

GRIGGSVILLE-PERRY COMMUNITY UNIT SCHOOL DISTRICT #4



Elementary School

202 N. Stanford Street
P.O. Box 439
Griggsville, IL 62340
(217) 833-2352
Principal: Jillian Theis
"Home of the Tornadoes"

High School

202 N. Stanford Street
P.O. Box 439
Griggsville, IL 62340
(217) 833-2352
Principal: Greg Buescher
"Home of the Tornadoes"

District Office

202 N. Stanford Street
P.O. Box 439
Griggsville, IL 62340
(217) 833-2352
Fax: (217) 833-2354
Superintendent: Mr. Bill Capps

Middle School

201 E. North Street
P.O. Box 98
Perry, IL 62362
(217) 236-9161
Principal: Genny Stauffer
"Home of the Eagles"



September 30, 2026

Dear Parents/Guardians,

As part of our commitment to safety and security preparedness at Griggsville-Perry CUSD#4, we will be conducting a lockdown/intruder drill for both buildings on **Friday, October 16, 2026**. Students will be instructed on how to respond if an intruder would be in our buildings or in the community. The goal of this exercise will be to practice our emergency management plans.

Our priority is for the safety of our students. Students will be instructed on our procedures for a lockdown alert. After instructions on our building procedures, we will then walk through a lockdown scenario. In the classroom, the procedure will be explained. This drill has been planned in consultation with local law enforcement.

This letter is to inform you of the drill in the event anyone has questions regarding the drill. There is no reason to be alarmed. In the event of a true emergency, we would use all the communication tools at our disposal, including the school website, Teacher Ease, and local media to alert you as to how you can pick up your child. Our hope is that we will never have to use these skills; however, it is important for us to practice and walk through them, so we are prepared for any circumstance. If you have any questions or concerns, please feel free to contact us by calling the appropriate building principal. Thank you for your support.

If you choose to have your student opt-out of this drill. Please contact the appropriate building.

Sincerely,

Bill Capps
Superintendent
Griggsville-Perry CUSD 4

Non-Discrimination Statement: In compliance with federal law, GPCUSD 4 does not discriminate on the basis of race, religion, creed, sex, gender, gender identity, sexual orientation, national origin, color, age, and/or disability in admission to, access to, or operation of its programs, services or activities, and provides equal access to designated youth programs. GPCUSD 4 does not discriminate in its hiring or employment practices.

Toward Excellence and Beyond.....