



Board of Mayor and Aldermen

Meeting Agenda

Tuesday, September 9, 2025 6:30 p.m.

Invocation & Pledge of Allegiance

I. Call to Order by the Mayor

II. Roll Call by the Recorder

III. Public Comment

IV. Consent Agenda – All matters listed under the Consent Agenda are considered routine and will generally be enacted by one motion. Except for any items that are removed from the Consent Agenda, there will be no separate discussion of these items at this time.

- | | |
|--|-----------|
| a. Minutes – Regular Board Meeting – August 12, 2025 | Exhibit A |
| b. Financial and Sales Tax Report | Exhibit B |
| c. Resolution – State Farm – Grant Submission | Exhibit C |
| d. Resolution – Walmart – Grant Submission | Exhibit D |
| e. Correspondence - FY26 Budget Letter | Exhibit E |
| f. Correspondence – SSR Memo | Exhibit F |
| g. Resolution – Cross-Connection Program Agreement | Exhibit G |
| h. Resolution – Website Vendor Agreement | Exhibit H |
| i. Planning and Inspection Report | Exhibit I |
| j. Fire Department Report | Exhibit J |
| k. Parks Department Report | Exhibit K |
| l. Police Department Report | Exhibit L |
| m. Public Works Report | Exhibit M |

V. Old Business

- | | |
|--|-----------|
| a. Ordinance – Final Consideration – FY26 Budget Amendment | Exhibit N |
|--|-----------|

VI. New Business

- | | |
|--|-----------|
| a. Proclamation – Constitution Week | Exhibit O |
| b. Bid Award – Walker Parkway Culvert | Exhibit P |
| c. Resolution – Wind River Environmental Agreement | Exhibit Q |

VII. Miscellaneous Items from the Mayor, Board of Aldermen, Town Administrator

VIII. Adjournment



Memorandum

TO: Honorable Barry L. Akin & Board of Aldermen
FROM: Marc Woerner, Town Administrator
SUBJECT: Agenda Items – September 9, 2025

IV. Consent Agenda – Exhibits A through H

Exhibit A – Board Meeting Minutes – The minutes from the Board's regular monthly meeting in August are included for review and approval.

Exhibit B – Financial Reports – The monthly reports detailing the fiscal year financial performance through the month of August are included in the packet for your review.

Exhibit C – Resolution – This resolution authorizes the Atoka Fire Department to apply for a State Farm Good Neighbor Grant to help improve its community EMS training programs. Over the years, the department has offered free CPR, First Aid, and Stop the Bleed classes to groups like police departments, daycares, churches, and scout troops. Lately, more people have been signing up for these classes, and the demand continues to grow. To continue offering high-quality training, the department needs new equipment like training props and supplies. The total cost is about \$4,459.56 with no cost to the Town. Staff recommends approval.

Exhibit D – Resolution – This resolution authorizes the Atoka Fire Department to apply for a Walmart Good Spark grant to help buy equipment for a new service truck. This truck will be used for many types of emergencies and is expected to help improve the Town's ISO rating, which can benefit insurance rates for residents. The grant will help pay for a K12 rescue saw, a rescue chainsaw, and rechargeable battery-powered work lights. The total amount requested is between \$4,000 and \$5,000, with no cost to the Town. Staff recommends approval.

Exhibit E – Correspondance – Acceptance of the Fiscal Year 2026 Budget - The State has formally approved the Town's FY2026 budget. The review confirmed that projected revenues are sufficient to meet expenses. The Town was commended for adopting the budget before the start of the fiscal year, which supports stronger financial management. The utility system is projected to improve its financial position, but we must continue complying with the





Tennessee Board of Utility Regulation (TBOUR) due to prior deficits in water and sewer. This item is informational only.

Exhibit F – Correspondence – The town's consulting engineering firm, Smith Seckman Reid (SSR), has requested an update to their hourly rates for on-call engineering services. The current rates have remained unchanged since 2015. Given the rise in labor and professional service costs over the past decade, SSR is proposing updated rates effective September 1, 2025. The increase only applies to future on-call work and does not affect existing task orders with set pricing. SSR has also requested reimbursement for mileage from Memphis to Atoka at the federal mileage rate. No further rate increases are expected for the next three years. Staff recommend acceptance of the rates based on SSR's long-standing service and consistent performance for the Town.

Exhibit G – Agreement – Cross Connection Program - This year's approved Water Fund budget includes funding for a one-year agreement with Reed Backflows to support compliance with state cross-connection control requirements. Our most recent state sanitary survey identified backflow prevention as the only area needing improvement. Reed Backflows will provide testing, surveys, and compliance support to help address this issue. The first-year cost is \$36,000, paid monthly, with future years estimated at \$10,000–\$15,000 annually if extended. Customers will remain responsible for any repairs to their own devices. Approval ensures we stay in compliance with state requirements, avoids potential fines, and secures the integrity of our water system. Staff recommends approval.

Exhibit H – Agreement – Website Vendor - The Town has been evaluating options to improve our website and citizen communication tools. While Revize, our current provider, is functional, it has limitations in navigation, mobile accessibility, and integration with other platforms. Apptegy offers a stronger, long-term solution by combining a modern website with a mobile app, real-time notifications, citizen request forms, department-managed updates, and centralized posting across multiple platforms. Several Tennessee municipalities are already using Apptegy successfully.

Financial Comparison:

Revize – \$8,459 redesign fee (due now) + \$4,500 annually (no app included).

Apptegy – \$6,000 one-time setup fee + \$8,500 annually, including the app. Apptegy also offsets part of the Revize buyout (\$1,400 savings) and reduces costs tied to other software products.





Transitioning to Apptegy provides greater functionality, a modern app-based system, improved efficiency for staff, and stronger communication with citizens while balancing long-term costs. Staff recommends approval.

Exhibit I through Exhibit M – Monthly reports from the Departments are included for your review.

V. Old Business

Exhibit N – Final Consideration – Fiscal Year 2026 Budget Amendment – This is the final reading of the ordinance amending the FY26 budget to increase the Fire Department appropriation by \$15,000. The amount covers the purchase of the LifeArm CPR device which was approved during the budget process but inadvertently omitted from the adopted budget.

VI. New Business

Exhibit O - Proclamation – Constitution Week - Mayor Akin will present a proclamation designating the week of September 17-23, 2025, as Constitution Week in Atoka. The proclamation honors the 238th anniversary of the drafting of the United States Constitution

Exhibit P – Bid Award – Walker Parkway Culvert - Staff recommends awarding the culvert replacement project to FIRM CRE Construction Company for \$441,923.75, the lowest responsible bidder. The project will replace four failing culverts with two new concrete box culverts to improve traffic safety and stormwater flow. While \$220,000 was budgeted this year from the Highway and Street Fund, additional funding will be needed due to the urgent failure of the middle culvert. FEMA reimbursement is not available since the damage was not tied to a declared disaster. This project is critical as the culvert provides a main access route into the Blaydes and Williamsburg subdivisions.

If you have questions on any of these items prior to the Board meeting, please do not hesitate to contact me.





**Town of Atoka Board of Mayor and Aldermen
Regular Monthly Meeting
August 12, 2025, 6:30 p.m.**

September 9, 2025

Exhibit A

The Invocation was led by Mayor Barry L. Akin. All present joined in the pledge to the flag.

The meeting was called to order by Mayor Akin at 6:39 p.m.

The Town of Atoka Board of Mayor and Aldermen met with the following:

Present: Mayor Barry L. Akin, Aldermen Chris Detje, Brett Giannini, John Harber, Jeremy Lightsey, Jessie Poole and Chris Schaeffer.

Also present: Town Administrator Marc Woerner, Town Recorder Rachel Covarrubias, Fire Chief Bill Scott, Parks Director Dorothy Isbell, Planning Consultant Jim Atkinson, Public Works Director Wesley Yarbrough and attached list.

Absent: None

Public Comment:

1. Ross Ebbingham at 221 Daisey Lane inquired as to why the comments are turned off on the Town's Facebook page. Acknowledged that he didn't believe comments should be off.
2. Wanda Bates at 187 Rosiland Way spoke of the fire that happened on Friday and what she saw from Atoka's Fire, Police and Public Works was nothing short of heroic.
3. Bill Austin at 55 Clay Cove informed the Board that the roads in Templeton Farms are some of the worst roads in the Town. Informed the Board of the back wall washing out one of the storm drains.

Consent Agenda – Exhibits A through Exhibit I – Alderman Giannini made a motion to approve the consent agenda as presented. Alderman Poole seconded the motion. All in favor. Motion carried.

Resolution 25-08-01 – Grant Application – Gary Sinise Foundation – Exhibit C – Alderman Giannini made a motion in the consent agenda to approve. Alderman Poole seconded the motion. All in favor. Motion carried.

Old Business: None

New Business:

Change Order – Climer Paving – Exhibit J – Public Works Director Wesley Yarbrough presented to the Board that the changed order is to cover patching in areas that Public Works had to replace culverts or repair water leaks. Alderman Giannini made a motion to approve the change order in the amount of \$12,100.00. Alderman Schaeffer seconded the motion. All in favor. Motion carried.

Ordinance – First Consideration – Zoning Ordinance – Design Standard – Exhibit K – The Board had no objection to the ordinance being read by title only. The Town Recorder read the ordinance by title only. Alderman Schaeffer made a motion to approve the ordinance on first consideration. Alderman Harber seconded the motion. Roll call: Harber-yes, Detje-yes, Lightsey-yes, Giannini-yes, Schaeffer-yes, Poole-yes. All in favor. Motion carried.

Ordinance – First Consideration – FY 26 Budget Amendment – The Board had no objection to the ordinance being read by title only. The Town Recorder read the ordinance by title only. Alderman Giannini made a motion to approve the ordinance





on first consideration. Alderman Detje seconded the motion. Roll call: Lightsey-yes, Detje-yes, Harber-yes, Giannini-yes, Schaeffer-yes, Poole-yes. All in favor. Motion carried.

Miscellaneous Items from the Mayor, Board of Aldermen, Town Administrator

1. Mayor Akin informed citizens that the work on the Main Street pump station has started and new sewer lines will be added on Meade Lake Road. The bid opening for the lagoon in Munford did come within budget. The lagoon is a project between City of Munford, Town of Atoka and Town of Brighton.
2. Alderman Poole inquired about the reasoning behind no comments on the Town's Facebook page. Administrator Woerner explained that the comments have been turned off for 2 years, must allow all or none of the comments, not allowed to delete or hide.
3. Alderman Giannini gave an update on the Tipton County Animal Shelter stating that it will be opening back up at the end of September.
4. Alderman Harber thanked Town staff for creating and pushing out the "Your Town at Work" and being able to broadcast the meetings live.
5. Alderman Detje inquired if Public Works Director Wesley Yarbrough was aware of the storm drain issue that Mr. Austin was speaking of. Mr. Yarbrough advised that he is aware of issue and is going to try and get it taken care of in the next couple of weeks. Alderman Detje also inquired if the street paving list would be able to be published so that citizens know which streets are getting paved.
6. Administrator Woerner informed the Board of the following items. Will be sending out dates for a work session in September to discuss replacing streetlights with LED lights. Town staff is working to update the website; the retail and trade analysis should be done by the end of the month. Working on compiling RFI/RFP for prospective businesses via TVA's checklist. The State will annually certify municipality populations to adjust revenue shares. The Town is working with TN Data Center to align building permit calculations and correct past numbers. The IDB has extended a work session invitation for August 28, 2025, beginning at 5pm. The work session is to hear a presentation from a development consulting group. The new cameras and being able to go live is thanks to Anna Pond and Chief Bill Scott, it was relatively low-cost and is permanent, so the equipment doesn't have to be set up and taken down every time. Is currently on a subcommittee crafting legislation to allow electronic publication of public notices.
7. Alderman Lightsey inquired some employees received higher than the COLA. Administrator Woerner advised that adjustments are permitted within the approved budget when warranted.
8. Alderman Poole informed the Board and citizens that the 911 Board is in the process of new radio system. There could be the possibility for state system adoption in the long term.
9. Alderman Harber reminded the Board and citizens of the Rock the Block event being held on August 23rd from 7-9pm with fireworks following.

Alderman Poole made a motion to adjourn the meeting. Alderman Harber seconded the motion. The meeting adjourned at 7:18 pm.

Barry L. Akin, Mayor

Rachel Covarrubias, Town Recorder



334 Atoka Munford Ave., Atoka, TN 38004

www.atokatn.gov

Exhibit B**SUMMARY OF FINANCIAL CONDITION VS. BUDGET***For the Two Months Ending August 31, 2025*

<u>General Fund</u>		2 months	% of Budget	
Revenues:		Actual	Budget	Total Budget
Property Tax		9,912	0.3%	2,916,271
Sales Tax		681,898	17.1%	3,990,000
Grants		75,000	97.5%	76,927
Other Revenues		985,779	30.9%	3,193,278
Total		1,752,589		10,176,476
Expenditures:				
Legislature & Judicial		13,299	15.3%	86,800
Finance & Administration (transfer IDB & SW)		183,351	19.3%	950,434
Police		751,347	23.9%	3,145,516
Fire		553,710	22.4%	2,472,580
Planning & Inspection		60,739	18.1%	336,206
Streets		303,369	18.7%	1,620,262
Parks & Recreation		215,468	19.2%	1,123,189
Total		2,081,283		9,734,987
Excess Revenue Over Expenditures		-328,694		441,489
Cash on Hand at End of Period (1)		6,788,296		

<u>State Street Aid Fund</u>				
Revenue		62,270	16.1%	386,000
Expenditures		215,235	56.9%	378,261
Excess Revenue Over Expenses		-152,965	0	
Cash on Hand at Beginning of Year		406,996		
Cash on Hand at End of Period		254,031		

<u>Drug Fund</u>				
Revenue		292	0.6%	50,000
Expenditures		16	0.0%	50,000
Excess Revenue Over Expenses		276	0	0
Cash on Hand at Beginning of Year		91,269		
Cash on Hand at End of Period		91,545		

<u>Solid Waste Collections</u>				
Revenue		142,373	16.2%	878,440
Expenditures		161,617	18.4%	876,000

Excess Revenue Over Expenses		-19,244	0	2,440
Cash on Hand at Beginning of Year		267,820		0
*Cash on Hand at End of Period		248,576		2,440

<u>ARPA Funds</u>				
Revenue		2,823,822	100.0%	2,823,822
Expenditures	FY2024	1,663,240	58.9%	2,823,822
Expenditures	FY2023	232,815	8.2%	2,823,822
Expenditures	FY2025	271,337	9.6%	2,823,822
Expenditures	FY2026	3,161	0.1%	2,823,822
Revenue Remaining after Expenses		656,430	77%	
			Percent Used	

<u>Investment Plan Funds</u>		8/31/2025	Ending FY23	Ending FY24
Interest on Savings Accts YTD (accrues monthly)			122,652	589,369
			YTD FY26	Ending FY25
			37,107	468,449

<u>Stormwater Fund</u>				
Revenue		38,198	16.5%	232,000
Expenditures			0.0%	232,000
Excess Revenue Over Expenses		38,198	0	0
Cash on Hand at Beginning of Year		168,847		0
*Cash on Hand at End of Period		207,045		0

SUMMARY OF FINANCIAL CONDITION WATER FUND

For the Two Months Ended August 31, 2025

September 9, 2025

Exhibit B

Cash on Hand at Beginning of Year	\$ 989,054
Cash on Hand at End of Period	\$ 926,909
Total Bonds/Notes outstanding 08/31/25	\$ 295,565

Net Income(Regulatory Basis) vs. Prior Year				
	Actual			Prior Year
	8/31/2025	% of Budget	Total Budget	8/31/2024
Revenues	\$ 295,136	18.04%	\$ 1,636,337	\$ 264,949

Expenses				
(353) Water Purchases	\$ 97,013	19.40%	\$ 500,000	\$ 98,583
(100's) Payroll and Benefits	\$ 59,471	15.43%	\$ 385,363	\$ 66,649
(260) Repair Maintenance Services	\$ 1,013	2.53%	\$ 40,000	\$ 372
(241) Utility (Electric) Operations	\$ 1,238	20.63%	\$ 6,000	\$ 1,223
(211,290,292,310) Prof Service / Office Supplies	\$ 14,719	39.89%	\$ 36,900	\$ 12,857
* Other Operating Expenses	\$ 105,964	33.78%	\$ 313,688	\$ 87,450
(540) Depreciation	\$ 33,527	16.67%	\$ 201,163	\$ 31,667
Total	\$ 312,945	21.10%	\$ 1,483,114	\$ 298,801
Net Income (loss)	\$ (17,809)		\$ 153,223	\$ (33,852)

**SUMMARY OF FINANCIAL CONDITION
SEWER FUND**

For the Two Months Ended August 31, 2025

September 9, 2025

Exhibit B

Cash on Hand at Beginning of Year	\$ 2,869,564
Cash on Hand at End of Period	\$ 2,819,402
Total Bonds/Notes outstanding 08/31/25	\$ 1,176,810

Net Income(Regulatory Basis) vs. Prior Year				
	Actual			Prior Year
	8/31/2025	% of Budget	Total Budget	8/31/2024
Revenues	\$ 411,782	11.19%	\$ 3,679,918	\$ 371,063
Expenses				
(243) Sewer Treatment Fees	\$ 22,068	9.59%	\$ 230,000	\$ 58,100
(100's) Payroll and Benefits	\$ 69,686	17.03%	\$ 409,262	\$ 70,152
(260,269) Sewer Maintenance	\$ 40,096	11.46%	\$ 350,000	\$ 25,333
(241) Utility (Electric) Operation	\$ 16,532	22.96%	\$ 72,000	\$ 13,348
(211,290,292,310) Prof Services / Office Supplies	\$ 12,782	33.73%	\$ 37,900	\$ 10,433
* Other Operating Expenses	\$ 239,668	11.47%	\$ 2,090,288	\$ 190,366
(540) Depreciation	\$ 45,632	16.67%	\$ 273,790	\$ 45,000
Total	\$ 446,464	12.89%	\$ 3,463,240	\$ 412,732
Net Income (loss)	\$ (34,682)		\$ 216,678	\$ (41,669)

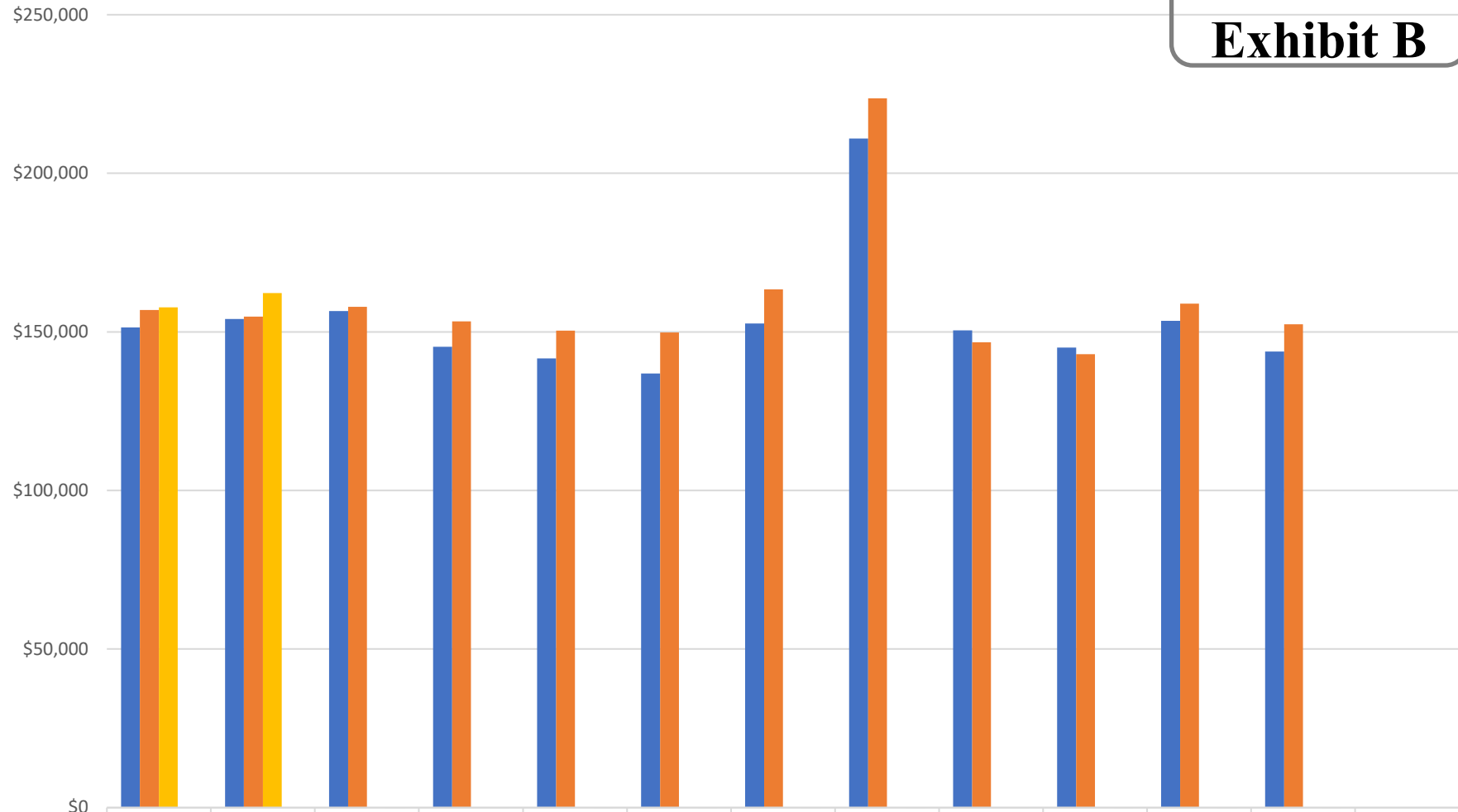
Park Savings: 152,872.00

Total - All Funds: \$ 11,811,789

General Sales Tax Revenue

September 9, 2025

Exhibit B



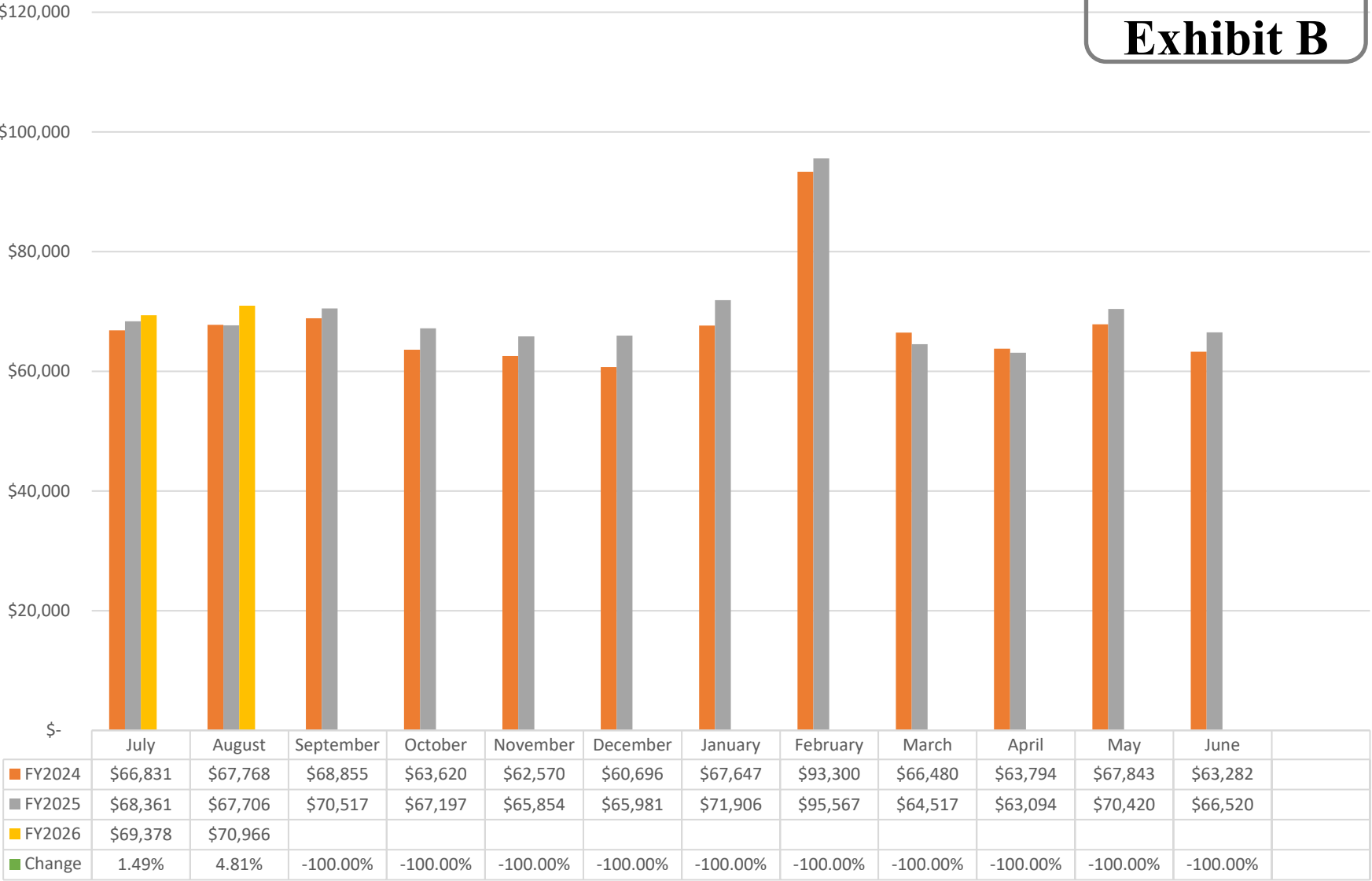
	July	August	September	October	November	December	January	February	March	April	May	June	
FY2024	\$151,434	\$154,088	\$156,584	\$145,277	\$141,636	\$136,912	\$152,605	\$210,960	\$150,466	\$145,083	\$153,443	\$143,820	
FY2025	\$156,890	\$154,808	\$157,899	\$153,282	\$150,428	\$149,831	\$163,403	\$223,640	\$146,717	\$143,006	\$158,862	\$152,376	
FY2026	\$157,730	\$162,204											
Change	0.54%	4.78%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	

FY2024 FY2025 FY2026 Change

Fire Tax Revenue

September 9, 2025

Exhibit B



FY2024 FY2025 FY2026 Change



STATE OF TENNESSEE
DEPARTMENT OF REVENUE

September 9, 2025

Exhibit B

County Local Option

August 14, 2025

Letter ID: L0375426752
Collection Month: 31-Jul-2025

Dear Tipton County Trustee:

The Department of Revenue has collected and allocated the amounts below during July, 2025 from Local Option Sales Tax as follows:

County/City Name	Total Collections	Less Admin. Costs	Net Collections
Tipton County	-\$246,449.48	\$1,848.37	-\$244,601.11
Covington	-\$573,411.95	\$4,300.59	-\$569,111.36
Atoka	-\$321,762.16	\$2,413.22	-\$319,348.94
Brighton	-\$68,833.36	\$516.25	-\$68,317.11
Burlison	-\$6,075.85	\$45.57	-\$6,030.28
Garland	-\$10,733.00	\$80.50	-\$10,652.50
Mason	-\$27,629.06	\$207.22	-\$27,421.84
Munford	-\$173,224.94	\$1,299.19	-\$171,925.75
Gilt Edge	-\$5,006.05	\$37.55	-\$4,968.50
	-\$1,433,125.85	\$10,748.46	-\$1,422,377.39

(Collections are shown as negative amounts)

Note that we have deducted 0.75% state cost of administration leaving the net collections. The Department of Finance and Administration has been notified to issue a payment to the Trustee of your county in the amount of the net collections.

Please be aware that normal Local Option Sales Tax collections may fluctuate. This could be due to additional collections on assessments or reductions as a result of taxpayer refunds or returned checks. Should your collection amount increase significantly, it might be the result of an audit assessment.

For additional information regarding the allocation you may call the Division of Financial Control at 615-532-8944 between 7:30 a.m. and 4:00 p.m. central time, Monday through Friday, holidays excepted.



September 9, 2025

Exhibit B

STATE OF TENNESSEE
DEPARTMENT OF REVENUE
Local Option Out of State Sales Distribution

County Situs:	8400 - Tipton County
Total County Out of State Amount:	-\$34,847.00
Less Admin. Costs:	\$261.35
Net County Out of State Amount:	-\$34,585.65

<u>Situs</u>	<u>Reporting Period</u>	<u>Total Local Option Amount by Destination Rate</u>	<u>Local Option Percentage</u>
8400 - Tipton County	31-Jul-2025	-\$162,722.76	33.12%
8401 - Covington	31-Jul-2025	-\$95,795.94	19.49%
8402 - Atoka	31-Jul-2025	-\$118,443.75	24.10%
8403 - Brighton	31-Jul-2025	-\$31,811.44	6.47%
8404 - Burlison	31-Jul-2025	-\$4,532.62	0.92%
8405 - Garland	31-Jul-2025	-\$2,063.03	0.42%
8406 - Mason	31-Jul-2025	-\$9,601.36	1.95%
8407 - Munford	31-Jul-2025	-\$64,729.68	13.17%
8408 - Gilt Edge	31-Jul-2025	-\$1,787.71	0.36%
		-\$491,488.29	

Date/Time: 9/3/2025 12:35 PM

Town of Atoka
Payment Register By Date

September 9, 2025

Exhibit B

User: Rachel Covarrubias
Page 1 of 12

<u>Bank Name</u>		<u>Bank Number</u>				
First Citizens SSA						
<u>Payment Number</u>	<u>Payment Type</u>	<u>Check Type</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Payment Amount</u>
1047	CHK	Regular	Southwest Tenn Electric	925	08/06/2025	\$5,147.83
					Bank Total:	\$5,147.83
					Bank Payment Count:	1

Bank Name**Bank Number**

General Fund Checking

Payment Number	Payment Type	Check Type	Vendor Name	Vendor ID	Payment Date	Payment Amount
35228	CHK	Regular	Aeneas Internet and Telephone	2115	08/06/2025	\$99.90
35229	CHK	Regular	Aireserv	1519	08/06/2025	\$570.26
35230	CHK	Regular	Alpha One Apparel LLC	2113	08/06/2025	\$20.69
35231	CHK	Regular	Amazon Capital Services	1738	08/06/2025	\$138.22
35232	CHK	Regular	Atoka Public Works	14	08/06/2025	\$2,586.46
35233	CHK	Regular	Auto Zone Inc	21	08/06/2025	\$672.36
35234	CHK	Regular	Batteries Plus Bulbs	1481	08/06/2025	\$21.95
35235	CHK	Regular	Benchmark Medical Svcs, Llc	159	08/06/2025	\$800.00
35236	CHK	Regular	Bound Tree Medical, Llc	131	08/06/2025	\$96.69
35237	CHK	Regular	Cintas Corp - First Aid & Safety	168	08/06/2025	\$169.53
35238	CHK	Regular	Cintas Corp - Uniforms	166	08/06/2025	\$40.72
35239	CHK	Regular	City Of Munford	169	08/06/2025	\$25.06
35240	CHK	Regular	Consolidated Pipe & Supply Inc	188	08/06/2025	\$3,025.00
35241	CHK	Regular	Core & Main Lp	256	08/06/2025	\$1,925.00
35242	CHK	Regular	CSI Networking	174	08/06/2025	\$1,425.86
35243	CHK	Regular	David L Douglas	276	08/06/2025	\$700.00
35244	CHK	Regular	Dunlap & Kyle Co. Inc.	282	08/06/2025	\$1,471.01
35245	CHK	Regular	G & C Supply Co, Inc	399	08/06/2025	\$314.86
35246	CHK	Regular	Galls LLC	414	08/06/2025	\$521.29
35247	CHK	Regular	Herbi-Systems	435	08/06/2025	\$5,626.00
35248	CHK	Regular	Impact Fire Services LLC	2405	08/06/2025	\$1,726.49
35249	CHK	Regular	Inflate A Fun	1736	08/06/2025	\$550.00
35250	CHK	Regular	M C Automotive	689	08/06/2025	\$3,128.39
35251	CHK	Regular	MES Service Company, LLC	716	08/06/2025	\$3,744.92
35252	CHK	Regular	O'Reilly Automotive, Inc	1357	08/06/2025	\$430.89
35253	CHK	Regular	Pop's Full Service	836	08/06/2025	\$672.53
35254	CHK	Regular	Public Sector HR Association - PSHRA	2334	08/06/2025	\$175.00
35255	CHK	Regular	Quality Tire & Service	856	08/06/2025	\$2,034.24
35256	CHK	Regular	Renee Laney	2503	08/06/2025	\$95.00
35257	CHK	Regular	Siddons Martin Emergency Group LLC	2188	08/06/2025	\$193.50
35258	CHK	Regular	Southwest Tenn Electric	925	08/06/2025	\$2,575.21
35259	CHK	Regular	Staples Business Advantage	1013	08/06/2025	\$592.18

Date/Time: 9/3/2025 12:35 PM

Town of Atoka
Payment Register By Date

User:

Rachel Covarrubias

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35260	CHK	Regular	Support Payment Clearinghouse	2479	08/06/2025	\$207.00
35261	CHK	Regular	Target Solutions Learning, LLC	1914	08/06/2025	\$203.58
35262	CHK	Regular	Tennessee Tractor, LLC - Corp Office	1032	08/06/2025	\$1,874.08
35263	CHK	Regular	TN Child Support	1093	08/06/2025	\$185.00
35264	CHK	Regular	TPMA - Int'l Public Mngmt Assoc for	2252	08/06/2025	\$50.00
35265	CHK	Regular	Tractor Supply Credit Plan	1031	08/06/2025	\$219.96
35266	CHK	Regular	Tri-State Guardrail & Sign Co	2350	08/06/2025	\$6,240.00
35267	CHK	Regular	Valvoline LLC	1917	08/06/2025	\$494.45
35268	CHK	Regular	Wells Fargo Financial Leasing Inc	2108	08/06/2025	\$945.96
35269	CHK	Regular	Amazon Capital Services	1738	08/06/2025	\$235.28
35270	CHK	Regular	Cintas Corp - First Aid & Safety	168	08/06/2025	\$43.34
35271	CHK	Regular	CSI Networking	174	08/06/2025	\$864.50
35272	CHK	Regular	Amazon Capital Services	1738	08/06/2025	\$571.00
35273	CHK	Regular	CSI Networking	174	08/06/2025	\$2,046.30
35274	CHK	Regular	CSI Networking	174	08/06/2025	\$500.00
35275	CHK	Regular	CSI Networking	174	08/06/2025	\$1,633.75
35276	CHK	Regular	Public Entity Partners	855	08/12/2025	\$256,967.09
35277	CHK	Regular	Wilson County Motors Llc	1188	08/13/2025	\$41,230.24
35278	CHK	Regular	Advanced Pools Inc	24	08/13/2025	\$185.00
35279	CHK	Regular	Amazon Capital Services	1738	08/13/2025	\$972.75
35280	CHK	Regular	Angie Durbin	2504	08/13/2025	\$80.00
35282	CHK	Regular	Atkinson Planning LLC	1907	08/13/2025	\$5,633.00
35283	CHK	Regular	Atlantic Employee Screening	2480	08/13/2025	\$556.50
35284	CHK	Regular	Cintas Corp - First Aid & Safety	168	08/13/2025	\$34.40
35285	CHK	Regular	City Of Munford	169	08/13/2025	\$1,250.00
35286	CHK	Regular	Coro Medical LLC	2398	08/13/2025	\$2,922.00
35287	CHK	Regular	Delashmit Hauling	273	08/13/2025	\$5,050.00
35288	CHK	Regular	J D Distributors, Inc	479	08/13/2025	\$1,075.72
35289	CHK	Regular	Just-N-Case Security Llc	481	08/13/2025	\$420.00
35290	CHK	Regular	LexisNexis	623	08/13/2025	\$200.50
35291	CHK	Regular	Lowe's	627	08/13/2025	\$1,259.50
35292	CHK	Regular	Mikenzie House	2259	08/13/2025	\$150.00
35293	CHK	Regular	Munford Tire & Brake	764	08/13/2025	\$99.00
35294	CHK	Regular	Praxis Tech Inc	2465	08/13/2025	\$1,250.00
35295	CHK	Regular	Public Entity Partners	855	08/13/2025	\$1,000.00

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35296	CHK	Regular	Republic Services #837 / BFI Waste Svcs LLI	11	08/13/2025	\$306.21
35297	CHK	Regular	See My Legacy LLC	2378	08/13/2025	\$2,499.00
35298	CHK	Regular	Sherwin Williams Co	1004	08/13/2025	\$190.20
35299	CHK	Regular	Siddons Martin Emergency Group LLC	2188	08/13/2025	\$122.47
35300	CHK	Regular	Southern Automated Systems Inc	924	08/13/2025	\$828.00
35301	CHK	Regular	Southwest Tenn Electric	925	08/13/2025	\$9,024.74
35302	CHK	Regular	Space Walk Of Tipton County	970	08/13/2025	\$150.00
35303	CHK	Regular	Sportsengine Inc dba NCSI	1589	08/13/2025	\$906.50
35304	CHK	Regular	Staples Business Advantage	1013	08/13/2025	\$40.33
35305	CHK	Regular	Stericycle, Inc	965	08/13/2025	\$120.28
35306	CHK	Regular	Support Payment Clearinghouse	2479	08/13/2025	\$207.00
35307	CHK	Regular	Tenn Fire Service & Codes Enforcement Acac	1083	08/13/2025	\$7,496.30
35308	CHK	Regular	The Leader	1021	08/13/2025	\$124.00
35309	CHK	Regular	The West Clinic PLLC	2505	08/13/2025	\$573.88
35310	CHK	Regular	TN Child Support	1093	08/13/2025	\$185.00
35311	CHK	Regular	Wex Bank	2103	08/13/2025	\$47.35
35312	CHK	Regular	Williams Equip & Supply Co.	2485	08/13/2025	\$3,303.50
35313	CHK	Regular	Wooten Oil Company	1176	08/13/2025	\$523.78
35314	CHK	Regular	Amazon Capital Services	1738	08/13/2025	\$1,320.08
35315	CHK	Regular	Public Entity Partners	855	08/13/2025	\$352.34
35316	CHK	Regular	Siddons Martin Emergency Group LLC	2188	08/13/2025	\$48,144.90
35317	CHK	Regular	Wooten Oil Company	1176	08/13/2025	\$4,751.45
35318	CHK	Regular	Amazon Capital Services	1738	08/13/2025	\$1,625.03
35319	CHK	Regular	Wooten Oil Company	1176	08/13/2025	\$1,200.67
35320	CHK	Regular	Mastercard	761	08/13/2025	\$5,766.64
35321	CHK	Regular	Baptist Memorial Hospital - Tipton	1529	08/18/2025	\$169.27
35322	CHK	Regular	Christopher Covarrubias	2173	08/18/2025	\$343.80
35323	CHK	Regular	City Of Munford	169	08/18/2025	\$18.58
35324	CHK	Regular	Clarke Power Services, Inc	2104	08/18/2025	\$995.00
35325	CHK	Regular	DWB Kustom Coating	2390	08/18/2025	\$650.00
35326	CHK	Regular	Galls LLC	414	08/18/2025	\$68.54
35327	CHK	Regular	Impact Fire Services LLC	2405	08/18/2025	\$240.00
35328	CHK	Regular	Integrated Llc	466	08/18/2025	\$892.00
35329	CHK	Regular	Just-N-Case Security Llc	481	08/18/2025	\$45.00
35330	CHK	Regular	Midsouth Solutions	682	08/18/2025	\$397.00

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35331	CHK	Regular	Public Entity Partners	855	08/18/2025	\$249.79
35332	CHK	Regular	Quality Tire & Service	856	08/18/2025	\$1,661.40
35333	CHK	Regular	Safe Life Defense	2397	08/18/2025	\$1,907.30
35334	CHK	Regular	Shelby Termite & Pest Control	923	08/18/2025	\$200.00
35335	CHK	Regular	Smith Seckman Reid, Inc	966	08/18/2025	\$36,910.00
35336	CHK	Regular	Tennessee Medical Equipment Inc.	1882	08/18/2025	\$74.20
35337	CHK	Regular	Tipton County GIS	1049	08/18/2025	\$2,000.00
35338	CHK	Regular	USSC - US Specialty Coatings	1735	08/18/2025	\$1,712.05
35339	CHK	Regular	Valvoline LLC	1917	08/18/2025	\$156.54
35340	CHK	Regular	Verizon Wireless	1155	08/18/2025	\$1,895.73
35341	CHK	Regular	Debra Campbell	334	08/18/2025	\$200.00
35342	CHK	Regular	Kasundra Hill	597	08/18/2025	\$200.00
35343	CHK	Regular	Lydia Spitler	640	08/18/2025	\$200.00
35344	CHK	Regular	Nicholas Clark	2349	08/18/2025	\$600.00
35345	CHK	Regular	Paula Jenkins	1229	08/18/2025	\$200.00
35346	CHK	Regular	Just-N-Case Security Llc	481	08/18/2025	\$45.00
35347	CHK	Regular	Atoka State Street Aid	1285	08/25/2025	\$29,156.37
35348	CHK	Regular	Aeneas Internet and Telephone	2115	08/27/2025	\$199.80
35349	CHK	Regular	Alpha One Apparel LLC	2113	08/27/2025	\$6.69
35350	CHK	Regular	Applied Concepts Inc - Stalker Radar	27	08/27/2025	\$10,225.00
35351	CHK	Regular	Bound Tree Medical, Llc	131	08/27/2025	\$304.17
35352	CHK	Regular	Capital One	1671	08/27/2025	\$36.56
35353	CHK	Regular	Comserv	171	08/27/2025	\$2,116.95
35354	CHK	Regular	Delia Wehrly	2506	08/27/2025	\$100.00
35355	CHK	Regular	Delta Customer Charges	278	08/27/2025	\$297.62
35356	CHK	Regular	Flock Group Inc dba Flock Safety	1288	08/27/2025	\$15,000.00
35357	CHK	Regular	Griggs Custom Lawn LLC	1674	08/27/2025	\$10,800.00
35358	CHK	Regular	Integrated Llc	466	08/27/2025	\$8,255.30
35359	CHK	Regular	James Farris Jr	505	08/27/2025	\$425.25
35360	CHK	Regular	Kimberly Blanchard	2357	08/27/2025	\$68.75
35361	CHK	Regular	Kitchens' Elite Plumbing LLC	1602	08/27/2025	\$875.00
35362	CHK	Regular	Landers Auto Group	1845	08/27/2025	\$1,565.58
35363	CHK	Regular	Lavesa Draffin	2508	08/27/2025	\$95.00
35364	CHK	Regular	Lyndsey Madill	2362	08/27/2025	\$200.00
35365	CHK	Regular	MES Service Company, LLC	716	08/27/2025	\$7,672.66

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35366	CHK	Regular	MMACP - Memphis Metro Assoc Of Chiefs Of	690	08/27/2025	\$100.00
35367	CHK	Regular	Oasis Custom Signs	1382	08/27/2025	\$290.00
35368	CHK	Regular	Presley Wilson	2509	08/27/2025	\$95.00
35369	CHK	Regular	Republic Services #837 / BFI Waste Svcs LLI	11	08/27/2025	\$2,400.89
35370	CHK	Regular	Smith Seckman Reid, Inc	966	08/27/2025	\$717.50
35371	CHK	Regular	South Tipton County Chamber	928	08/27/2025	\$1,300.00
35372	CHK	Regular	Southwest Tenn Electric	925	08/27/2025	\$24.31
35373	CHK	Regular	Staples Business Advantage	1013	08/27/2025	\$41.72
35374	CHK	Regular	Starnes Mac Services Inc	2249	08/27/2025	\$1,650.00
35375	CHK	Regular	Stitch-N-Time Custom Embroidery	957	08/27/2025	\$110.00
35376	CHK	Regular	Tenn Fire Service & Codes Enforcement Acac	1083	08/27/2025	\$123.00
35377	CHK	Regular	Tenn Firemen's Association	1134	08/27/2025	\$200.00
35378	CHK	Regular	Tipton County Trustee	1830	08/27/2025	\$1,635.99
35379	CHK	Regular	TML - Tn Mun League	1044	08/27/2025	\$4,505.00
35380	CHK	Regular	William Kaiser	2510	08/27/2025	\$243.65
35381	CHK	Regular	Williams Equip & Supply Co.	2485	08/27/2025	\$285.47
35382	CHK	Regular	Woodlawn Lawn Care	1169	08/27/2025	\$69.70
35383	CHK	Regular	Aeneas Internet and Telephone	2115	08/27/2025	\$180.42
35384	CHK	Regular	Woodlawn Lawn Care	1169	08/27/2025	\$69.70
35385	CHK	Regular	Aeneas Internet and Telephone	2115	08/27/2025	\$729.54
35386	CHK	Regular	Aeneas Internet and Telephone	2115	08/27/2025	\$301.47
35387	CHK	Regular	Aeneas Internet and Telephone	2115	08/27/2025	\$59.95
35388	CHK	Regular	Aeneas Internet and Telephone	2115	08/27/2025	\$612.88
35389	CHK	Regular	Aeneas Internet and Telephone	2115	08/27/2025	\$89.95

Bank Total: \$617,896.80

Bank Payment Count: 161

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Bank Name

Bank Number

Patriot Solid Waste Collection

<u>Payment Number</u>	<u>Payment Type</u>	<u>Check Type</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Payment Amount</u>
1311	CHK	Regular	Republic Services #837 / BFI Waste Svcs LLI	11	08/06/2025	\$53,952.76
1312	CHK	Regular	Republic Services #837 / BFI Waste Svcs LLI	11	08/27/2025	\$53,720.76
Bank Total:						\$107,673.52
Bank Payment Count:						2

Bank Name	Bank Number					
Sewer Fund Checking						
Payment Number	Payment Type	Check Type	Vendor Name	Vendor ID	Payment Date	Payment Amount
2560	CHK	Regular	Amazon Capital Services	1738	08/06/2025	\$1,364.80
2561	CHK	Regular	Atoka Public Works	14	08/06/2025	\$95.58
2563	CHK	Regular	City Of Munford	169	08/06/2025	\$11,034.00
2564	CHK	Regular	Dunlap & Kyle Co. Inc.	282	08/06/2025	\$784.17
2565	CHK	Regular	High Tide Technologies Llc	458	08/06/2025	\$460.00
2566	CHK	Regular	HomeServe USA	2229	08/06/2025	\$1,963.71
2567	CHK	Regular	Southwest Tenn Electric	925	08/06/2025	\$6,360.89
2568	CHK	Regular	Tn Division Of State Gov't Finance	1029	08/06/2025	\$10,856.60
2569	CHK	Regular	Wascon Inc	1179	08/06/2025	\$2,182.07
2570	CHK	Regular	Cintas Corp - First Aid & Safety	168	08/06/2025	\$19.44
2571	CHK	Regular	Cintas Corp - First Aid & Safety	168	08/06/2025	\$43.33
2572	CHK	Regular	Public Entity Partners	855	08/12/2025	\$54,524.20
2573	CHK	Regular	Wilson County Motors Llc	1188	08/13/2025	\$41,230.20
2574	CHK	Regular	City Of Munford	169	08/13/2025	\$1,309.95
2575	CHK	Regular	Jack Tyler Engineering, Inc	1520	08/13/2025	\$11,303.93
2576	CHK	Regular	Lowe's	627	08/13/2025	\$80.69
2577	CHK	Regular	Southwest Tenn Electric	925	08/13/2025	\$1,027.75
2578	CHK	Regular	Williams Equip & Supply Co.	2485	08/13/2025	\$719.10
2579	CHK	Regular	Mastercard	761	08/13/2025	\$168.59
2580	CHK	Regular	Jack Tyler Engineering, Inc	1520	08/18/2025	\$1,636.96
2581	CHK	Regular	Napa Auto Parts	2384	08/18/2025	\$9.52
2582	CHK	Regular	Smith Seckman Reid, Inc	966	08/18/2025	\$6,352.99
2583	CHK	Regular	Tipton County GIS	1049	08/18/2025	\$2,000.00
2584	CHK	Regular	Valvoline LLC	1917	08/18/2025	\$58.47
2585	CHK	Regular	Smith Seckman Reid, Inc	966	08/18/2025	\$13,750.00
2586	CHK	Regular	Postmaster	812	08/26/2025	\$972.97
2587	CHK	Regular	Atoka General Fund	26	08/27/2025	\$41,381.66
2588	CHK	Regular	Griggs Custom Lawn LLC	1674	08/27/2025	\$575.00
2589	CHK	Regular	Smith Seckman Reid, Inc	966	08/27/2025	\$2,970.00
2590	CHK	Regular	South Tipton County Chamber	928	08/27/2025	\$100.00
2591	CHK	Regular	Southwest Tenn Electric	925	08/27/2025	\$452.99
2592	CHK	Regular	TAUD - TN Assoc of Utility Districts	1062	08/27/2025	\$200.00

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2593	CHK	Regular	Wind River Environmental, LLC	2473	08/27/2025	\$9,281.40
2594	CHK	Regular	Griggs Custom Lawn LLC	1674	08/27/2025	\$3,950.00
Bank Total:						\$229,220.96
Bank Payment Count:						34

<u>Bank Name</u>		<u>Bank Number</u>				
Simmons Bank ARPA						
<u>Payment Number</u>	<u>Payment Type</u>	<u>Check Type</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Payment Amount</u>
1039	CHK	Regular	Smith Seckman Reid, Inc	966	08/27/2025	\$3,161.14
					Bank Total:	\$3,161.14
					Bank Payment Count:	1

Bank Name	Bank Number					
Water Fund Checking						
Payment Number	Payment Type	Check Type	Vendor Name	Vendor ID	Payment Date	Payment Amount
12976	CHK	Regular	Aireserv	1519	08/06/2025	\$570.26
12977	CHK	Regular	Amazon Capital Services	1738	08/06/2025	\$308.03
12978	CHK	Regular	Cintas Corp - First Aid & Safety	168	08/06/2025	\$43.33
12979	CHK	Regular	Cintas Corp - Uniforms	166	08/06/2025	\$787.53
12980	CHK	Regular	City Of Munford	169	08/06/2025	\$17,303.85
12981	CHK	Regular	Core & Main Lp	256	08/06/2025	\$301.86
12982	CHK	Regular	CSI Networking	174	08/06/2025	\$85.50
12983	CHK	Regular	G & C Supply Co, Inc	399	08/06/2025	\$5,616.24
12984	CHK	Regular	HomeServe USA	2229	08/06/2025	\$2,285.02
12985	CHK	Regular	Southwest Tenn Electric	925	08/06/2025	\$127.99
12986	CHK	Regular	Wells Fargo Financial Leasing Inc	2108	08/06/2025	\$142.03
12987	CHK	Regular	Cintas Corp - First Aid & Safety	168	08/06/2025	\$19.43
12988	CHK	Regular	CSI Networking	174	08/06/2025	\$139.00
12989	CHK	Regular	CSI Networking	174	08/06/2025	\$204.20
12990	CHK	Regular	CSI Networking	174	08/06/2025	\$141.02
12991	CHK	Regular	Public Entity Partners	855	08/12/2025	\$27,091.74
12992	CHK	Regular	Wilson County Motors Llc	1188	08/13/2025	\$41,230.24
12993	CHK	Regular	Delta Marketing Services, LLC	1428	08/13/2025	\$142.23
12994	CHK	Regular	Lowe's	627	08/13/2025	\$419.41
12995	CHK	Regular	Poplar Grove Utility	811	08/13/2025	\$144.00
12996	CHK	Regular	Republic Services #837 / BFI Waste Svcs LLI	11	08/13/2025	\$306.21
12997	CHK	Regular	Staples Business Advantage	1013	08/13/2025	\$40.32
12998	CHK	Regular	Utility Service Company Inc	1143	08/13/2025	\$1,751.43
12999	CHK	Regular	Wex Bank	2103	08/13/2025	\$101.92
13000	CHK	Regular	Wooten Oil Company	1176	08/13/2025	\$2,731.25
13001	CHK	Regular	Poplar Grove Utility	811	08/13/2025	\$57.72
13002	CHK	Regular	Poplar Grove Utility	811	08/13/2025	\$32,275.19
13003	CHK	Regular	Mastercard	761	08/13/2025	\$1,358.60
13004	CHK	Regular	Smith Seckman Reid, Inc	966	08/18/2025	\$3,750.00
13005	CHK	Regular	Tipton County GIS	1049	08/18/2025	\$2,000.00
13006	CHK	Regular	Atoka General Fund	26	08/27/2025	\$37,493.98
13007	CHK	Regular	Atoka Sewer Fund	1684	08/27/2025	\$154,318.77

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Rachel Covarrubias

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13008	CHK	Regular	Atoka Solid Waste Collection	61	08/27/2025	\$70,972.91
13009	CHK	Regular	Atoka Stormwater Fund	2371	08/27/2025	\$18,380.00
13010	CHK	Regular	Aeneas Internet and Telephone	2115	08/27/2025	\$182.40
13011	CHK	Regular	Capital One	1671	08/27/2025	\$39.82
13012	CHK	Regular	Griggs Custom Lawn LLC	1674	08/27/2025	\$425.00
13013	CHK	Regular	Pace Analytical National	853	08/27/2025	\$419.00
13014	CHK	Regular	Smith Seckman Reid, Inc	966	08/27/2025	\$1,125.00
13015	CHK	Regular	South Tipton County Chamber	928	08/27/2025	\$100.00
13016	CHK	Regular	Southwest Tenn Electric	925	08/27/2025	\$976.76
13017	CHK	Regular	TAUD - TN Assoc of Utility Districts	1062	08/27/2025	\$200.00
13018	CHK	Regular	Aeneas Internet and Telephone	2115	08/27/2025	\$200.18
13019	CHK	Regular	Betty Wilson	2507	08/27/2025	\$46.27

Bank Total: \$426,355.64

Bank Payment Count: 44

Grand Total: \$1,389,455.89

Grand Payment Count: 243



ATOKA FIRE DEPARTMENT

681 Walker Parkway • Atoka, TN 38004
(901) 622-0653 • Fax: (901) 837-0028 • www.townofatoka.com



September 9, 2025

Exhibit C

State Farm Good Neighbor Grant Proposal

The AFD is requesting approval to file a grant application with the State Farm Good Neighbor program. This grant application will be for much needed EMS education training supplies. The AFD EMS program has been conducting CPR, Stop the Bleed, and First Aid class for the public for many years and all three classes have seen a large increase in participation over the last several months. These classes have been taught to numerous police departments, daycares, church groups, boy scout troops, trail life groups and many more. We feel these community outreach classes are a much-needed area of focus for the AFD and would like to see the opportunities to grow. We would like to apply to the State Farm Good Neighbor Grant program for a variety of training equipment to include Stop the Bleed props and first aid training props. The grant will be approximately \$4459.56 and there is no cost to the Town. The equipment has been quoted by an existing vendor and priced online from multiple sources to ensure the best available pricing. Thank you for your consideration!

“Protecting What Matters Most”

William “Bill” Scott, Fire Chief

RESOLUTION NO. _____**A RESOLUTION APPROVING AND SUPPORTING THE SUBMISSION OF A GRANT APPLICATION TO THE STATE FARM GOOD NEIGHBOR.**

WHEREAS, the State Farm Good Neighbor grant is a not-for-profit grant program, that's mission is to impact the lifesaving capabilities, and the lives of local heroes and their communities by providing lifesaving equipment and prevention education tools to first responders, non-profits, and public safety organizations; and

WHEREAS, the Town of Atoka, acting by and through its Board of Mayor and Aldermen, proposes to apply for 2025 funds, for 2026 Fiscal Year, for the purpose of securing equipment, EMS education and training equipment.

WHEREAS, the Town of Atoka will not have to provide local financial support in conjunction with this grant as all the State Farm Good Neighbor grants and programs are privately funded; and

WHEREAS, the Town of Atoka, acting through its fire department, as a recipient, would be willing to identify areas of concern and report back to the State Farm Good Neighbor board or members all related stats in the administration of said grant.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF ATOKA, TENNESSEE as follows:

SECTION 1. Mayor Barry Akin is hereby authorized to execute and submit an application with appropriate assurances to the State Farm Good Neighbor grant, requesting Fiscal Year 2026 funds for equipment that will help with the purpose of securing equipment EMS education and training supplies.

SECTION 2. The Town of Atoka will not be responsible for any local cash/match toward the project.

SECTION 3. Mayor Barry Akin will be and is hereby designated and appointed to act on behalf of the Town of Atoka, Tennessee and assume such duties as are consistent with said position.

SECTION 4. The Town Recorder is hereby directed to file in her office a duplicate or copy of the agreement after it has been executed by the parties or their duly authorized representatives.

PASSED by the Board of Mayor and Aldermen of the Town of Atoka, Tennessee this 9th day of September 2025.

ATTEST:

Barry L. Akin, Mayor

Rachel Covarrubias, Town Recorder



ATOKA FIRE DEPARTMENT

681 Walker Parkway • Atoka, TN 38004
(901) 622-0653 • Fax: (901) 837-0028 • www.townofatoka.com



September 9, 2025

Exhibit D

Walmart Good Spark Grant Proposal

The AFD is requesting approval to file a grant application with the Walmart Good Spark grant program. This grant application will be for K12 Rescue saw, Rescue chainsaw, and work lights. The AFD is stocking and equipping a service truck that will assist in a variety of missions and with the addition of the service truck the Town's ISO rating will be positively impacted. We will be applying for a new K12 Rescue Saw, Rescue Chainsaw, and rechargeable battery powered work lights. The grant request will be between \$4,000 to \$5,000. Currently there is no cost share to the Town that we anticipate. The equipment will be quoted by existing vendors and online to ensure the best possible pricing. The grant application is currently open for submission and closes on October 15th. Thank you for your consideration!

"Protecting What Matters Most"

William "Bill" Scott, Fire Chief

RESOLUTION NO. _____**A RESOLUTION APPROVING AND SUPPORTING THE SUBMISSION OF A GRANT APPLICATION TO THE WALMART GOOD SPARK.**

WHEREAS, the Walmart Good Spark grant is a not-for-profit grant program, that's mission is to impact the lifesaving capabilities, and the lives of local heroes and their communities by providing lifesaving equipment and prevention education tools to first responders, non-profits, and public safety organizations; and

WHEREAS, the Town of Atoka, acting by and through its Board of Mayor and Aldermen, proposes to apply for 2025 funds, for 2026 Fiscal Year, for the purpose of securing equipment, Power Saws and work lights.

WHEREAS, the Town of Atoka will not have to provide local financial support in conjunction with this grant as all the Walmart Good Spark grants and programs are privately funded; and

WHEREAS, the Town of Atoka, acting through its fire department, as a recipient, would be willing to identify areas of concern and report back to the Walmart Good Spark board or members all related stats in the administration of said grant.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF ATOKA, TENNESSEE as follows:

SECTION 1. Mayor Barry Akin is hereby authorized to execute and submit an application with appropriate assurances to the Walmart Good Spark grant, requesting Fiscal Year 2026 funds for equipment that will help with the purpose of securing equipment, power saws and work lights.

SECTION 2. The Town of Atoka will not be responsible for any local cash/match toward the project.

SECTION 3. Mayor Barry Akin will be and is hereby designated and appointed to act on behalf of the Town of Atoka, Tennessee and assume such duties as are consistent with said position.

SECTION 4. The Town Recorder is hereby directed to file in her office a duplicate or copy of the agreement after it has been executed by the parties or their duly authorized representatives.

PASSED by the Board of Mayor and Aldermen of the Town of Atoka, Tennessee this 9th day of September 2025.

ATTEST:

Barry L. Akin, Mayor

Rachel Covarrubias, Town Recorder

September 9, 2025

Exhibit E



JASON E. MUMPOWER
Comptroller

August 28, 2025

Honorable Barry Akin, Mayor
and Honorable Board of Aldermen
Town of Atoka
334 Atoka Munford Avenue
Atoka, TN 38004

Dear Mayor Akin and Board of Aldermen:

This letter acknowledges receipt of a certified copy of the fiscal year 2026 budget.

We have reviewed the budget and have determined that projected revenues and other available funds are sufficient to meet anticipated expenditures. Our review of the budget is based solely on the information we have received. With regard to programs included in the budget such as education, roads, and corrections, we have not attempted to determine that the local government has complied with specific program statutes or guidelines, or with any financing requirements prescribed by any state or federal agency. Please note local officials are required to ensure the budget remains balanced throughout the fiscal year and that all maintenance of effort requirements are met – our office has not reviewed or approved any maintenance of effort programs in this budget. Budget amendments must be uploaded to our online portal for formal acknowledgement after they are approved by the local governing body: tncot.cc/budget-submission.

This letter constitutes approval, by this office, for the Town's fiscal year 2026 budget as adopted by the Town's governing body.

Commendation

We commend the governing body for adopting this year's budget prior to the beginning of the budget year. Timely adoption will result in better management of public dollars in the coming year by immediately instituting appropriate budgetary controls. Adopting the budget in a timely manner allows your financial staff more time to close the official accounting records and have those records available for audit no later than two months after the close of your fiscal year as required by Tenn. Code Ann. § 9-2-102.

Tennessee Board of Utility Regulation

Pursuant to Tenn. Code Ann. § 7-82-703, the Water and Sewer system is currently subject to the oversight of the Tennessee Board of Utility Regulation ("TBOUR") because of a regulatory decrease in net position for two consecutive years.

August 28, 2025

Town of Atoka

Based upon our review of the budget, the utility system projects a statutory increase in net position. The governing body should continue to comply with the directives of the TBOUR.

If you should have questions or need assistance, please refer to our online resources or feel free to contact your financial analyst, Adam Tschida, at 615.747.5340 or Adam.Tschida@cot.tn.gov.

Sincerely,



Steve Osborne, Assistant Director
Division of Local Government Finance



Adam Tschida, Data Manager
Division of Local Government Finance

cc: Ms. Rachel Covarrubias, Recorder, Atoka
Mr. Marc Woerner, Town Administrator, Atoka

SO:at

MEMORANDUM

TO: Mayor & Board of Aldermen

FROM: Wesley Yarbrough, Public Works Director

DATE: September 2, 2025

SUBJECT: Proposed Rate Adjustment – On-Call Engineering Services (SSR)

The Town has worked with Smith Seckman Reid (SSR) for over a decade on a wide variety of infrastructure projects including roads, bridges, water, and sewer improvements. Throughout this time, SSR and their staff have consistently demonstrated professionalism, responsiveness, and a strong track record of delivering quality results for Atoka.

SSR has been providing on-call engineering services under the Professional Engineering Service Agreement dated February 27, 2015. The current rates under that agreement have remained unchanged for the past ten years. As you are aware, costs for labor and professional services have increased significantly during that time.

SSR has now submitted a request to update their hourly rates for on-call services effective **September 1, 2025**. The proposed rates are outlined below:

Classification	2025 Rate
Principal/Program Manager	\$240/hr
Project Manager	\$195/hr
Technical Specialist	\$220/hr
Senior Engineer	\$205/hr
Staff Engineer	\$175/hr
Engineer Intern (2+ yrs)	\$135/hr
Engineer Intern (0–2 yrs)	\$125/hr
Senior Designer	\$160/hr
Senior Construction Inspector	\$150/hr
Construction Inspector	\$125/hr
Project Coordinator	\$150/hr
Administrative Assistant	\$95/hr
Transportation Planner	\$175/hr
GIS Professional	\$150/hr





In addition, SSR is requesting the contract be amended to allow reimbursement for mileage from Memphis to Atoka at the current government mileage rate.

It is important to note that this increase only applies to **future on-call work** performed under the agreement. Specific task orders with previously negotiated lump sum pricing will not be affected. SSR also states that they do not anticipate any additional rate changes for the next three years.

Given SSR's long history of successful project delivery for the Town and the fact that these rates have not been adjusted in a decade, I recommend the Mayor and Board give favorable consideration to this request

Wesley Yarbrough
Public Works Director
Town of Atoka, Tennessee
www.TownofAtoka.com





August 22, 2025

Mr. Wesley Yarbrough
Public Works Director
Town of Atoka
334 Atoka Munford Ave
Atoka, TN 38004

September 9, 2025

Exhibit F

Re: Master Service Agreement Rate Update

Wesley,

SSR has greatly appreciated the opportunity to provide engineering services to the Town of Atoka for the past decade. In that time, we have had the opportunity to work with the Town on a variety of critical infrastructure projects from new roads and bridges to water and sewer improvements. SSR has been providing these on-call engineering services based on the Professional Engineering Service Agreement dated 2/27/2015 including the rates provides in that agreement. As you know, costs have greatly increased in that time, including cost of labor. As a result, we respectfully submit this letter to raise the rates for the on-call engineering services per the table provided below:

Classification	New 2025 Rates
Principal/Program Manager	\$240/hr
Project Manager	\$195/hr
Technical Specialist	\$220/hr
Senior Engineer	\$205/hr
Staff Engineer	\$175/hr
Engineer Intern (2+yrs exp)	\$135/hr
Engineer Intern (0-2yrs exp)	\$125/hr
Senior Designer	\$160/hr
Senior Construction Inspector	\$150/hr
Construction Inspector	\$125/hr
Project Coordinator	\$150/hr
Administrative Assistant	\$95/hr
Transportation Planner	\$175/hr
GIS Professional	\$150/hr

The new rates above are well within market rates for their respective rate classes. To avoid similar large increases in the future, SSR reserves the right to reexamine rates on an as needed basis but does not anticipate any additional changes for the next three (3) years. Additionally, the current contract does not allow for mileage reimbursement for travel from Memphis to Atoka. We would propose to allow this mileage to be reimbursed at the current government mileage rate in effect at the time.

The proposed rates above will only affect future work performed under the on-call engineering agreement. Specific task orders with lump sum pricing will not be affected. These rates will go into effect on September 1st, 2025.



We are grateful for the opportunity to work with you and the Town over these past ten years and are excited to watch the Town continue to grow and develop in the future. Thank you for your consideration on this matter.

Sincerely

SMITH SECKMAN REID, INC.



Ben Ledsinger, PE
Principal

MEMORANDUM

TO: Mayor & Board of Aldermen

FROM: Wesley Yarbrough, Public Works Director

DATE: September 3, 2025

SUBJECT: Agreement with Reed Backflows

This fiscal year's Water Fund budget includes funding for a one-year agreement with Reed Backflows. This partnership is essential to ensure compliance with state regulations and maintain the integrity of the town's public water system.

During the most recent state sanitary survey—conducted every three years, backflow prevention was the only area noted for improvement. Reed Backflows specializes in this work and currently provides services to several neighboring municipalities.

Key points of the agreement:

- First-year cost: \$36,000, spread over monthly service payments
- Future annual costs: \$10,000–\$15,000 if continued
- Services include: testing, surveying, and compliance support
- Customers remain responsible for repairs to their own devices, per state regulations

Approving this agreement ensures our town remains in full compliance, avoids potential fines, and safeguards the quality of our water system.

Wesley Yarbrough

Public Works Director

Town of Atoka, Tennessee

www.atokatn.gov



Cross-Connection Program Agreement

Between Reed Backflows and the Town of Atoka

This Agreement is entered into on this 20th day of July, 2025, by and between:

- **Reed Backflows**, a certified backflow testing and surveying company, with principal office located at 145 McCullough Chapel Rd Dyersburg, TN, hereinafter referred to as “Service Provider,” and
 - **Town of Atoka**, a municipal entity responsible for water system compliance, hereinafter referred to as “Client.”
-

1. Purpose

The purpose of this Agreement is to establish a one-year partnership in which Reed Backflows will manage the Town of Atoka’s Cross-Connection Program to ensure full compliance with the towns ordinance and state regulations.

2. Scope of Services

Reed Backflows agrees to perform the following services during the first year of this Agreement:

- **Testing & Surveying**
 - Survey all locations of potential backflows.
 - Test all located backflow devices.
 - Provide each customer with a copy of their survey and compliance instructions.
- **Recordkeeping**
 - Maintain organized records of all testing and repairs.
 - Compile a master binder for easy access during state inspections.
 - Create individual folders for each surveyed business, labeled with contact info and survey status.

- **State Coordination**
 - Communicate with the State at the beginning of the program to identify past audit concerns.
 - Represent the Town during the annual audit of the Cross-Connection Program.
 -
 - **Third-Party Coordination**
 - Collect and file test reports, calibration records, and certifications from other certified testers used by customers.
-

3. Compensation

- **Total Fee for First Year: \$36,000**
 - Based on estimated costs of surveying and testing totaling \$45,090
 - Discount applied: \$9,090
 - **Payment Terms: \$3,000 per month, payable by the Town of Atoka.**
-

4. Future Terms

At the conclusion of the first year, both parties agree to negotiate a new annual contract. Estimated future costs are projected between \$15,000 and \$20,000 per year, subject to scope and volume.

5. Customer Responsibilities

- Individual customers are responsible for all necessary repairs.
 - Customers must complete repairs within 30 days of notification.
 - Reed Backflows will collect and file all post-repair test reports, regardless of the plumber used.
-

6. Annual Testing Compliance

All backflow devices must be tested annually. Reed Backflows will track and notify customers based on their previous testing date (e.g., a device tested on 5/10/2024 must be retested by 5/10/2025).

7. Term & Termination

This Agreement shall remain in effect for one (1) year from the effective date.

8. Governing Law

This Agreement shall be governed by the laws of the State of Tennessee.

9. Entire Agreement

This Agreement represents the entire understanding between the parties and supersedes all prior communications or agreements.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Reed Backflows:

Town of Atoka Representative:

Signature:

Signature:

Name: Steve Reed

Name: Wesley Yarbrough

Title: Owner

Title: Public Works Representative

Date: _____

Date: _____

RESOLUTION NO. _____

A RESOLUTION APPROVING A PROPOSAL BETWEEN THE TOWN OF ATOKA, TENNESSEE AND REED BACKFLOWS.

WHEREAS, the Town of Atoka, Tennessee desires to support compliance with state cross-connection control requirements as it relates to the water department; and

WHEREAS, Reed Backflows provides testing, surveys and compliance support; and

WHEREAS, the Board of Mayor and Aldermen recognize the necessity of compliance for the benefit of our water system.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF ATOKA, TENNESSEE as follows:

SECTION 1. The Board of Mayor and Aldermen of the Town of Atoka, Tennessee hereby approves the agreement by Reed Backflows in substantively the same form and content as proposed.

SECTION 2. The Mayor is authorized and directed to execute, and the Town Recorder is hereby authorized and directed to attest and fix the seal of the Town of Atoka, Tennessee on the proposal.

SECTION 3. The Town Recorder is hereby directed to file in her office a duplicate or copy of the proposal after it has been executed by the parties or their duly authorized representatives.

SECTION 4. This Resolution takes effect immediately upon its passage and approval, the public welfare requiring it.

PASSED by the Board of Mayor and Aldermen of the Town of Atoka, Tennessee this 9th day of September 2025.

Barry L. Akin, Mayor

ATTEST:

Rachel Covarrubias, Town Recorder

Order Form

Date: Sep 2, 2025
Expires: Sep 30, 2025

Client Name: Town Of Atoka, TN ("Client")
Attn: Marc Woerner
Address:
334 Atoka Munford Ave
Atoka, Tennessee 38004

Order Summary

Client Start Date: Oct 1, 2025	Payment Terms: Net 30
End Date: Sep 30, 2026	Billed at: Start Date
Contract Term: 12 months	Reference #:

Subscriptions

Name	Start Date	End Date	Term	List Price	Discount	Total
Media Subscription (includes Website & Mobile App)	Oct 1, 2025	Sep 30, 2026	12	\$8,500.00	\$0.00	\$8,500.00
For up to 10,000 residents						
Total Subscription Fees						\$8,500.00

One Time Fees

Name	List Price	Discount	Total
Media Without Alerts implementation	\$7,500.00	\$1,500.00	\$6,000.00
Total One Time Fees			\$6,000.00



Payment Schedule

Payment Schedule	Amount
Total of the above, collectively, the “ Services ”	\$14,500.00
Oct 1, 2025	\$14,500.00

Signatures

By signing below, Client agrees to purchase the Services described in this Order Form and acknowledges that this Order Form is governed by and incorporates by reference the Apptegy Master Services Agreement available at <https://www.apptegy.com/msa/municipalities> (“MSA”). This Order Form, together with the MSA and any Apptegy-provided addenda or other documents referenced or attached, forms the complete agreement between Apptegy and Client (the “Agreement”) and is effective as of the date of Client’s signature below. By signing, Client agrees to be bound by the terms of the Agreement.

Town Of Atoka, TN	
Name	
Title	
Signature	
Date	

Apptegy, Inc.	
Name	Alex DeJoy
Title	Director of Sales
Signature	
Date	



MASTER SERVICES AGREEMENT

APPTEGY, INC.

Last updated: May 6, 2025

BY EXECUTING AN ORDER FORM THAT REFERENCES THIS AGREEMENT (INCLUDING AND INCORPORATING ANY PRICING AND/OR PAYMENT SCHEDULES INCLUDED THEREIN, THE “**ORDER FORM**,” AND TOGETHER WITH THIS MASTER SERVICES AGREEMENT, THIS “**AGREEMENT**”), YOU AGREE YOU HAVE READ AND ARE BOUND BY THE TERMS OF THIS AGREEMENT. IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND IT TO THIS AGREEMENT, IN WHICH CASE THE TERM CLIENT WILL REFER TO SUCH ENTITY. IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT AGREE WITH THIS AGREEMENT, YOU MUST NOT ACCEPT THIS AGREEMENT AND MAY NOT USE THE SERVICE.

This Agreement, by and between Apptegy, Inc. (together with its affiliates, agents, and assigns, “**Apptegy**”) and the entity set forth on the Order Form (“**Client**”), is effective as of the date set forth in the Order Form. This Agreement provides the terms and conditions that govern Client’s purchase and use of Apptegy’s Services. Capitalized terms used in this Agreement but not expressly defined when first referenced, will have the meanings ascribed to them later in this Agreement, or if not defined herein, the meanings set forth in the Order Form.

1. Integration with Other Documents. For clarity, this Agreement is the entire agreement between Apptegy and Client with respect to the Services, except as expressly set out below. No separate written or online agreements or terms and conditions will be incorporated in this Agreement or otherwise bind the parties (including any pre-printed or standard terms contained on purchase orders, or other standard purchasing forms, which shall have no force or effect) unless expressly referenced in this Agreement or modified in the Order Form. The Order Form may modify specific terms of this Agreement, and those modifications will control and govern with respect to the matters expressly addressed in the Order Form. In all other respects, this Agreement will control and govern. Any amendment, modification, or addition to the terms and conditions of this Agreement must be set out in writing and confirmed in the Order Form.

2. Services; Subscription. During the Subscription Term, Apptegy will provide a right to access and use the products and services set out in the Order Form (collectively, “**Services**”) to Client and the individuals allowed by Client to access the Services by or on its behalf (“**User(s)**”). Apptegy hereby grants Client a limited, non-exclusive, non-transferable, and non-sublicensable right to access and use the Service during the Subscription Term solely for Client’s internal business or educational purposes, subject to the terms and conditions of this Agreement.

3. Restrictions and Responsibilities. Client will not use the Services for any purpose other than as expressly set forth herein or its Order Form. Client will not, and will not permit any User to: (a) reverse engineer, decompile, disassemble or otherwise

attempt to discover the source code, object code or underlying structure, ideas, know-how or algorithms relevant to the Services; (b) modify, translate, or create derivative works based on the Services; (c) copy, rent, lease, distribute, assign, otherwise

transfer, or place any lien, security interest, or other encumbrance on the Services; (d) hack, manipulate, interfere with or disrupt the integrity or performance of or otherwise attempt to gain unauthorized access to any of the Services or the related systems, hardware or networks or any content or technology incorporated in the foregoing; (e) use the Services for timesharing or service bureau purposes or otherwise for the benefit of a third party; (f) remove any proprietary notices or labels; (g) use the Services to transmit spam or malicious code; engage in harassment, abuse, or other harmful conduct; send commercial, political, or campaign-related messages; or post or transmit any unlawful, infringing, libelous, deceptive, or obscene material; or (h) otherwise use the Services in violation of this Agreement.

If Client purchases and/or uses the mass communication features of the Services, Client acknowledges and agrees that such notification and/or alerts functionality are provided only as non-emergency tools and are not intended to be and cannot be used as a substitute for emergency communication methods (for example: contacting law enforcement and emergency responders or providing notice of an emergency). Traditional emergency communications should be completed before using the Services in any such event. Client is solely responsible and liable for the use of these features and the completeness, timeliness, reliability, accuracy, omission, and decision-making with respect to all such notifications and/or alerts content.

Client will be responsible for obtaining and maintaining any and/or lease products or services which practice or embody, or equipment and ancillary services needed to access or use the and/or lease products or services which practice or embody, or Services, including, without limitation, modems, hardware, are configured for use in practicing, the Feedback and/or any server, software, operating system, networking, web servers and subject matter of the Feedback. Client acknowledges and the like. Client will also be responsible for maintaining the agrees that Feedback is not Confidential Information or Client confidentiality of Client's usernames, passwords, and account Data. details, and for all activity under its account. Client agrees not to



disclose such usernames and passwords to any third parties (other than employees of Client). Client will inform Apptegy immediately if it discovers that any such username and/or password has been disclosed or made available to a third party, or that any unauthorized third party is otherwise accessing or using the Services.

Without limiting any other rights or remedies set forth herein or available pursuant to law, Apptegy may suspend, terminate, or choose not to provide all or any part of the Services immediately and without liability if: (i) Client is in breach of this Agreement; (ii) Apptegy reasonably determines that Client's use of the Services may disrupt Apptegy's systems or the use of the Services by other clients, pose a security risk, or violate applicable law; (iii) such action is necessary to protect the rights, property, or safety of Apptegy, its clients and Users, or the public; or (iv) suspension is required to comply with legal or regulatory obligations.

4. License to Client Data. To the extent permitted and/or allowed by applicable law, Client grants Apptegy a non-exclusive, royalty free, fully paid up, non-sublicensable (except to contractors and consultants performing services on behalf of Apptegy), non transferable (subject to Section 22) right and license to copy, distribute, display, create derivative works of and otherwise use the data and information submitted, transmitted or uploaded by Client via the Services (the "**Client Data**") to (a) provide the Services and otherwise perform Apptegy's obligations under this Agreement, (b) improve and develop Apptegy's products and services, and (c) create deidentified data ("**Deidentified Data**"), which will not identify Client or any individuals associated therewith. For the avoidance of doubt, Deidentified Data is not Client Data.

5. Feedback. Client may from time to time provide suggestions, comments for enhancements or functionality, or other feedback ("**Feedback**") to Apptegy with respect to the Services. Apptegy will have full discretion to determine whether or not to proceed with the development of the requested enhancements, new features or functionality. Client hereby grants to Apptegy a royalty-free, fully paid up, worldwide, transferable, sublicensable (through multiple tiers), irrevocable, perpetual license to (a) copy, distribute, transmit, display, perform, and create derivative works of the Feedback, and (b) use the Feedback and/or any subject matter thereof, including without limitation, the right to develop, manufacture, have

manufactured, market, promote, sell, have sold, offer for sale, have offered for sale, import, have imported, rent, provide and/or lease products or services which practice or embody, or Services, including, without limitation, modems, hardware, are configured for use in practicing, the Feedback and/or any server, software, operating system, networking, web servers and subject matter of the Feedback. Client acknowledges and the like. Client will also be responsible for maintaining the agrees that Feedback is not Confidential Information or Client confidentiality of Client's usernames, passwords, and account Data. details, and for all activity under its account. Client agrees not to

6. Fees. Client will pay all fees set out in the Order Form. Apptegy will invoice Client for all fees due upon execution of the Order

Form. Apptegy will invoice all subsequent-year fees on or about the anniversary of the applicable Client Start Date(s). Client agrees to pay all invoices in full within thirty (30) days of the date of the invoice, unless applicable procurement law requires a longer payment period and such terms are in the Order Form. Client agrees that (i) one-time fees are due as set out in the Order Form, (ii) fees for use of the Services are payable in annual portions for each year of the Subscription Term as set out in the Order Form, (iii) fees for use of the Services are subject to annual price increases upon renewal as set out in the Order Form or as communicated by Apptegy to Client in writing at least sixty (60) days prior to the end of the then-current Subscription Term, in which case the renewal price will reflect the amount set out in such notice, (iv) any discounts in the Order Form do not apply to subsequent renewal periods, and (v) any discounts for purchases of bundled Services will automatically expire if Client cancels any of the bundled Services and Client will thereafter be invoiced for the full price of the continuing Services. Fees for Services do not include taxes, duties, and other government charges (e.g., sales, use, VAT, or HST/GST and other withholding if applicable) and Client is solely responsible for these obligations, unless Client is a tax exempt entity. Client agrees to provide Apptegy with tax exemption certificate(s) or other proof of tax exempt status upon request.

7. Subscription Term; Effects of Termination. The "**Subscription Term**," during which Client may access and use the Services, will start upon execution of the Order Form unless otherwise specified (the "**Client Start Date(s)**"). Clients that purchase multiple Apptegy products may have different subscription start dates for different products. The Subscription Term will terminate on the anniversary of the applicable Client Start Date(s) following the number of subscription years initially purchased by Client, as set out in the Order Form, plus any renewal periods. This Agreement will renew as provided for in the Order Form, or if no renewal terms are stated therein, it will renew for successive, additional periods of one (1) year from the anniversary of the Client Start Date(s), unless Client or Apptegy provides the other with written notice of non-renewal at least thirty (30) days prior to the end of the then-current Subscription Term. Subject only to applicable procurement and appropriations law, Client may not terminate this Agreement

before the end of any then-current Subscription Term without Protection Act of 1991 (“TCPA”) and the California Invasion of cause, unless Client pays all fees in full for the remaining Privacy Act and similar laws concerning the recording, Subscription Term, plus payment of any previously discounted interception and/or storage of communications (the amounts, as set out in the Order Form. All fees paid to Apptegy “**Communications Laws**”); and the CTIA – The Wireless are non-refundable, subject only to applicable procurement and Association (“CTIA”) and the CAN-SPAM Act and applicable state appropriations law. In the event that this Agreement expires or laws (the “**Marketing Laws**”) (and collectively, the “Marketing is terminated for any reason, all rights granted to Client with and Communications Laws”). Client is encouraged to establish respect to the Services will immediately terminate, and Client and implement methods and procedures and train and inform will (a) cease use of the Services; and (b) pay to Apptegy all its Users to ensure compliance with the Marketing and amounts due and owing under this Agreement (to the extent Communications Laws. Apptegy may provide Client with not previously paid). Upon expiration or termination of this materials and information about such laws as the Marketing and Communication Laws. However, Client acknowledges that all



Agreement, all obligations in this Agreement will terminate, provided that Sections 3, 4, 5, 7, and 13-22 will survive.

8. Appropriations. Client’s obligations under this Agreement for any year after the initial term year are contingent upon funds being appropriated or otherwise made available for the Services. If funds are not appropriated or otherwise made available for the Services, this Agreement will terminate at the end of the then current term year and Client will be relieved of subsequent obligations under this Agreement. However, Client agrees to use its best efforts to ensure the amounts contemplated under this Agreement are included in its budget.

9. Privacy Policy. The Services are also subject to Apptegy’s Privacy Policy (“**Privacy Policy**”), available at: <https://www.apptegy.com/privacy-policy/>. The Privacy Policy, as may be amended, is incorporated into this Agreement in its entirety, as applicable to Client. Without limiting the generality of the foregoing, it sets out and governs terms and conditions regarding data privacy, security, regulatory notices, and data collection and use.

10. Carrier Restrictions. Apptegy provides text, voice, and email messaging subject to restrictions imposed by mobile and wireless carriers, network operators, aggregators (“**Carriers**”), and industry protocols and standards. For example, Carriers have (i) placed limits on the number of characters that may be included in messages sent via the Services and (ii) placed restrictions on the type of messaging content that may be sent through the Services. Carrier restrictions are not within the control of Apptegy and may change without notice. When new or modified restrictions apply, certain features and functions of the Services may change as a result without notice to you. Client agrees that Apptegy will not be responsible or liable for any change in the Services that arise from or in connection with such restrictions.

11. Marketing and Communications Laws Compliance. Client is solely responsible for complying with all laws and regulations governing communications sent via the Services by Client and its Users, including, but not limited to, as may be amended, the requirements and/or policies of the Telephone Consumer

such materials and information is provided for general education purposes only, and no such act by or information from Apptegy (whether individually or taken as a whole) will create or be deemed to create responsibility or liability on the part of Apptegy with respect to Client’s compliance with the laws and regulations governing the communications sent via the Services by Client and its Users, including, but not limited to the Marketing and Communication Laws.

12. Accessibility Compliance. Client is solely responsible for complying with all applicable accessibility laws and regulations governing the parts of the Services under its control (for example: Client’s website and/or mobile applications), including, but not limited to, the Americans with Disabilities Act, as it may be amended (“**ADA**”), and the requirements and policies of Web Content Accessibility Guidelines (“**WCAG**”). Client is encouraged to establish and implement methods and procedures and train and inform its Users to ensure compliance with applicable laws and regulations, including the ADA and the WCAG. The Services include tools to assist Client with accessibility compliance, and Apptegy may provide Client with materials and information about such laws and regulations, including the ADA and the WCAG. However, Client acknowledges that all such tools, materials, and information are provided to assist Client with its compliance obligations and for general education purposes only, and no such functionality, act by, or information from Apptegy (whether individually or taken as a whole) will create or be deemed to create responsibility or liability on the part of Apptegy with respect to Client’s compliance with the laws and regulations governing accessibility of the parts of the Services under its control (for example: Client’s website and/or mobile applications), including the ADA and/or the WCAG.

13. Third Party Services. Parts of the Services rely on or integrate with services, platforms, software, technology, or solutions provided by third parties (collectively, “**Third Party Services**”), including to deliver certain components of the Services on Apptegy’s behalf. These may include, for example, services for website hosting, language translation, or publication to social media platforms. Client acknowledges and agrees that Apptegy does not control, and is not responsible or liable for, any Third Party Service, including without limitation:

(a) the availability, accuracy, performance, or functionality of *THIS AGREEMENT (INCLUDING BUT NOT LIMITED TO WARRANTY* such Third Party Services; (b) any delay, suspension, *CLAIMS)*, *REGARDLESS OF THE FORUM AND REGARDLESS OF* interruption, or failure in the Services resulting from a Third *WHETHER ANY ACTION OR CLAIM IS BASED ON CONTRACT,* Party Service; or (c) any consequence, loss, or damage (direct *TORT, OR OTHERWISE, EXCEED THE AGGREGATE FEES PAID OR* or indirect) arising from or relating to any Third Party Service or *PAYABLE BY CLIENT TO APPTEGY UNDER THIS AGREEMENT* Client's reliance on the same. *DURING THE TWELVE (12) MONTHS PRECEDING THE CLAIM.*
THIS LIMITATION OF LIABILITY IS CUMULATIVE AND NOT PER

If Client independently accesses, integrates, or uses any Third *INCIDENT.*

Party Service in connection with the Services (for example, via third-party login credentials or posting integrations), Client is solely responsible for doing so in compliance with applicable law and for managing any terms, consents, or responsibilities



associated with that use. Some Third Party Services may provide Apptegy with access to certain information that Client has provided to such Third Party Services. Any data, information, or other materials related to Client that are collected via or received

by Apptegy from any Third Party Service will be deemed Client Data. Client acknowledges that the practices and policies of Third Party Services, including those regarding privacy and security, may differ materially from those of Apptegy. Please see Apptegy's Privacy Policy for more information regarding how data may be disclosed to or collected from Third Party Services in connection with the Services.

14. Representations and Warranties; Disclaimers; Limited Liability. Each party represents and warrants that (a) it has the required power and authority to enter into and perform under this Agreement, (b) the doing so does not and will not violate any other agreement to which it is a party, and (c) this Agreement constitutes a legal, valid and binding obligation when signed by both parties. In addition, Client represents, warrants and covenants that (i) it has all rights necessary to permit Apptegy's use of Client Data as contemplated hereunder and (ii) the Client Data will be true, accurate and complete.

EXCEPT AS EXPRESSLY SET FORTH HEREIN, THE SERVICES ARE PROVIDED ON AN "AS-IS" BASIS AND APPTEGY DISCLAIMS ANY ADDITIONAL REPRESENTATION OR WARRANTY OF ANY KIND, WHETHER EXPRESS, IMPLIED (EITHER IN FACT OR BY OPERATION OF LAW), OR STATUTORY, AS TO ANY MATTER WHATSOEVER. APPTEGY EXPRESSLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, QUALITY, ACCURACY, TITLE, AND NON-INFRINGEMENT. APPTEGY DOES NOT WARRANT THAT THE SERVICES ARE ERROR-FREE OR THAT OPERATION OF THE SERVICES WILL BE SECURE OR UNINTERRUPTED. IN NO EVENT WILL APPTEGY BE LIABLE TO CLIENT FOR ANY SPECIAL, INDIRECT, RELIANCE, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, LOST OR DAMAGED DATA, LOST PROFITS OR LOST REVENUE, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EVEN IF CLIENT HAS BEEN NOTIFIED OF THE POSSIBILITY THEREOF. UNDER NO CIRCUMSTANCES WILL APPTEGY'S LIABILITY FOR ANY CLAIMS ARISING UNDER OR RELATING TO

15. AI Technology. The Services may include or enable artificial intelligence and similar technologies ("**AI**" or "**AI Technology**"), such as website chatbots or other AI-based tools made available by Apptegy (collectively, "**AI Features**"). AI Features incorporate

proprietary and third-party advanced technologies such as machine learning and related systems and functionality, some of which may rely on Third Party Services to function. Available AI Features and their configuration will depend on the Services purchased by Client, unless otherwise agreed to or enabled by Client.

AI Features may allow end users to submit queries or prompts; include functionality designed to provide automated responses or recommendations to user inquiries through conversational interfaces; generate analytics; or support or provide real-time content generation or moderation, accessibility enhancements (such as alternative text), or provide other forms of content (collectively, "**Output**"). However, because AI Technology is new and evolving, there are numerous limitations that apply to both AI and the Output it provides. Client acknowledges: (a) that AI Technology may utilize predefined rules and algorithms that lack creativity or flexibility; may struggle with complex tasks or manipulative prompts, language nuances, cultural references, idioms, or emotion; and/or may perpetuate societal or training data biases; and accordingly (b) that Output may contain errors, inaccuracies, or misleading information; be repetitive, impersonal, discriminatory or offensive, or out of context; or lack the personal tone, reasoning, or empathy that would be present in content generated by humans.

Apptegy makes no representations or warranties regarding the accuracy, relevance, or reliability of any Output and disclaims any and all liability to Client or other parties for any claims, losses, or damages arising from or relating to Client's use of AI Technology, including without limitation, any decisions or actions taken based on Output or the failure of the AI Technology to correctly interpret, route, or mark for review any inquiries, requests, or content. Client acknowledges and agrees: (i) that Output is provided solely for informational purposes, is not a substitute for advice from a qualified professional, and that Client will use independent judgment and discretion before relying on or using any Output; and (ii) that Client is solely responsible for any actions taken in reliance on such Output and for monitoring, reviewing, and/or approving any Output provided by the AI Features.

AI Features may involve the processing of personal information, Confidential Information will not include any information which: including content submitted to chat interfaces or posted (i) the Recipient can show by written record was in its through interactive tools. Client acknowledges and agrees that possession prior to disclosure by the Discloser hereunder, such information may be disclosed to Third Party Services used provided that the Recipient must promptly notify the Discloser to support or provide the AI Features, and that such processing of any prior knowledge; (ii) is or becomes generally known by is subject to Apptegy's Privacy Policy. Certain AI Features may the public other than through the Recipient's failure to observe include or require notices, warnings, or disclaimers visible to any or all terms and conditions hereof; or (iii) subsequent to end users. For this reason, AI Features are made available on an disclosure to the Recipient by the Discloser, is obtained from a opt in basis only and are disabled by default. Client is third person who is not subject to any confidentiality obligation responsible for ensuring that users are aware when they are in favor of Discloser.

interacting with AI Technology and that any deployment of AI Features—such as chatbots or similar tools that collect information from website



The Recipient may only use the Confidential Information for the purpose of performing its obligations and exercising its rights hereunder. The Recipient must not disclose or otherwise make

visitors—complies with all applicable laws, including under the Communications Laws, and for ensuring any necessary notices and/or consents are provided or obtained as required.

16. Intellectual Property. Nothing in this Agreement or the performance of this Agreement will convey, license, or otherwise transfer any right, title, or interest in any intellectual property or other proprietary rights held by either party, except as expressly set out in the Agreement. Apptegy retains all right, title, and interest in all intellectual property rights, including patent, trademark, trade secret, and copyright (whether registered or unregistered), in and to the Services and the underlying software and technologies, all related technical documentation, and all derivative works, improvements, and modifications to any of the foregoing. Client agrees the foregoing is necessary to Apptegy providing the Services. Client will acquire no right, title, or interest in and to the Services other than the limited rights of access and use expressly granted under this Agreement. Notwithstanding the foregoing, except for the limited rights expressly granted to Apptegy under this Agreement, Client retains all right, title and interest in and to the Client Data and Apptegy's license to Client Data will automatically terminate upon termination or expiration of this Agreement.

17. Confidentiality. "Confidential Information" means, subject to the exceptions set forth in this Section 17, any information, data, or materials (tangible or intangible) disclosed or otherwise made available by a party ("Discloser") to the other ("Recipient") that (i) is marked as confidential or proprietary, or (ii) is identified as confidential at the time of disclosure with written confirmation within fifteen (15) days of disclosure to the Recipient; provided, however, that information related to or regarding the Discloser's business plans and methodologies, strategies, technology, specifications, development plans, current or prospective customers, partners, suppliers, billing records, and products or services will be deemed Confidential Information of the Discloser even if not so marked or identified, unless such information is the subject of any of the exceptions set forth in this Section 17.

available the Discloser's Confidential Information to anyone (directly or indirectly) other than to its (i) employees and contractors who are required to have access to such Confidential Information in connection with the performance of the Recipient's obligations, or the exercise of the Recipient's rights, hereunder, and (ii) professional advisers (e.g., lawyers and accountants), in each case, during the time that the Recipient is permitted to retain such Confidential Information hereunder; provided that any and all such employees or contractors are bound by written agreements or, in the case of professional advisers, ethical duties, respecting the Confidential Information in the manner set forth in this Agreement. The Recipient will use at least reasonable care and adequate measures to protect the security of the Confidential Information of the Discloser and to ensure that any Confidential Information of the Discloser is not disclosed or otherwise made available to other persons or used in violation of this Agreement. Upon request, each Recipient will within a commercially reasonable timeframe return to the Discloser or delete, at the Discloser's election, all of the Discloser's Confidential Information and all copies or other tangible embodiments thereof.

In the event that the Recipient is required by law to make any disclosure of any of the Confidential Information of the Discloser, by subpoena, judicial or administrative order or otherwise, the Recipient will first give written notice of such requirement to the Discloser, and will permit the Discloser to intervene in any relevant proceedings to protect its interests in the Confidential Information, and provide full cooperation and assistance to the Discloser in seeking to obtain such protection.

18. Public Records. Apptegy agrees that the confidentiality or non-disclosure terms of this Agreement are subject to the applicable freedom of information, open disclosure, and/or other government transparency laws ("Public Records Laws") of Client's jurisdiction. Apptegy agrees to comply with any direct obligations it may have under Public Records Laws, and to use reasonable efforts to assist Client with Public Records requests;

for example, by providing copies of any responsive records except in connection with a merger, acquisition, or sale of all or maintained by Apptegy. If Client receives a Public Records substantially all of a party's assets or voting securities. If any request concerning Apptegy: (i) before responding to the provision(s) of this Agreement is held invalid or unenforceable, request, Client will notify Apptegy with sufficient time for such invalidity or unenforceability will not invalidate or render Apptegy to explain whether any information is exempt from the Agreement unenforceable, but rather the Agreement will disclosure under Public Records Law; and (ii) Apptegy will redact be construed as if not containing the unenforceable any exempt information and provide Client with redacted copies provision(s), and the rights and obligations of the parties will be of applicable records. Apptegy reserves all rights to assert construed and enforced to honor the parties' original intent to exemptions under applicable Public Records Laws, particularly the maximum extent permitted under applicable law. This for its proprietary or Confidential Information.

19. Data Practices. Apptegy maintains comprehensive privacy and security practices and policies. They include industry accepted administrative, technical, and physical security controls that promote the availability, integrity, and confidentiality of our Services and Client Data in our care.

Further, Apptegy



implements industry-accepted safeguards to protect Client Data from loss and unauthorized use and disclosure. Apptegy collects and uses Client information, on behalf of and under the control of the Client, only to provide and improve our Services in accordance with our Privacy Policy and applicable law. Our Privacy Policy details the information we collect from Clients, how we collect and store it, how we use it, and the Client's rights and choices with respect to Client information. Please see the Privacy Policy for more information.

20. Compliance with Laws. The parties agree to comply with all laws applicable to the use of the Services and performance of this Agreement.

21. Insurance. Apptegy will, at its own expense, maintain and carry insurance in full force and effect with financially sound and reputable insurers sufficient to cover the performance of the Services. Upon request, Apptegy will provide applicable certificate(s) of insurance.

22. Miscellaneous. This Agreement is the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior agreements and understandings, whether written or oral. If any conflict or ambiguity exists with respect to any term or condition of this Master Services Agreement and the Order Form, the terms of this Master Services Agreement will govern and control.

This Agreement is governed by the laws of the state in which Client is located, without regard to conflict of law principles. The parties irrevocably submit to the exclusive jurisdiction and venue of the federal courts having jurisdiction where Client is located for any dispute that relates to the Services or this Agreement. Except as set out in this Agreement, this Agreement may not be amended or modified without the prior written consent of both parties. Neither party may assign this Agreement without the prior written consent of the other party,

Agreement will inure to the benefit of the successors and assigns of the parties. The Agreement may be executed in multiple counterparts and executed by original, facsimile, or electronic signature (including PDF, DealHub, HelloSign, and similar methods), each of which when delivered will be deemed an original, and all of which together will constitute one agreement.

No agency, partnership, joint venture, or employment is created as a result of this Agreement and a party does not have any authority of any kind to bind the other party in any respect whatsoever. All notices under this Agreement will be in writing, will reference this Agreement and will be sent to the address listed on the Order Form. Notices will be deemed given: (a) when delivered personally; (b) three (3) days after having been sent by registered or certified mail, return receipt requested, postage prepaid; (c) by email for which receipt is confirmed or (d) one (1) day after deposit with an internationally recognized commercial overnight carrier, with written verification of receipt.

September 9, 2025

Exhibit H

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE TOWN OF ATOKA, TENNESSEE AND APPTGY.

WHEREAS, the Town of Atoka, Tennessee desires to progress toward improved online service as it relates to the town; and

WHEREAS, Apptgy provides mobile application availability, real-time notifications, citizen request forms; and

WHEREAS, the Board of Mayor and Aldermen recognize the necessity of centralized posting and clear communication.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF ATOKA, TENNESSEE as follows:

SECTION 1. The Board of Mayor and Aldermen of the Town of Atoka, Tennessee hereby approves the agreement by Apptgy in substantively the same form and content as proposed.

SECTION 2. The Mayor is authorized and directed to execute, and the Town Recorder is hereby authorized and directed to attest and fix the seal of the Town of Atoka, Tennessee on the proposal.

SECTION 3. The Town Recorder is hereby directed to file in her office a duplicate or copy of the proposal after it has been executed by the parties or their duly authorized representatives.

SECTION 4. This Resolution takes effect immediately upon its passage and approval, the public welfare requiring it.

PASSED by the Board of Mayor and Aldermen of the Town of Atoka, Tennessee this 9th day of September 2025.

Barry L. Akin, Mayor

ATTEST:

Rachel Covarrubias, Town Recorder

September 9, 2025

Exhibit I

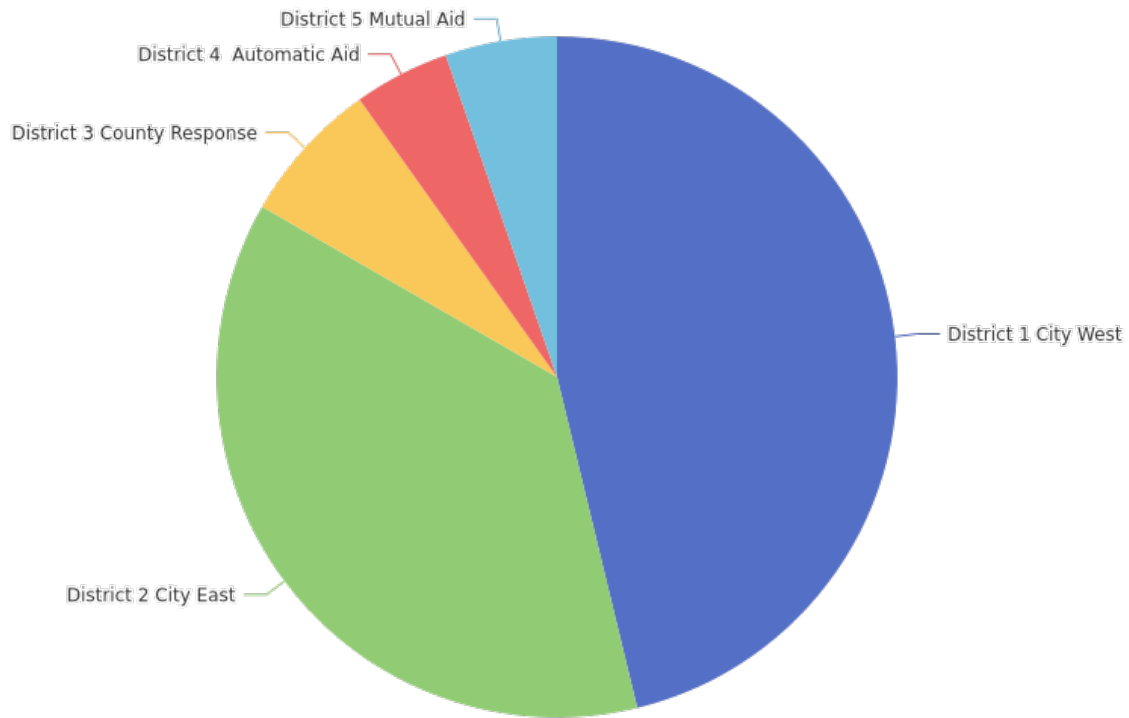
[illegible][illegible][illegible][illegible][illegible]

MISC	



September 9, 2025
Exhibit J

Incident Statistics by Response Zone



RESPONSE ZONE / INCIDENT TYPE (NFIRS)	NUMBER OF INCIDENTS	% OF THE TOTAL CALLS
District 1 City West	61	46.21%
111 - Building fire	2	1.52%
151 - Outside rubbish, trash or waste fire	1	0.76%
321 - EMS call, excluding vehicle accident with injury	34	25.76%
322 - Motor vehicle accident with injuries	7	5.30%
324 - Motor vehicle accident with no injuries.	1	0.76%
412 - Gas leak (natural gas or LPG)	1	0.76%
531 - Smoke or odor removal	1	0.76%
551 - Assist police or other governmental agency	1	0.76%
554 - Assist invalid	2	1.52%
611 - Dispatched & canceled en route	7	5.30%

Incident Statistics by Response Zone

Atoka Fire Department
Address: 681 Walker Pkwy, Atoka, TN, 38004



RESPONSE ZONE / INCIDENT TYPE (NFIRS)	NUMBER OF INCIDENTS	% OF THE TOTAL CALLS
631 - Authorized controlled burning	1	0.76%
651 - Smoke scare, odor of smoke	2	1.52%
745 - Alarm system activation, no fire - unintentional	1	0.76%
District 2 City East	49	37.12%
118 - Trash or rubbish fire, contained	1	0.76%
162 - Outside equipment fire	1	0.76%
321 - EMS call, excluding vehicle accident with injury	34	25.76%
322 - Motor vehicle accident with injuries	1	0.76%
424 - Carbon monoxide incident	1	0.76%
552 - Police matter	1	0.76%
553 - Public service	1	0.76%
554 - Assist invalid	3	2.27%
611 - Dispatched & canceled en route	2	1.52%
622 - No incident found on arrival at dispatch address	1	0.76%
745 - Alarm system activation, no fire - unintentional	2	1.52%
813 - Wind storm, tornado/hurricane assessment	1	0.76%
District 3 County Response	9	6.82%
321 - EMS call, excluding vehicle accident with injury	8	6.06%
611 - Dispatched & canceled en route	1	0.76%
District 4 Automatic Aid	6	4.55%
111 - Building fire	2	1.52%
322 - Motor vehicle accident with injuries	1	0.76%
611 - Dispatched & canceled en route	3	2.27%
District 5 Mutual Aid	7	5.30%
111 - Building fire	1	0.76%
321 - EMS call, excluding vehicle accident with injury	3	2.27%
365 - Watercraft rescue	1	0.76%
611 - Dispatched & canceled en route	2	1.52%
Total	132	100.00%

Atoka Parks and Recreation
September Monthly Report- Calendar Year 2025-2026

September 9, 2025

Exhibit K

Program/League Information					Special Event Information				
Description	Participants This Year	Participants Last Year	Program Cost	Fees Collected	Description	This Year	Last Year	Event Cost	Fee/Donations Collected
Summer-Y-Nature Camp		N/A	\$ -	\$ -	Pop-Up Farmer's Market- July	Cancelled	Cancelled		\$ -
Summer-Y-Cheer Camp		13			Pop-Up Farmer's Market- August	Cancelled	6		\$ -
Summer-Y-Brazilian-Soccer Camp		14			Pop-Up Farmer's Market- Sept.		Cancelled/Weather		
Summer-Y-Softball Skills Camp		19			Pop-Up Farmer's Market- Oct.		Cancelled/Weather		
Summer-Y-Lego Camps I, II, III		66			Pop-Up Farmer's Market- May		7		
Summer-Y-Art Camps I, II, III		70			Pop-Up Farmer's Market- June		3		
Summer-Y-Challenger-Soccer Camp		14			Grub & Groove- June		est. 500		
Summer-Y-Blast Ball/Tball		123			Rock the Block-August		est. 2,000+		
Fall-Y-Soccer	260	268			Autumn in Atoka		est. 750-1,000		
Spring-Y-Soccer		397		\$ 23,708.75	Safe Night Out		1500+ kids		
Fall-Y-REC-Softball	440	366		\$ 39,192.28	Halloween Decorating- October		28		
Spring-Y-USSSA-Softball		397			Veteran's Ceremony-November		est. 30-40		
Summer-A-Softball		12 teams			Tree Lighting/Santa Ride-December		150 (rained)		
Fall-A-Kickball		4 teams			Christmas Decorating-December		13		
Fall-Y-Art Class	N/A	18	\$ -	\$ -	Food Truck Festival-March		22 + 22		
Winter-Y-Art Class		11			BBQ Fest- April		61 teams		
Spring-Y-Art Class		17			Cops & Bobbers-May		160 kids		
July-Mommy & Me Music Class		11			Current Activities: Fall Soccer and Softball, Music with Mikenzie Current Registrations: Adult Art Classes, Adult Kickball Upcoming Events: Autumn in Atoka, 10/11 & Sae Night Out, 10/24				
September-Mommy & Me Music Class		14							
November-Mommy & Me Music Class		7							
Feburary- Mommy & Me Music Class		15							
March- Mommy & Me Music Class		8							
July-Mommy & Me Music Class		6							
Winter-Y- Tiny Tykes		7							
November-Thanksgiving Art Camp		7							
Concession Sales									
Description	Current This Year	Current Year	Last	Current FYTD					
Nancy Lane Park	\$0.00	\$0.00	\$1,180.00	\$428.50					
Walker Park	\$2,194.69	\$1,895.00	\$7,502.21	\$6,797.26					
Rentals									
Description	Current This Year	Current Year	Last	Current STD	Last STD				
Splash Pad-Regular	\$400.00	\$710.00	\$5,025.00	\$5,240.00					
Splash Pad-Private	\$170.00	\$150.00	\$2,165.00	\$3,270.00					
Splash Pad- Daily Entry	\$1,126.00	\$1,895.00	\$10,222.00	\$9,503.00					
Splash Pad- Season Passes	\$0.00	\$0.00	\$2,790.00	\$3,060.00					
Softball Fields	\$55.00	\$50.00	\$255.00	\$170.00					
Other Facilities	\$40.00	\$20.00	\$40.00	\$20.00					
Citizen Service/Park Maintenance									
Description	Current This Month	Current Year	Last	Current FYTD	Last FYTD				
Q-Alert Service Request-Closed	0	1	0	1					



Atoka Police Department

68 Atoka - McLaughlin Drive



September 9, 2025

Exhibit L

TN Incident Based Reporting System - Part 1 Crimes			
Town of Atoka	FISCAL YEAR 2025		
8/31/2025	FY 2024	FY 2025	+/-/=
Assault-Agg(All)	1	3	2
Assault-Agg	0	0	0
Assault-Agg DV	1	2	1
Child Abuse Agg	0	1	1
Auto Theft	2	0	-2
Bur-Non-res	0	0	0
Bur-Residential	3	2	-1
Bur-Bus	0	0	0
Homicide	0	0	0
Murder	0	0	0
Negligent Manslaughter	0	0	0
Justifiable Homicide	0	0	0
Larceny(All)	2	7	5
Shoplift Fel	0	0	0
Shoplift Misd	0	1	1
Th Build	0	1	1
Th Fr M/V	2	3	1
Th Veh Parts	0	0	0
Th Other Trailer	0	0	0
Other Th/Non-Specific	0	2	2
Rape	0	0	0
Robbery-Bus	0	0	0
Robbery-Per	0	0	0
Robbery-In	0	0	0
Carjacking	0	0	0
Part 1 Totals	8	12	4



Atoka Police Department

68 Atoka - McLaughlin Drive



September 9, 2025

Exhibit L

	Additional Crimes & Statistics		
Town of Atoka	FISCAL YEAR 2025		
8/31/2025	FY 2024	FY 2025	+/-/=
Fraud	2	3	1
ID Theft	0	0	0
Credit Card	0	1	1
Swindle / Scheme	2	2	0
Counterfeit / Forgery	1	0	-1
Weapons	1	0	-1
MV Crash	29	36	7
Injury	9	8	-1
Hit and Run	4	4	0
Property damage	25	24	-1
Drugs / Narcotics	4	7	3
Felony	1	1	0
Misdemeanor	0	3	3
Driving under Influence	3	3	0
Additional Totals	37	46	9
Misc Reports	70	90	20
Bus and Res Alarms	14	19	5
Calls for Service	2,078	1,935	-143
Enforcement	FY 2024	FY 2025	+/-/=
Arrests	58	73	15
Felony	6	8	2
Misdemeanor	29	41	12
Citations	23	24	1
General Sessions	557	313	-244
City Court	223	196	-27
Warnings	334	117	-217

Atoka Public Works

Monthly Report - Calendar Year 2025

September 9, 2025

Exhibit M

CUSTOMER ACCOUNTS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
NEW ACCOUNTS OPENED	11	9	16	14	29	20	16	18					133
EXISTING ACCOUNTS CLOSED	5	4	4	9	3	4	8	7					44
NET CHANGE - CUSTOMER ACCOUNTS	6	5	12	5	26	16	8	11	0	0	0	0	89

SEWER SERVICE ISSUES	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
TANK PUMPING - VENDOR	43	22	21	35	34	37	37	27					256
TOTAL SEWER SERVICE ISSUES	43	22	21	35	34	37	37	27	0	0	0	0	256

SOLID WASTE SERVICE ISSUES	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
NEW CUSTOMERS (delivered can)	1	1	2	2	7	6	0	15					34
MISSED COLLECTIONS	15	34	33	38	59	19	27	22					247
DAMAGED / REPLACED CANS	15	1	16	23	11	19	26	6					117
OTHER / TRASH	1	1	5	6	3	1	2	2					21
TOTAL SOLID WASTE SERVICE ISSUES	32	37	56	69	80	45	55	45	0	0	0	0	419

WATER SERVICE ISSUES	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
METER SET - PRIMARY SERVICE	1	3	2	5	4	4	2	3					24
METER SET - AUXILIARY SERVICE	0	0	0	0	0	0	0	0					0
METER MAINTENANCE	0	0	0	0	0	0	0	0					0
METERS REPLACED/ Antenna Added	23	9	9	1	15	18	17	20					112
ADJUSTMENTS / SERVLINE CLAIMS	2	1	3	5	0	1	4	1					17
LATE PAYMENTS	583	N/A	583	579	583	503	617	592					4040
NON-PAYMENT DISCONNECTION	132	165	149	108	92	65	86	77					874
TOTAL WATER SERVICE ISSUES	741	178	746	698	694	591	726	693	0	0	0	0	5067

WORK ORDERS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
WATER	420	424	280	231	196	257	232	225					2265
SEWER	24	40	59	58	65	66	49	82					443
DITCHES, OTHER ISSUES	23	27	39	57	35	41	40	35					297
UTILITY LOCATES	54	52	77	103	87	114	138	108					733
TOTAL WORK ORDERS	521	543	455	449	383	478	459	450	0	0	0	0	3738

BILLING INFORMATION	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
ACH ACCOUNTS	713	723	744	750	759	781	793	797					6060
E-BILL ACCOUNTS	1831	1837	1848	1855	1867	1887	1897	1908					14930
SOLID WASTE CUSTOMERS	3067	3368	3862	3044	3474	3490	3484	3481					27270
RECYCLING CUSTOMERS	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

COMMENTS

Atoka Public Works

September 9, 2025

Exhibit M

Monthly Report - 2025-2026 Fiscal Year

CUSTOMER ACCOUNTS	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
NEW ACCOUNTS OPENED	16	18											34
EXISTING ACCOUNTS CLOSED	8	7											15
NET CHANGE - CUSTOMER ACCOUNTS	8	11	0	0	0	0	0	0	0	0	0	0	19

SEWER SERVICE ISSUES	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
TANK PUMPING - VENDOR	37	27											64
TOTAL SEWER SERVICE ISSUES	37	27	0	0	0	0	0	0	0	0	0	0	64

SOLID WASTE SERVICE ISSUES	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
NEW CUSTOMERS (delivered can)	0	15											15
MISSSED COLLECTIONS	27	22											49
DAMAGED / REPLACED CANS	26	6											32
OTHER / TRASH	2	2											4
TOTAL SOLID WASTE SERVICE ISSUES	55	45	0	0	0	0	0	0	0	0	0	0	100

WATER SERVICE ISSUES	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
METER SET - PRIMARY SERVICE	2	3											5
METER SET - AUXILIARY SERVICE	0	0											0
METER MAINTENANCE	0	0											0
METERS REPLACED/ Antenna Added	17	20											37
ADJUSTMENTS / SERVELINE	4	1											5
LATE PAYMENTS	617	592											1209
NON-PAYMENT DISCONNECTION	86	77											163
TOTAL WATER SERVICE ISSUES	726	693	0	0	0	0	0	0	0	0	0	0	1419

WORK ORDERS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
WATER	232	225											457
SEWER	49	82											131
DITCHES, OTHER ISSUES	40	35											75
UTILITY LOCATES	138	108											246
TOTAL WORK ORDERS	459	450	0	0	0	0	0	0	0	0	0	0	909

BILLING INFORMATION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
ACH ACCOUNTS	793	797											1590
E-BILL ACCOUNTS	1897	1908											3805
SOLID WASTE CUSTOMERS	3484	3481											6965
RECYCLING CUSTOMERS	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0

COMMENTS



September 9, 2025
Exhibit N

Memorandum

TO: Board of Mayor and Aldermen

FROM: Rachel Covarrubias, Town Recorder

DATE: August 7, 2025

SUBJECT: FY26 Budget Amendment

The budget amendment that is being considered for the FY26 budget is for the Fire Department. During the budget process the department was approved for a life arm device in the amount of \$15,000. Unfortunately, when working on the departmental line items the funds for the purchase were not included. This amendment is to cover the purchase of the life arm device that was originally approved in the FY26 budget.

Thank you,

Rachel Covarrubias

Town Recorder



ORDINANCE NUMBER _____**AN ORDINANCE OF THE TOWN OF ATOKA, TENNESSEE AMENDING SECTION 1 OF ORDINANCE NUMBER 25-05-02 RELATED TO APPROVED EXPENDITURES FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026.**

WHEREAS, Tennessee Code Annotated Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, on May 27, 2025, the Board of Mayor and Aldermen adopted a budget for the fiscal year 2026 and, through the course of the year, amendments to the budget have become necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF ATOKA, TENNESSEE as follows:

SECTION 1. The General Fund in Ordinance Number 25-05-02, passed by the Board of Mayor and Aldermen on May 27, 2025, is hereby amended to appropriate funds for the Fire Department as follows:

Fund	FY26 Adopted Budget	FY26 Amended Budget
Fire Department	\$2,472,580	\$2,487,580

SECTION 2. All other sections of Ordinance Number 25-05-02 shall remain as passed by the Board of Mayor and Aldermen.

SECTION 3, This ordinance shall become effective immediately upon its adoption, the public welfare requiring it.

PASSED on the First Consideration by the Board of Mayor and Aldermen of the Town of Atoka, Tennessee on the 12th day of August 2025.

PASSED on the Second Consideration by the Board of Mayor and Aldermen of the Town of Atoka, Tennessee on the 9th day of September 2025.

Barry L. Akin, Mayor

ATTEST:

Rachel Covarrubias, Town Recorder



September 9, 2025

Exhibit O

PROCLAMATION

Constitution Week 2025

WHEREAS, September 17, 2025, marks the two hundred thirty-eighth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention in Philadelphia, Pennsylvania; and

WHEREAS, the Constitution and its amendments enshrine civic rights and freedoms, establish a representative form of government and recognize, to an extent unprecedented at the time of its drafting, that the authority to govern comes from the consent of those governed; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 was signed into law by President Dwight Eisenhower on August 2, 1956, guaranteeing the issuance of a proclamation each year by the President of the United States designating September 17 through 23 as Constitution Week; and

WHEREAS, the Town of Atoka honors the Constitution of the United States of America.

NOW, THEREFORE, I, BARRY L. AKIN, MAYOR OF THE TOWN OF ATOKA, TENNESSEE, do hereby proclaim the week of September 17 – 23, 2025 to be:

"Constitution Week"

in the Town of Atoka and call upon citizens of Atoka to join me in commemorating the 238th anniversary of the drafting of the Constitution.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND
AND HAVE CAUSED THE SEAL OF THE TOWN OF ATOKA
TO BE AFFIXED ON THIS 9TH DAY OF SEPTEMBER 2025:

Barry L. Akin, Mayor

MEMORANDUM

TO: Mayor & Board of Aldermen

FROM: Wesley Yarbrough, Public Works Director

DATE: September 3, 2025

SUBJECT: Staff Recommendation – Walker Parkway Culvert Replacement

After reviewing the submitted bids for the culvert replacement project, staff recommends awarding the contract to FIRM CRE Construction Company in the amount of \$441,923.75, the lowest responsible and responsive bidder.

The project scope has been updated to remove the four existing failing culverts and replace them with **two concrete box culverts**, providing a stronger and longer-lasting solution for traffic and stormwater management. Although a patch was applied to the middle culvert, it remains in poor condition along with the others, and full replacement is necessary.

For this fiscal year, \$220,000.00 was allocated to Capital Outlay under the Highway and Street Fund to help offset project costs. A similar allocation was anticipated in the upcoming fiscal year; however, with the unexpected failure of the middle culvert, additional funding will be needed. This culvert does not qualify for FEMA reimbursement because the event that caused the failure was not declared a state disaster.

This project is critical, as the failed culvert serves as **one of the main access routes** into the Blaydes and Williamsburg subdivisions. For these reasons, and after receiving bids from three contractors, staff recommend awarding the contract to FIRM CRE Construction Company in the amount of \$441,923.75 to move forward without delay.

Wesley Yarbrough
Public Works Director
Town of Atoka, Tennessee
www.atokatn.gov





September 9, 2025

Exhibit Q

MEMORANDUM

TO: Mayor & Board of Aldermen

FROM: Wesley Yarbrough, Public Works Director

DATE: September 5, 2025

SUBJECT: Mid-South Septic Services Update

Mid-South Septic Services, which has provided grease trap maintenance, septic pump-outs, and 24-hour emergency response for the Town over the past 10 years, has recently undergone a change in ownership. The company has been sold to Wind River, who will now continue providing these services.

As part of this transition, the company has presented us with a price increase. Attached you will find the proposed contract and updated pricing for your review.

We will have the opportunity to discuss these changes further during the upcoming meeting.

Wesley Yarbrough

Public Works Director

Town of Atoka, Tennessee

www.TownofAtoka.com



September 9, 2025

Exhibit Q



Town of Atoka

Pricing and Services Revision

Effective on 9/1/2025 through 7/1/2026

To whom it may concern,

Mid-South Septic Service will be revising our pricing and services that we currently offer beginning at the above-mentioned dates. We value your business and our partnership with you, and we hope to maintain our relationship and meet all your service needs as they arise. Provided below is the pricing structure and clarification that you will need to know moving forward.

- Response Time – We will continue to respond to the address of work within a two-hour window, given that it is scheduled in our normal time slots and provisions.
- Grinder Pump Septic Chamber Tank – The standard rate will be **\$250** per tank for pumping these during normal business hours. The lids on these tanks will need to be taken off and put back on and secured by the Town's employees once service is completed.
- Pricing per septic tank – The standard rate will be **\$300** per septic tank for pumping out a tank during normal scheduling business hours 7:30am to 4:30pm Monday thru Friday. If you request the same day service, and we have the availability, there will be no additional **\$100** for services provided during these time frames.
- Commercial Grease Trap Pumping – The standard rate will be **\$200** per tank for pumping these as needed on a scheduled frequency. Any emergency work for same day service after hours, weekend or holiday would; there would be an additional **\$100** for same day service and an additional **\$200** for Holidays.
- After Hours /Weekend Rates – On any service that we provide 4:30pm to 7:30am, there will be an additional **\$100** for services provided during these time frames for weekend work.

- Holiday's – On any day of a Holiday, there will be an additional **\$200** extra for services provided during these time frames. These days are listed below.

New Years Day

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Christmas Day

WRE / Mid South Septic

Name: _____

Signature: _____

Date: _____

Thank you,

Zachary Holley

Industrial Sales Representative

Michael Stafford

Operations Manager

Town of Atoka

Name: _____

Signature: _____

Date: _____

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE TOWN OF ATOKA, TENNESSEE AND WIND RIVER ENVIRONMENTAL.

WHEREAS, the Town of Atoka, Tennessee requires the use of septic services to support its utility operations and public facilities; and

WHEREAS, Wind River Environmental has provided notification of revised pricing and services effective September 1, 2025, through July 1, 2026; and

WHEREAS, the Board of Mayor and Aldermen finds it necessary and in the best interest of the Town of Atoka, Tennessee, that the revised pricing and services agreement with Wind River Environmental.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF ATOKA, TENNESSEE as follows:

SECTION 1. The Board of Mayor and Aldermen of the Town of Atoka, Tennessee hereby approve the agreement by Wind River Environmental in substantively the same form and content as proposed.

SECTION 2. The Mayor is authorized and directed to execute, and the Town Recorder is hereby authorized and directed to attest and fix the seal of the Town of Atoka, Tennessee on the proposal.

SECTION 3. The Town Recorder is hereby directed to file in her office a duplicate or copy of the agreement after it has been executed by the parties or their duly authorized representatives.

SECTION 4. This Resolution takes effect immediately upon its passage and approval, the public welfare requiring it.

PASSED by the Board of Mayor and Aldermen of the Town of Atoka, Tennessee this 9th day of September 2025.

Barry L. Akin, Mayor

ATTEST:

Rachel Covarrubias, Town Recorder