

City of St. Robert
Board of Alderman Meeting
St. Robert Municipal Chambers
March 26, 2024
5:00 P.M.

Present: Mayor George A. Lauritson
Alderman Glen Askeland
Alderman Susan Davidson
Alderman Linda Daniels
Alderman Todd Williams
Alderman Walter Reese
Alderman Michael Myers
Alderman John Moore

Absent: Alderman Reggie Hall

Staff Attending: Interim City Attorney, Tyce Smith
City Administrator, Anita Ivey
Assistant City Administrator, Mark Parker
Finance Officer, Fredrica Norris

1. CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY THE QUORUM

At 5:00 p.m., Mayor George A. Lauritson called the regular council meeting to order and certified the quorum.

2. CONSENT AGENDA:

Mayor George A. Lauritson read the Treasurer's Report

Motion by Alderman Williams and seconded by Alderman Reese to approve the Board of Alderman meeting minutes dated March 12, 2024, the Treasurer's Report, and Payment of Bills.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

3. OLD/NEW Business

3.1 Resolution: Blue Star Family Volunteer – Evelyn Walters – Read by Alderman Daniels

3.2 Resolution: Alderman Todd Williams – Read by Alderman Reese

3.3 Liquor License for Aldi Inc. #81

3.4 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A JOINT USE AGREEMENT FOR MUNICIPAL USE OF FORNEY ARMY AIRFIELD ON THE FORT LEONARD WOOD MILITARY INSTALLATION, BETWEEN THE CITY OF WAYNESVILLE, CITY OF ST. ROBERT AND THE UNITED STATES

Motion by Alderman Askeland and seconded by Alderman Williams to approve Bill #24-028 on the first reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Reese and seconded by Alderman Moore to approve Bill #24-028 on the second reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Reese and seconded by Alderman Daniels to approve Ordinance 4038 on the final reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

3.5 AN ORDINANCE APPROVING CHANGE ORDER NO. 4, TO CONTRACT WITH MCCLANAHAN CONSTRUCTION CO., INC., FOR PHASE 2 – FINAL INSTALLATION PLANS OF THE WASTEWATER TREATMENT FACILITY RELOCATION

Motion by Alderman Moore and seconded by Alderman Askeland to approve Bill #24-029 on the first reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Williams and seconded by Alderman Moore to approve Bill #24-029 on the second reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Myers and seconded by Alderman Reese to approve ordinance #4039 on the final reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

3.6 A AN ORDINANCE APPROVING A PROPOSAL FROM BUILDTEC CONSTRUCTION LLC FOR GARAGE FRAMING AND SHEET METAL AT THE CITY’S WASTEWATER TREATMENT FACILITY

Motion by Alderman Myers and seconded by Alderman Reese to approve Bill #24-030 on the first reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Daniels to approve Bill #24-030 on the second reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Williams and seconded by Alderman Reese to approve ordinance #4040 on the final reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

3.7 AN ORDINANCE APPROVING AN AGREEMENT WITH BUILDTEC CONSTRUCTION LLC FOR THE BASE BID ON THE CITY OF ST. ROBERT NEON ROUTE 66 PARK PROJECT

Motion by Alderman Myers and seconded by Alderman Reese to approve Bill #24-031 on the first reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Williams and seconded by Alderman Askeland to approve Bill #24-031 on the second reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Myers and seconded by Alderman Askeland to approve ordinance #4041 on the final reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

3.8 AN ORDINANCE APPROVING AN AGREEMENT WITH HEARTLAND BUSINESS SYSTEMS FOR THE PURCHASE AND INSTALLATION OF A VERKADA CAMERA SYSTEM FOR THE CITY OF ST. ROBERT RV PARK AND WASTEATER TREATMENT FACILITY

Motion by Alderman Moore and seconded by Alderman Myers to approve Bill #24-032 on the first reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Daniels to approve Bill #24-032 on the second reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Reese and seconded by Alderman Daniels to approve ordinance #4042 on the final reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

3.9 AN ORDINANCE APPROVING AUTHORIZING THE MAYOR TO EXECUTE A SOFTWARE AGREEMENT WITH TYLER TECHNOLOGIES

Motion by Alderman Askeland and seconded by Alderman Williams to approve Bill #24-033 on the first reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Reese and seconded by Alderman Myers to approve Bill #24-033 on the second reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Daniels and seconded by Alderman Williams to approve ordinance #4043 on the final reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

3.10 AN ORDINANCE APPROPRIATING FUNDS ON DEPOSIT IN THE SPECIAL ALLOCATION FUNDS FOR LIBERTY COMMONS REDEVELOPMENT PROJECT FOR PAYMENT OF REIMBURSABLE PROJECT COSTS

Motion by Alderman Myers and seconded by Alderman Reese to approve Bill #24-034 on the first reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Daniels to approve Bill #24-034 on the second reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Moore and seconded by Myers to approve ordinance #4044 on the final reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

3.11 AN ORDINANCE APPROPRIATING FUNDS ON DEPOSIT IN THE SPECIAL ALLOCATION FUND FOR THE RAMADA INN REDEVELOPMENT PROJECT FOR REIMBURSABLE PROJECT COSTS AS SET FORTH IN THE PROJECT BUDGET OF THE RAMADA INN TAX INCREMENT FINANCING PLAN DATED FEBRUARY 16, 2010

Motion by Alderman Askeland and seconded by Alderman Daniels to approve Bill #24-035 on the first reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Myers and seconded by Alderman Moore to approve Bill #24-035 on the second reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Moore and seconded by Alderman Williams to approve ordinance #4045 on the final reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

4. NEXT COMMITTEE MEETINGS ARE SCHEDULED FOR:

- 4.1 Wage, Finance and Employment _____@_____
- 4.2 Public Works _____@_____
- 4.3 Emergency Services _____@_____
- 4.4 Park Committee _____@_____

5. COMMENTS BY THE ALDERMEN:

Alderman Askeland – None

Alderman Davidson – None

Alderman Daniels – Need and after action report on the BBQ cook off

Alderman Hall - Absent

Alderman Williams – None

Alderman Reese – Appreciative of the openings of Aldi and Scooters

Alderman Myers- None

Alderman Moore- None

6. COMMENTS BY THE ADMINISTRATION:

Finance Officer/Deputy City Clerk, Fredrica Norris-

- Disconnection of utilities: 1st disconnection of utility bills for non-payment since November, at the end of the day 16 were still off over all collection rate is at 97%

Human Resources, Dana Walker – Nothing.

Police Chief, Curtis Curenton- Absent

Fire Chief, Mike Shempert- Absent

Public Works Director, Steve Long

- Installed electrical conduit for the Scada antenna.

- Two Wells in Ridgecreek Subdivision went down, they were tied together, one has been fixed but there is low water pressure.
- Well house is in a bad shape on one of the wells, placed a work tent over it to help protect the well from the cold. The new shelter will arrive in two days. The ongoing problem is the number of house being built and using the wells.
- Starting the dirt work for the garage at the new wastewater treatment facility.
- Scada has been brought back online, there were some wiring issues should be fixed by weeks end.
- Developer in Carmel Valley wants testing of the utilities on Laurel Valley Ct.. One Section of the asphalt has to be replaced, then will petition the city to accept the street.

Transfer Station Manager, Ricky Zeigenbein:

- 388.62 tons, average 171.59 tons
- New trailers will be delivered in 5 weeks
- April 8 & 9 St. Robert Spring Clean up
- April 11 & 12 Waynesville Spring Clean up
- Thank you to Public Works for assisting with collections when short handed.

Parks Superintendent, Charles Cochran –

- BBQ went off without a hitch.
- Doing maintenance and inspections of the outdoor pool for opening in May, some of the pumps will need to be repaired. The repairs will completed in time for pool opening.
- Swim lessons are going strong, parents are happy with the instructor.
- 14 campers in the RV park, received several emails complimenting the RV park.

IT Manager, Don Coplin – None

Youth Sports, Cecilia Oppen –

- Registration for Baseball, T-Ball, and Softball is now closed, we are down about seventy athletes from last year.
- Looking at having summer camps for Basketball and Volleyball.

Assistant City Administrator, Mark Parker

- Thanked all who helped with the BBQ cook off, Public Works was a big help with the set up. We had 35 teams from 15 different states. Corn hole was canceled because of the weather. However there was a constant flow of people all day.

City Attorney, Tyce Smith-

- Codeification is behind.

City Administrator, Anita Ivey-

- MODOT hosting a public meeting on the 9th of April in our Court Room.
- Completed inventory at the airport.
- Attended a Chamber meeting at Hoppers.
- Working on the story boards for the Neon park.

7. **COMMENTS BY THE MAYOR:**

- The Next Regular Board of Aldermen Meeting will be April 9, 2024 @ 5pm.

8. **VOTE TO CLOSE MEETING:**

9. CLOSE CLOSED COUNCIL MEETING

10. ADJOURN MEETING:

Motion by Alderman Myers and seconded by Alderman Hall to adjourn the Regular Council Meeting at 6:04 p.m.

Dr. George A. Lauritson, Mayor

Attest:

Fredrica Norris, Deputy City Clerk