purchased Services (400-500 series)	50,460.00	0.00	50,460.00	3,064.60	2,395.67	44,999.73
11-000-223-600	44140	Supplies and Materials	750.00	192.07	942.07	870.06	72.01	0.00
11-000-223-xxx	**44180**	**Total Instructional Staff Training Services**	**108,590.00**	**(1,907.93)**	**106,682.07**	**19,369.66**	**4,567.68**	**82,744.73**
--- Undistributed Expenditures - Support Services - General Administration								
11-000-230-100	45000	Salaries	862,491.00	(40,908.20)	821,582.80	282,847.72	388,110.08	150,625.00
11-000-230-331	45040	Legal Services	105,000.00	5,000.00	110,000.00	30,192.00	79,808.00	0.00
11-000-230-332	45060	Audit Fees	55,000.00	55,150.00	110,150.00	39,720.00	15,430.00	55,000.00
11-000-230-334	45080	Architectural/Engineering Services	33,000.00	5,103.43	38,103.43	3,381.00	34,722.43	0.00

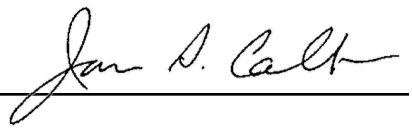
Account Number	Line	Account Name	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-339	45100	Other Purchased Professional Services	11,555.00	7,000.00	18,555.00	9,013.00	3,500.00	6,042.00
11-000-230-340	45120	Purchased Technical Services	13,875.00	26,854.17	40,729.17	24,529.17	16,200.00	0.00
11-000-230-530	45140	Communications / Telephone	61,679.57	399.99	62,079.56	27,160.98	34,918.58	0.00
11-000-230-585	45160	BOE Other Purchased Services	7,000.00	468.78	7,468.78	7,232.58	236.20	0.00
11-000-230-590	45180	Misc Purchased Services (400-500 series, O/T 530 and 585)	202,102.48	7,109.13	209,211.61	89,220.66	10,489.77	109,501.18
11-000-230-610	45200	General Supplies	6,500.00	0.00	6,500.00	421.93	677.07	5,401.00
11-000-230-890	45260	Miscellaneous Expenditures	35,300.00	(7,050.66)	28,249.34	10,487.48	4,605.52	13,156.34
11-000-230-895	45280	BOE Membership Dues and Fees	22,000.00	196.49	22,196.49	22,196.49	0.00	0.00
11-000-230-xxx	**45300**	**Total Support Services - General Administration**	**1,415,503.05**	**59,323.13**	**1,474,826.18**	**546,403.01**	**588,697.65**	**339,725.52**
--- Undistributed Expenditures - Support Services - School Administration								
11-000-240-103	46000	Salaries of Principals/Assistant Principals	1,386,625.00	4,400.22	1,391,025.22	466,608.40	924,416.64	0.18
11-000-240-104	46020	Salaries of Other Professional Staff	609,808.90	(12,411.66)	597,397.24	190,782.68	406,614.56	0.00
11-000-240-105	46040	Salaries of Secretarial and Clerical Assistants	473,132.00	(68,441.42)	404,690.58	129,546.76	257,793.28	17,350.54
11-000-240-110	46060	Other Salaries	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
11-000-240-300	46080	Purchased Professional and Technical Services	2,250.00	0.00	2,250.00	0.00	1,250.00	1,000.00
11-000-240-500	46100	Other Purchased Services (400-500 series)	39,828.24	1,934.80	41,763.04	4,616.66	6,699.00	30,447.38
11-000-240-600	46120	Supplies and Materials	38,200.00	(1,225.00)	36,975.00	18,062.96	4,449.33	14,462.71
11-000-240-800	46140	Other Objects	44,298.00	260.00	44,558.00	9,167.67	980.33	34,410.00
11-000-240-xxx	**46160**	**Total Support Services - School Administration**	**2,596,142.14**	**(75,483.06)**	**2,520,659.08**	**818,785.13**	**1,602,203.14**	**99,670.81**
--- Undistributed Expenditures - Central Services								
11-000-251-100	47000	Salaries	587,816.00	(872.98)	586,943.02	195,647.64	391,295.20	0.18
11-000-251-340	47040	Purchased Technical Services	3,600.00	0.00	3,600.00	2,002.50	1,507.50	90.00
11-000-251-592	47060	Miscellaneous Purchased Services (400-500 series)	19,659.00	3,888.98	23,547.98	9,946.86	9,569.74	4,031.38
11-000-251-600	47100	Supplies and Materials	6,600.00	(3,603.53)	2,996.47	966.50	245.70	1,784.27
11-000-251-890	47180	Miscellaneous Expenditures	6,500.00	0.00	6,500.00	3,284.00	0.00	3,216.00
11-000-251-xxx	**47200**	**Total Central Services**	**624,175.00**	**(587.53)**	**623,587.47**	**211,847.50**	**402,618.14**	**9,121.83**
--- Undistributed Expenditures - Administrative Information Technology								
11-000-252-100	47500	Salaries	606,326.00	(2,190.86)	604,135.14	199,794.74	402,340.40	2,000.00
11-000-252-330	47520	Purchased Professional Services	215,096.12	(106,363.92)	108,732.20	83,596.00	15,676.36	9,459.84
11-000-252-340	47540	Purchased Technical Services	39,438.96	0.00	39,438.96	12,438.96	0.00	27,000.00
11-000-252-500	47560	Other Purchased Services (400-500 series)	37,091.00	0.00	37,091.00	2,707.62	3,851.78	30,531.60
11-000-252-600	47580	Supplies and Materials	144,885.71	(9,142.28)	135,743.43	23,318.07	6,823.64	105,601.72
11-000-252-800	47600	Other Objects	6,628.95	0.00	6,628.95	2,940.00	0.00	3,688.95
11-000-252-xxx	**47620**	**Total Administrative Information Technology**	**1,049,466.74**	**(117,697.06)**	**931,769.68**	**324,795.39**	**428,692.18**	**178,282.11**
--- Operation and Maintenance of Plant Services								
---- Undistributed Expenditures - Required Maintenance for School Facilities								
11-000-261-100	48500	Salaries	653,720.00	(11,478.82)	642,241.18	201,661.44	326,733.92	113,845.82
11-000-261-420	48520	Cleaning, Repair, and Maintenance Services	908,010.00	(28,699.80)	879,310.20	243,539.32	398,794.77	236,976.11
11-000-261-610	48540	General Supplies	111,909.26	11,638.68	123,547.94	45,762.16	13,012.42	64,773.36
11-000-261-800	48560	Other Objects	14,285.00	10,170.20	24,455.20	12,319.94	2,668.97	9,466.29
11-000-261-xxx	**48580**	**Total Required Maintenance for School Facilities**	**1,687,924.26**	**(18,369.74)**	**1,669,554.52**	**503,282.86**	**741,210.08**	**425,061.58**
---- Undistributed Expenditures - Custodial Services								
11-000-262-100	49000	Salaries	31,500.00	3,435.00	34,935.00	26,905.00	0.00	8,030.00
11-000-262-107	49020	Salaries of Non-Instructional Aides	160,769.80	0.00	160,769.80	18,198.73	0.00	142,571.07
11-000-262-300	49040	Purchased Professional and Technical Services	38,064.00	0.00	38,064.00	8,928.00	26,784.00	2,352.00
11-000-262-420	49060	Cleaning, Repair, and Maintenance Services	2,745,352.69	4,000.00	2,749,352.69	684,306.03	2,061,746.65	3,300.01
11-000-262-490	49120	Other Purchased Property Services	72,149.60	0.00	72,149.60	25,721.09	46,428.51	0.00
11-000-262-520	49140	Insurance	635,697.82	0.00	635,697.82	635,697.82	0.00	0.00

Account Number	Line	Account Name	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-590	49160	Miscellaneous Purchased Services	16,000.00	0.00	16,000.00	0.00	2,652.00	13,348.00
11-000-262-610	49180	General Supplies	138,500.00	(565.20)	137,934.80	16,278.92	25,631.40	96,024.48
11-000-262-621	49200	Energy (Natural Gas)	343,462.70	0.00	343,462.70	17,307.70	326,154.94	0.06
11-000-262-622	49220	Energy (Electricity)	736,578.28	0.00	736,578.28	274,857.42	461,720.86	0.00
11-000-262-837	49300	Interest - Energy Savings Improvement Program Bonds	72,725.00	76,100.00	148,825.00	76,100.00	72,725.00	0.00
11-000-262-917	49320	Principal - Energy Savings Improvement Program Bonds	211,100.00	(76,100.00)	135,000.00	135,000.00	0.00	0.00
11-000-262-xxx	**49340**	**Total Custodial Services**	**5,201,899.89**	**6,869.80**	**5,208,769.69**	**1,919,300.71**	**3,023,843.36**	**265,625.62**
---- Undistributed Expenditures - Care and Upkeep of Grounds								
11-000-263-100	50000	Salaries	167,795.00	0.02	167,795.02	55,931.64	111,863.20	0.18
11-000-263-300	50020	Purchased Professional and Technical Services	75,000.00	3,667.43	78,667.43	26,222.46	52,444.96	0.01
11-000-263-420	50040	Cleaning, Repair, and Maintenance Services	137,000.00	(6,879.07)	130,120.93	29,459.91	16,900.64	83,760.38
11-000-263-610	50060	General Supplies	17,000.00	(4,000.00)	13,000.00	1,045.21	5,201.65	6,753.14
11-000-263-xxx	**50100**	**Total Care And Upkeep Of Grounds**	**396,795.00**	**(7,211.62)**	**389,583.38**	**112,659.22**	**186,410.45**	**90,513.71**
---- Undistributed Expenditures - Security								
11-000-266-100	51000	Salaries	403,083.00	3,000.10	406,083.10	87,286.50	67,457.92	251,338.68
11-000-266-420	51040	Cleaning, Repair, and Maintenance Services	84,071.85	0.00	84,071.85	16,475.00	8,445.52	59,151.33
11-000-266-610	51060	General Supplies	7,500.00	0.00	7,500.00	931.40	904.95	5,663.65
11-000-266-800	51080	Other Objects	12,500.00	0.00	12,500.00	75.00	0.00	12,425.00
11-000-266-xxx	**51100**	**Total Security**	**507,154.85**	**3,000.10**	**510,154.95**	**104,767.90**	**76,808.39**	**328,578.66**
subtotal of 11-000-26x-xxx	**51120**	**Total Operation and Maintenance of Plant Services**	**7,793,774.00**	**(15,711.46)**	**7,778,062.54**	**2,640,010.69**	**4,028,272.28**	**1,109,779.57**
--- Undistributed Expenditures - Student Transportation Services								
11-000-270-161	52040	Salaries for Pupil Trans. (Bet Home and Sch)-Special Ed.	67,538.00	2,555.64	70,093.64	29,071.24	41,022.40	0.00
11-000-270-162	52060	Salaries for Pupil Trans. (Other than Between Home and Sch)	4,000.00	(409.81)	3,590.19	2,400.00	0.00	1,190.19
11-000-270-420	52140	Cleaning, Repair, and Maintenance Services	14,000.00	0.00	14,000.00	0.00	0.00	14,000.00
11-000-270-512	52280	Contracted Services (Other than Between Home and Sch)-Vendors	277,203.33	0.00	277,203.33	28,502.29	232,980.61	15,720.43
11-000-270-513	52300	Contracted Services (Between Home and Sch)-Joint Agreements	155,000.45	0.00	155,000.45	15,818.07	139,182.38	0.00
11-000-270-515	52340	Contracted Services (Special Ed Students)-Joint Agreements	1,054,848.54	0.00	1,054,848.54	248,829.33	806,019.21	0.00
11-000-270-615	52440	Transportation Supplies	9,000.00	0.00	9,000.00	32.50	8,967.50	0.00
11-000-270-800	52460	Other Objects	11,135.89	0.00	11,135.89	0.00	0.00	11,135.89
11-000-270-xxx	**52480**	**Total Student Transportation Services**	**1,592,726.21**	**2,145.83**	**1,594,872.04**	**324,653.43**	**1,228,172.10**	**42,046.51**
--- Employee Benefits								
---- Unallocated Benefits								
11-000-291-220	71020	Social Security Contributions	479,394.30	0.00	479,394.30	155,672.81	0.00	323,721.49
11-000-291-241	71060	Other Retirement Contributions - PERS	574,061.96	0.00	574,061.96	2,932.81	0.00	571,129.15
11-000-291-250	71140	Unemployment Compensation	20,000.00	0.00	20,000.00	0.00	20,000.00	0.00
11-000-291-260	71160	Worker's Compensation	161,780.87	0.00	161,780.87	32,456.00	95,910.00	33,414.87
11-000-291-270	71180	Health Benefits	11,439,718.52	0.00	11,439,718.52	3,437,024.48	7,620,292.61	382,401.43
11-000-291-280	71200	Tuition Reimbursement	117,000.00	0.00	117,000.00	0.00	0.00	117,000.00
11-000-291-290	71220	Other Employee Benefits	237,700.00	0.00	237,700.00	68,954.16	5,742.80	163,003.04
total unallocated benefits	**71240**	**11-000-291-2xx**	**13,029,655.65**	**0.00**	**13,029,655.65**	**3,697,040.26**	**7,741,945.41**	**1,590,669.98**
11-xxx-xxx-2xx	**71260**	**Total Employee Benefits**	**13,029,655.65**	**0.00**	**13,029,655.65**	**3,697,040.26**	**7,741,945.41**	**1,590,669.98**
	72140	**Total Undistributed Expenditures**	**39,576,526.47**	**(279,537.09)**	**39,296,989.38**	**11,097,473.20**	**24,042,160.64**	**4,157,355.54**
	72260	**Total General Expense**	**65,108,896.77**	**(54,254.97)**	**65,054,641.80**	**17,263,154.46**	**41,392,577.82**	**6,398,909.52**
- Capital Outlay								
-- Equipment								
--- Equipment - Undistributed:								
12-000-252-730	75680	Undistributed Expenditures - Administrative Information Tech.	0.00	191,914.24	191,914.24	170,434.24	7,565.00	13,915.00

Account Number	Line	Account Name	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
12-000-261-730	75700	Undist. Expend.- Required Maintenance for School Facilities	0.00	2,111.64	2,111.64	2,111.64	0.00	0.00
12-000-262-730	75720	Undistributed Expenditures - Custodial Services	0.00	16,101.80	16,101.80	2,121.80	0.00	13,980.00
	-	**Total Equipment - Undistributed**	**0.00**	**210,127.68**	**210,127.68**	**174,667.68**	**7,565.00**	**27,895.00**
12-xxx-xxx-73x	**75880**	**Total Equipment**	**0.00**	**210,127.68**	**210,127.68**	**174,667.68**	**7,565.00**	**27,895.00**
-- Facilities Acquisition and Construction Services								
12-000-400-334	76040	Architectural/Engineering Services	232,040.00	0.00	232,040.00	232,040.00	0.00	0.00
12-000-400-450	76080	Construction Services	2,754,200.00	0.00	2,754,200.00	2,754,200.00	0.00	0.00
12-000-400-600	76100	Supplies and Materials	296,940.00	0.00	296,940.00	296,940.00	0.00	0.00
12-000-400-896	76210	Assessment for Debt Service on SDA Funding	15,896.00	0.00	15,896.00	15,896.00	0.00	0.00
12-000-400-xxx	**76260**	**Total Facilities Acquisition and Construction Services**	**3,299,076.00**	**0.00**	**3,299,076.00**	**3,299,076.00**	**0.00**	**0.00**
12-xxx-xxx-xxx	**76400**	**Total Capital Outlay**	**3,299,076.00**	**210,127.68**	**3,509,203.68**	**3,473,743.68**	**7,565.00**	**27,895.00**
	84060	**Total General Fund**	**68,407,972.77**	**155,872.71**	**68,563,845.48**	**20,736,898.14**	**41,400,142.82**	**6,426,804.52**

Report of the Secretary to the Board of Education
Glen Rock Board of Education

Fund 20 - Interim Balance Sheet
For the four month period ending 10/31/2026



Assets and Resources

Assets:

Account Number	Account Name	Subtotal Balance	Balance
101	Cash in Bank		(65,986.83) [A]
	Accounts Receivable:		
142	Intergovernmental - FederalAccounts Receivable:	474.14	
xxx	Other Current AssetsAccounts Receivable:	0.00	474.14
	Loans Receivable:		
			(65,512.69)

Resources:

Account Number	Account Name	Subtotal Balance	Balance
301	Estimated Revenues	970,091.51	
302	Less Revenues	77,790.63	892,300.88
			892,300.88
		Total Assets and Resources:	**826,788.19**

Liabilities and Fund Equity

Liabilities:

Account Number	Account Name	Subtotal Balance	Balance
401	Interfund Loans Payable		8,654.74
411	Intergovernmental Accounts Payable - State		23,270.49
			31,925.23

Fund Balance:

Account Number	Account Name	Subtotal Balance	Subtotal Balance 2	Subtotal Balance 3	Balance
	Appropriated:				
753	Reserve for Encumbrances - Current Year		500,580.00		
754+753	Reserve for Encumbrances - Current + Prior			500,580.00	
	Reserve Fund Balance:				
601	Appropriations		970,091.51		
602	Less: Expenditures	175,228.55			
603	Encumbrances	500,580.00	(675,808.55)	294,282.96	
					794,862.96
				Total Liabilities and Fund Equity:	**826,788.19**

[A] - Resulting from GMS not open for grant reimbursements.

Fund 20 - Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	970,091.51	675,808.55	294,282.96
Revenues	(970,091.51)	(77,790.63)	(892,300.88)
	.00	**598,017.92**	**(598,017.92)**

Report of the Secretary to the Board of Education
Glen Rock Board of Education

Fund 20 - Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
For the four month period ending 10/31/2026

Revenues/Sources of Funds

Account Number	Line	Revenues/Sources of Funds	Original Budget Certified for Taxes	Budget Transfers	Budgeted / Estimated	Actual to Date	Note	Unrealized Balance
20-1xxx	745	From Local Sources	0.00	1,289.63	1,289.63	1,289.63		0.00
20-3xxx	770	From State Sources	238,095.57	26,353.00	264,448.57	76,501.00	Under	187,947.57
20-4xxx	830	From Federal Sources	538,209.29	166,144.02	704,353.31	0.00	Under	704,353.31
	-	**Total Revenues/Sources Of Funds**	**776,304.86**	**193,786.65**	**970,091.51**	**77,790.63**	**Under**	**892,300.88**

Special Revenue Fund

Local Projects

Account Number	Line	Expenditures Description	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
20-xxx-xxx-xxx	84100	Local Projects	0.00	1,289.63	1,289.63	0.00	0.00	1,289.63
		Total Local Projects	**0.00**	**1,289.63**	**1,289.63**	**0.00**	**0.00**	**1,289.63**

State Projects

Account Number	Line	Expenditures Description	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
20-xxx-xxx-xxx	88190	Total Other State Projects	238,095.57	26,353.00	264,448.57	24,058.71	52,422.84	187,967.02
20-xxx-xxx-xxx		**Total State Projects**	**238,095.57**	**26,353.00**	**264,448.57**	**24,058.71**	**52,422.84**	**187,967.02**

Federal Projects

Account Number	Line	Expenditures Description	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
20-xxx-xxx-xxx	88520	Title II	19,574.83	17,343.30	36,918.13	0.00	1,500.00	35,418.13
20-xxx-xxx-xxx	88540	Title III	4,652.25	(4,652.25)	0.00	0.00	0.00	0.00
20-xxx-xxx-xxx	88620	I.D.E.A. Part B (Handicapped)	513,982.21	153,452.97	667,435.18	151,169.84	446,657.16	69,608.18
20-xxx-xxx-xxx		**Total Federal Projects**	**538,209.29**	**166,144.02**	**704,353.31**	**151,169.84**	**448,157.16**	**105,026.31**
		Total Special Revenue Fund	**776,304.86**	**193,786.65**	**970,091.51**	**175,228.55**	**500,580.00**	**294,282.96**

Report of the Secretary to the Board of Education
Glen Rock Board of Education

Fund 20 - Schedule of Revenues
Actual Compared with Estimate
For the four month period ending 10/31/2026

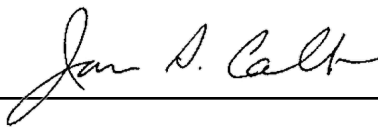
Account Number	Line	Account Name	Original Budget Certified For Taxes	Budget Transfers	Estimated	Actual	Unrealized
Revenues/Sources of Funds							
- Local Sources							
20-1xxx	740	Other Revenue from Local Sources	0.00	1,289.63	1,289.63	1,289.63	0.00
20-1xxx	**745**	**Total Local Sources**	**0.00**	**1,289.63**	**1,289.63**	**1,289.63**	**0.00**
- State Sources							
20-3212	762	Nonpublic Teacher STEM Grant	34,512.57	0.00	34,512.57	0.00	34,512.57
20-32xx	765	Other Restricted Entitlements	203,583.00	26,353.00	229,936.00	76,501.00	153,435.00
20-3xxx	**770**	**Total from State Sources**	**238,095.57**	**26,353.00**	**264,448.57**	**76,501.00**	**187,947.57**
- Federal Sources							
20-4451-4455	780	Title II	19,574.83	17,343.30	36,918.13	0.00	36,918.13
20-4491-4494	785	Title III	4,652.25	(4,652.25)	0.00	0.00	0.00
20-4420-4429	805	I.D.E.A. Part B (Handicapped)	513,982.21	153,452.97	667,435.18	0.00	667,435.18
20-4xxx	**830**	**Total from Federal Sources**	**538,209.29**	**166,144.02**	**704,353.31**	**0.00**	**704,353.31**
	-	**Total Revenues/Sources of Funds**	**776,304.86**	**193,786.65**	**970,091.51**	**77,790.63**	**892,300.88**

**Fund 20 - Statement of Appropriations
Compared with Expenditures and Encumbrances
For the four month period ending 10/31/2026**

Account Number	Line	Account Name	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
Special Revenue Fund								
- Local Projects								
-- Local Projects								
20-xxx-xxx-xxx	84100	Local Projects	0.00	1,289.63	1,289.63	0.00	0.00	1,289.63
20-xxx-xxx-xxx	**84100**		**0.00**	**1,289.63**	**1,289.63**	**0.00**	**0.00**	**1,289.63**
	-	**Total Local Projects**	**0.00**	**1,289.63**	**1,289.63**	**0.00**	**0.00**	**1,289.63**
- State Projects								
-- Other State Projects								
20-xxx-xxx-xxx	88000	Nonpublic Textbooks	9,219.00	2,949.00	12,168.00	7,408.13	4,694.30	65.57
20-xxx-xxx-xxx	88020	Nonpublic Auxiliary Services	54,381.75	0.00	54,381.75	0.00	0.00	54,381.75
20-xxx-xxx-xxx	88040	Nonpublic Handicapped Services	75,029.25	0.00	75,029.25	0.00	0.00	75,029.25
20-xxx-xxx-xxx	88060	Nonpublic Nursing Services	24,242.25	7,789.75	32,032.00	9,303.46	22,728.54	0.00
20-xxx-xxx-xxx	88080	Nonpublic Technology Initiative	6,578.25	2,006.75	8,585.00	0.00	0.00	8,585.00
20-xxx-xxx-xxx	88090	Nonpublic Security Aid	34,132.50	13,607.50	47,740.00	4,075.00	25,000.00	18,665.00
20-481-xxx-xxx	88135	Nonpublic Teacher STEM Grant	34,512.57	0.00	34,512.57	3,272.12	0.00	31,240.45
20-xxx-xxx-xxx	**88190**	**Total Other State Projects**	**238,095.57**	**26,353.00**	**264,448.57**	**24,058.71**	**52,422.84**	**187,967.02**
	88200	**Total State Projects**	**238,095.57**	**26,353.00**	**264,448.57**	**24,058.71**	**52,422.84**	**187,967.02**
- Federal Projects								
-- Title II								
20-xxx-100-110	88502	Salaries- Other Salaries	4,800.00	(4,800.00)	0.00	0.00	0.00	0.00
20-xxx-200-300	88512	Professional Tech Services-Support	6,078.75	30,839.38	36,918.13	0.00	1,500.00	35,418.13
20-xxx-200-500	88514	Other Purchased Services - Support	8,696.08	(8,696.08)	0.00	0.00	0.00	0.00
20-xxx-xxx-xxx	**88520**	**Total Title II**	**19,574.83**	**17,343.30**	**36,918.13**	**0.00**	**1,500.00**	**35,418.13**
-- Title III								
20-xxx-200-300	88532	Professional Tech Services-Support	4,652.25	(4,652.25)	0.00	0.00	0.00	0.00
20-xxx-xxx-xxx	**88540**	**Total Title III**	**4,652.25**	**(4,652.25)**	**0.00**	**0.00**	**0.00**	**0.00**
-- I.D.E.A. Part B (Handicapped)								
20-xxx-100-500	88604	Other Purchased Services-Instruction (400-500 series)	363,042.40	175,358.60	538,401.00	151,169.84	387,231.16	0.00
20-xxx-100-600	88607	Instructional Supplies-Instruction	29,754.21	(29,754.21)	0.00	0.00	0.00	0.00
20-xxx-200-300	88612	Professional Tech Services-Support	121,185.60	7,848.58	129,034.18	0.00	59,426.00	69,608.18
20-xxx-xxx-xxx	**88620**	**Total I.D.E.A. Part B (Handicapped)**	**513,982.21**	**153,452.97**	**667,435.18**	**151,169.84**	**446,657.16**	**69,608.18**
20-xxx-xxx-xxx	**88740**	**Total Federal Projects**	**538,209.29**	**166,144.02**	**704,353.31**	**151,169.84**	**448,157.16**	**105,026.31**
	88760	**Total Special Revenue Fund**	**776,304.86**	**193,786.65**	**970,091.51**	**175,228.55**	**500,580.00**	**294,282.96**

Report of the Secretary to the Board of Education
Glen Rock Board of Education

Fund 30 - Interim Balance Sheet
For the four month period ending 10/31/2026



Assets and Resources

Assets:

Account Number	Account Name	Subtotal Balance	Balance
101	Cash in Bank		5,457,355.67
	Accounts Receivable:		
141	Intergovernmental - StateAccounts Receivable:	277,121.23	
153,154	Other (net of estimated uncollectible of $10,000)Accounts Receivable:	0.00	277,121.23
	Loans Receivable:		
			5,734,476.90

Resources:

Account Number	Account Name	Subtotal Balance	Balance
301	Estimated Revenues	3,283,180.00	
302	Less Revenues	3,378,971.38	(95,791.38)
			(95,791.38)
		Total Assets and Resources:	**5,638,685.52**

Liabilities and Fund Equity

Liabilities:

Account Number	Account Name	Subtotal Balance	Balance
455	Interest Payable		(0.02)
			(0.02)

Fund Balance:

Account Number	Account Name	Subtotal Balance	Subtotal Balance 2	Subtotal Balance 3	Balance
	Appropriated:				
753	Reserve for Encumbrances - Current Year			752,899.58	
754	Reserve for Encumbrances - Prior Year			808,380.05	
601	Appropriations		5,893,795.46		
602	Less: Expenditures	254,790.44			
603	Encumbrances	1,561,279.63	(1,816,070.07)	4,077,725.39	
	Unappropriated:				
770	Unassigned Fund Balance		1,797,588.18		
303	Budgeted Fund Balance		1,797,907.66	(319.48)	
	Total Fund Balance			5,638,685.54	
					5,638,685.54
				Total Liabilities and Fund Equity:	**5,638,685.52**

Fund 30 - Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	5,893,795.46	1,816,070.07	4,077,725.39
Revenues	(3,283,180.00)	(3,378,971.38)	(-95,791.38)
	2,610,615.46	**(1,562,901.31)**	**4,173,516.77**

Report of the Secretary to the Board of Education
Glen Rock Board of Education

Fund 30 - Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
For the four month period ending 10/31/2026

Revenues/Sources of Funds

Account Number	Line	Revenues/Sources of Funds	Original Budget Certified for Taxes	Budget Transfers	Budgeted / Estimated	Actual to Date	Note	Unrealized Balance
30-52xx	970	Transfers from Other Funds	0.00	3,283,180.00	3,283,180.00	3,283,180.00		0.00
30-1xxx		From Local Sources	0.00	0.00	0.00	19,947.16	Over	(19,947.16)
	-	**Total Revenues/Sources Of Funds**	**0.00**	**3,283,180.00**	**3,283,180.00**	**3,303,127.16**	**Over**	**(19,947.16)**

Total Capital Projects Fund Expenditures

Facilities Acquisition and Construction Services

Account Number	Line	Expenditures Description	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
30-000-4xx-390	89060	Other Purchased Professional and Technical Services	0.00	291,397.80	291,397.80	168,431.46	55,466.34	67,500.00
30-000-4xx-450	89080	Construction Services	0.00	4,434,209.24	4,434,209.24	0.00	1,505,813.29	2,928,395.95
30-000-4xx-610	89100	General Supplies	0.00	96,940.00	96,940.00	86,358.98	0.00	10,581.02
30-000-4xx-800	89180	Other Objects	0.00	1,071,248.42	1,071,248.42	0.00	0.00	1,071,248.42
			0.00	**5,893,795.46**	**5,893,795.46**	**254,790.44**	**1,561,279.63**	**4,077,725.39**
		Total Capital Projects Fund Expenditures	**0.00**	**5,893,795.46**	**5,893,795.46**	**254,790.44**	**1,561,279.63**	**4,077,725.39**

Report of the Secretary to the Board of Education
Glen Rock Board of Education

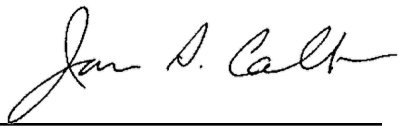
Fund 30 - Schedule of Revenues
Actual Compared with Estimate
For the four month period ending 10/31/2026

Account Number	Line	Account Name	Original Budget Certified For Taxes	Budget Transfers	Estimated	Actual	Unrealized
Revenues/Sources of Funds							
- Transfers from Other Funds							
30-52xx	970	Transfers from Other Funds	0.00	3,283,180.00	3,283,180.00	3,283,180.00	0.00
30-52xx	**970**	**Total Transfers from Other Funds**	**0.00**	**3,283,180.00**	**3,283,180.00**	**3,283,180.00**	**0.00**
- Local Sources							
30-1510	950	Earnings on Investments	0.00	0.00	0.00	19,947.16	(19,947.16)
30-1xxx		**Total Revenue from Local Sources**	**0.00**	**0.00**	**0.00**	**19,947.16**	**(19,947.16)**
	-	**Total Revenues/Sources of Funds**	**0.00**	**3,283,180.00**	**3,283,180.00**	**3,303,127.16**	**(19,947.16)**

**Fund 30 - Statement of Appropriations
Compared with Expenditures and Encumbrances
For the four month period ending 10/31/2026**

Account Number	Line	Account Name	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
Total Capital Projects Fund Expenditures								
- Facilities Acquisition and Construction Services								
-- Other Purchased Professional and Technical Services								
30-000-4xx-390	89060	Other Purchased Professional and Technical Services	0.00	291,397.80	291,397.80	168,431.46	55,466.34	67,500.00
30-000-4xx-390	**89060**		**0.00**	**291,397.80**	**291,397.80**	**168,431.46**	**55,466.34**	**67,500.00**
-- Construction Services								
30-000-4xx-450	89080	Construction Services	0.00	4,434,209.24	4,434,209.24	0.00	1,505,813.29	2,928,395.95
30-000-4xx-450	**89080**		**0.00**	**4,434,209.24**	**4,434,209.24**	**0.00**	**1,505,813.29**	**2,928,395.95**
-- General Supplies								
30-000-4xx-610	89100	General Supplies	0.00	96,940.00	96,940.00	86,358.98	0.00	10,581.02
30-000-4xx-610	**89100**		**0.00**	**96,940.00**	**96,940.00**	**86,358.98**	**0.00**	**10,581.02**
-- Other Objects								
30-000-4xx-800	89180	Other Objects	0.00	1,071,248.42	1,071,248.42	0.00	0.00	1,071,248.42
30-000-4xx-800	**89180**		**0.00**	**1,071,248.42**	**1,071,248.42**	**0.00**	**0.00**	**1,071,248.42**
	89200		**0.00**	**5,893,795.46**	**5,893,795.46**	**254,790.44**	**1,561,279.63**	**4,077,725.39**
	84060	**Total Capital Projects Fund Expenditures**	**0.00**	**5,893,795.46**	**5,893,795.46**	**254,790.44**	**1,561,279.63**	**4,077,725.39**

Report of the Secretary to the Board of Education
Glen Rock Board of Education



Fund 40 - Interim Balance Sheet
For the four month period ending 10/31/2026

Assets and Resources

Assets:

Account Number	Account Name	Subtotal Balance	Balance
101	Cash in Bank		(887,052.19) [A]
121	Tax Levy Receivable		651,221.87
	Accounts Receivable:		
141	Intergovernmental - StateAccounts Receivable:	122,661.00	
153,154	Other (net of estimated uncollectible of $10,000)Accounts Receivable:	0.00	122,661.00
	Loans Receivable:		
			(113,169.32)

Resources:

Account Number	Account Name	Subtotal Balance	Balance
301	Estimated Revenues	4,033,112.50	
302	Less Revenues	3,465,728.87	567,383.63
			567,383.63
		Total Assets and Resources:	**454,214.31**

Liabilities and Fund Equity

Liabilities:

Account Number	Account Name	Subtotal Balance	Balance
			0.00

Fund Balance:

Account Number	Account Name	Subtotal Balance	Subtotal Balance 2	Subtotal Balance 3	Balance
	Appropriated:				
753	Reserve for Encumbrances - Current Year		450,756.25		
754+753	Reserve for Encumbrances - Current + Prior			450,756.25	
	Reserve Fund Balance:				
	Appropriations				
601	Appropriations		4,033,112.50		
602	Less: Expenditures	3,582,356.25			
603	Encumbrances	450,756.25	(4,033,112.50)	0.00	
	Total Appropriated			450,756.25	
	Unappropriated				
770	Unassigned Fund Balance			3,458.06	
					454,214.31
				Total Liabilities and Fund Equity:	**454,214.31**

[A] - Timing difference; Xfer from F30 plus outstanding AR will cover cash deficit and future future payments.

Fund 40 - Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	4,033,112.50	4,033,112.50	.00
Revenues	(4,033,112.50)	(3,465,728.87)	(567,383.63)
	.00	**567,383.63**	**(567,383.63)**

Report of the Secretary to the Board of Education
Glen Rock Board of Education

Fund 40 - Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
For the four month period ending 10/31/2026

Revenues

Account Number	Line	Revenues/Sources of Funds	Original Budget Certified for Taxes	Budget Transfers	Budgeted / Estimated	Actual to Date	Note	Unrealized Balance
40-52xx	-	Transfers from Other Funds	567,383.63	0.00	567,383.63	0.00	Under	567,383.63
	-	Total Revenue from Local Sources	2,454,185.87	0.00	2,454,185.87	2,454,185.87		0.00
	-	Total from Revenue from State Sources	1,011,543.00	0.00	1,011,543.00	1,011,543.00		0.00
	-	**Total Revenues**	**4,033,112.50**	**0.00**	**4,033,112.50**	**3,465,728.87**	**Under**	**567,383.63**

Expenditures

Regular Debt Service

Account Number	Line	Expenditures Description	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
40-701-510-910	89560	Redemption of Principal on Early Retirement Bonds	3,080,000.00	0.00	3,080,000.00	3,080,000.00	0.00	0.00
40-701-510-834	89600	Interest on Bonds	953,112.50	0.00	953,112.50	502,356.25	450,756.25	0.00
		Total Regular Debt Service Expenditures	**4,033,112.50**	**0.00**	**4,033,112.50**	**3,582,356.25**	**450,756.25**	**0.00**
	Total Debt Service Fund Expenditures		**4,033,112.50**	**0.00**	**4,033,112.50**	**3,582,356.25**	**450,756.25**	**0.00**

Report of the Secretary to the Board of Education
Glen Rock Board of Education

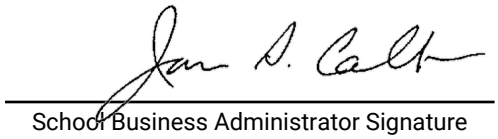
Fund 40 - Schedule of Revenues
Actual Compared with Estimate
For the four month period ending 10/31/2026

Account Number	Line	Account Name	Original Budget Certified For Taxes	Budget Transfers	Estimated	Actual	Unrealized
Revenues							
- Transfers from Other Funds							
40-52xx	845	Transfers from Other Funds	567,383.63	0.00	567,383.63	0.00	567,383.63
40-52xx	**-**	**Total Transfers from Other Funds**	**567,383.63**	**0.00**	**567,383.63**	**0.00**	**567,383.63**
- Local Sources							
40-1210	860	Local Tax Levy	2,454,185.87	0.00	2,454,185.87	2,454,185.87	0.00
	-	**Total Revenue from Local Sources**	**2,454,185.87**	**0.00**	**2,454,185.87**	**2,454,185.87**	**0.00**
- State Sources							
40-3160	890	Debt Service Aid Type II	1,011,543.00	0.00	1,011,543.00	1,011,543.00	0.00
	-	**Total from Revenue from State Sources**	**1,011,543.00**	**0.00**	**1,011,543.00**	**1,011,543.00**	**0.00**
	-	**Total Revenues**	**4,033,112.50**	**0.00**	**4,033,112.50**	**3,465,728.87**	**567,383.63**
Expenditures							
	-	**Total Debt Service Fund Expenditures**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Report of the Secretary to the Board of Education
Glen Rock Board of Education

Fund 40 - Statement of Appropriations
Compared with Expenditures and Encumbrances
For the four month period ending 10/31/2026

Account Number	Line	Account Name	Original Budget Certified For Taxes	Budget Transfers	Appropriations	Expenditures	Encumbrances	Available Balance
Expenditures								
- Regular Debt Service								
-- Redemption of Principal on Early Retirement Bonds								
40-701-510-910	89560	Redemption of Principal on Early Retirement Bonds	3,080,000.00	0.00	3,080,000.00	3,080,000.00	0.00	0.00
40-701-510-910	**89560**		**3,080,000.00**	**0.00**	**3,080,000.00**	**3,080,000.00**	**0.00**	**0.00**
-- Interest on Bonds								
40-701-510-834	89600	Interest on Bonds	953,112.50	0.00	953,112.50	502,356.25	450,756.25	0.00
40-701-510-834	**89600**		**953,112.50**	**0.00**	**953,112.50**	**502,356.25**	**450,756.25**	**0.00**
	89660	**Total Regular Debt Service Expenditures**	**4,033,112.50**	**0.00**	**4,033,112.50**	**3,582,356.25**	**450,756.25**	**0.00**
	-	**Total Debt Service Fund Expenditures**	**4,033,112.50**	**0.00**	**4,033,112.50**	**3,582,356.25**	**450,756.25**	**0.00**

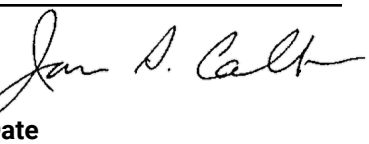


School Business Administrator Signature

10/31/26

Date

Profit and Loss Report
Glen Rock Board of Education
Fund 65



Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
For the four month period ending 10/31/2026

Revenues

Account Number	Description	Revised	Accrued	Earned	Receipts	Balance
65-1980-000	Refund of Prior Year Expenditures				3,286.00	-3,286.00
65-1991-000-000	Other Revenues from Local Sources (Community School Income)	2,232,953.74			631,521.00	1,601,432.74
		2,232,953.74	**.00**	**.00**	**634,807.00**	**1,598,146.74**

Current Expense

Account Number	Description	Appropriation	Requested	Outstanding	Disbursed To Date	Available
65-000-000-000-900-804-000-000	Clearing Account (Community School Clearance Account)					
65-000-000-900-900-804-000-000	Transfer to Operating Budget	250,000.00				250,000.00
65-000-000-980-900-000-000-000	Community School Clearance Account				-617,863.94	617,863.94
65-430-100-104-900-800-000-000	Salaries of Other Professional Staff (Preschool Salary)	26,985.14				26,985.14
65-430-100-104-900-800-850-000	Salaries of Other Professional Staff Teacher	600.00				600.00
65-430-100-104-900-800-851-000	Salaries of Other Professional Staff Assistant Teacher	762.50				762.50
65-430-100-104-900-800-852-000	Salaries of Other Professional Staff Lunch Aide	16,700.00				16,700.00
65-430-100-104-900-801-000-000	Salaries of Other Professional Staff (Sacc Salary)	337,000.00		146,400.00	55,794.88	134,805.12
65-430-100-104-900-801-853-000	Salaries of Other Professional Lead	10,000.00		.00	990.00	9,010.00
65-430-100-104-900-801-854-000	Salaries of Other Professional Staff Assistant	8,000.00		.00	3,734.86	4,265.14
65-430-100-104-900-801-855-000	Salaries of Other Professional Staff Student Assistant	55,000.00				55,000.00
65-430-100-104-900-801-856-000	Salaries of Other Professional Staff (Sacc Coordinator)					
65-430-100-104-900-802-000-000	Salaries of Other Professional Staff (Summer Salary)	171,937.81		.00	171,937.81	.00
65-430-100-104-900-802-856-000	Salaries of Other Professional Staff Coordinator	72,800.00		.00	61,652.76	11,147.24
65-430-100-104-900-802-857-000	Salaries of Other Professional Staff Assistant Coordinator					
65-430-100-104-900-802-858-000	Salaries of Other Professional Staff Instructor					
65-430-100-104-900-802-859-000	Salaries of Other Professional Staff Counselor	30,000.00		.00	8,029.87	21,970.13
65-430-100-104-900-802-860-000	Salaries of Other Professional Staff Student Counselor					
65-430-100-104-900-802-861-000	Salaries of Other Professional Staff Nurse	39,000.00	.00	38,999.97		.03
65-430-100-104-900-803-000-000	Salaries of Other Professional Staff (Adult Ed/Enrichment Salary)	65,000.00				65,000.00
65-430-100-339-900-800-000-000	Other Professional Services (PreK Contracted Services)	2,500.00				2,500.00

Profit and Loss Report
Glen Rock Board of Education
Fund 65

Interim Statements Comparing Budgeted Revenue with Actual to Date
and Appropriations with Expenditures and Encumbrances to Date
For the four month period ending 10/31/2026

Account Number	Description	Appropriation	Requested	Outstanding	Disbursed To Date	Available
65-430-100-339-900-800-000-901	Other Professional Services (2 Year Old/Mom & Tot Contracted Services)	1,000.00				1,000.00
65-430-100-339-900-800-000-902	Other Professional Services (3 Year Old Contracted Services)	2,500.00				2,500.00
65-430-100-339-900-802-000-000	Other Professional Services (Summer Contractors)	160,000.00	.00	1,125.00	128,490.99	30,384.01
65-430-100-339-900-803-000-000	Other Professional Services (Adult Ed/Enrichment Cont Services)	135,900.00	.00	73,041.00	8,542.40	54,316.60
65-430-100-610-900-800-000-000	Supplies (PreK Teach. Supplies/Materials)	2,500.00				2,500.00
65-430-100-610-900-800-000-901	Supplies (2 Yr Old/Mom & Tot Teach.Supp/Materials)	1,000.00				1,000.00
65-430-100-610-900-800-000-902	Supplies (3 Year Old Teach. Supplies/Materials)	1,200.00				1,200.00
65-430-100-610-900-800-862-000	Supplies (PreK Foods)	2,500.00				2,500.00
65-430-100-610-900-800-862-902	Supplies (3 Year Old Foods)	1,150.00				1,150.00
65-430-100-610-900-801-000-000	Supplies (Sacc Teach Supplies)	3,000.00		31.97		3,000.00
65-430-100-610-900-801-862-000	Supplies (SACC Foods)	2,000.00	.00	250.00		1,750.00
65-430-100-610-900-802-000-000	Supplies (Summer Teach Supplies)	3,000.00	.00	327.26	850.21	1,822.53
65-430-100-610-900-802-862-000	Supplies (Summer Foods)	3,000.00	.00	462.53	137.47	2,400.00
65-430-100-610-900-803-000-000	Supplies (Adult Ed/Enrichment Teach Supplies)	500.00				500.00
65-430-100-610-900-803-863-000	Supplies (Adult Ed/Enrichment Equipment)	500.00				500.00
65-430-100-890-900-802-864-000	Miscellaneous Expenditures (Summer Field Trips)	49,000.00	.00	.00	12,401.54	36,598.46
65-430-200-103-900-804-000-000	Salaries of Principals/Assistant Principals/Program Directors. (Admin Salary)	91,624.08		61,082.72	30,541.36	.00
65-430-200-103-900-804-000-903	Business Office Salary Allocation					
65-430-200-105-900-804-000-000	Salaries of Secretarial and Clerical Assistants. (Admin Sec. Salary)	143,528.08		83,621.92	47,842.64	12,063.52
65-430-200-440-900-804-864-000	Rentals (Admin Equip Rental)	4,321.46	.00	2,800.00	1,521.46	.00
65-430-200-441-900-800-865-000	Rental of Land and Buildings. (Preschool Rent)	7,281.23				7,281.23
65-430-200-530-900-804-000-000	Communications/Telephone (Cell Phones)	4,468.68	.00	2,661.36	1,355.13	452.19
65-430-200-580-900-804-000-000	Travel (Administrative Travel)	750.00				750.00
65-430-200-580-900-804-866-000	Travel (Staff Travel Related Expenses)	500.00				500.00
65-430-200-590-900-000-446-000	Purchased Services (Allocated Custodial Services/Supplies))					
65-430-200-590-900-800-867-000	Miscellaneous Purchased Services. (Preschool Printing)	2,500.00				2,500.00
65-430-200-590-900-800-868-000	Miscellaneous Purchased Services. (Preschool Postage)	1,500.00				1,500.00

Profit and Loss Report
Glen Rock Board of Education
Fund 65

Interim Statements Comparing Budgeted Revenue with Actual to Date
and Appropriations with Expenditures and Encumbrances to Date
For the four month period ending 10/31/2026

Account Number	Description	Appropriation	Requested	Outstanding	Disbursed To Date	Available
65-430-200-590-900-800-869-000	Miscellaneous Purchased Services. (Preschool Contracted Transportation)	500.00				500.00
65-430-200-590-900-802-869-000	Miscellaneous Purchased Services. (Summer Transportation)	14,000.00	.00	.00	10,036.16	3,963.84
65-430-200-610-900-801-863-000	Supplies (Sacc Equipment)	1,800.00				1,800.00
65-430-200-610-900-802-000-000	Supplies (Summer Misc. Expense)	7,000.00		.00	423.19	6,576.81
65-430-200-610-900-802-867-000	Supplies (Summer Printing)	3,000.00				3,000.00
65-430-200-610-900-802-868-000	Supplies (Summer Postage)	2,500.00				2,500.00
65-430-200-610-900-803-867-000	Supplies (Adult Ed/Enrichment Printing)	25,000.00	.00	5,889.00	5,889.00	13,222.00
65-430-200-610-900-803-868-000	Supplies (Adult Ed/Enrichment Postage)	12,000.00	.00	5,423.99	5,533.99	1,042.02
65-430-200-610-900-804-000-000	Supplies (Admin Office Supplies)	2,500.00	.00	312.00	60.22	2,127.78
65-430-200-610-900-804-476-000	General Supplies (Custodial)	500.00				500.00
65-430-200-610-900-804-868-000	Supplies (Admin Postage)	500.00				500.00
65-430-200-890-900-800-877-000	Miscellaneous Expenditures (Preschool Advertising)	1,400.00				1,400.00
65-430-200-890-900-802-877-000	Miscellaneous Expenditures (Summer Advertising Expenses)	1,200.00				1,200.00
65-430-200-890-900-803-000-000	Trip Expenses	150,000.00	.00	.00	34,509.00	115,491.00
65-430-200-890-900-803-877-000	Miscellaneous Expenditures (Adult Ed/Enrichment Advertising)	1,400.00				1,400.00
65-430-200-890-900-804-863-000	Miscellaneous Expenditures (Non Inst. Equipment)	500.00				500.00
65-430-200-890-900-804-870-000	Miscellaneous Expenditures (Data/Registration Annual Maintenance)	10,000.00	.00	.00	5,975.00	4,025.00
65-430-200-890-900-804-871-000	Miscellaneous Expenditures (Staff In-Service Training)	1,500.00				1,500.00
65-430-200-890-900-804-872-000	Miscellaneous Expenditures (Facilities Rental Fee)	8,240.00	.00	3,073.00	1,317.00	3,850.00
65-430-200-890-900-804-873-000	Miscellaneous Expenditures (Registration Management)	30,100.00	.00	13,970.00	16,125.00	5.00
65-430-200-890-900-804-874-000	Miscellaneous Expenditures (Community School Memberships)	500.00				500.00
65-430-200-890-900-804-875-000	Miscellaneous Expenditures (Health Benefits)	163,612.90				163,612.90
65-430-200-890-900-804-876-000	Miscellaneous Expenditures (Dental Benefits)	4,259.31				4,259.31
65-430-270-734-900-804-000-000	School Buses Special. (Special Education School Bus)					
65-430-291-220-900-804-000-000	Social Security Contributions (SW Social Security)	17,636.41				17,636.41
65-430-291-249-900-804-000-000	PERS	50,744.14				50,744.14
65-430-300-790-000-251-000-000	Depreciation (School Bus)	11,052.00				11,052.00
65-999-520-980-900-804-000-903	Community School Clearance Account					
		2,232,953.74	**.00**	**439,471.72**	**-4,172.00**	**1,797,685.99**

Profit and Loss Report
Glen Rock Board of Education
Fund 65

Interim Statements Comparing Budgeted Revenue with Actual to Date
and Appropriations with Expenditures and Encumbrances to Date
For the four month period ending 10/31/2026

Account Number	Description	Appropriation	Requested	Outstanding	Disbursed To Date	Available

YTD Profit/Loss: $199,507.28

65 Community School

ASSETS

Current Assets

101	Cash	1,889,542.24	
101A	Community School Trip Account	38,728.66	
132	Interfund Accounts Receivable		
141	A/R: State of NJ		
142	A/R: Federal		
171	Inventory		

Capital Assets

241	Machinery & Equipment	110,523.31	
	Less 242 Accumulated Depreciation on M&E	(33,156.93)	

Budgeting Accounts

301	Estimated Revenues	2,232,953.74	
	Less 302 Revenues	(634,807.00)	
303	Budgeted Fund Balance		
TOTAL ASSETS			**3,603,784.02**

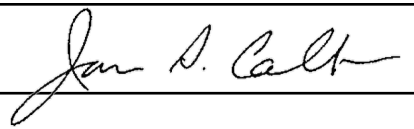
LIABILITIES

Current Liabilities

402	Interfund Payable		
421	Accounts Payable		
421A	Accounts Payable (non-PO)		
481	Individual Pre-Paid Balance		
601	Appropriations	2,232,985.71	
	Less 602 Expenditures	4,172.00	
	Less 603 Encumbrances	(439,471.72)	
TOTAL LIABILITIES			**1,797,685.99**

FUND EQUITY

753	Reserve for Encumbrances: Current	439,439.75	
754	Reserve for Encumbrances: Prior	31.97	
770	Unassigned Fund Balance	1,366,626.31	
TOTAL FUND EQUITY			**1,806,098.03**
TOTAL LIABILITIES AND FUND EQUITY			**3,603,784.02**



90 Agency Fund

ASSETS

Current Assets

101	Cash	16,596.08	

Budgeting Accounts

301	Estimated Revenues		
	Less 302 Revenues	(496.28)	Interest; to be booked to F10 moving forward.
303	Budgeted Fund Balance		

TOTAL ASSETS		**16,099.80**

LIABILITIES

Current Liabilities

401	Intrafund Loan Payable	5,000.00	
402	Interfund Accounts Payable		
421	Accounts Payable		
601	Appropriations		
	Less 602 Expenditures		
	Less 603 Encumbrances		

TOTAL LIABILITIES		**5,000.00**

FUND EQUITY

TOTAL FUND EQUITY		**.00**

PAYROLL AGENCY

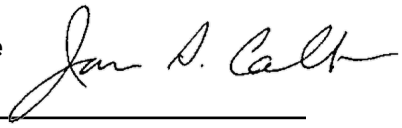
753	Reserve for Encumbrances: Current		
754	Reserve for Encumbrances: Prior		
770	Unassigned Fund Balance	2,123.19	
B_DCRP	Back DCRP		

B_FIT	B-Fit	
DCRP	DCRP (ER/ES)	
DCRP_IMP_SAL	DCRP Imputed	
DENTAL	Dental	
DIBP	Disability Prudential (B	
DISB	Disability Prudential (	.16
DISB2	Prudential Disability Lubrano & Klump	
DOCK	Salary Dock	
DOCK2	Salary Dock	
DUES	NJEA Dues	
FDOCK	Furlough Salary Dock	
FIT	Federal Income Tax	
FLI	Family Leave Insurance	7,333.83
FSA	FSA Dependent Care	
FSAM	FSA Medical	
GAR1	Garnishment	
GAR2	Garnishment	
HEALTH	Health deduction	
HEALTHOTHR	Health deduction (other)	
MEDI	Medicare	
MEDI_A	Medicare (Additional Tax)	
NJ_C78_MIN	NJ C78 Min.1.5	
NJWELL	NJWELL	
OASDI	Social Security	
PERS_ARREARS	PERS Arrears	
PERS_BKINS	PERS Back Insurance	
PERS_BKPEN	PERS Back Pension	
PERS_CONTR	PERS Contributory Ins.	
PERS_IMPUTED	PERS Imputed income	
PERS_LOAN	PERS Loan	
PERS_PEN	PERS Pension	.30
PERS_PURCH	PERS Purchase	
PERS_SHORT	PERS Pension Shortage	
PRESC	Prescription	
SIT_NJ	NJ Income Tax	
SIT_PA	PA Income Tax	

SPP	Special Payment Plan		
SUI	State Unemployment INS	1,642.32	
T60	Variable Annunity Life In		
TPAF_ARREARS	TPAF Arrears		
TPAF_BKINS	TPAF Back Insurance		
TPAF_BKPEN	TPAF Back Pension		
TPAF_CONTR	TPAF Contributory Ins.		
TPAF_IMPUTED	TPAF Imputed income		
TPAF_LOAN	TPAF Loan		
TPAF_PEN	TPAF Pension		
TPAF_PURCH	TPAF Purchase		
TPAF_SHORT	TPAF Pension Shortage		
TS10	INVESCO Oppenheimer Funds		
TS20	Equitable 403B		
TS30	Lincoln Investment 403B		
TS40	Corebridge Financial (		
TS50	Vanguard 403B		
TS60	Variable Annunity		
TS70	AXA Equitable 457B		
VISION	Vision		
WRKCOMP	Worker's Comp		
TOTAL PAYROLL AGENCY			**11,099.80**
TOTAL LIABILITIES AND FUND EQUITY			**16,099.80**

Profit and Loss Report
Glen Rock Board of Education
Fund 91

Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date For the four month period ending 10/31/2026



Revenues

Account Number	Description	Revised	Accrued	Earned	Receipts	Balance
91-1990-000-000	Miscellaneous Revenue from Local Sources	20,000.00			7,920.92	12,079.08
		20,000.00	**.00**	**.00**	**7,920.92**	**12,079.08**

Current Expense

Account Number	Description	Appropriation	Requested	Outstanding	Disbursed To Date	Available
91-000-291-250-000-251-000-000	Unemployment Expenditures	20,000.00	.00	.00	2,214.28	17,785.72
		20,000.00	**.00**	**.00**	**2,214.28**	**17,785.72**

YTD Profit/Loss: $5,706.64

91 Unemployment Fund

ASSETS

Current Assets

101	Cash	795,093.97	
132	Interfund Receivable	7,578.28	
Budgeting Accounts			
301	Estimated Revenues (Control Account / Normal Debit Balance)	20,000.00	
	Less 302 Revenues (Control Account / Normal Credit Balance)	(7,920.92)	
303	Budgeted Fund Balance		
TOTAL ASSETS			**814,751.33**

LIABILITIES

Current Liabilities

601	Appropriations (Control Account/Normal Credit Balance)	20,000.00	
	Less 602 Expenditures/Expenses (Control Account/Normal Debit Balance)	(2,214.28)	
	Less 603 Encumbrances (Control Account/Normal Debit or Credit Balance)		
TOTAL LIABILITIES			**17,785.72**

FUND EQUITY

753	Reserve for Encumbrances - Current Year		
770	Unassigned Fund Balance	796,965.61	
TOTAL FUND EQUITY			**796,965.61**
TOTAL LIABILITIES AND FUND EQUITY			**814,751.33**

APPENDIX

E

Glen Rock Board of Education
Account Maintenance Report
Appropriation Adjustments and Transfers for October 2026-27

[Adjustment] Tx: 58382 Budget Transfer request from 044393 Stadlin, Rebecca L

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/1/2026	11	11-190-100-610-050-508-232-000	General Supplies (HS Phys. Ed. Supplies)	Adjustment	1,500.00	296.00	1,796.00
10/1/2026	11	11-190-100-610-060-508-232-000	General Supplies (MS Phys. Ed. Supplies)	Adjustment	4,500.00	-296.00	4,204.00
						.00	

[Adjustment] Tx: 58383 Budget Transfer request from 044156 Nolasco, Jennifer M

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/1/2026	11	11-000-230-890-000-230-101-000	Miscellaneous Expenditures (Superintendent Dues/Misc Expenses)	Adjustment	5,000.00	-1,004.00	3,996.00
10/1/2026	11	11-000-230-890-000-233-101-000	Miscellaneous Expenditures (Superintendent Staff Dues)	Adjustment	1,500.00	1,004.00	2,504.00
						.00	

[Adjustment] Tx: 58384 Budget Transfer request from 012181 Miller, Deborah J

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/1/2026	11	11-000-213-610-065-213-114-000	General Supplies (Hamilton Health Supplies)	Adjustment	700.00	245.00	945.00
10/1/2026	11	11-190-100-610-065-010-111-140	General Supplies (Software/Online Subscriptions)	Adjustment	24,984.01	-245.00	24,739.01
						.00	

[Adjustment] Tx: 58419 Budget Transfer request from 014699 Fairbourne, Linda C

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/4/2026	11	11-000-261-420-040-040-401-200	"Cleaning, Repair, and Maintenance Services (Building System - Athletic Fields GR MS HS)"	Adjustment	12,000.00	4,000.00	16,000.00
10/4/2026	11	11-000-261-420-040-040-410-200	"Cleaning, Repair, and Maintenance Services (Building System - Floors GR MS HS)"	Adjustment	30,000.00	-4,000.00	26,000.00
						.00	

[Adjustment] Tx: 58420 Budget Transfer request from 014699 Fairbourne, Linda C

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/4/2026	11	11-000-261-420-040-040-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC GR MS HS)"	Adjustment	113,000.00	15,000.00	128,000.00
10/4/2026	11	11-000-261-420-065-010-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC Hamilton)"	Adjustment	38,000.00	-5,000.00	33,000.00
10/4/2026	11	11-000-261-420-070-010-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC Byrd)"	Adjustment	24,000.00	-2,000.00	22,000.00
10/4/2026	11	11-000-261-420-080-010-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC Central)"	Adjustment	19,000.00	2,000.00	21,000.00
10/4/2026	11	11-000-261-420-090-010-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC Coleman)"	Adjustment	39,400.00	-10,000.00	29,400.00
						.00	

[Adjustment] Tx: 58421 Budget Transfer request from 014699 Fairbourne, Linda C

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/4/2026	11	11-000-261-420-090-010-414-200	"Cleaning, Repair, and Maintenance Services (Building System - Irrigation Coleman)"	Adjustment	3,000.00	5,000.00	8,000.00
10/4/2026	11	11-000-261-420-090-010-482-200	"Cleaning, Repair, and Maintenance Services (Building System - Interior Walls Coleman)"	Adjustment	24,000.00	-5,000.00	19,000.00
						.00	

[Adjustment] Tx: 58422 Budget Transfer request from 014699 Fairbourne, Linda C

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/4/2026	11	11-000-261-420-070-010-482-200	"Cleaning, Repair, and Maintenance Services (Building System - Interior Walls Byrd)"	Adjustment	26,000.00	-2,121.80	23,878.20
10/4/2026	12	12-000-262-731-000-260-470-000	B&G EQUIPMENT (B&G EQUIPMENT)	Adjustment	.00	2,121.80	2,121.80
						.00	

[Adjustment] Tx: 58507 Budget Transfer request from 014699 Fairbourne, Linda C

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/6/2026	11	11-000-261-420-040-040-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC GR MS HS)"	Adjustment	128,000.00	6,000.00	134,000.00
10/6/2026	11	11-000-261-420-040-040-416-200	"Cleaning, Repair, and Maintenance Services (Building System - Plumbing GR MS HS)"	Adjustment	15,000.00	6,000.00	21,000.00
10/6/2026	11	11-000-261-420-040-040-443-000	"Cleaning, Repair, and Maintenance Services (HS/MS Admin Contracted Svcs.)"	Adjustment	20,000.00	-12,000.00	8,000.00
						.00	

[Adjustment] Tx: 58579 Budget Transfer request from 014699 Fairbourne, Linda C

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/8/2026	11	11-000-261-420-080-010-410-200	"Cleaning, Repair, and Maintenance Services (Building System - Floors Central)"	Adjustment	8,900.00	-5,000.00	3,900.00
10/8/2026	11	11-000-261-420-080-010-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC Central)"	Adjustment	21,000.00	5,000.00	26,000.00
						.00	

[Adjustment] Tx: 58614 Budget Transfer request from 014699 Fairbourne, Linda C

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/9/2026	11	11-000-261-420-070-010-402-200	"Cleaning, Repair, and Maintenance Services (Building System - Boilers Byrd)"	Adjustment	20,000.00	-3,000.00	17,000.00
10/9/2026	11	11-000-261-420-070-010-410-200	"Cleaning, Repair, and Maintenance Services (Building System - Floors Byrd)"	Adjustment	14,300.00	-5,000.00	9,300.00
10/9/2026	11	11-000-261-420-080-010-489-200	"Cleaning, Repair, and Maintenance Services (Building System - Exhaust / Ventilation Central)"	Adjustment	3,500.00	-2,000.00	1,500.00
10/9/2026	11	11-000-261-610-000-260-470-000	General Supplies (SW Bldg Equipment/Supplies)	Adjustment	19,409.26	10,000.00	29,409.26
						.00	

[Adjustment] Tx: 58679 Budget Transfer request from 041157 Blazejewski, Pamela J

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/12/2026	11	11-190-100-610-000-252-228-000	General Supplies (AV Instructional)	Adjustment	14,316.16	-7,660.00	6,656.16
10/12/2026	12	12-000-252-730-000-252-466-000	Technology Equipment (Technology Equipment)	Adjustment	132,174.24	7,660.00	139,834.24
							.00

[Adjustment] Tx: 58680 Budget Transfer request from 014699 Fairbourne, Linda C

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/12/2026	11	11-000-261-420-050-450-443-000	"Cleaning, Repair, and Maintenance Services (Ad Contracted Svcs)"	Adjustment	13,000.00	-4,700.00	8,300.00
10/12/2026	12	12-000-261-731-000-260-468-000	Allowable Maintenance Equipment (Allowable Maintenance Equipment)	Adjustment	2,111.64	4,700.00	6,811.64
							.00

[Adjustment] Tx: 58733 Budget Transfer request from 009741 Cusack, Paul W

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/14/2026	11	11-000-223-320-050-505-218-000	Purchased Professional - Educational Services (Foreign Lang Staff In-service/Training)	Adjustment	750.00	-600.00	150.00
10/14/2026	11	11-000-223-320-060-505-218-000	Purchased Professional - Educational Services (MS Foreign Language In-service/Training)	Adjustment	750.00	-500.00	250.00
10/14/2026	11	11-190-100-890-050-505-119-140	Miscellaneous Expenditures (HS World Language Software Licenses)	Adjustment	19,609.29	1,100.00	20,709.29
							.00

[Adjustment] Tx: 58746 Fund new HS SUpplies Account

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/15/2026	11	11-190-100-610-050-050-232-000	General Supplies (HS Instructional Supplies)	Adjustment	.00	4,000.00	4,000.00
10/15/2026	11	11-190-100-610-060-060-232-000	General Supplies (MS Instructional Supp)	Adjustment	15,000.00	-4,000.00	11,000.00
							.00

[Adjustment] Tx: 58767 Fund "261" Running Orders

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/16/2026	11	11-000-261-420-000-260-402-200	Clean, Repair, Maint. Services Running Boiler	Adjustment	.00	50,000.00	50,000.00
10/16/2026	11	11-000-261-420-000-260-411-200	Clean, Repair, Maint. Services - Running HVAC	Adjustment	.00	50,000.00	50,000.00
10/16/2026	11	11-000-261-420-000-260-416-200	Clean, Repair, Maint. Services Running Plumbing	Adjustment	.00	20,000.00	20,000.00
10/16/2026	11	11-000-261-420-040-040-402-200	"Cleaning, Repair, and Maintenance Services (Building System - Boilers GR MS HS)"	Adjustment	50,000.00	-29,000.00	21,000.00
10/16/2026	11	11-000-261-420-040-040-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC GR MS HS)"	Adjustment	134,000.00	-5,000.00	129,000.00
10/16/2026	11	11-000-261-420-040-040-413-200	"Cleaning, Repair, and Maintenance Services (Building System - Interior - Lights GR MS HS)"	Adjustment	10,000.00	-10,000.00	.00
10/16/2026	11	11-000-261-420-040-040-415-200	"Cleaning, Repair, and Maintenance Services (Building System - Playgrounds GR MS HS)"	Adjustment	15,000.00	-15,000.00	.00
10/16/2026	11	11-000-261-420-040-040-416-200	"Cleaning, Repair, and Maintenance Services (Building System - Plumbing GR MS HS)"	Adjustment	21,000.00	-4,000.00	17,000.00
10/16/2026	11	11-000-261-420-065-010-402-200	"Cleaning, Repair, and Maintenance Services (Building System - Boilers Hamilton)"	Adjustment	10,000.00	-5,000.00	5,000.00
10/16/2026	11	11-000-261-420-065-010-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC Hamilton)"	Adjustment	33,000.00	-4,000.00	29,000.00
10/16/2026	11	11-000-261-420-065-010-416-200	"Cleaning, Repair, and Maintenance Services (Building System - Plumbing Hamilton)"	Adjustment	11,000.00	-5,000.00	6,000.00
10/16/2026	11	11-000-261-420-070-010-402-200	"Cleaning, Repair, and Maintenance Services (Building System - Boilers Byrd)"	Adjustment	17,000.00	-10,000.00	7,000.00
10/16/2026	11	11-000-261-420-070-010-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC Byrd)"	Adjustment	22,000.00	-4,000.00	18,000.00
10/16/2026	11	11-000-261-420-080-010-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC Central)"	Adjustment	26,000.00	-15,000.00	11,000.00
10/16/2026	11	11-000-261-420-080-010-416-200	"Cleaning, Repair, and Maintenance Services (Building System - Plumbing Central)"	Adjustment	7,000.00	-4,000.00	3,000.00
10/16/2026	11	11-000-261-420-090-010-402-200	"Cleaning, Repair, and Maintenance Services (Building System - Boilers Coleman)"	Adjustment	10,000.00	-5,000.00	5,000.00
10/16/2026	11	11-000-261-420-090-010-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC Coleman)"	Adjustment	29,400.00	-5,000.00	24,400.00
						.00	

[Adjustment] Tx: 58811 Budget Transfer request from 046620 Erlewein, Hannah M

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/20/2026	65	65-430-100-339-900-803-000-000	Other Professional Services (Adult Ed/Enrichment Cont Services)	Adjustment	136,000.00	-100.00	135,900.00
10/20/2026	65	65-430-200-890-900-804-873-000	Miscellaneous Expenditures (Registration Management)	Adjustment	30,000.00	100.00	30,100.00
						.00	

[Adjustment] Tx: 58812 Budget Transfer request from 038318 Scheer-Nutland, Barbora

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/20/2026	11	11-000-261-420-080-010-415-200	"Cleaning, Repair, and Maintenance Services (Building System - Playgrounds Central)"	Adjustment	3,000.00	500.00	3,500.00
10/20/2026	11	11-000-261-610-080-010-429-000	General Supplies (Central Admin Bldg Supplies)	Adjustment	5,000.00	-500.00	4,500.00
						.00	

[Adjustment] Tx: 58813 Budget Transfer request from 038318 Scheer-Nutland, Barbora

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/20/2026	11	11-000-261-420-080-010-415-200	"Cleaning, Repair, and Maintenance Services (Building System - Playgrounds Central)"	Adjustment	3,500.00	500.00	4,000.00
10/20/2026	11	11-000-261-610-080-010-429-000	General Supplies (Central Admin Bldg Supplies)	Adjustment	4,500.00	-500.00	4,000.00
						.00	

[Adjustment] Tx: 58814 Budget Transfer request from 100031 Ferrara, Louis

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/20/2026	11	11-401-100-440-050-516-435-000	Rentals - MB Truck	Adjustment	.00	850.00	850.00
10/20/2026	11	11-401-100-610-050-516-114-000	General Supplies (HS Music Co-Curr Expns.)	Adjustment	4,962.00	-850.00	4,112.00
						.00	

[Adjustment] Tx: 59597 Budget Transfer request from 039713 Hulsizer, Carolyn S

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/22/2026	11	11-190-100-610-080-010-111-140	General Supplies (Software/Online Subscriptions)	Adjustment	7,456.50	2,344.14	9,800.64
10/22/2026	11	11-190-100-610-080-010-232-000	General Supplies (Cent Teacher Supplies)	Adjustment	41,382.36	-2,344.14	39,038.22
						.00	

[Adjustment] Tx: 59624 Budget Transfer request from 038318 Scheer-Nutland, Barbora

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/26/2026	11	11-000-261-420-000-260-411-200	Clean, Repair, Maint. Services - Running HVAC	Adjustment	50,000.00	-7,000.00	43,000.00
10/26/2026	11	11-000-261-420-080-010-402-200	"Cleaning, Repair, and Maintenance Services (Building System - Boilers Central)"	Adjustment	6,000.00	-1,480.00	4,520.00
10/26/2026	11	11-000-261-420-080-010-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC Central)"	Adjustment	11,000.00	10,980.00	21,980.00
10/26/2026	11	11-000-261-420-080-010-440-000	"Cleaning, Repair, and Maintenance Services (Central Admin Contracted Svcs.)"	Adjustment	2,000.00	-1,000.00	1,000.00
10/26/2026	11	11-000-261-420-080-010-489-200	"Cleaning, Repair, and Maintenance Services (Building System - Exhaust / Ventilation Central)"	Adjustment	1,500.00	-1,500.00	.00
						.00	

[Adjustment] Tx: 59625 Budget Transfer request from 038318 Scheer-Nutland, Barbora

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/26/2026	11	11-000-261-420-040-040-401-200	"Cleaning, Repair, and Maintenance Services (Building System - Athletic Fields GR MS HS)"	Adjustment	16,000.00	3,822.00	19,822.00
10/26/2026	11	11-000-261-420-040-040-443-000	"Cleaning, Repair, and Maintenance Services (HS/MS Admin Contracted Svcs.)"	Adjustment	8,000.00	-3,822.00	4,178.00
						.00	

[Adjustment] Tx: 59723 Budget Transfer request from 044393 Stadlin, Rebecca L

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/27/2026	11	11-190-100-610-050-508-232-000	General Supplies (HS Phys. Ed. Supplies)	Adjustment	1,796.00	600.00	2,396.00
10/27/2026	11	11-190-100-610-060-508-231-000	General Supplies (Phys Ed/Health Equipment)	Adjustment	1,200.00	-600.00	600.00
						.00	

[Adjustment] Tx: 59829 Budget Transfer request from 038318 Scheer-Nutland, Barbora

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/30/2026	11	11-000-261-420-080-010-411-200	"Cleaning, Repair, and Maintenance Services (Building System - HVAC Central)"	Adjustment	21,980.00	-9,280.00	12,700.00
10/30/2026	12	12-000-261-731-000-260-468-000	Allowable Maintenance Equipment (Allowable Maintenance Equipment)	Adjustment	6,811.64	-4,700.00	2,111.64
10/30/2026	12	12-000-262-731-000-260-470-000	B&G EQUIPMENT (B&G EQUIPMENT)	Adjustment	2,121.80	13,980.00	16,101.80
						.00	

[Adjustment] Tx: 59830 Budget Transfer request from 038318 Scheer-Nutland, Barbora

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/30/2026	11	11-000-261-420-080-010-415-200	"Cleaning, Repair, and Maintenance Services (Building System - Playgrounds Central)"	Adjustment	4,000.00	1,002.00	5,002.00
10/30/2026	11	11-000-261-610-080-010-429-000	General Supplies (Central Admin Bldg Supplies)	Adjustment	4,000.00	-1,002.00	2,998.00
						.00	

[Adjustment] Tx: 59874 Oct PR xfers

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/31/2026	11	11-000-216-101-000-316-637-000	Teacher Salaries (OT/PT Salary)	Adjustment	193,423.00	-18,906.30	174,516.70
10/31/2026	11	11-000-218-104-050-218-604-000	Salaries of Other Professional Staff (Guidance Salary)	Adjustment	366,680.00	1,481.25	368,161.25
10/31/2026	11	11-000-218-104-060-218-604-000	Salaries of Other Professional Staff (MS Guidance Salary)	Adjustment	163,144.00	3,875.00	167,019.00
10/31/2026	11	11-000-221-102-040-552-604-000	Salaries of Supervisors of Instruction (Supervisor of Math Salary)	Adjustment	92,386.00	-28,960.93	63,425.07
10/31/2026	11	11-000-230-100-000-233-604-000	Salaries (Supt. Office Salary)	Adjustment	826,766.88	-89,246.00	737,520.88
10/31/2026	11	11-000-240-103-050-240-604-000	Salaries of Principals / Assistant Principals / Program Directors (HS Admin. Salary)	Adjustment	253,823.26	2,199.82	256,023.08
10/31/2026	11	11-000-240-103-060-240-604-000	Salaries of Principals / Assistant Principals / Program Directors (Principal Salary)	Adjustment	97,537.92	2,200.00	99,737.92
10/31/2026	11	11-000-240-104-040-552-604-000	Salaries of Other Professional Staff (Supervisor of Math Salary)	Adjustment	39,594.00	-12,411.80	27,182.20
10/31/2026	11	11-000-252-100-000-252-604-000	Salaries (Tech Department Salaries)	Adjustment	601,415.32	719.82	602,135.14
10/31/2026	11	11-000-261-100-000-260-604-000	Salaries (SW Maintenance Salaries)	Adjustment	492,191.26	-12,979.00	479,212.26
10/31/2026	11	11-000-261-105-000-260-604-000	Salaries of Secretarial and Clerical Assistants (B&G Administrative Assistant Salary)	Adjustment	75,781.92	1,500.00	77,281.92
10/31/2026	11	11-000-270-161-000-270-604-000	Salaries for Pupil Transportation (Between Home and School) - Special Education (Pupil Trans. Salary)	Adjustment	67,123.63	2,970.01	70,093.64
10/31/2026	11	11-120-100-101-080-010-604-000	Salary (Cent Elem Salary)	Adjustment	1,113,067.10	-74,366.76	1,038,700.34
10/31/2026	11	11-190-100-106-000-251-601-000	Salary - Guide Movement	Adjustment	517,340.90	215,676.62	733,017.52
10/31/2026	11	11-190-100-106-000-251-646-000	Salary - 6th Period	Adjustment	122,451.66	-36,374.02	86,077.64
10/31/2026	11	11-204-100-101-060-300-604-000	Salaries for Teachers (MS LLD Salary)	Adjustment	113,002.14	12,462.66	125,464.80
10/31/2026	11	11-213-100-101-050-302-604-000	Salaries for Teachers (HS Res Cent Salary)	Adjustment	1,129,145.00	12,462.66	1,141,607.66
10/31/2026	11	11-213-100-101-060-302-604-000	Salaries for Teachers (MS Res Cent Salary)	Adjustment	1,158,489.08	17,696.97	1,176,186.05
						.00	

Glen Rock Board of Education
Account Maintenance Report
Appropriation Adjustments and Transfers for October 2026-27

[Adjustment] Tx: 59876 October xfers

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
10/31/2026	11	11-000-230-530-000-251-501-000	Communications/Telephone (Sys Wide Telephone)	Adjustment	61,679.57	399.99	62,079.56
10/31/2026	11	11-000-230-580-000-230-121-141	Travel (Supt Travel Expenses)	Adjustment	4,500.00	-243.96	4,256.04
10/31/2026	11	11-000-230-580-000-233-121-141	Travel (Supt Staff Travel Expenses)	Adjustment	1,792.42	7.76	1,800.18
10/31/2026	11	11-000-230-585-000-234-121-141	Board of Education (BOE) Other Purchased Services (Board Travel Expenses)	Adjustment	7,232.58	236.20	7,468.78
10/31/2026	11	11-000-230-590-000-230-000-000	Miscellaneous Purchased Services (400-500) [Other than 530 and 585] (Misc Purchased Services)	Adjustment	7,642.70	-399.99	7,242.71
						.00	