Rothsay Public School Student Handbook 2026-2027

Our Mission

The mission of the Rothsay School District is to foster excellence by empowering students with the knowledge, skills, and mindset to achieve success and lead future-minded lives in an ever-changing world.

Our Vision

At Rothsay School District, we believe that our small-town roots and strong sense of community create a nurturing environment where every student is valued and supported. We are committed to empowering all learners to become productive, engaged, and responsible members of society.

THIS HANDBOOK MAY BE CHANGED OR AMENDED DURING THE SCHOOL YEAR

2026-2027 Rothsay Public School Calendar

Students Staff

July 2026

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Students Staff 3

August 2026

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 24-26: Teacher Workshop
August 26: Open House 5-7 PM

Students Staff 20 20

September 2026

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September 1: First Day of School
September 4: No School
September 7: No School - Labor Day

October 2026 19 20

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October 2: Q1 Midterm
October 13: Conferences 3:30-8:00
October 14: No School
October 14: Conferences 8:00-11:30
October 15-16: No School

November 2026 18 19

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November 5: End of Q1 (43)
November 6: No School/Workshop
November 25: Early Dismissal 1:00 PM
November 26-27: No School

December 2026 16 16

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Decemeber 11: Q2 Midterm
December 22: Early Dismissal: 1:00 PM
December 23-31: No School

January 2027 19 20

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

January 1: No School
January 22: End of Q2 (45)
January 25: No School/Workshop

February 2027 18 19

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

February 15: No School
February 24: Q3 Midterm
February 25: Conferences 3:30-8:00
February 26: No School
February 26:Conferences 8:00-11:30

March 2027 20 21

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March 24: End of Q3 (40)
March 25: No School/Workshop
March 26: No School
March 29: No School

April 2027 22 22

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April 26: Q4 Midterm

May 2027 18 19

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 21: Graduation - 7:00 PM
May 26: End of Q4 (42) Early Dismissal 1:00 PM
May 27: Teacher Workshop
May 31: Memorial Day

June 2027

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Student Days: 170
Staff Days: 179

2026-2027 Daily Schedule

Period One	**8:30**	**9:17**	**47 Minutes**
Breakfast (7-8)	9:17	9:27	10 Minutes
Period Two (9-12)	**9:20**	**10:07**	**47 Minutes**
Period Two (7-8)	**9:27**	**10:14**	**47 Minutes**
Breakfast (9-12)	10:07	10:17	10 Minutes
Period Three	**10:17**	**11:04**	**47 Minutes**
Period Four	**11:07**	**11:54**	**47 Minutes**
Lunch (7-8)	11:54	12:24	30 Minutes
Period Five (9-12)	**11:57**	**12:44**	**47 Minutes**
Period Five (7-8)	**12:24**	**1:11**	**47 Minutes**
Lunch 9-12	12:44	1:14	30 Minutes
Period Six	**1:14**	**2:01**	**47 Minutes**
WIN	2:04	2:30	26 Minutes
Period Seven	**2:33**	**3:20**	**47 Minutes**

Employee Directory and Contact Information Link: [Staff Email Directory]

School Board	
Jessi Lehn	Chair
Danielle Sletten	
Kyle Blanchard	Clerk
David Simmer	Vice Chair
Joseph Ouren	
Derek Froslie	Treasurer
Administration	
Art Meyer	Superintendent/Prek-4 Principal
Matt Glende	5-12 Principal
Lori Tillman	Activities Director
Neil Kusler	Business Manager
Teachers	
Karen Phillips	Band/Choir/Art
	Choir/Music
Eve Jerger	English
Jennifer Sletten	Business
Nikki Thorson	HS Special Education
Trevor Hone	Social Studies
Jason Haas	Physical Education
Jennie Miller	Math
Anita Heier	Math
Royalty Oseña	Science
Rita Olson	Ag and FFA
Ashley Steiner	STEM/Coach/Media Center
Skyler Hill	Elem. Special Education
	ECFE
Lindsey Green	Preschool
Madison Lee	Kindergarten
Ann Anderson	First Grade
Kristen Heidecker	First Grade
Samantha Borcherding	Second Grade
Avery Rasmussen	Third Grade
Ingrid Johnson	Fourth Grade
Lori Tillman	Fourth Grade
Lisa Ness	Fifth Grade
Kate Mansfield	Sixth Grade
Office Support	
Sarah Wolfer	HR/Exec.Admin Assist.
Monica Diestler	Administrative Assistant
Chad Curtis	Bus Manager
Kitchen	

Tatum Katzenmeyer	Co-Head Cook
Jill Stockinger	Co-Head Cook
Pat Tuholsky	Kitchen Aide
Lisa Zimmerman	Kitchen Aide
Custodians	
Justin Nord	Head Custodian
Tyler Wolfer	Custodian
Coaching Staff	
Joel Meyer	Varsity Football
Kyle Blanchard	Asst. Football
	JV Football
	Jr. High Football
Tanya Kort	Varsity Volleyball
Kellie Barry	JV Volleyball
Madison Lee	Jr. High VB
Jason Haas	Varsity BBB
DJ Holland	JV BBB
Dana Holland	Jr. High BBB
Anita Heier	Varsity GBB
	JV GBB
	Jr. High GBB
Nathan Zeigler	Varsity Baseball
Robbie Stiener	Jr. High Baseball
Aaron Sletten	Varsity Golf
Danielle Sletten	Jr. High Golf
Nikki Thorson	Varsity Track
Jennie Miller	JH Track
Anita Heier	Varsity Softball
	Jr. High Softball
Ken Martin	Fishing
Kevin Watterud	Clay Target
Paraprofessionals	
Tanya Ackert	
Amanda Berneking	
Tiffany Hendrickx	
Dawn Klossner	
John Oseña	
Melissa Sturm	
Jesse Weets	
Patty Ziegler	

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Welcome to the Rothsay!

Welcome to Rothsay Public School. We are glad to have you here and hope you will take advantage of the opportunities that are available to you. The curriculum, activities, and programs at Rothsay Public School have been designed to challenge students of all interests and abilities. Involvement is the key to benefitting from these programs. Be willing to try new things and remember that every decision you make impacts you while at Rothsay. The staff at Rothsay Public School understands that you are the reason we are here, and we are eager to assist you.

This handbook, and the rules and regulations outlined within are designed to promote the safety and order necessary to provide an educational program of maximum benefit to you and the entire student body. Please read it carefully and refer to it frequently during the year. It is the responsibility of each student and parent to know all policies, rules, and opportunities referred to in this handbook. While some rules and consequences are listed, the administration reserves the right to modify them if the modification would be beneficial to the student and/or the school.

We assure you that the members of the faculty and administration are highly interested in you and your personal achievements are ready to help you realize your worthwhile goals.

Policy Information

Rothsay School Policies can be found at:

Board of Education/Policies

Arrival and Dismissal Hours

School building hours are ***8:00-3:45***. Students who arrive earlier than 8am will wait in the entry until 8am as there is no supervision available until that time. Please pick up your child prior to 3:25 after school.

Attendance

Rothsay School strongly believes that the regular/punctual attendance directly relates to success in the academic work, benefits the students socially, provides opportunities for important communication between teachers and students and establishes regular habits of dependability important to the future of the student.

Minnesota State Law provides that all students should be in attendance every day unless excused for the following reasons:

- Illness- a note from a medical provider may be required
- Family emergency or death in the family
- Medical, dental or counseling appointment with note
- Prearranged family vacation
- Religious instruction not to exceed 3 hours per week
- In school suspension
- Other special circumstances as approved by administration

Unexcused Absences (example not all inclusive)

- Oversleeping
- Running late
- Car trouble
- Missed the bus
- Babysitting
- Work
- Needed at home

Breakfast/Lunch

All students will have access to one free breakfast and one free lunch each day. Breakfast is served from 8:00-8:25 AM in the commons. Second chance breakfast is available after the first period for students in grades 7-8 and after the second period for students in grades 9-12. Students who chose to eat a second time or purchase items a la carte must have money in their lunch account. **Families can pay online through PaySchools or with a check**
Rothsay School is a closed campus. Lunch is to be eaten in designated areas only. Milk is available for purchase to supplement lunches brought from home. Link: School Meals Policy 534

Bullying Prohibition

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent and disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor the activities of students at all times and eliminate all the incidents of bullying between students, particularly when students are not under the direct supervision of the school personnel. However, to the extent such conduct affects the educational environment of the school district and the rights and welfare of its students and is within the control of the the school district in its normal operations, the school district intents to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal , retaliation, and other similar disruptive and detrimental behavior. Behavior that occurs at school, on buses, or at school events are covered by this policy. Electronic behavior that occurs on or off school premises but substantially and materially disrupts education and learning in the school can also be disciplined according to this policy.
Bullying by definition has 4 key components.

- Bullying is intimidating, threatening, abusive or hurtful conduct.
- It is objectively offensive.
- The conduct involves an imbalance of power and is repeated or
- The conduct materially and substantially interferes with a student's education or ability to participate in school activities.

This definition created two distinct categories of bullying

1. Bad behavior that involves an imbalance of power and pattern
2. Bad behavior that significantly affects a student's ability to participate in school, classes or events.

A copy of this policy shall be made available to all students and parents at the commencement of each school year. The policy shall also be available upon request in each principal's office. Link: Bullying Prohibition Policy 514

School Bus Conduct

Riding the school bus is a privilege, not a right. The school district's general student behavior rules are in effect for all students on school buses, including nonpublic and charter school students. The school district will not provide transportation for students whose transportation privileges have been revoked.

The school district is committed to transporting students in a safe and orderly manner. To accomplish this, student riders are expected to follow school district rules for waiting at a school bus stop and for riding on a school bus.

While waiting for the bus or after being dropped off at a school bus stop, all students must comply with the following rules:

- Get to the bus stop five minutes before your scheduled pick-up time. The school bus driver will not wait for late students.
- Respect the property of others while waiting at the bus stop.
- Keep your arms, legs, and belongings to yourself.
- Use appropriate language.
- Stay away from the street, road, or highway when waiting for the bus.
- Wait until the bus stops before approaching the bus.
- After getting off the bus, move away from the bus.
- If you must cross the street, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.
- No fighting, harassment, intimidation, or horseplay.
- No use of alcohol, tobacco, or drugs.

While riding a school bus, all riders must comply with the following rules:

- Always follow the driver's directions.
- Remain seated facing forward while the bus is in motion.
- Talk quietly and use appropriate language.
- Keep all parts of your body inside the bus.
- Keep arms, legs, and belongings to yourself and out of the aisle.
- No fighting, harassment, intimidation, or horseplay.
- Do not throw any object.
- No eating, drinking, or use of alcohol, tobacco, or drugs.
- Do not bring any weapons or dangerous objects on the school bus.
- Do not damage the school bus.

Consequences for school bus/bus stop misconduct will be imposed by the school district under administrative discipline procedures. All school bus/bus stop misconduct will be reported to the school district's transportation safety director. Serious misconduct may be reported to local law enforcement.

Cell Phones and Other Personal Electronic Communication Devices

Students are prohibited from using cell phones and other electronic communication devices during the instructional day. Students also are prohibited from using a cell phone or other electronic communication device to engage in conduct prohibited by school district policies including, but not limited to, cheating, bullying, harassment, and gang activity. If the school district has a reasonable suspicion that a student has violated a school rule or law by use of a cell phone or other electronic communication device, the school district may search the device. The search of the device will be reasonably related in scope to the circumstances justifying the search. Students who use an electronic communication device during the school day and/or in violation of school district policies may be subject to disciplinary action pursuant to the school district's discipline policy. In addition, a student's cell phone or electronic communication device may be confiscated by the school district and, if applicable, provided to law enforcement. Cell phones or other electronic communication devices that are confiscated and retained by the school district will be returned in accordance with school building procedures. Link: Internet Acceptable use and Safety Policy 524

Away for the Day: Grades K-8

Cell phones, Airpods, Earbuds, and any other non-school-issued communication devices will not be allowed from 8:30 a.m. - 3:20 p.m. This includes passing time and lunch periods. Devices are to be turned off and stored in backpacks or school lockers. Students needing to make a call home or connect with a parent during the school day may request to go to the office. The school district is not responsible for lost or stolen items.

Grades K-8 Cell Phone Violation Procedures

- 1st offense - Device brought to the office, returned to student at the end of the day.
- 2nd offense - Device brought to the office, parent must pick it up during regular office hours.
- 3rd offense - Device brought to the office, parent must pick it up during regular office hours. Device will be turned in to the office for a minimum of one week.

Grades 9-12 Cell Phone Violation Procedures

- 1st Offense: The phone is taken away until the end of the day.
- 2nd Offense: The phone is taken away for three days. The phone must be left in the office during the school day or left at home.
- Subsequent Offenses: The phone is taken away for a minimum of one week. The phone must be left in the office during the school day or left at home.

Cheating and Plagiarism

Cheating and plagiarism are prohibited. Students who cheat or commit plagiarism on any test or assignment will be given a failing grade for that test or assignment and will be disciplined in accordance with the school district's Student Discipline Policy.

Class Rank/Academic Standing

The GPA's for all seniors on track for graduation will be calculated to determine class rank after the third quarter of the year. In the event of a tie, ACT scores may be used.

Crisis Management

The school district has developed a "Crisis Management" policy. Each school building has its own building-specific crisis management plan. Students and parents will be provided with information as to district- and school-specific plans.

The "Crisis Management" policy addresses a range of potential crisis situations in the school district. The school district has developed general crisis procedures for securing buildings, classroom evacuation, campus evacuation, sheltering, and communication procedures. The school district will conduct lock-down drills, fire drills, and a tornado drill. Building plans include classroom and building evacuation procedures. Link: Crisis Management Policy 806

Course Credits Required

To receive a diploma from Rothsay School, students must successfully complete at least ***26*** credits and comply with the following high school level course requirements:

High School Level Courses Required for Graduation		
Subject Area	**Credits**	**Explanation**
Language Arts	4	Must be sufficient to satisfy all academic standards in the English language arts.
Mathematics	3	Algebra I is required by the end of eighth grade. Geometry and Algebra II or their equivalent are also required. A computer science, career and technical education, or Project Lead the Way course may fulfill a mathematics credit if the course meets the applicable state academic standards.
Science	3	Must include at least one credit of biology, one credit of chemistry or physics, and one elective credit of science. The combination of credits must be sufficient to satisfy all of the academic standards in either chemistry or physics and all other academic standards in science. An agricultural science, a career and technical education, or a Project Lead the Way course may fulfill a science credit if the course meets the applicable state academic standards. An agricultural science or a career and technical education course cannot fulfill the biology requirement.

Social Studies	4	Must include at least United States history, geography, government and citizenship, world history, and economics sufficient to satisfy all of the academic standards in social studies. A one-half credit of economics taught in an agriculture education or business department may fulfill a one-half credit in social studies if the credit is sufficient to satisfy all of the academic standards in economics.
Performing Art	1	Must be sufficient to satisfy all of the state or local academic standards in the arts.
Physical Education	.5	Required by Rothsay School.
Health	.5	Required by Rothsay School.
Business Computer	2.5	Required by Rothsay School.
Elective Courses	7.5	Required by Rothsay School.
Total	26	Required by Rothsay School.

Discipline

Misbehavior by one student can disrupt the learning process for many other students. In addition, students must learn to practice good safety habits, value academic honesty, respect the rights of others, and obey the law. This policy shall also be available to all students and parents at the commencement of each school year. The policy shall also be available upon request in each principal's office. Link: Student Discipline Policy 506

A. SCHOOL ATTENDANCE

Right: All students living within the boundaries of the Rothsay School District who are under the age of 21 are entitled to a free public education through the 12th grade.
Responsibility: Students are expected to attend school on a regular basis.
Policy: Students must attend classes, assemblies and required meetings unless properly excused by a parent or guardian. Students are required to report to school and classes on time and to remain on the school campus during regular school hours unless excused by a pass to leave the building. This requires a note or call from one of the parents or guardians.

B. STUDENT/STUDENT RELATIONSHIPS

Right: Each student has the right to attend school and school activities & be free from threats against his or her feelings, physical well-being & property.
Responsibility: Each student shall be responsible to respect the feelings, property and physical well-being of other students.
Policy: Students will refrain from physical and verbal abuse directed at other students, as well as any damage or theft of the property of a fellow student.

C. STUDENT/STAFF SCHOOL PERSONNEL RELATIONSHIPS

Right: Students and staff have a right to work, study and teach in an atmosphere of mutual respect. They also have the right to free inquiry and expression while being mindful of the responsibilities listed below.
Responsibility: Students have the responsibility to respect authority, feelings, physical well-being and property of school personnel.
Policy: Students shall refrain from disobedience, disrespect, threats, or attacks directed at school personnel, as well as damage to - or theft of property belonging to school personnel.

D. SCHOOL PROPERTY

Right: Each student is entitled to a well-equipped, well-maintained, clean and aesthetically pleasing school environment.
Responsibility: Each student is responsible to respect and help maintain the appearance and cleanliness of the building.
Policy: Acts of vandalism, theft and abuse of the school buildings and grounds are prohibited.

E. PROTECTION OF THE PUBLIC SAFETY

Right: All people have the right to be safe and secure.

Responsibility: Students have a responsibility to conduct themselves in such a manner as not to pose a threat to the health and welfare of others.

Policy: The infractions listed below, as well as any act that poses a threat to the health and safety of students and/or staff, are strictly forbidden.

Dress and Appearance

The purpose of this policy is to enhance the education of students by establishing expectations that support educational goals. Students and their families have the primary and joint responsibility for a student's clothing and appearance. Teachers and other district staff should exemplify and reinforce students' development and understanding of appropriate appearance in the school environment.

A student's clothing or appearance may not materially and substantially disrupt or interfere with the educational mission, school environment, classwork or school activities. A student's dress or appearance may not incite or contribute to substantial disorder or invasion of the rights of others or pose a threat to the health or safety of the student or others

- Grooming or dress that prevents a student from doing his/her best work because of vision, restricted movement, or that exposes them or others to accidents is unacceptable.
- Clothing must be modest and provide sufficient coverage
- Lewd, suggestive, profane or other printing on garments or the person will not be allowed.
- No ads for illegal substances may be worn or displayed at school
- Clothing should be appropriate for the weather. No blankets

If the administration believes a student's appearance, grooming or mode of dress interferes with or disrupts the educational process or school activities or poses a threat to the health or safety of the student or others, the student will be directed to make modifications or will be sent home for the day. A parent or guardian will be notified.

Faculty members directly in extra-curricular activities have the right and authority to decide how students should be dressed when representing the school. Students whose dress or grooming, or appearance does not conform to the above standards will be referred to the principal to correct the matter if necessary. A copy of this policy shall be made available to all students and parents at the commencement of each school year. The policy shall also be available upon request in each principal's office. Link: Student Dress and Appearance Policy 504

Drug-Free School and Workplace

The possession or use of alcohol, controlled substances, toxic substances, medical cannabis, nonintoxicating cannabinoids, and edible cannabinoid products are prohibited at school or in any other school location before, during, or after school hours. Paraphernalia associated with controlled substances also is prohibited. The school district will discipline or take appropriate action against anyone who violates this policy.

District policy is not violated when a person brings a controlled substance that has a currently accepted medical treatment into a school location for personal use if the person has a physician's prescription for the substance except marijuana is not allowed on school property even if prescribed. Students who have prescriptions must comply with the school district's "Student Medication" policy. The school district will provide an instructional program in every elementary and secondary school on chemical abuse and the prevention of chemical dependency.

Early Graduation

Students may be considered for early graduation after meeting the conditions provided in school district policy.

Eighteen-Year-Old Students

The age of majority for most purposes in Minnesota is 18 years of age. All students, regardless of age, are governed by the rules for students provided in school district policy and this handbook.

Emergency Contact Information:

Rothsay School asks that all parents fill out all contact information on Synergy

Employment Background Checks

The school district will seek criminal history background checks for all applicants who receive an offer of employment with the school district. The school district also will seek criminal history background checks for all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether compensation is paid. These positions include, but are not limited to, all athletic coaches, extracurricular academic coaches, assistants, and advisors. The school district may elect to seek criminal history background checks for other volunteers, independent contractors, and student employees.

Extracurricular and Co-Curricular Participation

The school district provides opportunities for students to pursue special interests that contribute to their physical, mental, and emotional health. Formal instruction is the school district's priority.

Students who participate in school-sponsored activities are expected to responsibly represent the school and community. All rules pertaining to student conduct and student discipline apply to school activities.

All spectators at school-sponsored activities are expected to behave appropriately. Students and employees may be subject to discipline. Parents/guardians and other spectators may be subject to sanctions for inappropriate, illegal, or unsportsmanlike behavior at these activities or events.

The ***Rothsay*** School District is a member of the Minnesota State High School League (MSHSL). Students who participate in MSHSL activities must abide by the MSHSL rules. The district will enforce all MSHSL rules during the school year and in the summer as applicable.

Employees who conduct MSHSL activities will cover applicable rules, penalties, and opportunities with students and parents/guardians prior to the start of an activity. For more information about the MSHSL rules and student eligibility requirements, contact the activity director.

Attendance: The student must be present for the full day to participate in an event or practice. If the student is late or misses class, the student must come with an excuse from the attending physician or dentist. In the event of an unexcused tardiness, school administration will look at attendance history for a pattern of 3 or more absences/tardies within the given semester. Administration reserves the right to deny or allow participation in the extra/co-curricular event based on this history and pattern of behavior. In case of emergency situations or special specific circumstances, student participation will be considered by the administration. Please call the school if an emergency arises.

Any student suspended out of school or removed from class (i.e. in-school suspension or for a reason not following the discipline policy) will not be allowed to attend extracurricular or co-curricular activities the day of each suspension/removal.

Eligibility: To maintain your eligibility for junior high and senior high, which are part of the Minnesota State High School League athletics and activities – our students must:

1. Follow all MSHSL rules and policies.
2. Students must be passing all of their classes to be eligible to play.
3. Student Grades will be checked three times every quarter, once every three weeks on the Wednesday of each grading week. Any F's will result in ineligibility from competition for 1 week or 1 competition; whichever is longer. The student will remain ineligible until the F Grade is raised to passing.
4. If an ineligibility occurs during the last week of a quarter, then the ineligibility lasts for 2 weeks or 2 competitions, whichever is longer. After which the student becomes eligible for competition once again.

Spectators: All spectators at games are expected to support Rothsay teams in a positive manner.

- They are to be respectful
- Students are to remain seated in the stands to watch the game. Spectators should use restrooms and/or concessions before the game and designated breaks, such as timeouts.
- They are to stay at the game. Once they leave the building, they will not be readmitted, except with permission from the supervisor.
- No one is allowed outside of the gymnasium or in the locker rooms during the games and concerts without permission from administration.

Communication and Chain of Command for Rothsay Public School Athletics:

It is recommended that parents wait 24 hours after the completion of a game to contact a coach if the call pertains **to playing time, game decisions, or other issues relating to the sporting event.** It is always recommended that the student start the chain of communication by talking with their coach first, with or without a parent present. If issues are not resolved, a parent is encouraged to follow the chain of communication as stated below:

Chain of Communication
1 – Player or player and parent together, talk to coach
2 – Parent talks to coach
3 – Parent talks to activities director
4 – Parent talks to principal
5 – Parent talks to superintendent

Fees

Materials that are part of the basic educational program are provided with state, federal, and local funds at no charge to a student. Students are expected to provide their own pencils, pens, paper, erasers, notebooks, and other personal items. Students may be required to pay certain other fees or deposits, including (not an inclusive list):

- Admission fees or charges for extracurricular activities, where attendance is optional and where the admission fees or charges, a student must pay to attend or participate in an extracurricular activity are the same for all students, regardless of whether the student is enrolled in a public or a home school.
- Cost for materials for a class project that exceeds minimum requirements and is kept by the student.
- Security deposits for the return of materials, supplies, or equipment.
- Personal physical education and athletic equipment and apparel.
- Items of personal use or products that a student has an option to purchase such as student publications, class rings, annuals, and graduation announcements.
- Field trips considered supplementary to the district's educational program.
- Admission fees or costs to attend or participate in optional extracurricular activities and programs.
- Voluntarily purchased student health and accident insurance.
- Use of musical instruments owned or rented by the school district.
- A school district-sponsored driver or motorcycle education training course.
- Transportation to and from school for students living within two miles of school.
- Transportation of students to and from optional extracurricular activities or post-secondary instruction conducted at locations other than school.

Students will be charged for textbooks, workbooks, and library books that are lost or destroyed. The school district may waive a required fee or deposit if the student and parent/guardian are unable to pay. For more information, contact Sarah Wolfer at 218-867-2116. The Rothsay School Fee Schedule can be found at: **26-27 Fee Schedule**

Field Trips

Field trips may be offered to supplement student learning in which students voluntarily participate and, if so, students who participate may be charged. Students will not be required to pay for instructional trips that take place during the school day, relate directly to a course of study, and require student participation.

Grades

Students' grades will be reported four times during the year. Report cards will be emailed to parents/guardians for review. Online grade reports may be reviewed at any time on Synergy. Call the office if you need help in accessing the grades.

Grading Scale

Grade	Percentage	G.P.A. Scale
A+	100%	4.0
A	93%-99%	4.0
A-	90-92%	3.67
B+	87-89%	3.33
B	83%-86%	3.0
B-	80-82%	2.67
C+	77%-79%	2.33
C	73%-76%	2.0
C-	70%-72%	1.67
D+	67%-69%	1.33
D	63%-66%	1.0
D-	60%-62%	0.67
F	59% and below	0.0

Graduation

Students must meet all course requirements and graduation standards, as established by the state and the Rothsay School Board.
Student participation in the graduation ceremony is a privilege, not a right. Students who have completed the requirements for graduation are allowed to participate in the graduation exercises, unless participation is denied for appropriate reasons, which may include discipline. Graduation exercises are under the control and direction of the building principal.

Graduation Ceremony

Student participation in the graduation ceremony is a privilege, not a right. Students who have completed the requirements for graduation are allowed to participate in graduation exercises, unless participation is denied for appropriate reasons, which may include discipline. Graduation exercises are under the control and direction of the building principal(s).

Harassment and Violence

The school district strives to maintain a learning and working environment free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, gender, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability. The school district prohibits any form of harassment or violence on the basis of race, color, creed, religion, national origin, sex, gender, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability. A copy of this policy shall be made available to all students and parents at the commencement of each school year. The policy shall also be available upon request in each principal's office. Link: Violence Prevention Policy 525

Hazing Prohibition

Hazing is prohibited. No student will plan, direct, encourage, aid, or engage in hazing. Students who violate this rule will be subject to disciplinary action pursuant to the school district's "Student Discipline" policy. A copy of this policy shall be made available to all students and parents at the commencement of each school year. The policy shall also be available upon request in each principal's office. Link: Hazing Policy 526

Health Information

First Aid

The nurse's office in each building is equipped to handle minor injuries requiring first aid. If the nurse's office is not open, assistance can be sought from the building's administrative office. If a student experiences a more serious medical emergency at school, 911 will be called and/or a parent/guardian will be contacted depending on the situation. The district has installed automated external defibrillators (AEDs) just outside the east entry to the gymnasium and on the second floor at the top of the stairs next to the elevator. Tampering with any AED is prohibited and may result in discipline.

Communicable Diseases
To protect other students from contagious illnesses, students infected with certain diseases are not allowed to come to school while contagious. If a parent or guardian suspects that his/her child has a communicable or contagious disease, the parent or guardian should contact the school nurse or principal so that other students who might have been exposed to the disease can be alerted.
Students with certain communicable diseases will not be excluded from attending school in their usual daily attendance settings as long as their health permits and their attendance does not create a significant risk of transmitting the illness to other students or school district employees. The school district will determine on a case-by-case basis whether a contagious student's attendance creates a significant risk of transmitting the illness to others.

Health Service
Students who become sick at school should report to the office. In the case of an emergency, the office will call 911 and notify parents. The office will arrange for students who get sick at school to go home early.
A parent/guardian should notify the school if his/her child is unable to attend school because of illness. Email the office at mdiestler@rothsaystaff.org or call 218-867-2116.

Immunizations
All students must provide proof of immunization or submit appropriate documentation exempting them from such immunizations in order to enroll or remain enrolled. Students may be exempted from the immunization requirement when the immunization of the student is contraindicated for medical reasons; laboratory confirmation of adequate immunity exists; or due to the conscientiously held beliefs of the parents/guardians or student. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student reaches the age of 18. For a copy of the immunization schedule or to obtain an exemption form or information, contact the office at 218-867-2116.

Medications at School During the School Day
The school district acknowledges that some students may require prescribed drugs or medication during the school day. The administration of prescription medication or drugs at school requires a completed signed request from the student's parent. An "Administering Prescription Medications" form must be completed once a year and/or when a change in the prescription or requirements for administration occurs. Prescription medications must be brought to school in the original container labeled for the student by a pharmacist and must be administered in a manner consistent with the instructions on the label. Prescription medications are not to be carried by the student but will be left with the appropriate school personnel. Exceptions that may be allowed include prescription asthma medications administered with an inhaler pursuant to school district policy and procedures, medications administered as noted in a written agreement between the school district and parent or as specified in an Individualized Education Program (IEP), a plan developed under Section 504 of the Rehabilitation Act (§504 Plan), or an individual health plan (IHP). Marijuana is not allowed on school property even if prescribed. The school district is to be notified of any change in administration of a student's prescription medication.

Mobile Mental Health Crisis Response/Suicide Prevention
Serving Adults and Children in Clay, Otter Tail and Wilkin Counties
1-800-223-4512
National Suicide Prevention 24-Hour Lifeline: 988

Homework and Class Assignments:
Homework assignments are made by the teachers. The amount of homework varies by teacher and subject area. The school district asks parents/guardians to encourage their child(ren) to complete homework thoroughly and promptly.

Any instructional days missed do not allow a student to receive the education needed. Any missed assignments will directly affect their grade and the student may receive additional consequences for the unexcused absence(s).

Excused Absences: Students who have been absent from school have twice the length of time missed to make up daily work or tests assigned while the student was absent. An assignment not turned in by the end of the allotted time will then follow the Late Work policy.

Late Work: Work turned in after assigned time and day will face a reduction per day. For each day the assignment is late, the points received for that assignment will be reduced by 10 percent of the original score. One day late, 10% reduction, two days late, 20% reduction, etc. At day 4, there will be a 40% reduction or 60%/D- credit on the assignment. On day 5, a 50% reduction will apply. After 5 days the student will receive zero credit. Teacher discretion will be allowed on late work.

Unexcused Absences/Tardies: Work assigned on days where an unexcused absence occurs will follow the Late Work procedure; grades received on these assignments will be reduced by twenty-five percent of the original score each day incurred after assignment due date.

Additional Notes to Homework Expectations:

- In the cases of both excused and unexcused absences, the teacher may assign different or additional materials to cover the material missed during the absence. Students who receive assignments from the teachers prior to an extended absence may be required to turn in these assignments upon their return or at a date specified by the teacher.
- Assignments made while students are in attendance will be turned in on time. Example: if an assignment is made on Wednesday for Monday, and the student is absent on Friday, the assignment is still due on Monday. If a student has an excused absence on the day an assignment is due, the assignment must be turned in the next day; unexcused absences will follow Late Work policy.
- Students are expected to know any material instructed during any form of absences which may appear on a future test or quiz.
- If a student knows of an absence before it occurs (i.e. – vacations, family trips), it is in the child's best interest to collect all materials from the teacher(s) and complete work before absences occur.

Honor Graduation Students

All students are eligible to graduate with honors. Honor students will be selected based upon GPA. Seniors with a GPA of 3.00-3.74 will graduate with honors. Those with GPA of 3.75-4.00 will graduate with highest honors and the top two students will be named Valedictorian and Salutatorian.

Honor Roll

Once per quarter you will be considered for the honor roll. The minimum requirement is 3.0-3.49 grade points for the "B" Honor Roll and 3.5-4.0 for the "A" Honor Roll. If a student has an "I" or an "F" in any class at the end of each quarter, they are ineligible for Honor Roll for that quarter.

Incompletes

On rare occasions, a student may be granted an Incomplete. Students have two calendar weeks to make up the Incomplete. If you choose not to, your grade will reflect the assignments not completed. No incompletes will be granted at semester times.

Internet Acceptable Use

All school district students have conditional access to the school district's computer system, including Internet access, for limited educational purposes, including use of the system for classroom activities, educational research, and professional and career development. Use of the school district's system is a privilege, not a right. Unacceptable use of the school district's computer system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including, but not limited to, suspension, expulsion, or exclusion; or civil or criminal liability under other applicable laws. A copy of this policy shall be made available to all students and parents at the commencement of each school year. The policy shall also be available upon request in each principal's office. Link: Internet Acceptable Use and Safety Policy 524

Within 30 days of the start of each school year, the school district must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communication, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:

- identify each curriculum, testing, or assessment technology provider with access to educational data;
- identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
- include information about the contract inspection and provide contact information for a school department to which a parent or student may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider to access a student's educational data.

The school district must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider.

Students will receive a copy of the school district's "Internet Acceptable Use" policy and are expected to understand and agree to abide by the policy as a condition of use of the school district's computer system. All students who wish to use the school district's computer system must sign the Internet Use Agreement form each year.

Interviews of Students by Outside Agencies
Students may not be interviewed during the school day by persons other than a student's parents/guardians or school district officials, employees, and/or agents, except as provided by law and/or school policy.

Library and Media Center
The library/media center is open until 4:00 each school day. Students may use the library/media center during the school day and before and after school only when a supervisor is present.

Malicious and Sadistic Conduct
"Malicious and sadistic conduct" is defined as conduct that creates a hostile learning environment by acting with the intent to cause harm and injury without just cause or reason or engaging in extreme or excessive cruelty or delighting in cruelty
Malicious and sadistic conduct involving race, color, creed, national origin, sex, age, marital status with regard to public assistance, disability, religion, sexual harassment, and sexual orientation and gender identity as defined in Minnesota Statutes, chapter 363A, is prohibited. This prohibition applies to students, independent contractors, teachers, administrators, and other school personnel.

Nondiscrimination/Grievance procedure
Rothsay School does not discriminate on the basis of race, color, creed, religion, national origin, sex, age, marital status, status with regard to public assistance, sexual orientation, or disability in its programs and activities. .
Section 504 Coordinator; Art Meyer ameyer@rothsaystaff.org and Matt Glende mglende@rothsaystaff.org
Link: **Nondiscrimination Policy 402**

Students, parents/guardians, employees, or other persons may report concerns or complaints to the school district. Complaints may be either written or oral. People are encouraged, but not required, to file a written complaint at the building level where appropriate. The appropriate administrator will respond in writing to the complaining party regarding the school district's response to the complaint.

Notice of Violent Behavior by Students
The school district will give notice to teachers and other appropriate school district staff before students with a history of violent behavior are placed in their classrooms. Prior to giving this notice, district officials will inform the student's parent or guardian that the notice will be given. The student's parents/guardians have the right to review and challenge their child's records, including the data documenting the history of violent behavior. Link: Staff Notification of Violent Behavior by Students Policy 529

Parent Right to Know
If a parent requests it, the school district will provide information regarding the professional qualifications of his/her child's classroom teachers, including, at a minimum, the following:

1. whether the teacher has met state qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;

2. whether the teacher is teaching under emergency or other provisional licensing status through which state qualification or licensing criteria have been waived;

3. Whether the teacher is teaching in the field of discipline of the certification of the teacher;

4. whether the student is provided services by paraprofessionals and, if so, their qualifications.

In addition, the school district will provide parents with information as to the level of achievement of their child in each of the state academic assessments. The school district will provide notice to parents if their child has been assigned to, or taught for four or more consecutive weeks by, a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

Parent Volunteers
Parents/guardians are welcome in the schools and are encouraged to volunteer in their children's classrooms. To volunteer in the school building or classroom, parents/guardians should contact the elementary or high school principal. Parents/guardians who visit the school should sign in at the office before entering a classroom. For more information, contact the school at 218-867-2116

Student Parking on School District Property

The school district allows limited use and parking of motor vehicles by students in school district locations subject to the following rules:

- Parking a motor vehicle on school property during the school day is a privilege;
- Students are not permitted to use motor vehicles during the school day in any school district locations unless an emergency occurs and permission has been granted to the student by officer personnel.
- Students are permitted to use motor vehicles on the high school campus(es) only before and after the school day;
- Unauthorized vehicles parked on school district property may be towed at the expense of the owner or operator.

Parties/Food in the Classrooms

Parties are typically held for students at Halloween, Thanksgiving, Christmas, and Valentine's Day and as classroom incentives/rewards. These parties usually are held in the afternoon and planned by the teacher with an academic, social or service connection. Students may bring **store purchased, healthy snacks that meet Competitive Foods Nutrition Standards** to school on their birthday. A list of options and guidelines will be available on our school website and also through your child's classroom teacher. Please contact the teacher prior to that day if possible.

Pesticide Application Notice

The school district may plan to apply pesticide(s) on school property. To the extent the school district applies certain pesticides, the school district will provide a notice by September 15 as to the school district's plan to use these pesticides. A parent may request to be notified prior to the application of certain pesticides on days different from those specified in the notice. Additional information regarding what pesticides are used, an estimated schedule of pesticide applications (which will be available for review or copying at the school offices), and the long-term health effects of the class of pesticide on children can be requested by contacting Lakes Country Service Cooperative and requesting the information for Rothsay School.

Pledge of Allegiance

Students will recite the Pledge of Allegiance to the flag of the United States of America each Monday. Any person who does not wish to participate in reciting the Pledge of Allegiance for any personal reason may elect not to do so. Students must respect another person's right to make that choice. Students will also receive instruction in the proper etiquette toward, correct display of, and respect for the flag.

Postsecondary Enrollment Options

Ninth, tenth, eleventh, and twelfth grade students may apply to enroll in Postsecondary Enrollment Options (PSEO) and other advanced enrichment programs. General information about the PSEO program will be provided to all eighth, ninth, tenth, and eleventh grade students by March 1. Qualifying credits granted to a student through a PSEO course or program that meets or exceeds a graduation standard, or requirement will be counted toward the graduation and credit requirements of the state academic standards. Interested students must fill out an application form and submit it to the ***High School Principal, Matt Glende*** by May 30 for enrollment the following school year. The application form must be signed by the student and his/her parent or guardian. Students wishing to take a PSEO course should contact ***High School Principal, Matt Glende.***

Promotion and Retention

All students are expected to achieve an acceptable level of proficiency. Students who achieve at an acceptable level will be promoted to the next grade level at the completion of the school year. Retention of a student may be considered when professional staff and parents/guardians feel that it is in the best interest of the student. The superintendent's decision will be final. The district has a variety of services to help students succeed in school. For more information, contact the student's principal.

Recording

Students are prohibited from photographing, recording or making any electronic record of other students, staff or visitors without prior express written consent of the individual that is the subject of the recording, photograph or electronic record. This policy applies to students during the school day, instructional and non-instructional time, or while participating in school events. The school district reserves the right to prohibit and/or confiscate cell phones and other devices used to record, photograph, harass or threaten others.

School Closing Procedures

School may be canceled when the superintendent believes severe weather or other circumstances threaten the safety of students and employees. The superintendent will decide as early in the day as possible about closing school or school buildings. School closing announcements will be broadcast over WDAY and KVLY. Phone messages will go out to parents and guardians via Synergy.

Searches
In the interest of student safety and to ensure that schools are drug free, district authorities may conduct searches. Students violate school policy when they carry contraband on their person or in their personal possessions or store contraband in desks, lockers, or vehicles parked on school property. "Contraband" means any unauthorized item, the possession of which is prohibited by school district policy and/or law. If a search yields contraband, school officials will seize the item(s) and, when appropriate, give the item(s) to legal officials for ultimate disposition. Students found to be in violation of this policy are subject to discipline in accordance with the school district's "Student Discipline" policy, which may include suspension, exclusion, expulsion, and, when appropriate, the student may be referred to legal officials.

Lockers and Personal Possessions Within a Locker
Under Minnesota law, school lockers are school district property. At no time does the school district relinquish its exclusive control of lockers provided for students' convenience. School officials may inspect the interior of lockers for any reason at any time, without notice, without student consent, and without a search warrant.
Students' personal possessions within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials will provide notice of the search to students whose lockers were searched, unless disclosure would impede an ongoing investigation by police or school officials.

Desks
School desks are school district property. At no time does the school district relinquish its exclusive control of desks provided for students' convenience. School officials may inspect the interior of desks for any reason at any time, without notice, without student consent, and without a search warrant.

Personal Possessions and Student's Person
The personal possessions of a student and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness. Search may include the use of a metal detector.

Vehicles on School Property
The school district may conduct routine patrols of school district properties and inspections of the exteriors of the motor vehicles of students. Interiors of students' vehicles in school district locations may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule. If a search yields contraband, school officials may seize the item and may turn it over to legal authorities when appropriate.

A copy of this policy shall be made available to all students and parents at the commencement of each school year. The policy shall also be available upon request in each principal's office. Link: Search of Student Lockers, Desks, Personal Possessions and Student's Person Policy 502

Flexible Learning Plan
Rothsay Public School

Vision	We envision that on days when school is cancelled due to poor weather conditions, students and teachers will wisely utilize this time to continue with the learning that has taken place in their classrooms. The content and lessons will be related to current classroom curriculum goals and skills
Number	Up to a maximum of five (5) days will be utilized as flexible learning days at the discretion of the administration.
Procedure	On a day when school is canceled because of weather, notification will be sent through Synergy. This will generally be done before 6:30 AM. If the notification began as a two-hour late start, the notification for closing school will be sometime before 8:30 AM.

Schedule	Grades K-4	Grades 5-6	Grades 7-12
8:30-10:00	Teachers alert students and families of assignments via Synergy email and/or text	Teachers alert students and families of assignments via Synergy email and/or text	Teacher Preparation on Google Classroom
10:00 - 3:20	Teachers maintain access to email to provide feedback and communication	Teachers maintain access to email to provide feedback and communication	Teachers maintain access to email to provide feedback and communication

Attendance	Attendance is taken as assignments are marked complete	Attendance is taken as assignments are marked complete	Attendance is taken as assignments are marked complete

Teacher/Student Communication	Families/students will be encouraged to communicate via email	Students will be encouraged to communicate via email	Students will be encouraged to communicate via email or Google Classroom

Standardized Testing
Test Opt-Out
Standardized testing is used in schools to measure student achievement. State tests are given to students in a district once a year, based on their grade level and subject area. Classroom tests are given by individual teachers on a more regular basis and may include quizzes, mid-terms, chapter tests and final exams, among others. Both types of tests give educators an idea of how well their students are learning the concepts presented to them in the classroom. Minnesota Statutes, section 120B.31 subdivision 4a, requires the Minnesota Department of Education(MDE) to publish a form to help parents/guardians make informed decisions that benefit their child and their community. The form to meet this legislative requirement is available at the link below. When completed, it must be returned to your student's district; your student's district may require additional information. Link: Statewide Testing Refusal Form

Student Publications and Materials
The school district's policy is to protect students' free speech rights while, at the same time, preserving the district's obligation to provide a learning environment that is free of disruption. All school publications are under the supervision of the building principal and/or sponsor. Non School-sponsored publications may not be distributed without prior approval.

The school district may exercise editorial control over the style and content of student expression in school-sponsored publications and activities. Faculty advisors shall supervise student writers to ensure compliance with the law and school district policies. Students producing official school publications and participating in school activities will be under the supervision of a faculty advisor and the school principal. "Official school publications" means school newspapers, yearbooks, or material produced in communications, journalism, or other writing classes as part of the curriculum. Expression in an official school publication or school-sponsored activity is prohibited when the material:

- Is obscene to minors.
- Is libelous or slanderous.
- Advertises or promotes any product or service not permitted for minors by law.
- Encourages students to commit illegal acts or violate school regulations or substantially disrupts the orderly operation of school or school activities.
- Expresses or advocates sexual, racial, or religious harassment or violence or prejudice.
- Is distributed or displayed in violation of time, place, and manner regulations.

Expression in an official school publication or school-sponsored activity is subject to school district editorial control over the style and content when the school district's actions are reasonably related to legitimate pedagogical concerns. Official school publications may be distributed at reasonable times and locations.

Student Records
Student records are classified as public, private, or confidential. State and federal laws protect student records from unauthorized inspection or use and provide parents/guardians and eligible students with certain rights. For the purposes of student records, an "eligible" student is one who is 18 or older or who is enrolled in an institution of post-secondary education.

Student Surveys
Occasionally, the school district utilizes surveys to obtain student opinions and information about students. The purpose of this policy is to establish the parameters of the information that may be sought in the student survey.
A copy of this policy shall be made available to all students and parents at the commencement of each school year. This policy shall also be available upon request in each principal's office. Link: Protection and Privacy of Student Records Policy 515

SUSPENSION PROCEDURES
- No suspension from school shall be imposed without an informal administrative conference with the pupil, except where it appears that the pupil will create an immediate and substantial danger to him/herself or to property around the student.
- A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony will be e-mailed to the parent. A conference may be required in certain circumstances.

In School Suspension (ISS)
In School Suspension: In-school suspension will consist of spending the entire/partial day(s) in a room doing class-related work.
- Students serving in-school suspension may not go to the cafeteria during the day(s) of in-school suspension. Lunch will be provided and eaten in the ISS room
- No pop or food, except for during lunch

- Students who have ISS are prohibited from using/possessing a cell phone. Cell phones will be turned into the office and may be picked up at the end of the day.
- The student will not be allowed to participate in the school-related activities or attend any school related activities on school grounds during the in-school suspension period. This includes extra curricular events or practices.

Detention

A detention period will be scheduled for students who have had unexcused tardies, absences or other disciplinary action as determined by the teacher or administration.

- Students are required to do class-related work
- No pop, soda, phones, earbuds etc are allowed.
- Students must remain awake while doing detention
- The student will not be allowed to participate in school-related activities or attend any school-related activities on the school grounds on the day(s) that detention is scheduled for. This includes extra curricular events and practices.

Tobacco-Free Schools; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction

School district students and staff have the right to learn and work in an environment that is tobacco free. School policy is violated by any individual's use of tobacco, tobacco-related devices, or carrying or using activated electronic delivery devices in a public school, on school grounds, in any school-owned vehicles, or at any school events or activities. Students may not possess any type of tobacco, tobacco-related devices, or electronic delivery devices in a public school, on school grounds, in any school-owned vehicles, or at any school events or activities. Any student who violates this policy is subject to school district discipline. Link: Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction Policy 419

Tennessen Warning

"Tennessen Warning" is derived from Minnesota Statutes, §13.04, subdivision 2, which require that an individual receive certain information when a public entity is requesting private or confidential data from that individual. The information that must be provided is: a) The purpose and intended use of the requested data; b) Whether the individual may refuse or is legally required to provide the data; c) Any known consequences from supplying/refusing to supply the data; and, d) The identity of other persons or entities authorized by law to receive the data Video and Audio Recording.

Transportation of Rothsay School Students

The school district will provide transportation, at the expense of the school district, for all resident students. Transportation will be provided on all regularly scheduled school days or make-up days. Transportation will not be provided during the summer school break, except in certain circumstances. The school district will not provide transportation for students whose transportation privileges have been revoked or have been voluntarily surrendered by the students' parents or guardian.

Extracurricular Transportation

The school district may provide transportation for students to and from extracurricular activities. To the extent the school district provides extracurricular transportation, the district may charge a fee for transportation of students to and from extracurricular activities and optional field trips at locations other than school.

Visitors in District Buildings

Parents/guardians and community members are welcome to visit the schools. To ensure the safety of those in the school and to avoid disruption to the learning environment, all visitors must report directly to the office upon entering the building, with the exception of events open to the public. All visitors will be required to sign in at the office and to wear a "visitors badge" while in the building during the school day. Visitors must have the approval of the principal before visiting a classroom during instructional time. An individual or group may be denied permission to visit a school or school property, or such permission may be revoked, if the visitor does not comply with school district procedures or if the visit is not in the best interests of the students, employee, or the school district. Students are not allowed to bring visitors to school without prior permission from the principal.

Weapons Prohibition

No person will possess, use, or distribute a weapon when in a school location except as provided in school district policy. A "weapon" means any object, device, or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; air guns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; nunchucks; throwing stars; explosives; fireworks; mace and other propellants; stun guns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon. A weapon also includes look-alike weapons. Appropriate discipline and action will be taken against any person who violates this policy. The school district does not allow the possession, use, or distribution of weapons by students. Discipline of students will include,

at a minimum: immediate out-of-school suspension; confiscation of the weapon; immediate notification of police; parent or guardian notification; and recommendation to the superintendent of dismissal for a period of time not to exceed one year. The building principal shall, as soon as practicable, refer to the criminal justice or juvenile delinquency system, as appropriate, a student who brings a firearm to school unlawfully. A student who brings a firearm to school will be expelled for at least one year, subject to school district discretion on a case-by-case basis.

A copy of this policy shall be made available to all students and parents at the commencement of each school year. The policy shall also be available upon request in each principal's office. 501M - School Weapons Policy

Annual Notifications (Health and Safety)

Asbestos: Rothsay Public School has a management plan documenting the location and condition of all known or assumed asbestos containing materials in the building. Every six months, an accredited inspector visually inspects the condition of the ACM. Also, every three years a re-inspection of the ACM is completed where all ACM is inspected, measured and verified on maps with their locations. A six-month surveillance in July, 2024 by an accredited inspector and management planner from Lakes Country Service Cooperative. The management plan is available for public inspection at the school during normal business hours. Justin Nord is the designated person responsible for maintaining the asbestos management plans for the district. Justin Nord can be reached at (218) 867-2116.

Indoor Air Quality: Rothsay school district has a written indoor air quality management plan that describes our on-going effort to monitor and improve the air quality in our building. Justin Nord is our IAQ coordinator, responsible for seeing that the management plan is implemented to prevent as many IAQ problems as possible and to quickly respond to any IAQ problems that may arise. The plan is available during regular school hours. Justin Nord can be reached at (218) 867-2116.

Pesticide Use: Minnesota state law requires schools that apply pesticide to maintain an estimated schedule of pesticide applications and to make the schedule available to parents and guardians for review or copying. State law also requires that you be told the long-term health effects on children from the application of such pesticides or the class of chemicals to which they belong may not be fully understood. An estimated schedule of pesticides is available at the Administration Office. Parents of students may request to receive, at their expense, prior notification of pesticide applications made on days other than those specified in the estimated schedule. Justin Nord can be reached at (218) 867-2116.

Lead in Water: The Rothsay School District will follow the recommendation of the MN Department of Health's "Lead Contamination Control in School Drinking Water Guidance Manual." The Rothsay School District completed lead in water testing during the 2023-2024 school year. The results of testing are available upon request. Re-testing will be completed during the 2028-2029 school year.

