



CITY OF HUNTSVILLE
COUNCIL MEETING
MONDAY, APRIL 13, 2026
City Hall | 6:00 PM

Agenda

1. **Call to Order** – Mayor Travis Dotson
2. **Roll Call - Establish Quorum** – Finance Director Carmen Watkins
3. **Invocation** – Councilor Scott Thomas
4. **Pledge of Allegiance** – Councilor Leslie Evans
5. **Approval of Agenda**
 - a. Councilors may add items or delete items.
 - b. Motion required to approve as submitted or amended.
6. **Introduction of Special Guests**

Madison Kienzle, Northwest Arkansas Planning Commission
Carol Chavez, Proclamation of Myositis Awareness Month
7. **Special Order of Business**
8. **Approval of Minutes of March 9th**
9. **Public Comments**
10. **City Department Reports** (provided in emailed agenda packet)
 - a. Police Department
 - b. Public Works Department
 - c. Water Department
 - d. Fire Department
 - e. Finance Director
 - f. Mayor
 - g. Economic Development Director
 - h. Planning Director
 - i. Building Inspector
 - j. Code Enforcement Officer
 - k. Animal Control Officer
11. **Commission and Committee Reports** (emailed with agenda packet)
 - a. Airport Commission-Mar. 2nd
 - b. Budget Committee-Mar. 9th
 - c. Water & Sewer – Mar. 19th
 - d. Planning Commission-Ma. 23rd
12. **Unfinished Business**
 - a. Proposed Ordinance 2026-2 to Rezone Certain Lands from Low Density Residential (R1) to High Density Residential (R3). 3rd Reading.
 - b. Proposed Ordinance 2026- Amending Title 14 of the Huntsville Zoning Code of the City of Huntsville, Arkansas. 2nd Reading.
13. **New Business**
 - a. 9-2026 Resolution Expressing the Willingness of the City of Huntsville, Arkansas to utilize Federal-Aid Transportation Alternatives Program or Recreational Trails Program Funds.
 - b. Proposed Ordinance-Specifically Permitting City Employees to do Limited Business with the City. Emergency Clause.2026-3.
 - c. Proposed Ordinance-To Rezone Certain Lands From Dual Use Zone (DUZ) to High Density Residential (R-3). 1st Reading.

Travis Dotson
Mayor

Janice Smith
City Clerk

Councilor Roger Eoff
Ward I, Position I

Councilor Chrystal Lacey
Ward I, Position II

Councilor Scott Thomas
Ward II, Position I

Councilor Leslie Evans
Ward II, Position II

Councilor Guy Roden
Ward III, Position I

Brad Willis
Ward III, Position II

Councilor Bettina Coger
Ward IV, Position I

Councilor Stephen Ford
Ward IV, Position II

Jessica Fritts
City Attorney

Josh Herring
Chief of Police

Brian Robinson
Public Works Director

Carmen Watkins
Finance Director

Kevin Shinn
Fire Department Chief

Sean Davis
Water Department Director

Brandi Holt
Economic Development Director

Huntsville City Hall
208 E War Eagle Ave
Huntsville, AR 72740
479.738.6607
www.huntsvillearkansas.org

14. Announcements/Correspondence/Comments

- a. Water & Sewer Commission-Thursday, Apr. 16th 4:00 pm
- b. Economic Development-Monday, Apr. 20th 1:00 pm
- c. Planning Commission-Apr. 27th 6:00 pm
- d. City Council Meeting-May 11th 6:00 pm

Honor Jim Watkins on his Retirement of 28 years.

15. Adjournment

COUNCIL MEETING MINUTES

March 9, 2026

Mayor Dotson opened the meeting with a moment of silence for the young individual that was serving on the Mayor's Youth Council and had lost his life on Friday, March 6th.

CALL TO ORDER

Mayor Travis Dotson called to order the regular monthly meeting of the Huntsville City Council at City Hall at 6:05 P.M.

ROLL CALL / QUORUM

Councilors Stephen Ford, Brad Willis, Leslie Evans, Chrystal Lacey, Roger Eoff, Scott Thomas, Guy Roden and Bettina Coger were present. Watkins called roll and declared a quorum.

INVOCATION / PLEDGE OF ALLEGIANCE

Councilor Thomas shared the Invocation and Counciler Willis led the Pledge of Allegiance.

APPROVAL OF AGENDA

Counciler Eoff made a motion to approve the Agenda, Seconded by Councilor Lacey. Motion approved.

INTRODUCTION OF SPECIAL GUESTS

Judge Larry Garrett

SPECIAL ORDER OF BUSINESS

Good Citizens Awards

APPROVAL OF MINUTES

Councilor Eoff made a motion to approve the minutes of January 9, 2026, and special council minutes, February 23rd, seconded by Councilor Evans. Motion approved.

PUBLIC COMMENTS

None

CITY DEPARTMENT REPORTS

Written departmental reports were provided to councilors in their emailed agenda packets. These actions were taken, or information was presented during the reporting period:

- Fire Chief Kevin Shinn reported that the bid requirements for the training center were published in the Madison County Record.
- Fire Chief Kevin Shinn suggested that he would like to see the fire dues be raised from \$35.00 to possibly \$50.00 per year.
- Water Director Sean Davis reported that the Water Department's new office is scheduled to open on March 23rd.
- Water Director Sean Davis Reported that the waster water project is supposed to launch April 1.
- Mayor Dotson reported that the solar field was in operation as of February 11th.

- Mayor Dotson reported that he will be meeting with department heads soon and will discuss old inventory that can be put up to bid.
- Mayor Dotson reported that financing with Government Capital is more complicated than originally anticipated. He explained that cities must follow two amendments when borrowing money. Amendment 65 requires a “revenue” lease-purchase agreement, meaning the lessee must pledge specific non-tax revenues. Mayor Dotson stated this option would not work for the City since the majority of its revenue comes from sales tax. He explained that the City can instead use Amendment 78, which allows payments to be made from any revenue account but limits financing to five years and requires a balloon payment at the end of the fifth year. Councilor Roden made a motion to proceed with financing under Amendment 78, pay the \$75,000 down payment from the General Fund, finance at 4.89% for a period of five years, and have a balloon payment at the end of year five. Councilor Eoff seconded the motion. Motion carried.

COMMISSION / COMMITTEE REPORTS PROVIDED

- Water & Sewer Commission-Feb. 19th
- Planning Commission-Feb. 23rd
- Budget Committee-Feb. 19th
- Infrastructure Committee-Feb. 24th

UNFINISHED BUSINESS

Mayor Dotson introduced a proposed Ordinance to Rezone Certain Lands from Low Density Residential (R1) to High Density Residential (R3). Councilor Eoff made a motion to place the Ordinance on its 2nd reading by title only. Seconded by Councilor Eoff. Attorney Fritts read the Ordinance by title only. Motion carried. 2nd reading.

NEW BUSINESS

Mayor Dotson introduced a proposed Ordinance Amending Title 14 of the Huntsville Zoning Code of the City of Huntsville, Arkansas. Councilor Eoff made a motion to suspend the rules, and to place the reading of the Ordinance by title only, seconded by Councilor Lacey. Motion carried. Attorney Fritts read the Ordinance by title only. 1st reading.

Mayor Dotson introduced a Resolution Amending the Adopted 2026 Budget by the City of Huntsville, AR. Councilor Thomas made a motion to approve the resolution, seconded by Councilor Ford. Motion carried. Res. 8-2026.

ANNOUNCEMENTS, CORRESPONDENCE, COMMENTS, AND OTHER

Upcoming meetings and activities were announced.

ADJOURNMENT

Councilor Thomas made a motion to adjourn the meeting, seconded by Councilor Lacey. Meeting adjourned 7:10.

Mayor Travis Dotson

City Clerk Janice Smith

5 YR MONTHLY	Mar-26	Mar-25	Mar-24	Mar-23	Mar-22
Tax Comparison					
City Sales Tax	104,301.00	88,252.00	95,171.00	96,417.00	95,890.00
County Sales Tax	37,883.00	34,417.00	33,132.00	34,201.00	31,976.00
5 YR ANNUAL	YTD 2026	2025	2024	2023	2022
Building Permits	2,605.00	43,137.00	26,698.00	35,272.00	42,985.00
Business License	6,305.00	8,945.00	8,195.00	8,615.00	8,623.00
Fire Dept Fees	8,760.00	9,460.00	9,565.00	9,930.00	7,170.00
Franchise Fees	118,588.00	422,789.00	379,693.00	432,189.00	369,616.00
Misc Permits	16.00	148.00	376.00	393.00	467.00
Fines Income	37,628.00	108,522.00	111,492.00	79,397.00	23,179.00
Municipal Aid	11,705.00	42,776.00	42,815.00	43,773.00	42,950.00
American Rescue				0.00	266,122.00
Grants/Donations	48,008.00	1,553,150.00	8,438.00	2,145.00	2,726.00
Huntsville Schools	0.00	98,125.00	110,566.00	72,791.00	
Interest Income	23,057.00	102,991.00	73,136.00	66,930.00	12,271.00
Madison County	5,918.00	22,969.00	21,988.00	26,020.00	21,572.00
Misc Income	36,324.00	24,405.00	46,059.00	2,144.00	1,099.00
Police Stipend 2022				0.00	43,060.00
Rental Income	1,700.00	8,530.00	550.00		
Transfer In	0.00	905,590.00	50,285.00	67,756.00	645,066.00
City Sales Tax	332,635.00	1,290,277.00	2,191,164.00	1,200,023.00	1,166,393.00
County Sales Tax	122,579.00	465,071.00	442,767.00	416,780.00	397,865.00
Property Tax	19,113.00	180,939.00	150,913.00	158,686.00	115,929.00
	\$768,943.00	\$5,287,524.00	\$3,674,700.00	\$2,622,845.00	\$3,167,093.00

2025 REVENUE BY	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
Building Permits	540.00	\$1,371.00	694.00	0.00	0.00	0.00
Business License	105.00	\$110.00	90.00	0.00	0.00	0.00
City Sales Tax	107,076.00	\$121,258.00	104,301.00	0.00	0.00	0.00
County Sales Tax	41,393.00	\$43,304.00	37,883.00	0.00	0.00	0.00
Fines Income	24,958.00	\$10,497.88	12,671.00	0.00	0.00	0.00
Fire Dept Fees	3,675.00	\$4,895.00	785.00	0.00	0.00	0.00
Franchise Fees	35,533.00	\$41,468.00	41,587.00	0.00	0.00	0.00
Grants/Donations		\$1,674.00	42,853.00	0.00	0.00	0.00
Huntsville Schools	0.00	\$0.00	0.00	0.00	0.00	0.00
Interest Income	12,787.00	\$4,763.00	5,507.00	0.00	0.00	0.00
Misc Income	36.00	\$11,501.00	24,787.00	0.00	0.00	0.00
Misc Permits		\$6.00	6.00	0.00	0.00	0.00
Municipal Aid	5,813.00	\$2,946.00	2,946.00	0.00	0.00	0.00
Property Tax	1,015.00	\$16,435.00	1,663.00	0.00	0.00	0.00
Rental Income	225.00	\$725.00	600.00	0.00	0.00	0.00
	233,156.00	\$ 266,873.00	\$ 276,371.00	\$ -	\$ -	\$ -

	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26
Building Permits	0.	0.	0.	0.	0.	0.
Business License	0.	0.	0.	0.	0.	0.
City Sales Tax	0.	0.	0.	0.	0.	0.
County Sales Tax	0.	0.	0.	0.	0.	0.
Fines Income	0.	0.	0.	0.	0.	0.
Fire Dept Fees	0.	0.	0.	0.	0.	0.
Grants/Donations	0.	0.	0.	0.	0.	0.
Franchise Fees	0.	0.	0.	0.	0.	0.
Huntsville Schools	0.	0.	0.	0.	0.	0.
Interest Income	0.	0.	0.	0.	0.	0.
Misc Income	0.	0.	0.	0.	0.	0.
Misc Permits	0.	0.	0.	0.	0.	0.
Municipal Aid	0.	0.	0.	0.	0.	0.
Property Tax	0.	0.	0.	0.	0.	0.
Rental Income	0.	0.	0.	0.	0.	0.
Transfer In	0.	0.	0.	0.	0.	0.
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

General Fund

Statement of Revenue and Expenditures

	Current Period Mar 2026 Mar 2026 Actual	Year-To-Date Jan 2026 Mar 2026 Actual	Annual Budget Jan 2026 Dec 2026	Jan 2026 Dec 2026 Percent of Budget
Revenue & Expenditures				
Revenue				
General Revenues				
Building Permits	694.00	2,605.32	36,000.00	7.24%
Business License Fees	90.00	305.00	8,500.00	3.59%
City Sales Tax	104,300.58	332,635.25	1,287,800.00	25.83%
County Sales Tax	37,882.56	122,579.22	462,440.00	26.51%
Fines Income	12,670.55	37,628.13	100,000.00	37.63%
Fire Dept Fees	785.00	8,760.00	9,400.00	93.19%
Franchise Fees	41,587.08	118,588.26	424,000.00	27.97%
Grants/Donations	42,852.63	48,008.34	25,000.00	192.03%
Huntsville Schools SRO	0.00	0.00	153,075.00	
Interest Income	5,506.95	23,057.17	75,000.00	30.74%
Madison County	0.00	5,918.01	60,672.02	9.75%
Misc Income	24,786.97	36,323.96	0.00	
Misc Permits	6.00	12.00	200.00	6.00%
Municipal Aid	2,945.90	11,705.27	43,000.00	27.22%
Property Tax Assessment	1,663.08	19,113.44	165,000.00	11.58%
Rental Income	600.00	1,550.00	4,000.00	38.75%
Transfer In	0.00	0.00	78,000.00	
General Revenues Totals	\$276,371.30	\$768,789.37	\$2,932,087.02	
Revenue	\$276,371.30	\$768,789.37	\$2,932,087.02	
Gross Profit	\$276,371.30	\$768,789.37	\$2,932,087.02	
Expenses				
Administrative				
Advertising	1,070.00	1,376.50	4,500.00	30.59%
Dues/Licenses	659.16	4,188.04	5,109.52	81.97%
Equipment - Office	512.76	2,008.57	14,458.00	13.89%
Fuel	49.95	110.59	750.00	14.75%
Improvements	0.00	4,563.51	50,000.00	9.13%
Insurance - Buildings	0.00	0.00	3,917.05	
Insurance - Health	1,250.81	3,761.87	15,458.48	24.34%
Insurance - Legal & Other	0.00	0.00	5,326.15	
Insurance - Vehicles	0.00	0.00	303.50	
Land/Buildings	0.00	0.00	30,000.00	
Meeting Expense	0.00	0.00	500.00	
Miscellaneous Expense	73.34	231.48	5,000.00	4.63%
Other Services	5,083.89	20,636.27	75,169.00	27.45%
Payroll Taxes	1,158.94	3,619.14	18,451.42	19.61%
Repairs & Maint. - Bldgs.	81.76	54.26	5,000.00	1.09%
Repairs & Maint. - Veh/Equip	(173.73)	(152.73)	300.00	(50.91%)
Retirement - APERS	2,097.12	7,332.69	27,293.83	26.87%
Salaries	19,123.42	61,217.30	241,195.08	25.38%
Supplies - Office	888.88	3,134.51	9,000.00	34.83%
Travel/Training	918.20	4,875.35	17,000.00	28.68%
Unemployment	3.91	40.38	56.00	72.11%
Utilities/Phone/Trash	1,705.87	6,016.71	15,400.00	39.07%
Workers' Comp	0.00	178.75	1,930.00	9.26%
Administrative Totals	\$34,504.28	\$123,193.19	\$546,118.03	
Building Inspector				
Dues/Licenses	0.00	0.00	125.00	

General Fund

Statement of Revenue and Expenditures

	Current Period Mar 2026 Mar 2026 Actual	Year-To-Date Jan 2026 Mar 2026 Actual	Annual Budget Jan 2026 Dec 2026	Jan 2026 Dec 2026 Percent of Budget
Other Services	0.00	0.00	300.00	
Payroll Taxes	207.82	623.46	2,493.90	25.00%
Salaries	2,716.65	8,149.95	32,600.00	25.00%
Supplies/ Materials	0.00	0.00	250.00	
Travel/Training	0.00	0.00	250.00	
Unemployment	5.43	16.29	28.00	58.18%
Workers' Comp	0.00	325.95	352.00	92.60%
Building Inspector Totals	\$2,929.90	\$9,115.65	\$36,398.90	
Code Enforcement				
Fuel	0.00	0.00	400.00	
Payroll Taxes	26.39	72.29	963.90	7.50%
Salaries	345.00	945.00	12,600.00	7.50%
Supplies/ Materials	0.00	2,121.80	2,500.00	84.87%
Unemployment	0.69	1.89	14.00	13.50%
Workers' Comp	0.00	125.95	136.00	92.61%
Code Enforcement Totals	\$372.08	\$3,266.93	\$16,613.90	
Court Department				
Dues/Licenses	0.00	150.00	350.00	42.86%
Insurance - Health	819.36	2,493.40	9,852.32	25.31%
Miscellaneous Expense	0.00	0.00	200.00	
Other Services	833.33	2,499.99	11,500.00	21.74%
Payroll Taxes	531.30	1,857.27	7,250.14	25.62%
Retirement - APERS	1,020.70	10,065.15	13,330.40	75.51%
Salaries	6,945.25	24,278.08	94,773.08	25.62%
Supplies - Office	483.59	666.76	3,000.00	22.23%
Travel/Training	0.00	0.00	1,000.00	
Unemployment	0.11	28.79	43.52	66.15%
Utilities/Phone/Trash	124.86	374.58	3,200.00	11.71%
Workers' Comp	0.00	67.61	729.00	9.27%
Court Department Totals	\$10,758.50	\$42,481.63	\$145,228.46	
Economic Development				
Advertising	0.00	0.00	6,000.00	
Community Agreements	0.00	3,000.00	9,000.00	33.33%
Dues/Licenses	0.00	0.00	1,000.00	
Economic Development	0.00	0.00	15,000.00	
Payroll Taxes	255.00	510.00	3,060.00	16.67%
Salaries	3,333.33	6,666.66	40,000.00	16.67%
Supplies - Office	0.00	500.00	1,500.00	33.33%
Travel/Training	0.00	0.00	2,000.00	
Unemployment	6.67	13.34	14.00	95.29%
Workers' Comp	0.00	29.68	320.00	9.28%
Economic Development Totals	\$3,595.00	\$10,719.68	\$77,894.00	
Fire Department				
Dues/Licenses	0.00	0.00	1,000.00	
Equipment	3,603.07	14,668.72	45,000.00	32.60%
Equipment - Office	0.00	0.00	1,000.00	
Fuel	1,082.10	3,064.16	12,000.00	25.53%
Insurance - Buildings	0.00	0.00	3,931.47	
Insurance - Health	819.36	2,493.40	9,772.32	25.51%
Insurance - Vehicles	0.00	0.00	13,042.70	
Land/Buildings	0.00	0.00	50,000.00	
Miscellaneous Expense	0.00	0.00	1,000.00	

General Fund

Statement of Revenue and Expenditures

	Current Period Mar 2026 Mar 2026 Actual	Year-To-Date Jan 2026 Mar 2026 Actual	Annual Budget Jan 2026 Dec 2026	Jan 2026 Dec 2026 Percent of Budget
Other Services	0.00	4,260.00	10,077.47	42.27%
Payroll Taxes	153.40	502.56	9,192.46	5.47%
Repairs & Maint. - Bldgs.	4,029.13	4,050.56	6,000.00	67.51%
Repairs & Maint. - Veh/Equip	15,014.85	45,126.19	47,709.46	94.59%
Salaries	10,694.04	35,001.62	168,790.38	20.74%
Supplies - Office	0.00	812.38	1,200.00	67.70%
Supplies - Uniforms	0.00	0.00	3,500.00	
Supplies/ Materials	1,395.41	2,349.75	8,000.00	29.37%
Travel/Training	769.21	8,705.35	23,000.00	37.85%
Unemployment	4.37	39.03	162.00	24.09%
Utilities/Phonel/Trash	2,170.16	6,706.95	23,000.00	29.16%
Vehicles	0.00	0.00	100,000.00	
Workers' Comp	0.00	2,033.53	2,078.00	97.86%
Fire Department Totals	\$39,735.10	\$129,814.20	\$539,456.26	
Police Dept				
Advertising	0.00	0.00	400.00	
Dispatching Service	0.00	0.00	35,000.00	
Dues/Licenses	0.00	125.00	305.00	40.98%
Equipment	10,089.23	11,357.98	60,000.00	18.93%
Fuel	3,243.61	13,840.31	40,000.00	34.60%
Insurance - Buildings	0.00	0.00	5,633.69	
Insurance - Health	5,304.07	16,485.33	73,372.40	22.47%
Insurance - Vehicles	0.00	237.45	3,756.68	6.32%
Miscellaneous Expense	69.25	361.31	3,000.00	12.04%
Other Services	4,020.65	17,240.70	64,584.00	26.70%
Payroll Taxes	4,548.68	15,324.77	60,784.49	25.21%
Police Pensions	24,697.40	42,838.10	110,723.35	38.69%
Repairs & Maint. - Bldgs.	0.00	47.29	6,000.00	0.79%
Repairs & Maint. - Veh/Equip	100.59	3,882.14	30,000.00	12.94%
Retirement - APERS	1,025.70	3,579.61	13,563.11	26.39%
Salaries	59,459.87	200,323.43	794,568.52	25.21%
Supplies - Office	45.61	672.66	6,500.00	10.35%
Supplies - Uniforms	811.82	2,730.47	9,000.00	30.34%
Supplies/ Materials	353.52	673.62	4,500.00	14.97%
Travel/Training	940.11	1,807.52	10,000.00	18.08%
Unemployment	8.12	206.12	218.00	94.55%
Utilities/Phonel/Trash	1,760.07	5,937.77	17,000.00	34.93%
Vehicles	75,000.00	75,000.00	130,000.00	57.69%
Workers' Comp	0.00	9,068.38	9,722.00	93.28%
Police Dept Totals	\$191,478.30	\$421,739.96	\$1,488,631.24	
Street Department				
Insurance - Health	2,458.08	7,052.86	31,840.04	22.15%
Payroll Taxes	1,996.47	6,768.14	24,984.38	27.09%
Retirement - APERS	4,012.02	14,425.09	49,022.97	29.43%
Salaries	26,238.01	88,893.26	326,593.26	27.22%
Unemployment	6.30	90.29	110.00	82.08%
Street Department Totals	\$34,710.88	\$117,229.64	\$432,550.65	
Expenses	\$318,084.04	\$857,560.88	\$3,282,891.44	
Revenue Less Expenditures	(\$41,712.74)	(\$88,771.51)	(\$350,804.42)	

General Fund

Statement of Revenue and Expenditures

	Current Period Mar 2026 Mar 2026 Actual	Year-To-Date Jan 2026 Mar 2026 Actual	Annual Budget Jan 2026 Dec 2026	Jan 2026 Dec 2026 Percent of Budget
Other Expenses				
Administrative				
Transfer To Airport	0.00	0.00	6,500.00	
Transfer To Park	0.00	6,781.96	70,000.00	9.69%
Administrative Totals	\$0.00	\$6,781.96	\$76,500.00	
Other Expenses	\$0.00	\$6,781.96	\$76,500.00	
Net Change in Fund Balance	(\$41,712.74)	(\$95,553.47)	(\$427,304.42)	
Fund Balances				
Beginning Fund Balance	3,447,789.95	3,501,630.68	0.00	
Net Change in Fund Balance	(41,712.74)	(95,553.47)	(427,304.42)	
Ending Fund Balance	3,406,077.21	3,406,077.21	0.00	

Street Fund

Statement of Revenue and Expenditures

	Current Period Mar 2026 Mar 2026 Actual	Year-To-Date Jan 2026 Mar 2026 Actual	Annual Budget Jan 2026 Dec 2026	Jan 2026 Dec 2026 Percent of Budget
Revenue & Expenditures				
Revenue				
Grants/Donations	0.00	0.00	70,000.00	
Interest Income	943.25	2,655.67	10,000.00	26.56%
Misc Income	707.59	707.59	0.00	
Municipal Aid	16,917.31	54,621.97	240,000.00	22.76%
Property Tax Assessment	717.97	8,209.75	60,000.00	13.68%
Revenue	\$19,286.12	\$66,194.98	\$380,000.00	
Gross Profit	\$19,286.12	\$66,194.98	\$380,000.00	
Expenses				
Equipment	0.00	9,064.55	35,000.00	25.90%
Fuel	881.55	3,967.05	26,000.00	15.26%
Grant Projects	0.00	0.00	79,000.00	
Insurance - Buildings	0.00	0.00	1,715.81	
Insurance - Vehicles	0.00	0.00	4,315.92	
Miscellaneous Expense	36.00	36.00	1,000.00	3.60%
Other Services	0.00	398.83	10,000.00	3.99%
Repairs & Maint - Street Proj.	167.98	7,836.14	250,000.00	3.13%
Repairs & Maint. - Bldgs.	0.00	0.00	1,500.00	
Repairs & Maint. - Veh/Equip	0.00	10,398.12	21,000.00	49.51%
Supplies - Uniforms	89.77	531.27	4,500.00	11.81%
Supplies/ Materials	845.58	7,138.34	24,000.00	29.74%
Utilities/Phone/Trash	3,859.85	11,358.55	42,000.00	27.04%
Vehicles	0.00	0.00	25,000.00	
Workers' Comp	0.00	7,228.47	7,631.00	94.73%
Expenses	\$5,880.73	\$57,957.32	\$532,662.73	
Revenue Less Expenditures	\$13,405.39	\$8,237.66	(\$152,662.73)	
Other Expenses				
Transfer Out	0.00	0.00	6,000.00	
Other Expenses	\$0.00	\$0.00	\$6,000.00	
Net Change in Fund Balance	\$13,405.39	\$8,237.66	(\$158,662.73)	
Fund Balances				
Beginning Fund Balance	417,427.42	422,595.15	0.00	
Net Change in Fund Balance	13,405.39	8,237.66	(158,662.73)	
Ending Fund Balance	430,832.81	430,832.81	0.00	

Admin of Justice Fund

Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Mar 2026	Jan 2026
	Mar 2026	Mar 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Fines Income	11,593.05	40,678.07
Interest Income	170.46	440.30
Revenue	\$11,763.51	\$41,118.37
Gross Profit	\$11,763.51	\$41,118.37
Expenses		
County Fees & Costs	0.00	2,290.69
State Fees & Costs	3,639.15	17,193.31
Expenses	\$3,639.15	\$19,484.00
Revenue Less Expenditures	\$8,124.36	\$21,634.37
Net Change in Fund Balance	\$8,124.36	\$21,634.37
Fund Balances		
Beginning Fund Balance	72,401.47	58,891.46
Net Change in Fund Balance	8,124.36	21,634.37
Ending Fund Balance	80,525.83	80,525.83

Airport Fund

Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Mar 2026	Jan 2026
	Mar 2026	Mar 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
City Sales Tax	10.70	74.89
County Sales Tax	36.00	259.71
Interest Income	207.96	540.12
Rental Income	1,005.00	19,097.00
Sale Of Material	3,277.13	9,721.62
Revenue	\$4,536.79	\$29,693.34
Gross Profit	\$4,536.79	\$29,693.34
Expenses		
Miscellaneous Expense	0.00	4,600.00
Sales Tax	381.00	681.00
Supplies/ Materials	24.91	207.44
Utilities/Phone/Trash	687.57	1,795.33
Expenses	\$1,093.48	\$7,283.77
Revenue Less Expenditures	\$3,443.31	\$22,409.57
Net Change in Fund Balance	\$3,443.31	\$22,409.57
Fund Balances		
Beginning Fund Balance	94,302.84	75,336.58
Net Change in Fund Balance	3,443.31	22,409.57
Ending Fund Balance	97,746.15	97,746.15

Court Automation Fund

Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Mar 2026	Jan 2026
	Mar 2026	Mar 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Fines Income	2,943.50	5,824.50
Interest Income	93.79	260.28
Revenue	\$3,037.29	\$6,084.78
Gross Profit	\$3,037.29	\$6,084.78
Expenses		
Equipment - Office	900.49	4,122.27
Supplies - Office	314.55	522.40
Utilities/Phone/Trash	73.34	220.08
Expenses	\$1,288.38	\$4,864.75
Revenue Less Expenditures	\$1,748.91	\$1,220.03
Net Change in Fund Balance	\$1,748.91	\$1,220.03
Fund Balances		
Beginning Fund Balance	40,657.46	41,186.34
Net Change in Fund Balance	1,748.91	1,220.03
Ending Fund Balance	42,406.37	42,406.37

Fire Dept Act 833 Fund **Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Mar 2026	Jan 2026
	Mar 2026	Mar 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	85.89	240.88
Revenue	\$85.89	\$240.88
Gross Profit	\$85.89	\$240.88
Revenue Less Expenditures	\$85.89	\$240.88
Net Change in Fund Balance	\$85.89	\$240.88
Fund Balances		
Beginning Fund Balance	39,186.44	39,031.45
Net Change in Fund Balance	85.89	240.88
Ending Fund Balance	39,272.33	39,272.33

General Fund Reserve

Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Mar 2026	Jan 2026
	Mar 2026	Mar 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	1.23	3.45
Revenue	\$1.23	\$3.45
Gross Profit	\$1.23	\$3.45
Revenue Less Expenditures	\$1.23	\$3.45
Net Change in Fund Balance	\$1.23	\$3.45
Fund Balances		
Beginning Fund Balance	559.75	557.53
Net Change in Fund Balance	1.23	3.45
Ending Fund Balance	560.98	560.98

Huntsville City Parks Fund

Statement of Revenue and Expenditures

	Current Period	Year-To-Date
	Mar 2026	Jan 2026
	Mar 2026	Mar 2026
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	33.32	91.84
League Fees	6,810.00	6,810.00
Misc Income	80.00	270.00
Transfer In	0.00	6,781.96
Revenue	\$6,923.32	\$13,953.80
Gross Profit	\$6,923.32	\$13,953.80
Expenses		
Improvements	0.00	3,540.55
Miscellaneous Expense	0.00	297.00
Other Services	0.00	267.35
Repairs & Maint. - Bldgs.	974.20	6,455.62
Supplies/ Materials	261.30	955.91
Utilities/Phone/Trash	893.48	3,922.92
Expenses	\$2,128.98	\$15,439.35
Revenue Less Expenditures	\$4,794.34	(\$1,485.55)
Net Change in Fund Balance	\$4,794.34	(\$1,485.55)
Fund Balances		
Beginning Fund Balance	11,945.12	18,225.01
Net Change in Fund Balance	4,794.34	(1,485.55)
Ending Fund Balance	16,739.46	16,739.46

LOPFI Fund
Statement of Revenue and Expenditures

	Current Period Mar 2026 Mar 2026 Actual	Year-To-Date Jan 2026 Mar 2026 Actual
Revenue & Expenditures		
Revenue		
Interest Income	334.49	943.64
Property Tax Assessment	237.73	2,730.28
Revenue	\$572.22	\$3,673.92
Gross Profit	\$572.22	\$3,673.92
Expenses		
Firemen's Pensions	4,219.52	7,383.78
Police Pensions	110.50	110.50
Expenses	\$4,330.02	\$7,494.28
Revenue Less Expenditures	(\$3,757.80)	(\$3,820.36)
Net Change in Fund Balance	(\$3,757.80)	(\$3,820.36)
Fund Balances		
Beginning Fund Balance	154,555.99	154,618.55
Net Change in Fund Balance	(3,757.80)	(3,820.36)
Ending Fund Balance	150,798.19	150,798.19

Police Act 988 of 91' Fund
Statement of Revenue and Expenditures

	Current Period Mar 2026 Mar 2026 Actual	Year-To-Date Jan 2026 Mar 2026 Actual
Revenue & Expenditures		
Revenue		
Fines Income	1,405.00	4,200.00
Interest Income	25.05	83.94
Revenue	\$1,430.05	\$4,283.94
Gross Profit	\$1,430.05	\$4,283.94
Expenses		
Miscellaneous Expense	8,645.00	8,645.00
Expenses	\$8,645.00	\$8,645.00
Revenue Less Expenditures	(\$7,214.95)	(\$4,361.06)
Net Change in Fund Balance	(\$7,214.95)	(\$4,361.06)
Fund Balances		
Beginning Fund Balance	16,092.64	13,238.75
Net Change in Fund Balance	(7,214.95)	(4,361.06)
Ending Fund Balance	8,877.69	8,877.69

Police Special Projects Fund
Statement of Revenue and Expenditures

	Current Period Mar 2026 Mar 2026 Actual	Year-To-Date Jan 2026 Mar 2026 Actual
Revenue & Expenditures		
Revenue		
Interest Income	21.90	57.18
Misc Income	0.00	3,000.00
Revenue	\$21.90	\$3,057.18
Gross Profit	\$21.90	\$3,057.18
Expenses		
Miscellaneous Expense	1,330.58	1,330.58
Supplies/ Materials	0.00	846.79
Expenses	\$1,330.58	\$2,177.37
Revenue Less Expenditures	(\$1,308.68)	\$879.81
Net Change in Fund Balance	(\$1,308.68)	\$879.81
Fund Balances		
Beginning Fund Balance	10,509.42	8,320.93
Net Change in Fund Balance	(1,308.68)	879.81
Ending Fund Balance	9,200.74	9,200.74

Prisoner Act 1188 Fund
Statement of Revenue and Expenditures

	Current Period Mar 2026 Mar 2026 Actual	Year-To-Date Jan 2026 Mar 2026 Actual
Revenue & Expenditures		
Revenue		
Fines Income	1,554.98	4,720.04
Interest Income	55.82	150.98
Revenue	\$1,610.80	\$4,871.02
Gross Profit	\$1,610.80	\$4,871.02
Expenses		
Other Services	0.00	1,465.00
Expenses	\$0.00	\$1,465.00
Revenue Less Expenditures	\$1,610.80	\$3,406.02
Net Change in Fund Balance	\$1,610.80	\$3,406.02
Fund Balances		
Beginning Fund Balance	24,351.11	22,555.89
Net Change in Fund Balance	1,610.80	3,406.02
Ending Fund Balance	25,961.91	25,961.91

2022 Water Tank Simmons Bond Construction Fund
Statement of Revenue and Expenditures

	Current Period Jan 2025 Dec 2025 Actual	Year-To-Date Jan 2025 Dec 2025 Actual
Revenue & Expenditures		
Revenue		
Interest Income	546.74	546.74
Revenue	\$546.74	\$546.74
Gross Profit	\$546.74	\$546.74
Expenses		
Miscellaneous Expense	281.94	281.94
Expenses	\$281.94	\$281.94
Revenue Less Expenditures	\$264.80	\$264.80
Net Change in Fund Balance	\$264.80	\$264.80
Fund Balances		
Beginning Fund Balance	218,596.23	218,596.23
Net Change in Fund Balance	264.80	264.80
Ending Fund Balance	218,861.03	218,861.03

2025 Water & Sewer Revenue Bond **Statement of Revenue and Expenditures**

	Current Period	Year-To-Date
	Jan 2025	Jan 2025
	Dec 2025	Dec 2025
	Actual	Actual
Revenue & Expenditures		
Revenue		
Interest Income	13,288.64	13,288.64
Misc Income	7,205,000.00	7,205,000.00
Revenue	\$7,218,288.64	\$7,218,288.64
Gross Profit	\$7,218,288.64	\$7,218,288.64
Expenses		
Bank Service Charge	58.88	58.88
Other Services	10,776.00	10,776.00
Expenses	\$10,834.88	\$10,834.88
Revenue Less Expenditures	\$7,207,453.76	\$7,207,453.76
Other Expenses		
Transfer Out	192,500.00	192,500.00
Other Expenses	\$192,500.00	\$192,500.00
Net Change in Fund Balance	\$7,014,953.76	\$7,014,953.76
Fund Balances		
Beginning Fund Balance	0.00	0.00
Net Change in Fund Balance	7,014,953.76	7,014,953.76
Ending Fund Balance	7,014,953.76	7,014,953.76

[illegible]

	Warning	Citation
Unsafe Vehicle	1	
Suspended DL		2
No Insurance	1	1
No Tag	1	
Failure to present ins.	5	
Imprper Display	1	
Expired Tags	6	1
Ven Lights	1	
Def. equipment	8	
fail to maintain	1	
Fail to stop	8	
Speeding	8	3
Fail to use turn signal	1	
No lights	1	
Left of Center	2	
DD	1	
Total	46	7
Total Stops	48	



Public Works Department
Monthly Report
March 2026

Completed Projects
1) Remove leaves
2) Cut brush
3) Clean ditches
4) Mow and weed eat

Ongoing Projects

Huntsville Water Utilities Monthly Report

Reporting Period:	February 15, 2026 - March 15, 2026				
	Current Month	Previous Month Comparison		Same Month, 1 Year Ago	
Active Accounts	1,462	Up	-	Up	48
In City Residential	1,059	Down	22	Up	14
Gallons Purchased	42,966,000	Up	798,123	Up	9,958,066
Gallons Sold	39,416,000	Down	5,640	Up	8,111,280
Gal. Wastewater	39,100,000	Up	1,580,000	Up	1,946,000
Number of Leaks	3	Down	2	Down	2
Leak Man Hours	26	Down	54	Down	12
Water Loss %	8%	Up	1%	Up	3%
Service Orders	134	Up	27	Up	23
Line Locates	27	Up	-	Down	1

	Year to Date	Previous Year Comparison	
Gallons Purchased	125,010,121	Up	17,991,925
Gallons Sold	116,408,800	Up	17,583,390
Gal. Wastewater	110,970,000	Down	12,040,000
Number of Leaks	15	Down	3
Leak Man Hours	162.5	Up	18
Water Loss %	7%	Down	1%
Service Orders	395	Up	97
Line Locates	76	Up	13

HUNTSVILLE FIRE DEPARTMENT

Report of March 2026 Events

- We currently have 21 members on our roster.
 - Two full-time.
 - Nineteen volunteers.
- We have made Firefighter Dasen an instructor and assigned him as our Probationary Firefighter Supervisor.
- Our training in March focused on Swiftwater Operations and Forcible Entry.
- Mayor Dotson is working on the financing of the new Training Center and we have been working on our Training Schedule to prepare our firefighters for Firefighter 1 and 2 certifications over the next couple of years.
- Joey McConnell attended Farm Rescue Operations training in Ohio.
- We are hosting a Wildland Fire Class April 13-14 at Station 2 for the county.
- Assistant Chief Jeremy Shinn, Captain Kristyn Shinn Clark and FF Gabe Dasen will be attending the Fire Department Instructors Conference in Indianapolis April 20-25. FDIC is considered the premier conference in the world and offers our personnel world-class instructors, cutting edge Hands-on-Training and immersive workshops.
- As of now, four of our firefighters will be participating with our PD officers and MCEMS members in an Active Shooter Response training.
- So far this year, 49 of our 167 emergency calls (29%) have been outside the city limits.
 - Of those calls, fourteen were automatic/mutual aid calls to support other departments including St Paul for a large grass fire inside their town. We made it to Witter before being cancelled on the call.
 - Six times, we called for automatic/mutual aid to assist
- As I reminded the Council last month, I am still advocating that the city raises the dues in our fire district outside the city limits to at least \$60 a year.
 - I have been in contact with Louis Eckelhoff who is the Fire Services Supervisor for the Arkansas Department of Emergency Services and received updated information for charging non-dues paying individuals in the event we are called to assist them.
- Assistant Chief Shinn, Captain Shinn Clark, Lt Gabriel DeLaurie, Driver/Operator Joey McConnell and our paid crew have led an effort with others of our volunteers to give Station 1 a makeover including the storage building behind the station.
- The alternator on Engine 2 went out and Lt. James House was able to replace it for our department.
- KME sent the wrong replacement door for Engine 3 so we are still waiting to get it returned to service.

January-March 2026	EMS CALLS	%	MVA	%	FIRE CALLS	%	SPECIAL DUTY	%	Inspection/Preplans	Public Service/Education	Training	Total Events
	138	75%	9	5%	30	16%	8	4%	5	7	7	204



City of Huntsville
Economic Development & Tourism
Commission Monthly Report
March 2026

Strategic Objectives

Community Engagement & Communications

- Coordinated messaging and materials for multiple city initiatives, including public meetings and community updates including National League of Cities attendance by Mayor Dotson.
- Drafted and published recognition posts for individuals honored at the March 9 City Council meeting.
- Continued development of the January–April community events calendar for citywide communications, added a parks and recreation Facebook page, connected all departmental social pages to website and app, and continued support for departmental website build out.
- Supported outreach planning for upcoming public surveys related to parks and community amenities including an *Online Facility Reservation* form, a *Report a Street Concern* form, and *Request the Police or Fire Department at an Event* form.
- Supported the addition of online payments for the first time via the city website and app for business licensing, building and zoning permits, hanger rental, facility rental, league fees, and more.
- **Launched the new City of Huntsville website and mobile app on March 30**, including coordinated department announcements and public rollout messaging.

Economic Development & Grants

- Prepared briefing materials and talking points for the Mayor and Airport Commission ahead of federal engagement with the Federal Aviation Administrator and Congressman Womack. Attended the roundtable as Huntsville representative on March 11, 2026.
- Advanced work on airport planning tasks, including identifying steps the city must begin immediately for future funding eligibility.
- Coordinated with ARDOT to provide updated cost estimates for the US-412 turn lane project in response to a request from Congressman Womack's office.
- Drafted program description for a Storefront Mini-Grant Program for legal review to determine whether a resolution should originate from the Economic Development Commission or City Council. EDTC decided not to proceed at this time.
- Provided guidance on grant-related processes and compliance for ongoing city DOJ grants with help with grants.gov and JustGrants, including role assignments and access issues to ensure requirements and deadlines could be met.
- Hosted Pamela Nelson with the NWA Conservation Fund at the March EDTC meeting to discuss their regional program to help young farmers become established and their lease to by land program.
- Created the Event Planner job description as recommended by the Economic Development & Tourism Commission and submitted it to the Mayor for review.

Planning Commission Report

*City of Huntsville 2026
(for March items)*

OVERVIEW & PURPOSE

Planning we strive to be a proactive department that establishes goals and policies for directing and managing future growth and development. We address fundamental issues such as the location of growth, housing needs, and environmental protection.

APPROVED: COMMERCIAL / RESIDENTIAL PERMITS/ ZONE CHANGE

1. Parrott Lot Spilt – pending Council Approval R1-R3
2. Parrott Zone Change- April 3rd Reading at City Council
3. Lot Split- Gaskill Completed
4. 270 LaVona Building Permit- Approved
5. Zone Code – Edits going to City Council for approvals
6. Sign Code- Edits going to City Council for approvals
7. 405 Hargis- Building Permit Approved
8. 499 Harmony Rd- Building Permit- Approved for Food Truck upgrades
9. Lots 14, 7 and 19 Terry Presley Subdivision – Building Permits- Approved
- 10.

PROJECTS

Ribbon Cutting new Business 5/2 @ 11:00 am

[illegible]

Huntsville Municipal Airport Commission

Meeting Minutes

March 2, 2026

The Airport Commission was called to Order by Charles Coger at 4:30 p.m.

All Commissioners were present along with Mayor Dotson and Economic Development Director Brandi Holt.

Mayor Dotson reported that funding for the water and sewer upgrades is expected soon and that the Airport Commission will need to discuss the placement of the water tower at the airport. He stated that the main purpose of the meeting was to share an email he received from Kyle Weaver of Congressman Steve Womack's office in Washington, D.C., inviting general aviation airport managers in Arkansas's 3rd District to attend a roundtable discussion with FAA Administrator Brian Bedford on March 11 at the Bentonville Municipal Airport. Mayor Dotson informed the commission that Brandi Holt will attend the meeting in his place, as he will be in Washington, D.C.. He asked commissioners to email him by Friday with any questions or topics they would like addressed at the roundtable. Commissioner Charles Coger asked whether the runway needs to be fenced for federal funding, and presented several suggested improvements, including runway resealing and painting, work on the beacon tower, and a new runway lighting system. Mayor Dotson also noted that the city is still waiting on an \$800,000 grant for hangar construction and asked whether any of those funds could be used for the suggested projects. Coger responded that the hangar construction would likely require the full grant amount.

The meeting was then adjourned.



City of Huntsville
Economic Development & Tourism
Commission Minutes
March 16, 2026
Basham Community Center

Special Guests: Pamela Nelson, NWA Program Manager of The Conservation Fund

Commissioners Present: David Pemberton, Jarred Rogers, Shelia Willcutt (Zoom), Matt Smith, Stacy Guzman, and EDTC Director, Brandi Holt were in attendance.

- A. The Conservation Fund of NWA discussion- Pamela Nelson is starting the NWA Farms Fund to help new farmers purchase land. This program is based on national program that aims to remove the barrier of land ownership to establishing a farming business. Nelson is currently looking for both potential farm candidates and land owners who wish to sell their farm to the Conservancy Fund for the program. Contact Pamela Nelson at pnelson@conservationfund.org or 479.879.7475.

1. Call to Order – 4 members present, 1 virtual
2. Director Report
 - a. Roundtable Discussion Attendance – Holt attended a roundtable with Congressman Womack, FFA Administrator, Bryan Bedford, and regional airport managers on March 11 at Thaden Field in Bentonville.
 - b. Partnership Presentation with ARDOT – Congressman Womack’s office asked for details of the US412 turn lane project. Holt worked with David Siskowski, ARDOT Local Program Division Head, to provide scope and estimated cost details. The project has been added to the list for potential congressional appropriation in 2028.
3. No Old Business
4. New Business
 - a. 2026 Local Agreements and Sponsorship – The commission discussed continuing to partner with the Huntsville Chamber of Commerce to implement the “Shop Local” program. Sponsorships for events that draw visitors to Huntsville will include the Madison County Rodeo and Cruz n The Square. Additional sponsorships will be considered.



City of Huntsville
Economic Development & Tourism
Commission Minutes
March 16, 2026
Basham Community Center

b. 2026 Economic Development Initiatives –

- a. Storefront Mini Grants - The commission discussed the potential of offering Storefront Mini Grants to businesses to enhance their business entrance. No action was taken.
- b. Event Planner – The commission discussed the possibility of hiring an event planner to organize and conduct community events. Holt will take the idea to Mayor Dotson and report back in April.

5. Adjournment

Next Meeting – Monday, April 20th – Location TBD

Huntsville Water Utilities Commission Meeting

March 19, 2026

The regular meeting of the Huntsville Water and Sewer Commission was held at the Huntsville Water Utilities office.

Call to Order

- At 4:01, Chairman Brashears called the meeting to order. All commissioners were present. Special guests present were Donnie Chambers and Ryan Quigley with Professional Solutions; Shannon Jones with McClelland Engineering.

Approval of Minutes

- Commissioner Rogers made a motion to approve the minutes of the February meeting, seconded by Commissioner Scott. The motion was approved.

Approval of Agenda

- Commissioner Rogers made a motion to accept the meeting agenda, seconded by Commissioner Roden. The motion was approved.

Special Business

- Mr. Chambers and Mr. Quigley presented the Commission with information about their company, Professional Services, Inc. (PSI). They stated that PSI is a “one-stop shop” for municipal improvements, being able to handle a project from inception, funding, design, and construction. They had received information about the Huntsville system previously from water department staff and stated that they would be providing a proposal for services in the near future. The Commission took no action after hearing the presentation.

Old Business

- Mr. Davis presented the draft timeline for the wastewater upgrade project. He noted that the work was not scheduled to be completed until the early part of 2027. With the wastewater permit going into effect in late July, Mr. Davis said that he had been in conversation with ADEQ and would be taking steps to request an extension on the permit date to allow substantial completion of the project.

New Business

- Mr. Davis presented Work Order #12, a work order from McClelland Engineering for the conversion of Huntsville Water’s maps to ESRI format, a more reliable and universally recognized GIS format. He explained that during the first year, due to larger amounts of data input and training for the water department staff, costs would be higher. Afterwards, the cost would primarily be an annual subscription cost to pay for the storage and maintenance of the mapping data. Commissioner Roden made a motion to approve Work Order #12, seconded by Commissioner Rogers. The motion was approved.

Other Business

- No other business was presented to the Commission.

Adjournment

- Commissioner Roden made a motion to adjourn the meeting, seconded by Commissioner Ford. The meeting was adjourned at 4:51 pm.



City of Huntsville Planning Commission

Meeting Minutes

3/23/2026

CALL TO ORDER

The regular meeting of the Planning Commission came to order at 6 P.M.

ROLL CALL

All Commissioners, Director Thomas and City Engineer Presley were present.

APPROVAL OF MINUTES LAST MEETING

Commissioner Davis made a motion to accept the minutes as presented. Commissioner Yates seconded and all were in favor.

APPROVAL OF THE AGENDA

Commissioner Malloy moved to approve the agenda and Commissioner Gates seconded. All were in favor.

PUBLIC COMMENTS

NEW BUSINESS

There was some mention of interest in the Long property.

Last month there were questions about a building under construction in a backyard on Combs. Apparently it a shop on the ground floor and a living quarters on the upper floor. It may be an Accessory dwelling unit. Fire Chief Shinn will check out the site to determine what the building is and if they have the proper permits.

OLD BUSINESS

The Kent Smith Property Rezone R1 to R3 is awaiting approval at City Council. There has been a lot of earth disturbed and a question was raised about a Swppp and BMPs. A neighbor below the development on Sycamore voiced worry about runoff in developing of the party.

ADJOURNMENT

Commissioner Gates moved to adjourn and Commissioner Yates seconded. All were in favor and the meeting adjourned at about 6:15.

Secretary MacLean

2023 Planning and Board of Zoning Adjustments Commissioners

Brad Willis
Charles Cogger

Jim MacLean
Kenny Malloy
Sean Davis

Jason Yates
Stephen Ford

City of Huntsville
Budget Committee
Meeting Minutes
March 9, 2026

Mayor Travis Dotson called the budget committee meeting to order at 7:15 p.m., at City Hall on Monday, March 9, 2026.

The following committee members were present: Mayor Travis Dotson, Councilors Scott Thomas, Guy Roden, Leslie Evans and Chrystal Lacey. Attorney Jessica Fritts and Editor Mark Humphrey's from the Madison County Record.

Councilor Roden confirmed with the Budget Committee that it had previously been decided the Mayor has the authority to hire a new employee and to start that employee at Step 7 without seeking approval from the Budget Committee each time a hire is made. Attorney Fritts stated that a resolution reflecting this authority will be presented at the April City Council meeting.

Mayor Dotson stated that he called the meeting to bring to the Budget Committee's attention that Economic Development Director Brandi Holt has been working countless hours developing the City's new website. He stated that he would like to see her receive either a raise or a bonus. Councilor Roden made a motion to give her a \$2,500.00 bonus each quarter starting in April and to revisit her salary at budget time, seconded by Councilor Evans.

It was discussed whether an officer or fire department personnel could be compensated for performing a heroic act. Attorney Fritts advised that this should not be done.

Meeting ended at 7:30 p.m.

ORDINANCE NO. 2026-2

AN ORDINANCE TO REZONE CERTAIN LANDS FROM LOW DENSITY RESIDENTIAL (R-1) TO HIGH DENSITY RESIDENTIAL (R-3)

WHEREAS, a Zoning Change Application has been approved by the Huntsville Planning Commission to rezone certain lands from Low Density Residential (R-1) to High Density Residential (R-3).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE,
ARKANSAS:

SECTION 1: That the lands hereinafter described are presently zoned Low Density Residential (R-1). That in order to facilitate and provide for the actual and best use of said lands and considering the needs, health and welfare of our residents, it is found and determined that said lands should be rezoned to High Density Residential (R-3).

SECTION 2: The present name/use and legal descriptions of the lands to be rezoned to High Density Residential (R-3) upon the passage and approval of this Ordinance are as follows:

See Exhibit A.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS, THIS 13TH DAY OF APRIL 2026.

APPROVED _____
Mayor Travis Dotson

ATTEST _____
City Clerk Janice Smith

3rd Reading

EXHIBIT A

Part of the Northeast Quarter of the Southeast Quarter (NE/4 SE/4) of Section Four (4) Township Sixteen (16) North, Range Twenty-six (26) West of the Fifth Principal Meridian in Huntsville, Madison County, Arkansas, more particularly described as beginning at a point which is 955 feet South of the Northeast corner of said NE/4 SE/4, thence South 325 feet to the North side of the Crossbow Road, thence with said Crossbow Road West 295.55 feet, thence with a chain link fence N 10°53' W 259.65 feet, thence East 144.56 feet, thence North 70 feet, thence East 200 feet to the point of beginning, containing 2.19 acres, more or less.

AN ORDINANCE AMENDING TITLE 14 OF THE HUNTSVILLE ZONING CODE OF THE
CITY OF HUNTSVILLE, ARKANSAS

WHEREAS, residential and commercial construction continues to take place in the City of Huntsville, which requires updating the sign code, and

WHEREAS, the Planning Commission of the City of Huntsville has recommended changes to the Huntsville Municipal Code, and as a result of the foregoing and other matters, the City Council of Huntsville, Arkansas has determined that the Code should be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:

SECTION 1: Title 14, Chapter 14.16 Zoning Ordinance is hereby amended as follows:

SECTION 2: Section 14.16.1 Purpose

The requirements established herein are designed to regulate sign structures in order to ensure light, air, and open space; to reduce hazards at intersections; to prevent accumulation of trash; to control and coordinate the type, placement, and physical dimensions of signs within the various zoning classifications; and to protect property values of the entire community. The requirements for signs, and other advertising structures are described in this Article.

SECTION 3: The following definitions have been added to Section 14.16.2 Definitions

Pylon directory signs: A pylon directory sign is a tall, freestanding structure used to list multiple tenants or businesses in a single location, such as a shopping center, office park, or industrial complex. Unlike monument signs, which are low to the ground, pylon signs are elevated on one or more poles to maximize visibility from a distance, making them easily seen from a busy road or highway.

Sign, Billboard: A large outdoor advertising structure (a billing board), typically found in high-traffic areas such as alongside busy roads. Billboards are supported by one or more steel poles.

Sign, Back to Back: Each side of sign visible from opposite direction of traffic.

Sign, Billboard Digital: An off-site sign utilizing digital message technology, capable of changing the static message or copy on the sign electronically. A digital billboard may be internally or externally illuminated and may have animation. Each static message shall not include flashing or the varying of light intensity.

2nd Reading

Sign, V sign: a single sign with two faces oriented in different directions and each face visible to one direction of traffic

Sign, Stacked: A single sign with two signs stacked one above the other

Sign, Tri-Vision: A sign constructed to use multiple face panels that rotate to different messages

Side-By- Side Sign: Two adjacent outdoor advertising signs on a single structure with both faces oriented in the same direction.

SECTION 4: Section 14.16.3 General Provisions

The following general provisions govern the permitting of signs in Huntsville.

- a) A permit shall be required for the erection, size alteration, or reconstruction other than customary maintenance of any sign, subject to structural or electrical modifications unless otherwise noted in this section and shall be issued by the City of Huntsville in accordance with these regulations.
- b) Signs must be constructed of durable materials, maintained in good condition, and not permitted to become dilapidated or defaced.
- c) Illumination of signs should be directed to avoid glare or reflection onto any portion of an adjacent street or highway, the path of on-coming vehicles, or any adjacent premises and no sign shall have flashing or intermittent lights, nor shall the lights be allowed to rotate or oscillate. Only internally illuminated signs which allow only the sign characters and logos to emit light or signs which are illuminated by means of a light that shines on the face of the sign shall be allowed. For the purposes of this subsection, property on the other side of a public right-of-way other than a controlled access highway shall be considered adjacent property. Digital billboards shall not operate at brightness levels of more than 0.3 foot candles above ambient light, as measured using a foot candle meter at a pre-set distance from the center of the sign at five feet above ground level. A billboard must be constructed using one or two monopoles. The structure must meet applicable building code requirements and be constructed in such a fashion that it will withstand all wind vibration forces which can reasonably be expected to occur in the vicinity. Design calculations must be provided to the Planning Dept. as a part of the application process.
- d) No free standing or ground sign shall be erected within 50 feet of any adjoining Residential Zone boundary line if the sign faces perpendicular to the street that the building faces. Further, no lighted or flashing sign of any type shall be erected within 150 feet of an adjoining Residential Zone boundary line if the face of such sign is perpendicular to the street that the building faces.
- e) Off premises signs exceeding 32 square feet area shall be restricted to the US Highway 412 corridor.

- f) All signs shall be erected within the property lines of the premises upon which they are located. No portion of a freestanding sign shall extend, be erected, or be placed in any street right-of-way, or conflict with any public control or device.
- g) No person shall place, maintain, or display any otherwise authorized sign, signal, marking, or device which imitates or resembles an official traffic control device, emergency light, or railroad sign or signal or which has the effect of disrupting the movement of traffic. No person shall place, maintain, or display any sign that hides from view or interferes with the movement of traffic or the effectiveness of any traffic control device, or signal.
- h) If required by the Planning Dept. supporting structures will be designed and plans stamped by a Professional Engineer registered in the State of Arkansas.
- i) Should a sign be removed involuntarily it shall be allowed to be replaced to its original height, size, & location and shall meet all utility safety requirements.
- j) No truck, automobile, van, trailer or boat, modified to advertise a commercial business or product shall be parked on a public parking lot or space, or in a public Right-of-way in such a manner as to act as permanent or temporary advertisement.
- k) Commission has adopted Appendix H "Signs" of the 2021 International Building Code.

SECTION 5: Section 14.16.5 Prohibited Signs

The following signs are prohibited in the City of Huntsville.

- a) Signs imitating warning signals: No sign shall display intermittent lights resembling the flashing lights customarily used in traffic signals or in police, fire, ambulance or rescue vehicles.
- b) Signs within street or highway right-of-way: No sign whatsoever, whether temporary or permanent, except traffic signs and signals and information signs erected by a public agency, are permitted within any street or highway right-of-way
- c) Signs painted on or attached to trees, utility poles, public property, or traffic control devices.
- d) Signs with strobe lights

SECTION 6: Section 14.16.6 Requirements Applying to Specific Signs.

The following regulations apply to specific type signs as noted.

a) Wall Signs - Signs on the walls of a building (including signs attached flat against the wall, painted wall signs and projecting signs) shall meet the following requirements:

(1) The display surface area of such signage shall not exceed twenty percent of the square footage of the wall to which it is attached. No more than 10 percent of any sidewall or rear wall may be covered if abutting a residential zone. Lighting of sidewall or rear wall signs abutting a residential zone shall be limited to landscape down lighting only.

(2) Such sign shall be located on the front wall of the building which is oriented to the street from which access is derived. For uses with two street frontages, wall signs may be located on a wall for each frontage. For uses not oriented to a public street, the wall considered to be the front of the use shall be used for location of such signage.

3) Murals may exceed 20% & and shall be approved by the Huntsville Planning Commission.

b) Free Standing or Ground Signs - Signs on poles where permitted are subject to the following standards:

1) A building shall be permitted to have one ground or free-standing sign for each street frontage.

2) Unless located within the 412 bypass corridor, the maximum height of a free-standing sign shall be 35 feet in all "C" districts unless approved by the Huntsville Planning Commission. Within the 412 bypass corridor, free-standing signs have a maximum height of 45 feet.

3) Ground signs may not exceed four feet in height except as allowed in the following section.

A.) Ground signs which are integrated into an brick, or stone, or wood architectural features or an earth berm, all of which shall be permanently landscaped, may exceed four feet in height to a maximum of seven feet.

B.) Ground signs must be placed so that they do not obstruct the view of traffic from any intersection, street, or driveway.

c) Signs located at construction/work sites - Non-illuminated signs, not exceeding 64 square feet in area displaying the name of the building, the contractors, the architects, the engineers, the owners, the financial, selling and/or development agencies are permitted upon the premises of any work under construction, alteration, or removal. Such signs shall be removed prior to issuance of a Certificate of Occupancy.

d) Temporary subdivision signs - Temporary signs not exceeding 64 square feet in area announcing land subdivision development are permitted on the premises. They shall be set back not less than 15 feet from the right-of-way of any street or from any boundary line of the land subdivision. Such signs may be located at any entrance to the Subdivision from a Public Way. They shall be removed when 75 percent of the lots are conveyed.

e) Neon signs - Signs which utilize neon lighting, either for the body of the sign or its border, shall comply with all relevant local, state, federal electrical requirements and all components shall be UL or CSA approved.

f) Portable signs other than Real Estate - The Planning Commission may issue a temporary permit for the placement of a portable sign on an individual commercial site for a period not to exceed 60 days in any 6-month period. Signs shall be constructed and a diagram enclosed to show anchorage to withstand minimal wind load. Electrical service for illuminated signs shall meet the provisions of the city electrical code.

g) Real Estate Signs - In any residential district, real estate signs may not be larger than six square feet in size and only one sign is allowed for each side of the structure that faces a public street. Real Estate portable signs larger than 32 square feet in commercial districts shall be allowed with a special permit from the Planning Director.

h) Billboards - Billboards may not be constructed within 600 feet any other preconstructed or approve billboard site, located on either side of the road. Unless located along the 412 bypass corridor, billboards may not exceed 35 feet in height. Back-to-back billboard structures and V-type billboard structures having only one face visible to traffic proceeding from any given direction on a street or highway shall be considered as one billboard. Additionally, side-by-side billboard structures shall be considered as one billboard face. No billboard shall be located within 150 feet of a residential zone. No billboard shall be located within any local or state right of way. The surface display area of any side of a billboard may not exceed 300 square feet. No billboards shall be attached to, cantilevered from, or otherwise suspended by the roof of any building.

i) Pylon Directory Signs - Pylon directory signs shall be less than or equal to 35 feet in height and the lowest point of an advertisement shall be greater than or equal to 10 feet.

Key Features:

- **Multi-tenant display:** Its primary purpose is to act as a directory for multiple businesses located on the same property. Each business typically gets its own panel on the sign.
- **High visibility:** Supported by steel or aluminum poles, pylon signs are built to be significantly taller than surrounding buildings. This elevated design helps attract the attention of motorists and pedestrians from a great distance.
- **Illumination:** Many pylon directory signs are internally or externally illuminated, ensuring the information is visible both day and night and in poor weather conditions.
- **Durability:** They are constructed from robust materials like steel, aluminum, and weather-resistant plastics to withstand harsh weather conditions.

- Customizable design: The signs can be customized in terms of color, shape, and lettering to match the branding and aesthetic of the property. For a more sophisticated look, the poles can be covered with materials like masonry.
- Digital options: Some modern pylon signs include digital displays or LED message boards that allow property managers to update tenant information, promotions, and announcements remotely.

j) Illuminated Signs - A sign may be illuminated, provided such illumination is concentrated on the surface of the sign and is so located as to avoid glare or reflection onto any portion of an adjacent street or highway, the path of on-coming vehicles, or any adjacent premises. In no event shall any billboard have flashing or intermittent lights, nor shall the lights be allowed to rotate or oscillate.

1) Operational Limitations - Movement, or the appearance of movement during the static display period, of any part of the sign structure, design, or pictorial segment of the sign, including the movement or appearance of movement requires Planning Commission approval.

2) Minimum display time of eight seconds.

3) Digital signs shall not operate at brightness levels of more than 0.3 foot candles above ambient light, as measured using a foot candle meter at a pre-set distance from the center of the sign at five feet above ground level. (Pre-set distances to measure the foot candles impact vary with the expected viewing distances of each sign.)

A) Measurement distance criteria:

Nominal Distance to face Size be measured from:

12' x 25' 150'

10'6" x 36' 200'

14' x 48' 250'

SECTION 7: Section 14.16.7 Permits

Unless otherwise provided by this article, all signs shall require permits and payment of fees as described in this section. Application for a permit for the erection, size alteration, or relocation of a sign, when allowed by this article, shall be made to the Planning Director or Chairman on such form or forms as may be required to provide the information necessary to administer the provisions of this article. As a minimum, the following information is required.

- a) Contact information
- b) Height of sign;
- c) Structure and/or support details;
- d) Location of sign in relation to street(s), property line(s), buildings, and private drives;
- e) Location of any property lines that may be affected by the sign;
- f) Copy of agreement with property owner for off premises signs or their designated representative if property is leased.

- g) Engineered drawings if required; (stamped and signed by an Engineer licensed to practice in the State of Arkansas)
- h) Building Inspector will issue final approval once all permit provisions are met and the Building Inspector will issue certificate of operation.
- i) Any other information required by the Planning Commission may be necessary to ensure compliance with all applicable municipal codes and state statutes.
- j) Sign permits are reviewed only by the staff unless the staff determines that issues other than an individual sign would require site plan review by the planning commission.

SECTION 8: Section 14.16.8 Signs for which permit is not required

A permit is not required for the following types of signs in any district.

- a) Traffic, directional, warning, or information signs installed in performance of their duties by any public agency.
- b) Official notices issued or required by any court, public agency or officer.
- c) On premises Church bulletin boards or one non-illuminated "for sale", "for rent" or "for lease" sign located not on the street right-of-way line, unless attached to the front wall of a building, and not exceeding:
 - (1) 6 square feet in area in residential districts; or,
 - (2) 32 square feet in districts other than residential districts.
- d) Maintenance of a sign or for a change of copy on painted, printed, or manual changeable copy signs.
- e) Political Signs, 6 square feet or less.
- f) Real estate signs, 6 square feet or less.
- g) Yard Sale Signs 6 square feet or less
- h) Commercial and Industrial districts on premises temporary sign, not exceeding 32 square feet, or event sponsorship temporary signs not exceeding 64 square feet.

SECTION 9: Section 14.16.11 Maintenance

- a) All freestanding signs and the premises surrounding the same shall be maintained by the owner thereof in a clean, sanitary, and inoffensive condition, and free and clear of all obnoxious substances, rubbish, and weeds. All signs shall be properly maintained at all times. Exposed surfaces shall be clean and painted if paint is required. Defective parts shall be replaced.

b) The necessity to ensure compliance with all applicable municipal codes and state statutes.

c) Sign permits are reviewed only by the staff unless the staff determines that issues other than an individual sign would require site plan review by the planning commission. Code Enforcement Officer shall have the right under Section 14.16.18 to order the repair or removal of any sign which is defective, damaged, substantially deteriorated, or presents a public hazard, as defined in the edition of the building code in force in the city.

SECTION 10: Section 14.16.14 Signs Permitted in Dual Use Zones (DUZ)

Signs in Dual Use Zones will be permitted based on the chosen application of each property. If the property is operating as a residential property, **14.16.13** will apply; if the property is operating as a commercial property, **14.16.15** will apply.

SECTION 11: Section 14.16.15 Signs Permitted in Commercial and Industrial Districts

a) Permitted Signs:

(1) All signs permitted in the residential "R" Districts are allowed in commercial districts.

(2) Advertising signs painted on the sides of buildings and signs that advertise products or goods unrelated to the use of the building on which the sign is painted or attached are prohibited except for historic "Ghost Signs" or approved murals.

(3) For on premises uses, business signs shall be permitted on the basis of signage not exceeding 20% of building façade. See Section 14.16.6 a) (1)

(4) Projecting signs are allowed but shall not project into any roadway or driveway and shall be placed with the lowest part a minimum 8 feet above the surface of the sidewalk.

(5) For free standing and ground signs see Section 14.16.6 (b) (c)

b) Additional Regulations for Signs in Commercial and Industrial Zones:

(1) Free standing business on premises signs shall not exceed 80 square feet except that the display space may be increased two square feet for each foot of street frontage beyond 100 feet to a maximum display area of 120 square feet. One freestanding sign is allowed per lot or commercial street frontage. For buildings on corner lots, one additional freestanding sign is allowed on the additional street frontage. For such corner lots, one frontage must be designated as the main frontage, and one must be designated as the minor frontage. Signs on the minor street frontage must not exceed 75 percent of the size of the display

area of the freestanding sign on the main frontage. Instead of having one sign on each street frontage, the applicant may opt to have one free standing diagonal sign facing both street frontages, in which the size of the sign may be computed using the longest street frontage.

(2) The total height of the sign structure shall not exceed 45 feet in height including sign structure unless approved by the Huntsville Planning Commission.

(3) Signs shall be set back 15 feet from front property line or Street easement whichever is greater.

SECTION 12: Section 14.16.16 Violations

The following regulations govern violations of this section.

a) When, in the judgment of the Code Enforcement Officer, a violation of this article exists, the Code Enforcement Officer shall issue a written order to the alleged violator. The order shall specify those sections of this article of which the person may be in violation and shall state that the person has 10 days from the date of the order in which to abate the alleged violation or to appeal to the board of adjustment. If the violator fails to appeal or to correct the violation within the time allowed by this section, the sign shall be deemed illegal and removed by the sign owner.

b) If, upon inspection, the Code Enforcement Officer finds that a sign is abandoned or structurally, materially, or electrically defective, or in any way endangers the public, or is not maintained, such sign or signs shall be deemed illegal and the Code Enforcement Officer shall issue a written order to the owner of the sign and/or the occupant of the premises stating the nature of the violation and requiring the sign to be repaired in conformance with this article or removed within 30 days of the date of the order. A violation fee of \$50 to \$500 may be charged.

c) In the event of a failure to comply with the order of the Code Enforcement Officer, the City may institute legal proceedings including, without limitation, Costs incurred by the City shall be charged to the owner of the sign and/or the owner of the property on which the sign is located. The costs may constitute a lien upon the property and may be collected by any appropriate lawful means.

SECTION 13: Section 14.16.17 Grandfather Clause

The following regulations shall govern this clause; Signs in existence upon the passage of this Ordinance shall be allowed to remain in place until such sign becomes deteriorated, voluntarily removed or size changed or declared illegal by the Code Enforcement Official of the City of Huntsville, AR.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE,
ARKANSAS, THIS ____ DAY OF _____, 2026.

APPROVED _____
Mayor Travis Dotson

ATTEST _____
City Clerk Janice Smith

EXHIBIT "A"

A part of the Northwest Quarter of the Southeast Quarter (NW $\frac{1}{4}$ SE $\frac{1}{4}$) of Section Twenty-two (22), Township Seventeen (17) North, Range Twenty-six (26) West of the Fifth Principal Meridian in Madison County, Arkansas, being more particularly described as follows: Commencing at the Southwest corner of said Section 22, a record corner, thence South 88° 11' 33" East a distance of 1328.88 feet, thence North 01° 28' 29" East a distance of 1321.06 feet, thence South 88° 12' 32" East a distance of 1329.05 feet, thence North 01° 28' 58" East a distance of 180.34 feet to a point on the North right of way of Arkansas Highway #412 for the Point of Beginning, thence North 01° 28' 58" East a distance of 1017.63 feet to a point in the centerline of a branch, thence along said centerline as follows: South 87° 37' 28" East a distance of 75.67 feet, thence South 82° 07' 29" East a distance of 13.30 feet, thence South 65° 16' 26" East a distance of 52.12 feet, thence South 28° 31' 25" East a distance of 117.72 feet, thence South 50° 46' 54" East a distance of 187.97 feet, thence North 59° 20' 39" East a distance of 11.36 feet, thence South 65° 38' 33" East a distance of 63.97 feet, thence South 46° 39' 44" East a distance of 64.03 feet, thence South 38° 42' 23" East a distance of 50.81 feet, thence South 64° 25' 25" East a distance of 34.34 feet, thence South 41° 36' 20" East a distance of 39.83 feet, thence South 79° 28' 42" East a distance of 30.42 feet, thence South 55° 51' 33" East a distance of 71.15 feet, thence South 71° 30' 45" E a distance of 87.44 feet, thence South 78° 24' 31" E a distance of 59.59 feet, thence South 57° 17' 54" East a distance of 61.68 feet, thence South 75° 55' 42" East a distance of 51.07 feet, thence North 77° 53' 35" East a distance of 37.16 feet, thence North 31° 40' 00" East a distance of 51.75 feet, thence North 42° 53' 44" East a distance of 90.81 feet, thence North 57° 14' 18" East a distance of 95.82 feet, thence North 54° 11' 17" East a distance of 39.95 feet, thence leaving said centerline South 38° 59' 18" East a distance of 194.78 feet to a point on the North right of way of Arkansas #412, thence along said right of way as follows: South 62° 38' 56" West a distance of 74.90 feet, thence South 69° 38' 40" West a distance of 270 feet, thence South 69° 38' 40" West a distance of 30 feet, thence South 52° 52' 25" West a distance of 208.89 feet, thence South 71° 33' 13" West a distance of 300.17 feet, thence South 69° 38' 40" West a distance of 100 feet, thence South 69° 41' 03" West a distance of 392.03 feet to the Point of Beginning, containing 12.64 acres, more or less.

RESOLUTION NO. 9-2026

A RESOLUTION EXPRESSING THE WILLINGNESS OF

City of Huntsville, Arkansas

**TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM OR
RECREATIONAL TRAILS PROGRAM FUNDS**

WHEREAS, *City of Huntsville, Arkansas* understands Federal-aid Transportation Alternatives Program or Recreational Trails Program Funds are available at 80% federal participation and 20% local match to develop a US-412B (Gaskill Corridor) Student Crossing Feasibility Study, and

WHEREAS, *City of Huntsville, Arkansas* understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement, and

WHEREAS, this project, using federal funding, will be open and available for use by the general public and maintained by the applicant for the life of the project.

NOW THEREFORE, BE IT RESOLVED BY HUNTSVILLE CITY COUNCIL THAT:

SECTION I: *City of Huntsville, Arkansas* will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION II: *Mayor Travis Dotson* is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

SECTION III: The Huntsville City Council pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

THIS RESOLUTION adopted this 13th day of April 13, 2026.

Signed: _____

A. Travis Dotson, Mayor

ATTEST: _____
(SEAL) City Clerk, Janice Smith

ORDINANCE NO 2026-3

AN ORDINANCE SPECIFICALLY PERMITTING CITY EMPLOYEES TO DO LIMITED BUSINESS WITH
THE CITY

WHEREAS, the City Council of the City of Huntsville has determined that there are certain situations in which it would be beneficial to the City of Huntsville to conduct business with people who are elected, appointed and/or employed with the City, along with their immediate family members, per Ordinance No. 11-2; and

WHEREAS, Arkansas Code Annotated § 14-42-107(b)(i) authorizes the governing body of the city to enact an ordinance specifically permitting such business; and

WHEREAS it is the policy of the City of Huntsville to do business locally whenever possible and economical.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:

Section 1. That Brandi Holt, Economic Development and Communication Director, possess the knowledge to create and design websites. She has spent significant amount of time updating the City's website and this process has saved the City of Huntsville substantial money.

Section 2. That Brandi Holt shall be paid ten thousand dollars (\$10,000) for the work she provided to the City of Huntsville outside her current position. That the first \$2,500 shall be paid by April 15, 2026; the second payment of \$2,500 by July 15, 2026; the third payment of \$2,500 by October 15, 2026; and the fourth and final payment of \$2,500 by December 15, 2026.

Section 3. Emergency. It is hereby found and determined by the City Council of Huntsville, Arkansas, that there is an immediate need to approve this ordinance. Therefore, an emergency is hereby declared to exist and this Ordinance being necessary for the immediate preservation of the public peace, health, safety, and welfare, shall be in full force and effect from and after its passage and approval

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS, THIS
_____ DAY OF _____, 2026.

APPROVED _____
Mayor Travis Dotson

ATTEST _____
City Clerk Janice Smith

ORDINANCE NO. 2026-X

AN ORDINANCE TO REZONE CERTAIN LANDS FROM DUAL USE ZONE (DUZ) TO HIGH DENSITY
RESIDENTIAL (R-3)

WHEREAS, a Zoning Change Application has been approved by the Huntsville Planning Commission to rezone certain lands from Dual Use Zone (DUZ) to High Density Residential (R-3).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:

SECTION 1: That the lands hereinafter described are presently zoned Dual Use Zone (DUZ). That in order to facilitate and provide for the actual and best use of said lands and considering the needs, health and welfare of our residents, it is found and determined that said lands should be rezoned to High Density Residential (R-3).

SECTION 2: The present name/use and legal descriptions of the lands to be rezoned to High Density Residential (R-3) upon the passage and approval of this Ordinance are as follows:

See Exhibit A.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS, THIS
____ DAY OF _____ 2026.

APPROVED _____
Mayor Travis Dotson

ATTEST _____
City Clerk Janice Smith

Exhibit A

Part of the Southeast Quarter of the Northwest Quarter and part of the Southwest Quarter of the Northwest Quarter of Section 35, Township 17 North, Range 26 West of the Fifth Principal Meridian, Madison County, Arkansas, and being more particularly described as BEGINNING at a found 5/8" rebar pin for the Southeast corner of said Southwest Quarter of the Northwest Quarter; thence N87°49'47"W a distance of 546.13 feet to a set 1/2" rebar pin; thence N02°12'38"E a distance of 565.65 feet to a set 1/2" rebar pin in a fence; thence along said fence S75°51'04"E a distance of 61.18 feet to a found 1/2" rebar pin; thence leaving said fence N20°02'16"E a distance of 113.82 feet to a found 1/2" rebar pin; thence S59°55'09"E a distance of 209.72 feet to a found 1/2" rebar pin; thence N30°06'00"E a distance of 116.75 feet to a set 1/2" rebar pin; thence N25°44'45"W a distance of 136.68 feet to a set 1/2" rebar pin; thence N01°09'26"E a distance of 35.28 feet to a set 1/2" rebar pin; thence N24°23'52"W a distance of 31.80 feet to a set 1/2" rebar pin; thence N58°09'54"W a distance of 55.92 feet to a set 1/2" rebar pin; thence N63°07'37"W a distance of 40.82 feet to a found 1/2" rebar pin; thence N19°14'47"E a distance of 67.41 feet to a found 1/2" rebar pin; thence S86°39'04"E a distance of 102.64 feet to a set 1/2" rebar pin at a fallen 30 inch black oak fence corner tree; thence S87°10'41"E a distance of 329.92 feet to a set 1/2" rebar at a fence corner; thence S06°01'49"E a distance of 258.35 feet; thence S88°46'56"E a distance of 442.99 feet; thence S88°46'56"E a distance of 259.92 feet; thence S20°12'57"E a distance of 174.97 feet; thence S35°53'03"W a distance of 166.11 feet; thence S15°16'02"W a distance of 78.50 feet; thence S05°56'38"E a distance of 96.43 feet; thence S10°13'48"E a distance of 217.25 feet; thence S15°38'40"E a distance of 27.29 feet; thence N87°49'47"W a distance of 841.67 feet to the POINT OF BEGINNING, containing 23.57 acres, more or less. Subject to any easements recorded or unrecorded.

A RECOMMENDATION FROM THE HUNTSVILLE PLANNING COMMISSION SUPPORTING AN UPDATE OF THE CITY'S COMPREHENSIVE PLAN

WHEREAS,

WHEREAS, the Huntsville Planning Commission is authorized under Arkansas Code Annotated § 14-56-401 et seq. to prepare, review, and recommend plans for the coordinated, adjusted, and harmonious development of the City; and

WHEREAS, the City's Comprehensive Plan serves as the official policy guide for land use, transportation, housing, public facilities, economic development, and community growth; and

WHEREAS, the current Comprehensive Plan was adopted in 2014 and requires periodic review and update to reflect changing conditions, community priorities, and best planning practices; and

WHEREAS, The Huntsville Planning Commission desires to align land use and transportation planning with City of Huntsville 2025 Arkansas Strategic Plan; and

WHEREAS, updating the Comprehensive Plan will promote orderly development, protect public health, safety, and welfare, and support sustainable growth consistent with state and regional planning goals; and

WHEREAS, public participation and stakeholder engagement are essential components of an effective planning process and will be incorporated throughout the update effort; and

NOW, THEREFORE, BE IT RESOLVED BY THE HUNTSVILLE PLANNING COMMISSION:

Section 1. Support for Plan Update

The Huntsville Planning Commission hereby expresses its support for the initiation and completion of a comprehensive update to the City's Comprehensive Plan.

Section 2. Purpose and Scope

The Planning Commission affirms that the updated Comprehensive Plan should:

1. Reflect current and projected community needs and conditions;
2. Provide clear policy guidance for land use, housing, transportation, utilities, parks, and economic development;
3. Promote efficient use of public resources and infrastructure;
4. Encourage quality development and redevelopment;

4. Encourage quality development and redevelopment;
5. Align with the focus areas outlined in the City of Huntsville Strategic Community Plan.
6. Be consistent with applicable state and regional plans.

Section 3. Public Engagement

The Planning Commission encourages the City to implement a robust public participation process, including public meetings, workshops, surveys, and coordination with community stakeholders, to ensure broad input in the development of the updated plan.

Section 4. Coordination and Implementation

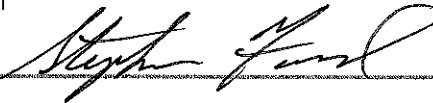
The Planning Commission commits to working collaboratively with City staff, elected officials, consultants, and partner agencies throughout the planning process and to recommending adoption of the updated Comprehensive Plan upon completion.

Section 5. Effective Date

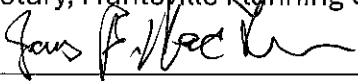
This Resolution shall take effect immediately upon its adoption.

ADOPTED this 8 day of April, 2026, by the Huntsville Planning Commission.

Chair, Huntsville Planning Commission



Secretary, Huntsville Planning Commission



Kenny 1st
Sean 2nd } approved.
@ ad hoc.
2-11-26

FILED

APR 09 2010

FARON LEDBETTER
COUNTY AND PROBATE CLERK
MADISON COUNTY, ARKANSAS
BY [Signature] D.C.

ORDINANCE 10-1



L201000819
MADISON CO, AR FEE \$0.00
PRESENTED: 04-09-2010 02:11:45 PM
RECORDED: 04-09-2010
PHYLLIS VILLINES
CIRCUIT CLERK AND RECORDER
BY: FRANCES EASTERLING
DEPUTY CLERK

MISCELLANEOUS FEE
2 Pages

AN ORDINANCE APPROVING A NEW PLANNING AREA

WHEREAS, Arkansas' municipal planning statutes require planning commissions to prepare a planning area map and description, designating the area within the City's territorial jurisdiction for which they will make studies and prepare plans, ordinances, and regulations; and

WHEREAS, changing corporate and territorial jurisdiction boundaries have necessitated the consideration of a new planning area map and description; and

WHEREAS, after due consideration, the Huntsville Planning Commission has approved a new planning area and map; and

WHEREAS, it is the desire of the City Council that said new planning area be formally approved by ordinance, thus replacing former such designations.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:

SECTION 1. That the "City of Huntsville Planning Area Boundary Map," which is attached hereto and made a part hereof, and the description thereof, which follows, both of which have been approved by the Huntsville Planning Commission, be and are hereby approved and adopted:

All of Sections 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 32, 33, 34, 35, and 36 of T17N, R26W; and all of Sections 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11 of T16N, R26W; all in Madison County, Arkansas.

SECTION 2. That all ordinances and parts of ordinances in conflict herewith be, and are hereby repealed.

SECTION 3. That a duly certified copy of this ordinance shall be filed for record in the Madison County Circuit Clerk's Office.

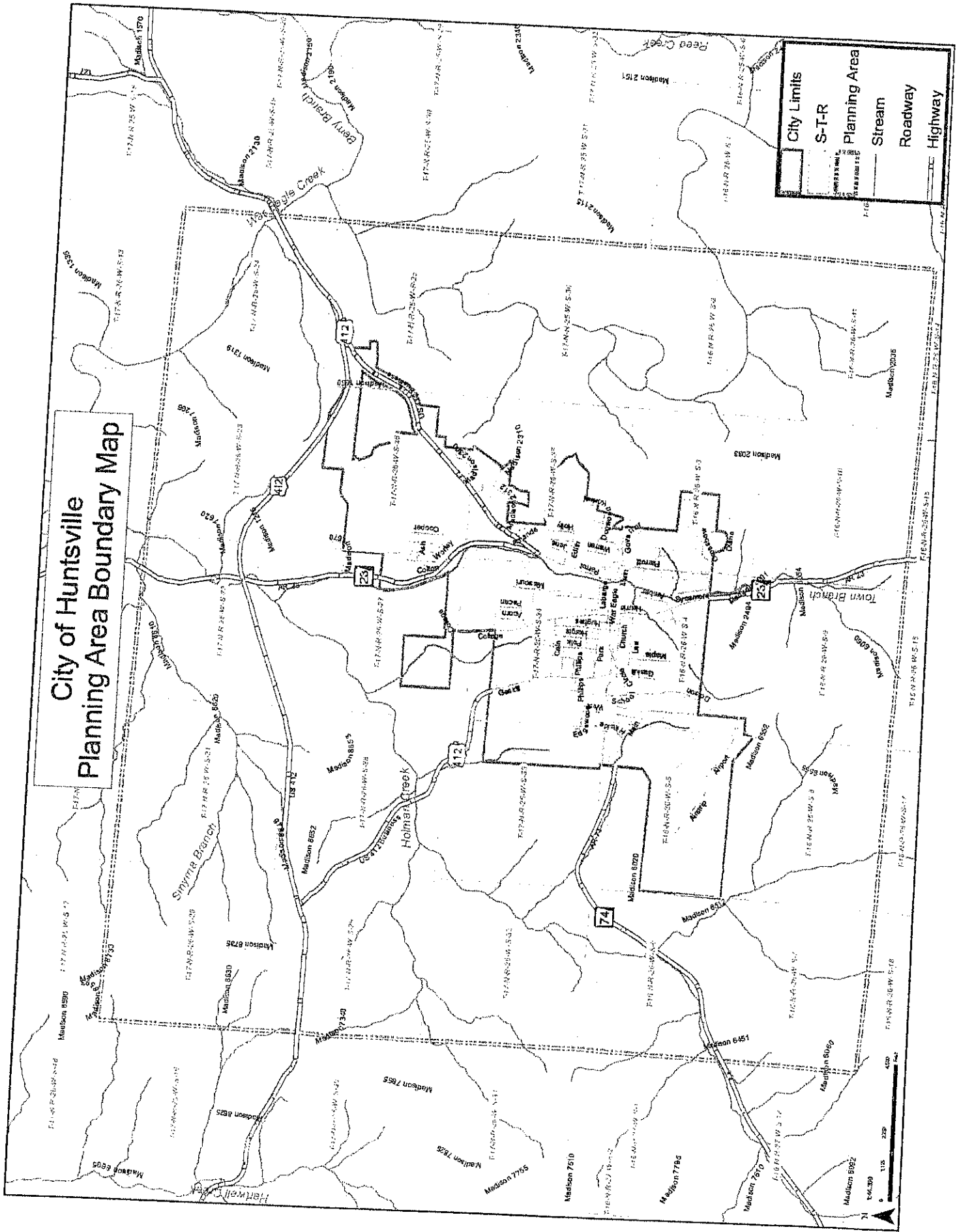
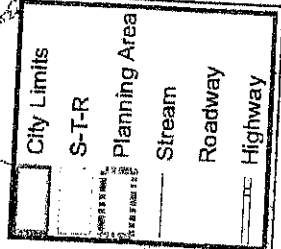
PASSED AND APPROVED THIS 5th DAY OF April, 2010.

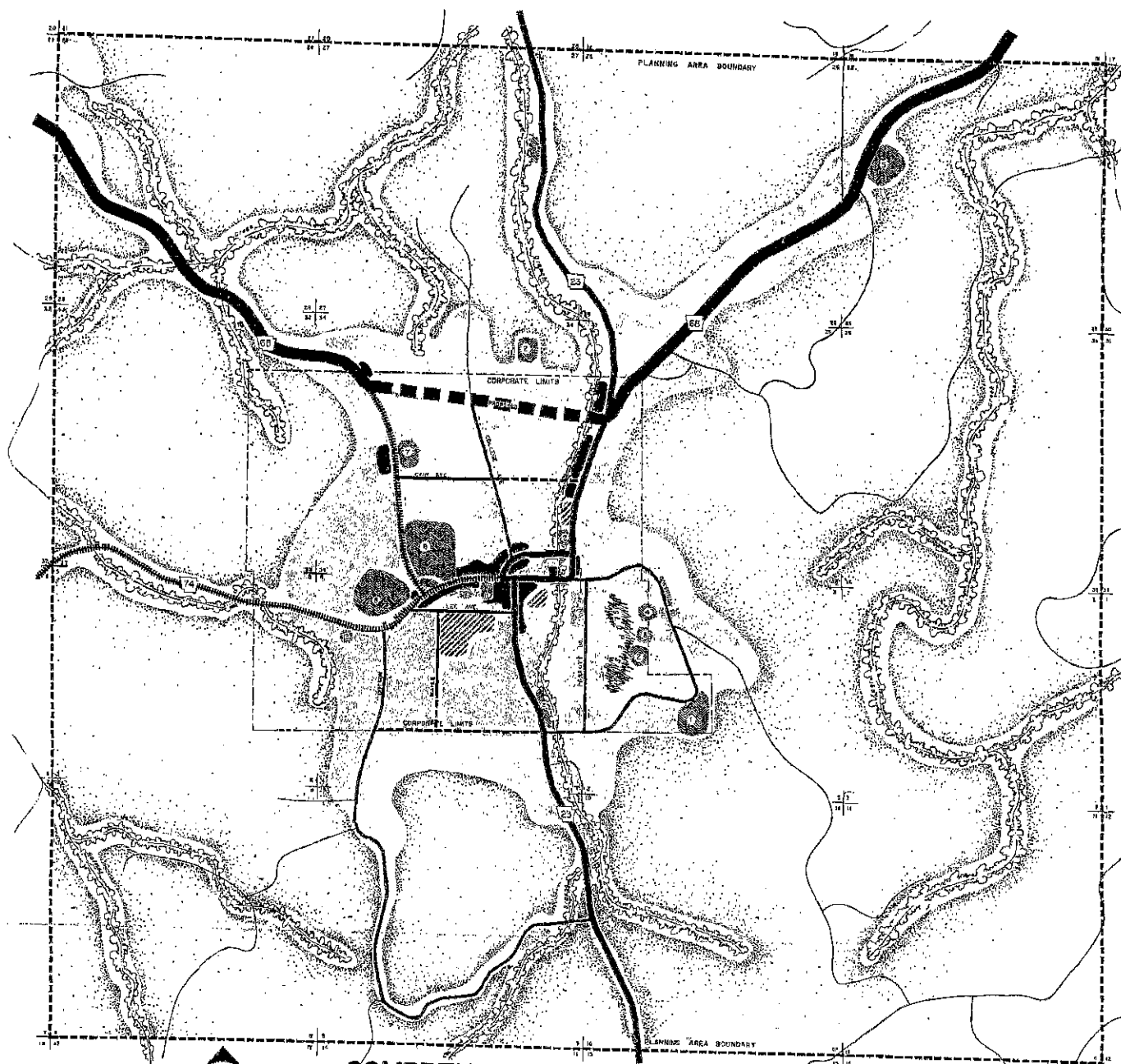
ATTEST:

[Signature]
Janice Smith
City Clerk

[Signature]
Mayor

City of Huntsville Planning Area Boundary Map





COMPREHENSIVE DEVELOPMENT PLAN

HUNTSVILLE ARKANSAS

Map Prepared by
NORTHWEST ARKANSAS ECONOMIC DEVELOPMENT DISTRICT, INC.
Harrison, Arkansas 72601

BASE MAP JAN 1971
INFORMATION ... MAR 1971

LEGEND

RESIDENTIAL	1	CIVIL DEFENSE SHELTER	3
COMMERCIAL	2	WATER TREATMENT PLANT	4
INDUSTRIAL	3	HIGHWAY DEPARTMENT	5
PUBLIC & SEMI-PUBLIC	4	WASTE WATER TREATMENT PLANT	6
FUTURE DEVELOPMENT	5	HOSPITAL	7
PRINCIPAL ARTERIAL	6	SCHOOL	8
MINOR ARTERIAL	7	COMMUNITY CENTER	9
MAJOR COLLECTOR ROAD	8	COUNTY COURT HOUSE	10
LOCAL COLLECTOR STREET	9	CITY HALL & FIRE STATION	11
COUNTY FAIR GROUND	10	POST OFFICE	12
PARK	11	COUNTY SHEDD	13

PROJECT NO. ARK. P-116C-6

THE PREPARATION OF THIS MAP WAS FINANCED IN PART THROUGH AN URBAN PLANNING GRANT FROM THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, UNDER THE PROVISIONS OF SECTION 701 OF THE HOUSING ACT OF 1964, AS AMENDED

ORDINANCE NO. 14-5

AN ORDINANCE APPROVING A NEW PLANNING AREA

WHEREAS, Arkansas' municipal planning statutes require planning commissions to prepare a planning area map and description, designating the area within the City's territorial jurisdiction for which they will make studies and prepare plans, ordinance, and regulations; and

WHEREAS, changing corporate and territorial jurisdiction boundaries have necessitated the consideration of a new planning area map and description; and

WHEREAS, after due consideration, the Huntsville Planning Commission has approved a new planning area and map; and

WHEREAS, It is the desire of the City Council that said new planning area be formally approved by Ordinance, thus replacing former such designations.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, ARKANSAS:

SECTION 1: That the "City of Huntsville Planning Area Boundary Map," which is attached hereto and made a part hereof, and the description thereof, which follows, both of which have been approved by the Huntsville Planning Commission, be and are hereby approved and adopted:

The NE 1/4 of Section 7; the N 1/2 of Section 8; the N 1/2 of Section 9; the N 1/2 of Section 10; all of Section 3; All of Section 4; all of Section 5; the E 1/2 of Section 6; All in Township 16 North, Range 26 West. Also: All of Section 33; All of Section 34; All of Section 35; the W 1/2 of Section 36; the N 1/2 and the SW 1/4 of Section 25; All of Section 26; All of Section 27; All of Section 28; the NE 1/4 of Section 29; the SE 1/4 of Section 20; All of Section 21; All of Section 22; All of Section 23; and the S 1/2 of Section 24; All in Township 17 North, Range 26 West in Madison County, Arkansas.

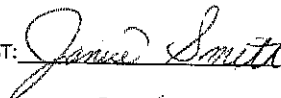
SECTION 2: That all ordinances and parts of ordinances in conflict herewith be, and are hereby repealed.

SECTION 3: That a duly certified copy of this ordinance shall be filed for record in the Madison County Circuit Clerk's Office.

PASSED AND APPROVED THIS 10 DAY OF February, 2014.



Mayor

ATTEST: 
Recorder-Treasurer