

City of Cave Springs
City Council Meeting Minutes – Community Building
March 24, 2026 @ 6:00 PM

Call to Order of City Council Meeting @ 6:00pm

Mayor Noblett	Present
Marc Williams	Present
Mike Middlecamp	Present
Erica Velasquez	Present
JJ Thompson	Absent
Jeremy Cobb	Present
Chris Aiken	Present

Others Present:

Clerk / Treasurer – Kimberly Hutcheson
Police Dept. – Rick Crisman
Fire Dept. – Tony Wright
Public Works – Will Smith
Planning – David Keck
City Attorney – Tom Kieklak
City Engineer – Absent

Approval of March 24, 2026, City Council Agenda

Alderman Williams made the motion to approve the agenda; Alderwoman Velasquez seconded the motion.
Motion Passed 4-0

Approval of City Council Meeting Minutes for January 27, 2026, February 10, 2026 & February 24, 2026

City Council Meeting on January 27, 2026, was rescheduled to February 3, 2026. Meeting minutes were provided for February 3, 2026 (*Work session was on February 10, 2026, no minutes required*), February 24, 2026 & March 10, 2026 were also provided.

Alderman Cobb made the motion to table the minutes for January 27, 2026, February 10, 2026, February 24, 2026 & March 10, 2026, Alderman Middlecamp seconded the motion. Motion Passed 5-0

City Financial Reports were previously tabled: May 2025, June 2025, July 2025, August 2025, September 2025, October 2025, November 2025, December 2025, January 2026, February 2026, March 2026.

(March 24th agenda only states August 2025-December 2025 & January 2026-February 2026) for a total of seven months, rather than the full ten months requiring approval.

Alderman Middlecamp made the motion to table the past 10 months of city financials May 2025 – February 2026, Alderman Cobb seconded the motion. Motion Passed 5-0

Water & Sewer Financial Reports August 2025, November 2025, December 2025 & January 2026, & February 2026

Alderman Cobb made the motion to table 5 months of Water & Sewer Financial Reports August 2025, November 2025, December 2025, January 2026, February 2026; Alderman Williams seconded the motion. Motion Passed 5-0

Department Reports February 2026 & March 2026:

- Fire Department / January – Tony Wright
- Police Department / January - Rick Crisman

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- Planning / March - David Keck
- Water & Sewer Department / January – Will Smith

Engineer's Report – Absent

Attorney's Report – Tom Kieklak

Clerk / Treasurer's Report – Kimberly Hutcheson

Mayor's Report – Randall Noblett

Public Comments:

- Peter Smith – Brentwood Subdivision / Flooding Concerns
- MC Chitsazan – Bright Street / Flooding Concerns & Gravel / Drainage
 - SOP for Closing Alley / Easement / Right of way

Follow Up:

1. Working on Drainage Manual – Per Mayor Noblett
2. Fairway Valley Streets – Alderwoman Velasquez would like an update at April work session

New Business:

1. **A RESOLUTION TO AMEND THE 2025 BUDGET TO REFLECT THE ACTUAL REVENUE AND EXPENDITURES IN THE CITY OF CAVE SPRINGS.**

Alderman Williams made the motion to approve **RESOLUTION 2026-13**, Alderman Cobb seconded the motion.
Motion Passed 5-0

2. **A RESOLUTION TO AMEND THE 2026 BUDGET AND ADOPT AN UPDATED SITE DEVELOPMENT INSPECTOR JOB DESCRIPTION FOR THE CITY OF CAVE SPRINGS, ARKANSAS.**

Alderwoman Velasquez made the motion to approve **RESOLUTION 2026-14**, Alderman Aiken seconded the motion.
Motion Passed 5-0

3. **AN ORDINANCE TO AMEND ORDINANCE NO. 2015-08 AND DIVIDING THE CURRENTLY COMBINED OFFICE OF CITY CLERK-TREASURER INTO TWO SEPARATE OFFICES OF CITY CLERK AND A SEPARATE AND INDIVIDUAL CITY TREASURER, DEFINING THE DUTIES FOR THE SEPARATE OFFICE OF THE CLERK AND FOR THE OFFICE OF THE TREASURER, TO ALLOW FOR THE TREASURER POSITION TO BE APPOINTED, DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.**

Alderman Middlecamp made the motion to suspend the rules and to be placed on the third and final reading, Alderwoman Velasquez seconded the motion. Motion Passed 5-0

Mike Middlecamp	YES	Marc Williams	YES
Chris Aiken	YES	Erica Velasquez	YES
Jeremy Cobb	YES	JJ Thompson	XXX

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Alderman Williams made the motion for **Ordinance 2026-03** to be adopted; Alderman Middlecamp seconded the Motion. Motion Passed 5-0

Mike Middlecamp	YES	Marc Williams	YES
Chris Aiken	YES	Erica Velasquez	YES
Jeremy Cobb	YES	JJ Thompson	XXX

Alderman Middlecamp made the motion for the Emergency Clause to be adopted; Alderman Cobb seconded the Motion. Motion passed 5-0.

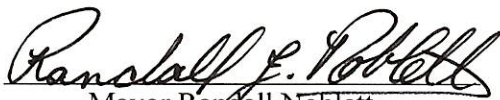
Mike Middlecamp	YES	Marc Williams	YES
Chris Aiken	YES	Erica Velasquez	YES
Jeremy Cobb	YES	JJ Thompson	XXX

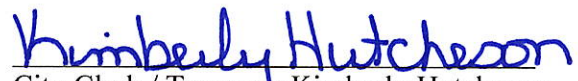
4. AN ORDINANCE TO AMEND CHAPTER 30: MAYOR AND CITY COUNCIL OF THE CAVE SPRINGS MUNICIPAL CODE; DECLARING AN EMERGENCY AND FOR OTHER PURPOSES.

Alderman Middlecamp made a motion to table; Alderman Cobb seconded the motion.
Motion Passed 5-0

Alderman Williams made the motion to adjourn at 6:48pm, Alderman Cobb seconded the motion.

Passed 5-0


Mayor Randall Noble


City Clerk / Treasurer Kimberly Hutcheson

- Rec 6/4/26

FILED FOR RECORD
AT 10:33 O'CLOCK P.M.

JUN 05 2026

CITY OF CAVE SPRINGS, AR
CITY CLERK

