

City of St. Robert
Board of Alderman Meeting
St. Robert Municipal Chambers
September 10, 2024
5:00 P.M.

Present: Mayor George A. Lauritson
Alderman Glen Askeland
Alderman Susan Davidson
Alderman Linda Daniels (*Joined Web-ex at 5:21 pm*)
Alderman Reggie Hall
Alderman Michael Myers
Alderman John Moore

Absent: Alderman James Breckinridge

Alderman Walter Reese

Staff Attending: Interim City Attorney, Tyce Smith
City Administrator, Anita Ivey
Assistant City Administrator, Mark Parker
Finance Officer, Fredrica Norris
Human Resources, Dana Walker

1. **CALL THE PUBLIC HEARING TO ORDER – PROPERTY TAX RATES**
2. **CLOSE THE PUBLIC HEARING**

Motion by Alderman Myers and seconded by Alderman Hall to close the Public Hearing.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

3. **CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY THE QUORUM:**

At 5:04 p.m., Mayor George A. Lauritson called the regular council meeting to order and certified the quorum.

4. **CONSENT AGENDA:**

Alderman Hall read the Treasurer's Report.

Motion by Alderman Myers and seconded by Alderman Moore to approve the Board of Alderman meeting minutes dated **August 13, 2024**, the Treasurer's Report, and Payment of Bills.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

5 OLD/NEW BUSINESS:

5.1 AN ORDINANCE APPROVING AN AMENDMENT TO CITY OF ST. ROBERT CODE SECTION 200.690. FIRECRACKERS, FIREWORKS - REGULATIONS

Motion by Alderman Askeland and seconded by Alderman Hall to approve Bill #24-074 on the First Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Myers and seconded by Alderman Moore to approve Bill #24-074 on the Second Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Hall to approve Ordinance #4083 on the Final Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

5.2 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A STATEMENT OF WORK/QUOTE WITH CIVICPLUS FOR AUDIOEYE ADA WEBSITE ACCESSIBILITY COMPLIANCE SERVICES

Motion by Alderman Myers and seconded by Alderman Moore to approve Bill #24-075 on the First Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Hall and seconded by Alderman Askeland to approve Bill #24-075 on the Second Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Myers to approve Ordinance #4084 on the Final Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

5.3 AN ORDINANCE AMENDING SECTION 710.020 OF THE CODE OF THE CITY OF ST. ROBERT MISSOURI – METER READING (ELECTRICITY)

Motion by Alderman Myers and seconded by Alderman Askeland to approve Bill #24-076 on the First Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Hall and seconded by Alderman Moore to approve Bill #24-076 on the Second Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Hall and seconded by Alderman Myers to approve Ordinance #4085 on the Final Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

5.4 AN ORDINANCE AMENDING THE CITY OF ST. ROBERT'S GRASS CUTTING COST SCHEDULE

Motion by Alderman Myers and seconded by Alderman Moore to approve Bill #24-077 on the First Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Myers and seconded by Alderman Hall to approve Bill #24-077 on the Second Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Moore to approve Ordinance #4086 on the Final Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

5.5 AN ORDINANCE OF THE CITY OF ST. ROBERT, MISSOURI AFFIXING THE RATE OF LEVY FOR TAX PURPOSES UPON ALL TAXABLE, REAL PROPERTY SITUATED IN THE CITY AND LEVYING A TAX UPON SUCH PROPERTY, FOR THE CALENDAR YEAR 2024

Motion by Alderman Askeland and seconded by Alderman Hall to approve Bill #24-078 on the First Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Myers and seconded by Alderman Moore to approve Bill #24-078 on the Second Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Moore to approve Ordinance #4087 on the Final Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels		Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

5.6 AN ORDINANCE AUTHORIZING THE LEASE PURCHASE OF A STREET SWEEPER

Motion by Alderman Askeland and seconded by Alderman Myers to approve Bill #24-082 on the First Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Moore to approve Bill #24-082 on the Second Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Hall to approve Ordinance #4091 on the Final Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

5.7 AN ORDINANCE AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ST. ROBERT AND THE PULASKI COUNTY CIRCUIT CLERK FOR THE CLERK TO ASSIST THE CITY IN THE TRANSFER OF MUNICIPAL COURT TO ASSOCIATE CIRCUIT COURT.

Motion by Alderman Myers and seconded by Alderman Moore to approve Bill #24-079 on the First Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Hall and seconded by Alderman Moore to approve Bill #24-079 on the Second Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Myers to approve Ordinance #4088 on the Final Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

5.8 AN ORDINANCE APPOINTING BRAD NECKERMANN AS MUNICIPAL COURT JUDGE UNTIL THE TRANSFER OF ST. ROBERT MUNICIPAL COURT TO PULASKI COUNTY ASSOCIATE CIRCUIT COURT HAS BEEN ACCOMPLISHED.

Motion by Alderman Moore and seconded by Alderman Myers to approve Bill #24-080 on the First Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Hall to approve Bill #24-080 on the Second Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Myers to approve Ordinance #4089 on the Final Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

5.9 AN ORDINANCE APPROVING NEW POLICIES FOR FLOOD INSURANCE COVERING THE WASTEWATER TREATMENT PLANT

Motion by Alderman Myers and seconded by Alderman Moore to approve Bill #24-081 on the First Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Myers to approve Bill #24-081 on the Second Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Hall and seconded by Alderman Askeland to approve Ordinance #4090 on the Final Reading.

Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

4. SCHEDULE OF UPCOMING COMMITTEE MEETINGS:

- 4.1 Wage, Finance and Employment _____ @ _____
- 4.2 Public Works _____ @ _____
- 4.3 Emergency Services _____ @ _____
- 4.4 Park Committee _____ @ _____

5. COMMENTS BY THE ALDERMEN:

5.1 Alderman Glen Askeland

- None

5.2 Alderman Susan Davidson

- None

5.3 Alderman Linda Daniels

- N/A

5.4 Alderman Reggie Hall

- None

5.5 Alderman Breckinridge

- N/A

5.6 Alderman Walter Reese

- None

5.7 Alderman Michael Myers

- None

5.8 Alderman Michael Moore

Recent Activities as Mayor Pro Tem:

- 08/21/24 – Growth Alliance Meeting
- 08/22/24 – Monthly Chamber Luncheon
- 09/10/24 – Sergeant Major Breakfast

6. COMMENTS BY THE ADMINISTRATION:

6.1 Finance Officer, Fredrica Norris

- Received Sales Tax on 09/06/24
 - Capital Improvement Increased 12% (from 139k to 157k)
 - Transportation Increased 12% (from 139k to 156k)
 - General Revenue Increased 12% (from 279k to 314k)
- Marijuana Tax is at \$34,433
 - Marijuana Tax Revenue is currently at 117k (budgeted at 40k)
- Use Tax increased by 8% (42k to 45k)
- Park Sales Tax increased 12% (69k – 78k)
- Current Bank Balance 1.7m

6.2 Human Resources, Dana Walker

- Hired Full-Time Bookkeeper
- Trying to schedule second interview for Utility Billing candidate
- Need 3 CDL Transfer Station Drivers
- Need 2 CDL Positions at Transfer Station

6.3 Police Chief, Curtis Curenton-

- N/A

6.4 Fire Chief, Mike Shempert-

- N/A

6.5 Public Works Director, Steve Long

- City Hall – Inspection completed on Fire Sprinkler System– a few repairs were required
- Street Department – Catching up on Grass Cutting and Yard Debris
- Water Department – Special Monthly Samples went out.
- Working on Copper Line Inventory
- Chimney Rock Area - Dead Tree Removal
- Treatment Plant – UV System was having Issues. Covered under Warranty.
- Garage Build-Out at Treatment Plant
- Requesting Shed(s) to be placed at Treatment Plant for Storage (UV Lamps)

6.6 IT Manager, Don Coplin

- None

6.7 Transfer Station Manager, Ricky Zeigenbein

- August, 2024 Tonnage Report: 4,477 tons (Avg. 2.3 tons per week)
- St. Robert Fall Clean-Up will be on October 7th & 8th
 - *Whichever day is the scheduled pick-up*
- Waynesville Fall Clean-Up will be on October 10th & 11th
 - *Whichever day is the scheduled pick-up*
- Recycling Collection to be held on 10/26/24.
 - Location - Aquatic Center Parking Lot from 9:00am – 12:00pm

6.8 Parks Superintendent, Charles Cochran

- N/A

6.9 Youth Sports, Travis Brooks

- Fall Soccer – 1st Game this Weekend
- Basketball, Cheerleading, & Volleyball Registration started Last Week
- Received Confirmation to have Volleyball Leagues at Camdenton

6.10 Assistant City Administrator, Mark Parker

- Trunk or Treat - 10/26/24 at the Community Center
- RV Park Summary
 - RV Park Total Reservation Volume- \$156,132.47 (YTD)
 - RV Park Average Occupancy Rate 61% (YTD)
 - RV Park Average Occupancy Rate 95.43% (Last 3 Mo.)

6.11 City Attorney, Tyce Smith

- None

6.12 City Administrator, Anita Ivey

- I-44 Study has started
- SEMA & FEMA - Required Documents to Receive Final Pay
 - Should Receive 10% of 22m - Approx. 2.2m at Close-Out
- Growth Alliance meets the 3rd Wednesday of Every Month at 9:00am
 - Next Meeting Scheduled for 09/18/24
- Meetings attended include Committee of 50 & Co-USA
- Busy Working through the changes with the Court & Bank Accounts
- Final Annexation Paperwork handed in on Laney (Ridge Creek)
- Bosa Property - All Paperwork Filed. Tyce to do Quiet Title.

7. **COMMENTS BY THE MAYOR:**

- Preparation for Budget - Council Needs to Review Prices for Water/Sewer
- Rate Increase for Residential Trash Customers Likely
- Next regularly scheduled council meeting is on 10/01/2024

8. **VOTE TO CLOSE MEETING AND GO INTO CLOSED SESSION:**

Meeting is being closed pursuant to Missouri Law Chapter 610.021 to include:

8.1 Legal - Section 1

8.2 Real Estate- Section 2

8.3 Personnel - Section 3

Motion by Alderman Askeland, and seconded by Alderman Moore to adjourn the Regular Council Meeting at 5:50 PM.

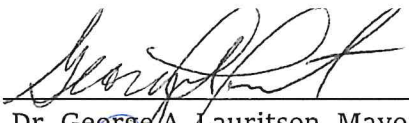
Vote:			
Askeland	Aye	Breckinridge	
Davidson	Aye	Reese	
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

9. **CLOSE CLOSED SESSION:**

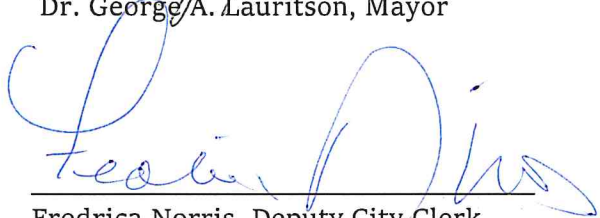
Alderman Myers motioned to close, Closed Session and go back to Open Session, Seconded by Alderman Moore, at 6:18 PM.

10. **ADJOURN MEETING:**

Motion by Alderman Askeland and seconded by Alderman Hall to adjourn the Regular Council Meeting at 6:19 PM.



Dr. George A. Lauritson, Mayor



Fredrica Norris, Deputy City Clerk

Attest:

