RESOLUTION NO. 25-06-04

A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN AMENDING THE FEE STRUCTURE FOR THE TOWN OF ATOKA TENNESSEE

WHEREAS, the Town acknowledges that certain rates, fees and fines are by law adopted by Ordinance and can be referenced in the Fee structure as well. and

WHEREAS, the Town seeks to charge fair and reasonable fees for permitting and services provided by the Town; and

WHEREAS, the Town must, from time to time, evaluate the rate structure to maintain financial integrity.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF ATOKA, THAT:

SECTION 1. This Resolution including the attached amended Fee Structure will be known as the Town of Atoka, Tennessee's Fee Structure.

SECTION 2. That all resolutions or parts of resolutions in conflict herewith, be and the same are hereby, repealed or modified as the case may be.

SECTION 3. This Resolution takes effect immediately upon its passage and approval, the public welfare requiring it.

PASSED by the Board of Mayor and Aldermen of the Town of Atoka, Tennessee this 10TH day of June 2025.

Barry L. Akin, Mayor

ATTEST:

Rachel Covarrubias, Town Recorder

DEPARTMENT	DESCRIPTION	FEE		
ADMINISTRATION				
Resolution	Facility Rental	$50.00		
Ordinance 8-104)	Liquor Permit Application	$250.00 Annually	8-104 non refundable application fee $250.00/TCA 57-3-213 renewal	
Ordinance 8-106(4)	Investigation Fee	$250.00 Annually	Certificate of compliance	
Ordinance 8-107	Inspection Fee		5% on all purchases of alcoholic beverages by the retailer	
Ordinance 8-108	Penalties	$2,500.00	TCA 57-3-412	
Ordinance 8-110	Privilege License required	$500.00	Privilege license must be obtained from the town recorder.	
Ordinance 8-207(a)(1)	Beer Permit Application Fee	$250.00	8-207 Non refundable application fee $250.00	
Ordinance 8-207(a)(1)	Required Beer Permit Sign	$50.00		
Ordinance 8-216	Beer Privilege Tax	$100.00 Annually	TCA 57-5-104(b)(1) 8-216 Annual Privilege Tax $100.00	
Ordinance 8-217	Civil Penalty in lieu of suspension	$1,500.00	Sales to minors	
Ordinance 8-217	Civil Penalty in lieu of suspension	$1,000.00	Any other offense excluding sales to minors	
PLANNING FEES			All Review Fees Paid by the applicant	
Resolution	Preliminary Plat	$300.00 + $15.00/lot		
Resolution	Construction Plans (First Review Included)	$800.00 + $40.00/lot	Engineer Review Fees paid by applicant (For review)	
Resolution	Second Review of Plans	$350.00		
Resolution	Final Plat	$300.00 + $25.00/lot		

Resolution	Step& Steg System	Cost of System +$150 Inspection Fee		
Resolution	Site Plan	$300.00	Needs Reviewing (These are Commerical Site Plans) Engineer Review paid by the applicant	
Resolution	Design Review	$800.00		
Resolution	Rezoning Request	$300.00	Planning Commission recommendation and Public hearing and two times to the BMA	
Resolution	BZA Requests	$500.00		
Resolution	Zoning Letter		No fee at this time, This would allow us to verify Zoning prior to Business License being issued through the County.	
CODE ENFORCEMENT/BUILDING INSPECTING				
Resolution	New Construction Permit	$90.00 per sq. ft.	Calculated per $1,000 of construction value (*$85 per square foot under roof*) Munford recently went to $90.0	
Resolution	Pool Permit	Minimum $75.00 or as calculated by schedule, whichever is greater	$75 minimum with an additional fee for every $1,000 of construction value	

Resolution	Cellular Tower or Similar Use Permit	2% of construction or upgrade cost	2% of construction or upgrade cost	
Resolution	Sign Permit	$50.00 flat fee plus $1.00 per sq. ft. face	$50 flat fee plus $1 per square foot of sign face per side	
Resolution	Accessory Structure	$100.00+sq ft over 200	$100 minimum with an additional fee for square footage over 200	
Resolution	Fireworks	$500.00	$500 plus $500 clean up deposit (refundable)	
Resolution	Change of Occupancy	$50.00		
Resolution	Demolition		$150 (residential) $300 (commercial) plus $500 clean up deposit (refundable)	
Resolution	Fence Permit	$50.00		
Resolution	Re-Inspection	$25.00		
Resolution	Driveway/Sidewalk	$50.00	New permit	
Resolution	Mechanical	$75.00	New permit	
Resolution	Plumbing	$5.00	Per fixture @ final inspection (Other municipalities charge more)	
Resolution	Temporary vendor	$50.00	New permit / for a 14 day period	
Resolution	Failure to obtain permit prior to construction / Occupancy		New penalty / Double the applicable permit fee and forfeiture of deposit amount	
Resolution	Non-refundable processing/admin fee	$25.00		
Ordinance	Permit fee for Mobile Home Park	$25.00	14-319 New mobile home parks are not permitted	

Ordinance	Mobile Home Parks	$25.00-$50.00 per day	14-324 Violation and penalty after 35 day notice	
Ordinance	All Code Enforcement Violations	$2.00 no more than $50.00 per individual violation		
Ordinance 16-307(7)	Emergency Address Numbers must be displayed	$10.00		
FIRE DEPARTMENT	Not Applicable at this time	N/A		
PARKS AND RECREATION				
	Sports			
Resolution	Softball Spring	$95		
Resolution	Softball Fall	$95		
Resolution	Softball Developmental	$80		
Resolution	Soccer	$95		
Resolution	Blast Ball/Tball	$65		
Resolution	Adult Softball	$475/team		
Resolution	Adult Kickball	$350/team		
	Sports Sponsorships			
Resolution	Bronze	$ 100	Soccer/Softball	
Resolution	Silver	$ 250	Soccer/Softball	
Resolution	Gold	$ 350	Soccer/Softball	
Resolution	Platinum	$ 500	Soccer/Softball	
Resolution	Dugout	$ 750	Softball Only	
Resolution	Scoreboard Level 2	$500 for 3 yrs	Softball Only	
Resolution	Scoreboard Level 1	$2,000 for 3 yrs	Softball Only	

	Camps/Classes			
Resolution	Art Class SP/FA	$80		
Resolution	Summer Camps	$80		
Resolution	Lego Camps	$80		
Resolution	Cheer Camp	$80		
Resolution	Tiny Tykes	$60		
Resolution	Little Sports	$10 per class		
Resolution	Softball Skills Camp	$40/$75		
Resolution	Soccer Skills Camp	$40/$80		
	Food Truck Festival			
Resolution	Food Trucks	$150		
Resolution	Vendor 10x10	$50		
	BBQ Fest			
Resolution	Team Fee	$215		
Resolution	Add. Categories	$100		
Resolution	30x30 Site	$100		
Resolution	40x40 Site	$150		
Resolution	Porta Potty	$100		
Resolution	The Whole Hog/Sponsor	$5,000		
Resolution	The Half Hog/Sponsor	$2,500		
Resolution	The Ham/Sponsor	$1,000		
Resolution	The Shoulder/Sponsor	$500		
Resolution	The Ribs/Sponsor	$100		
Resolution	Food Truck	$150		
Resolution	Vendor 10x10	$50		
	SCA: Steak Competition			
Resolution	Entry Fee	$160/$320		
Resolution	Ancillary Fee	$50		
Resolution	Food Trucks	$150		
Resolution	Vendor 10x10	$50		
	Cops N Bobbers			
Resolution	Food Trucks	$75		

	Rock the Block			
Resolution	Food Trucks	$150		
Resolution	Vendors	$50		
	Autumn in Atoka/Safe Night Out			
Resolution	Food Trucks	$150		
Resolution	Vendor 10x10	$50		
Resolution	Special Activity/Sponsorship	$ 500		
Resolution	Bounce Houses/Sponsorship	$ 300		
Resolution	Treat Station/Sponsorship	$ 200		
Resolution	Candy/Sponsorship	$ 100		
	Pop Up Farmer's Market			
Resolution	Food Truck	$50 per day		
Resolution	Vendor	$15 per day		
	Tree Lighting			
Resolution	Food Truck	$ 75		
Resolution	Vendor	$ 25		
	Facilities			
Resolution	Fire Station Birthday	$100 per 2hrs		
Resolution	Softball Rentals w/o Lights	$20 per 2hrs		
Resolution	Softball Rental w/ Lights	$15 per 2 hrs		
Resolution	Soccer Field Rental w/ Lights	$15 per 2 hrs		
Resolution	Soccer Field Rental w/o Lights	$20 per 2hrs		
Resolution	Nancy Pavilion Half Day	$40		
Resolution	Nancy Pavilion All Day	$80		

Resolution	Splash Pad Party Rental-1 Pavilion	$40 per 2 hours		
Resolution	Splash Pad Party Rental-2 Pavilion	$80 per 2 hours		
Resolution	Private Splash Pad Party	$150 per 2 hours		
Resolution	Splash Pad General Admission	$2.00 daily pass		
Resolution	Splash Pad Season Pass	Resident $40 / Non Resident $80		
Atoka Police Department & Municpal Court	**City Code**	**TCA**	**Description**	
Copies / Resolution	Set by State/ OORC	8-4-604(a)(1)	$0.15 a page / $0.50 color / $15.00 non residents	Set by State
Resolution			oversized copies per page = actual cost to the Town	
Resolution			Photographs (3 x 5) -$5.00 per copy / (8x10) - $10.00 per copy	
Resolution			Disc / Flash Drive - $20.00 each	
Court Fees/Ordinance	Southern Automated Systems		Technology Fee - $12.00	
Ordinance	3-202		Litigation Tax (State) $13.75	
Ordinance	3-202		Litigation Tax (Town) $13.75	
Ordinance	State Law		Bond Forfieture - $13.75	
Ordinance	3-202		Administrative Court fee - $1.00	
Ordinance	3-202		Municpal Court cost - $121.00	
Ordinance	Set by State		Appeals Bond - -$250.00	Set by State
Fingerprints/Resolution			$20.00 1st card, $5.00 each additional card	
Mailing & Shipping/ Resolution			$5.00 or the actual cost, whichever is greater	
Notary fee/ Resolution			$10.00 each document	

Research fee/ Resolution			0-59 minutes - Free, 60 +minutes = $38.00 an hour	
Returned Check Fee				
Vehicle Impound Storage fee/ Resolution			$25.00 a day plus any specialized equipment needed to tow vehicle	
Vehicle Impoundment Tow/ Resolution			Set by contracted towing company - actual cost transferred to defendant	
Visa Letter/ Resolution				
Fines				
Alcohol License/ Permit required/ Violation	8-104			
Anti Noise Regulations/ Resolution	11-502	55-8-193 (Veh)	(a) vehicle horns, (b) radios, (c) shouting, (f) whistles, (g) exhaust,	
Resolution			(h) construction noises, (i) noises near school, churches, (j) load/unloading	
Resolution			(k) Noises to attract attention, (l) loudspeakers/ amplifiers	
Backing vehicles/ Resolution	15-117	55-8-163		
Banners , signs awnings over roadway prohibited/ Resolution	16-105			
Basketball goals - prohibited in public right of way/ Resolution	16-114			
Beer License / Permit required violation	8-207 / 8-208		State Set Permit	
	8-208 (3)(b)		permit required for special event	
Buildings, storage, banners on roadways - prohibited	16-602			

Clinging to a vehicle in motion	15-115	55-8-174	bicycle, motorcycle, coaster, sled, roller skates, or any other vehicle to cling to, or attach himself or his vehicle to	
Criminal Trespass	11-801	39-14-405	TCA 39-14-405	
Curfew violation	11-1100	39-17-1702		
Disregarding traffic control signs	15-109	55-8-109	Vehicle and Pedesrtian	
Distracted Driving / use of electronic devices	15-132	55-8-199	i.e. texting and driving	
Disturbing the peace	11-501	39-17-305	TCA is Disorderly Conduct	
Double Yellow lines - no passing	15-108	55-8-121		
Driving on streets closed for repairs	15-102			
Driving through processions	15-114	55-8-183	Funeral or otherwise	
Driving while license expired	15-120	55-50-337		
Duty to devote full time and attention to operating a motor vehicle	15-127	55-8-136		
Duty to drive at safe speed, maintain safe lookout, and keep control	15-124	55-8-136		
Duty to drive with due regard - emergency vehicles	15-202 (4)	55-8-108	Use for law enforcement crashes	
Duty to obey school safety/ crossing guards	15-113			
Duty to signal a stop in motor vehicles	15-510	55-8-144		

Duty to yield - pulling from private drive	15-502	55-8-131	55-8-150	
Duty to yield to emergency vehicles	15-501	55-8-132		
Excessive Noise	15-119	55-8-193	screeching/ squealing of tires, horns, racing of engine	
Expired Registration	15-120	55-4-104	Mandatory Court	
Failure to appear fine	15-702			
Failure to satisfy insurance	15-125	55-12-139	In effect, but does not have on person	
	15-125	55-12-139	1st Offense - $30 / 2nd Offense - $55.00	
Fire in street or sidewalk	16-113			
Firearms - discharge in Town Limits	11-701			
Following / Blocking Emergency Vehicles	15-203	55-8-168		
Following too closely	15-128	55-8-124		
Gambling	11-301	39-17-502	TCA 39-17-502	
Gates opening over streets & sidewalks	16-606			
Laned streets - driving within lines	15-107	55-8-115	Failure to yield is TCA 55-8-197 (1)	
Left turn at intersection - right of way	15-406	55-8-129		
Left turns - 2 way road	15-403	55-8-140 (2)		
Left turns - other than 2 way road	15-404	55-8-140 (3)		
Littering - streets, alleys, or sidewalks (construction materials)	16-107	55-8-170		
	11-903		Blowing grass in street	

Minors loitering/ inside Beer establishment	11-203	57-5-301 (c)		
Motor Vehicle Requirements	15-101		operate without proper muffler, lights, brakes, horn, and such other equipment as is prescribed and required by Tennessee Code Annotated, title 55, chapter 9.	
Motorcycles - helmets required	15-122 (7)	55-9-302		
Motorcycles - must be in seats	15-122 (3)	55-8-164 (a)		
Motorcycles - parent knowledge of	15-122 (9)		knowingly to permit any minor to operate a motorcycle in violation section	
Motorcycles - underage driver with passenger	15-122 (6)		Under 16 yoa and driving with a passenger	
Motorcycles - windshield/ goggles required	15-122 (8)	55-9-304		
Motorcycles/ Bicycles - blocking vision	15-122 (5)	55-8-164 (c)		
Motorcycles/ Bicycles - one person at a time	15-122 (4)			
No Drivers License	15-120	55-50-351	Mandatory Court	
Noise Ordinance - Dogs (barking, etc)	11-502 (d)			
Obstruct or permit trees or foilage - project into public street	16-101, 16-103			
Obstruct public street - barrels, boxes	16-101			
Obstructing a crosswalk or intersection	15-503			

One-way Streets - driving correct direction	15-105	55-8-122 (b)		
Open Container	11-202	55-10-416	Open alcoholic container	
Over-extended loads from vehicles	15-118			
Parental Responsibility - driving	15-123 (3)		Parent/ Guardian allowing to drive reckless, careless, or unlawful manner	
Parking - alongside /opposite street excavation/ obstruction when stoppingwould obstruct traffic	15-604 (10)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - Angle parking	15-602	55-8-161	1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - handicap - preventing use of curb cut or ramp	15-604 (13)(c)	55-21-108		
Parking - Handicap adjacent to space	15-604 (13)(a)	55-21-108		
Parking - Handicap encroach the handicap space	15-604 (13)(b)	55-21-108		
Parking - Handicap parking in general	15-604 (13)	55-21-108		
Parking - in front of public or private driveway	15-604 (2)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - Loading / unloading in loading zone	15-605		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - more than 12 hours	15-601	55-16-104	1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	

Parking - No parking on bridge on a highway or within a hwy tunnel	15-604 (12)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - No parking standing in roadway	15-604 (11)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - Obstructing a fire lanes / fire hydrant	15-604 (4)		within 15 feet of a hydrant	
Parking - on sidewalk	15-604 (1)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - One way, left side & witin 18 inches of curb	15-601		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - park or stand - purpose of displaying for rent or sale	15-604 (15) (a)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - park or stand - purpose of washing, greasing, & repair	15-604 (15) (b)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - parking in more than one space (public prop)	15-603		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - prohibited by signage	15-604		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - prohibited with 30 feet of stop sign / traffic control signal or flashing beacon	15-604 (7)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - Recreational Vehicles parked in road	15-601		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - Trucks over 8,000 lbs prohibited	15-601		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - wihtin 20 feet or across from fire house driveway	15-604 (9)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	

Parking - within 20 feet of a crosswalk @intersection	15-604 (6)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking- within 300 feet of certain intersections on Hwy 51	15-604 (14)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - within 50 feet of the nearest railroad crossing	15-604 (8)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - within a pedestrian crosswalk	15-604 (5)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - within an intersection	15-604 (3)		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking - witin 18 inches of curb	15-601		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Parking or stopping left side to curb	15-608		1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Passing / Overtaking - School buses	15-130	55-8-151		
Passing / Overtaking vehicles	15-121	55-8-117		
Pedestrian / Bike Lane - violations	15-131	55-8-205		
Prohibited / No heavy trucks	15-802		exceeds 12,000lbs (Main St., Kimbrough, Atoka McLaughlin	
Public Drunkeness	11-201	39-17-310	TCA 39-17-310	
Railroad crossing - duty to stop	15-504	55-8-145		
Reckless Driving	15-103	55-10-205	Mandatory Court	
Refrigerators - abandoned	11-901			
Riding on outside of vehicles	15-116			
Right side turns	15-402	55-8-140 (1)		

Roundabout - duty to yield	15-511	55-8-122		
Running over fire hose	15-204	55-8-169		
Seat Belt	15-126	55-9-603	1st Offense - $30 / 2nd Offense - $55.00	
Seat Belt - Child Restraint	15-126	55-9-603	16 years or less without seatbelt	
	15-126	55-9-602	Child requiring restraint / booster seat	
Selling alcohol on-premise w/o license	8-110 (2)			
Sidewalks - Ride, lead, or tie animal to interfere with passage	16-112			
Speeding	15-301	55-8-152	1-10 miles over speed limit	
	15-301	55-8-152	11-20 miles over speed limit	
	15-301	55-8-152	21-30 miles over speed limit	
	15-301	55-8-152	31 and over speed limit - Mandatory Court	
Speeding in school zones	15-303	55-8-152	Mandatory Court	
Speeding through unregulated intersection	15-302		must be 15MPH or less	
Stop signs - Duty to stop	15-505	55-8-149		
Storage of property on public street & right of way unlawful	15-607			
Striking parked vehicles / fixed objects	15-129			
Traffic - Interference/ Obstructing	11-803	55-8-160	39-17-307 - Obstructing Highway Passageway	
Traffic control signals - duty at flashing controls	15-508	55-8-112		

Traffic control signals - obedience to	15-507	55-8-110	55-8-109 (signs)	
Traffic control signals - pedestrian crosswalk duty	15-509	55-8-134		
Trains blocking intersections, duty to give warning	16-111			
Turning movements- duty to do so safely	15-401			
Unattended vehicles - parking generally	15-601	55-8-158	1st offense - $25.00, 2nd offense & subsequent offenses - $50.00	
Unauthorized Traffic control signs	15-111	55-8-114		
Unlaned streets - driving on right side of road	15-106		exceptions listed in (a-c)	
Unlicensed Driver - third party allowing	15-123 (2)			
Unregistered Vehicle	15-120	55-3-102	Mandatory Court	
U-turns prohibited	15-405	55-8-142		
Yield signs - duty to yield right of way	15-506	55-8-130		
All other traffic related offenses not listed				
All other city ordinance violations not listed				
PUBLIC WORKS				
Ordinance 17-108	**REFUSE AND TRASH DISPOSAL FEES**	21.25	Residential Solid Waste First Cart	
		13.4	Additional Cart Fee	
Ordinance 18-403	**WATER RATES**	$4.50	Each one thousand gallons	
	5/8 TO 3/4 INCH	$10.30		
	1 INCH	$12.25		

	1-1 1/2 INCH	$20.50		
	2 INCH	$26.25		
	3 INCH	$42.25		
Ordinance 18-403	**SEWER RATES**	$5.77	Each one thousand gallons	
	5/8 TO 3/4 INCH	$10.00		
	1 INCH	$9.20		
	1-1 1/2 INCH	$17.50		
	2 INCH	$23.20		
	3 INCH	$37.20		
	Grease Trap Pumping	$250.00		
	Primary Water Connection	$1,500.00		
	1-inch	$1,500 + $500		
	2-inch	$1,500 + $1,800		
	Sewer Connection- STEG System	$3,600.00		
	Sewer Connection- STEP System	$1,050.00		
	Auxiliary Water Connection	$1,500.00		
	Grinder/Sewer Pump Installation	$4,120.00		
	Water Service relocation using existing meter	$500.00		
	Sewer Tank	$1,000.00		
Ordinance 18-404	Water Activation	$95.00		
Ordinance 18-404	Sewer Activation	$95.00		
Ordinance 18-403(5)	**Penalties and Service Fees**			

	Late payment penalty	10% of bill due		
	Fee to restore service during business hours	$50.00		
	Fee to restore/activate service after business hours	$100.00		
	Return check fee	$30.00		
Ordinance 18-403(6)	**Damaged or Destroyed Equipment fees**			
	Water meter box lock		$50.00 plus $95.00 / hour - labor and truck	
	Concrete meter box lid		$85.00 plus $95.00 / hour - labor and truck	
	Concrete meter box		$200.00 plus $95.00/hour - labor and truck	
	Sewer tank riser		$300.00 plus $95.00 / hour - labor and truck	
	Sewer tank lid		$150.00 plus $95.00 / hour - labor and truck	
	Water meter		$400.00 plus $95.00 / hour - labor and truck	