2026-2027 ANNUAL NOTICE

Required Disclosures of Student and Employee Consumer Information

What to Disclose, When & to Whom	Brief Description of Information to be Disclosed	Where to Find Information
What: Institutional Information When: Upon Request To: Enrolled Students Prospective Students	• Cost of attending Indian Capital Technology Center (ICTC) i.e.: Tuition and Fees • Institutional Refund Policy/Requirements for officially withdrawing from school • Information regarding the school's programs & academic support • Entities that accredit, approve, or license the school & its programs & procedures for reviewing accreditation, approval, or licensing documentation • Description of any special services & facilities for students with disabilities • Titles & availability of employees responsible for dissemination of institutional & financial assistance information & how to contact them • Penalties & institutional policies on copyright Infringement, including unauthorized peer-to-peer file sharing • Net Price Calculator • Constitution Day/Voter Registration/Vaccination Polices • Grievance Procedures	• ICTC Website www.ictech.edu • Student Handbook • Consumer Information Guide • Link to ictc fin aid & cons Inf Handbook
What: Financial Assistance Information When: Upon Request To: Enrolled Students Prospective Students	• Description of all available federal, state, local, private & institutional financial assistance, & a description of: application form & procedures; (2) student eligibility requirements; (3) selection criteria; & (4) criteria for determining the amount of a student's award • Rights & responsibilities of students receiving Title IV & other financial aid, including: (1) criteria for continued eligibility; (2) satisfactory academic progress (SAP) standards; (3) criteria to re-establish eligibility if student fails to maintain SAP; (4) method & frequency of financial aid disbursements; (5) books & supplies policy • Procedures for the Return of Title IV Aid and Repayments by withdrawn students	• Student Handbook • Consumer Information Guide • Link to ictc fin aid & cons inf handbook • www.ictech.edu • FAFSA website: studentaid.gov • Financial Aid Policy & Procedures
What: Family Education Rights and Privacy Act (FERPA) When: Upon Request To: Enrolled Students, Parents of enrolled students under the age of 18, Perspective Students	• Right to & procedures for inspecting & reviewing student's education records • Right to & procedures for requesting amendment of student's education records believed to be inaccurate • or misleading • Right to file a complaint with the Department of Education for alleged school's or educational agency's failure to comply with FERPA requirements • Right of school to disclose personally identifiable information contained in student's education records without prior consent (34 CFR §99.31) • Students right & procedures for directory information to not be disclosed	• Student Handbook • Consumer & Financial Information Guide • Link to ictc fin aid & cons inf handbook • www.ictech.edu • Board of Education Policy FL-R
What: Completion/Graduation Rate, Retention Rate, & Transfer Out Rate When: Ongoing, Upon Request To: Enrolled Students Prospective Students	• The institution's completion rate for full-time, first-time, certificate seeking students enrolled at the post-secondary level who completed their career major within 150% of the normal time (scheduled length of career major) for completion • Transfer-out rate is not applicable to Technology Centers since it applies to schools whose mission includes providing substantial preparation for students to enroll in another eligible institution • Information on student body diversity in the categories of gender & ethnicity of enrolled students who receive Federal Pell Grants • Retention rates of certificate seeking first-time full-time students as reported to the Integrated Postsecondary Education Data System (IPEDS)	• U.S. Dept. of Ed's College Opportunities On-Line website: nces.ed.gov/college navigator • Indian Capital Technology Center ODCTE Profile available at https://oklahoma.gov/careertech/interactive-data/tech-center-profiles.html • www.ictech.edu
What: Drug & Alcohol Abuse Prevention When: Annually & Upon Enrollment or Hire To: Enrolled Students, Current Employees	• Information on preventing drug & alcohol abuse • Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of drugs & alcohol by students & employees on the school's property, or as part of the school's activities • A description of the sanctions under local, state & federal law for unlawful possession, use or distribution of illicit drugs & alcohol • A description of drug & alcohol abuse education programs, counseling, treatment, or rehabilitation programs available to students & employees • A description of the health risks associated with the use of illicit drugs & alcohol • A clear statement that the school will impose sanctions on students & employees for violations of the standards of conduct (consistent with local, state & federal law) & a description of these sanctions, up to & including expulsion, termination of employment, & referral for prosecution	• Student Handbook • Financial Aid & Consumer Information Guide • Link to ictc fin aid & cons inf handbook • Board of Education Policy & Procedures: Link to BOE policies • www.ictech.edu
What: Campus Security Report When: Annually by October 1 To: Enrolled Students, Current Employees When: Upon Request To: Prospective Students, Prospective Employees When: Annually by date specified To: U.S. Dept. of Education	• Crime statistics for 3 most recent years concerning the occurrence on campus, in or on non-campus buildings or property & public property reported to campus security authority or local police. Policies concerning the security of & access to campus facilities & procedures to report campus crimes or other emergencies • Disciplinary actions regarding the possession, use & sale of alcoholic beverages & illegal drugs & enforcement of state underage drinking laws & federal & state drug laws • Programs to inform students & employees about campus security policies, procedures & practices & encourage responsibility for the prevention of crime. • Policies regarding sex offenses & where to obtain information concerning registered sex offenders. Emergency response & evacuation policy, procedures & programs • Campus Sexual Violence Elimination Act and Violence Against Women Reauthorization Act information, policies, and procedures	• Consumer Information Guide Link to ictc fin aid & cons inf handbook • Link to ICTC Annual Safety & Security Report • www.ictech.edu

Paper copies of Disclosure Information available from Student Services.

This notice is distributed annually to all employees and current students through a bi-annual automated email to prospective students as well as any other interested party may view the information on the Indian Capital Technology Center website, Student Handbook, and Financial Aid & Consumer Information Guide.

ICTC does not discriminate on the basis of sex, race, color, national origin, disability, age, or any other characteristic protected by law and prohibits sex discrimination in any education program or activity that operates, as required by Title IX and its regulations, including in admissions and employment. Title IX Coordinator - Kimberly Morgan, Kimberly.morgan@ictech.edu, 918-348-7915, 504 Coordinator – Dena Longpine, dena.longpine@ictech.edu, 918-348-7965, 2403 N, 41st St. Street East, Muskogee, OK 74403