

# *City of St. Robert*

Board of Alderman Meeting  
St. Robert Municipal Chambers

March 28, 2023

5:00 P.M.

Present: Mayor George A. Lauritson  
Alderman Glen Askeland  
Alderman Charles Slider  
Alderman Linda Daniels  
Alderman Reggie Hall  
Alderman Walter Reese  
Alderman Michael Myers  
Alderman John Moore

Absent: Alderman Todd Williams

Staff Attending: City Attorney, Carrie Williamson  
City Administrator, Anita Ivey  
Assistant City Administrator, Mark Parker  
Finance Officer; Fredrica Norris  
Human Resources/City Clerk, Cassandra Heimsness  
IT, Donald Coplin  
Public Works, Steve Long

## NOTICE OF PUBLIC HEARING

### 1. CALLED THE PUBLIC HEARING TO ORDER AT 1658

### NOTICE OF PUBLIC HEARING: RIDGE CREEK ANNEXATION

### 2. CLOSE PUBLIC HEARING

### 3. CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY THE QUORUM AT 1701

### 4. VISITORS:

- Jeff Meadows

### 5. CONSENT AGENDA:

Alderman Linda Daniels read the Treasurer's Report

Motion by Alderman Reese and seconded by Alderman Myers to approve the Board of Alderman meeting minutes dated February 28, 2023 the Treasurer's Report, and Payment of Bills.

| Vote:           |     |          |        |
|-----------------|-----|----------|--------|
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

## ***6. OLD/NEW Business***

### **6.1 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH FOAM ENGINEERS LLC TO REMOVE FIBERGLASS INSULATION FROM THE UNDERSIDE OF THE ROOF DECKING AT THE MUNICIPAL CENTER AND TO INSTALL OPEN-CELL SPRAY FOAM INSULATION**

Motion by Alderman Moore and seconded by Alderman Myers to approve Bill #23-012 on the first reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Askeland and seconded by Alderman Daniels to approve Bill #23-012 on the second reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Reese and seconded by Alderman Myers to approve ordinance #3942 on the final reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

### **6.2 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN ABATEMENT ORDER ON CONSENT WITH THE MISSOURI DEPARTMENT OF NATURAL RESOURCES**

Motion by Alderman Askeland and seconded by Alderman Reese to approve Bill #23-013 on the first reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Askeland and seconded by Alderman Hall to approve Bill #23-013 on the second reading.

| Vote:           |     |          |        |
|-----------------|-----|----------|--------|
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Hall and seconded by Alderman Askeland to approve ordinance #3943 on the final reading.

| Vote:           |     |          |        |
|-----------------|-----|----------|--------|
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

**6.3 AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH CM ARCHER GROUP, P.C. FOR ENGINEERING SERVICES REGARDING THE CONSTRUCTION OF PEDESTRIAN IMPROVEMENTS ALONG PORTIONS OF MARSHALL DRIVE**

Motion by Alderman Daniels and seconded by Alderman Askeland to approve Bill #23-014 on the first reading.

| Vote:           |     |          |        |
|-----------------|-----|----------|--------|
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Moore and seconded by Alderman Myers to approve Bill #23-014 on the second reading.

| Vote:           |     |          |        |
|-----------------|-----|----------|--------|
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Slider and seconded by Alderman Askeland to approve ordinance #3944 on the final reading.

| Vote:           |     |          |        |
|-----------------|-----|----------|--------|
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

**6.4 AN ORDINANCE APPROVING THE VOLUNTARY ANNEXATION OF REAL ESTATE DESCRIBED AS LOT 7A IN THE RESUBDIVISION OF LOTS 3-14 OF RIDGE CREEK DEVELOPMENT PHASE 3"**

Motion by Alderman Moore and seconded by Alderman Myers to approve Bill #23-015 on the first reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Askeland and seconded by Alderman Reese to approve Bill #23-015 on the second reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Myers and seconded by Alderman Moore to approve ordinance #3945 on the final reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

**6.5 AN ORDINANCE APPROVING CHANGE ORDER NO. 3, TO CONTRACT WITH MCCLANAHAN CONSTRUCTION CO., INC., FOR PHASE 2 – FINAL INSTALLATION PLANS OF THE WASTEWATER TREATMENT FACILITY RELOCATION PROJECT**

Motion by Alderman Myers and seconded by Alderman Reese to approve Bill #23-016 on the first reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Askeland and seconded by Alderman Slider to approve Bill #23-016 on the second reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Moore and seconded by Alderman Myers to approve ordinance #3946 on the final reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

#### 6.6 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH MISSOURI NEON COMPANY TO REMOVE, REFURBISH, AND INSTALL A "SKYLINE GARAGE" SIGN

Motion by Alderman Askeland and seconded by Alderman Daniels to approve Bill #23-017 on the first reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Myers and seconded by Alderman Reese to approve Bill #23-017 on the second reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Sliders and seconded by Alderman Daniels to approve ordinance #3946 on the final reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

**6.7 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH MISSOURI NEON COMPANY TO MANUFACTURE AND INSTALL A "WELCOME TO ST. ROBERT ROUTE 66 NEON PARK" SIGN**

Motion by Alderman Askeland and seconded by Alderman Daniels to approve Bill #23-018 on the

*first reading.*

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Myers and seconded by Alderman Reese to approve Bill #23-018 on the second reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Hall and seconded by Alderman Myers to approve ordinance #3948 on the final reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

**6.8 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AIRPORT MARKETING AGREEMENT BETWEEN THE CITY OF WAYNESVILLE, CITY OF ST. ROBERT, AND THE SUSTAINABLE OZARKS PARTNERSHIP**

Motion by Alderman Askeland and seconded by Alderman Moore to approve Bill #23-019 on the first reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Hall and seconded by Alderman Reese to approve Bill #23-019 on the second reading.

|          |     |          |        |
|----------|-----|----------|--------|
| Vote:    |     |          |        |
| Askeland | Aye | Williams | Absent |
| Slider   | Aye | Reese    | Aye    |
| Daniels  | Aye | Myers    | Aye    |
| Hall     | Aye | Moore    | Aye    |

|                 |
|-----------------|
| Motion carried. |
|                 |

Motion by Alderman Myers and seconded by Alderman Askeland to approve ordinance #3949 on the final reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |
|                 |     |          |        |

**6.9 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AVIATION PROJECT CONSULTANT AGREEMENT BETWEEN THE CITY OF WAYNESVILLE, THE CITY OF ST. ROBERT, AND BURNS & MCDONNELL ENGINEERING COMPANY, INC.**

Motion by Alderman Reese and seconded by Alderman Askeland to approve Bill #23-020 on the first reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |
|                 |     |          |        |

Motion by Alderman Hall and seconded by Alderman Myers to approve Bill #23-020 on the second reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |
|                 |     |          |        |

Motion by Alderman More and seconded by Alderman Reese to approve ordinance #3950 on the final reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |
|                 |     |          |        |

**6.10 AN ORDINANCE APPROVING CHANGE ORDER NO. 3 TO THE CONTRACT WITH BUILDTEC CONSTRUCTION LLC FOR THE RV PARK, INSTALLING ACCESS ROAD, CURB AND GUTTER, AND RETAINING WALL**

Motion by Alderman Myers and seconded by Alderman Askeland to approve Bill #23-021 on the first reading.

|       |  |          |        |
|-------|--|----------|--------|
| Vote: |  |          |        |
|       |  | Williams | Absent |

|                        |     |       |     |
|------------------------|-----|-------|-----|
| Slider                 | Aye | Reese | Aye |
| Daniels                | Aye | Myers | Aye |
| Hall                   | Aye | Moore | Aye |
| <i>Motion carried.</i> |     |       |     |

Motion by Alderman Hall and seconded by Alderman Slider to approve Bill #23-021 on the second reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Reese and seconded by Alderman Myers to approve ordinance #3951 on the final reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

#### 6.11 AN ORDINANCE DEDICATING EXPRESS DRIVE (RV PARK ACCESS STREET) AS A MUNICIPAL STREET; SETTING SPEED LIMIT AND PARKING PROHIBITION

Motion by Alderman Reese and seconded by Alderman Moore to approve Bill #23-022 on the first reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Hall and seconded by Alderman Slider to approve Bill #23-022 on the second reading.

|                 |     |          |        |
|-----------------|-----|----------|--------|
| Vote:           |     |          |        |
| Askeland        | Aye | Williams | Absent |
| Slider          | Aye | Reese    | Aye    |
| Daniels         | Aye | Myers    | Aye    |
| Hall            | Aye | Moore    | Aye    |
| Motion carried. |     |          |        |

Motion by Alderman Slider and seconded by Alderman Moore to approve ordinance #3952 on the final reading.

|          |     |          |        |
|----------|-----|----------|--------|
| Vote:    |     |          |        |
| Askeland | Aye | Williams | Absent |

|                       |     |       |     |
|-----------------------|-----|-------|-----|
| Slider                | Aye | Reese | Aye |
| Daniels               | Aye | Myers | Aye |
| Hall                  | Aye | Moore | Aye |
| <i>Motion carried</i> |     |       |     |

## 7. NEXT COMMITTEE MEETINGS ARE SCHEDULED FOR:

- 5.1 Wage, Finance and Employment \_\_\_\_\_ @ \_\_\_\_\_
- 5.2 Public Works \_\_\_\_\_ 06 April 2023 \_\_\_\_\_ @ \_\_\_\_\_
- 5.3 Emergency Services \_\_\_\_\_ @ \_\_\_\_\_
- 5.4 Park Committee \_\_\_\_\_ @ \_\_\_\_\_

## 6. COMMENTS BY THE ALDERMEN:

**Alderman Askeland** – The family of the recent tragedy wanted to me to thank our Police and Fire department for being so professional and helping

**Alderman Slider** – Want to thank everyone who worked the Route 66 BBQ this past weekend, such a great event

**Alderman Daniels** –

**Alderman Hall** – Thank You to the Public Works department for acting so quickly when issues in the city arise

**Alderman Williams** –

**Alderman Reese** –

**Alderman Myers**–

**Alderman Moore**–

## 6. COMMENTS BY THE ADMINISTRATION:

### 6.1 Finance Officer, Fredrica Norris

- Taxes from Feb 2023 sitting at 121 thousand an increase from Feb 2022
- Park is sitting at 60 thousand an increase from 2022
- Public Trans tax is at 120 thousand increased from 2022
- Use Tax is sitting at 53 thousand increase from 2022
- General Revenue is at 243,466 also increased from 2022; very important we keep in mind to not make any large purchases around the beginning of the year.

### 6.2 Human Resources, Cassandra Heimsness:

- We are gearing up for summer so if you know anyone looking for a summer job send them my way for our Lifeguard & Rec Aid positions
- Job Fair will be on 29 March 2023
- Elections are on Tuesday so don't forget to vote.

### 6.3 Public Works Director, Steve Long

- Almost complete with the work at City Hall, still have more light bulbs needing replaced once they arrive will complete work; Foaming needs to be installed upfront then we will be able to finish the front forayer
- We've had some electrical issues but the team was able to get out there and get everything fixed in a timely manner
- Working diligently on the RV park to finish up the electrical work and slabs
- We've been hauling dirt when we can, the weather hasn't been permitting it but once the nicer weather gets in the guys will finish hauling dirt

#### 6.4 IT Manager, Don Coplin:

- Working on laptop updates for Police & Fire departments
- Reviewing some new possible cameras for the city that would help the Police department greatly
- Hope to have the GPS system in soon to be able to start testing the equipment

#### 6.5 Transfer Station Manager, Ricky Zeigenbein:

- Total of 3811.23 tons for month of March
- Averaging 200.591 tons per day

#### 6.6 City Attorney, Tyce Smith

#### 6.7 Assistant City Administrator, Mark Parker:

- Spring Soccer was a great way to start off the season, had 300 kids registered with a total of 23 teams, beat Fall Soccer by 130 kids
- Tball/Baseball/Softball completed registration with 250 kids with a total of 15 teams.
- Our teams will be able to play against Lebanon for games to encourage the kids

#### 6.7 City Administrator, Anita Ivey

- Working on a project currently, hoping to be able to bring to council soon
- Blue Star families is having an open house for anyone to attend
- Thank You to all the staff and volunteers that made the BBQ a success
- Easter Egg hunt is this coming up weekend, don't forget to come out and see our wonderful bunny
- Growth Alliance has a meeting coming up in next couple weeks with the City of Dixon
- Signs for the Neon Park are slowing coming together but they have been turning out beautifully

#### 7. COMMENTS BY THE MAYOR:

- The Next Regular Board of Aldermen Meeting will be April 11 @ 5pm.

#### 10. VOTE TO CLOSE MEETING:

Meeting Is Being Closed Pursuant to Missouri Law Chapter 610.021 to Include:

Motion by Alderman Reese and seconded by Alderman Moore to adjourn the Regular Council Meeting at 1814 p.m.

| Vote:    |     |          |        |
|----------|-----|----------|--------|
| Askeland | Aye | Williams | Absent |
| Slider   | Aye | Reese    | Aye    |
| Daniels  | Aye | Myers    | Aye    |

|                 |     |       |     |
|-----------------|-----|-------|-----|
| Hall            | Aye | Moore | Aye |
| Motion carried. |     |       |     |
| Vote:           |     |       |     |

  
 Dr. George A. Lauritson, Mayor

Attest:

  
 Cassandra Heimsness, Deputy City Clerk