city of south hutchinson
2 south main
south hutchinson, kansas 67505
September 28th, 2026

A. CALL TO ORDER/ROLL CALL
__Cokeley __Elliott __Griffin __Gaines __Pettay

B. PLEDGE OF ALLEGIANCE
C. APPROVAL OF AGENDA (ADDITIONS/DELETIONS)

Motion _____ Second_____ Vote_____

D. CITIZEN COMMENTS
E. HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS
1. PEC Lance Onstott – Comprehensive Plan

F. CONSENT AGENDA
1. Approval of Minutes – Regular Council Meeting, September 14th, 2026
2. Approval of Invoices

Motion _____ Second_____ Vote_____

G. ACTION ITEMS
1. Approve Main Street Mill and Overlay project with JEO consulting

Motion _____ Second_____ Vote_____

2. Approve agreement with JEO for design of new striping plan for all concrete streets

Motion _____ Second_____ Vote_____

3. Approve putting water tower repainting our to bid

Motion _____ Second_____ Vote_____

4. Approve quote to replace the tornado siren on Des Moines

Motion _____ Second_____ Vote_____

5. Approve Ordinance 26-14 requiring water service when attached to the city sewer

Motion _____ Second_____ Vote_____

H. DISCUSSION ITEMS
1. Leadership Retreat with University of Kansas

I. CITY ADMINISTRATOR'S REPORT
J. GOVERNING BODY COMMENTS
K. ADJOURNMENT

A. CALL TO ORDER/ROLL CALL

_**X**_Cokeley _**X**_Elliott _**X**_Griffin _**X**_Gaines _**X**_Pettay

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA (ADDITIONS/DELETIONS)

Motion **PETTAY** Second **ELLIOTT** Vote **5-0**

D. CITIZEN COMMENTS

Erin Hodgson – Citizen – Stated she would like to see ongoing progress towards firm guidelines for data centers to be in place before the moratorium expiration. She also stated that she understands that Hutchinson has intent to bring in a data center but would like them to keep it in their community instead of trying to put it on the edge of ours.

E. HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS

1. **Dan Rasure – Fed N Happy** – Dan presented a crop & soil plan, irrigation and land use, managed possible livestock trials and why the city council should choose Fed & Happy for the city's farm lease. He also stated that his commitment to the city would include managing the two parcels carefully, recording any work completed, and sharing the lessons learned. The goal is healthier soil, responsible water use, and a practical approach that the city can evaluate over the course of the lease.
2. **Lead and Copper Rule presentation by Sasha with JEO** – The city has what looks to be 53 lines that are unknown that will need to be addressed, if we don't know what they are they are assumed to be lead. The EPA window of replacement for lines opens in 2028 and runs through 2038. JEO can help us explore SRF funding to replace these lines to possibly make it more affordable for property owners. What JEO is seeing as total costs for replacement of each line average between $6000 - $10000 per line for private side replacement.

F. CONSENT AGENDA

1. Approval of Minutes – Regular Council Meeting, August 24, 2026
2. Approval of Invoices

Motion **ELLIOTT** Second **PETTAY** Vote **5-0**

G. ACTION ITEMS

1. Open Public Hearing to exceed Revenue Neutral Rate

Motion **ELLIOTT** Second **GRIFFIN** Vote **5-0**

2. Vote to approve resolution 26-17 exceeding the Revenue Neutral Rate

Motion **ELLIOTT** Second **GRIFFIN** Vote **ROLL CALL 5-0 (Attached)**

No one in the audience was in attendance to speak on motion.

3. Close Public Hearing to exceed Revenue Neutral Rate

Motion **ELLIOTT** Second **GRIFFIN** Vote **5-0**

4. Open Public Budget Hearing

Motion **COKELEY** Second **ELLIOTT** Vote **5-0**

5. Close Public Budget Hearing

Motion **ELLIOTT** Second **GRIFFIN** Vote **5-0**

6. Approve and adopt the 2027 budget as presented

Motion **COKELEY** Second **ELLIOTT** Vote **5-0**

7. Approve Purchase of a mini excavator Quote #3 Foley Equipment at $57,900.

Motion **ELLIOTT** Second **GRIFFIN** Vote **5-0**

8. Approve Ordinance 26-15 adjusting the pay of the council

Motion **PETTAY** Second **GRIFFIN** Vote **5-0**

9. Approve Resolution 26-15 Authorizing approval for improving Main Street with general obligation bonds

Motion **ELLIOTT** Second **COKELEY** Vote **5-0**

10.

11. Approve Resolution 26-16 Authorizing approval for improving the water towers with general obligation bonds

Motion **GRIFFIN** Second **ELLIOTT** Vote **5-0**

12. Award the sanitary sewer inspection services to Mayer Specialty Services

Motion **ELLIOTT** Second **PETTAY** Vote **5-0**

13. Approve Farm Lease with Dan Rasure from Fed & Happy.

Motion **ELLIOTT** Second **GRIFFIN** Vote **5-0**

14. Approve Ordinance 26-16 Establishing Franchise Fees with Black Hills Energy

Motion **COKELEY** Second **ELLIOTT** Vote **5-0**

H. DISCUSSION ITEMS

1. NAACP Freedom Fund Dinner – Council was not interested at this time since we do not have a line item set up with funding for donation and sponsorship requests. Would like to speak about this again next year.
2. Ordinance not allowing sewer without water - Discussion about whether we want to put an ordinance into place for future connections to the city water / sewer system. The ordinance states that we would not allow sewer connections without water connections going forward. City council does believe that we need this ordinance in place to make sure that individuals are paying their bills in a timely manner.

I. CITY ADMINISTRATOR'S REPORT

1. Intersection of Des Moines and Main Street – KDOT and South Hutchinson have each independently completed TEAP studies for this intersection. KDOT is currently researching to see if an additional safety measure will fit into existing space and if so, will tie the two projects together to update and improve safety at this intersection.
2. Development costs – Received quoted from SEH for approximately $620,000. This will cover all design for floodplain remediation, subdivision platting, street / water / sewer design and help pull the LOMAR / LOMA to remove property from floodplain.
3. Main Street Repairs / Repaving – Received two quotes to patch issues on Main Street. Low bid was $72,000. The city council didn't believe that this was a good utilization of funds due to the street being milled and overlayed in 2027. They did state if we were to complete anything on Main Street, they would like to see the bumps repaired.

J. GOVERNING BODY COMMENTS

PETTAY – Told Chief Hirt that he will hopefully be receiving applications from a couple of certified officers coming through.

GAINES – Spoke about the Officer Pay Scale. Her concern stems from the department being understaffed since spring and recognizing the officers for the time that they have sacrificed away from their families to support the city. She stated she thought that they were to all get an 8% increase and then another 4% in 2027. She also believes that their $500 bonus for current officers (Not in FTO or Academy) was inadequate. She also stated that she would like to see a 10% differential between supervisor and officer pay. Discussion ensued in which the City Administrator stated he would put more information together for a recommendation and send it to the council via email.

GRIFFIN – Patch on Avenue F needs fixed as it is sinking.

Stated that she appreciates the officers that we have as they all seem to care about the citizens and want to make a difference in the community.

ELLIOTT – Reiterated how thankful he is for our officers and they are selfless individuals and embody The Good Neighbor.

Would like to thank Matt Mock and his employees for cleaning out 200 feet of the draining at Avenue F and Maple. That hasn't been done in several years and seems to have helped the draining issue in that area. He also stated that with the mini excavator this will help to further that progress in other areas of the city.

Asked about data center discussions and meetings. Whether Jeff had more scheduled and if there was any more talk about visiting data centers in other cities / states. City Administrator stated that individuals have not gotten back with him to schedule so he is just going to schedule it and go.

COKELEY – Requested an update on the street / water line repair on 6th Street by Collins Bus. City Clerk stated that Matt Mock indicated he was waiting for a quote to scope the line to find out where it goes and then get it fixed and closed.

He would like City Administrator to go drive Wilbeck Drive as the roadbed is gone and something needs to be done with this as it is destroyed again.

Have we heard from KDHE on the water / sewer project on Prosperity Drive? City Administrator stated the sewer permit is being processed and once we receive everything, we would have to put it out for bid as it is a project over $100,000.

K. EXECUTIVE SESSION

1. Regarding the purchase of real property

   ELLIOTT moves that the City Council, City Administrator, and City Attorney recess into executive session for discussion regarding the possible acquisition of real estate pursuant to the preliminary discussions of acquisition of real property at K.S.A. 75-4319(b)(6).

   The open meeting will resume in council room in 7 minutes at 8:00 pm.

   Motion **ELLIOTT** Second **PETTAY** Vote **5-0**

   Council resumes meeting in council room at 8:00 pm. No action was taken.

   ELLIOTT moves to allow the City Administrator to bid on real estate property at the County Tax Sale.

   Motion **ELLIOTT** Second **GRIFFIN** Vote **5-0**

L. ADJOURNMENT

ELLIOTT made a motion to adjourn the meeting at 8:00 pm.

Motion **ELLIOTT** Second **GAINES** Vote **5-0**

State of Kansas
City
2027

CERTIFICATE

To the Clerk of Reno County, State of Kansas
We, the undersigned, officers of
City of South Hutchinson
certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditures for the various funds for the year 2027; and
(3) the Amounts(s) of 2026 Ad Valorem Tax are within statutory limitations.

Table of Contents:		Page No.	2027 Adopted Budget: Budget Authority for Expenditures	2027 Adopted Budget: Amount of 2026 Ad Valorem Tax	2027 Adopted Budget: Final Tax Rate (County Clerk's Use Only)
Allocation of MVT, RVT, 16/20M Veh Tax		2			
Schedule of Transfers		3			
Statement of Indebtedness		4			
Statement of Lease-Purchases		5			
Computation to Determine State Library Grant		0			
Fund	**K.S.A.**				
General	12-101a	6	5,088,775	1,240,853	
Debt Service	10-113	7	754,193		
Library	12-1220	7			
Employee Benefits	12-16,102	8	110,000	5,330	
Flood Control	12-646a	8	31,471		
Special Highway		9	229,936		
Water Utility		9	1,588,339		
Sewer Uitlity		10	1,402,518		
Convention and Tourism		10	42,860		
Special Park		11	4,123		
Diversion		11	14,327		
Street/Economic Dev Sales Tax		12	683,468		
Non-Budgeted Funds-A		13			
Non-Budgeted Funds-B		14			
Non-Budgeted Funds-C		15			
Totals		xxxxxx	9,950,010	1,246,183	
Budget Hearing Notice					County Clerk's Use Only
Combined Rate and Budget Hearing Notice		16			
RNR Hearing Notice					
Neighborhood Revitalization		17			Nov 1, 2026 Total Assessed Valuation

Revenue Neutral Rate	39.587
Does budget require a resolution to exceed the Revenue Neutral Rate?	**YES**

Assisted by: _____

Address: _____

Email: _____

Attest: _____, 2026

_____
County Clerk

_____
_____
_____
_____
_____
Governing Body

CPA Summary

Roll Call Vote

A Roll Call Vote of the City of South Hutchinson Council To Levy a Property Tax Exceeding the Revenue Neutral Rate

Hearing to Exceed Revenue Neutral Rate held on September 14, 2026

Resolution No. 26-17

Governing Body Member	Yes	No	No Vote
Kyle Cokeley	X		
Matthew Elliott	X		
Valerie Griffin	X		
Heather Gaines	X		
Joshua Pettay	X		
TOTAL	5	0	—

Certified: Kat

CITY OF SOUTH HUTCHINSON sh KANSAS

INVOICE APPROVAL LIST **9/28/2026**

Gen Gov	Description	Vendor	Inv. Amt
101-101-5001	Ins	Blue Cross Blue Shield	$924.80
101-101-6000	Internet Service	Cox Communications	$16.78
101-101-6000	Gas Service	Kansas Gas	$49.63
101-101-6002	Hutch Tribune, Open AI, Tag/Title	UMB Card Services	$72.99
101-101-6002	Audit Billing	Lindburg Vogel Pierce Faris	$3,333.33
101-101-6003	School Signs	Gades Sales Co	$677.12
101-101-7000	Snacks, Drinks, Binding Machine, Waste Toner Cartridg	UMB Card Services	$358.21
101-101-7000	Staples, Calc ribbon, tape rolls	Office Plus	$49.45
101-101-7001	Fuel, Meals, pizza (budget mtg) hotel	UMB Card Services	$546.12
101-101-7002	Paper Towel Dispenser	Office Plus	$73.40
101-101-7014	Printing, Tights, Frames, BBQ Lunch, Award	UMB Card Services	$363.96
			$6,465.79

Police	Description	Vendor	Inv. Amt
101-102-5001	Ins	Blue Cross Blue Shield	$4,669.86
101-102-6000	Internet Service	Cox Communications	$50.36
101-102-6000	Gas Service	Kansas Gas	$125.32
101-102-6002	Postage	UMB Card Services	$12.90
101-102-6008	Keys	Westlake Ace Hardware	$47.12
101-102-6029	Vest Pouches	UMB Card Services	$460.61
101-102-7000	Snacks, Nitro Pro, Sheet Protectors, Drinks	UMB Card Services	$227.58
101-102-7001	Meals	UMB Card Services	$150.38
101-102-7002	Flush Valve Kits	UMB Card Services	$62.69
101-102-7004	Phone cases, screen protectors	UMB Card Services	$51.27
101-102-7009	Boots (x2), patches	UMB Card Services	$283.43
			$6,141.52

Street	Description	Vendor	Inv. Amt
101-103-5001	Ins	Blue Cross Blue Shield	$2,775.56
101-103-6000	Gas Service	Kansas Gas	$100.21
101-103-7001	Dept. Lunch	UMB Card Services	$106.87
101-103-7002	Tree Bags	UMB Card Services	$89.99
			$3,072.63

Fire	Description	Vendor	Inv. Amt
101-104-6000	Gas Service	Kansas Gas	$87.69
101-104-7001	Food, KSAFC Con.	UMB Card Services	$225.12
101-104-7002	Cement	Mid America Redi-Mix	$247.50
101-104-7004	Nozzle, Motomix, Blood Pressure Monitor	UMB Card Services	$224.24
101-104-7009	Shoes, Shirt, Gym Shorts, Trucker Cap	UMB Card Services	$1,077.94
			$1,862.49

Court	Description	Vendor	Inv. Amt
101-106-5001	Ins	Blue Cross Blue Shield	$472.78
101-106-7000	Paper, stricky notes, note books	Office Plus	$205.56
101-106-7001	KACM Con.	UMB Card Services	$125.00
			$803.34

Non Departmental	Description	Vendor	Inv. Amt
101-109-6026	Trash Service	Nisly Brothers Trash	$10,505.53
101-109-7004	RNR & Budget meeting	Prairie Publications	$83.25
			$10,588.78

		GENERAL TOTAL	**$28,934.55**

Water	**Description**	**Vendor**	**Inv. Amt**
201-000-5001	Ins	Blue Cross Blue Shield	$1,404.07
201-000-6002	Audit Billing	Lindburg Vogel Pierce Faris	$3,333.33
201-000-7001	Meals, Hotel	UMB Card Services	$487.96
201-000-7009	Shirts	UMB Card Services	$34.99
			$5,260.35

Sewer	**Description**	**Vendor**	**Inv. Amt**
301-000-5001	Ins	Blue Cross Blue Shield	$1,279.30
301-000-6002	Audit Billing	Lindburg Vogel Pierce Faris	$3,333.34
301-000-6002	Wastewater Grit	Reno County Solid Waste	$86.00
301-000-6002	Wastewater Labs	SDK Laboratories	$950.91
301-000-7001	Hotel	UMB Card Services	$221.42
301-000-7009	Shirts	UMB Card Services	$34.99
			$5,905.96

Employee Benefits	**Description**	**Vendor**	**Inv. Amt**
501-000-5001	Life Ins	Dearborn Life Insurane Company	$334.92
			$334.92

Bond & Intrest	**Description**	**Vendor**	**Inv. Amt**
601-000-8003	GO Bond - 2016	Kansas State Treasurer	$155,000.00
601-000-8004	GO Bond - 2016	Kansas State Treasurer	$29,000.00
			$184,000.00

Community Center	**Description**	**Vendor**	**Inv. Amt**
811-000-6000	Gas Service	Kansas Gas	$106.09
811-000-7002	Paper Towel Dispenser	Office Plus	$73.40
			$179.49

SRF WW Facility Collection Sys Impr	**Description**	**Vendor**	**Inv. Amt**
914-000-6002	Wastewater System Improvement	JEO Consulting	$6,960.00
			$6,960.00

		GRAND TOTAL	**$231,575.27**

CONCEPT OPINION OF PROBABLE COST

Main Street (Des Moines Avenue to South End of Arkansas River Bridge)
South Hutchinson, Kansas
JEO Project No. 231102.00
Date Prepared:
August 20, 2026

ESTIMATE OF QUANTITIES

	Item	Description	Unit	Qty.	Unit Price	Total
		MAIN STREET IMPROVEMENTS				
Gen.	1.	Mobilization	LS	1	$86,000.00	$ 86,000
Gen.	2.	Traffic Control	LS	1	$52,000.00	$ 52,000
Mill & Overlay	3.	2" Milling	SY	70,543	$3.50	$ 246,902
Mill & Overlay	4.	HMA Commercial Grade (2" Overlay)	Tons	7,672	$120.00	$ 920,592
Mill & Overlay	5.	Full Depth Patching	SY	2,880	$125.00	$ 360,000
Mill & Overlay	6.	HMA Samples & Testing	Tons	10,552	$1.50	$ 15,827
Pavement Marking	7.	Pavement Marking (White) (4")	LF	4,927	$1.50	$ 7,391
Pavement Marking	8.	Pavement Marking (Yellow) (4")	LF	24,635	$1.50	$ 36,953
Pavement Marking	9.	Pavement Marking (White) (6")	LF	695	$2.00	$ 1,390
Pavement Marking	10.	Pavement Marking (White) (24") (Stop Bar)	LF	250	$20.00	$ 5,000
Pavement Marking	11.	Pavement Marking (White) (24") (X-Walk)	LF	180	$20.00	$ 3,600
Pavement Marking	12.	Pavement Marking Symbols (Turn Arrows)	Each	84	$500.00	$ 42,000
Sidewalk	13.	Sidewalk Construction	SY	384	$75.00	$ 28,800
Sidewalk	14.	ADA Ramps	Each	21	$2,500.00	$ 52,500
Sidewalk	15.	Sod	SY	901	$10.00	$ 9,012
RCB Top Reconstruction	16.	Mobilization for RCB Top Reconstruction	LS	1	$10,000.00	$ 10,000
RCB Top Reconstruction	17.	Traffic Control for RCB Top Reconstruction	LS	1	$20,000.00	$ 20,000
RCB Top Reconstruction	18.	Erosion Control	LS	1	$2,500.00	$ 2,500
RCB Top Reconstruction	19.	Seeding	LS	1	$2,500.00	$ 2,500
RCB Top Reconstruction	20.	RCB Top Reconstruction (Ave B & Main)	LS	1	$125,000.00	$ 125,000
RCB Top Reconstruction	21.	Unclassified Excavation	SY	846	$10.00	$ 8,460
RCB Top Reconstruction	22.	Aggregate Base (AB-3) (8") (Reinforced)	SY	846	$20.00	$ 16,920
RCB Top Reconstruction	23.	HMA Commercial Grade (8")	SY	550	$40.00	$ 22,000
RCB Top Reconstruction	24.	Monolithic Curb	LF	140	$9.00	$ 1,260
RCB Top Reconstruction	25.	Concrete (Valley Gutter) (Reinf.) (8")	SY	280	$90.00	$ 25,200
Total Construction					Construction Subtotal	$ 2,101,807
Total Construction					Contingency (30%)	$ 630,543
Total Construction		**Main Street Improvements - Total Opinion of Construction Cost**				**$ 2,732,350**
Other Project Costs		**Preliminary Engineering (PE)**			**10.0%**	**$ 273,235**
Other Project Costs		**Right-of-Way**			**0.0%**	**$ -**
Other Project Costs		**Utility Relocation**			**2.5%**	**$ 68,309**
Other Project Costs		**City Financing/Legal/Admin**			**7.5%**	**$ 204,926**
Other Project Costs		**Construction Engineering**			**12.5%**	**$ 341,544**
		Total Estimated Project Cost				**$ 3,620,364**

JEO Consulting Group Inc.'s (JEO) Opinions of Probable Cost provided for herein are to be made on the basis of JEO's experience and qualifications and represent JEO's best judgment. However, since JEO has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, JEO cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from Opinions of Probable Cost prepared by JEO.

Task Order

This is Task Order No. 26-02,
Consisting of 6 pages

In accordance with the Master Services Agreement between Owner and Engineer for Professional Services dated April 8, 2024 ("Agreement"), Owner and Engineer agree as follows:

Specific Project Data

Title: Pavement Markings
Description: This project shall consist of pavement markings on Poplar Street from E. Ave. E north to the Kansas Ave. bridge, State St. and E. Ave. A between Poplar and Main, and from the intersection of W. Ave. C and S. Washington St. to Main St. and W. Ave. D, respectively. See the site map with Exhibit A 26-02 for location information.

1. **Scope of Services**

   Specifically, Engineer shall perform the services in accordance with exhibit A 26-02.

2. **Owner's Responsibilities**

   Shall be per Exhibit "B" from the Master Services Agreement between Owner and Engineer for Professional Services as referenced above and as shown in the attached exhibit A 26-02.

3. **Times for Rendering Services**

   Shall be per the attached Exhibit A 26-02.

4. **Compensation for the Task Order**

   The proposed services will be completed for a lump sum of $25,000.

5. **Other Modifications to Master Agreement:**

   See Attached Exhibit A 26-02.

Task Order

Approval and Acceptance: Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Agreement. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is_____.

Owner:	Engineer:
_____	Riley J. Schmitz 9/16/2026
Signature Date	Signature Date
_____	Riley Schmitz, PE
Name	Name
_____	Project Manager
Title	Title
DESIGNATED REPRESENTATIVE FOR TASK ORDER:	DESIGNATED REPRESENTATIVE FOR TASK ORDER:
_____	Riley Schmitz, PE
Name	Name
_____	Project Manager
Title	Title
_____	214 North St. Francis Ave. Wichita, KS 67202
Address	Address
_____	rschmitz@jeo.com
E-Mail Address	E-Mail Address
_____	316-352-9333
Phone	Phone

Scope of Services
City of South Hutchinson
Pavement Markings

This agreement will provide the City of South Hutchinson with design, quantities, and engineer's opinion of probable cost for the Pavement Markings to be added to the Chip Seal Phase IV project documents. The project limits are as shown in Exhibit C of this agreement.

SCOPE OF WORK

PROJECT DELIVERABLES

JEO staff will provide each of the following deliverable items to the City of South Hutchinson as required by the project:

- Preliminary Plans, engineer's opinion of probable cost, and supporting documents.
- Final Plans, engineer's opinion of probable cost, and supporting documents.
- Updated Chip Seal Phase IV Project Manual

PROJECT COMMUNICATION AND MANAGEMENT

JEO staff will communicate with City of South Hutchinson staff to keep them informed and up-to-date of project status. Project communication and management shall include:

- Attending an initial meeting with the client to define project points of contact, verify project limits, verify project criteria, and share other applicable project information.
- Regular correspondence with the client to include requests for information as needed for the success of the project.
- Attending review meetings with the client for each submittal phase of the project.
- Producing and distributing meeting minutes.
- Providing quality control review for each submittal of the project.

ENGINEERING DESIGN SERVICES

JEO staff will provide design services to be able to produce the necessary deliverables for this project. Engineering design services shall include:

- Preparing plans and supplemental specifications (if necessary) following the Kansas Department of Transportation (KDOT) design criteria. Anticipated plans to be included for the project include:
    - Pavement Marking Plans
    - Quantity Plans
    - Any detail sheets necessary to supplement the above list of plans

ADVERTISEMENT AND BIDDING

JEO staff will assist the client during advertisement and bidding of the project. Advertisement and Bidding services shall include:

- Advertising the project on behalf of the client.
- Providing bid documents to potential bidders of the project.
- Responding to Requests for Information (RFI), revising bidding documents, and preparing addendums during the advertisement of the project.
- Attending and assisting with a pre-bid meeting (if necessary).
- Attending and assisting with bid letting.
- Reviewing submitted bids, providing bid tabulation, and providing the Notice of Award (NOA) to the client.

EXCLUSIONS

The services listed below are specifically excluded from the scope of services to be provided by JEO for this project:

- Any services not specifically included within the project scope provided within this agreement.
- Any fees required by permitting agencies, railway owners, utility owners, or any other owner/agency that may require a fee for their services.
- Any design services required by railway owners, utility owners, or any other owner/agency that may require design services for the purposes of this project.
- Geotechnical investigations.
- Underground investigations (utility potholing, ground penetrating radar, etc.)

ADDITIONAL SERVICES

The services listed below are not included within the scope of services to be provided by JEO for this project but can be provided at an additional cost through a supplemental agreement:

- Supplementary Design Services that would be required due to any modification of the project scope or limits as described within this agreement.
- Creation of tract exhibits and legal descriptions for easement and right-of-way tracts as determined to be necessary to acquire by the client in order to construct the project.
- Traffic Analysis and Studies.
- Traffic Signal Design Services.
- Landscape Architecture Design Services.
- Field Survey Services.
- Site Design Services.
- Project Permitting Assistance. – None are expected
- Utility Coordination.
- Construction Phase Services (Construction Administration, Construction Staking, Testing, Observation/Inspection, and As-Built Drawings).
- Meeting attendance in addition to meetings specifically listed within this agreement.

CLIENT RESPONSIBILITIES

For JEO to be able to complete the Scope of Services listed here, the City of South Hutchinson agrees to provide the following items as necessary:

- Plans of existing infrastructure, reports, studies, and other relevant project information.
- Information related to known and/or potentially hazardous subsurface conditions and/or history of site contamination.
- Access to the project site.
- Utility locates within the project limits.
- Attendance during all project progress meetings.
- Appraisals and acquisitions of easements and Right-of-Way required for project construction.
- Review of project deliverables in a timely manner. Comments to be returned to JEO within 14 days of receiving submittal.

SCHEDULE
JEO will begin its efforts defined within this scope of services within 14 days after receiving a Notice-to-Proceed (NTP) from the client.

Final deliverables are estimated to be delivered by the end of 2026 exclusive of delays beyond JEO's control. In the event that the client requests modifications to the design/scope or if any unexpected project circumstances/interruptions are encountered, JEO will discuss an adjusted deliverable date with the client as deemed necessary for the successful completion of the project.

JEO FEE
The proposed services will be completed for a lump sum of $**25,000**


City of South Hutchinson
Pavement Markings
Kansas Ave.
Pavement Marking Limits
N. Poplar St.
State St.
S. Poplar St.
E. Ave. A
W. Ave. C
S. Washington St.

city of south hutchinson
2 south main
south hutchinson, kansas 67505
620-663-7104

City of South Hutchinson Quote Form

Please submit to City Administrator with quote documentation attached

Date: 9/21/2026 **Requesting Department:** Street

Account Number: _____ **Funds in account:** _____

Description of Item / Service / Project:

65 Des Moines Tornado Siren

Final quoted price: $20,022.40

Authorized personnel signature: _____

Quote #1

Company Name	Salt City Electric
Representative	Jeff
Phone Number	620-899-6406
Email Address	
Price Quote	20,022.40

Quote #2

Company Name	Eck Services
Representative	
Phone Number	620-532-1109
Email Address	
Price Quote	38,144.00

Quote #3

Company Name	Zenor
Representative	
Phone Number	620-662-4694
Email Address	
Price Quote	36,087.00

This document includes all submitted bids for the project referenced. The winning bid was selected based on price, quality, and compliance with project requirements.

ORDINANCE NO. 26-14

AN ORDINANCE CREATING SECTION 15-239 IN THE CODE OF THE CITY OF SOUTH HUTCHINSON PERTAINING TO DISCONNECTION OF SEWER-ONLY SERVICE AND PROVIDING REGULATIONS FOR FUTURE SEWER-ONLY SERVICE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SOUTH HUTCHINSON, KANSAS:

Section 1: Section 15-239 of the Code of the City of South Hutchinson shall be created to read as follows:

"15-239. Sewer-Only Service

(a) The provisions of Sections 15-121 and 15-122 shall apply to customers that only have sewer service (no water service) from the City, except as set forth in this Section.

(b) In the notice required by Section 15-122, the estimated cost to disconnect the sewer and reconnect the sewer to the City's system shall be set forth.

(c) The city shall have the right to refuse further sewer service to any delinquent account and shall have the right to terminate the sewer service until the delinquency is resolved as provided herein.

(d) Once sewer service has been disconnected, the following must be done in order to have sewer service reconnected:

1. All past due amounts owing on the account, including all assessed fees, must be paid.

2. The expense required to disconnect the sewer service from the City's system shall be assessed to the customer's account and this amount shall be paid.

3. The customer shall be required to pay in advance the City's costs to reconnect the customer's sewer to the City's system. All sewer connections must be performed by a licensed plumber at the customer's expense.

4. The customer must connect to the City's water system at the customer's expense, and all connections must be performed by a licensed plumber. Advance payment of any City expense for connection to the City's water system shall be required.

(e) As of the effective date of Ordinance 26-14, all customers must have water service as well as sewer service and no new sewer-only customers shall be allowed. Current sewer-only customers shall be required to connect to the City's water system when the serviced property is sold or the owner as of the Ordinance effective date no longer lives at the service address, if it is residential.

Section 2: This Ordinance shall take effect and be in full force from and after its passage and publication on the City of South Hutchinson website, www.southhutchinson.gov, the official City newspaper.

Approved and passed by the Governing Body of the City of South Hutchinson, Kansas, this 24th day of August, 2026.

THE GOVERNING BODY OF THE
CITY OF SOUTH HUTCHINSON, KANSAS

_____
Kyle Cokeley, Mayor

(Seal)
Attest:

_____
Katie Marcum, City Clerk