Southern Westchester BOCES

SERVICES GUIDE

2026-2027













Service. Integrity. Equity, Opportunity, and Access.


LHRIC


Career Services
WWW.SWBOCES.ORG









SWBOCES Directory

Office of the District Superintendent **914-937-3820**
17 Berkley Drive, Rye Brook, NY 10573

Dr. Harold A. Coles, District Superintendent
hcoles@swboces.org

Central Administration **914-937-3820**
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Dr. Brendan Lyons, Deputy District Superintendent/ Chief Operating Officer | blyons@swboces.org
Stephen Tibbetts, Assistant Superintendent for Business and Administrative Services | stibbetts@swboces.org
James Gratto, Assistant Superintendent for Educational Services | jgratto@swboces.org

Adult and Community Services **914-592-0849**
450 Mamaroneck Ave., Harrison, NY 10528

Tracy Racicot, Director | tracicot@swboces.org

Career Services **914-761-3400**
65 Grasslands Road, Valhalla, NY 10595

Dahlia Jackson, Director | djackson@swboces.org

Interscholastic Athletics **914-592-2526**
450 Mamaroneck Ave., Harrison, NY 10528

Todd Santabarbara, Director | tsantabarbara@swboces.org
Daniel Belfi, Assistant Director | dbelfi@swboces.org
Jesse Merchant, Assistant Director | jmerchant@swboces.org

Lower Hudson Regional Information Center....**914-592-4203**
450 Mamaroneck Ave., Harrison, NY 10528
Dr. Ellen J. McDonnell, Executive Director
emcdonnell@lhric.org

Dr. Madalyn L. Romano, Assistant Director, Strategic Planning
mromano@lhric.org

Christina Scalise, Assistant Director, Administrative & Management Services | cscalise@lhric.org

Professional Learning & Curriculum Support **914-345-8500**

450 Mamaroneck Ave., Harrison, NY 10528

Dr. Mary Elizabeth Wilson, Senior Director
mwilson@swboces.org

Adam Weinstock, Assistant Director | aweinstock@swboces.org

Public Information **914-592-4203**
450 Mamaroneck Ave., Harrison, NY 10528

Brian Howard, Director of Communications
bhoward@swboces.org

Special Services **914-948-7271**
1606 Old Orchard St., North White Plains, NY 10604
Jessica Walker, Director | jwalker@swboces.org

Dr. Alexandria Connally, Asst. Director | aconnally@swboces.org

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Component District Leaders

District	Superintendent	Phone	Board President
Ardsley	Dr. Matthew Block	914-693-6300	Mitchell Kleinman
Blind Brook	Dr. Brian Alm	914-937-3600	Jeffrey Mensch
Bronxville	Dr. Rachel Kelly	914-395-0500	Eddie Lennon
Byram Hills	Dr. Jen Lamia	914-273-4082	Lara Stangel
Dobbs Ferry	Kenneth Slentz	914-693-1500	Brooke Bass
Eastchester	Dr. Alison Villanueva	914-793-6130	Matthew Fanelli
Edgemont	Dr. Kenneth Hamilton	914-472-7768	Grace Lin
Elmsford	Susan Yom	914-592-8440	David Hecht
Greenburgh Central	Dr. Lorenda Chisolm	914-761-6000	Tracy Mairs
Greenburgh Eleven	Dr. Winsome Gregory	914-693-8500	Lisa Tane
Greenburgh Graham	Dara E. Joseph, Acting	914-478-1106	Kimberly Hardy-Watson
Greenburgh North Castle	John Marino Jr.	914-231-8620	Angela White
Harrison	Dr. Louis Wool	914-835-3300	Kelly Kozak
Hastings-on-Hudson	Dr. William McKersie	914-478-6200	Alexander Dal Piaz
Hawthorne Cedar Knolls	Ray Raefski	914-749-2900	Daniel Leffell
Irvington	Dr. Mara Ratesic	914-591-8501	Susan Brunenavs
Mount Pleasant Blythedale	Stephen Beovich	914-347-1800	Owen Gutfreund
Mount Pleasant Central	Dr. Peter Giarrizzo	914-769-5500	Sara Beaty
Mount Pleasant Cottage	Dr. Christina Torres	914-769-0456	Rita Golden
Mount Vernon	Dr. Demario Strickland	914-665-5000	Donna Marable
New Rochelle	Dr. Corey Reynolds	914-576-4300	William Ianuzzi
Pelham	Dr. Cheryl Champ	914-738-3434	Jackie De Angelis
Pleasantville	Dr. Eric Lutinski	914-741-1400	Michael Busch
Pocantico Hills	Richard Calkins	914-631-2440	Alfred Pacile
Port Chester-Rye	Dr. Aurelia Henriquez	914-934-7900	Chrissie Onofrio
Rye	Dr. Patricia Murray	914-967-6108	Jane Anderson
Rye Neck	Michael Burke	914-777-5200	Erica Wagner
Scarsdale	Dr. Drew Patrick	914-721-2410	James Dugan
Tarrytowns	Dr. Raymond Sanchez	914-631-9404	Cecelia Gordon
Tuckahoe	Benjamin Roberts	914-337-6600	Allison Halloran
Valhalla	Dr. Kevin McLeod	914-683-5040	Susan Martinez
White Plains	Dr. Joseph Ricca	914-422-2019	Rosemarie Eller
Non-Component School Districts			
Mamaroneck	Dr. Charles Sampson	914-220-3000	Ariana Cohen
Yonkers	Aníbal Soler, Jr.	914-376-8100	Rosalba Corrado Del Vecchio

SWBOCES Mission, Vision and Core Values

Our Mission

Southern Westchester BOCES supports students, districts and communities across our region through innovative, future-focused services, and forward-thinking leadership, centered on equity, access, and opportunity for all.

Our Vision

We aspire to be a proactive, responsive, student-centered, and centralized hub of support, expertise and innovation, that serves as a model for our regional and state-wide partners.

Our Core Values

We believe that we can achieve our vision and accomplish our mission if, in all of our work, we strive to uphold the following core values:

Service | We support our educational partners and stakeholders by maintaining the highest levels of responsiveness, expertise, and collaboration.

Integrity | We are committed to maintaining trusting and respectful relationships with all stakeholders.

Equity, Opportunity and Access | We embrace the importance of wellness, inclusivity, and dignity for each individual.



Learn more about Strategic Plan 2025–2028

Print readers, scan QR code. Screen readers, click QR code

Using this Guide | Select SWBOCES Services

This Services Guide has been prepared to help our component districts plan for and select shared services they will need in the 2026-2027 school year. Upon a district's request and New York State Education Department approval, SWBOCES staff will develop other services related to the needs of two or more districts. Suggestions for new services may be made to the Office of the District Superintendent.

In January and February, districts should indicate what shared services they expect to request so that the SWBOCES team can be prepared to offer them. A price guide can be found at the back of this guide for that purpose. Completing the form does not commit a district to participating in the services chosen but is used only to help SWBOCES plan for future needs.

Final commitments and contracts are prepared and finalized in the late spring of each school year.

February-March 2026

Southern Westchester BOCES distributes its budget and price list for districts to use in contracting for 2026-2027 services.

April 8, 2026

At the Southern Westchester BOCES Annual Meeting, the budget is presented to component school board members and superintendents.

April 21, 2026

Southern Westchester BOCES trustee elections and administrative budget vote are held by component districts.

April 22, 2026

Southern Westchester BOCES adopts 2026-2027 budget.

August 1, 2026

The District Superintendent's letter is submitted to Albany, confirming district service contracts.

A Letter from the District Superintendent



Dear Colleagues,

Our vision as a BOCES is to be leaders in the field. We endeavor to provide high-quality services and support that are valued both internally and externally. Furthermore, we choose actions that demonstrate our commitment to our Core Values: Service, Integrity, and Equity, Opportunity and Access. We strive to be "Thought Partners" with our component districts in providing future-focused, research-based best practices that contribute to cost-effective and efficient educational supports and services.

The Commissioner of Education and the Board of Regents at the New York State Education Department (NYSED) have established key priorities for 2026-2027, which include:

Graduation Measures rollout, NYS-STEPS, OSE MTSS-I implementation, regionalization discussions and plan development, Every Student Succeeds Act (ESSA) Accountability Reimagine implementation, regulations relating to evidence-based and scientifically-based reading instruction, mathematics brief initiatives, continuation of Next Generation Learning Standards for mathematics and English Language Arts, NYSED 3–8 assessments, and Regents Exams in Math, Science and ELA.

Spring 2026 will see the second administration of the new Grade 5 and Grade 8 Science Assessments aligned to the Next Generation P-12 Science Learning Standards. All students in Grades 5 and 8 are now required to take ELA, Math, and Science Assessments via computer-based testing.

With these priorities in mind, I proudly present our 2026-2027 SWBOCES Services Guide. It is our mission to support students, districts, and communities in achieving these ambitious initiatives. Our Center for Professional Learning and Curriculum Support (PLCS) will assist districts with implementing recommendations from NYSED's Blue Ribbon Commission on Graduation. The School Library System (SLS) supports building capacity in school libraries. Other PLCS offerings include training in Nonviolent Crisis Intervention, Threat Assessment Team training, school emergency planning, mandated courses on harassment, bullying and discrimination, and the Dignity for All Students Act and Mental Health First Aid. The Center also houses our program for Students in Temporary Housing as well as the Physical Education and Health Education Professional Development Consortium.

We will continue to assist districts in their efforts to provide welcoming and affirming learning environments, with continued emphasis on restorative practices, Regional Crisis Response Team support, the Board of Regents' Diversity, Equity, and Inclusion Policy, the Culturally Responsive and Sustaining Education Framework, and OSE MTSS–I supports.

In addition, the Lower Hudson Regional Information Center (LHRIC) and its Educational Technology Department will continue to foster a community of professionals through the exchange of ideas and by leveraging creative and innovative uses of technology in a collaborative environment for the advancement of all Educators and Administrative Learners in the age of Artificial Intelligence (AI).

We will support our Districts in navigating and understanding the changing data scene around the accountability measures rollout of the ESSA findings. This includes addressing school climate, attendance, financial transparency, graduation rates, educational equity, access for all students, and social and emotional development.

On behalf of the SWBOCES Board of Education, we look forward to supporting and partnering with our component districts in 2026-2027. We will continue to work collaboratively to create opportunities for all students to flourish in their educational communities.

Sincerely yours,

Dr. Harold A. Coles

District Superintendent, Southern Westchester BOCES

The Southern Westchester BOCES Board of Education

The Southern Westchester BOCES Board of Education, pictured right, consists of seven members, each representing one of our 32 component districts. Board members are elected by the component district school boards. The Board of Education is responsible for curricular, financial and other policy decisions. Members serve three-year terms.

The Role of the District Superintendent

The District Superintendent is the Chief Executive Officer of Southern Westchester BOCES and serves as the Education Commissioner's representative in the region. He is also a liaison between local districts and the state Education Department. Responsibilities of New York's 37 District Superintendents are established by the legislature and the commissioner to provide cost efficiency for participating districts and decentralization for the Education Department.

Districts are not charged for the following services:

- Facilitating communication and cooperation among districts, the state Education Department, and other public and private agencies;
- Interpreting and clarifying Education Law,
- Commissioner's regulations and policies that affect education in the region;
- Serving as regional contact for state initiatives;
- Assisting in developing educational policy and working with legislators on behalf of public education;
- Reporting to the Commissioner and working with state Education Department staff;
- Assisting with reorganization issues and studies in participating districts;
- Conducting superintendent searches for local districts;
- Investigating and ruling on boundary disputes between districts;
- Providing advice and counsel to local boards of education and in-service education for local superintendents; and
- Approving BOCES service contracts and cross contracts.

To participate in these services, call (914) 937-3820 or email: hcoles@swboces.org.



John Filiberti, *President*
Eastchester



Dr. Joan Weber,
Vice President
Hawthorne-Cedar Knolls



Dr. Sheryl Brady
White Plains



Lynn Frazer-McBride
Mount Vernon



Robert Johnson
Greenburgh-North Castle



Nilesh Jain
Edgemont



Eileen Miller
Pelham

A Letter from the Deputy Superintendent/COO



Dear Colleagues:

On behalf of the Southern Westchester BOCES Board of Education, the administrative team and staff, I am pleased to present to you our 2026-2027 SWBOCES Services Guide.

The Mission of SWBOCES is to support students, districts and communities across our region through innovative, future-focused services and forward-thinking leadership, centered on equity, access and opportunity for all. We are committed to working closely with our districts to identify emerging needs and to provide support as a valued partner.

Our instructional programs serve children in K-12 settings through our Career and Technical Education programs and extensive Special Education services. Adults seeking additional learning can enroll in one of our many workforce preparation and literacy programs offered throughout Southern Westchester. Additionally, we serve high school-age and adult learners enrolled in the Sprain Brook Academy at the Westchester County Department of Correction.

We also offer many services that extend beyond Southern Westchester. The Lower Hudson Regional Information Center supports districts in the Southern Westchester, Rockland, and Putnam/Northern Westchester BOCES regions. Services include technology infrastructure, professional development around technology integration, and data management services. The Center for Interscholastic Athletics supports athletic programs, serving 78 schools in four counties and managing tens of thousands of scheduled contests and officiating assignments. The Hudson Valley Bilingual Regional Education Network (HV RBERN) serves districts across southern New York, partnering with districts to support English Language Learners.

The Center for Professional Learning and Curriculum Support leads shared learning throughout our region. This division serves as a bridge with the New York State Education Department, sharing updates and crafting learning opportunities that build on best practices and support component district initiatives. Learning opportunities are offered on site, in district, and virtually, with resources available to educators across the region and state. We also collaborate with our neighboring Teacher Centers, colleges, universities, and other community partners.

SWBOCES provides shared services to districts to support daily operations. The transportation department helps keep bus fleets running smoothly. Our School Communications team helps school districts capture and tell the story of the important work they do.

This past year, SWBOCES engaged in an extensive strategic planning process with its internal and external stakeholders, allowing for a fresh look at our Mission, Vision, Core Values, and Strategic Priorities. The result is a road map intended to actively guide us on a path of growth, service and excellence in the coming years. It defines who we are as an educational institution and looks to the future with an eye specifically to operations and management as well as optimizing the staff and student experiences. As we look to the coming school year, we stand ready to work alongside you on this ongoing journey in service to our students. Think SWBOCES first! If you don't see what you need, please reach out to me directly to talk about how we can support you and your district.

We look forward to collaborating with you in the coming school year.

Sincerely,

Dr. Brendan Lyons
Chief Operating Officer
Deputy District Superintendent

Center for Career Services

careers.swboces.org

The Center offers a variety of Career and Technical Education (CTE) programs for both general education and classified high school students with varying educational needs. Students enrolled in the CTE program learn a variety of disciplines that support the development of 21st century college and career readiness skills. The two-year Secondary Day CTE program curricula are approved by the New York State Education Department to offer students the opportunity to earn academic and CTE credits concurrently. In addition, all NYSED-approved CTE programs offer opportunities to earn college credit through articulation agreements and industry certifications.

The Center for Career Services also offers an alternative pathway to a high school diploma through our GED program. The GED program is a half-day program that operates under CoSer 101 and gives students an opportunity to strengthen core academic skills in a smaller instructional setting. The curricula are supported with workforce-ready study skills that benefit students preparing to enter a career. A half day of instruction in a CTE program of the student's choice is available for an additional cost to create a full-day program.

The Introduction to Career and Technical Education (iCTE) program is aligned with the NYSED Career Development & Occupational Studies (CDOS) Commencement Credential initiative. iCTE is a CTE program designed to address the needs of students who may require additional supports as they are instructed in entry level employment skills aligned with the NYSED CDOS standards. This program takes place in a general education setting and is tailored to meet the needs of a diverse population. Therefore, it includes additional instructional supports such as a modified curriculum, teaching assistant support, consultant teachers, etc. In addition, students in the iCTE program are given the opportunity to rotate through courses under the advisement of a counselor.

Introduction to CTE may take place in a blended classroom environment, as it would occur on a real job site, where multiple levels of employees work together to accomplish a common goal. iCTE students will be trained to work in local businesses.

Other services and supports have been developed at the Center for Career Services in line with the new NYSED credential initiatives, such as vocational assessment, transition services and work-based learning coordination. We continue to provide our component districts with regional leadership in Career and Technical Education.

Director:

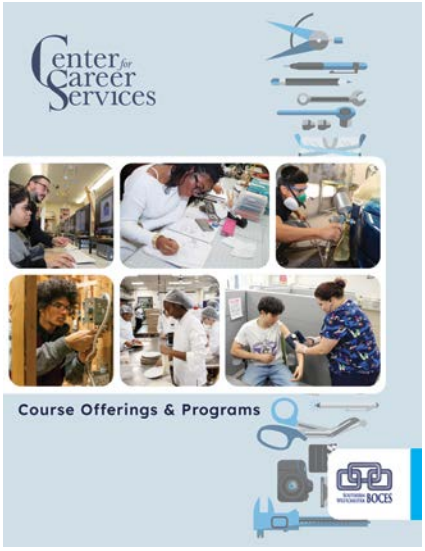
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Principal:

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Assistant Principal:

Philip Donohue
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> *The Center for Career Services also has a Course Offerings & Programs brochure and a quarterly newsletter, Tools of the Trade, available at careers.swboces.org.*

Technical Education Programs

CoSer 101

The Secondary Career and Technical Education (CTE) Programs prepare students to become college and career ready. Our CTE programs offer students the opportunity to obtain 21st century college and career readiness skills while they learn specific skills in their area of industry training. Enrolled students will spend a half-day in their local high schools and the other half at the Center for Career Services in Valhalla. Students will learn in technology-supported classrooms, and all instruction is facilitated by NYSED-certified CTE and academic teachers with extensive professional experience in their respective fields.

CTE students will master 21st century job skills in a career cluster area of their choice and earn related academic credit concurrently. All of our NYSED-approved CTE programs offer the successful student the opportunity to earn related academic credit. For a full listing of academic credits, please contact the Guidance Department at 914-761-3400, Ext. 2224

We also provide comprehensive pupil support services for students who attend our CTE programs, such as school counseling, college and career planning, transition planning and a work-based learning coordinator, and the services of a full-time social worker.

All students who successfully complete a CTE program will have the opportunity to receive a diploma with Technical Endorsement, provided they pass a national or state certification examination in their trade/skill area. Articulation agreements are in place with post-secondary institutions and colleges throughout New York and other states, and some provide students the opportunity to gain up to nine college credits while enrolled in CTE courses. Students enrolled in the following Secondary Day Career Clusters can obtain National and New York State industry Certification and earn a diploma with CTE seal of distinction.

Our current program offerings include:

Arts, Audio/Video Technology and Communication

Advertising & Graphic Design

Students interested in pursuing art as a career should consider enrolling in the Advertising & Graphic Design program. The curriculum offers instruction in figure drawing, illustration, animation, advertising, marketing, art history and portfolio development. Computer software instruction in the latest version of Adobe Creative Suite, including Photoshop, Illustrator, InDesign, Dreamweaver and Animate. Graduates can find jobs as graphic or commercial designers, illustrators and animators. Many graduates choose to pursue a post-secondary degree in advertising, graphic arts or fine arts. The Advertising & Graphic Design program is recognized by major art schools throughout the country, and articulation agreements are in place with several local colleges and art institutions.

Fashion Design/Merchandising

This program provides a supportive and rigorous training ground for a career in the fashion and retail merchandising field. Our goal is to introduce students to the world of fashion by giving them a complete overview of the skills necessary to pursue a career in the fashion industry. The curriculum mirrors the courses required by industry-recognized fashion design colleges with units of study that include Fashion Drawing, History of Fashion, Textile Studies, Design, Pattern-making/Draping, Sewing Techniques and Merchandising. Our comprehensive curriculum enables students to have a competitive advantage in the admissions process of post-secondary institutions.

Video Production

Students will obtain TV and video production skills through a variety of work-based projects. Students will learn how to operate state-of-the-art, professional studio equipment, edit videos before and after production, and operate cameras, sound and lighting equipment. Post-secondary education is recommended for students who are interested in a career in the TV and video production field. Job opportunities for many of our graduates have included production assistant, lighting technician, camera operator and video technician.

Audio Production

The Audio Production program is focused on the art, science and creative nature of sound recording. We touch upon all aspects of sound in the analog and digital realm, with special emphasis on music, fieldwork, and post-production. With high-end equipment, including a state-of-the-art vocal booth, students have the opportunity to learn professional techniques as well as discover and express their own creativity. Students acquire the skills and knowledge required for using industry standard software and hardware found in the field. The program is designed to mimic real-world recording and broadcast studios, as the demand for sound technicians in our area increases.

Business Management and Administration

Medical Office and Administrative Assistant

This program offers students the opportunity to develop a deeper understanding of technology as it applies to Computer, Business and Medical careers. Working in a simulated business environment with live, hands-on projects, students will use the latest technology to prepare for work or further study in technology, medical administration or business. Students will be prepared to obtain certifications as Medical Administrative Assistants and Microsoft Office Specialists. Based on current labor market data, this is a growing field and students can go directly to work in this industry after completing this program and taking the required certifications.

Health Science

Nursing Assistant

In the Nursing Assistant program, students train to work directly in medical offices and elder care settings and prepare for medical and nursing school. The two-year program provides students with instruction in human anatomy and physiology, as well as the soft skills needed in offices and the practical skills needed in nursing homes.

The Nursing Assistant program is a combination of classroom instruction and lab activity, where practical skill development is applied and practiced in a nursing lab on campus.

This program involves a 'clinical' rotation in a nursing care facility as a part of the two-year experience. Successful students are encouraged to enroll in post-secondary studies to acquire additional certifications in the growing healthcare field. All year-two Nursing Assistant students attend our AM session, while first-year students attend the PM session due to the clinical requirement. Students who successfully complete this program are eligible to take the certifying exam to become a Certified Nursing Assistant.

Emergency Medical Services

This course is designed for anyone interested in working in public safety, including fire, police and ambulance operations. Some graduates work in hospital emergency departments, pre-hospital emergency services, occupational medicine, etc. The purpose of the program is to provide students with academic and working knowledge to become state certified as a Certified First Responder (CFR) and Emergency Medical Technician (EMT-B), which is the pre-requisite to becoming a paramedic (EMT-P). Through lectures, interactive presentations, skills labs and simulations, students build the knowledge and skills to provide basic life support to critically ill and injured patients. Students learn to manage an airway using artificial devices, assess the severity of illness or injury, assist with the administration of some medications, manage wounds and bleeding, immobilize fractures, perform CPR, use an automated defibrillator and a host of other procedures required in a pre-hospital emergency setting.

Students must complete 10 hours of observation under the supervision of a preceptor at a designated ambulance company or hospital. Students who successfully complete this program are eligible to take the New York State Certified First Responder (CFR) and/or Emergency Medical Technician (EMT-B) Examination.

Information Technology

Cisco Academy

The Cisco Academy curriculum is designed for students who are seeking entry-level information technology jobs or who plan to pursue more specialized skills. This course provides comprehensive coverage of networking topics ranging from fundamentals to advanced applications and services. The two-year program includes Information Technology Essentials and Cisco Certified Network Associate 1, preparing students to sit for industry-relevant exams.

Law and Public Safety

Security, Law & Policing

The Security, Law & Policing program is a two-year program that provides classroom and practical experience for students interested in becoming first responders, including police officers and firefighters. Students enrolled in this program are trained in policing techniques and HAZMAT controls and will have the opportunity for instruction and certification in First Aid – CPR. This is a comprehensive program that will be a starting point for students interested in entering the field of law enforcement, firefighting and/or the armed forces.

Agriculture, Food and Natural Resources

Animal Science

In the Animal Science program, students will have the opportunity to work with live animals as they learn about their proper handling and care. Students will perform veterinary procedures, including how to measure heart rate and temperature, how to collect and analyze samples, and use of a microscope and other veterinary tools. Students will have the opportunity to learn about animal physiology and anatomy through dissections, labs, and care of classroom animals. The course will cover topics ranging from anatomy and physiology to veterinary office management. This course will provide students with a foundation in veterinary terminology and procedures, which will help students succeed in their future careers in animal science as veterinarians, veterinary technicians, and veterinary assistants.





Transportation, Distribution and Logistics

Automotive Technician

Students receive work-based experience in our National Automotive Technician Education Foundation-certified classrooms in engine repair and troubleshooting and diagnosis of foreign and domestic cars. In a technology-supported environment, students learn how to assess engine performance, electrical and brake systems, suspension and steering systems, heating and air conditioning, and other diagnostic techniques. After completing the two-year program, students can work as certified service technicians, brake and alignment certified technicians, tune-up technicians, repair shop foremen, and auto parts specialists. Students also have the opportunity to receive college incentives and paid summer internships. All students are eligible to earn Automotive Service Excellence certification (ASE).

Collision Technician

Students learn all about automotive collision repair and gain experience repairing accident-damaged vehicles. Students learn safe working habits, refinishing and custom painting, including graphics and airbrushing. Students acquire skills in detailing and polishing, mechanical and electrical components, estimating costs, MIG/TIG and resistance spot welding, rust repair, sheet-metal fabrication techniques, interior and glass service and more. Auto Collision career paths include apprentice, painter, custom painter, custom fabricator, sheet metal technician, welding technician, frame straightening technician, glass technician, shop or insurance company estimator, classic car restorer, supply sales representative, tool and equipment sales and service, and other related careers.

Architecture and Construction

Architecture

The Architecture program is an introduction to many design fields. The program combines graphic design skills using Illustrator and Photoshop as well as CAD for architecture.

The curriculum includes an overview of the history of architecture, perspective drawing and rendering, drafting and Google Sketch-Up. A student completing the two-year program leaves with a comprehensive portfolio as well as work-based learning opportunities.

Construction/Carpentry

This course follows the National Center for Construction Education and Research (NCCER) Core: Introductory to Craft Skills and the Carpentry Level 1 Curricula. Students will acquire basic carpentry and construction skills through authentic work-based projects and activities. Students who successfully complete this program are eligible for pre-apprenticeship carpentry/construction opportunities.

Electrical Construction

The Electrical program offers students the opportunity to learn basic electrical skills. In each theory class and lab, students construct the circuits discussed, gaining skills and





experience as they move from residential into commercial and industrial wiring. The materials, meters and methods used give students an in-depth understanding of the field and the knowledge needed to work with the latest environmentally friendly technologies.

Electrical students are prepared to earn certification through the National Center for Construction Education and Research (NCCER) Core: Introductory Craft Skills and Electrical, Level 1 Curricula. Post-secondary education in the electrical industry is available, as is specialized training at technical schools or through apprenticeships. Some employers pay for such education. Successful Electrical students are well prepared for entry into the workforce or for advanced study in college, technical school or apprenticeship.

HVAC

The HVAC program is a two-year program. Students will learn to install, repair and maintain residential and commercial heating and cooling systems. The program will cover basic safety, hand and power tool usage, piping and tubing, blueprint reading, cutting, threading and joining components. Students will gain practical experience in all aspects of HVAC.

Welding

The welding program is a two-year program. Students will learn to fuse different types of metals. Welding and cutting processes will be implemented in class. The processes used in manufacturing and fabrication will be reinforced. Students will gain practical experience in all aspects of welding and cutting processes.

Marketing Sales and Service

Barbering

The Barbering program is designed to provide competency-based knowledge, theory and hands-on fundamentals associated with the barber industry. The program provides both simulated and authentic environments that enable students to develop technical skills. Coursework includes instruction in all phases of professional barbering: history, sanitation and safety, hair design, related sciences, and business principles. This program prepares students to take the New York State Examination required for licensing. Students must be at least 17 years of age to take the exam.

Cosmetology

The Cosmetology program is a two-year course that provides the required 1,000 hours of approved instruction that leads to the New York State Cosmetology Board examination. Topics of study include hair styling, coloring, natural hairstyling, health and safety, anatomy and physiology, cosmetics, and aesthetics. Upon successful completion, students are granted a temporary license that will facilitate employment in the cosmetology field until completion of the permanent New York State cosmetology examination.

Hospitality and Tourism

Culinary Arts

Students acquire the needed entry-level culinary skills and learn the fundamental concepts and techniques of cooking in the Culinary Arts Program. Training in cooking methods such as butchering, baking, nutrition, menu planning and catering is provided. Job opportunities include employment as a specialty cook/chef or caterer, in food production, or as a restaurant manager or restaurateur. Internships and capstone opportunities in local culinary establishments are available. Advanced students are prepared to earn ServSafe certification through the National Restaurant Association, which certifies employees in basic food safety practices for preparing and serving food.

Manufacturing Production

Pre-Engineering

Pre-Engineering is a two-year course designed to introduce students to the world of technology and engineering. This course will provide opportunities to apply science, technology, mathematics and communication skills through project-based instruction that will promote real world applications. Many fields of engineering as well as engineering concepts and principles will be explored. With a team approach, students will learn and apply the design process, develop organizational problem solving and analytical thinking skills. This is a great starting point for students interested in entering the field of engineering.

General Education Development Test (GED)/Pre-GED

CoSer 101

The GED program provides half-day academic instruction for students at substantial risk of not meeting the requirements of a traditional high school diploma.

Instruction is provided in a supportive environment as students build skills to pass the GED exam and thereby earn their New York State High School Equivalency (HSE) diploma. The GED program includes a workforce component that supports student career exploration and job readiness skills.

Referrals to the GED program go through an intake process that involves a review of student records, an assessment of academic reading and mathematics levels and a required intake interview by a committee to determine the appropriateness of the placement and/or eligibility for the program.

Eligible students for the GED program must be between 16 and 19 years old, have a limited number of high school credits and have a minimum reading and math composite score of 8.0 G.E. as determined by a standardized test or Test of Adult Basic Education (TABE) exam. Students enrolled in the GED program are eligible to also enroll in a half-day CTE program, at an additional cost to the district, creating a full-day option.

Introduction to Career and Technical Education

CoSer 102

The iCTE program is a half-day AM career exploration and training program designed to meet the specific educational goals of students in need of a smaller learning environment. iCTE programs offer practical, hands-on skill development in specific trade areas while students develop general career readiness skills such as the appropriate behavior, dress, language, time management and social skills required to secure and maintain employment.

The iCTE program is intended to be a two- to three-year experience during which students explore career and technical course offerings and then choose an area of specialization. The goal of the iCTE program is to provide students with an authentic work-based learning experience that will build skills transferable to a future career.

The iCTE program mirrors the Secondary Day program, providing students additional support as they learn and aligning with Career Development and Occupational Studies (CDOS) standards.

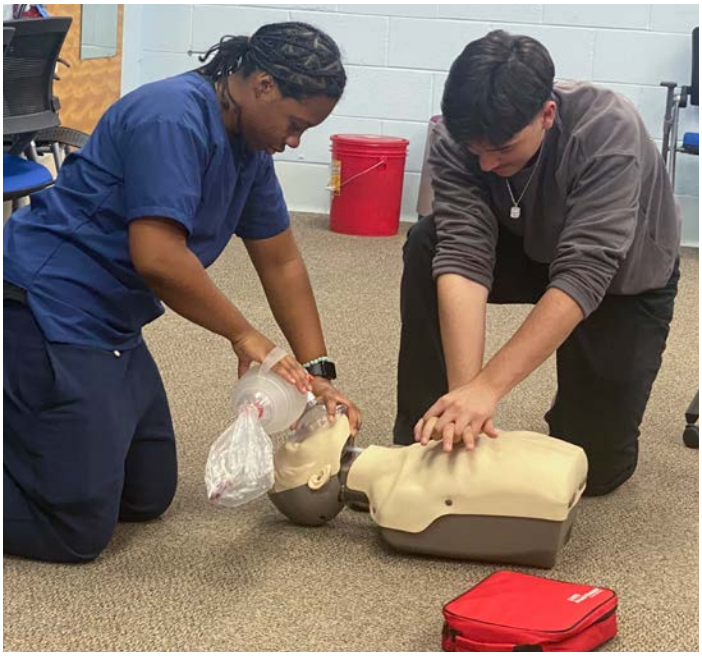
iCTE Offerings:

Applied Art & Design

In this program, students will be introduced to basic art design skills including drawing, sketching, layout and design. Students will learn how to apply art and design principals to related projects. Students will have the opportunity to be exposed to the Adobe Creative Suite, which is commonly used in many entry level design fields.

Auto Body & Detailing

In this program, students will learn proper shop safety, automotive detailing, polishing, dent repair, sheet metal fabrication, refinishing, custom painting, and other aspects of collision repair. In addition, students gain experience in





problem solving, teamwork, decision-making, critical thinking and professionalism while learning a marketable skill.

Automotive Trades & Maintenance

Students learn entry-level automotive repair, maintenance and shop safety skills required to become employable in the automotive industry. Training areas include wheel and tire service, lubrication, preventative maintenance, brakes, steering and suspension, engine tune-ups, electrical systems and small engine repair.

Office Skills, Retail & Related Occupations

This program prepares students for entry-level office and/or retail positions. Coursework includes instruction in the Microsoft Office Suite, business simulations, filing, shredding, office machine operation and Google Applications. This program also manages a 'school store' on the Center for Career Services campus, giving students real-world experience in packaging, pricing, customer service, budgeting and money management, inventory control, ordering, advertising, marketing and sales.

Food, Retail, Skills & Services

Students are exposed to introductory jobs found in food retail and food service. The class setting is in a live cafeteria that services the campus with meals and snacks daily. Students will learn the basics of: food and baking preparations, label pricing, stocking and rotating retail and cafeteria food items, cashier and operating a professional dishwasher and pot-washing station, and the importance of sanitation and safety.

General Maintenance Assistant

In this program, students are exposed to basic electrical, carpentry, painting, sheetrocking, taping, tiling, cleaning and maintenance. Students learn proper shop safety procedures, measuring, and tool identification and usage while they gain social skills and practice collaboration.

Introduction to Fashion and Retail

Students in this program learn entry level skills linked to the exciting world of fashion and retail. Students will be exposed to retail math, inventory control, visual merchandising, color theory, customer service and elements of design.

Career Development and Work-Based Learning Vocational Assessment

CoSer 370

Districts requiring in-depth vocational assessments for students may obtain them through the Center for Career Services under CoSer 102. The vocational assessment includes a career-interest inventory, and work-readiness assessment and measures vocational strengths and weaknesses in some of these areas: manual dexterity, finger dexterity, and color discrimination. This service includes a detailed post-assessment report that offers districts insights into potential career paths that best match their assessed students' interests and abilities.

Center for Special Services

specialservices.swboces.org



The Center for Special Services provides specialized programs and services designed to help school districts meet the current and future educational challenges of students with disabilities. School districts refer students to Southern Westchester BOCES programs through their CSE process. Programs are located in local school district buildings, community settings and BOCES center-based settings throughout Westchester County. SWBOCES also provides specialized services to students who attend school in their local districts. Financial assistance may be available to districts as BOCES services may qualify for BOCES Aid or Excess Cost Aid. Following are descriptions of the programs offered by CoSer. Each CoSer has a tuition rate, delineated in the SWBOCES price list. The tuition rate includes services as listed in each individual program description. Services beyond those listed in the program, as recommended by the CSE, are charged separately.

Director:
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Assistant Director:
Dr. Alexandria Connally
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aconnally@swboces.org

Programs for Students with Multiple Disabilities

CoSer 201

Student-Teacher Ratio: 12:1:4

A comprehensive educational team in a highly structured environment addresses the communication, sensory-motor needs and social skills of students with moderate to severe multiple disabilities. This program is designed to meet the needs of students who are determined by their CSE to be alternately assessed (NYSAA).

Included Related Services for CoSer 201:

- Counseling for Transitional Services
- Consultant Pediatrician
- Consultant Occupational and Physical Therapists
- Consultant Teacher of Speech
- Consultant School Nurse

Direct OT, PT, Nursing, Counseling, Speech services, or other related services, as per student IEP are billed to districts in addition to tuition costs.

Programs for Autism Spectrum Disorders

CoSer 203

These programs provide a highly structured district or sitebased classroom environment designed primarily for students with autism spectrum disorders at the elementary, middle and high school levels.

Classrooms are provided for students who are either state- assessed (NYSA) or alternately assessed (NYSAA). Instructional methodology includes the applications of Structured Teaching, Applied Behavioral Analysis (ABA) and Essentials for Living (EFL) that have demonstrated effective and measurable outcomes in the school environment.

Specialized clinical consultation is provided for both Structured Teaching and ABA classes. In addition to academic outcomes, the development of appropriate communication, social and behavioral skills are emphasized.

At the secondary level, the program provides students with transition supports, skills development and vocational experiences necessary for students to attain the Skills and Achievement Commencement Credential, Career Development and Occupational Studies Credential (CDOS) or Career and Technical Education (CTE) certification. High school students may participate in programs offered through the Center for Career Services, either iCTE or CTE, at no additional charge to the district.





Districts are responsible for providing transportation services for students to be able to attend programs located at the Career Services Center in Valhalla.

Southern Westchester BOCES can provide transportation services for a fee that would be billed separately to participating districts.

AIIM Alternate Assessment K-12

CoSer 203.1

Student-Teacher Ratio: 8:1:2

Included Related Services for CoSer 203.1:

- Speech/Language Individual 1x30 min. per week (Elementary only)
- Speech/Language Group 1x30 min. per week (Middle School only)
- Counseling for group and transitional services
- Consultant Occupational Therapy
- Consultant Speech and Language Services
- Consultant Psychiatric Services
- Parent Training

Other related services, as per student IEP, are billed to districts in addition to tuition costs.

Therapeutic Support Programs

CoSer 230 & 231

These programs are offered at elementary, middle and high school levels. Programs in this CoSer enable students with a range of academic abilities and moderate to severe social/emotional/behavioral challenges to develop the necessary skills to function successfully in home, school and community environments.

Programs are offered in district-based, community-based and center-based settings. High school students may participate in programs offered through the Center for Career Services, either iCDOS or iCTE, at no additional charge to the district. Districts are responsible for providing transportation services for students to attend programs at the Career Services Center in Valhalla.

Southern Westchester BOCES can provide transportation services for a fee that would be billed separately to participating districts.

Therapeutic Support Program (TSP/Secondary)

CoSer 230.2

Student-Teacher Ratio: 12:1:1

Included Related Services for CoSer 230.2:

- Consultant Psychiatric services
- Counseling Individual 1x30 min. per week
- Counseling Group 1x30 min. per month
- Social Emotional Learning Program (DBT)
- Consultant guidance counselor services

Direct OT, PT, nursing, additional counseling, speech services, or other related services, as per student IEP, are billed to districts in addition to tuition costs.

This program is offered at the middle school and high school levels in district-based settings, for students who require small group instruction in a therapeutic setting. Students in this

program primarily present with mental health challenges that significantly interfere with the student's ability to be educated and supported within a typical general education classroom environment. Students participate in a general education curriculum and are pursuing a Regents diploma. Students' needs are met through highly structured classroom settings with counseling and instructional supports. Students have access to mainstream classes as appropriate. The program provides students with transition services and supports.

Therapeutic Support Program for State Assessed (TSP/Intensive)

CoSer 231.2

Student-Teacher Ratio: 8:1:2

Included Related Services for CoSer 231.2:

- Consultant Psychiatric services
- Counseling Individual 1x30 min. per week
- Counseling Group 1x30 min. per week
- Social Emotional Learning Program (DBT)

Direct OT, PT, nursing, speech, counseling (additional) or other related services as per student IEP are billed to districts in addition to tuition costs.

This program is designed to meet the needs of students who are pursuing their NYS Regents Diploma as determined by their CSE. Students participate in a general education curriculum. Students in the TSP/Intensive Program primarily exhibit significant external behavioral challenges that interfere with students' ability to learn.

Therapeutic Support Program for Developmentally Delayed (TSP/DD)

CoSer 231.1

Student-Teacher Ratio: 8:1:1

Included Related Services for CoSer 231.1:

- Psychiatric consultant services
- Counseling Group 1x30 min. per week
- Counseling for Transitional Services
- Consultant Occupational Therapy
- Consultant Speech and Language Services
- Consultant guidance counselor

Direct OT, PT, nursing, speech, counseling (additional) or other related services as per student IEP are billed to districts in addition to tuition costs.

This program is designed to meet the needs of students who are determined by their CSE to be alternately assessed (NYSAA). The TSP/DD Program facilitates social/emotional/behavioral skills necessary for students with developmental disabilities and behavioral challenges to function successfully in home, school and community environments. Functional academics and specialized instruction are emphasized. At the secondary level, the program provides students with transition supports, career awareness and services, and vocational experiences and skills necessary for students to attain the Skills and Achievement Commencement Credential.

Program for Therapeutic Support and Communication and Academic Development (CAD) NYSAA Grades K-5

CoSer 231.3

Student-Teacher Ratio: 8:1:1

Included Related Services for CoSer 231.3:

- Speech/Language Group 1x 30 min. per week
- Consultant guidance counselor services

Direct OT, PT, nursing, counseling, speech services, or other related services, as per student IEP are billed to districts in addition to tuition costs.

This program is designed to meet the needs of elementary school students who are determined by their CSE to be alternately assessed (NYSAA). This comprehensive program concentrates on the acquisition and development of language, communication and social and academic skills, using a multi-disciplinary approach. Programs are provided in center-based and district-based settings.

Program for Communication and Academic Development (CAD) NYSAA Grades 6-12

CoSer 230.1

Student-Teacher Ratio: 12:1:1

Included Related Services for CoSer 230.1:

- Speech/Language Group 1x 30 min. per week
- Consultant guidance counselor services

Direct OT, PT, nursing, counseling, speech services, or other related services, as per student IEP are billed to districts in





addition to tuition costs.

This program is designed to meet the needs of middle and high school students who are determined by their CSE to be alternately assessed (NYSAA). This comprehensive program concentrates on the acquisition and development of language, communication, social and academic skills, using a multi-disciplinary approach. Programs are provided in center-based and district-based settings. The program provides students with transition supports, skills development, and vocational experiences necessary for students to attain the Skills and Achievement Commencement Credential.

Intensive Day Treatment (IDT) Elementary

CoSer 401

Our educational and clinical team works with students in acute emotional crisis. Students can receive support at home and in school rather than facing hospitalization or placement outside of their home.

Children who are reentering the community from hospitals or residential placements can receive short term transition services.

Once a child is referred to IDT, complete mental health evaluations are scheduled, followed by a team meeting with parents and school district representatives.

IDT clinical and education teams provide intensive support to achieve short-term goals of reducing symptoms and regaining pre-crisis behavior patterns.

The program can serve students in grades K-6 for 30-90 days. The district is responsible for providing the classwork to the IDT instructional team. The completed work will be returned electronically to the district liaison.

The program offers a small student-to-teacher ratio, psychiatric services and counseling and serves classified and non-classified students.

Intensive Day Treatment (IDT) MS/HS

CoSer 401

This 30-plus day educational program is provided for students ages 12 to 18 who are in crisis and can be stabilized to pre-crisis levels. Intensive services ensure a stable transition to a student's home school district by linking the program, the family, the district and local mental health and educational systems.

The program offers a small student-to-teacher ratio, psychiatric services and counseling and serves classified and non-classified students.

Assessment Intervention Services

CoSer 370

Local school districts may contract with Southern Westchester BOCES for evaluations of classified and non-classified students.

Assessments and evaluations are conducted in the following areas:

- Occupational therapy
- Physical therapy
- Speech and language
- Psychiatric
- Psychological
- Educational
- Functional Behavior/Behavior Intervention Plans (FBA/BIP)
- Assistive/adaptive technology
- Reading
- Transitional assessments
- Vocational assessments
- Technology for the visually impaired
- Bilingual assessments

Comprehensive Support Services

CoSer 530

Services within this CoSer include individual, group and consultation for students enrolled in Southern Westchester BOCES programs when such services are not included in the BOCES program's tuition. Services are also available to non-BOCES students enrolled in local school districts.

Services include:

- Occupational therapy
- Physical therapy
- Speech and language therapy
- Teachers of the deaf and hearing impaired
- Teachers of the blind and visually impaired
- Adaptive Physical Education
- Reading instruction
- Job coach training
- Strength-based assessments
- Job development
- Transition support

Before/After School Intervention Services (BASIS)

CoSer 530

This service is designed to assist students and families before and after school hours. Before-school services are available until 7:45 a.m. each day. Staff assistance may be provided to enhance home-based routines and support transitions to and from school.

After-school supports typically begin around 3:30 p.m. each day. Home visits may be contracted for acquisition of daily living skills in home and community environments. Parent training, academic support, case management and related services are other supports that can be provided to students and their families at home. Teacher aides, teaching assistants, teachers and clinicians may be requested at varying rates.

Itinerant Services

CoSer TBD

Districts may purchase fractional full-time equivalents (FTE) for professional staff to augment their district staff and to provide services to students within their own district. Professional staff includes, but is not limited to, teachers, school psychologists, school social workers, guidance counselors, school nurses, physical therapists, occupational therapists, teachers of the deaf and hard of hearing, teachers of speech and language, teachers of the blind and visually impaired, behavioral specialists, and transition specialists.

Sign Language Interpreters/Tutors

CoSer 340

This program provides sign language interpreting and tutoring services to students requiring total communication support.

The Extended School Year Program

CoSer 842

The Extended School Year (ESY) program serves Southern Westchester BOCES students who are recommended to participate in an ESY program by the home district Committee on Special Education.

SWBOCES offers extended school year programs for CoSer 201 Multiply Disabled Program elementary, middle and high school; CoSer 203 AIIM elementary, middle and high school; and CoSer 231 Therapeutic Support Program/Intensive (TSP/I) and Therapeutic Support Program Developmentally Disabled (TSP/ DD). Extra support for individual students must be authorized by the district prior to the start of ESY.

Districts are charged a flat rate for ESY. Related required services above and beyond the CoSer descriptions are charged separately.

Department of

Human Resources

In addition to administering all personnel policies and procedures for approximately 1,000 employees of Southern Westchester BOCES, the Human Resources Department offers personnel-related services designed to meet the changing needs of component districts and their employees. The Department's mission is to provide regional leadership and to collaborate with school districts to meet their personnel challenges by delivering cost-effective, high quality human resources services.

Senior Director:

Suzanne Doherty
914-937-3820 x4553
sdoherty@swboces.org

Regional Certification

CoSer 606

Contact: **Cynthia Bambace**, Regional Certification Officer · cbambace@swboces.org, **Diana Priore**, Regional Certification Officer · dpriore@swboces.org

The Regional Certification Office functions as an extension of the New York State Education Department's Office of Teaching Initiatives. We provide advisement and counseling to subscribing districts and Southern Westchester BOCES employees on matters of New York State certification. In addition, the Regional Certification Office has the ability to request an Expedited Review for priority processing of eligible certificate applications.

Substitute Management Service

CoSer 611

Contact: **Jay Dave**, Manager Student Services, LHRIC
914-592-4203 · jdave@lhric.org

LHRIC provides Frontline Absence Management formerly known as AESOP, an automated substitute placement service for school districts that eliminates the need to provide staff dedicated to the tedious process of filling vacancies, freeing time for other responsibilities. This service does not require any hardware or software purchases by the district. An affordable solution can be provided for school districts of any size.











Center for

Interscholastic Athletics

athletics.swboces.org

The Center for Interscholastic Athletics serves 78 high schools in Dutchess, Putnam, Rockland, and Westchester counties, providing support with the organization and management of athletic programs. The Center also serves as the home for Section One of the New York State Public High School Athletic Association Inc., a non-profit organization that provides equitable and safe competition for the students of public, private and parochial member schools.

Director:

Todd Santabarbara
914-592-2526
tsantabarbara@swboces.org

Interscholastic Athletic Services

CoSer 551

The Center for Interscholastic Athletics manages more than 40,000 scheduled athletic contests and oversees the administration of more than 80,000 officiating assignments. The center also coordinates and rates 2,000-plus sports officials and administers a $5 million payment plan. Its website, which can be accessed through www.swboces.org, is an invaluable source of information regarding the schedule of all games and tournaments in the Section 1 region as well as specific directions to the schools at which athletic events are held; nearly 100 schools are listed. Supplementary information on organizations such as the New York State Public High School Athletic Association, the New York State Athletic Administrators Association, the National Collegiate Athletic Association and links to other related sites is also available through this site. Athletic office support is based on a tiered formula reflecting each school's secondary enrollment, as classified by NYSPHSAA. The Officials' Payment Plan fees are not state aid-eligible but are based on contracts with the organization associated with each sport. Rates are based on the home school's payment to officials in the prior year.

Contact the Center regarding specific costs.













Transportation and Vehicle Service

swboces.org/transportation

Contact:
Stephen Tibbetts
914-937-3820
stibbetts@swboces.org

Consortium Transportation Management

CoSer 630

SWBOCES manages contract transportation consortium programs for participating local school districts from a satellite transportation office. The consortium program currently includes the BEPT Consortium for students in the Bronxville, Eastchester, Pelham and Tuckahoe school districts and the MVP Consortium for students in the Mount Pleasant, Valhalla and Pleasantville school districts. Since the inception of consortium management, SWBOCES has reduced transportation costs for districts by sharing busing among districts while maintaining safe, efficient and reliable service by private bus companies. The consortium office relies on routing software to guide operations and provide up-to-date reports to schools, parents and bus companies. Years of experience with Westchester County schools and ongoing professional development enable efficient and effective performance from the consortium transportation office.

Cooperative Vehicle Maintenance Services

CoSer 634

Cooperative school bus and vehicle maintenance services are available to any district requiring assistance with fleet maintenance (bus or any other vehicles)as well as other motorized equipment used by local districts. Fleet maintenance and inspection services are provided by an experienced team of qualified, efficient technicians at the SWBOCES garage at the Rye Lake Campus in North White Plains. BOCES's New York State Department of Transportation inspection rates for other districts' fleets range between 95 and 100 percent. SWBOCES mechanics have been commended frequently by NYSDOT and the New York Association for Pupil Transportation for conducting one of the top school bus maintenance programs in the state. Loaner vans are available for school districts to cover a temporary shortage of vehicles.

Follow @SWBOCES on social media. For more from specific centers and programs, see swboces.org/social

Office of
Public Information

swboces.org/publicinfo



Director:
Brian Howard
914-592-4203
bhoward@swboces.org

School Communications

CoSer 646

The award-winning School Communications team at Southern Westchester BOCES offers a range of services and support to districts. Our team comprises veteran school communicators and former journalists. Our mission is to help tell your district's story more effectively, enabling you to better connect with your community. Our work is consistently recognized for excellence by the New York State and National School Public Relations associations.

How the Service Works

A Public Relations Specialist assigned to your district, typically for either two or three days a week, will work with your leadership team to provide targeted communications and support in the form of publications, media relations, social media and digital content.

We tailor year-long, full-service contracts that make all of our services available on a full-time equivalent (FTE) basis. We also provide limited term, project-specific agreements. All professional services provided by SWBOCES staff are state aid-eligible. Pricing is calculated according to the level of service that meets your communications needs.

What the Core Service Includes

Writing: We produce clear and effective written copy for print and digital publications, press releases, official correspondence, speeches and presentations.

Digital Content & Social Media: We are savvy web, mobile and social media producers, experienced in audience engagement, mobile video and cross-platform strategy. We develop audience-targeted social media content within a comprehensive plan that emphasizes responsible and effective use of these tools. This includes creating and maintaining your district's social media presence and training personnel in best practices.

Photography: We are skilled photographers with an eye for capturing the perfect moment in the classroom, at athletic events, or during all manner of district programs. This includes editing and archiving images, building photo galleries, and sharing across the web and social media.

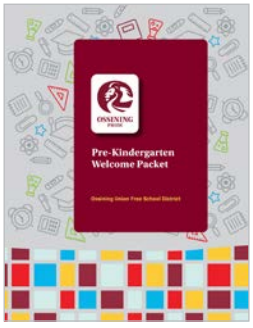
Graphic Design: Our in-house graphic design service ensures smart, engaging layout and design of your newsletters, brochures, calendars and mailers as well as a wide variety of digital designs. We use state-of-the-art software and bring in-depth understanding of the creative and print production processes, not to mention experience in branding and logo creation.

Media Relations: We'll work with you to develop and implement a media relations plan that leverages internal PR coverage of district events and programs. We'll also assist with and advise on crisis communications when the need arises. Our aim is to increase your visibility within the community in positive ways, differentiate your schools from neighboring districts, and tout your achievements and successes.

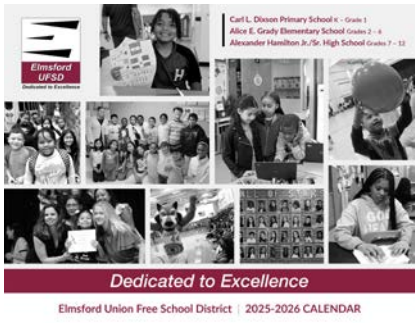
Video: We offer a high-level, professional video service capable of producing extended length presentations about your schools, your district, specific programs, budget proposals and capital project campaigns. Let us help you tell your story on screen and provide you with a durable multimedia asset you can use to reach your community everywhere, from their mobile devices to large screens.











The Center for Professional Learning & Curriculum Support (PLCS)

Learn. Teach. Lead. Together.

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Welcome to PLCS

We know education can transform lives and communities. We partner with districts and educators to make that vision real—combining research-informed professional learning, leadership development, and curriculum support to create inclusive, high-quality learning environments where every student thrives. Our work is collaborative, innovative, and responsive to the diverse needs of today's classrooms. Through our programs and services, educators strengthen practice, build leadership capacity, and foster engaging, equitable, and academically rigorous instruction. Together, we help educators lead boldly, teach with impact, and grow continuously—**because when educators succeed, students succeed.**

Our Team

The PLCS team at SWBOCES is a group of expert educators, instructional leaders, and specialists dedicated to supporting districts, schools, educators, and students through innovative learning experiences. Collaborating with internal and external experts, we bring proven strategies and best practices for teaching and learning, mental health, school culture, safety, and technology, supported by our skilled administrative staff who ensure smooth coordination of program activities.

With deep knowledge of NYSED initiatives—including the Portrait of a Graduate, Learning Standards, and STEPS—we help districts implement priorities effectively. Through signature events, workshops, and regional collaborations, we build community, address unique and shared district needs, and engage educators in dynamic Professional Learning Experiences (PLEs).

Our Space

PLCS is a regional hub for thought leadership, collaboration, and transformation. Our redesigned spaces reflect the belief that "You belong here", featuring vibrant murals that celebrate the energy and diversity of school life, flexible learning areas, and modern technology sparking creativity, ingenuity, and teamwork.

Ways to Learn with Us

PLCS offers programs in **Safety and Wellness**, **Equity and Access**, Curriculum, Instruction and Assessment, all grounded in **Leadership for All**. Supported by nine CoSers, our team partners with districts to provide professional learning and curriculum support tailored to the unique needs of every educator and school community.

Whether at the Center, in your district, or online, our programs are led by our core team alongside a network of regional educators, consultants, professors and industry partners. We invite you to explore how we can partner in your professional learning journey.

- **Regional Sessions at Our Center:** On-site workshops and multi-day institutes with hybrid options for interactive learning, collaboration and networking across districts.
- **In-School/In-District Programs:** Tailored professional learning for your school or district aligned with what is most important to you.
- **PL Shorts (Synchronous):** Hyper-focused 45–90 minute virtual sessions for interactive exploration of specific topics.
- **PL To Go (Asynchronous):** On-demand modules for accessing professional learning anytime, anywhere.

Guided by NYSED, the SWBOCES Strategic Plan, and District Needs

Our work is grounded in statewide priorities, the SWBOCES Strategic Plan and regional goals that advance learning, teaching, and leading to meet the evolving needs of schools. Examples include:

- **Science of Reading Initiatives:** Equips PreK–12 educators to implement research-based literacy and evidence driven instructional practices across content areas to deepen student learning.

- **Portrait of a Graduate (PoG):** Guides districts in designing NYSED aligned programs that emphasizes PoG's six key attributes: *critical thinker, effective communicator, reflective and future focused, creative innovator, global citizen,* and *academically prepared.*
- **Shifting from APPR to STEPS:** Provides guidance and support for district leaders and educators on NYSED's shifting educator evaluation system, emphasizing codeveloping regional approaches to STEPS while allowing districts flexibility in designing and implementing their own plans.
- **P-20 Collaborative:** Builds partnerships with districts, colleges, and universities to create dual-credit pathways for students while growing the teacher pipeline.

Our Portfolio of Programs and Services

Excellence in Leading, Teaching, and Learning

CoSer 555

We inspire educators to lead boldly, teach with impact, and engage in continuous learning—strengthening leadership, elevating teaching, and supporting growth for both educators and students.

Leadership Suite

We support leaders at every stage of their career through our **Leadership Suite** – a continuum of professional learning experiences designed to grow, connect and empower leaders at all career stages. Rooted in research and responsive to the realities of school leadership, the Suite builds essential skills, fosters collaborative networks, and provides actionable strategies to meet the evolving demands of today's schools. By investing in aspiring leaders, we cultivate a talent pool that understands and values the strength, challenges and unique needs and priorities of our region. These include:

- **The Leadership Studio:** A yearlong series for principals and assistant principals combining structured learning, coaching, and peer collaboration. Focus areas include MTSS implementation, culturally responsive leadership, SEL, instructional leadership, and community engagement.
- **Leading Leaders (APPR) Professional Learning Experiences (PLEs):** Choose from nine different sessions to meet NYSED's APPR training requirements leading to certification. Sessions arranged around three hour learning modules address different topics through the educator evaluation process. These include: Foundations, SEL, Science of Reading, MTSS, Culturally Responsive Education, Sustainability, Portrait of a Graduate, Internal Coherence, and Interrater Reliability. Districts can combine modules into customized Lead Evaluator programs or join regionally offered programs.
- **Curriculum & Leadership Council (CL&C)**: A community of leaders who come together monthly to connect, share challenges, and explore instructional priorities and NYSED initiatives.

Professional Networks

Networking empowers educators to learn, share, and grow together. By connecting with peers and experts, educators exchange ideas, gain strategies, and stay current with best practices.

- **Early Childhood Educators Network**: Supports PreK–3 educators with resources, coaching, and collaboration through workshops, peer discussions, and shared strategies.
- **PE/HE Consortium**: Provides PE and health educators a space to exchange ideas, access expert-led workshops, and enhance curriculum for health, wellness, and inclusivity.
- **HV Bilingual Education Resource Network (HV BERN)**: Offers coaching, workshops, and collaboration to strengthen bilingual/multilingual programs for English Language Learners.
- **DEI Leaders Action Network:** Together district teams advance culturally responsive practices, inclusive policies, and social-emotional growth.
- **School Library System (SLS)**: Assists school librarians with resource sharing, interlibrary loan, and collection development to enhance student learning and literacy.

Curriculum & Instructional Support

PLCS parters with schools districts to bring curricula to life, aligning PreK–12 programs with NYSED standards while ensuring instruction meets the needs of all learners. Our work draws on collaboration with educational experts, districts and higher education, to make research-based strategies practical and actionable in every classroom. We provide guidance, coaching, and professional learning in the following areas:

- Humanities: English Language Arts and Social Studies
- STEM: Science, Technology, Engineering, and Math
- Science of Reading & Literacy Across Content Areas
- Visual and Performing Arts
- Educating for Sustainability





- Social-Emotional Learning, Mental Health, and Wellness
- Physical and Health Education
- World Languages
- Special Education

Effective teaching ensures that all students can engage with the curriculum. By utilizing data and professional learning, educators can adjust instructional practices to meet the needs of each student.

Key focus areas include:

- Special Education
- Using Data Study to Inform Practice
- Integrated Co-teaching
- English as a New Language (ENL)/ English Language Learners
- Differentiated Instruction
- Culturally Responsive Teaching
- Integrated Multi-tiered Systems of Support (MTSS-i)
- Inclusive Curriculum & Assessment

Through this work, PLCS ensures educators have the tools, knowledge, and strategies to implement curriculum that is rigorous, equitable, and engaging, creating classrooms where every student can thrive.

Mental Health and Wellness

At PLCS, we support student wellness and mental health by equipping educators and school communities with tools to foster resilience and navigate mental health challenges effectively. Our work combines both proactive and responsive strategies, prioritizing students' emotional wellbeing alongside academic growth.

Youth Mental Health First Aid: Certification for those working with students ages 12–18, addressing mental illnesses, risk and protective factors, and practicing implementing the ALGEE Action Plan.

Restorative Practices: Programs that build inclusive school communities through proactive circles (Tier 1) and restorative approaches to resolve conflict and repair harm (Tiers 2 and 3).

The SWBOCES Regional Crisis Response Team (RCRT): A no-cost consortium offering post-crisis consultation, counseling, debriefing, and support.

Mandated Courses for School Personnel: Required NYS training to create safe, inclusive learning environments, offered year round and through the summer "Jump Start" program. Courses include:

- Dignity for All Students Act (DASA)
- School Violence & Prevention
- Mandated Reporter Training
- Autism Workshop

PLCS Signature Events

A hallmark of our work is our signature professional learning events, designed to inspire, connect, and build capacity among educators:

- **Literacy Symposium:** Unites educators, leaders, and literacy experts to strengthen systematic literacy instruction and support the Science of Reading.
- **Summer Institute for Opportunities in Education:**

Offers intensive professional learning focused on leadership, pedagogy, and instructional innovation.

- **School Libraries Conference**: Provides librarians and media specialists with resources, networking, and professional learning to enhance curriculum integration and student engagement.
- **Film Screenings and Cultural Experiences:** Curated films, cultural experiences, and field trips are paired with professional learning to enrich curriculum, foster critical thinking, engage educators in experiential learning, and promote media literacy.

Through these signature events and ongoing collaborations, our team empowers educators to innovate, share expertise, and create meaningful, lasting impact in their schools and communities.

Access Our CoSer Programs

PLCS programs, professional learning, and curriculum support are accessed through CoSer programs and grant-funded initiatives. These include:

CoSer 644 – School Safety, Health, Wellness & Facilities

Supports safe, healthy, and compliant school environments through training, consultation, and professional learning for instructional and non-instructional staff. Topics include:

- **Environmental & Facility Safety:** Asbestos testing and training, chemical inspections and plan development, lead in water testing, indoor air quality testing, lockout/tagout, playground inspections, fire inspections, visual inspections
- **Health & Emergency Preparedness:** CPR/AED and first aid, bloodborne pathogen training, Stop the Bleed, evacuation & lockdown training, incident command system (ICS), regional crisis response team support
- **School Safety & Security:** Active shooter training, building & district safety team training, school monitor training, security guard training, tabletop exercises, threat assessment team training, parent reunification training
- **Behavior & Crisis Management:** Non-Violent Crisis Intervention® certification (CPI), student de-escalation training
- **Emergency Planning:** Guidance on emergency response plans and safe school processes

CoSer 563 – Community Schools Resources & Services

Provides whole-school strategies to address social, emotional, and mental health needs. Services include access to schoolbased resources, evidence-based interventions, and community partnerships. The Community School Resources & Services CoSer aims to:

- Expand student access to school-based mental health professionals, along with evidence-based and evidence-informed interventions, programs, services, supports, and practices that foster mental health and well-being.
- Provide co-located and/or school-provided mental health, counseling, and other services directly to PreK-12 students and their families aiming to improve educational outcomes and overall well-being.
- Enhance the capacity for school faculty, staff, and students to recognize and address mental health concerns while fostering a culture of help-seeking behaviors.

CoSer 555 – Excellence in Leading, Teaching & Learning

Comprehensive professional learning and curriculum support designed to strengthen instructional practice and leadership capacity in alignment with district and NYSED priorities.

CoSer 513 – Online Information Services

Provides access to curriculum-supporting databases, magazines, journals, and reference materials, with technical support and consortium pricing. CoSer participation includes: guidance on best practices for online information services; access to vetted vendors compliant with Ed. Law 2-d; Remote and on-site support, including professional learning, curriculum support and technical assistance.

CoSer 512 – Automated Library Systems

Supports school libraries with automation systems, hardware, maintenance, and technical support, enabling efficient resource management. Automation systems include Follett Destiny, Mandarin, OPALS, while, digital library collections are available through Sora by OverDrive and Dale Virtual Reference Library. PLConnect provides eBooks and audiobooks offering essential resources for enhancing pedagogy, curriculum, and student learning.

CoSer 511 – Media Resource Service

Video streaming and multimedia resources aligned to curriculum and standards, with 24/7 access and professional learning support through the Educational Communications Center. Subscribers can choose Discovery Education, NewsBank, and Swank.

CoSer 433 – Arts in Education

Supports schools and districts in integrating the arts by coordinating artist, author, and illustrator visits, performances, workshops, and cultural events. PLCS connects



teachers with meaningful, creative learning experiences that enhance instruction, creativity, and student learning.

CoSer 431 – Pre-Service & Student Enrichment

Career development and enrichment programs guiding students toward teaching careers and fostering leadership, academic success, and civic engagement.

CoSer 407 – Substantial Equivalency of Instruction

Assists local school authorities in reviewing non-public schools to ensure all students receive an education substantially equivalent to public schools, promoting compliance and instructional quality.

Grant-Funded Programs

Hudson Valley Regional Bilingual Education Resource Network (HV RBERN): One of eight fully grant-funded Regional Bilingual Education Resource Network centers across New York State. Operating in partnership with the New York State Education Department's (NYSED) Office of Bilingual Education and World Languages (OBEWL) HV BERN provides technical assistance, professional learning and capacity-building to support educators of English Language Learners (ELLs) and Multilingual Learners (MLLs) in 142 districts across nine BOCES regions. Its mission is to improve instructional practices and outcomes for Multilingual Learners by fostering inclusive, culturally responsive, and linguistically rich environments that:

- Build affirming classrooms for all students
- Engage every learner in meaningful, high-quality instruction
- Leverage linguistic and cultural diversity as assets for learning
- Strengthen educator knowledge and skills and district capacity for bilingual and ENL programs

Services extend to charter/non-public schools, colleges, regional educational organizations, and World Language programs.

Students in Temporary Housing Program (STHP): Supports districts and families with McKinney-Vento compliance, attendance, academic achievement, and social-emotional growth, helping students in temporary housing thrive.

Substitute and Teacher Stipend Reimbursement Program: Offsets the cost of educator participation in PLCS programs. Eligible districts may receive reimbursement up to $325/day for substitutes and $65/hour for stipends through CoSer 555.

Center for Adult and Community Services

adulted.swboces.org

Director:
Tracy Racicot
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The Center for Adult and Community Services provides educational programs, workforce preparation and access to community services for adults 18 and older and high-risk youth. The Center serves approximately 5,700 students annually, uses a variety of national, state and local funding sources, and collaborates with a growing network of community agencies.

The Center provides training in healthcare, construction trades, automotive and technology. The center also provides High School Equivalency Exam Preparation, Citizenship Exam Preparation, and English for Speakers of Other Languages (ESOL) as well as programs for incarcerated youth and adults. Business and Industry Services programs provide customized training for businesses looking to enhance their employees' skills.

Adult Learning Program

CoSer 849

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The Adult Learning Program provides opportunities at more than 20 locations for adult learners. Locations include libraries, community centers and the Westchester County Department of Correction. Classes are designed to increase students' ability to read, write, speak, and comprehend English; to enable immigrants 18 and older to pass the U.S. Citizenship test; to increase employability and post-employment skills; and to provide ongoing instruction for students to obtain a High School Equivalency diploma. Adult Learning Program classes enhance students' basic skills, enabling them to access apprenticeships, vocational training, and post-secondary training.

Workforce Development Program

CoSer 110

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The Workforce Development Program offers students choices to hone a range of skill sets. Many courses on the approved New York State Department of Labor Eligible Training Provider List have classes that lead to a credential and/or directly to employment. Students learn skills to successfully compete in the job market. Many students qualify for financial assistance through our partnerships with the New York State Department of Labor, local Workforce Development Board, NYSED ACESS-VR and others.

Course offerings are aligned with federal, state and local labor needs. Currently this includes training in HVAC, Electricity, Plumbing, Carpentry, Electronics, Welding, Automotive, Auto Body Repair, CISCO Networking, Medical Assistant, Medical Billing and New York State Teaching Assistant Test Preparation.

Business and Industry Services

SWBOCES provides customized contract training with defined and agreed-upon goals that meet employer needs. The curriculum is developed for a particular occupation or trade at reasonable hourly rates. Class schedules, at an SWBOCES site or at the workplace, are tailored to employer/employee.

Incarcerated Youth Program (IYP)

CoSer 841

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Chapter 683 of the Laws of 1986 and Part 118 of the Regulations of the Commissioner of Education require the provision of educational services to youth incarcerated in correctional facilities. At the Westchester County Department of Correction in Valhalla, the SWBOCES Sprain Brook Academy provides incarcerated youth with secondary school services. Curriculum and instruction are aligned with state standards and NYS Board of Regents requirements. Students attend a full-day program that includes high school academics, High School Equivalency Exam Preparation, life skills and career development.

Lower Hudson Regional Information Center (LHRIC)

lhric.org

The Lower Hudson Regional Information Center (LHRIC) is a nonprofit consortium providing cost-effective educational and administrative technology services to school districts and three BOCES in Westchester, Putnam, and Rockland counties. The LHRIC mission is to provide K-12 Leadership with our partner districts and BOCES to achieve their educational technology goals.

- **Service Offerings:** LHRIC offers a wide range of services including network support, cybersecurity, internet access, server hosting, unified communications, administrative, financial and student information systems, data services, instructional technology, professional learning, Software as a Service, and data privacy.
- **Focus on Collaboration:** LHRIC emphasizes meaningful collaboration to meet current and emerging technology needs, aiming to support approximately 225,000 students and 12,000 teachers.
- **Commitment to Security:** The organization provides heightened security for its services, surpassing commercial competition, and has a Level 1 Data Warehouse designed to protect personally identifiable information of students, teachers, and staff.
- **Operational Efficiency and Procurement:** LHRIC maintains a strong focus on efficient and compliant procurement processes to deliver timely, cost-effective, and high-quality services.
  By streamlining operations and leveraging state contracts and vendor partnerships, LHRIC ensures districts receive maximum value and seamless support — reinforcing its commitment to exceptional customer service and operational excellence.

The LHRIC collaborates with districts to develop new services that expand the boundaries of traditional classrooms and provide high-quality, professional growth opportunities for all district personnel. The LHRIC team greatly appreciates our partner districts and BOCES, and we look forward to expanding the ways we provide excellent education technology solutions.

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LHRIC Service Areas

LHRIC provides comprehensive services in six key areas:

- **Customer Relations:** including Customer Service, Account Management and Procurement Services
- **Technology Support Services:** including comprehensive network support, cybersecurity protection, managed fiber, private WAN and internet, data center and cloud hosting, unified communications, physical security solutions, and hardware repair services
- **Administrative & Financial Support Services:** including Financial Support, Facilities, Mass Notification & Alert, and Administrative Services
- **Student Information Systems and Student Data Services:** including SIS and Data Integration
- **Instructional Technology Services:** including instructional and administrative Software & System Services, Credit Bearing Courses and Online Tutoring, Professional Development Services (Model Schools), Leadership and Technology Planning, and District Web Communication Services
- **Student Information Systems and Student Services:** including SIS and Data Integration

- **Data Services:** including State Reporting, Testing (Scoring, Scanning and Reporting), Data Analysis and Curriculum Reporting, and RIC One Data Privacy and Security Services

The services and support available to your district do not end with those listed here — through cross contracts with other BOCES, you may choose from a wider selection of programs and services. Contact your account manager for more information.

Customized Service

Nearly all service requests are customized to your district needs, whether related to a specific LHRIC service, cross-contracted service, or the exploration of a new endeavor. No two districts are the same, but many challenges you face may also be a challenge for other districts. In the spirit of collaboration, we will leverage our knowledge and problem-solving skills to customize a proposal to help solve your Educational Technology challenges.

Customer Relations

Ilona Maskova, M.S.Ed. *Manager, Customer Relations*

Customer Relations encompasses Procurement, Office Management, and Account Management. The LHRIC Account Managers actively listen to district needs and follow up with appropriate personnel at the LHRIC. They also proactively deliver guidance and pertinent technology information to district leadership. They are critical to ensuring the quality of LHRIC services by monitoring service delivery standards.

Account Managers

Account Managers are assigned to every school district within our three-county BOCES region. They serve as the primary point of contact between each district and the LHRIC. Account Managers maintain regular communication with key district personnel, listen to their needs and concerns, and coordinate with the appropriate LHRIC staff to provide support. They are key to building trusted relationships with district leadership to provide this guidance and proactive support.

This approach provides schools with:

- A clear method of communication with the LHRIC through a single point of contact
- A guarantee of quality service through regular monitoring and follow-up
- An informed guide to LHRIC services and related issues
- A resource for informal planning, guidance and sharing of pertinent information

Account Managers' responsibilities include: project requests, quality assurance, contract/billing issues, new service inquiries, technology overviews, district advocacy, marketing services, single point of contact, and communications.

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To find your assigned Account Manager please visit:
http://lhric.org/account-managers

Procurement

CoSer 510 & 611

Procurement Services include the purchase of technical hardware and software in support of districts' evolving technology needs. The service also processes renewals of technical software licensing and hardware support. Purchases can be made through an automated online procurement system (NPPR) or via a project with your LHRIC MIT Lead. The Procurement Services team works diligently to ensure the proper purchasing channels are in place to meet the district's goals and objectives. Purchases may be funded via general district funds, Installment Purchase Agreements (IPAs), Multifunction Device Leases, SSBA, and E-Rate. These Procurement Services are only available to districts that participate in Managed IT or Collaborative Support.

Technology Support Services

Reliable, Scalable, Expert Support for Your District.
Helping schools stay connected, protected, and prepared.

Network Support Services

LHRIC Network Support Services provides comprehensive technology support for all local district systems and networking technology needs including, but not limited to, service and support for client devices, printers and

peripherals, servers, storage, virtualization technologies, network infrastructure and wireless technologies. These services are offered either through the Collaborative Support model or through a Managed IT Support service. Districts participating in our services take advantage of our experience in supporting and maintaining educational networks. In addition, districts also benefit from consortium pricing established with many of the technologies commonly used by districts.

The services offered include:

- Maintenance of technical support contracts with vendors
- Technology evaluation, design, planning, development, and on-site technical consulting
- Field-tests of new technologies and updates, patches and new versions of current products
- Central distribution of patches, updates and antivirus software
- Monitoring of technical support issues and service delivery through a centralized web-based help desk solution
- Training and support through in-house and third-party partners.
- Cybersecurity Services and solutions

Managed IT Support Service

CoSer 611

The Managed IT Service provides school districts with management and technical services delivered through a combination of centralized technical resources and shared on-site staff where applicable.

The Service provides:

- Centralized support services, utilizing ServiceNow, for all service-related issues and requests
- Project Management Services, for District Information Technology projects
- Procurement Services, utilizing ServiceNow, for acquisition of hardware and software
- Allows for Inventory Management Services, along with hardware and software maintenance renewal services
- A Managed IT Services Lead, who serves as a resource to the district to assist in establishing priorities, project management, problem escalation, strategic planning, technology consulting, and vendor and resource management, as it relates to technology support

Collaborative Support Service

CoSer 611

The Collaborative Support Service model provides on-site technicians of varying skillsets and team size as determined by the district and LHRIC recommendations. These technicians are responsible for day-to-day upkeep, maintenance, and management of systems, end-user computing, infrastructure and wireless support in your district's network environment, including in-district data centers. A MIT Lead is provided to oversee the district support team, ensure issues are resolved in a timely manner, assist with technology planning, and to be your resource for project management to drive inception of all installed technology. The Service Now solution is provided with this service for incident management, project management tracking and procurement.

Hardware Repair Services

CoSer 510

Hardware Repair Service provides certified hardware repair technicians who can be dispatched to your location to conduct on-site repairs. We offer certified warranty and non-warranty repair service for Apple®, Dell®, Lenovo and HP® brand products. Non-warranty repair is available for Acer® and Asus® brand computers, Chromebooks, desktops, laptops, monitors, printers and tablets. Projector and Audio Visual equipment repair is also available.

Asset Management and Retirement

CoSer 611

The LHRIC provides asset retirement of end-of-life computer equipment to all districts, regardless of where the equipment was purchased. There is no cost to your district for this service. A minimum of 20 computers is required at each location to request a pickup. Please download and fill out the Asset Retirement Form from https://www.lhric.org/asset_retirement. Email the completed form to Recycle@lhric.org. Requests will be scheduled between one and four weeks from the day they are submitted. Please provide ample lead time.

Internet, Private Wide Area Network (WAN) and Managed Fiber Services

Internet, Private Wide Area Network (WAN) and Managed Fiber Services Cloud services have emerged as critical elements and foundational blocks to success. Therefore, high availability access to cloud services is a K-12 instructional

pre-requisite. The Lower Hudson Regional Information Center (LHRIC) region encompasses a diverse array of school districts, each with specific needs and technological capabilities. Our private Wide Area Network (WAN) serves as the backbone of our IT infrastructure, ensuring robust and secure communication between districts.

The LHRIC's Wide Area Network service provides K-12 network design/architecture, support, service upgrades, and proactive monitoring of internal and internet connectivity. Districts are provided access to system reports that allows collaboration and visibility into managing bandwidth and usage patterns. Wide Area Network (WAN) services and connections from endpoints to the Internet and cloud services, are monitored by expert staff in collaboration with your district. The services allow your district to leverage USAC E-Rate reimbursement and NYS BOCES Aid.

Internet Access Services

CoSer 611

LHRIC Internet Services provide school districts with a comprehensive enterprise-grade Internet access solution that does not require the district to maintain any additional equipment and services. This service includes:

- Dedicated support team
- High availability and redundant internet circuits (internet egress in Westchester and Rockland)
- Enterprise-grade, high availability firewall protection
- Enterprise Network Intrusion Prevention/Detection Systems (IPS/IDS) services
- Public IP address management
- Log service and audit compliance
- Proactive traffic management
- Firewall support and maintenance
- Regular Penetration Testing
- Scalable internet bandwidth
- Distributed Denial of Service (DDoS) protection providing defense against denial-of-service attacks
- Proactive external network scan and remediation

WAN Communication Data Circuits (Managed Fiber Solutions)

CoSer 611

The LHRIC managed WAN provides a strategic gateway for districts to access essential services, enhance cybersecurity, and manage costs effectively. Our managed WAN links use private, high-speed fiber lines to safeguard district data from public Internet traffic. Once connected, districts can leverage centralized services like remote backup, unified communications, and host servers at RIC data centers, among other advantages.

Virtual Private Network (VPN)

The VPN remote access service ensures a secure connection to the district's network from remote locations. Access levels are meticulously controlled through Role-Based Access Control (RBAC) and require prior written approval. To maintain security, vendor accounts are carefully managed, and the Multi-Factor Authentication (MFA) feature further enhances protection. User access logs are stored and can be provided when necessary, for instance, for audit or verification purposes.

Unified Communications (UC) and Voice Services

LHRIC provides reliable Unified Communication solutions designed to meet the operational and safety needs of school districts and organizations. Our services include telecommunication interconnections for SIP, ISDN, and analog POTS lines, ensuring compatibility with existing infrastructure and readiness for future technologies.

We support VoIP deployments in multiple models:

- On-premises systems where all components are in your district
- Hosted solutions in our secure LHRIC data center
- Cloud Calling for flexibility and scalability

Our solutions incorporate 911 compliance, including accurate location reporting and adherence to Kari's Law and RAY BAUM's Act, ensuring emergency services can respond quickly and effectively.

Additionally, we offer alerting capabilities and integration with physical security systems, enabling coordinated responses during critical events and enhancing overall safety across facilities.

Our goal is to provide dependable communication systems that prioritize safety, compliance, and operational continuity.

Telecommunication Carrier Services

CoSer 611 & 612

LHRIC offers flexible options for connecting to the Public Switched Telephone Network (PSTN), including SIP trunks, ISDN PRI, and analog POTS lines. SIP trunks provide





modern, IP-based voice connectivity with scalability and advanced features for VoIP systems. ISDN PRI delivers reliable digital voice channels over T1 circuits, ideal for legacy environments. Analog POTS lines ensure traditional copper-based service.

LHRIC On-Prem VoIP Service

CoSer 611

Districts can transition from traditional PBX systems to modern VoIP platforms, enabling features such as app-based communications, integrated paging, and physical access control for a unified communication experience. LHRIC's VoIP support service provides proactive monitoring and issue resolution, backed by a dedicated team offering remote assistance for district phone systems. Current supported platforms include Cisco Unified Communications and Shoretel/Mitel. Depending on the chosen solution, districts may also integrate VoIP with building security systems to enhance school safety objectives.

LHRIC Hybrid VoIP Service

CoSer 611

Hybrid VoIP enhances on-premises systems by delivering greater redundancy and availability for educational institutions. It leverages Voice Call Managers and Unity Servers hosted in LHRIC's private cloud, ensuring standardized configurations, centralized management, and improved system resilience. A key feature includes shared SIP trunk services for IP-based dial tone. This architecture enables automatic failover and simplifies call rerouting, providing districts with a robust, flexible communication solution.

LHRIC Cloud Calling

Cisco Cloud Calling is a cloud-based phone solution that eliminates the need for on-premises UC hardware upgrades by leveraging centralized management through Cisco Control Hub. It offers enterprise-grade security, AI-driven features, and advanced capabilities, including voicemail transcription, call queuing, and analytics. Integrated with RedSky for dynamic, cloud-based E911 compliance, the service uses centralized SIP trunking to deliver IP-based dial tone, enabling automatic failover and simplifying call rerouting across locations.

Data Center Services

Data Center Services are hosted in a private cloud and located in a secured SOC 2 certified LHRIC Data Center with disaster recovery options.

Server Hosting

CoSer 611

LHRIC Server Hosting offers participating districts hosting services through the state-of-the-art LHRIC Data Center. This solution allows districts to replicate the redundancy of two on-site data centers without the need for substantial capital investments in space, cooling, power, or hardware acquisition. By opting for Server Hosting, districts can enjoy the advantage of predictable annual costs while benefiting from the robust disaster recovery capabilities inherent in the LHRIC Data Centers.

Remote Backup

CoSer 611

LHRIC Remote Backup Service enables districts subscribed to LHRIC WAN Services to remotely back up their servers hosted within the district. The service employs industry-standard backup products to secure the servers and store the data in LHRIC SOC 2-certified data centers, utilizing cloud storage that complies with Ed. Law 2-d for extended retention. With an array of security features, the service aims to provide seamless data protection for subscribed districts.

Internet Filtering

CoSer 611

The Internet Filtering Service is a managed service that ensures students and staff are CIPA compliant and protected when using an internet-connected device in the district. District-owned devices that are taken home can be protected as well. Reporting on internet activity is available for 60 days via a web console.

Physical Security Services

The LHRIC Security Service offers technology solutions for IP video camera Surveillance, door access control systems, and visitor management systems. We offer analysis of your network infrastructure to ensure recommended technology solutions are possible. The service includes consulting, design, procurement, installation and ongoing school security systems support.

IP Video Security

CoSer 611

This service provides procurement and installation of IP Video Cameras for surveillance of school buildings and grounds. We assist in the evaluation for optimal camera placements, both inside and outside. Camera video can be monitored in real time and recorded for playback. Integration with mass notification systems and first responder agencies is an option for this service.

Access Control (Door Access) Security

CoSer 611

The Access Control Security Service provides a system to unlock exterior entrances and interior doors that protect high value or sensitive locations. Access control is activated using proximity cards, key fobs, or biometric readers. The system can be configured to control who may enter select doorways and can also limit the time of day staff and students may enter.

Visitor Management

CoSer 611

The LHRIC Visitor Management system scans each visitor's driver's license or state-issued ID. When a visitor is cleared, a temporary badge is issued with the visitor's photo, name, and destination within the school building. The service helps schools keep unwanted visitors out and keeps track of all visitors who have entered the building.

Cybersecurity Services

The LHRIC Security Operations Service offers a Managed Hybrid SOC and a Managed Email Security Service that work to bolster cybersecurity for your district. With consolidated alerting, 24×7 monitoring, and a dedicated response team, the Hybrid SOC strengthens resilience and reduces risk across your environment, while the Email Security Service decreases phishing attacks, encrypts sensitive communications, and prevents data leaks. These services help safeguard your systems and users from evolving threats.

Managed Email Security

CoSer 611

The LHRIC Email Security Service strengthens the district's email cybersecurity posture. Our teams respond to an average of one email compromise a week. Take control of your email security and help your users stay safe!

- Decrease Phishing Attacks
- Encrypt Email
- Prevent External Data Leaks via Email

Managed Hybrid SOC Service

CoSer 611

The LHRIC Hybrid SOC Service brings together advanced monitoring, a dedicated response team, and continuous protection to reduce risk, strengthen resilience, and keep your district and its users safe.

- Consolidate Alerting
- Dedicated Response
- 24x7 Monitoring and Critical Response

Administrative & Financial Support Services

Financial Support Services

Providing full support for payroll, HR, budget projections, requisitioning, purchasing, accounts payable/receivable, bidding, general ledger, and reporting.

Comprehensive Support for School Business Operations

We provide end-to-end solutions that strengthen district business functions—finance, HR, and disaster recovery—while ensuring compliance and continuity. Our services reduce administrative burden and help districts operate efficiently.

Cybersecurity Commitment

Your financial and administrative systems are safeguarded by robust cybersecurity measures. Data is hosted in a **SOC2-audited data center** with full backups, multi-factor authentication, and VPN protections. All contracts are reviewed for **Ed. Law 2-d compliance**, and our team is trained in cybersecurity awareness. These protections, combined with LHRIC's enterprise security framework, keep district data secure.

ACA Processing

CoSer 611

We deliver a comprehensive ACA strategic plan that complies with federal law and meets district needs. Our integrated technology uses payroll and benefits data to produce IRS Forms 1095 & 1094. Services include:

- Administrative and financial consultation
- Compliance policy implementation
- Ongoing monitoring of employee hours
- Monthly reports for annual IRS reporting and audits
- PDF generation of Form 1095 for employees
- Electronic filing of IRS Form 1094

Finance Manager Support

CoSer 611

We support Finance Manager's nVision software for payroll, HR, budgeting, and reporting. Our services include training, workshops, user groups, and a financial helpdesk. Hosting options include LHRIC or district servers, both backed by a Disaster Recovery and Business Continuity Plan with offsite backups and generator-powered facilities. Compliance with TRS, ERS, and IRS requirements is integrated into our support.

Frontline Analytics (Forecast5)

CoSer 611

We provide advanced data analytics to help districts make informed decisions using BEDS, ST-3, and Report Card data. This service transforms raw data into actionable insights for strategic planning.

SchoolFront

CoSer 611

A modular, web-based platform that streamlines HR and business office processes, reducing manual work and improving efficiency. Includes secure digital personnel management and compliance-ready workflows.

FileBank (Records & Information Management)

CoSer 611

Secure, cost-effective records management throughout the life cycle. Benefits include regulatory compliance, disaster recovery, and reduced litigation risk. Services support digital conversion, secure storage, and compliance with retention policies.

Facilities Services

Facilities Management

CoSer 611

The LHRIC offers three Facilities Services options to support districts in managing capital projects, maintenance, and facility operations. Districts may choose the solution that best fits their needs:

- **CapProSoft (CPPRT & FAST):** Provides tools for capital project planning, fiscal tracking, state reporting, and facilities safety compliance, including inspections and long-term building plans.
- **Brightly Solutions (formerly SchoolDude):** Streamlines daily operations with work order management, preventive maintenance scheduling, facility usage tracking, and asset management.
- **MasterLibrary:** Helps districts manage facility usage and

maintenance across all buildings and spaces, improving transparency, safety, and operational efficiency.
- **FMX:** Helps districts organize maintenance schedules and intake process as well as consolidates communication for everyone involved in the task. Frees up time that is spent on manually managing assigned work, spreadsheets and calendars, as the system will handle this for you.

Mass Notifications & Alert Services

Providing communication and emergency messages to parents and staff through work and home emails, landlines, and text.

Messaging/Alert Services

CoSer 611

The LHRIC provides support for K-12 Alerts, Finalsite Mass Notification, ShoutPoint, School Messenger, SchoolStatus Smore (Newsletter) and Talkingpoints. These messaging services provide communication and emergency messages to parents and staff through work and home emails, land lines, and text. The messaging services have different hosting methods. (Finalsite and K-12 Alerts are fully hosted, whereas School Messenger provides a hosted and a shared service). Each offers different benefits in the areas of language translation, community access, and connectivity to Student Information Systems. Contact the LHRIC for more information on which package suits your district's needs.

Parent Square (Unified Communication Platform)

CoSer 611

The LHRIC provides support for Parent Square, which differs from other Messaging/Alert Services in that it combines mass communication, classroom communication, and school services (forms, permission slips, appointments and more) into one unified platform. Parent Square's goal is to engage every family with school communications and communications-based services—all the way from the district office to the classroom teacher, and all in one place.

Administrative Services

Bringing clarity, efficiency, and innovation to your district's operations—our services focus on document handling, nutrition software, and Frontline's robust offerings—including Absence Management, IEP, RTI, Guidance Support, and more.

Document Management

CoSer 611

The LHRIC supports three Document Management solutions (CoSer 611) that help districts digitize paperwork, automate workflows, and improve efficiency across departments:

- **Operoo:** Automates forms, approvals, and operational processes for HR, onboarding, policy management, and more, reducing paperwork and saving time.
- **DocuSign Government:** Provides secure digital document creation, signing, and management, with compliance features that align with NYS Education Law 2-d.
- **Informed K12:** Offers easy-to-use digital forms and workflow automation to manage approvals, track processes, and replace paper-based business functions.

Frontline Solutions

CoSer 611

The LHRIC supports a range of Frontline Education products (CoSer 611) that help districts manage essential operations more efficiently and effectively. Districts can choose from the following solutions:

- **Absence Management (formerly AESOP):** Automates employee absence tracking and substitute placement without the need for hardware or phone lines.
- **Guidance Direct:** Provides counselors, students, and parents with resources for academic planning, career exploration, college searches, and scholarship opportunities.
- **IEP:** Streamlines special education case management, improves compliance, simplifies state reporting, and enhances student outcomes.
- **RTI:** Collects and organizes intervention data, supports progress monitoring, and ensures interventions are implemented consistently across the district.
- **Applicant/Central:** Simplifies recruiting and hiring with applicant tracking, interview scheduling, and candidate management tools.

Nutrition Software

CoSer 611

Nutrition software solutions streamline school meal programs by integrating menu planning, inventory management, and point-of-sale systems into one platform. These systems

aim is to simplify operations and enhance transparency for administrators and families.

- **Titan - LINQ:** LINQ is a cloud-based school nutrition software that can deliver real-time information on purchases made, money can be sent securely anywhere and easily as all students in the same household are on the same dashboard.
- **Heartland:** Districts can manage their entire nutrition program from the kitchen to the serving line with their complete front and back of the house solutions. Management of the menus, inventory, and sales, are done with ease.
- **Cybersoft:** Cybersoft products are designed to help K-12 schools manage school nutrition programs efficiently and effectively, while providing students with the healthy meals they need to succeed.

Student Information Systems (SIS) and Student Data Services

Providing special attention needed to manage complex information and sensitive data in your district.

Student Information Systems

CoSer 611

The LHRIC provides service and support for multiple student information systems: eSchoolPlus, PowerSchool, eSchoolData (Illuminate/Renaissance), Infinite Campus, Synergy (Edupoint) and SchoolTool (Mindex). All are web-based K-12 student information systems (SIS) with real-time access to enrollment, attendance, discipline, grade books and reporting, transcripts, communication, NYS Reporting and curriculum scheduling. They offer mobile access, parent/student portals, integration with assessments, IEPs, APPR reporting, data warehousing functionality and more.

The LHRIC not only provides support for these student information systems but also helps districts identify modules and associated products required for successful student information system operation. With state reporting increasingly playing an important role in data collection, the student information team constantly monitors reporting requirements to assure the student information system remains current and compliant.

Data Integration Service

CoSer 611

LHRIC supports multiple integration vendors and tools. Districts can leverage the power of their Student Information System by establishing secure connections with frequently used applications. **ClassLink** is designed to safely and securely deliver student enrollment rosters to providers/Vendor Applications. The integration keeps rosters current, saves time, provides the districts with control of their data flows, and helps eliminate data entry errors. ClassLink also provides a single sign-in solution (only one password to remember for each user), automated account provisioning (OneSync AD/Google/Azure sync), one-click access to shared files across school drives, as well as real-time analytics to track how your investments are being used. Other integration options are: **Zaps** (**EsD**), custom extracts (all SIS's) and stored procedures (nVision).

PowerSchool Enrollment Online Registration

CoSer 611

PowerSchool Enrollment is a cloud-based registration management system, which includes online application, admissions, school choice/lottery, new student enrollment, returning student registration, and staff registration solutions. It is designed specifically to be used in PreK-12 independent, charter, and public schools. PowerSchool Enrollment solutions provide secure, customized online forms that use SmartForm Technology; a powerful administrative portal that allows review, editing and management of data. The advanced data integration framework can connect with your Student Information System (SIS). Performance Matters and Schoology are new integration offerings under this umbrella.

Parchment

CoSer 611

Parchment is a digital credential service that simplifies the process of sending and tracking official and unofficial transcripts, letters of recommendations, immunization reports, or any other digital file to any destination for district alumni, with real-time status notifications. Parchment software provides a cost-effective, automated process for secondary schools to manage and fulfill alumni transcript orders.

School Dismissal Manager

CoSer 611

School Dismissal Manager is a web-based application that allows parents to manage or change their child's dismissal plans online (instead of with a hand-written note to the teacher), streamlining end-of-day dismissal. Just prior to dismissal, the School Dismissal Manager will automatically send a customized, up-to-date report for all students to the school. The software provides a clear, daily picture of all student dismissal destinations. Copies of reports are archived for a full year, creating an audit trail.

Instructional Technology

Software as a Service

We offer comprehensive support for identifying and planning instructional software that enhances and/or supplements curriculum for students and provides administrative solutions for teachers and administrators. Services include software selection, consulting, professional development, user groups, and procurement. For more robust systems, we provide implementation plans to ensure successful adoption and alignment with district goals.

To view our full list of supported software, visit https://it.lhric.org/azproductlist.

All listed software is NYS Ed. Law 2-d compliant for districts participating in our professional learning services.

K-12 Instructional Software

CoSer 510 & 554

Our instructional software solutions support whole group, differentiated, blended, and 1:1 instruction. Districts enrolled in the Model Schools program can access vetted tools that enhance teaching and learning.

We offer the following service levels:

- **Professional Learn Base:** Model School members who purchase SAAS will have one day of professional coaching and support (up to 7 hours) to be used towards any of the solutions purchased through the LHRIC. Also includes Kiosk and Basic for the following solutions: Curriculum Associate's i-Ready, Pearson's AimswebPlus, HMH's NWEA, and Renaissance's STAR assessments.
- **Kiosk:** Approved software, vendor management, contracts, billing, procurement, and Ed. Law 2-d compliance. Some products will include a Model School regional learning session, subject to the department's discretion.
- **Basic:** Includes Kiosk plus a dedicated support person and a user group conference.
- **Professional Learn Plus:** Custom coaching days to deepen implementation and understanding for software solutions.

Our portfolio includes over 75 solutions across areas such as ELA, math, STEM/STEAM, social studies, World Languages, AI, Social Emotional Learning, Guidance and Counseling, Special Services, ENL, Learning and Video Management Systems, web conferencing solutions, and more.

For a full list of supported software, visit: https://it.lhric.org/azproductlist

Freemium Opt-In

New York State school districts can opt into a program that ensures Ed. Law 2-d compliance for select "freemium" software used in PreK–12 instruction. Once enrolled, free instructional tools commonly used by teachers and students will be covered under Ed. Law 2-d for three years.

To learn how your district can participate, contact your LHRIC Data Privacy Office (DPO) or Account Manager.

Online Courses and Tutoring

Distance Education – Credit-Bearing Courses & NYS Certified Tutors

CoSer 444

Our online learning solutions give students flexible access to instruction beyond the classroom—supporting credit recovery, AP courses, electives, and homebound learning. We offer product support, consulting, coaching, and professional development to help districts implement and sustain these tools.

Service levels include:

- **Kiosk**: Vetted solutions with vendor management and Ed. Law 2-d compliance.
- **Basic**: Includes Kiosk plus a dedicated support person and a user group conference.
- **Application Support & Professional Learning**: Adds coaching and consulting tailored to district needs.

For a full list of supported software, visit: https://it.lhric.org/azproductlist

Professional Development Services

Model Schools Core

CoSer 554

The Model Schools Core Service is the foundation of LHRIC's instructional technology support, designed to help educators integrate technology into teaching and learning. Through workshops, coaching, webinars, and online courses, we meet educators where they are—offering flexible, job-embedded professional development across all content areas.

We support districts in implementing instructional and administrative tools, partnering with over 75+ to ensure interoperability and alignment with district goals. Our professional development coaches bring deep expertise in digital tools, instructional strategies, and emerging technologies.

Districts gain access to regional events, customized consulting, and classroom-level coaching in areas such as:

- Artificial Intelligence in K–12
- NYS Computer Science/Digital Fluency Standards - STEM/STEAM tools and curriculum
- MTSS and data dashboards
- Teaching in Active and Flexible Learning Environment
- Accessibility tools and inclusive practices

Learning First, Technology Second (L1T2) is a cohort for instructional tech coaches and leaders, based on Dr. Liz Kolb's Triple E Framework. Participants co-design and lead meetups focused on real-world challenges and innovations.

Active Learning Center (ALC) is a model space for exploring flexible learning environments, available for tours, consultations, and district events.

Learning Pathways: Curated PD tracks that guide educators through building knowledge, applying strategies, and leading with confidence—covering topics like AI, MTSS, and digital fluency.

Instructional Technology Ambassador: Each district has a dedicated ambassador to share updates and ensure leaders are aware of available services and opportunities.

Model Schools Core Plus (Cohort Based Professional Development)

CoSer 554

Model Schools Core Service members can access high-quality, in-district instructional technology coaching for small cohorts (up to eight educators) focused on a shared topic of inquiry. Sessions are easy to schedule and tailored to district needs, combining whole-group and individualized learning.

Core Plus emphasizes skill-building, lesson development, co-teaching, and reflection. Participants receive one-on-one coaching, in-classroom support, and post-lesson feedback to strengthen instructional practices with technology.

Current cohorts our district leaders have engaged our professionals are: Computer Science Digital Fluency Standards, STEM/STEAM program development, and AI learning for administrators and teachers.

Per Diem Customized Professional Development

CoSer 554

Professional development needs can evolve throughout the school year, and not everything can be planned in advance. Our per diem service offers flexible, customized support to help districts respond to emerging instructional technology goals.

LHRIC's instructional technology team collaborates with district leaders to define learning outcomes and assign staff based on expertise and availability. Sessions can be scheduled in half- or full-day increments and tailored to meet a wide range of instructional needs—from classroom coaching to team-based training.

Professional Development Coach Shared Service

CoSer 554

Our Instructional Technology Coaches are dedicated on-site team members who play a vital role in achieving a district's technology integration goals. Coaches collaborate with teachers and leaders to deliver professional development, model best practices, and ensure technology enhances teaching and learning. This shared staff member works two or three days per week, offering flexibility while maintaining continuity and expertise for your district.

Administrative and Leadership Services

Our Administrative and Leadership Services program supports school district leaders in driving technology integration that enhances teaching and learning. Through strategic planning, professional development, and

collaborative guidance, we ensure technology initiatives align with educational goals and foster student success. This program equips administrators with the tools and expertise to lead sustainable digital transformation across schools.

Technology Leadership Institute (TLI)

CoSer 554

The LHRIC Technology Leadership Institute (TLI) provides districts with the opportunity to collaborate, share best practices, and explore advancements in educational technology. By participating in TLI member-only events, district leaders can stay informed about the latest trends in educational technology. The series covers topics from national conferences and features expert speakers at local venues, promoting professional development and strategic planning.

The program highlights an award conference for leaders and teachers known as Technology in Education Leadership and Learning (TELL), along with our Tech Expo, which brings together over 500 educators from across the state for two days of engagement. Additional benefits include networking opportunities with peers and access to NYSCATE's annual conference, as well as various regional events. Additionally, districts can opt for a discounted COSN membership.

Strategic Technology Planning

CoSer 554

Instructional Technology Planning is essential for districts and is often a subset of the district strategic plan. NYSED requires districts to have a three-year Instructional Technology Plan on file for compliance and eligibility for funding in the form of BOCES Aid, Grants, and Bonds. This service provides consulting, review and evaluation of district technology plans in accordance with NYSED regulations and national standards. A yearly review of the district's goals, action plans, and evaluations is conducted during the instructional portfolio assessment.

Technology Planning and Coordination (Shared Staff)

CoSer 554

As the responsibilities of technology leadership continue to grow, LHRIC offers shared staffing support to help districts manage and advance their instructional technology programs. This service provides an experienced instructional technology leader who works alongside district teams two to three days per week.

Designed to supplement the work of technology leaders, our staff bring expertise in instructional tools, systems integration, and the technical and operational needs of today's school districts. We collaborate with districts to support planning, implementation, and coordination—helping leaders stay ahead in a fast-moving digital landscape.

Instructional Administrative Solutions

CoSer 611

Our solutions empower education leaders and teachers to efficiently manage their instructional and administrative responsibilities. From streamlining workflows and organizing resources to supporting data-driven decision-making, these tools help schools operate smoothly while enhancing teaching and learning. By simplifying complex processes, we enable educators to focus on what matters most—student success.

For a full list of supported software, visit:
_https://it.lhric.org/azproductlist

MTSS & Data Dashboard Solutions

CoSer 611

Transform your district's MultiTiered System of Supports (MTSS) with powerful, visual data dashboards that bring student metrics to life. These intuitive tools display real-time insights—ranging from grades, attendance, behavior, and demographics to special education and extracurricular participation. By integrating with your existing systems, they can help streamline universal screening, intervention planning, and progress monitoring. The service is designed to help districts make data-driven decisions efficiently during MTSS team meetings by providing a centralized hub for student data.

The LHRIC's cross functional departments – Instructional Technology, Data Services, and Student Support- will work alongside the district leaders and your Account Manager implementing the MTSS and Data Dashboard program.

MTSS and Data Dashboard Base Service provides a dedicated professional development specialist to guide onboarding, coach administrators and interventionists, and train building leaders on MTSS and dashboard use. Includes ongoing support via phone/email, vendor contracting oversight, compliance, and user conferences.

Products supported:

- Renaissance – eduClimber
- PowerSchool – Performance Matters
- LinkIt

MTSS Basic Service level offers a dedicated staff member for product oversight, on-demand user groups, webinars, and phone/email support. **Note:** Service does not include a comprehensive Data Dashboard.

MTSS and Data Dashboard Application Support and Professional Learning provides additional days districts can add to the base service. This can also be used for Data Warehouse support for Teacher Level Reports.

Curriculum Mapping

CoSer 611

Our Curriculum Mapping service is designed to electronically manage the entire process of curriculum enhancement, supporting faculty, administration, and the broader school community. It is tailored to reflect each school's pedagogy, academic standards, and unique curricular needs. More than just an online curriculum repository, the platform shifts the paradigm of curriculum work—from a cycle of documentation to a structured, collaborative process for review and advancement.

The service includes **Kiosk** Level Service, which provides vetted solutions with vendor management and ensures Ed. Law 2-d compliance. When applicable, we also provide regional training sessions for members.

Professional Growth & Employee Evaluation Management

CoSer 611

The Professional Growth and Evaluation solutions enable administrators to monitor professional learning and growth-focused evaluations for their teachers and staff. It is a single platform for educators to track their learning and archive their progress from year to year.

We offer the following service levels:

Kiosk Service offers vetted solutions with vendor management and Ed. Law 2-d compliance. When applicable, we also provide regional training sessions for members.

Basic includes Kiosk plus a dedicated support person and a user group conference.

EdTech Ecosystem Management

CoSer 611

EdTech Ecosystem Management helps district technology leaders streamline and strengthen their digital learning environments. These platforms offer tools for tracking app usage, managing licenses, simplifying approval workflows, and ensuring compliance.

With built-in analytics and feedback systems, districts can identify underused tools, align professional development needs, and make informed decisions that support both instruction and budget efficiency.

The service includes **Kiosk** Level Service, which provides vetted solutions with vendor management and ensures Ed. Law 2-d compliance. When applicable, we also provide regional training sessions for members.

Global Compliance Network (GCN)

CoSer 611

Global Compliance Network (GCN) provides administrators, teachers, and staff 125 compliance tutorials covering a broad range of topics from Health & Safety, Privacy and Security and Blood Borne Pathogens to District Polices and Regulations.

The service includes **Kiosk** Level Service, which provides vetted solutions with vendor management and ensures Ed. Law 2-d compliance. When applicable, we also provide regional training sessions for members.

Content Management Systems

CoSer 611

The Content Management Systems (CMS) service helps districts choose, design, and implement website solutions, whether they are starting from scratch or switching providers. Our adaptable professional support meets the specific needs of K-12 districts.

Our services include:

Basic: Vetted solutions with vendor management and Ed. Law 2-d compliance a dedicated support person and a user group conference. When applicable, we also provide regional training sessions for members.

Application Support and Professional Learning offers additional support, consulting, and coaching available on a per diem basis (seven hours).

Supported solutions include:

- Apptegy - New!
- Edlio
- Finalsite (with or without Audio Eye)

Data Services

One team. Four specialties. Total support for your district's data lifecycle.

State Reporting Data Services

State Data Validation (Certify)

CoSer 611

This service provides districts with an automatic, web-based New York State data quality management service. Software tests the District Student Information System, Special Education System and HR system data against NYSED reporting rules on a daily basis. This Rules Validation Engine software specifically tests more than 700 Level 0 business rules and provides next-day notification of errors, giving the district time to correct problems. A scorecard for each New York State extract is generated and can be emailed to district data owners to help prevent the repetition of errors.

DDA/CIO (District Data Administrator/ Chief Information Officer) Mentoring

CoSer 611

This service provides district DDA/CIOs with timely one-on-one help and guidance and is designed to support the less experienced DDA/CIOs. The mentoring process provides periodic review of databases, support for effective communication, direction for establishing processes and procedures, examples of best practices, review of basic data analysis, identification of training needs, and monitoring of compliance timelines. This program is designed as a one-year support plan, but extended participation is available upon request. Participation involves one-on-one meetings as well as ongoing assistance via phone and e-mail.

DDA/CIO Shared Support (Customized CIO Support)

CoSer 611

This service is designed to support districts with the state reporting responsibilities typically assigned to a DDA/CIO. Our team of School District Data Coordinators (CIO Support specialists) helps establish data reporting and verification processes and assists with the loading, correcting, and verifying of all state reporting data done via the SIRS databases. The frequency and intensity of support is customizable and can range from a few days of targeted support to the equivalent of multiple days each week.

Data Collection – State Reporting

CoSer 611

This state-mandated service is necessary for the housing and transfer of data from public school districts to the state data repository. It allows districts to be compliant with the demands and timelines established by the State Education Department. Monthly CIO Meetings and timely webinars support districts in keeping up with NYSED reporting deadlines and changing requirements throughout the year. Verification and Data Analysis reports are available.

Testing Services (Scoring, Scanning, and Reporting)

The Testing Services department is focused on supporting districts' with their K-12 state-mandated requirements for paper and computer-based testing. Services include phone and email support, training, printing, processing, scanning, scoring, verification and analysis reporting and parent report printing/hosting.

Regents In-District Scanning

CoSer 611

Our in-district scanning service will save time and increase score accuracy. This service allows you just to score extended response questions and scan the answer sheets on your dedicated in-district scanner. Hand scoring multiple choice questions and using conversion charts to score exams are not needed, as the exams are scored electronically. Within 24 hours of scanning a complete exam the scores are posted to the Level 1 reporting website.

State Test Processing K-12

CoSer 611

Through these services, our Testing Services team provides test-processing and support for both paper- and computer-based state assessments. This includes ELA 3-8, Math 3-8, Science 4 & 8, NYSAA K-12, NYSESLAT K-12, NYSITELL

and Regents. Services include computer-based testing training, support & management, printing, processing & scanning answer documents, loading/merging data, and uploading assessments to Level 1 and to the state for scoring and reporting.

Full-Service Scoring K-12

CoSer 611

Our Full-Service Scoring Service helps keep your teachers in the classroom and saves the effort of planning and running a scoring site. Our process includes the scoring of constructed response questions from state exams for both paper and compute-based tests for ELA 3-8, Math 3-8, Science 4 & 8, NYSESLAT K-12. Paper based — Exam booklets are collected and scanned, certified teachers score the constructed response questions using online scoring software. Data is then merged with students' answer sheet data for state reporting. Computer based – Vendor receives constructed responses electronically once tests are submitted. Responses are scored and scores are merged back with computer based test data for each student.

Score Report Printing/Web Hosting

CoSer 611

This service assists your district in delivering score reports from state assessments to parents. Choose to have them printed and shipped to the district, stuffed in envelopes with a district-specific cover letter and either shipped to district to hand out, or mailed directly to parents. If your district has a parent portal you may opt for our web hosting option using Portfolio+ where our vendor can securely host the Score Reports and other local assessments to be available for parents when they log in to the portal.

NYSITELL Exam Processing

CoSer 611

This service includes the printing of blank or pre-printed answer sheets, enabling your district to scan answer sheets in-district with your Regents scanner or deliver to the LHRIC for processing and receive scores in Level 1 the next business day. We load scores to Level 1 and the state for you.

Paper-based Digital Student Resources Survey Service

CoSer 611

This service includes pre-printing Digital Surveys generated from district supplied files. Parents can fill these out and return them to the district. The surveys can be scanned in district for processing and digitizing. Data will be available in our Level 1 Reporting system the next business day for you to load to your SIS (if possible) and to Level 0.

Data Analysis and Curriculum Reporting Services

The Data Warehouse team collects and loads district data to the State Information Repository System (SIRS) as required by NYSED. The team provides verification and analysis reporting to meet the needs of districts for State and Curriculum Reporting. The team also provides customized data analysis reports and training to help school administrators and teachers with enhancing instructional curriculum and improving student performance.

Data Analysis

CoSer 611

Data Analysis provides educators with secure access to current student information and historical data. This data belongs to you, the district or school, and the student. It should be used to take positive action on behalf of the student. We present the data in easy to interpret reports and visualizations with tools to query the data warehouse. The service enables teachers and administrators to analyze curriculum and student progress. Reports and visualizations include links to online resources that can help administrators, teachers and students. Data Analysis professional development includes working with teachers and administrators, navigating Level 1 reports and interpreting the data. This allows educators to devise both curricular changes as well as intervention programs for groups of students. All data can be downloaded for use with other software tools, such as Excel and PowerPoint.

Teacher Level Reporting

CoSer 611

Our LHRIC Teacher Level Reporting Service, offered as part of our comprehensive Data Analysis services, equips educators with invaluable insights into their students' performance. It includes access to current and past class data, encompassing

student assessments, demographic information, and program service data. Furthermore, we offer detailed item analysis for all NYSED assessments, with links to every released question. Our reports delve into the 'forensics' of question analysis, revealing how students answered each question. Access to a student's complete NYSED assessment history is always at their fingertips, enabling teachers to identify both strengths and weaknesses in their students' skills. This, in turn, empowers them to enhance instruction and boost student achievement.

Teacher Level Reporting offers valuable information for administrators as well. It allows them to access current and past student data categorized by the teacher, which can aid in the development of instructional plans and the allocation of resources to optimize student and school performance. Through professional development, our data analysis experts collaborate with teachers to identify students in need of support and devise effective strategies to assist them. Currently in development: LHRIC's Instructional Technology department will be supporting professional development needs for Teacher Level Reports (See MTSS & Data Dashboard Solutions p.42).

RIC One Data Privacy & Security

RIC One is a collaborative effort by 12 Regional Information Centers working together as one. The collaboration with other RICs increases available resources and enhances the offerings of the service.

The RIC One Data Privacy and Security Service is designed to provide data security and privacy tools and resources alongside expertise to support districts in the region in meeting their data privacy and security challenges. A major benefit of this service is the increased confidence of school boards, faculties, parents and students in their districts' ability to protect their data. The Data Privacy and Security Service supports districts' compliance with New York State's Common Core Reform Act, Education Law 2-d and Part 121 of the Commissioner's Regulations.

RIC One Data Privacy & Security Service

CoSer 611

The service provides resources to address the increasing threats to district data and security and fulfill Ed. Law 2-d, Part 121 Requirements and address the National Institute of Standards and Technology Cybersecurity Framework (NIST CSF). Membership includes access to the RIC One Data Privacy and Security web site which provides resources developed by all 12 RICs across New York State.

Base Service Highlights

- Monthly user groups for training and guidance
- Annual statewide conference on data privacy and security
- Student Data Privacy Consortium (SDPC) resources for vendor data management
- Data Privacy Inventory Tool (DPIT) for software compliance
- Online security awareness modules to meet annual training requirements
- NIST Cybersecurity Framework Tool to track cybersecurity progress
- Digital newsletters and podcasts with timely updates and best practices
- Digital News Briefs: concise email updates for announcements
- Password-protected website resources

Data Protection Officer (DPO) Support and Mentoring Services

LHRIC collaborates with district data privacy teams, offering both support and mentoring services in addition to its core offerings. This includes weekly or bi-weekly DPO meetings and assistance with reporting requirements. While the administrator continues to hold the DPO title, LHRIC assists with audits, policy reviews, staff training, and reporting to NYSED, DHSES, and compliance with NY Tech Law 208.

Professional Development

District-based training ensures compliance with annual requirements and addresses specific needs around data privacy and cybersecurity.

Phishing and Security Awareness

LHRIC facilitates district-based phishing campaigns and follow-up security training through a third-party vendor.

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Managed Email Security	611	36
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Messaging/Alert Services	611	38
Model Schools Core	554	41
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MTSS & Data Dashboard Solutions	611	42
Nutrition Software	611	38
NYSITELL Exam Processing	611	45
Paper-based Digital Student Resources Survey Service	611	45
Parent Square (Unified Comm. Platform)	611	38
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WAN Communication Data Circuits (Managed Fiber Solutions)	611	34



Southern Westchester BOCES

Nondiscrimination Statement

The Southern Westchester Board of Cooperative Educational Services, its officers and employees, does not discriminate against any individuals, including but not limited to students, employees or applicants on the basis of race, color, national origin, ethnicity, religion, creed, sex, gender (including gender identity and gender expression), sexual orientation, disability, age, citizenship status, marital status, partner status, genetic information, predisposing genetic characteristics, weight, military status or service, political affiliation, or domestic violence victim status.

This policy of nondiscrimination includes access by students to educational programs; counseling services for students; course offerings and student activities; recruitment, appointment and promotion of employees; and employment pay and benefits.

Inquiries regarding this policy should be directed to theCompliance Officers at Southern Westchester BOCES, 17 Berkley Drive, Rye Brook, NY 10573. (914) 937-3820.

Civil Rights Compliance Officers

Suzanne Doherty, Director of Human Resources

Stephen J. Tibbetts, Assistant Superintendent for Business & Administrative Services

Tracey Lizzo, Director of Personnel

Contact Information

17 Berkley Drive, Rye Brook, NY 10573
complianceofficer@swboces.org

Complaints can also be filed directly with:

U.S. Department of Education
Office of Civil Rights
New York Office
32 Old Slip, 26th Floor, New York, NY 10005-2500
(646) 428-3800 (tel) • (646) 428-3843 (fax)
Email: OCR.NewYork@ed.gov

Services Price List

*** Prices shown are for Component Districts of Southern Westchester BOCES. Districts that are not components of any BOCES will be assessed an additional administrative charge of 6.55% for the 2026-27 school year. Districts that are components of a BOCES other than Southern Westchester BOCES will be assessed an additional administrative charge of 2.00% for the 2026-27 school year.

CoSer#	Program Name	2026-2027 Price
CENTER FOR CAREER SERVICES		
CoSer 101	Secondary Day Occupational Education	$18,236 per student
CoSer 102	Introduction to Occupational Development Studies	$22,781 per student
CENTER FOR SPECIAL SERVICES		
CoSer 201	12:1:4 Multiply Disabled, grades K-12 (MD)	$83,236 per student
CoSer 203.1	8:1:2 AIIM/NYSAA, grades K-12	$104,505 per student
CoSer 230.1	12:1:1 Communication Academic Development/ NYSAA, grades 6-12 (CAD)	$69,683 per student
CoSer 230.2	12:1:1 Therapeutic Support/SA, grades 6-12 (TSP)	$73,631 per student
CoSer 230.3	12:1:2 Therapeutic Support, Grade 7 (TSP)	$82,697 per student
CoSer 231.1	8:1:1 Therapeutic Support/Developmentally Delayed/ NYSAA, Grades K-12 (TSP/DD)	$96,190 per student
CoSer 231.2	8:1:2 Therapeutic Support/Intensive, Grades K-12 (TSP/I)	$103,278 per student
CENTER FOR PROFESSIONAL LEARNING AND CURRICULUM SUPPORT		
CoSer 407	Substantial Equivalency of Instruction: Review of Non-public Schools	No base fee. Districts add school review(s) through a CoSer Amendment. Fee determined by the number of schools requiring a Pathway 7 Local review.
CoSer 431	Pre-service & Student Enrichment Programs	No base fee. Districts add programs and services through a CoSer Amendment.
CoSer 433	Arts in Education	Base fee $300 per school; additional fees apply for activities through a CoSer Amendment. Fees vary based on select activities and number of students. Base fee inclusions: • Technical Assistance • Vetting, onboarding and coordinating vendors (performance/visual artists, venues, productions, ticketing) including requirements related to Education Law § 2-d. • Support matching programs and services to district needs. • Professional learning connected to Arts in Education events.
CoSer 511	Media Resource; Online Media (Video Streaming) Services	Base fee of $425 per school; additional fees apply for subscriptions. Subscription fees vary based on selected resources and number of students. Base fee inclusions: • Technical assistance. • Vetting, onboarding, and coordinating program and service providers including requirements related to Education Law § 2-d.

CoSer#	Program Name	2026-2027 Price
CENTER FOR PROFESSIONAL LEARNING AND CURRICULUM SUPPORT		
CoSer 512	Automated Library Systems and Digital Library	Base fee of $1,075 per school; additional fees apply for subscriptions. Subscription fees vary based on selected resources and number of students. Base fee inclusions: • Library Automation User Group Meetings. • Technical assistance. • Digital Library Advisory Board. • Digital Library User Group Meetings. • Access to Southern Westchester BOCES professional learning collection - "PLConnect." Districts add additional services and subscriptions through a CoSER Amendment.
CoSer 513	Online Information (Database) Services	Base fee of $1,075 per school; additional fees apply for subscriptions. Base fee inclusions: • Consortium Pricing. • Technical assistance. • Districts add additional services and subscriptions through a CoSer Amendment.
CoSer 555	Excellence in Leading, Teaching, and Learning	Base fee informed by RWADA. Districts add additional services beyond the base fee inclusions through a CoSer Amendment. Base fee inclusions: • Lead Evaluator: APPR Training: Leading Leaders: Foundations. • Curriculum & Leadership Council Membership • Professional Learning Plan (PLP) technical assistance • Technical assistance for NYSED initiatives (Portrait of a Graduate, Science of Reading, etc.) • Vetting, onboarding and coordinating vendors/partners including requirements related to Education Law § 2-d. Regional professional learning sessions (reduced member fees, register through Frontline), examples include: • Section I Physical Education and Health Education Professional Learning Consortium: $1,825 member district enrollment fee, unlimited PE/HE participants • Leadership Studio: Professional learning for district teams of school and district leaders ($1,550 member district enrollment fee, unlimited team size). • DEI Leaders Action Network: professional learning focused on embedding equity and inclusive practices in schools and districts. ($1,550 member district enrollment fee). • Substitute and Teacher Stipend Reimbursement Program: • Stipend reimbursement up to $75/hour • Substitute reimbursement up to $350/day Districts add additional services beyond the base fee inclusions through a CoSer Amendment. Examples include: • Data study (i.e. MTSSi, Equity • Curriculum review (i.e. Research-based Science of Reading practices, curriculum preparedness for new assessments, readiness for NYSED's Portrait of the Graduate, etc.). • Pedagogical practices: co-teaching, differentiated instruction, etc.

CENTER FOR PROFESSIONAL LEARNING AND CURRICULUM SUPPORT

CoSer 563	Community School Resources	Base fee of $2,500 per district. Districts add additional services beyond the base fee inclusions through a CoSer Amendment Base fee inclusions: • 5 professional learning sessions for social workers, school psychologists, and guidance counselors. CEU's available. • Technical assistance. • Support for districts as they develop a continuum of school based mental health support. Regional professional learning sessions (register through Frontline), examples of professional learning topics include: • Early recognition, immediate care and support, prevention, reducing stigma, utilizing referral systems for out-of-school mental health support, data collection on student referrals, and other metrics related to student mental health and well-being. Districts add additional services beyond the base fee inclusions through a CoSER Amendment. This includes: • Access to services by partnering with healthcare providers such as Northwell Health, Student Assistance Services, etc.
CoSer 644	Health, Safety and Violence Prevention Services	Base fee determined by district size: • District student enrollment < 1,000 students: $10,750. • District student enrollment 1,001-3,500 students: $14,700. • District student enrollment > 3,500 students: $21,325. Districts choose their base fee inclusions from a menu of options: districts add additional services beyond the base fee inclusions through a CoSER Amendment.



CENTER FOR INTERSCHOLASTIC ATHLETICS

Note: These assessments exclude payments to officials and all non-member administrative fees.

CoSer 551	Interscholastic Athletic Services	Tier 1: $33,824.00 Tier 2: $28,983.00 Tier 3: $23,270.00 Tier 4: $20,649.00 Tier 5: $17,898.00 Tier 6: $10,574.00

DEPARTMENT OF TRANSPORTATION

CoSer 634	Cooperative Vehicle Maintenance Services	$126.00 per hour, plus parts, fluids and disposal

CENTER FOR ADULT AND COMMUNITY SERVICES

CoSer 110	Adult Continuing Education	Fees vary for each course, and may be paid by student or by employer. For more information, please see our website: https://adulted.swboces.org or call (914) 592-0849.

LOWER HUDSON REGIONAL INFORMATION CENTER

Most service costs vary in response to customized district requests. Please reach out to your Account Manager for additional details.

All CoSers	Please contact your Account Manager at the LHRIC. You can find names and number on page 32.	

ADDITIONAL SWBOCES SERVICES

CoSer 606	Regional Certification Service	$4,950 per district
CoSer 646	Public Information Services	Fees vary based on service.

*For information about Cross Contract Program costs, contact the sponsoring BOCES.





SOUTHERN WESTCHESTER BOCES

Service. Integrity. Equity, Opportunity, and Access.




Science









INFORMATION AND SERVICES AVAILABLE THROUGH:

- Center for Special Services
- Human Resources
- Interscholastic Athletics
- Transportation and Vehicle Support
- Office of Public Information
- Center for Professional Learning & Curriculum Support
- Center for Adult & Community Services
- Lower Hudson Regional Information Center













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SOUTHERN WESTCHESTER BOCES