

City of St. Robert
Board of Alderman Meeting
St. Robert Municipal Chambers
July 11, 2023
5:00 P.M.

Present: Mayor George A. Lauritson
Alderman Susan Davidson
Alderman Linda Daniels
Alderman Reggie Hall
Alderman Todd Williams
Alderman Walter Reese
Alderman Michael Myers
Alderman John Moore

Absent: Alderman Glen Askeland

Staff Attending: City Attorney, Carrie Williamson
City Attorney, Tyce Smith
City Administrator, Anita Ivey
Assistant City Administrator, Mark Parker
Finance Officer; Fredrica Norris
Human Resources/City Clerk, Cassandra Heimsness
Fire Chief, Mike Shempert
Assistant Fire Chief, Jordan Light
Public Works, Steve Long
IT, Don Coplin
Transfer Station, Ricky Zeigenbein
Parks & Rec, Charles Cochran

NOTICE OF MEETING

1. CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY THE QUORUM AT 1700
2. VISITORS
3. CONSENT AGENDA:

Alderman Linda Daniels read the Treasurer's Report

Motion by Alderman Williams and seconded by Alderman Hall to approve the Board of Alderman meeting minutes dated June 20, 2023 the Treasurer's Report, and Payment of Bills.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

4. OLD/NEW Business

4.1 AN ORDINANCE AUTHORIZING THE DISPOSITION OF THE CITY'S 2007 INTERNATIONAL BUCKET TRUCK AS SURPLUS PROPERTY

Motion by Alderman Reese and seconded by Alderman Myers to approve Bill #23-039 on the first reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Daniels and seconded by Alderman Moore to approve Bill #23-040 on the second reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Williams and seconded by Alderman Hall to approve ordinance #3969 on the final reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

4.2 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AVIATION PROJECT CONSULTANT AGREEMENT BETWEEN THE CITY OF WAYNESVILLE, THE CITY OF ST ROBERT, AND BURNS & MCDONNELL ENGINEERING COMPANY INC.

Motion by Alderman Williams and seconded by Alderman Myers to approve Bill #23-040 on the first reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Hall and seconded by Alderman Williams to approve Bill #23-040 on the second reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Hall and seconded by Alderman Daniels to approve ordinance #3970 on the final reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

4.3 AN ORDINANCE APPROVING CHANGE ORDER NO. 4 TO THE CONTRACT WITH BUILDTEC CONSTRUCTION LLC FOR THE RV PARK

Motion by Alderman Williams and seconded by Alderman Myers to approve Bill #23-041 on the first reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Reese and seconded by Alderman Moore to approve Bill #23-041 on the second reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Myers and seconded by Alderman Hall to approve ordinance #3971 on the final reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye

Hall	Aye	Moore	Aye
Motion carried.			

4.4 AN ORDINANCE AMENDING THE CITY OF SAINT ROBERT MANNING CHART

Motion by Alderman Myers and seconded by Alderman Williams to approve Bill #23-042 on the first reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	No	Reese	Aye
Daniels	No	Myers	Aye
Hall	No	Moore	Aye
Motion carried.			

Motion by Alderman Williams and seconded by Alderman Moore to approve Bill #23-042 on the second reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	No	Reese	Aye
Daniels	No	Myers	Aye
Hall	No	Moore	Aye
Motion carried.			

Motion to discuss furth in closed session before final vote

5. NEXT COMMITTEE MEETINGS ARE SCHEDULED FOR:

5.1 Wage, Finance and Employment _____@_____

5.2 Public Works ___Tuesday, 18 July 2023_____@___5:00pm_____

5.3 Emergency Services _____@_____

5.4 Park Committee _____@_____

6. COMMENTS BY THE ALDERMEN:

Alderman Askeland – Absent

Alderman Davidson – N/A

Alderman Daniels – The Senior Center will be a cooling center from 8:00am-3:00pm

Alderman Hall – N/A

Alderman Williams – N/A

Alderman Reese – N/A

Alderman Myers- N/A

Alderman Moore- N/A

7. COMMENTS BY THE ADMINISTRATION:

7.1 Finance Officer, Fredrica Norris

- June General 270,872.85 million down by 10 thousand from previous year
- Use Tax 40 thousand up by 4 thousand from previous year
- Public Transportation 134 thousand down by 2 thousand from previous year
- Parks 67 thousand down by 1 thousand from previous year
- Capital 135 thousand down by 5 thousand from previous year

7.2 Human Resources, Cassandra Heimsness:

7.3 Public Works, Steve Long:

- Had a few large trees around the city, Tree Trimmer was in town, able to complete
- We've been in a drought, keeping eye on wells, they are looking good
- Generator at PD was having issues, brought in a temp until we repair, week repair
- Street department has been patching up the cities street
- We have been out doing training on the new machine
- Todd stated " PW has been doing an amazing job and has a great response time when issues arise

7.4 IT Manager, Don Coplin:

- New phone system has been installed, few issues have come up but was able to get issues corrected
- With the new system we were able to cut cost majorly

7.5 Transfer Station Manager, Ricky Zeigenbein:

- Total of 4431 tons for the month of June
- Averaging 201 tons per day in June
- Total of 1096 tons for the month of July so far
- Averaging 219 tons per day in July
- Truck went down Friday but we worked hard and had it back up and running by Saturday

7.6 City Attorney, Tyce Smith

- We entered into a contract with Route 66 Association for the Neon Park to have 3 signs made for the park. We received 1 sign, Anita was able to track down the 2 lost signs. Were in a disagreement with Route 66, they fought me on giving the 2 signs back, sent out notice of sue, General Council contacted me and agreed on our original agreement and will be returning the signs to us.

7.7 Youth Sports Director, Ashley Palmer:

7.8 Parks and Recreation Superintendent, Charles Cochran:

7.9 Assistant City Administrator, Mark Parker:

7.10 City Administrator, Anita Ivey

- Completed Federal Highways Transportation census
- As of August 28, it will be illegal to text and drive
- Submitted John Moore for Veteran of the year
- Mid Missouri energy pool, vote 1 of 15, for city grants for solar power
- We will be having an Airport Board Meeting tomorrow
- Martel would like to redo Alderman photos
- Contacted KCBS to change dates of BBQ since it falls on Easter, moved to weekend before
- Holiday Inn Express is still remodeling
- Growth Alliance will be meeting Wednesday at 9:00am
- Sustainable Ozark will be meeting August 11\
- Ground Breaking for Aldis, they have been making headway

- Letter is closed out for our 2016 block grant

8. COMMENTS BY THE MAYOR:

- The Next Regular Board of Aldermen Meeting will be August 15 @ 5pm.

10. VOTE TO CLOSE MEETING:

Meeting Is Being Closed Pursuant to Missouri Law Chapter 610.021 to Include:

Motion by Alderman Myers and seconded by Alderman Williams to adjourn the Regular Council Meeting at 1801 p.m.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			
Vote:			

Went into close session

Re-entered into open session

4.4 AN ORDINANCE AMENDING THE CITY OF SAINT ROBERT MANNING CHART

Motion by Alderman Myers and seconded by Alderman Moore to approve Bill #23-042 on the first reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Hall and seconded by Alderman Reese to approve Bill #23-042 on the second reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Myers and seconded by Alderman Hall to approve ordinance #3972 on the final reading.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye

Hall	Aye	Moore	Aye
Motion carried.			

10. VOTE TO CLOSE MEETING:

Meeting Is Being Closed Pursuant to Missouri Law Chapter 610.021 to Include:

Motion by Alderman Moore and seconded by Alderman Myers to adjourn the Regular Council Meeting at 1840 p.m.

Vote:			
Askeland	Absent	Williams	Aye
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			
Vote:			

Dr. George A. Lauritson, Mayor

Attest:

Cassandra Heimsness, Deputy City Clerk