YMS parent /student HANDBOOK

YMS

www.yumaschools.org

Yuma Middle School
FOR YOUR INFORMATION

Dear Parent/Guardian(s):

The Parent/Student Handbook provides you with information about Yuma Middle School as it relates to your child. If, at any time, you have a question or a school-related problem, please contact us.

Mr. Josh Rahe
Yuma Middle School Principal
rahej@yumaschools.net
(970) 848-2000 Ext. 5037

MISSION

If Yuma Middle School is to be an exemplary school, the staff, parents, students, district, and community must embrace collaboration to maximize student achievement. Through this partnership and a clear sense of goals, the result will be a positive learning environment in which each student will gain the essential skills to become a vital, productive citizen in the global community.

VALUES

STUDENTS

Yuma Middle School expects students to respect others and display positive and respectful attitudes toward academic achievement and citizenship.

In such a school students:

- Accept responsibility for their learning, decisions, and actions
- Develop skills to become a self-directed learner
- Set goals to achieve a minimum of one year's growth and close the learning gap
- Be considerate of others: teachers, staff, fellow students, visitors, etc.
- Engage in and give their best effort to academics and extra-curricular activities to become well-rounded individuals in the school and community

"Discrimination and Harassment won't be tolerated at Yuma Middle School. Consistent with **Yuma School Board Policy JB**, harassment, acts of bullyism, hate, or discrimination based on disability, race, creed, color, sex, sexual orientation, marital status, national origin, religion, ancestry or need for special education services will not be tolerated at Yuma Middle School and will result in strong disciplinary action including suspension from school." Colorado School Safety Hotline - 1-877-542-SAFE (7233)

Yuma Middle School
SCHOOL DIRECTORY

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Mr. Robert Zahller, Instrumental Music	zahllerr@yumaschools.net
Mrs. Krystal Myers, Choir	myersk@yumaschools.net
Mr. Tayte Page, 8th Grade Math	paget@yumaschools.net

Safe2Tell ……Toll-Free number is: 1-877-542-7233(SAFE)
https://safe2tell.org

SAFE2TELL COLORADO is designed to help YOU anonymously report any threatening behavior that endangers you, your friends, your family, or your community.

- Safe2Tell CO is for students who need to report threats to themselves or others - in a way that keeps them SAFE.
- Safe2Tell CO is ANONYMOUS - this means your identity is UNKNOWN. Anonymity is protected by Colorado State Law.

Yuma Middle School
2026-27 SCHOOL CALENDAR

July 20	Students Registration On-line
July 20	New Student Registration On-line *Contact the Registrar
August 4-7, 10	All-Teacher In-Service
August 10	5-8thth Grade Meet and Greet (Students get schedules and lockers) 3:00-5:00 p.m.
August 11	First Day for Students
August 24	YSD PD
September14	BOCES/ YSD PD
September 28	YSD PD
October 9	End of First Quarter
October 12	5th - 8th Grade Parent/Student/Teacher Conferences 11:00-7:00 p.m.
October 19	YSD PD
November 9, 16, 23	Monday School
November 13	State Volleyball (no school)
November 20	BOCES/ YSD PD
November 25-30	Thanksgiving Break No School
December 7	YSD PD
December 14	Monday School
December 17	End of Semester 1
December 28 - January 5	Winter Break No School
January 4	YSD PD
January 11	BOCES/ YSD PD
February 15	Monday School
February 19	State Wrestling (no school)
February 22	YSD PD
March 1	5th-8th Grade Parent/ Student/ Teacher Conferences 11:00- 7:00 p.m.
March 8	Monday School
March 11	End of Quarter 3
March 12	State Basketball (no school)
March 12-19	Spring Break No School
March 22	YSD PD
April 19	YSD PD
May 3	YSD PD
May 10, 17	Monday School
May 14	State Track (no school)
May 19	8th Grade Promotion 5:30 PM
May 20	End of Semester 2/Early dismissal 11:30 a.m. (Last Day for Students and Staff)

YUMA MIDDLE SCHOOL

2026-2027 Parent/Student Handbook
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PARENT PORTAL ACCESS

Parent Portal is a secure feature of Alma that allows parents and students to access individual records such as grades and attendance, as well as, daily bulletins and other school-related information. All parents will be provided login credentials at the beginning of the year; please contact the office if you cannot access your account.

Access Parent Portal at https://www.getalma.com

Alma Customer Support

Frequently Asked Questions:

Were you automatically redirected to this page?

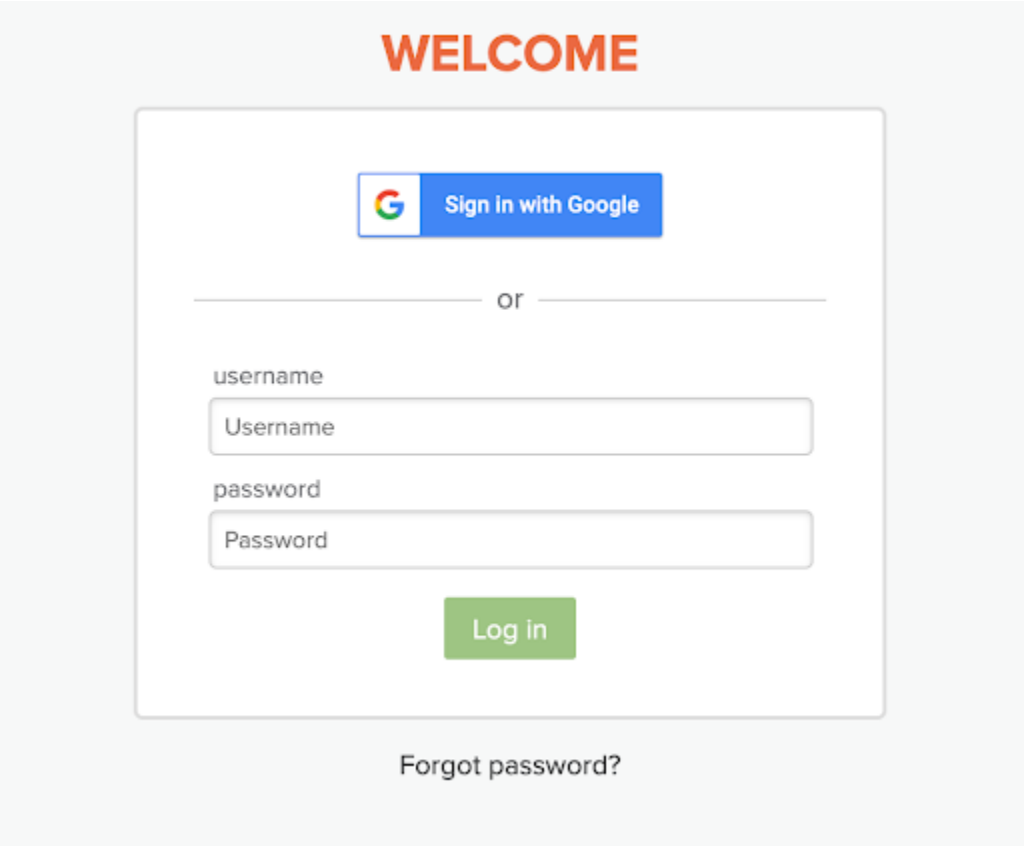
It's likely you entered the incorrect URL for your school's login. Please try again, or contact your school for the correct URL.

Did you forget your Alma username?

Your username was included in your account activation email. If you no longer have access to that email anymore, please contact your school directly and ask them to provide your username for you. For security purposes, Alma cannot share or modify users' account details.

Did you forget your password?

Reset your password by clicking on the "forgot password" link on the log in page of your school. **



If you do not receive an email after 15 minutes (please check your spam filter – emails come from notifications@getalma.com), you may have entered your username or email incorrectly. Please contact the school directly to reset your password. For security purposes, Alma cannot share or modify users' account details.

** Make sure that you are logging into the correct school URL.

BELL SCHEDULES

First Bell	7:40
1st Hour	7:45-8:40
2nd Hour	8:44-9:39
3rd Hour	9:43-10:38
4th Hour	10:42-11:37
Lunch	11:37 – 12:07
5th Hour	12:11-1:06
6th Hour	1:10-2:05
7th Hour	2:09-3:04
Advisement	3:08-3:45

5th and 6th GRADE SCHEDULE

First Bell	7:40
1st Hour	7:45-8:40
2nd Hour	8:44-9:39
3rd Hour	9:43-10:38
4th Hour	10:42-11:37
5th Hour	11:41-12:36
Lunch	12:36-1:06
6th Hour	1:10-2:05
7th Hour	2:09-3:04
Advisement	3:08-3:45

7th and 8th GRADE SCHEDULE

First Bell	9:40
1st Hour	9:40-10:25
2nd Hour	10:29-11:14
3rd Hour	11:18-12:03
Lunch	12:03-12:33
4th Hour	12:37-1:22
5th Hour	1:26-2:11
6th Hour	2:15-3:00
7th Hour	3:04-3:45

5th and 6th GRADE LATE START SCHEDULE

First Bell	9:40
1st Hour	9:45-10:25
2nd Hour	10:29-11:14
3rd Hour	11:18-12:03
4th Hour	12:07-12:52
Lunch	12:52-1:22
5th Hour	1:26-2:11
6th Hour	2:15-3:00
7th Hour	3:04-3:45

7th and 8th GRADE LATE START SCHEDULE

GENERAL INFORMATION

SCHOOL HOURS/SUPERVISION

The school day begins at 7:40 a.m. and ends at 3:45 p.m. unless otherwise noted on the school calendar. The first class period begins at 7:45 a.m. School offices are open from 7:30 a.m. until 4:00 p.m.

The school's responsibility for supervising the students starts at 7:30 a.m. Please do not send your child to school prior to this time unless prior arrangements were made with the teacher or administrator. If we are experiencing bad weather, the students are permitted to go into the lunchroom or commons at 7:30 a.m.

After the students arrive at school, we feel responsible for their well-being. Before a student can leave the school grounds during regular school hours, he/she must be signed out by the parent or guardian in the office. If someone other than the parent or guardian is picking up a student, the parent or guardian needs to provide the office with written notification. Likewise, if a parent wishes to have the student released to walk home during the school day, a written note with detailed instructions is required prior to the release of the student.

SCHOOL CLOSINGS/DELAYED START

If it becomes necessary to close school because of bad weather, the superintendent will notify families through a School Messenger phone call. The information will also be posted on the district website and on school district social media. Please listen to the media reports before attempting to contact the school. For closings in the middle of the day, a School Messenger will be sent. For this reason, it is extremely important to keep your phone number updated with the school. The school will hold your child until there is contact made with a parent or guardian.

BUILDING ENTRY/PARENT/VISITOR SIGN-IN

In order to maintain a safe environment, all parents and visitors entering Yuma Middle School are required to sign in at the school office. Visitor badges will be made available. Please enter the building through the main entrance; all other doors will remain locked during the school day. The main entrance has a security system in which you must press a button and the secretary will allow you in. Please call ahead if you are requesting to meet with staff. Parents/Patrons will not be permitted into classrooms during instructional time unless arrangements have been made prior to the instructional day with building administration.

Friends or relatives of our students are discouraged from visiting and will not be allowed to enter the classroom or participate in any school activities.

BREAKFAST AND LUNCH

Yuma School District-1 intends to participate in the Free Meals for All Students Program. As information becomes available, it will be posted on the district website. YSD-1 offers a breakfast program daily starting at 7:30 a.m. in the cafeteria. Students may not share lunch numbers. Menus are available on our district website at http://www.yumaschools.org We discourage students from calling home during the day for lunches. We work hard to promote healthy eating habits at school with menu items served during breakfast and lunch. We encourage students to participate in the school breakfast and lunch programs. Here are a few guidelines to help you and your student to enjoy their breakfast/lunch at school.

- If eating school lunch the state requires you only take three items from the line. One of the items must be a fruit or vegetable. (ex. milk, fruit, vegetable, or milk, vegetable, roll, or fruit, main dish, milk)

- Pop and Energy drinks are strongly discouraged.
- Please limit bringing fast food to school only for special occasions.
- If bringing fast food to school, please put it in an unmarked bag
- Please do NOT share food for the safety of our students who have allergies and health issues. If your student is eating school lunch or brought their lunch please do NOT share food with other students.

NOTES SENT TO SCHOOL

In the event your son's or daughter's daily routine changes (i.e. being picked up early, etc.), please make sure this message is delivered to one of the secretaries in the front office. The office will assure that the message is delivered at the end of the day.

Please do not deliver the note directly to the teacher

With a note, we have concrete direction for assisting your student. If neither a note nor a phone call is received, we will direct the student to follow his/her normal routine.

PHONE USE

Students are NOT allowed to use the classroom telephone during class time for personal calls. We have a phone in the front office if your student needs to call. Phones are provided in each classroom for school use only; parents calling the school during class periods will not be allowed to interrupt classes and will be forwarded to the teacher's voice mail. Students will NOT be called out of class to take a phone call.

GIFTS SENT TO SCHOOL

Yuma Middle School understands the excitement of celebrations; however, deliveries cause a significant disruption to the school routine. Delivers will be held at the office until the end of the day. Yuma Middle School will NOT accept deliveries for students on Valentine's Day.

PARTY INVITATIONS

Party invitations may only be distributed during school if a student's entire class is invited. Please have your student give invitations to the teacher in the morning when they arrive at school. The invitations will be distributed at the end of the day.

POSTERS/ANNOUNCEMENTS

Posters and/or bulletin board announcements to be placed within the school are to be first approved by building administration.

ACCIDENTS

All accidents and injuries must be reported to the main office as soon as they occur so an incident report can be filed.

MEDICATION

The administering of all medicines by school employees to students shall follow school district policy, which requires that a specific written request from the parent/guardian be given to the school, along with written instructions from

the student's physician. Forms are available at the front office. If the student needs to take an occasional over-the-counter pain reliever or other medication, parents/guardians must administer these medications at school (unless there is a prescription and policy form1 on file).

IMMUNIZATIONS (C.R.S. 25-4-902)

All students must provide proof of immunizations to register or continue in school. Students not up to date on immunizations will have 14 days to obtain the required immunizations, submit a statement of exemption, or present a written plan for completion; if not completed, students may face suspension.

EMERGENCY DRILLS

Emergency drills such as fire, tornado, secure, and lock down scenarios will be held occasionally. All students and faculty will be advised on proper procedures.

LOST AND FOUND

Clothing and other lost items that have no identification will be placed in the "lost and found." Please inquire at the office if you are missing an item. Please visit the lost and found located in the Commons by the gym. At the conclusion of each semester, unclaimed items will be donated to the local community organization.

TEXTBOOKS

All basic textbooks are LOANED to students for their use during the year. Books should be kept clean and free of abuse. Fines for excessive abuse or loss will be calculated on the replacement cost of the book. The average replacement cost on a textbook is seventy-five dollars.

LIBRARY POLICIES

- Grades 5-8 will receive a 3-week check out with a $.10/day fine accruing for each day overdue
- Grades 5-8 may check out 4 books at a time
- Books damaged beyond repair and lost books will be charged the cost of the book to replace them
- Damaged books in need of repair will be charged a 20% damage fee

STUDENT PLANNERS

Student planners are provided to all students. Students are expected to record their assignments every day in their planners. Replacement planners will cost $3.00.

FEES/FINES

Yuma Middle School requires payment of class fees, organization/club fees, course fees, and athletic fees. Fees and fines are to be paid by the end of the school year. Students with unpaid fees/fines will NOT be allowed to participate in the promotion ceremony. Additionally, elective choices may be limited if fees/fines are left unpaid. Art fee: $15.00 Athletic fees: $25.00/sport

LOCKERS

School lockers are the property of the school district and for use of the student. Lockers may be subject to search by

school officials at any time without prior notice and as a due process in search for stolen property, alcohol, tobacco, drugs, or other materials which are not the rightful possession of students. Lockers are assigned to students at the beginning of the school year. Backpacks, string bags, and purses are **NOT** allowed in the classrooms due to congestion and safety purposes. It is important that students never bring any large amount of money or property of great value to school. Tape and/or stickers are not allowed on the inside or outside of lockers. **Students should keep the combination confidential and locker secure at all times.** Please report any locker that is not functioning properly to the office as soon as possible to ensure your items stay safely secured.

FOOD/DRINK

Students are encouraged to bring a water bottle to school in a closed container; otherwise, food and drinks are not allowed in the classrooms without the permission of faculty. Lockers should not contain food other than a cold lunch bag.

STUDENT TRANSPORTATION

Students are not allowed to ride bicycles on the walkways around the building. Students should park and lock bicycles at the bicycle racks immediately upon arrival at school. They are not to be ridden again until leaving school grounds. All students are to stay away from the bicycle racks during the day. Skateboards, scooters, and roller shoes must be kept out of all hallways. Students will not be allowed to use skateboards or scooters on school grounds.

FIELD TRIPS

Field trips may be planned by a teacher for specific educational goals. Parents/guardians will be informed of planned field trips in advance. If you have questions or concerns regarding the scheduled field trip, please contact your student's teacher. Students who do not go on a scheduled field trip during the school day are expected to be in school.

All students are expected to adhere to school rules and policies while on field trips (e.g. no cell phone usage). Students may face disciplinary actions, to include loss of participation for additional field trips, if rules and policies are not followed.

WITHDRAWAL FROM YUMA SCHOOL DISTRICT-1

- Please inform the school secretary and registrar as soon as possible if you are moving
- Ensure that all the student's school books and school property are returned to school
- Check to see if student owes money for lunches or milk or has any other unpaid school expenses accrued
- If the student has credit for lunches or milk, you are entitled to a refund
- Check the "lost and found" for lost clothing, etc.

VIDEO SURVEILLANCE

YSD-1 uses video surveillance on district grounds to maintain the health, welfare, and safety of students, staff and visitors while on school district property, as well as, the protection of school district property. School buildings and grounds may be equipped with video cameras. Videotapes may be reviewed and monitored by school district personnel on a random basis and/or when problems arise as allowable by board policy.

ATTENDANCE INFORMATION

ATTENDANCE (Yuma School District-1 Board Policy JH)

One criteria of a student's success in school is regular and punctual attendance. Frequent absences may lead to poor academic work, lack of social development and possible academic failure. Regular attendance is of utmost importance for school interest, social adjustment and scholastic achievement. No single factor may interfere with a student's progress more quickly than frequent tardiness or absence.

According to state law, it is the obligation of every parent/guardian to ensure that every child under his/her care and supervision receives adequate education and training and, if of compulsory attendance age, attends school. Continuity in the learning process and social adaptation is seriously disrupted by excessive absences. In most situations, the work missed cannot be made up adequately. Students who have good attendance generally achieve higher grades, enjoy school more and are more employable after leaving school. For at least these reasons, the Board believes that a student must satisfy two basic requirements in order to earn full class credit: (1) satisfy all academic requirements and (2) exhibit good attendance habits as stated in this policy.

Parents are asked to contact the school office if a student is going to be absent. If the parent does not inform the school of the absence, school staff will attempt to contact the parent/guardian to verify the student's safety. If your student is absent and you would like to pick up his/her homework, please notify the school office by 9:00 a.m. Given ample notice, the teachers will provide the necessary work.

Total absences are counted per period and per semester. Parents should call in all absences to the school office at (970) 848-2000 the day of the absence.

Students who are absent due to a school-sponsored activity or prearranged absence must notify their teacher and fill out the planned absence form located in the office prior to leaving. These assignments are due upon return. The teacher may also require students to take a scheduled test or quiz prior to the student's departure on the student's time to include before school, after school or during lunch.

EXCUSED ABSENCES

The following shall be considered excused absences:

1. A student who is temporarily ill or injured or whose absence is approved by the administrator of the school of attendance on a prearranged basis. Prearranged absences shall be approved for appointments or circumstances of a serious nature only which cannot be taken care of outside of school hours.

2. A student who is absent for an extended period due to physical, mental or emotional disability.

3. A student who is pursuing a work-study program under the supervision of the school.

4. A student who is attending any school-sponsored activity or activities of an educational nature with advance approval by the administration.

5. A student who is suspended or expelled.

As applicable, the district may require suitable proof regarding the above exceptions, including written statements from medical sources.
If a student is in out-of-home placement (as that term is defined by C.R.S. 22-32-138 (1)(e)), absences due to court appearances and participation in court-ordered activities shall be excused. The student's assigned social worker shall verify the student's absence was for a court appearance or court-ordered activity.

UNEXCUSED ABSENCES

An unexcused absence is defined as an absence that is not covered by one of the foregoing exceptions. Each unexcused absence shall be entered on the student's record. The parents/guardians of the student receiving an unexcused absence shall be notified orally or in writing by the district of the unexcused absence.
In accordance with law, the district may impose appropriate penalties that relate directly to classes missed while unexcused. Penalties may include a warning, school detention or in-school suspension. Academic penalties, out-of-school suspensions or expulsion shall not be imposed for any unexcused absence.

The administration shall develop procedures to implement appropriate penalties. The school administration shall consider the correlation between course failure, truancy, and a student dropping out of school in developing these procedures and shall implement research-based strategies to re-engage students with a high number of unexcused absences.

Students and parents/guardians may petition the Board of Education for exceptions to this policy provided that no exception shall be sustained if the student fails to abide by all requirements imposed by the Board as conditions for granting any such exception.

The maximum number of unexcused absences a student may incur before judicial proceedings are initiated to enforce compulsory attendance is four days during any month or 10 days during any calendar year or school year.

CHRONIC ABSENTEEISM

When a student has an excessive number of absences, these absences negatively impact the student's academic success. For this reason, a student who has 16 total absences in a school year (eight per semester), whether the absences are excused or unexcused, may be identified as "chronically absent" by the principal or designee. Absences due to suspension or expulsion shall not be counted in the total number of absences considered for purposes of identifying a student as "chronically absent."

If a student is identified as "chronically absent," the principal or designee shall develop a plan to improve the student's attendance. The plan shall include best practices and research-based strategies to address the reasons for the student's chronic absenteeism. When practicable, the student's parent/guardian shall participate in the development of the plan.

Nothing herein shall require the principal or designee to identify a student as "chronically absent" prior to declaring the student as a "habitual truant" and pursuing court proceedings against the student and his or her parents/guardians to compel the student's attendance in accordance with state law.

Yuma Middle School's response to absences:

Fifth Absence

Upon receiving the fifth absence, parents will receive formal written notification.

Seventh Absence

Administration may set up a conference to include parents, students, administrator, and possibly a classroom teacher. The purpose of the meeting will be to:

- Address concerns/discuss strategies for improving regarding attendance issues
- Review local and state attendance policy (CR-S-22-33-104. Compulsory School Attendance*)
- Discuss future consequences, which could include recovering lost instructional time.

10th & Subsequent Absence

In addition to all the 'Seventh Absence' rules, the school may seek to pursue the matter through legal proceedings.

MAKE-UP WORK

Make-up work shall be provided for any class in which a student has an excused absence unless otherwise determined by the building administrator or unless the absence is due to the student's expulsion from school. It is the responsibility of the student to pick up any make-up assignments permitted on the day returning to school. There shall be one day allowed for make-up work for each day of absence unless otherwise authorized by the classroom teacher in writing in the student's planner.

EXAMPLE: Student is absent Tuesday, make-up work would be due Thursday. Make-up work shall be allowed following an unexcused absence or following a student's suspension from school with the goal of providing the student an opportunity to keep up with the class and an incentive to attend school. However, this work may receive only partial credit in accordance with classroom policies and procedures. Work given during an in-school suspension will be due at the end of the school day.

TARDIES

Arriving to class on time is crucial. First and second tardies will result in teacher consequence. Any third tardy in a class will equate to a detention, as well as, any future tardy. The only tardies exempt will be when a doctor's note is provided. After 10 minutes the tardy becomes an unexcused absence. Administration may set up a conference to include parents, students, administrators, and possible a classroom teacher to address concerns and discuss strategies for improving students with tardy issues. Each tardy will count as .5 of a point towards ineligibility.

ACADEMIC INFORMATION

CURRICULUM

Students in grades 5-8 will have English, math, science, and social studies for their core curriculum in accordance with Colorado State Standards. Students will also participate in physical education for a full semester in accordance with district policy.

TESTING

Students will participate in both state and district testing throughout the school year to monitor growth and achievement. District testing consists of NWEA testing in the fall, winter, and spring in the areas of: reading, language usage, science, and math.

TEST INFORMATION

NWEA MAP (Measures of Academic Progress) is an adaptive, nationally normed assessment administered to grades 5-8 and is used for required reporting of student achievement, as well as for district level and building level continuous improvement decision-making. Teachers use this data to plan classroom instruction and to assist students in setting individual learning goals throughout the school year.

State tests CMAS and PARCC (Colorado Measures of Academic Success/Partnership for Assessment of Readiness for College and Careers) are administered in grades 5-8 for English Language Arts and math. Grades 5 and 8 have additional science testing. Social studies testing is not on an annual basis, but is administered depending on the state rotation.

ACCESS/WIDA is the state annual test that measures a student's progress in acquiring academic English for ELL's. This assessment is administered to all students identified as an English Learner (NEP and LEP) in grades K-12.

EXEMPTION PROCEDURE AND INFORMATION TO PARENTS/GUARDIANS

Parent/guardian request for exemption

In accordance with the accompanying policy, the parent/guardian of a student enrolled in the district may request that his or her child be exempt from participating in one or more state assessments.

1. The request for exemption must be submitted in writing to the school principal.
2. The parent/guardian will not be required to state the reason for asking for the exemption.
3. The request for exemption may apply to all or specific state assessments administered to the student during the school year.
4. A request for exemption will be valid for one school year. Requests for exemption from state assessments in subsequent school years require a new written request.
5. Parents/guardians are encouraged to submit their request for exemption at the earliest possible date each school year so that the district may plan accordingly.

Information to Parents/Guardians

Each school year at the earliest possible time, the district shall distribute information to students' parents/guardians regarding the state and district assessments that the district will administer that year. This information shall also be posted on the district's website.

The district shall also distribute a district assessment calendar to students' parents/guardians at the earliest possible time each school year, and shall post the calendar on the district's website.

At a minimum, the district assessment calendar shall include:

- an estimate of the testing hours required on each testing day
- whether the assessment is required by federal and/or state law or was selected by the district

GRADING/ASSESSMENT SYSTEMS (Yuma School District-1 Board Policy IKA)

The Board believes that students will respond more positively to the opportunity for success than to the threat of failure. The district shall seek, therefore, in its instructional program to make achievement both recognizable and possible for students. It shall emphasize achievement in its processes of evaluating student performance.

State Assessment System

State and federal law require district students to take standardized assessments in the instructional areas of English language arts, math and science. State law also requires students to take standardized assessments in the instructional area of social studies. Accordingly, the district shall administer standardized assessments pursuant to these state and federal legal requirements.

State law also requires the district to adopt policies and/or procedures concerning the use of pencil and paper on the computerized portion of state assessments; parent requests to excuse their children from taking state assessments; and the district's assessment calendar. This policy and its accompanying regulation represent the district's processes to address these requirements.

1. Pencil and paper testing option

   The district may determine that a specific classroom or school within the district will use pencil and paper to complete the computerized portions of a state assessment. Factors that will be considered in making this determination include:

   - the technological capacity and resources of the particular school/classroom
   - students' previous experience with computerized and written assessments
   - whether the instructional methodology of the particular school/classroom is consistent with the use of computerized assessments or written assessments; and
   - the logistics of administering the state assessment in different formats at a particular school or schools

   Prior to making this determination, the superintendent or designee shall consult with the school principal(s) affected by this determination, as well as, parents/guardians of students enrolled in the district.

For students with disabilities, the use of pencil and paper instead of a computer to complete a state assessment shall be determined by the student's Individualized Education Program (IEP) team or Section 504 team, in accordance with applicable law.

2. Parent/guardian request for exemption

   A parent/guardian who wishes to exempt his or her child from a particular state assessment or assessments shall make this request in accordance with this policy's accompanying regulation.

   In accordance with state law, the district shall not impose a negative consequence upon a student whose parent/guardian has requested an exemption from a state assessment or assessments. Students excused by their parents/guardians from participating in stated assessment or assessments shall not be prohibited from participating in an activity or from receiving any other form of reward that the district provides to students for participating in the state assessment.

   This policy's exemption process shall apply only to state assessments administered pursuant to C.R.S. 22-7-1006.3 and shall not apply to district or classroom assessments.

3. Sharing of student state assessment results with parents/guardians

   The Colorado Department of Education is required to provide diagnostic academic growth information for each student enrolled in the district and for each public school in the district based on the state assessment results for the preceding school years. Appropriate school personnel, including those who work directly with the student, shall have access to the student's state assessment results and longitudinal academic growth information and shall share with and explain that information to the student's parent/guardian.

District Assessment System

In addition to the state assessment system, the district has developed a comprehensive assessment system that:

- challenges students to think critically, apply what they have learned and gives them the opportunity to demonstrate their skills and knowledge
- includes "early warning" features that allow problems to be diagnosed promptly to let students, teachers and parents/guardians know that extra effort is necessary
- provides reliable and valid information on student and school performance to educators, parents/guardians and employers
- provides timely and useful data for instructional improvement and improved student learning, including feedback useful in determining whether the curriculum is aligned with the district's academic standards

In accordance with applicable law, the district's assessment system shall accommodate students with disabilities and English language learners.

The district's assessment results, in combination with state assessment results, will be used as the measurement of student achievement. It is believed these results will provide reliable and valid information about student progress on the district's academic standards.

Additional Assessment Information for Parents/Guardians

In accordance with state law and this policy's accompanying regulation, the district shall distribute an assessment calendar and related information to parents/guardians on an annual basis to inform them about the state and district assessments that the district plans to administer during the school year.

Classroom Assessment System

Classroom assessment practices shall be aligned with the district's academic standards and assessment program. Assessment is an integral part of the teaching and learning process that should occur continuously in the classroom. The primary purpose of classroom assessment shall be to enable teachers to make instructional decisions for students on a continual basis.

Students are encouraged to engage in informal self-assessments as they study and attempt to solve problems, monitor their own progress and improve their learning.

Grading System

The administration and professional staff shall devise a grading system for evaluating and recording student progress and to measure student performance in conjunction with the district's academic standards. The records and reports of individual students shall be kept in a form which will be meaningful to parents/guardians as well as teachers. The grading system shall be uniform district wide at comparable grade levels. Peer grading of student assignments and classroom assessments is permissible. The intent of this practice is to teach material again in a new context and to show students how to assist and respect fellow students.

The Board shall approve the grading, reporting and assessment systems as developed by the professional staff, upon recommendation of the superintendent.

The Board recognizes that any grading and/or assessment system, however effective, is subjective in nature but urges all professional staff members to conduct student evaluations as objectively as possible.

STUDENTS WITH DISABILITIES

Yuma Middle School staff is committed to providing students with disabilities an equal opportunity to an appropriate education. We are dedicated to operating within the guidelines of IDEA (*Individuals with Disabilities Education Act)* and Section 504. IDEA ensures protection to children who fall within one or more of the 13 specific categories of disability and who, because of such disability, qualify for special education services.

Section 504 protects any student who has a physical impairment which substantially limits one or more major life activities. Major life activities include: caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.*Students with severe needs may be placed on a behavior plan. For more information, see board policy JK*-2.

***If you have questions regarding either IDEA or Section 504, please contact the Yuma Middle School administration.*

GIFTED AND TALENTED

Yuma Middle School is dedicated to providing comprehensive programming for the identification and education of gifted and talented students. Yuma Middle School believes that a quality instructional program that differentiates curriculum and instruction is essential so all students can learn and grow at their level of potential.

SCHEDULE CHANGES

Schedule changes will only be allowed during the first 4 days of each semester. Changes will be honored for academic reasons only. Changes will not be honored if the change increases class size or for teacher preference.

GRADING AND REPORT CARDS

Yuma Middle School uses a semester grading period. Each year is divided into 2 semesters. Teachers will keep students well informed of their grades throughout the year. Additionally, parents and students can access grades, attendance reports, etc. through a user account in Alma. Please contact the office if you need help utilizing Alma. Teachers will advise students at the beginning of (and throughout) each year how their semester grades will be calculated, if any long-term or major assignments will be weighted, and what the percentage will be. In the event parents have questions regarding their student's grades, they are encouraged to contact the teacher via phone or email and set up a meeting to discuss the matter.

GRADING SCALE

Grades will be recorded each Term using the symbols A, B, C, D, F, and Cr (Credit earned). The criterion is as follows:

A+	100-98	**A**	97-94	**A-**	93-90
B+	89-87	**B**	86-83	**B-**	82-80
C+	79-77	**C**	76-73	**C-**	72-70
D+	69-67	**D**	66-64	**D-**	64-60

F Below 59

Cr At Ability - Student has failing grade average (below 60), but working at ability level

Official report cards will **NOT** be mailed unless requested. If you would like to request a hard copy of a report card, please call the school office at (970) 848-2000.

HONOR ROLL

Honor roll recognition will be accorded to all students who achieve excellent academic results. Students may be placed on the following lists at the end of each semester:

- Principal's List: 4.0 GPA
- Honor Roll: 3.5 - 3.9 GPA

RETENTION/PROMOTION

Students must have 6 points on our point system to be promoted. Students that are recommended for retention will go to a grade placement committee which consists of a teacher, parent, and administrator. All parties must agree on

the decision made. If all parties do not agree, an alternate plan for grade/attendance recovery should be made. If a student is placed in 9th grade against the recommendation of the school and/or has not completed 8th grade requirements on the point system below, the student may not participate in the promotion ceremony or any other 8th grade culminating events or activities. Please see point system below:

Academics

- 1 point for passing 2 Core classes
- 2 points for passing 3 Core classes
- 3 points for passing 4 Core Classes
- 4 points for passing 5 Core Classes

Assessments (Reading / Math/ Science/Language Usage)

- 1 point for expected growth on NWEA 2 subject
- 2 points for expected growth on NWEA 3 subjects
- 3 points for expected growth on NWEA 4 subjects

Attendance

- 1 point for 90%-91%
- 2 points for 92% -94%
- 3 points for 95% and higher

Specials/Interventions

- 1 point for a C letter grade in ALL Specials/Interventions

LATE WORK AND INCOMPLETE ASSIGNMENTS

Late work can be a leading factor in why students fail a class. Teachers expect all assigned work to be complete and submitted on time. Students failing to complete assigned work may be held before school, after school, or during their lunch time until the work is satisfactorily completed. If a student turns in work after the first day it is due, they will receive less or no credit for the assignment according to classroom policies and procedures. It is the responsibility of the parent to provide transportation home if their child is held outside of the normal school day. Parents will be notified by a staff member ahead of time.

EXTRA CURRICULAR/ATHLETICS

EXTRA CURRICULAR AND ATHLETIC OPPORTUNITIES

Yuma Middle School provides the opportunity for students to become involved and participate in athletics and activities in 7th and 8th grade. All students participating in activities, events, or contests must meet eligibility requirements in accordance with the Yuma Middle School Activities Handbook, 2023-2024.

ELIGIBILITY FOR ALL ATHLETICS/ACTIVITIES (Extra-curricular/Co-Curricular and Clubs)

A student is ineligible for all contests if he/she has accrued 4 points or more; however, he/she may continue to practice with the team. If a student is ineligible for three consecutive weeks, the student will be dropped from the active roster and will be removed from the team. Please see the Yuma Middle School Eligibility Point System below:

- 1 point for a D
- 2 points for an F
- .5 of a point for each tardy (attendance is taken at the beginning of each class period)

The eligibility list is compiled and distributed on Friday morning of each week, and will go into effect the **following Monday.**

- **E**ligibility runs from Monday to Saturday
- There are no exceptions to the eligibility guidelines

STUDENT CONDUCT/SAFETY EXPECTATIONS

DISCIPLINE ISSUES (Yuma School District-1 Board Policy JICDA)

Yuma Middle School is a school whose number one priority is the teaching and learning of intended curriculum for "ALL Students". Students that engage in not respecting themselves, others, learning, or properties will be subject to parent called, parent conferences, removal from recess, in-school detention (ISD), after-school detention (ASD), in-school suspension (ISS), out-of-school suspension (OSS), or be put on a discipline, behavior and/or safety plan. Violation of discipline, behavior, or safety plan may lead to expulsion. The principal or dean of students will evaluate each discipline issue individually and ensure the student or students involved are given due process. Final determination of discipline actions will be at the discretion of the administrator in accordance with district policies.

Students in third grade and higher grade levels

In accordance with applicable law and Board policy concerning student suspensions, expulsions and other disciplinary interventions, the principal or designee may suspend or recommend expulsion of a student in third grade and higher grade levels who engages in one or more of the following activities while in school buildings, on district property, when being transported in vehicles dispatched by the district or one of its schools, during a school-sponsored or district-sponsored activity or event and off district property when the conduct has a nexus to school or any district curricular or non-curricular event.

1. Causing or attempting to cause damage to district property or stealing or attempting to steal district property.
2. Causing or attempting to cause damage to private property or stealing or attempting to steal private property.
3. Willful destruction or defacing of district property.
4. Commission of any act which if committed by an adult would be robbery or assault as defined by state law.
5. Committing extortion, coercion or blackmail, i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
6. Engaging in verbal abuse, i.e., name calling, ethnic or racial slurs, either orally or in writing or derogatory statements addressed publicly to an individual or a group that precipitate disruption of the district or school program or incite violence.
7. Engaging in "hazing" activities, i.e., forcing prolonged physical activity, forcing excessive consumption of any substance, forcing prolonged deprivation of sleep, food, or drink, or any other behavior which recklessly endangers the health or safety of an individual for purposes of initiation into any student group.
8. Violation of the Board´s policy on bullying prevention and education.
9. Violation of criminal law which has an effect on the district or on the general safety or welfare of students or staff.
10. Violation of any Board policy or regulations, or established school rules.
11. Violation of the Board´s policy on weapons in the schools. Expulsion shall be mandatory for bringing or

possessing a firearm, in accordance with federal law.

12. Violation of the Board´s policy on student conduct involving drugs and alcohol.
13. Violation of the Board´s violent and aggressive behavior policy.
14. Violation of the Board´s tobacco-free schools policy.
15. Violation of the Board´s policies prohibiting sexual or other harassment.
16. Violation of the Board´s policy on nondiscrimination.
17. Violation of the Board´s dress code policy.
18. Violation of the Board´s policy on gangs and gang-like activity.
19. Throwing objects, unless part of a supervised school activity, that can or do cause bodily injury or damage to property.
20. Directing profanity, vulgar language or obscene gestures toward other students, school personnel or others.
21. Lying or giving false information, either verbally or in writing, to a district employee.
22. Engaging in scholastic dishonesty, which includes but is not limited to cheating on a test, plagiarism or unauthorized collaboration with another person in preparing written work.
23. Making a false accusation of criminal activity against a district employee to law enforcement or to the district.
24. Behavior on or off school property that is detrimental to the welfare or safety of other students or school personnel, including behavior that creates a threat of physical harm to the student exhibiting the behavior or to one or more other students.
25. Repeated interference with the district´s ability to provide educational opportunities to other students.
26. Continued willful disobedience or open and persistent defiance of proper authority including deliberate refusal to obey a member of the district staff.

DRESS CODE (Yuma School District-1 Board Policy JICA)

A safe and disciplined learning environment is essential to a quality educational program. District-wide standards on student attire are intended to help students concentrate on schoolwork, reduce disciplinary problems, and improve school order and safety. The Board recognizes that students have a right to express themselves through dress and personal appearance; however, students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school. Clothes worn to school should be clean, in good taste, and appropriate for classroom attire. The determining factor on appropriate dress and appearance will be at the discretion of teachers and administrators.

Any student deemed in violation of the dress code shall be required to change into appropriate clothing or make arrangements to have appropriate clothing brought to school immediately. In this case, there shall be no further

penalty.

If the student cannot promptly obtain appropriate clothing on the first offense, the student shall be given a written warning and an administrator shall notify the student's parents/guardians. On the second offense, the student shall be placed on in-school suspension. On the third offense, the student may be subject to suspension or other disciplinary action in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions.

Unacceptable Items:

The following items are deemed disruptive to the classroom environment or to the maintenance of a safe and orderly school and are therefore not acceptable in school buildings, on school grounds, or at school activities:

1. Shorts, dresses, skirts or other similar clothing at the discretion of Yuma Middle School staff
2. Sunglasses and/or hats/head coverings worn inside the building during school day
3. Inappropriately sheer, tight or low-cut clothing (e.g., midriffs, halter tops, backless clothing, tube tops, garments made of fishnet, mesh, or similar material, muscle tops, etc.) that bare or expose traditionally private parts of the body including, but not limited to, the stomach, buttocks, back and breasts
4. Tank tops or other similar clothing with straps narrower than 1.5 inches in width
5. Any clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or pictures that:

- Refer to drugs, tobacco, and alcohol
- Are of a sexual nature
- By virtue of color, arrangement, trademark, or other attribute denote membership in gangs which advocate drug use, violence, or disruptive behavior
- Are obscene, profane, vulgar, lewd, or legally libelous
- Threaten the safety or welfare of any person
- Promote any activity prohibited by the student code of conduct
- Otherwise disrupt the teaching-learning process

Exceptions:

Appropriate athletic clothing may be worn in physical education classes. Clothing normally worn when participating in school-sponsored extracurricular or sports activities (such as cheerleading uniforms and the like) may be worn to school when approved by the sponsor or coach.

Building principals, in conjunction with the school accountability committee, may develop and adopt school-specific dress codes that are consistent with this policy. Yuma Middle School adoptions:

- Foot attire shall be worn at all times, bedroom slippers are not allowed
- Hazardous apparel or jewelry, such as chains of any length, worn or connected, spiked belts, wrist bands, rings, coats, collars, or other items which may injure the wearer or someone else
- Pants and jeans must ride at hips or higher and be in good repair

- No “pajama” type pants

CHEATING/ACADEMIC INTEGRITY

Academic integrity is an essential element of promoting academic excellence and is an essential component to the vision and mission of Yuma Middle School.

Cheating includes, but is not limited to, the following examples:

- Taking, stealing, and/or using an assignment from someone else and submitting it as one’s own
- Allowing another to take and/or use an assignment to submit as his/her own
- Looking at another’s test or essay with or without his consent for the purpose of duplicating that work and submitting it as one’s own
- Representing as one’s own, the work or words of a parent, sibling, friend, or anyone else
- Discussing or revealing the contents of a test or quiz with students who have not completed the assessment.
- Unauthorized use of teacher test materials, answer sheets, computer files, or grading programs.
- Using any type of “crib/cliff notes” on your person, an object, or programmed within graphing calculators, cell phones, or other electronic devices without teacher permission.
- Receiving answers for assignments or exams from any unauthorized source.
- Working on assignments with others when not authorized by the instructor
- Copying from other students during an exam
- Giving answers to another student for an assignment or exam

Dishonesty includes, but is not limited to, the following examples:

- Agreeing with other students to commit academic dishonesty
- Falsification of results from research or laboratory experiments
- Written or oral presentation of results from which research was never performed

Plagiarism includes, but is not limited to the following examples:

- Directly quoting or paraphrasing all or part of another’s written or spoken words without notes or documentation within the body of a work
- Presenting an idea, theory, or formula originated by another person as the original work of the person submitting that work
- Purchasing or receiving in any other manner a term paper or other assignment that is the work of another person and submitting that assignment as the student’s own work
- Repeating information, such as statistics or demographics, which is not common knowledge and which was originally compiled by another person

CONDUCT AT EVENTS/GAMES/DANCES

Students are expected to conduct themselves at games, assemblies, and dances in conjunction with school rules. Students who do not follow established guidelines will be asked to leave without refund and/or parents will be notified. Participation at a school activity is a privilege not a right. Students whose behavior does not warrant the

privileges of participation may be removed from the activity for a period of time as determined by the coach or sponsor and the building administrator. Persistent and flagrant instances of undesirable behavior or disregard of school and team rules will result in dismissal from activities.

Games

- Students should cheer for our team, not against the opponents or the officials
- The use of alcohol or drugs is not permitted - any violators will be referred to law enforcement immediately, removed from the event, and may be banned from further activities at Yuma Middle School
- Students attending school events shall remain in the gym positively supporting their peers
- Students shall refrain from running in the hallway and playing in unsupervised areas both inside and outside the facility

Dances

Student dances will occur periodically throughout the school year. The following guidelines will apply:

- No outside guests
- Admission price will be set by the sponsoring organization ($5.00 max. per person)
- Proper attire will be designated by the sponsoring group and faculty member; school dress code will be followed
- Chaperones will be present at all school dances; can include parents, faculty, and administration
- Student Code of Conduct will be followed. Violation may result in loss of future attendance
- Anyone leaving the dance will not be allowed to return. Parents will be contacted
- Students must be academically eligible to attend

SEXUAL HARASSMENT (Refer to Yuma School District-1 Board Policy JBB)

Sexual harassment is recognized as a form of sex discrimination and thus a violation of the laws which prohibit sex discrimination. A learning environment that is free from sexual harassment will be maintained. It will be a violation of policy for any staff member to harass students or for students to harass other students through conduct or communications of a sexual nature.

Sexual harassment as defined above may include but is not limited to:

- Sex-oriented verbal “kidding,” abuse or harassment
- Pressure for sexual activity
- Repeated remarks or gestures to a person with sexual or demeaning implications or use of vulgarity
- Unwelcome touching, such as patting, pinching or repeated brushing against another’s body
- Suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one’s grades or similar personal concerns
- Other verbal or physical conduct of a harassing nature
- Any reports of physical/sexual misconduct will be reported to law enforcement

CELL PHONES (Refer to Yuma School District-1 Board Policy JICJ)

Students **may not** have electronic devices in class. Students should turn off all cell phones and place them in their

lockers at the beginning of each day. Electronic communication devices with cameras are prohibited in locker rooms, bathrooms, or other locations where such operation may violate the privacy rights of another person.

It is the student's responsibility to ensure that the device is turned off and placed in the proper location at all times. Violation of this policy and/or use that violates any other district policy shall result in disciplinary measures and confiscation of the electronic communication device. Confiscated devices will be held in the office until the end of the school day of the infraction. A call from the office will be made to the parents/guardians of the student after the first offense. Upon the second/third infraction, the device will be held in the office until a conference takes place with the parent/guardian, student and administration. Third offense also will require in-school detention. Any further infraction will result in the student no longer being allowed to bring a cell phone on to school premises; otherwise other disciplinary action may be necessary. The building principal or designee may also refer the matter to law enforcement, as appropriate. The district shall not be responsible for loss, theft, or destruction of electronic communication devices brought onto school property.

WEAPONS (Refer to Yuma School District-1 Board Policy JICI)

Using, possessing, or threatening to use a dangerous weapon on district property, when being transported in vehicles dispatched by the district or one of its schools, during a school-sponsored or district-sponsored activity or event, and off school property when the conduct has a reasonable connection to school or any district curricular or non-curricular event without the authorization of the school or the school district is prohibited.

Carrying, bringing, using or possessing any knife, regardless of the length of the blade, in any school building, on school grounds, in any school vehicle or at any school-sponsored activity without express authorization is prohibited.

TOBACCO USE (Refer to Yuma School District-1 Board Policy ADC)

To promote the general health, welfare and well-being of students and staff, smoking, chewing or any other use of any tobacco product by staff, students and members of the public is prohibited on all school property. Colorado State Law requires all Colorado public school grounds to be Tobacco Free Zones. School districts are required to ban all tobacco products or facsimiles from their buildings and grounds and at school related functions. This ban applies to students, staff, parents, visitors and administration. Students who use or possess tobacco products on school grounds, school buses, or at any school functions are subject to disciplinary actions including referral to law enforcement.

DRUG AND ALCOHOL USE BY STUDENTS (Refer to Yuma School District-1 Board Policy JICH)

The Board of Education recognizes its share of the responsibility for the health, welfare, and safety of the students who attend the district's schools. The Board is concerned about the problem of alcohol and drug abuse and further recognizes that the use of alcohol, narcotic drugs, depressants, and other controlled substances illegally and/or inappropriately constitutes a hazard to the positive development of students.

For purposes of this policy, controlled substances include but are not limited to: narcotic drugs, hallucinogenic or mind-altering drugs or substances, amphetamines, barbiturates, stimulants, depressants, marijuana, anabolic steroids, any other controlled substances as defined in the law, or any prescription or non-prescription drug, medicine, vitamins

or other chemical substances not taken in accordance with the Board policy and regulations on administering medicines to students.

BULLYING (Yuma School District-1 Board Policy JICDE)

The Board of Education supports a secure school climate, conducive to teaching and learning that is free from threat, harassment and any type of bullying behavior. The purpose of this policy is to promote consistency of approach and to help create a climate in which all types of bullying are regarded as unacceptable.

Bullying is the use of coercion or intimidation to obtain control over another person or to cause physical, mental or emotional harm to another person. Bullying can occur through written, verbal or electronically transmitted expression or by means of a physical act or gesture. Bullying is prohibited against any student for any reason, including but not limited to any such behavior that is directed toward a student on the basis of his or her academic performance or any basis protected by federal and state law or against whom federal and state laws prohibit discrimination upon the bases described in C.R.S. 22-32-109 (1)(ll)(I)."

Bullying is prohibited on district property, at district or school-sanctioned activities and events, when students are being transported in any vehicle dispatched by the district or one of its schools, or off school property when such conduct has a nexus to school or any district curricular or non-curricular activity or event.

A student who engages in any act of bullying and/or a student who takes any retaliatory action against a student who reports in good faith an incident of bullying, is subject to appropriate disciplinary action including but not limited to suspension, expulsion and/or referral to law enforcement authorities.

The superintendent shall develop a comprehensive program to address bullying at all school levels. The program shall be aimed toward accomplishing the following goals:

1. To send a clear message to students, staff, parents and community members that bullying and retaliation against a student who reports bullying will not be tolerated.
2. To train staff and students in taking pro-active steps to prevent bullying from occurring.
3. To implement procedures for immediate intervention, investigation, and confrontation of students engaged in bullying behavior.
4. To initiate efforts to change the behavior of students engaged in bullying behaviors through re-education on acceptable behavior, discussions, counseling, and appropriate negative consequences.
5. To foster a productive partnership with parents and community members in order to help maintain a bully-free environment.
6. To support victims of bullying by means of individual and peer counseling.
7. To help develop peer support networks, social skills and confidence for all students.

8. To recognize and praise positive, supportive behaviors of students toward one another on a regular basis.

YMS BEHAVIOR EXPECTATIONS

ALL AREAS – YUMA MIDDLE SCHOOL BUILDING
- Follow the Code of Conduct rules (JICDA)
- Listen to and follow adult instructions
- Keep all body parts and all objects to yourself
- Take care of all school and personal property
- Use school-appropriate[1] language, gestures, drawings, expressions, and all other forms of communication and/or behavior at all times while at school
- Cell phone in locker during the school day
- No running in the building

BUS
- Be on time
- Follow all bus rules (quiet at railroad crossings)
- Listen to and follow adult instructions
- Stay seated your seat (unless instructed otherwise)

CAFETERIA
- Wait your turn and stay in the lunch line
- Get everything you need before sitting down
- Eat quietly and stay in your seat
- Clean up after yourself
- Wait patiently to be dismissed

CLASSROOM
- Enter/Exit quietly
- Be on time/Ready to learn
- Follow classroom rules
- Be prepared (have materials with you when class starts)
- Sit in assigned seat quickly
- Stay in your seat (unless instructed otherwise)
- Listen to and follow adult instructions
- Raise your hand to get the teacher's attention
- Ask questions if you don't understand
- Participate in classroom activities and discussions
- Do your very best work
- Record homework assignments in your student planner
- Complete classwork and homework as directed

DISMISSAL
- Listen to and follow any announcements
- Follow directions during dismissal
- Listen to and follow adult instruction
- Have homework and other important items in your student planner
- Dismiss at the appropriate bell
- Go immediately to your after-school designation

GYM
- Follow all safety rules
- Do the activity you are assigned to do
- Follow gym and game rules
- Listen to and follow adult instructions
- Use equipment as it was designed
- Keep all body parts and all objects to yourself

HALLWAYS/PASSING PERIOD
- Walk forward on the right side of the hallway
- Always have permission to be in the hallway
- Go directly where you are supposed to go
- Use restrooms/get a drink
- Use an appropriate volume of voice

MEDIA CENTER
- Follow technology agreement
- Take care of all school property
- No food or drink

LOCKER
- Use your own locker quickly and quietly
- Take all needed materials to class
- Keep locker organized, clean and locked
- Be patient and respectful of others surrounding your locker
- Get to class on time

PLAYGROUND
- Use equipment as it was designed (no jumping off swings)
- Listen to and follow adult instructions
- Follow game rules
- Play with others in a safe manner
- Line up quickly, quietly and safely when signaled
- Stay off ice
- No throwing snow
- No tag, no tackle games, keep hands to yourself

RESTROOM/LOCKER ROOM
- Enter/Exit quietly
- Use facilities as needed
- Keep area clean
- Flush the toilet
- Wash your hands
- Keep all body parts and all objects to yourself
- Keep locker organized and clean
- Be respectful of others surrounding your locker
- Get to class on time

[1]"School-appropriate" is defined as respectful, positive, of good character, interactive with others in a way that shows you care about

Yuma 5th-8th School Discipline Matrix
Respect for Self, Others, Learning & Property

Yuma Middle School is a school whose number one priority is the teaching and learning of the intended curriculum for "ALL Students". In order for us to accomplish this, students must come to school ready and willing to learn and be cooperative daily. Below is a list of behaviors that negatively impact teaching and learning, therefore will not be tolerated. These rules are meant as general guidelines and may increase due to the severity of the incident.

In-school Detention (ISD) Lunch Detention: Students will be allowed to turn in all assignments for full credit
In-School Suspension (ISS): Students will be allowed to turn in all assignments at the end of the day for full credit.

Upon 2nd Referral/Moderate Behavior – Refer to Response to Intervention team (RTI)
Upon 3rd Referral/Severe Behavior – Refer to Remedial Behavior Plan or Behavior Intervention Plan

1	**Inappropriate Language/Profanity (JICDA – Code of Conduct – 20)** ● First/Second – Teacher consequence/parent contact by teacher ● Third- ISD (1-3 days) **Behavior Code:** Disobedience/Defiant or Repeated Interference **Abusive/Inappropriate Language/Profanity Directed Towards an Individual or Group** ● First - ISD (1-3 days) ● Second - ISS (1-4 days) ● Third - OSS (1-5 days) *directed towards teacher ISS/OSS (1-5 days) **Behavior Code:** Disobedience/Defiant or Repeated Interference or Detrimental Behavior	1 1	**Refusal to Serve Detention/Skipping Class/Academic Support (JICDA – Code of Conduct – 26)** ● First- ISD (1-3 days) ● Second- ISS (3-5 days) ● Third- OSS (1-3 days) **Behavior Code:** Other Violation or Code of Conduct
		1 2	**Extortion, Coercion, or Blackmail (JICDA – Code of Conduct – 5)** ● Minor or $1-$99- Restitution/ISS (1-3 days) ● Moderate or $100-$199- Restitution/OSS (1-4 days) ● Severe or $200+ - Restitution/OSS (5-10 days)/Recommend for Expulsion **Behavior Code: Other Violation of Code of Conduct**
2	**Scholastic Dishonesty/Cheating/ Plagiarism (JICDA – Code of Conduct – 22)** ● First- Teacher Consequence no credit ● Second- ISS (1-3 days), no credit ● Third- OSS (1-3 days),no credit **Behavior Code:** Other Violation or Code of Conduct	1 3	**Disrespect towards staff/students/Defiance & Disobedient (JICDA – Code of Conduct – 26)** ● First- Teacher Consequence/parent contact by teacher ● Second- ISD (1-3 days) ● Third- ISS (1-5 days) ● Fourth – OSS (1-5 days) *Any directed vulgar comment towards a teacher will be handled by office. **Behavior Code:** Disobedience/Defiant or Repeated Interference
3	**Bullying/Harassment/Taunt/Tease (JICDA – Code of Conduct – 8)** ● First- ISS (1-5 days) ● Second- OSS (1-5 days) ● Third- OSS (5-10 days)/Recommend for Expulsion **Behavior Code:** Detrimental Behavior or Allegations of harassment or bullying	1 4	**Sexual Harassment (JBB – Sexual Harassment)** ● First- ISS (1-3 days) ● Second- OSS (1-5 days) ● Third- OSS (5-10 days)/ Recommend for Expulsion *If physical contact is involved, OSS (1-10) and referral to YPD. **Behavior Code:** Allegations of harassment or bullying on the basis of sex, Allegations of harassment or bullying on the basis of sexual orientation
4	**Classroom Disruption (JK – Student Discipline)** ● First/Second – Teacher consequences/parent contact by teacher ● Third- ISD (1-3 days) ● Fourth- ISS (1-3 days) ● Fifth- OSS (1-3 days) **Behavior Code:** Other Violation of Code of Conduct or Disobedience/Defiant or Repeated Interference	1 5	**Inappropriate Use of Phones/Electronic Devices (JICJ – Student Use of Cell Phones and Other Personal Technology Devices)** ● First- Confiscated – ISD (1-3 days) Parent called student can pick up after school ● Second- Confiscated – 1 Day ISS – Parent must arrange for phone to be returned ● Third- Confiscated – 1 Day OSS – Parent must arrange for phone to be returned **Behavior Code:** Other Violation or Code of Conduct
5	**Destruction/Vandalism/Stealing/Attempted Theft (District or Private Property) (JICDA – Code of Conduct – 1, 2, 3)** ● Minor or $1-$99- Restitution/ISS (1-3 days) ● Moderate or $100-$199- Restitution/OSS (1-4 days) ● Severe or $200+ - Restitution/OSS (5-10 days)/Recommend for Expulsion **Behavior Code:** Robbery or Destruction of School Property **Restitution = Current replacement or restoration value**	1 6	**Dress Code (JICA – Student Dress Code/JICDA – Code of Conduct – 17)** ● Warning/Cover Up/Change by Teacher ● Second- ISD (1-3 days) – Fix Violation ● Third- ISS (1-3 days) Parent called – Fix Violation ● Fourth- OSS (1-3 days) **Behavior Code:** Other Violation or Code of Conduct
6	**Displays of Public Affection (JICDA – Code of Conduct – 24, 25, 26)** ● First- ISD (1-3 days) ● Second ISS (1-3 days) ● Third ISS (3-5 days) **Behavior Code:** Other Violation or Code of Conduct	1 7	**Use or Possession of Tobacco Products (ADC – Tobacco-Free Schools)** ● First – ISS until completion of second chance program, exclusion from extracurricular activities as per Activities & Athletics Policy ● Second – 1 day OSS until completion of second chance program, exclusion from extracurricular activities as per Activities & Athletics Policy ● Third – 5 day OSS until completion of second chance program, exclusion from extracurricular activities as per Activities & Athletics Policy **Behavior Code:** Tobacco Violation

7	**In-School Tardies (JH – Student Absences and Excuses/JICDA – Code of Conduct – 25)** ● See handbook ● First- Teacher Consequence ● Second- Teacher Consequence ● Third- 1 Unexcused Absence ● Third to Period 3 or 7- Meeting with Administration/ISD (1-3 days) Discretion/Unexcused Absence **Behavior Code:** Other Violation or Code of Conduct	18	**Gang Related Activities (JICDA – Code of Conduct – 18/JICF – Secret Societies/Gang Activity – JICF)** ● First- ISD (1-3 days) ● Second- ISS (1-3 days) ● Third- OSS (3-5 days)/ Recommend for Expulsion **Behavior Code:** Other Violation or Code of Conduct
8	**Dangerous Weapons (JICDA – Code of Conduct – 11/JICI – Weapons in School)** ● OSS/ Police Notification/ Recommendation for Expulsion *No Pocket Knives of any Size **Behavior Code:** Dangerous Weapons	19	**Technology Violation (GBEE-R – Acceptable Use Agreement for Internet, Email and District Technology)** ● First- Loss of privileges for 1 week – ISS (1-3 days) ● Second- Loss of privileges for 3 weeks – ISS (3-5 days) ● Third- Loss of privileges for 6 weeks – OSS (1-5 days) **Behavior Code:** Other Violation or Code of Conduct
9	**Physical Aggression/Scuffle (JICDA – Code of Conduct – 13)** ● First- ISS (1-3 days) ● Second- OSS (2-5 days) ● Third – Recommendation for Expulsion **Behavior Code:** Other Violations or Code of Conduct	20	**Verbal or Other (i.e. social media) Violent Threat (JICDD – Code of Conduct – 3)** ● First- OSS (1-10)/ Police Notification and Threat Assessment ● Second- Recommendation for Expulsion **Behavior Code:** Disobedience/Defiant or Repeated Interference or Other Violation or Code of Conduct
10	**Physical Aggression/Assault (JICDA – Code of Conduct – 13/JICDD – Violent and Aggressive Behavior)** ● **Automatic OSS – Admin Discretion – Law Enforcement Contacted – Threat Assessment** ○ **Recommendation for Expulsion** **Behavior Code:** 3rd Degree Assault/Disorderly Conduct or 1st, 2nd Degree or Vehicular Assault	21	**Drug and Alcohol Abuse(JICH-R – Drug and Alcohol Involvement by Students)** ● First- OSS (3 days) ● Second- OSS (5 days) ● Third- OSS (10 days) Recommendation for expulsion **Drug and Alcohol Distribution (JICH-R – Drug and Alcohol Involvement by Students)** ● **First- OSS (10 days) Recommendation for expulsion Admin Discretion** ● **Second- OSS (10 days) Recommendation for expulsion** **Behavior Code:** Drug Violation, Alcohol Violation, or Marijuana Violation
This matrix attempts to define violations and punishments for a wide variety of offenses. It is not possible to define every offense that may occur, and no attempt to do so is herein implied. In the handling of discipline, administrative discretion is always possible, and punishments between suspension/expulsion may be imposed where appropriate, notwithstanding and provisions herein calling for particular and disciplinary consequences for a first, second, or third offense.* * Behavior Codes are to be used as guidelines and can be changed depending on the situation of the event.*			

Updated April 2020

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YUMA SCHOOL DISTRICT-1 SCHOOL TRANSPORTATION POLICY

Please read the following Standards of Conduct for Students Riding School Buses with your child. It is important that you and your child understand the standard covering conduct while riding a Yuma School District -1 school bus.

Just a reminder: Please stop for school buses loading and unloading students when the red lights are flashing.

Sincerely,
Jeanne Yenter, Transportation Director - (970) 848-5749

GENERAL

Yuma School District-1 Policy provides bus service for students living outside the established walk areas. Copies of the walk areas are available at each school.

STANDARDS

Acceptable classroom standards of conduct shall be expected of bus passengers while riding and while waiting at established bus stops. School bus drivers shall ensure that students observe regulations at all times. Students shall not be allowed to smoke, chew tobacco, yell, scream, swear, push, fight, or take advantage of smaller children; extend hands, arms or head from bus windows; carry on the bus any drugs, weapons, water pistols, skateboards, roller blades, balloons, flower arrangements, live animals, insects, or oversized items that would block an aisle, cause loss of passenger seat space, obstruct the driver's view or create a safety hazard. **The use of cell phones is prohibited while riding a route bus from pick up to drop off.**

DISCIPLINE

Suspension of bus transportation may be recommended for a student who will not heed the bus driver's warnings. The Principal will take final action in such cases. During the period of suspension, Yuma School District-1 will not be responsible for transporting the student to and from school. A driver may remove a student from the bus only when the safety of the students or the driver is jeopardized. An administrator shall be notified of such extreme action immediately. Drivers shall report all incidents to the Transportation Director, who will file an Incident Report with the Principal.

MEETING THE BUS

Students must:

- Be at their bus stop **at least 5** minutes before the scheduled time, but no earlier than 10 minutes prior to the scheduled time
- Be picked up and released at their assigned bus stop unless prior authorized arrangements have been made

- Not stand on the traveled portion of the roadway or parking lot while waiting for the bus
- Not participate in activities that will endanger themselves or others while waiting for the bus
- Not walk/run alongside a moving bus
- Wait to cross a traveled portion of the road or driveway until the bus is completely stopped and the stop sign has extended - ***Wait for the driver's signal!***
- Report any illness or injury sustained on or around the bus to the driver immediately

CONDUCT ON THE BUS

Students must:

- Recognize that the bus driver is the authority on the bus and obey the driver's directions
- Go directly to an assigned seat and remain seated unless otherwise directed by the driver
- Not tamper with the "Emergency Door" or any other emergency opening
- Not throw any objects on or out of the bus. Or throw objects at the bus from the outside
- Not share, sell, or consume food or beverages without consent of the driver
- Have a written request from parent(s), subject to approval of the school Principal or Transportation Director to go to an alternative place of departure

LEAVING THE BUS

Students must:

- Remain seated until the bus comes to a complete stop
- Exit the bus in an orderly manner
- Cross a minimum of 10 feet in front of the bus if you must cross upon departure - ***Wait for the driver's signal!***
- Leave the bus stop area when safety permits
- Not participate in activities that will endanger themselves or others while departing from the bus, or walking home
- Not walk/run alongside a moving bus
- Parents are encouraged to walk with the younger children to and from the bus stops or the school
  ****Preschool children must have a parent or designated adult meet the bus at the bus stop.***

ACTIVITY TRIPS - use of cell phones is prohibited

Students must:

- Display acceptable classroom standards of conduct
- Remain seated anytime the bus is in motion
- Exit and board the bus in an orderly manner prior, during, and upon completion of the trip
- Food or drink is permitted at the driver and sponsor's discretion
- Maintain acceptable classroom standards while attending the trip function and stopping to eat



The Safe2Tell Program empowers students, teachers and others to anonymously report important information about violent or troubling events before or after they have happened. The Safe2Tell Hotline gives students in all Colorado schools an increased ability to both prevent violence and report violence by making safe anonymous calls.

Students and other community Members can call **1-877-542-SAFE** to report threats, fights, and instances of bullying, substances abuse, or other activities that create unsafe situations. Calls are answered 24 hours per day, 365 days per year at a Colorado State patrol communication center and forwarded to local school officials and law enforcement agencies as needed. State law and the procedures established by Safe2Tell for receiving and forwarding tips guarantee the anonymity of every caller.